

MAINE STATE LEGISLATURE

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Maine's
Public
Universities

UNIVERSITY OF MAINE SYSTEM

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Dannel P. Malloy
Chancellor

October 26, 2022

To: Ellen N. Doughty, Clerk of the Board
From: Dannel P. Malloy, Chancellor
Subject: Boards of Visitors Annual Reports

The University of Maine

University of Maine
at Augusta

University of Maine
at Farmington

University of Maine
at Fort Kent

University of Maine
at Machias

University of Maine
at Presque Isle

University of
Southern Maine

University of Maine
School of Law

The University of Maine System is required to include as a part of the annual report to the Joint Standing Committee on Education and Cultural Affairs the annual reports of the activities of the various Boards of Visitors.

The general format and reporting year of September to August is consistent with past years and was mutually agreed upon by the Presidents. The annual reports from all universities within the University of Maine System, with the exception of the University of Maine School of Law which does not have a Board of Visitors, are attached for submission to the Board of Trustees as an information item with the November Board meeting materials.

Please reach out with any questions you may have.

Encl.



MAINE'S LAND GRANT, SEA GRANT AND SPACE GRANT UNIVERSITY

Board of Visitors
University of Maine
Annual Report
Academic Year – September 2021 to August 2022

Overview

Chair, Philip Hamilton and Vice Chair, Michael Bourque and members of the University of Maine Board of Visitors Executive Committee engaged the University of Maine Board of Visitors (BOV) during the 2021-2022 year in substantive discussions regarding initiatives, challenges, concerns and opportunities that impact the University of Maine. The BOV, President and members of the Cabinet met monthly for campus updates.

For 2021-2022, the University of Maine Board of Visitors focused on BOV engagement on issues related to the pandemic and the university's plans for resilience and evolution in a changing world. Themes included economic development, innovation, R1 status, UMS TRANSFORMS, fundraising, and budgetary and enrollment opportunities and challenges.

Membership & Officers

There were 20 voting members of the University of Maine Board of Visitors for the 2021-2022 cycle. The board chairs for the University of Maine Foundation and the University of Maine Alumni Association, as well as a representative for the University of Maine at Machias Board of Visitors served in an ex-officio status. Of the 23 total members, 17 have homes in Maine; the other members reside in California, Massachusetts, New Hampshire, New Jersey, and Washington, D.C., but retain close ties to the state of Maine and the University of Maine. Nine of the voting members are women, as well as one of the three ex-officio members. The members of the University of Maine BOV represent diverse professional backgrounds including but not limited to: architecture, education, engineering, law, finance, healthcare, banking, market development, public service, and nonprofit management. The BOV membership comprises both active career and retired individuals.

For the current year, there are no vacancies on the University of Maine Board of Visitors. New members for 2022-2023: Ms, Karen Clements, Ms, Candi Ewer, Ms. Kristen Gurall, Ms. Hannah Hudson, Mr. Christopher Rector, and Mr. Amir Reza.

Schedule

The University of Maine Board of Visitors met three times. The UMaine BOV met on October 14-15, 2021 in a hybrid format; on February 10-11, 2022 in a hybrid format; and on May 31 – June 1, 2022 in a hybrid format.

BOV members participated in monthly meetings by telephone and Zoom with

President Ferrini-Mundy and members of her Cabinet. These update meetings provided an opportunity for sharing information and updates related to UMaine as well as the collection of meaningful input and feedback on important topics and initiatives.

Meetings and Agenda Items

October 14-15, 2021: 19 BOV members present

- Welcome, Introductions, Lunch, President's update
 - Philip Hamilton, BOV Chair
 - Joan Ferrini-Mundy, President
 - Joanne Yestramski, Vice President for Finance & Administration and Interim Chief of Staff
- Working Session on Research 1 (R1) Strategy
 - Kody Varahramyan, Vice President for Research and Dean of the Graduate School
- Working Session on Corporate Partnerships and Engagement
 - Jake Ward, Vice President for Innovation and Economic Development
 - Renee Kelly, Associate Vice President for Innovation and Economic Development
- Update on Coburn and Holmes Halls Public Private Partnership - Boutique Hotel Update - Walking Tour
 - President Ferrini-Mundy provided overview of the UMaine 2025 concept
 - BOV provided reaction to UMaine 2025
- UMaine Foundation Annual Meeting, Wells Conference Center
- Executive Session for BOV members and President only

February 10-11, 2022: 14 members present

- Welcome, Introductions, President's update
 - Philip Hamilton, BOV Chair
 - Joan Ferrini-Mundy, President
- Panel Discussion on Funding Strategies for the Future
 - Moderator: Michael Bourque
 - Dannel Malloy, Chancellor, UMS
 - Emily Cain, Board of Trustees, UMS
 - Ryan Low, Vice Chancellor for Finance and Administration, UMS
 - Renee Kelly, AVP for Innovation and Economic Development, UMaine
 - Jason Charland, Senior Advisor & Director of Research, UMaine
- Facilities and Infrastructure Investment Proposal and Q&A
 - Moderator: Bob Strong
 - Joanne Yestramski, Vice President for Finance & Administration
 - Jake Ward, Vice President of Innovation and Economic Development
- Student Retention and Engagement as Key Drivers to Revenue Success:

Panel and Discussion

- Moderator: Shontay Delalue
 - John Volin, Executive Vice President for Academic Affairs and Provost
 - Robert Dana, Vice President for Student Life and Dean of Students
 - Ken Ralph, Director of Athletics
 - Debra Allen, Asst. Provost for Institutional Research and Assessment
- University of Maine Foundation Fundraising Strategy and Discussion
 - Moderator: Karen Boucias
 - Jeff Mills, President, University of Maine Foundation
 - Executive Session for BOV members and President only

May 31 – June 1, 2022; 16 members present

- Welcome, Introductions, President's update
 - Philip Hamilton, BOV Chair
 - Joan Ferrini-Mundy, President
- Roundtable discussion and feedback on current issues
- UMaine 2025 Commission Deliverable and Next Steps
 - Presenter: Grace Garland, Project Director for UMS TRANSFORMS
- Update on the UMS TRANSFORMS: Student Success & Retention initiative
 - **Presenter:** John Volin, Provost
- Tour of the UMaine Extension Diagnostic and Research Laboratory
- R1: Now what? Presentation and Discussion
 - Presenters: Joan Ferrini-Mundy, President
 - Kody Varahramyan, VP for Research
 - John Volin, Provost
- Executive Session for BOV members and President only

Submitted by: Meredith Whitfield, Chief of Staff to the President,
October 21, 2022

Board of Visitors
 University of Maine at Augusta
 Annual Report
 Academic Year – September 2021 to August 2022

Overview

UMA’s Board of Visitors is comprised of a group of highly professional, engaged regional representatives that provide guidance and feedback on UMA’s mission and its goals. Our BOV met quarterly during the last academic year. They provided strong leadership and valuable insights during the UMA Presidential search process. No significant concerns and/or issues were raised, with the exception of hoping for deeper, more meaningful engagement with the UMS BOT and the overall goals and plans for the Unified Accreditation work.

Membership

See below for a summary of current members and their professional affiliations. We do have open slots for new members.

Mr.	Richard (Dick)	Thompson	2017-2020 Vice	2020-2023 Chair	Deputy Commissioner - State Dep't of Admin. & Financial Svcs.
Dr.	David	Cloutier	2018-2021	2021-2024	Veterinarian at Veazie Veterinary Clinic
Dr.	Tom	Keller	2018-2021	2021-2024	Founder and Director of STEM Education Strategies LLC
Ms.	Jennifer	Riggs	2018-2021	2021-2024 Vice Chair	CNO MGMC/CEO MGCC- MaineGeneral Health
Ms.	Shenna	Bellows	2021-2024		Secretary of State - Maine
Mr.	Randall	Liberty	2021-2024		Commissioner - Department of Corrections - State of Maine
Ms.	Laura	Fortman	2021-2024		Commissioner - Department of Labor - State of Maine

Officers

Dick Thompson serves as Chair. Jennifer Riggs serves as Vice Chair.

Schedule

The University of Maine at Augusta schedules quarterly meetings for our Board of Visitors. Our annual meeting was scheduled for July 26, 2022. Although all members are encouraged to attend in person, we always create and distribute a Zoom meeting link in order to encourage increased attendance.

Meetings and Agenda Items

The meetings scheduled for the AY 21-22 are as follows:

October 26, 2021 (14 attendees)

Agenda Items: **Welcome & Opening Remarks**

Approval of Minutes from the July 27, 2021 BOV Mtg.

BOT/BOV Executive Committee Report

President's Remarks & Academic Update

UMS Strategic Plan

Enrollment Update

Budget Update

Other Business

Significant Item(s): Dr. Joseph Szakas will continue to lead UMA for the next year.

January 25, 2022 (13 attendees)

Agenda Items: **Welcome & Opening Remarks**

Approval of Minutes from the October 26, 2021 BOV Mtg.

BOT/BOV Update

President's Remarks & Academic Update

BOV Member Transitions

Enrollment Update

Budget Update

Other Business

April 26, 2022 (12 attendees)

Agenda Items: **Welcome & Opening Remarks**

Approval of the Minutes from the January 25, 2022 BOV Mtg.

BOT/BOV Executive Committee Report

President's Remarks & Academic Updates

Enrollment Update

Budget Update

Other Business

July 26, 2022 It was decided that we forgo the July meeting in order to focus on recruitment progress, further conversations on what the BOV can do to support UMA and how to better meet expectations of the BOV bylaws. The Chair was also undergoing a serious medical procedure that required significant recovery time.

Submitted by: Joyce Blanchard, Exec. Director of Advancement & Strategic Projects
Date: October 13, 2022



UMF Board of Visitors
University of Maine at Farmington
Annual Report, September 2021 - August 2022

Overview

The 2021-2022 meetings of the UMF Board of Visitors (BOV) focused on Strategic Planning and initiatives, marketing, budgeting, and Advancement.

