

# MAINE STATE LEGISLATURE

The following document is provided by the  
**LAW AND LEGISLATIVE DIGITAL LIBRARY**  
at the Maine State Law and Legislative Reference Library  
<http://legislature.maine.gov/lawlib>



Reproduced from electronic originals  
(may include minor formatting differences from printed original)



Maine's  
Public  
Universities


UNIVERSITY OF MAINE SYSTEM

Board of Trustees  
15 Estabrooke Drive  
Orono, ME 04469

Tel: 207-581-5840  
Fax: 207-581-9212  
www.maine.edu

October 7, 2019

TO: Chancellor Dannel Malloy

FR: Ellen N. Doughty, Clerk of the Board 

The University of Maine

RE: Annual Reports of Boards of Visitors

University of Maine  
at Augusta

The University of Maine System is required to include as a part of the annual report to the Joint Standing Committee on Education and Cultural Affairs the annual reports of the activities of the various Boards of Visitors.

University of Maine  
at Farmington

University of Maine  
at Fort Kent

The Presidents agreed on a general format and that the reporting year would be September to August. The Presidents have submitted this year's reports.

University of Maine  
at Machias

Enclosed is your copy to submit to the Legislative Committee. As part of the increased engagement between the Board of Trustees and the Boards of Visitors, the reports will be distributed to the Board, as an information item, with the November Board meeting materials. This gives them time to peruse them before the annual report to the Legislature is made.

University of Maine  
at Presque Isle

Please let me know if you have questions.

University of  
Southern Maine

Enc.



**Board of Visitors  
University of Maine  
Annual Report  
Academic Year - September 2018 to August 2019**

### **Overview**

Chair, Owen McCarthy, Vice Chair, Philip Hamilton, and members of the Executive Committee provided engaged and thoughtful leadership for the University of Maine Board of Visitors during the 2018-2019 year. The full Board met three times over the past year. The Board also had monthly phone updates with President.

For 2018-19, the University of Maine Board of Visitors focused on budgeting, advocacy, strategic visioning and communications and research and development planning.

### **Membership**

There were 17 voting members of the University of Maine Board of Visitors this year. The board chairs of the University of Maine Foundation and the University of Maine Alumni Association, as well as a representative from the University of Maine at Machias Board of Visitors, attended in an *ex-officio* status. Of the 20 total members, 12 have homes in Maine; the other members reside in Connecticut, Florida, California, New York, and Washington, D.C., but retain close ties to their *alma mater* and the state of Maine. Eight of the 17 members are women. Eighteen of the members are University of Maine alumni. The members of the University of Maine BOV represent diverse professional engagements and backgrounds including but are not limited to, education, law, healthcare, engineering, finance, banking, market development, public service and nonprofit management. The BOV membership includes both active career and retired individuals.

There are currently four vacancies on the University of Maine Board of Visitors with the following outgoing members in July 2019: Hannah A. Hudson, Raymond Jean and Haywood Talcove. New members: Ellen L. Belknap, Cheryl Coffin and James M. Lyons.

### **Officers**

Owen McCarthy, co-founder and President of MedRhythms Inc, served as Chair and Philip Hamilton, Managing Partner of Diablo Vista Capital, served as Vice-Chair.

### **Schedule**

The University of Maine Board of Visitors met three times. The UMaine BOV met on October 4-5, 2018 and June 13-14, 2019 on campus in Orono and on February 7-8, 2019 in Portland, ME.

BOV members participated in monthly calls with President Joan Ferrini-Mundy. These calls provided an opportunity for the BOV members to receive updates about the university and to provide meaningful input and feedback on important topics and initiatives.