Membership

The Board had 18 voting members, eight men and nine women representing the private, nonprofit, and education/public sectors, as follows:

Private Sector

Scott Conners '90, Landmark Partners (retired)
Chris McKee '92, Geiger
Todd Chamberlain '03, Pro Search Inc.
Jennifer Bjorn, Kyes Insurance
Greg Patterson, Farmington Walmart
John Moore, Narrow Gauge Cinemas

Non-Profit Sector

Eileen Kreutz, Gold LEAF Senior Institute (*ex officio*)
Barbara Sergio, Franklin Community Health Network
Mana Abdi '17, Bates College and Disabilities Rights of Maine
Thomas Dukes '90, Brigadier General

Education Sector

Jennifer Dorman '93, Skowhegan Area Middle School
Jonathan Moody '98, Superintendent MSAD 54
Cathryn Wimett, UMF professor (retired)
Marge Medd, Former BOT member
Mattie Lajoie '19, Educare Central Maine
Peter Osborne '09, Maine Municipal Association

One *ex-officio* position is always reserved for the President of Gold Leaf Institute. Most members reside in Maine at least part of the year. Jonathan Moody agreed to a second term, while COVID-19 impacted four members' abilities to serve a second term.

Officers

Cathy Wimett, retired UMF professor, served as Chair.
Peter Osborne, served as Vice-Chair

Schedule

The Board met three times virtually and one time via hybrid model during the reporting year. Board members were also invited to All-Campus meetings, Strategic Planning interviews, and other events and forums on campus throughout the year.

Meeting Summaries

September 24, 2021

Board Administration. 16 members in attendance.

Chair Cathy Wimett welcomed the BOV, introduced the new members, and reviewed recent and upcoming encounters. She also encouraged members to engage in the Strategic Planning process significantly, as BOV involvement is critical.

Updates, Discussions and Activities.

The Board took a vote and unanimously elected Cathy Wimett as chair of the BOV.

COVID-19 Update

Vaccination requirements are complicated. Only people that are on campus are subject to the vaccination requirement. 1700 headcount – 87% in person classes, 88% are fully vaccinated. 3% of our students are partially vaccinated. 3% religious and medical. 6% of students we are tracking down. (87 students). Oct 1 – noncompliant students will be automatically withdrawn.

These public safety requirements have enrollment implications. Undergrad headcount is down 4% compared to last year, but Graduate headcount is up 7%. This increase is not a major impact on numbers due to small numbers overall in the Grad programs. UMF received \$3,000,000 in emergency money from the government for relief and it is helping retention. We allocated over \$800,000 for students for the first semester so far. Students are thinking about registration next semester, this could bring relief for them.

Enrollment Planning

Christine Wilson, VP for Enrollment and Student Services, asks the BOV to be a part of the enrollment management planning in October. The financial support plan for students (Institutional aid) will be discussed in November. Finally, the Marketing and Communications plan will be tackled in January. Calendar invites will be sent out to interested members.

Academic Update

A large portion of courses have been redesigned for a three credit model. The model will be implemented for the Fall 2023 semester. Things have been complicated and contentious, but have been moving forward. More updates to come in December.

Chair Wimett pointed out that regulations for teacher certification have not been finalized. UMS has a lot of different models and options that we can move in, but it can be overwhelming for some.

Facilities Update

There have been improvements in paint, ceiling tiles, LED upgrades, fire alarms in Roberts and Dearborn, heating upgrade in Mantor, Preble/Ricker, new ADA lift in Ricker. Dearborn Gym's floor has been sanded and relined. UMF power washed and installed pavers by Alumni Theater. This fall, the town is doing some work on High Street. This two year project includes installing new

street lights and widening the sidewalks. Fitness and Recreation roof replacement will be going before the BOT for approval. Façade bricks are almost complete on the building. Early Childhood Center – 274 Front Street is being used as a testing center. We will be moving forward with pricing and design. There is an earmark out to Senator Collins for about \$1 million. Request into the state for another million earmark, currently waiting for final approval. Need updated costs so we know how much more we need to raise. Reengage architect for cost updates.

UMF is under contract for a campus energy audit, with the goal of reducing energy. A new HVAC design and envelope updates are planned for Merrill, Purington and Stone Halls. Four new key card access points will be added, bringing three more buildings online and secure. Prescott Field is being improved, with a new poured pad for batting cages. Additional work is addressing ADA accessibility, thanks to a grant. By January, UMF will start bidding for summer projects.

Eileen Kreutz asked if UMF is currently buying solar energy. Yes, UMF partners with large companies to purchase as a centralized benefit. BOV suggests looking to add a solar array on Heating plant and other buildings with flat roofs.

Advancement Search

The Associate Director of Advancement position is on hold. Covid hit and UMF had to pull back. Need a fundraiser in this role and now is the time to move forward. A BOV member committed to be on the search committee. Timeline – spring 2022 realistically. Job posting will be up for 2-3 weeks before activating the search committee.

Stone Child Tribal College's President and leadership team will be coming out to visit UMF. Looking to feed students into UMF's Masters Programs and possibly send students to their college. We need to listen to them, they could be a good match. There will be a BOV opportunity to connect with them. Hope to have a place for fall of next year. They are located in Box Elder, Montana on public tribal land. Chippewa Tribe. They are one of seven tribal colleges and they are branching into Bachelor degrees. Out of state exposure will be beneficial for Maine and Montana students. President Serna will send out the Fall Fest Schedule and link to Ghosts of Paul Revere, and Enrollment Committee Zoom meetings.

Meeting adjourned

December 10, 2021

Board Administration. 10 members in attendance.

Chair Wimett welcomed the BOV, reviewed the agenda, and made introductions.

Updates, Discussions and Activities.

Assistant Vice President of Advancement position

UMF met with four finalists last week via zoom with semifinalists. Two people have been invited to campus. BOV members will be invited to join a 3:00-3:30 pm via Zoom on December 20 and 21st. Candidates will give a presentation to the search committee. President Serna is excited about the two candidates so that is encouraging.

Tribal college in Montana

During the last week of October, UMF hosted the President and Senior Team for Stone Child College. They left feeling confident and comfortable in sending their students to UMF. Greenlight to establish MOU with their institution. They hope to send five students to UMF by next fall in the Education program.

Advancement

Lauren Serna and Katie O'Donnell gave an update regarding the fall fundraising campaign – “Giving Tuesday” to the end of the year. The “Books for Beavers” fund this year went very well. It’s an area of great need, still. Christine Wilson communicates with the faculty when a struggling student is identified.

Enrollment/Marketing

Lisa Ellrich from Admissions has been promoted to Assistant VP For Enrollment Management and Director of Admissions. She will oversee the Marketing department and is working on recruitment initiatives. Fall 2021 was an interesting time. Fall 2020 was easier to recruit than Fall 2021. It’s been trying across the board at every school. Instead of the typical 800 in-person visits, we managed 503 visits, combo in-person and virtual. UMF is taking things one visitor, one student, one family at a time. We’ve seen great success with an in-person visit with individualized service. The team has met at schools, classes, and guidance counselors.

Early action deadline was November 15 and was wrapped up at the beginning of December. There is a slower input of applications, but the number of applications is up slightly than last year. Numbers are down for in-state students. Out of state and NE Regional is on par with previous years.

New and ongoing initiatives: Implementation of a new Client Relationship Management System replacing the current Target X software, working with a marketing cloud and Salesforce implementations. There was an RFP for Advancement, and SALESFORCE will save money in license costs and fees. We will be able to customize and personalize in better ways than Target X. This will be implemented in January.

Last year 30% of our incoming class were athletes. Athletics/Marketing completed a “Seal the Deal” training before COVID. That training paid off last year, and we hope to continue that energy: higher GPA, higher retainment. Search for Director of Marketing and Communications has begun.

Christine Wilson thanked the BOV members that participated in the RFP marketing system listening tour. Vision Point is the firm that was selected. The company will be back on campus for brand awareness workshops in the future. BOV can help look for organizations for experiential learning. We are looking to grow internships and learning opportunities. Everyone has a role in recruitment. Students want to meet with alumni and faculty. ALUMNI Recruitment Program is lifting off the ground.

Athletics

Jamie Beaudoin presented an update from Athletics. He was promoted to Interim Athletics Director after Julie Davis retired. He is a graduate of UMF from 1987 and played soccer and basketball. NCAA Division III has no athletic scholarship required and is centered as part of their

academic experience. UMF has 21 varsity sports, including Alpine Ski, Baseball, BB, Cross Country, Golf, Nordic Ski, soccer, Women's lacrosse, SB Freeride, Indoor/Outdoor Track and Field. 16 of 31 staff members are alumni in UMF Athletics. The average GPA of a student-athlete is 3.25. 2021-2022 has 137 males and 147 females participants. 30% are new students. Virtual collaboration increased with Admissions. The coach can see an athlete play and start the recruiting process, because of contact tracing, they are in constant communication with Admissions. Build on the relationship we already have.

Graduate programs – Certification

Erin Connor, Associate Dean for Graduate Education, is in her third year at UMF. Farmington has had Graduate degrees since 2011/2012. Educational Leadership continues to change as needs change. January of 2020 – initiated Special Education, and it is our fastest growing Master's degree. Students have a lot of energy regarding the SPARK program and academic faculty. Pathway 4+1 is available.

Fall 2020 – Master of Arts in Counseling Psychology was rolled out to license counselors using Arts. It is a full-time program with one start per year. The cohort in the fall with FT students lasts two years. Start the second cohort the following fall. It is an intense program, with lots of work from faculty. So far, it has been successful, and retention is strong. Finally, a master's in mathematics education came from a push from certificate students.

Graduate Credit hours:

2019 – 909

2020 – 1086

2021 – 1295

Looking into new programs, stackable certificates, and using Salesforce to help increase alumni apps. We are also looking to branch out beyond Education to provide full-time programs. Jennifer Dorman is thankful for the Special Ed Masters. UMF's Ken Lewis visited Jennifer's school. For those that are connected to school districts, Ken is very willing to join school events or classes. A program with RSU 16 is underway – got to do more work in that area. Districts are facing teacher shortages. And Jennifer's school requires master's degrees, so there will be interest to fill this role.

Early College

Kirsten Petroska, Director of Early College, has been an Alum from 2011 – Glad to be back at UMF, for seven months now. In our Early College program, HS teachers teach the classes but are sponsored by UMF faculty. Students receive college credit once success 225 Students by the end of the school year 2021-2022. If the students take a course with UMS, it's likely 50% of them will join a UMS Campus after graduation. Kirsten reviewed current partners and most popular courses. Spring that will be taking classes online or on-campus with UMF. This fall, the Early College program is launching career and major pathways. Three-four courses for a major and the student will receive a certificate for it. There are new partnerships in Skowhegan, possibly in Lewiston, Casco Bay, Camden Hills. The BOV can help support Early College by spreading the word! Make suggestions and share connections. Please continue to encourage UMF to provide more clarity in various modalities, like online. Ask questions!

Chair Wimett reviewed dates for upcoming opportunities on campus.

Meeting adjourned.

March 4, 2022

Board Administration. 9 members in attendance.

Chair Wimett welcomed the BOV, reviewed the agenda.

Updates, Discussions and Activities.

Chair Wimett introduced the temporary changes in how the system/Chancellor communicates with individual BOVs. The UMF BOV can have up to three people at these meetings, and every campus is represented. It's essential that the UMF BOV is a part of it and is active.

BOV terms and June Chair & Vice-Chair Elections

Chris McKee, Scott Connors, and Cathy Wimett's terms are expiring. The BOV will need to elect a new chair and a vice-chair. At the upcoming June 3rd meeting, there will be a vote. Someone can stay on beyond their term for one year if they remain chair. Chair Wimett is willing to do that. Since President Serna is transitioning out of UMF, the BOV needs to be more active to support the senior leadership at UMF.

The Chancellor and two members of his leadership team visited UMF last week and met with various groups. Chair Wimett chose to meet with the Chancellor alone due to the short notice. He's coming back on the 6th of April. Amy Perreault plans on sending the schedule of that day out to the BoV when it's ready. The Chancellor's focus seems to be on whether it will be a one or 2-year interim president appointment. That's more reason the BOV should seriously consider helping with capital campaigns and getting more involved.

The 2022 Commencement will be back in person in an outdoor setting. The committee is working with Jon Moore to have this event at Narrow Gauge Cinema in the Drive-In. This plan will be a fantastic way to graduate students on a stage in front of the Western Maine mountains. We're looking forward to students having a return to a traditional commencement. Please mark May 7th at 10:30 am on your calendars. President Serna will be announcing this to campus and to the public soon.

Good work is happening regarding the strategic plan and conversion, enrollment management plan, Sweatt-Winter project on Front St., and we hear more and more interest and excitement about investment into athletics. High school facilities are outpacing us. We need to invest in that area with the large percentage of students in athletics programs.

AVP of Advancement Update

President Serna reports that we had two viable candidates for the positions but could not close either of those deals. We need to be more creative now. We could explore the idea of a consultant for a capital campaign for the turf field. Scott Connor asked why it has been challenging to fill this position. President Serna explains it is a matter of supply and demand – many universities are buffing up their campaigns and throwing a lot of money at them. The UMS pay scale is not competitive to attract that sort of talent to the state of Maine. We're paying 30-40% below other universities. The housing situation is not helpful, and a cocktail of issues makes this problematic. We may need to go with a hired gun to help us move on a specific project and work to our goal. We might be receptive to remote options for the right candidate.

Athletics/Fitness and Rec Center

Laurie Gardener reports that UMF has a contract to replace the roof, giving UMF 25-30 years of security. Facilities Management is preparing an estimate now for the siding because the brick is crumbling. It will be expensive to repair and requires BOT approval at the May FFT meeting.

UMF continues to spend allocated bond money on the new Sweatt Winter building, ADA ramps on campus, and Merrill Hall exterior improvements. There is a plan to turn Stone Hall into suites to be more attractive to students, and Dakin Hall will be brought back online for the Fall. Lockwood will be closed for upgrades. Late Jan, we received BOT approval to proceed with 274 Front Street. By the end of the month, we will go to bid for a builder. We predict that before the end of the fiscal year, we will have someone on board to start building with a goal to be open Jan 2023.

UMF is the only campus doing a 100% review of campus for energy savings. We're going to get some good publicity from the System for doing this campus-wide. Projects are being considered, such as adding solar panels to several roofs on campus for energy backup services. The campus's net asset value will increase. There is an additional investment for upgrades in HVACC equipment and a small backup boiler will be added to the bio-mass heat plant.

Strategic Plan Progress Update

UMF is committed to not being just another university with a plan; they need to be a strategic university. The campus needs to be solution-oriented, handle ambiguity and handle change. Organizations with these principles are successful, but it's a difficult learning curve for this campus. The work continues, it's complex and messy, but we are making progress. President Serna reviewed a chart with the progress of the strategic plan.

Enrollment management

Christine Wilson, VP for Enrollment and Student Services, reports that the enrollment management plan is being led by four pillars toward student success: Advising and purpose (helping students see through their goals), financial literacy (student and family), engagement and belonging, and wellbeing and safety (support mental health needs and engagement). UMF is very explicit about the campus experience and how enrollment management will center their success. Teams are focusing on student needs and focusing on digital collaboration, and telling stories. The student financial support model is the hardest to change. Financial aid needs to focus more on the need-based side than the non-need-based side. Overall, the future we see is exciting, and good ideas are coming to fruition from this process. We are hopeful because enrollment is projected to be up. Student-athletes have a big place in our enrollment plan. The turf field would be helpful for this.

4:3 credit transition

Eric Brown reported that the Academic Affairs had reached the point where most of the current course revisions are in final draft form. They have moved from concept to a process, which is rooted in the Curriculum Committee. Once this flow is moving, people will be able to turn to work on a new scheduling grid. There is a request to the System for additional resources to support the registrar's office to build up the staff there to help with the individual graduation plans.

What's next with the strategic plan?

Organizational Structure – UMF uses an antiquated model. The UMaine System moved to shared services on top of the antiquated model, which created a lot of gaps and holes across the campus. The Academic side is looking at a flatter organizational structure because if we try to do all the changes we need to with the current structure, it will fail. UMF needs to keep momentum, President Serna is here until June 30th and the team will not let this be derailed.

Chair Cathy Wimett highlights the importance of maintaining momentum. What else does UMF need from the BoV? President Serna requests members stand in solidarity with the leadership team and express that we're doing what's best for Farmington. Continuous support and advocacy are needed. UMF is searching for a new athletic director and would love to have the BOV be available to meet with top candidates. We are moving forward with the beginning stages of this search.

Meeting Adjourned.

June 3, 2022

Board Administration. 11 members in attendance.

Chair Wimett welcomed the BOV and reviewed the agenda, recent engagement reports, as well as recent and upcoming encounters.

Updates, Discussions and Activities.

The BoV used to meet twice a year with the Board of Trustees and Chancellors. Cathy would like more participation from members (1-2 at each meeting) at upcoming Trustee meetings. The Chancellor meets with the BoV for 1 hour every other month during the President's Council meeting. There is a lot of focus in this meeting on the goings-on at the System level and at Orono, much less about the individual universities. Chair Wimett watched part of the System Trustees meeting in May. Amy sent the link to that recording to everyone as part of the notes. There were several faculty from a variety of campuses that spoke. Almost everyone mentioned Farmington although there wasn't Farmington participation. Chair Wimett would like to organize an informal meeting of BoV from across the System. John Moore suggested that UMF BoV would like to meet with Trustees members as well if that is possible. Possibly invite them to the informal meeting. A conversation about asking Janet Mills to speak with the BoV.

The BoV would like to host a gathering with the new Interim President and his wife when he takes office at John Moore's camp.

Chair Election(s)

Peter Osborne nominated Cathy Wimett to continue as Chair for 1 more year. This was seconded by Chris McKee. A vote was conducted and unanimously passed. Peter Osborne nominated himself for vice-chair, seconded by Chris McKee. A vote was conducted and unanimously passed.

Chair-Elect (extend for 1 year) – Cathy Wimett

Vice-Chair – Peter Osborne

Campus Update and Discussion

The new Sweatt Winter building on Front St. is on schedule, opening in Jan. A Turf field getting funded by then as well would be ideal. The Fitness Center roof is half finished and the siding contract will be going through. Merrill is getting the external updates it needs this summer.

Enrollment needs a new manager to fill Lauren Serna's role. We serve two populations, athletes and 1st gen low income, and need the financial assistance that UMF assists. These students need to continue to be our focus. Enrollment is consistent with national data. We're seeing growth in graduate and first-year enrollment. FY 23 is balanced.

The turf field capital campaign needs to be brought before the capital campaign BoT committee before it can receive approval. John Moore believes there is interest in the community to help move this forward with this improvement. Thank you to outgoing members (Chris McKee, Scott Connors, Marge Medd) and President Serna.

Meeting adjourned

*Submitted by President Joseph W. McDonnell
October 2022*



**Board of Visitors
University of Maine at Fort Kent
Annual Report**

Academic Year- September 2021 to August 2022

Overview

The Board of Visitors (BOV) met quarterly during the academic year mostly via Zoom due to COVID and campus safety protocols. The Executive Committee met prior to each meeting at the request of President Hedeem to set the agenda. At each regular meeting, University Administrators, Cabinet Members and other University staff, faculty and students provided the Board with information and updates on the System and Campus, Finance and Facilities, Development and Foundation, Enrollment, Early College, Alumni and Academics.