### **Meetings and Agenda Items**

#### ***October 4-5, 2018***

- Bond Update – Chancellor James Page
- Welcome and Overview of Meeting ( Owen McCarthy, BOV Chair and President Joan Ferrini-Mundy)
- Strategic Visioning and Communication
- Flash Talks: Specific Topics with Cabinet Members and Discussion
  - Athletics – Ken Ralph
  - Enrollment Management – Lizzie Wahab

- Student Life – Robert Dana
- Business and Finance – Claire Strickland
- Research and Graduate School – Kody Varahramyan
- Innovation and Economic Development – Jake Ward

***February 7-8, 2019***

- Welcome (Owen McCarthy, BOV Chair, President Joan Ferrini-Mundy)
  - Nominations Committee Update – Beth Sturtevant
- Strategic Visioning and Values (SVV) – Provost Jeff Hecker
- Board Member Updates and Cabinet Member Lunch Previews
- R & D Plan Update – President Joan Ferrini-Mundy and Jason Charland

***June 13-14, 2019***

- Case Study Workshop – Faye Gilbert and Michael Weber
- Welcome and Celebratory Notes (Owen McCarthy, BOV Chair, President Joan Ferrini-Mundy)
- R & D Plan Update – President Joan Ferrini-Mundy and Jason Charland
- Board Member Updates and Cabinet Member Lunch Previews
- Alumni Engagement/Foundation Update – John Diamond and Jeff Mills
- Strategic Visioning and Values Update – President Ferrini-Mundy and Provost Jeff Hecker
- Strategic Communications Plan
  - Overview and Context for Creation – President Ferrini-Mundy
  - Plan overview – Jeff St. John and Margaret Nagle
  - BOV Member feedback/Group Discussion

Submitted by: Kimberly D. Whitehead  
October 1, 2019



**Board of Visitors  
University of Maine at Augusta  
Annual Report  
Academic Year 2018-2019**

**Overview**

The Board of Visitors met regularly during fiscal year; the meeting cycle is quarterly. President Rebecca Wyke and key administrators provided the Board with information regarding UMA's strategic initiatives, performance, student enrollment and matriculation data, financial outlook, and information regarding the current and future year budgets.

**Membership**

As of September 1, 2019, there are 11 members (2 female, 9 male)

Rocko Graziano, Senior Manager, Enterprise Applications, LL Bean Corp.  
Andrew Silsby, CEO, Kennebec Savings Bank  
Shawn Yardley, Social Service-Health Care, Government  
Dawn Gallagher, Office of the State Coordinator for HIT  
Randall Liberty, Commissioner, Department of Corrections  
Craig Larrabee, CEO, Jobs for Maine's Graduates  
John Finnegan, Retired President, Macomber, Farr & Whitten  
Jennifer Riggs, Chief Nursing Officer - MaineGeneral Medical Center, CEO - MaineGeneral  
Community Care  
Tom Keller, Private citizen  
David Cloutier, Veterinarian, Veazie Veterinary Clinic  
Richard (Dick) Thompson, Retired CIO, UMS

**Officers**

Andrew Silsby, Chair  
Dick Thompson, Vice Chair, Liaison between the BOT & UMA BOV

All officers are engaged fully in both the community UMA serves and the institution itself. They are excellent ambassadors for UMA.

**Outgoing Members**

Matthew Pouliot, Realtor and Maine House of Representatives - District 86  
Craig Hickman, Maine House of Representatives - District 81

## **Schedule**

Four regular meetings were held during this reporting period:

- November 6, 2018
- January 29, 2019
- April 9, 2019
- July 23, 2019

## **Meetings and Agenda Items**

### UMA Board of Visitors Meeting November 6, 2018 Eastport Hall, Bangor Campus

BOV Members Present: Andrew Silsby, Dick Thompson, John Finnegan, David Cloutier, Rocko Graziano, Tom Keller, Shawn Yardley

BOV Members Absent: Dawn Gallagher, Craig Larrabee, Craig Hickman, Randall Liberty, Jennifer Riggs

UMA Staff Present: Rebecca Wyke, Robert Roper, Joe Szakas, Brenda McAleer, Greg Fahy, Sheri Fraser, Gilda Nardone, Tim Brokaw, Brandy Finck, Sheri Stevens, Joyce Blanchard, Tim Brokaw

UMA Staff Absent: Lauren DuBois, Jon Henry, Domna Giatas, Hirosuke Honda, Amie Parker

Introductions – All.