In addition to regular updates, the Board was provided a presentation on a program project or requested topic/area of interest. The following were also reported on and/or discussed throughout the year:

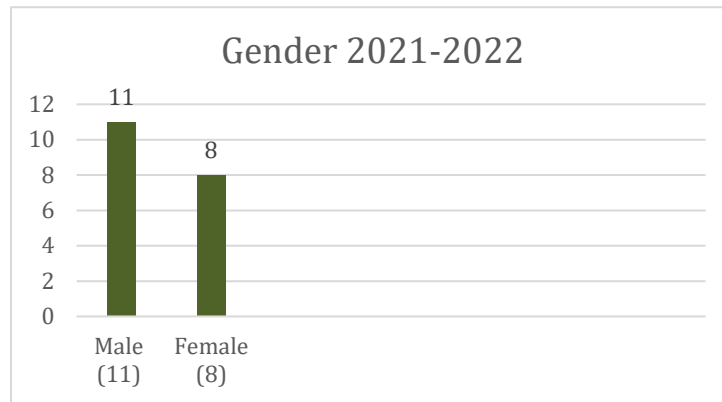
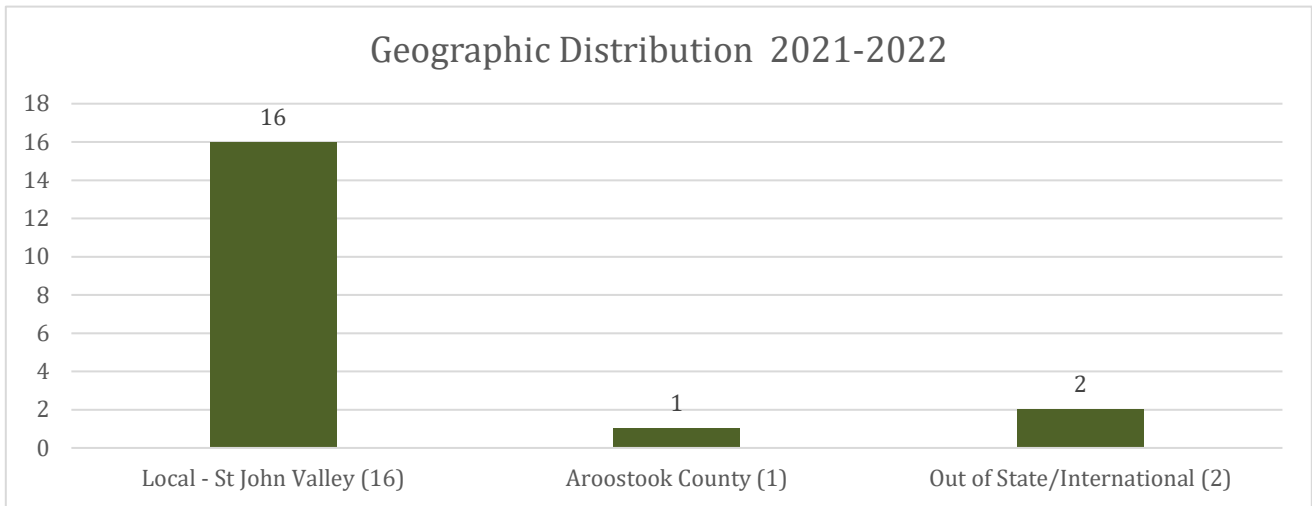
- Recruitment and Retention
- System, Campus & Budget Updates
- UMFK Foundation and Alumni accomplishments, special events, and other fund-raising/outreach activities.
- New faculty and staff throughout the year.

Membership

The membership of the Board runs from July 2021 to June 2022.

Alain Ouellette	Summit Project Management Company - Independent Contractor
André Léger	Les Brasseurs du Petit-Sault Inc. - Co-founder
Benjamin Sirois	SAD#27 - Superintendent
Doug Taggett	Daigle Oil Company - Information Technology Manager, BOV Vice President
Gary Stevens	Retired MSAD #27 Administrator
Gisele Dionne	Madawaska School Department - Superintendent
Jennifer Derosier Daigle	Lakeview Restaurant - Business Owner
Jennifer Malmborg	Fish River Rural Health - Director of Behavioral Health Program,
Joe Becker	Faculty Representative (non-voting)
Josh Philbrook	Irving Forest Products - Ashland Sawmill Manager
Judy Dionne	Twin Rivers Paper Company - Human Resources Manager (Resigned 03/03/2022)
Justin Dubois	Acadia Federal Credit Union - Commercial Loan Officer, BOV President
Kris Malmborg	United Insurance in Fort Kent - Account Executive, BOV Secretary
Lori-Ann Cyr	Diversis Inc - CEO
Louis Dugal	Country Village Estates, LLC - Administrator
Nicole Marquis	Northern Maine Medical Center - Chief Nursing Officer
Norman Fournier	County Commissioner - Retired FRRH CEO / Trustee
Peter Clavette	United Insurance in Madawaska - Senior VP/Managing Partner
Rachel Johnson	Student Representative (non-voting)
Susan Whitehead	Norstate Federal Credit Union - Chief Executive Officer
Suzie Paradis	Town of Fort Kent - Economic & Community Development Director

Demographics (data does not include student and faculty representatives):



Officers

Justin Dubois	BOV President
Doug Taggett	BOV Vice President
Kris Malmberg	BOV Secretary

Schedule

The Board of Visitors held four regular meetings within this reporting year on September 10, 2021; January 21, 2022; March 11, 2022 and June 10, 2022. Most of the meetings were held via Zoom due to COVID and campus safety protocols.

The Board of Visitors and other representatives were also invited to participate in Town Hall Sessions with Chancellor Malloy and System Staff during their fall and spring campus visits on October 18, 2021 and April 26, 2022.

Meeting and Agenda Items

September 10, 2021

UMFK BOV and Foundation Joint Meeting

Attendance: 10 Present, 9 Absent, 5 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome
- Board Missions (BOV and Foundation)
- 2020 Highlights and 2021 Look Ahead
- Strategic Plan Presentation
- “What Can You Do” Discussion
- Share Goals
- Adjournment

Meeting Summary:

The vibe on campus is different this semester; less limitations due to Covid. More opportunities available for interactions and engagement in the classrooms and around campus with activities. Review of the missions of both Boards. Discussion of different areas of growth; communication and procedures; initiatives and innovative projects and programs. Review of our strategic plan and how it can help us improve our enrollment. Breakouts facilitated by Board Chairs where they discussed ideas not only on what they can do, but how we can do it.

January 21, 2022

Attendance: 13 Present, 6 Absent, 19 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of September Minutes
- Focus Area: Bengal Buddies
- UMFK Updates and Reports: System, Athletics, Enrollment, Retention and Budget, Arctic Studies, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Special Projects and Nominating
- BOV Discussion
- Adjournment

Meeting Summary:

Members from the student success team offered a presentation on “Bengal Buddies”, a new program which offers peer support (student to student) to new or challenged students. The mentoring students focus primarily on referring students in need to various resources already available (tutoring, Writing Center, academic workshops, etc) and providing emotional and social support. President Hedeem welcomed our Interim Deans of Enrollment and Arts, Science and Professional Studies. Commencement will be held in person on May 7, 2022. Spark 451 is assisting with website redesign. Continued focus is on recruitment and retention across campus. Campus Development Day was on January 10 with a focus on Diversity, Equity and Inclusion. Our athletic teams are now having more games locally due to lessened COVID traveling restrictions. We are piloting a new program entitled “Arctic Studies” in hopes that it will attract more students who enjoy cold weather and are looking for research expedition training. This was our student representative’s final meeting. He reported on events that were held last fall. Nominations are underway to fill this position. A total of \$70,500 in scholarships have been awarded. Several fundraisers are planned for the spring semester.

March 11, 2022

Attendance: 12 Present, 6 Absent, 8 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of January Minutes
- Focus Area: Enrollment Data
- UMFK Updates and Reports: System, Budget, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, Special Projects and Nominating
- BOV Discussion
- Adjournment

Meeting Summary:

A UMFK Quick App has been created and has shown an increase in the number of applications. Bengal Bound Days will be held in March and April to boost matriculation of students. Fall to Spring retention rates have increased 10% for new students. Our budget will be presented to BOT on March 23rd. We must increase our credit hour production in order to remain viable. The Nominating Committee reported that six members are terming out and three of those terming have agreed to extend their terms by one year to lessen the impact of new members.

June 10, 2022

Attendance: 10 Present, 8 Absent, 26 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of March Minutes
- Focus Area: Admissions / Retention
- UMFK Updates and Reports: System, Budget, Collaboration with UMPI, Acadian Archives, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, Nominating, Acknowledgement of outgoing, extended term and new incoming board members
- BOV Discussion
- Adjournment

Meeting Summary:

Discussion of different strategies to implement to increase our enrollment. We had a successful in person commencement. Conversation about repurposing/ transforming spaces on campus for improved student use. Transformative Programs of Distinction meetings will begin to address low enrollment. Analysis of budget and determination that increased enrollment is critical to maintain services. Review of nursing collaboration with UMPI and award of grant for OB mobile simulation van to serve all UMS schools of nursing. Adult Gerontology Nurse Practitioner Program to begin in July 2022. NECHE Accreditation Team to visit in October. CCNE Accreditation Team to visit in the fall. Hurdles, promotion, engagement upcoming events, outreach and future opportunities were topics of discussion from Acadian Archives. Presentation from nine faculty members were shared via submitted report. Information delivered regarding overall gifts and scholarships awarded to date and recap of the Foundation Gala and Ski Shoe Ski fundraisers. The Advocacy Committee will start looking at sponsoring Business Breakfasts again. The Nominating Committee acknowledged outgoing members and made recommendations for new officers and members for FY23.

Submitted by: Lisa Roy on behalf of President Deborah Hedeon and BOV President Justin Dubois
October 6, 2022



BOARD OF VISITORS
University of Maine at Machias
Annual Report
Academic Year — September 2021 to August 2022

OVERVIEW

Over the past year, the UMM Board of Visitors once again provided valuable support and advice to President, Joan Ferrini-Mundy, Head of Campus, Daniel Qualls and the campus administration. The BOV members' breadth of professional experience, combined with their depth of knowledge about the Washington County culture and economy and their commitment to UMM and its critical role in the region, proved extremely helpful as the University continued to struggle with COVID, enrollment and finances, and addressing the challenges and promises inherent in UMM's partnership with the University of Maine, as well as the work of Unified Accreditation.

BOV members served on various campus committees, such as *ad hoc* work groups addressing Marketing, Student Retention and Success, and Facilities Use. The BOV accomplished several goals that were set forth by Head of Campus Daniel Qualls: Supporting the Primary Partnership; Integration with the UMaine Board of Visitors; Including faculty and student presentations to the BOV; Alumni Collaboration with UMaine; and Strategic Plan assessment and recommendations. Members routinely attended campus events and meetings, and they took advantage of the Murdock Fitness and Aquatics Center and Merrill Library.

The Board of Visitors has been transitioning to its more significant role in influencing the direction of UMS, along with other boards of visitors in the system. Members continue to be optimistic about UMM's primary partnership with UMaine, and they continue to monitor its progress.

MEMBERSHIP

Arnold Clark, Ronald Ramsay, Dianne Tilton, and Jacob van de Sande completed 2 terms of membership each and termed off the BOV. Six new members were added to the BOV: Nicole Case, Beth Clifford, Rhiannon Hampson, Bill Kitchen, Jordan Porter, and Rick Scribner. The Board of Visitors is now comprised of 17 members, including 6 men and 11 women. Members come from throughout Washington County for a wide geographic spread, and they represent a good array of Washington County businesses and industries. The Board is committed to maintaining a full contingent of Board members representing the various businesses and organizations in Washington County.

Nicole Case	Machias Memorial High School (Machias)
Beth Clifford	Maine Indian Education (Calais)
Nakia Dana	Education Resource Coordinator (Princeton)
Sarah Craighead Dedmon	Machias Valley News Observer (Machias)
Atrica Emerson	Washington County CareerCenters (Machias)
Chris Gardner	Director, Eastport Port Authority (Eastport)
Rhiannon Hampson	Maine Department of Agriculture (Bangor)
Bill Kitchen	Machias Town Manager (Machias)
Charley Martin-Berry	Community Caring Collaborative (East Machias)
Susan Mingo	Washington County Community College (Calais)
Jennifer Peters	Sunrise County Economic Council (Machias)
Jordan Porter	Nurse Practitioner (Machias)
Juana Rodriguez Vazquez	Mano en Mano (Milbridge)
Rick Scribner	Retired UMM Professor (Machias)
Sam Whitney	Machias Savings Bank (Machias)
Kyle Winslow	Downeast Coastal Conservancy (Machias)
Amy Zipperer	Downeast Community Hospital (Machias)

OFFICERS

Kyle Winslow is the Chair of the BoV with Charley Martin-Berry as the Vice-Chair. Kyle and Charley are among UMM's strongest supporters, and both are heavily involved in campus activities and initiatives.

SCHEDULE

UMM's Board of Visitors typically meets as a full board six times during the academic year, including an annual meeting in July. BOV members met via zoom during the COVID pandemic but have begun in-person meetings recently.

09-14-2021	Fall meeting via Zoom
11-09-2021	Fall meeting via Zoom
01-11-2022	Winter meeting via Zoom
03-08-2022	Spring meeting in-person meeting with zoom access
05-10-2022	Spring meeting via Zoom
07-12-2022	Annual meeting in-person

MEETINGS AND AGENDA ITEMS

September 14, 2021

President's Report – Joan Ferrini-Mundy:

President Ferrini-Mundy talked about the enrollment, faculty and staff from 2011-2021. 37% drop in degree-seeking students and 47% drop in credit hours. 34% drop in faculty and 45% drop in staff/administrators. Enrollment looks like it is turning up in 2021 with an increase in non-degree students.

112 students in the residence halls fall 2021; 50 rooms are reserved for quarantine and isolation; Total enrollment is 747 students which is up 1%.

Big piece of news is the Regional Task Force chaired by Emily Haddad. They have concentrated on seven topics (1 group per topic) and there has been participation from UMM and the BOV on these groups. The new UMM logo is the work of this Task Force and is supported by them and we are launching that into place with full completion of the big

elements of this group by next summer. An integrated org chart has been proposed and is still under discussion.

Once the report is in from the Task Force, Joan would like to have a meeting with local business leaders to reassure them that UMM is not going away.

Head of Campus Report - Daniel Qualls:

Dan reported there are several positions on campus that need to be filled. Jennifer Isherwood – Asst Coordinator of Native American Student Outreach and Development (shared with UMaine); Robert Tropea – Asst Prof of Business and Entrepreneurship (Fixed length); Kristel Mead – Asst Director of Marketing and Communications; David Invergo – Interim Director of Student Life; Lucky Correia – Administrative Specialist part-time at the Reynolds Center; we have a search in process for the Director of Facilities.

We had a COVID vaccination clinic on campus and there were approximately 33 people who came for their immunization shots – mostly community members. Masks are required indoors regardless of vaccination status.

We only have a couple of students who are not in compliance with their Covid immunization and we are reaching out to them.

The President attended Sipayik Elementary Grand Opening. Dan Q, Heather Ball and the Dean of Education at UMaine are all working with the Superintendent of the Maine Indian Schools, Dr. Reza Namin. Washington County Superintendents Association have pulled together their resources to provide professional development for all the local schools, they meet on the UMM campus in October. They would like to see special education services like speech pathology and organized cohorts of masters and certificate programs at UMM. Dr. Reza Namin would also like to see a Native American high school at UMM for 11th and 12th grade.

Working Group 5 Update, Stakeholder relations/re-branding:

There is a timeline for the branding initiative. Enrollment Management and Financial Aid incorporates rebrand for the 2022 cohorts. Soft launch of rebranding on campus. Spring 2022 install bilingual signage campus-wide.

We will be working with a national vendor called Vision Point to assist us with the branding deployment.

October 6th will be a soft launch on the UMM campus.

Rebranding will be finalized in the spring 2022...we will all be Black Bears.

“Great Institutions change with the times.”

November 9, 2021

President’s Report – Joan Ferrini-Mundy:

President Ferrini-Mundy provided information on enrollment and mentioned that we are up a little bit from last Fall. The census shows us at 514 students for Fall 2021.

There is a 37% drop in degree seeking students and a 47% drop in credit hours.

A drop in faculty of 34% and staff/administration drop of 45% which will bring us to a steady state of the right sizing for UMM. Joan is optimistic about growing UMM.

UMM is up a little bit in the residence halls, still holding space for quarantine and isolation.

17 new first-year associate students; 77 new first-year bachelor students. There are 234 Early College students and total enrollment is 747 including non-degree, certificates and early college. This is a very positive picture for enrollments.

UMM students were totally in compliance with Covid regulations by the end of October.

The organizational chart is central to explaining how the governance of the regional campus works. MaineStreet information flows in some ways from the org chart.

University of Maine at Machias will remain University of Maine at Machias, the State of Maine directs that we have seven separate campuses within the university system.

We would have a Dean at the University of Maine at Machias who is also the campus director so this would be a change to the organizational chart. No Head of Campus at UMM. The Dean of UMM would report to the Provost at UMaine. This will go to the Board of Trustees for their endorsement.

Dan Qualls mentioned that this could cause UMM to be disconnected from the President, not in terms of academics but in terms of all the other stuff that has nothing to do with academics – facilities, on call responsibilities, student life, etc.

Joan mentioned that we have committed to do a review of athletics at UMM by the end of next year. The Director of Athletics should be added to the org chart; what would their role be in planning for the future of athletics? The org chart doesn't really address different situations so we have to think about structurally what would things look like on campus?

Jacob van de Sande mentioned adding a dotted line from the Campus Director to the Marketing Coordinator.

The org chart will be presented to the Board of Trustees for their January meeting.

The Chancellor is visiting campuses and will be at UMM on November 16th.

Joan talked about the Task Force and we are waiting for the final report with recommendations and next steps.

Head of Campus Report - Daniel Qualls:

Dan reported we have hired a Facilities Director at UMM. His name is Barney Perry and he has hit the ground running.

Our Interim Director of Student Life has resigned with 5 days notice. He was also our Student Activities Coordinator – this left us with one professional student life staff, Dyandrea LaBonte. Robert Dana sent a staff of 5 people to work with Dyandrea and help support her. Barney Perry is focusing on the student life area and is working out things that make Dyandrea's life easier too. We have posted a position for Director of Communications and Marketing as well as Facilities Maintenance Manager. We are excited to hire a business position for faculty, the Business School at UMaine helped us design the position and we hope to have it in place for Fall 2023. A business coach has been put in place also to help our students taking classes online.

We developed some ideas for UMM's Homecoming and gave the students an opportunity to weigh in. They wanted to use the fire pits by the pond and have marshmallows and hot dogs to roast. It was a good event and everyone seemed to have a great time. The students seem so upbeat.

Working Group 3 Update, Admissions and Enrollment Management:

How do we make one enrollment management office to share ideas and support each other?

We need to find a way for the UM processing team to manage the UMM application process.

Push forward with new promotional materials.

Expand outreach and awareness campaign for UMM.

Collaborate with departments in launching new pathways and/or programs.

Increase applicant pool and enrollment.

International application process handled entirely by UM staff last year.

Singular FAFSA filing process started last year.

History of collaboration and culture of working together on enrollment strategies for the past five years.

Shared recruitment events such as the Maine School Counselor updates.

Variety of referral programs piloted.

January 11, 2022

President's Report – Joan Ferrini-Mundy:

President Ferrini-Mundy announced University System Campuses will be opening on time (January 18th). There will be intensified testing and continuing to push vaccinations and boosters. There will be guidance about food and gatherings.

Emily Haddad has submitted the Regional Campus Task Force Report to President Ferrini-Mundy. The first step is to meet with Emily, Provost Volin, Dan Qualls, Heather Ball, etc. to discuss the recommendations.

The State of Maine has received dollars from the Federal Government from the American Rescue Plan Act. The money is being transferred out across the state through the Maine Jobs and Recovery Plan. UMS has requested 35mil to aid in workforce development across the system which will be 10 separate projects that have been proposed to the state. It is taking weeks for the approval process. Dianne Tilton is the lead for us on the Downeast Institute Internships Project which would give students some exposure to aquaculture. This would help alleviate the labor shortage that the aquaculture farms are experiencing. The initial business plan has passed the review process with the UMSystem and is now with the State of Maine for review.

Enrollment is looking very positive at UMM. Our enrollment team is trying some new approaches. We have 21 applications already for the Nursing Pathways program – the expectation is 30.

Retention rates are better than last year. We would like to see them in the mid 70's.

The Business program is doing very well on both campuses. We are still trying to get more students into the Engineering Pathways program.

A recruitment piece for Education will be coming soon, a video is being pulled together.

There are two ad hoc committees for the Regional Campus Task Force 1) Academic Integration Committee 2) Technical Background working with MaineStreet and integrating UMS04 and UMS05.

The Organizational Chart has been revised and is still being reviewed. The Head of Campus will report to the UMaine Provost but does need to have a reporting line to the President as well. The Org Chart will go to the faculty senate at UMaine and to the faculty body at UMM for comment. It will then go the Board of Trustees for approval

Head of Campus - Heather Ball (in Dan Qualls' absence):

Heather reported that we have hired a new Director of Student Life, Hope Shore from Wilson, Maine. She starts on the 18th of January. There are two more positions that are in the process 1) Communications Director and 2) Assistant Director of Student Life. A Facilities Director, Barney Perry was hired a few weeks ago and is doing well.

UMM's Sennett Hall is being considered for rental space. We have had inquiries from Eastport Health Center and also Child Development Services to lease some office space for a few months. Dorward or Sennett Halls may possibly be considered for conversion to apartments to assist non-traditional students who cannot find housing in the Machias area. CoOperative Extension Offices would like to move to UMM also. Conversation is encouraged with Maine Housing and possibly using housing choice vouchers for low income families Updates are currently being made to our website with the assistance of Mike Kirby. Faculty Development workshops will begin next week to address retention and what types of supports we can place in courses. There is some discussion going on about embedded tutors for courses and how to be flexible and meet the needs of students in case of disruptions.

Working Group 1 Update, Tuition and Financial Aid (including fundraising):

Annual gifts are smaller gifts that come by phone, email and mail – usually \$1,000 or less. Major gifts are larger and may come by personal visits or networking – usually \$10,000 or more.

Planned Gifts may come through wills or annuity income from individuals.

UMM's donor database has to be updated into the central database at the UMaine Foundation.

In order to get ready for the Annual Fund ask, UMM needs to come up with names and addresses for potential donors – 50 to 100 names would be a great start.

Financial Aid Report:

Connie Smith reported process for FAFSA Completion – Ensure students at Machias campus understand process of applying for financial aid using UMaine’s school code (002053).

Financial Aid Allocation Practices – Provide effective financial aid packages that support recruiting, retention and success of Machias campus students, while also being cost-effective.

Tuition/Fee Rates – Evaluate options and Pros/Cons of keeping separate rates by campus vs. aligning rates.

NEBHE Rates – Align NEBHE qualification methodologies between the two campuses.

International Rates – To align tuition and fee practices for international students at the two campuses.

International Student Scholarships – Align international merit awarding methodologies between the two campuses.

Availability of philanthropy-funded scholarships – Provide access and opportunities to Machias students for scholarships and streamline the scholarships awarding process.

Access and Diversity – Provide additional support for the financial aid and billing process for identified populations.

UMaine is implementing a scholarship management tool called scholarship universe. It will allow a student to search for outside scholarships as well as university scholarships. You input certain information and it matches you to specific scholarships.

MaineStreet Integration:

MaineStreet Integration – Orono and Machias combined to a single MaineStreet institution by Fall 2023.

General Ledger for UMaine and UMM was integrated before Fall 2021.

Student MaineStreet Integration Committee has been formed.

Requires close coordination between Admissions, Student Records, Financial Aid and Student Financials.

Changes to billing, tuition and fees – streamline and simplify the billing process.

March 8, 2022

Regional Campus Task Force – Diane Dunn:

Emily Haddad put final report together for RCTF, submitted on December 31, 2021

Workgroup 1 and Workgroup 3 will continue to work in their areas: Academic Integration and MaineStreet Integration, meeting weekly

Development and implementation of rebranding will continue

Funding a budget for the initial expenses that are associated with the integration

Developing timelines and resources needed for integration

Consider Mission and Vision statements for UMaine and UMM to help direct and guide further implementation

We need to continue to focus on Retention and persistence of credential seeking students

Considering suggestions for changes from the multiple workgroups

Working Group 7 Update, Workforce Development:

Concentrate efforts on entrepreneurs and small businesses

Collaborate with entities in Washington County area to identify and plan for programs to support entrepreneurs and small businesses, using UMaine expertise in the Foster Center for innovation and the Career Center to facilitate this effort

Investigate options for closer collaboration between UMM and UMaine Cooperative

Extension, possibly locating Cooperative Extension on the UMM campus

Focus on developing internship opportunities for students in collaboration with Downeast Institute and several Washington County entities

Develop microcredentials that could add value for learners and prompt them to continue their education and professional development; align these with employment opportunities and employers' perceived needs

Connect with Passamaquoddy Tribe and Mano en Mano organization to explore economic development ideas to benefit diverse populations

Contribute to the current effort toward a national heritage area designation for Downeast Maine and other tourism opportunities

Develop collaboration with UMaine's Blueberry Hill Farm for shared use of facilities in both locations

Inventory UMM facilities and develop plans for revenue-generating programs and rentals

3 important recommendations – 1) more small business and non-profit support by UMM 2)

Tourism and national heritage would be awesome for UMM to have a higher profile and engage our students 3) internships and hands-on learning opportunities – how can we

develop more internships and involve our students –maybe an internship endowment to pay students if businesses do not have the ability

Maine Jobs Recovery Plan – potentially has 35 mil to award the UMSystem, some proposals have already been submitted to connect students to internships

Head of Campus Report – Daniel Qualls:

A couple of new organizations on the UMM campus: Child Development Services and Eastport Health Center renting space in Sennett Hall

Possibly Student Health Coordinator provided by Eastport Health Center

Family housing has been proposed for Sennett Hall

UMaine's Cooperative Extension is interested in moving to the O'Brien House on the UMM campus; Admissions will be moved to Powers Hall

Jackie Leonard is the new Assistant Director of Communications and Marketing, Hope Shore is our new Director of Student Life, Amanda Strand is our new Assistant Director of Student Life

Space Advisory Committee will be working on a rolling 5 year master plan and assessing the space on campus so it is utilized effectively

The President's Report – Joan Ferrini-Mundy:

Reveling in the recognition of the UMaine campus as a National R1 Carnegie Research University; this is a very coveted honor

Alfond Foundation UMS Transforms Grant award of 240 mil for the UMSystem – 90 mil of which is for Division 1 athletics for renovation of sports facilities at UMaine and also for gender equity

One of the big pieces of the project is the Student Success and Retention Component 20 mil grant which is led by UMaine but is expanding to the rest of the system. John Volin and his team put into operation for research learning experiences which served about 250 students, including students from UMM. Three major components include – Pathways to Careers and Gateways to Success.

Organization Chart approved by ASA Committee of the Board of Trustees March 7, 2022

New Head of Campus title will be changed to UMM Dean and Campus Director and position will report to John Volin, Executive Vice President and Provost at the University of Maine

December 21, 2021, RCTF Final Report submitted to the President with recommendations from the RCTF Chair

Further develop and implement the rebranding campaign for UMM

Designate and charge an administrator to ensure integration continues

Job description is being developed for new Dean and Campus Director; there will be a national search

Daniel Qualls will step down on August 1, 2022

May 10, 2022

Working Group 2 Update:

UM & UMM single catalog was completed Summer 2021; over 400 courses. A draft of an assessment plan and development of a charge to faculty in academic programs with courses or degrees in common for engaging in collaborative planning. Inventory of Academic Minors is not complete yet

Fall 2021 Faculty adopts the assessment plan; UMM faculty reviewed Program Sheets previewing curriculum adjustments

Academic Integration Committee Appointed – Heather Ball, Timothy Cole, Lois-Ann Kuntz, Diane Rowland, Michael Grillo, Dianne Dunn

Tasklist for the Academic Integration Committee included: identifying academic groups and organizations for each course listed in the single catalog; recommend where each UMM plan and subplan will be housed in UMaine

Academic Integration Committee meets frequently with MaineStreet Integration Committee
Deadline for MaineStreet Integration is December 2022 and will impact Admissions Fall 2024

The President's Report – Joan Ferrini-Mundy:

Enrollment a major focus for Chris Richards, outcomes are incredible.

Chris Richards mentioned that UMM is ahead about 15% in confirms, there are upticks for in-state and out-of-state; there is success with new programs, Coastal Year Program which rolled out last year – 15 UMaine students were given this option at UMM and have chosen to begin their work at UMM. Very successful Accepted Student Day on UMM campus this spring. Historically, the practice was to deny at UMaine and refer the student to UMM – we no longer do that. Open Admissions Counselor position at UMM – please feel free to give interested people Chris's contact info

Nursing Pathways Program – 90 students have applied and 3 confirmations for the first year at UMM

Family Futures Downeast students enroll later, the program partnership decided to accept up to 6 students with children over the age of 8 years on each campus

Joan mentioned that academic integration has been the most important piece to start with. Good progress on Alumni Data Cleansing and Conversion Project from UMM – using system called Grad Load; a lot of duplicate records

Dean and Campus Director search – committee has met once and reviewed the job description, description almost final, will be posted next week; Hannah Carter and Heather Ball are Co-Chairs

Chancellor's visit with Huron Consultants regarding the strategic plan, Machias visit was one of the best

UMaine has graduate faculty, UMM faculty can apply to be one and teach graduate courses
Joanne mentioned budget approval will go before the board on May 23rd, flat tuition increase, we hope to have 125 – 150 students for Dorward next year. We will continue to look at Sennett Hall for new ideas

State Capital budget has more funding for UMM – 2.7 mil for improvements at UMM

Dianne Tilton talked about Maine Jobs and Recovery Plan Program for a partnership between DEI and UMM

Karen announced that an HR contract was sent to a prospective Business Faculty member and it has been accepted for Fall 2022

Board of Visitors Chair – Kyle Winslow:

Board Recruitment – Jacob van de Sande, Dianne Tilton, Ron Ramsay are terming off the board July 2022

Think broadly about recruiting new members

Planning Group for the July Annual Meeting – Kyle Winslow, Charley Martin-Berry, Sarah Dedmon, Rose Mondville, Jackie Leonard, Bill Kitchen, Dianne Dunn will help coordinate

Theme for planning committee: community outreach/engagement/connections/college community

Public announcement for the Annual meeting to include community

Joan suggested a meeting with local business people and invite the Chancellor also, Dianne Dunn to pull together with help from others on the board

Orientation meeting for the new members should take place before September meeting

Next year will be the review of athletics and will be of interest to the community

Donor list was circulated for BoV members to add to, this will be supplied to the UMaine Foundation

July 12, 2022

Passamaquoddy Homeland Recognition Reading – Kyle Winslow

Welcome and Introductions - Kyle Winslow – Chair

☀ Introduced the presenters

Bill Kitchen: Machias Town Manager

Joan Ferrini-Mundy: President University of Maine and University of Maine at Machias

Hannah Carter: Associate Provost for Online and Continuing Education and Dean of Co-Operative Extension

Chris Richards: Vice President for Enrollment Management

Daniel Qualls: University of Maine at Machias recent Head of Campus

Thank you to the group that assisted with this meeting

Dianne Dunn

Charley Martin-Berry

Sarah Craighead Dedmon

Jackie Leonard

Chris Skinner

Sodexo Food Service

Bill Kitchen, Machias Town Manager

Bill talked about a new commitment from the community and UMM to work together and share resources.

This partnership will make us stronger and better together.

Joan Ferrini-Mundy, President

UMM and the community will continue to grow together.

Thank you to Dan Qualls for his 3 years as Head of Campus.

Recognized and thanked Marianne Moore for supporting UMM.

A meeting with President Ferrini-Mundy and local UMM business leaders will take place in September or October to discuss the partnership with UMM.

Hannah Carter, Associate Provost for Online and Continuing Education and Dean of Co-Operative Extension

Thank you to Dan Qualls for his leadership.

Heather Ball is the new Interim Dean and Campus Director.

Kyle Winslow is also Chair of the Executive Committee at the extension office. It is exciting that we are moving the extension office to UMM in the O'Brien House.

Daniel Qualls, Former Head of Campus

Sennett Hall was offline 3 years ago and used one wing as our quarantine for COVID. Eastport Health and Child Development Services are both renting separate wings in Sennett as office space.

Nicholas MacDonald has been hired as a full-time Business Instructor beginning this fall. A second position will be hired with the search starting this fall.

An Accessibility Coordinator/Intensive Case Manager position will be hired soon to replace Jo Ellen Scribner who retired at the end of June.

Another position that is being advertised is the Director of the Reynolds Center.

Chris Richards, Vice President for Enrollment Management

Deposits are 20% ahead of last year, largest in the system.

Lateef O'Connor has returned to oversee Admissions again.

Morgan Rolfe is a new Admissions Counselor at UMM.

UMM has gone from 150 recruitment events to 1500-1600 with UMaine recruiting also.

UMaine handles all the applications for UMM which has helped with the workload at UMM.

UMM's Accepted Student Day was awesome – 98% of the students showed up and were later in the day given a tour at DEI with their families.

The Coastal Year program has 17 students registered.

Kyle Winslow, Chair of the BoV

A big thank you to the members who are terming off. They have served 6 years each on the Board of Visitors.

Dianne Tilton, Ronald Ramsay, Jacob van de Sande (past chair).

Thank you to Daniel Qualls for his years as Head of Campus.

Thank you to the former BoV members for attending.

There are six new members beginning in September:

Bill Kitchen, Nicole Case, Beth Clifford, Rhiannon Hampson, Jordan Porter, and Rick Scribner.

Kyle opened the floor for questions from the community.

Submitted by: Dr. Heather Ball, Interim Dean and Campus Director; Associate Dean of Academic Affairs

Date: October 7, 2022



Board of Visitors
University of Maine at Presque Isle
Annual Report
Academic Year: September 2021 - August 2022

Overview

Our year was again highlighted by support of the university community as we adjusted to the continuation of the coronavirus and its prolonged impacts on our university and greater community. BOV members were able to participate in regular monthly meetings as well as system-level meetings by Zoom. Regular discussions involved pandemic planning and keeping faculty, staff, and students safe; unified accreditation; UMS and UMPI Strategic Plans; university budget; enrollment; new academic programs; grants and gifts; capital projects and physical plant elements such as the solar array, student housing, and Wieden Hall improvements.

From our prior work, we continued our focus on building relationships that would increase the support of educational services across Aroostook County, including expanding diversity of BOV membership by gender, geography and industry, when identifying the nominations for the upcoming fiscal year. Service on a variety of UMPI committees continues to allow the BOV to have an active role in building relationships with UMPI faculty and staff as we work together for transformative change, all with a focus on student success and sustainability. New BOV subcommittees were created, Chairs identified, and charges developed, to include a Board Governance & Nominating Committee, an Academic Planning and Career Readiness Committee, and the Capital Improvements Committee. Board of Visitor members are also represented on the following UMPI committees: Resource Allocation, Strategic Planning, LDLS, and the University Senate.

Membership and Officers

Our board consisted of 6 women and 15 men, all of whom live and work in the Central Aroostook County area. Members are:

Dan Bagley--Secretary	County Federal Credit Union
Ellen Bemis	Aroostook Mental Health Center
AJ Cloukey	MMG Insurance
Bill Flagg	Cary Medical Center
Nancy Fletcher	Retired- University Maine Presque Isle
Ben Greenlaw	SAD1, Presque Isle High School
Darlene Higgins	Retired-Cary Medical Center
Jason House	TD Bank
Chelsie Johnson	Hope & Justice Project
Donna Lisnik	Educator, SAD#1 (retired); Volunteer, NLH AR Gould Hospital
Carl Michaud	Central Aroostook Association
Jason Parent—Vice Chair	Aroostook County Action Program
Tim Poitras	Chester M. Kearney, CPA
Tom Powers	Executive Director, Presque Isle Industrial Council
Steve Richard—Chair	Central Aroostook Association
Tom Richard	Northern Maine Community College
Leigh Smith	ReMax Realty
Dave Spooner	Northern Maine Development Commission
Trey Stewart	Maine State Senator, District 2
Scott Violette	Barresi Financial
Amber Wire	Houlton Band of Maliseet Indians

For the 2021-2022 Academic Year, the officers were:

Steve Richard - Chair

Jason Parent - Vice Chair

One new member (Tom Powers) was elected to join the BOV in the middle of the past year as no one was terming out or rolling off. Additionally, one member (Dan Bagley) resigned from membership in the middle of the year due to extensive work and family obligations.

Meeting Schedule

The UMPI BOV generally meets 9 times annually, August to May, with the exception of December. During this year, the BOV new member orientation was held in September (not August). Regular monthly meetings are generally scheduled for the last Tuesday of the month from 7:30 a.m. – 9:00 a.m. in the Campus Center; during this period, with the continued pandemic, all meetings were conducted using Zoom videoconferencing technologies.

Meetings and Agenda Items

September 21, 2021: BOV New Member Orientation: 5 BOV Members and 10 UMPI Cabinet Members

Agenda items included:

- Introductions of all new and current BOV members
- Introduction of President's Cabinet
- Overview of BOV Handbook
- BOV Committees
- UMPI Strategic Plan
- Unified Accreditation
- Budget and Enrollment
- Campus Updates: Reopening for Fall, Homecoming week activities, LDLS

This meeting served as an informational meeting for all new BOV members and to get to know the current BOV members as well as the President's Cabinet.

September 28, 2021: 6 BOV Members and 3 UMPI Representatives in attendance

Agenda items included:

- President's Update (Campus Space Reorganization, UMPI Strategic Plan, UMS Strategic Plan, Unified Accreditation)
- BOV Officer Positions
- Review and Approval of the BOV Annual Report
- University Budget, Campus Housing/potential for a Private Public Partnership
- Admission and Enrollment

Numerous updates were provided so the BOV members were better informed as we started our new academic year. Two items required approval by the members, including the prior BOV meeting minutes and the annual report; likewise, a discussion was held related to seeking a member to serve as the Secretary. Otherwise, no motions or major action items were voted on during this meeting.

October 26, 2021: 9 BOV Members and 3 UMPI Representatives in attendance

Agenda items included:

- Approval of Minutes from September's meeting
- BOV Election of Officers: Chair Steve Richard, Vice Chair Jason Parent, and Secretary Dan Bagley
- Nominations of New Members and BOV Resignations
- President's Update (Chancellor's Visit and BOV Interactions going forward, Enrollment, Personnel, Campus Climate)
- University Budget
- Funding Priorities and Master Plan Discussion
- BOV Committees

Updates and discussion occurred on all agenda items as well as next steps in moving forward with these activities and initiatives. Other than voting to approve the minutes from the September 2021 meeting and the election of BOV officers, no other motions were presented, or votes were taken at this meeting.

November 30, 2021: 10 BOV Members and 3 UMPI Representatives in attendance

Agenda items included:

- Approval of October Minutes
- Nomination of New BOV Member
- BOV Committee Chairs and Membership
- President’s Report (Solar Array, Major Gifts/Grants: Wieden Gym, Gen Ed Revision, NECHE Annual Meeting, Spring Semester Preparation, Higher Ed Presidencies open across Maine)
- University Budget
- Annual Giving Participation

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Votes included approving the minutes from October meeting and the nomination of a prospective BOV member for this year, as well as a charge from the Chair for a 100% participation rate of BOV members in the annual giving campaign.

January 25, 2022: 10 BOV Members and 7 UMPI administrators were in attendance

Agenda items included:

- Approval of Minutes from the November 2021 meeting
- President’s Updates (Spring Semester start, Enrollments across the UMS and UMPI specifically, YourPace, Position Searches, COVID boosters/vaccinations)
- Budget Presentation and Capital Projects
- Committee Breakout Session

Numerous updates and clarifications were provided on all agenda items to better inform the BOV as they meet with external constituencies. Other than voting to approve the minutes from prior meeting in November 2021, no motions were presented, or votes taken at this meeting.

February 22, 2022: 9 BOV members and 4 UMPI administrators in attendance

Agenda items included:

- Approval of January 2022 Minutes
- President’s Report (Graduation, COVID Protocols, UMS Strategic Plan, Upcoming Chancellor’s Visit, Spring Enrollment)
- University Budget Updates and Plan Forward
- Renaming of the Development Committee to the Board Governance & Nominating Committee—committee updates

- Capital Improvements Committee--updates
- Academic Programming and Career Readiness Committee--updates

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in January and renaming the BOV Development Committee to Board Governance & Nominating Committee, no motions were presented, or votes taken at this meeting.

March 29, 2021: 11 BOV Members and 4 UMPI representatives were in attendance

Agenda items included:

- Approval of minutes from the February 2022 Minutes
- President's Report (Updates from BOT meeting, including all campus budgets and new UMA President announcement; COVID signage; and agreements with all bargaining units)
- Campus Budget: presentation to the BOT FFT Committee
- Capital Projects
- Election of Officers for FY23
- BOV Committee Reports: Board Governance, Academic Planning and Career Readiness, and Capital Improvements
- BOV Representation on University Senate

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in February, no motions were presented, or votes taken at this meeting.

April 26, 2022: 7 BOV Members and 4 UMPI representatives were in attendance

Agenda items included:

- Approval of Minutes from March 2022 meeting
- President's Report (1st Academic Student Awards Ceremony in person in 2 years, Spring Athletic Awards Ceremony, Chancellor visit with Huron Consulting Group on UMS Strategic Planning, Commencement Plans)
- BOV Membership: Departures and New Members
- University Budget Updates
- Capital Projects: Wieden Gym, Master Plan, and Residential Spaces
- Board Governance & Nominating Committee: Nominations of New BOV Members
- BOV Officers for FY23
- Committee Reports: Academic Programming and Career Readiness, Capital Improvements

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in March and the nominations slate to the BOT, no motions were presented, or votes taken at this meeting.

May 26, 2022: 7 BOV Members and 2 UMPI representatives were in attendance

Agenda items included:

- Approval of March meeting minutes
- President's Report (BOT and Chancellor Updates, Enrollment and YourPace Cabinet Retreat, UMPI Faculty Retirements, Academic Reorganization)
- Capital Projects Updates: Wieden Hall, Park Hall, and Skyway Apartments
- BOV Member Terms and Nominations for Officers

Updates and clarifications were provided on all agenda items to better inform the BOV in their work and as they meet with community members. Other than voting to approve the minutes from prior meeting in April, no motions were presented, or votes taken at this meeting.

Approved by Vote of the BOV and Submitted by:

Donna Lisnik, UMPI BOV Chair

September 28, 2022

**University of Southern Maine
Board of Visitors
2021-2022 Annual Report
10/13/2022**

Overview:

In 2021-2022, Luc Nya served as Chair of the University of Southern Maine's Board of Visitors (BOV), with Jane Eberle starting as the Vice-Chair, and Beckie Conrad and Neil Kiely filling the role once Jane stepped down. The BOV focused its attention on the following areas: supporting, collaborating, and helping USM achieve its goals, especially in the areas of enrollment and retention, fundraising, employment and career services, participation in system-wide joint BOT/BOV meetings, diversity, equity, and inclusion, and providing testimonials on the importance of USM and UMS to Maine's economy and businesses, among other issues.

2021-2022 Membership

The USM Board of Visitors began 2021-2022 with twenty members (not including the immediate past president). There was one vacancy during the year due to a resignation for personal reasons. There were nine men and eleven women. Thirteen members reside in Portland or its surrounding southern Maine communities; five reside in Lewiston/Auburn; one resides in the mid-coast region, and one resides in another area of Maine.

Members' professional backgrounds:

- Arts (3)
- Government/State/Economic Development (3)
- Real Estate (3)
- Financial (2)
- Technology and Manufacturing (2)
- Architecture (1)
- Consultant (1)
- Education/Youth Services (1)
- Healthcare/Medical (1)
- Law (1)
- Nonprofit Management (1)
- Retired (1)

Officers

Chair: Luc Nya

Vice-Chair: Beckie Conrad (Served as vice-chair August, October, April, and June)

Neil Kiely (Served as Interim Vice-Chair for December and February)

Schedule

The USM Board of Visitors met six times in 2021-2022. The first five meetings were held remotely over Zoom with the final meeting of the year being in-person with a Zoom option. The Annual meeting is scheduled in June each year.

Meetings and Agenda Items:

Friday, August 27, 2021

Chair Nya welcomed everyone to the first BOV meeting of the 2021-2022 academic year and allowed new members introduce themselves. New member Muhidin Libah was unable to join the meeting. Vice Chair Eberle spoke to Annie King's background and contributions and President Cummings spoke to Muhidin's background, his insights into the Lewiston-Auburn community, and reiterated USM's commitment to move the L-A area forward. President Cummings then turned the floor over to members of his cabinet to provide updates regarding Finances and the campus development projects, Enrollment, the Lewiston-Auburn Community Needs assessment, 'Great Colleges to Work For' survey, and the Great University campaign. The Board then provided helpful feedback and had additional questions regarding the University's financial standing through the pandemic, how students received federal relief funds, and what was being done to address the soft spots of the 'Great Colleges' survey. Additionally, Board members spoke to the successes of the Foundation's "quiet" portion of the Great University campaign.

12 of 20 BOV members attended.

Friday, October 22, 2021

The October meeting began with Chair Nya informing the Board that Vice Chair Eberle has resigned from the Board for personal reasons and that Beckie Conrad would be serving as Vice Chair of the board. New member to the Board Muhidin Libah was able to introduce himself to the Board and is excited for the opportunity to support USM and uplift the L-A community. President Cummings provided an update on the University, highlighting a transformative \$10M gift towards the Center for the Arts. The Board discussed an update from Enrollment and the impact the pandemic has been having on students. President Cummings also spoke on his recent announcement to step down as President and return to teaching. The timing of his announcement was to give enough time for a full search and he spoke with the Chancellor, who has committed to completing a fully transparent search as to not create instability within the USM community. BOV Member Annie King presented on her perspective as a High School guidance counselor, both positively and negatively and how it related to the College process. The Board then concluded their meeting discussing how to identify and recruit new members and to seat a new Chair of the membership subcommittee.

10 of 20 BOV members attended.

Friday, December 10, 2021

Chair Nya began the November meeting by reading a statement from Jane Eberle regarding her decision to step down from the Board. Chair Nya also informed the Board that Beckie Conrad, through her professional role as a consultant, would be leading the University's needs assessment of the Lewiston Auburn Campus and Neil Kiely would be serving as Vice Chair in her place. Next University of Maine System's Chief Legal Officer, Jim Thelen provided an update regarding the search for the next USM President. Jana Lapoint will be representing the USM Board of Visitors as part of the 17-member search committee. A healthy discussion proceeded touching upon logistics and search involvement to the important characteristics and values the Board holds in the new President. The meeting then continued with an update from Foundation President Ainsley Wallace on the fundraising campaign. The Board was then joined by the University of Maine System's marketing agency, VisionPoint, for a "listening session". VisionPoint asked the Board their perceptions of USM, what it's unique traits and brand are.

14 of 20 BOV members attended.

Monday, February 11, 2022

The Board's February meeting began with Chair Nya announcing that Jana Lapoint had been asked to chair the Board's nomination committee. Jana and others spoke to what they are looking for in candidates, what the role of the nomination committee will be, and asked if there were any current members who would like to serve on the committee. This also developed into a discussion surrounding executive positions on the Board and Chair Nya's desire to make the Board as transparent as possible. President Cummings then continued the meeting with updates on the University highlighting efforts taken to keep the community safe during the pandemic, how federal relief funds have been distributed, and construction progress before turning over the presentation to Vice President for Enrollment Management Nancy Griffin. Vice President Griffin then gave an overview of Spring enrollment touching upon efforts to retain students. Data from USM's recent 'Admitted Student Questionnaire' provided heavy discussion on how USM is perceived and how the University and landscape of Higher Education has changed. Provost Uzzi then continued by providing an update on Academic and Student Affairs. As the meeting concluded President Cummings and Provost Uzzi recused themselves while Jana Lapoint provided an update on the Presidential Search Committee.

14 of 20 BOV members attended.

Friday, April 8, 2022

April's Board meeting began with membership nomination, discussion, and votes. The Board will have 3 openings due to resignations and members terming out. Nominees' merits and commitment they will be able to make were discussed and 4 potential members were identified. Three were voted as primary members and 1 as an alternate. Vice President Griffin presented an enrollment update and campaign the University would be undergoing to help recruit and retain students. Member Annie King continued the momentum of Vice President Griffin's presentation and provided an update on what she has been seeing and hearing from colleagues in High School. The USM Foundation provided an update on the campaign, the plans for a launch party and an introduction of the new USM President. President Cummings and Beckie Conrad provided an update on the Lewiston Auburn Campus and five areas of focus. The Board was then joined by USM's new Global Talent Navigator Marina Chakmakchi, who will be supporting students who have credentials from a previous international institution and helping them get back on that path in the United States. This was the result of an initiative led by Board Chair Nya and Julia Trujillo.

11 of 20 BOV members attended.

Friday, June 9, 2022

The annual BOV meeting was the first hybrid meeting the Board has had in 2 years and began with members who were able to join in-person catching up. Chair of the nomination committee Jana Lapoint then began the meeting with taking a vote on BOV members whose terms needed to be renewed. Julia Trujillo, Adam Lee, and Chris Lavoie were all renewed. Kim Hamilton and Jennifer McCarthy both asked to not be renewed and their resignations were accepted, as were the resignations of Jane Eberle and Kent Person. Roxane Cole terms out after 9 years on the Board and her contributions were recognized. Jana then continued with Chair and Vice Chair nominations, where Beckie Conrad and Julia Trujillo were

approved respectively. The Board then voted on the proposed dates for the upcoming Academic Year, which were approved. Beckie Conrad provided a presentation on her findings regarding the LAC needs assessment. This led to a robust discussion of the Lewiston Auburn community and how the BOV can support USM in the area. The Board was joined virtually by incoming President Jacqueline Edmondson for a short introduction. President Cummings then presented his final State of the University presentation highlighting the recent Commencement, updates on the Portland Residence Hall, Career and Student Success Center, Parking Garage, and Center for the Arts.

12 of 20 BOV members attended.

Submitted by	Luc Nya, Chair USM Board of Visitors (2019-2022) Beckie Conrad, Chair USM Board of Visitors (2022-Present)
Date	10/13/2022