- I. Welcome: UMA Bangor Campus Dean, Robert Roper. Rob shared an overview of the UMA Bangor Campus. UMA has instituted a ‘Foundations Program’ at UMaine. The focus is on offering developmental courses, through UMA, to advance students’ academic readiness. There are several UMA-Bangor faculty who are teaching courses in this new initiative. We currently have 32 students enrolled in this program. These students have not yet met admission requirements to UMaine. The goal is that they demonstrate academic success with us before receiving formal admission to UMaine. ‘Farmington Forward’ is a mirror program to this one, implemented at at the Farmington Campus.
- II. Approval of Minutes: A motion to approve the minutes from the July 24, 2018 Board of Visitors Meeting was made by Rocko Graziano. The motion was seconded by John Finnegan. The motion was unanimously approved.
- III. Census Update: Brandy Finck, Dean of Admissions. Brandy reported that we met our goal of admissions numbers and budget, based on solid planning. Our numbers currently are in excess of approximately 300 credit hours. We yielded 117 more students over last year, at this same time.

- IV. Pine Tree State Pledge: Brandy Finck, Dean of Admissions. The program is our pledge to pell-eligible students, if they attend UMA full time and earn their degrees in 4 years, we will offset any student debt they may need to pay. Last semester, 19 students came in with the PTSP support; we retained 15 of them. Tom Keller inquired about our 'early college' models. There are three: HS students take college classes (Aspirations); the dept. of education pays ½ the course fees and UMA waives the other ½. The early college cohort includes those HS students for whom college may not be an aspiration and our UMA faculty go to the high schools to teach specific courses (english, math, history, and science).
- V. UMA Housing Update: Sheri Fraser, Dean of Students. UMA put together an RFP for a modest request for student housing. Stevens Commons was chosen; it offers 37 beds (7 singles, 9 doubles, 4 triples). We plan to have 3 staff (1 fulltime professional, 2 students). The rent will be \$675 a month (see attached visual representation of the physical location). Fall 2019, 2<sup>nd</sup> and 3<sup>rd</sup> floor will be ready; in January, 2020 the first floor will be completed. The current public transportation in Augusta and surrounding areas (Kennebec Explorer) route includes stopping down at the bottom of the hill in Hallowell. We are inquiring whether they can make a stop at Stevens Commons. How will the demand for beds be managed? We are working out a very specific protocol such as 1<sup>st</sup> year students get priority, etc. We also want to bolster some of the majors, based in Augusta. Tom Keller suggested we may want to meet with the students utilizing the residence option to gain perspective on what is working and not working in this new arrangement. The complexity of residential life as a new component at UMA will drive increased programming and administrative oversight, both on-site and also on the main Augusta campus.
- VI. The Shifting Funnel of UMA Students: Brandy Finck, Dean of Admissions reported that for the spring 2019 semester, UMA is up 16% in applications, seeing an increase of 277 in new admits, and yesterday we had 55 students enroll. For Fall 2019, we have a 70% increase in number of applications, we are up 400% in the number of students we have admitted. Our transfer student numbers are flat. We have already admitted almost 100 students for Fall, 2019, which is an unprecedented number. Out-of-state student numbers are up 25%.

VII. Updates & Other Business:

The BArch program will host its accreditors this week, the National Architectural Accrediting Board (NAAB), established in 1940, is the oldest accrediting agency for architectural education in the United States. The NAAB accredits professional degrees in architecture offered by institutions with U.S. regional accreditation. Currently, there are 153 accredited programs offered by 123 institutions. UMA's

BArch Program is the only public program north of New York. The NAAB develops standards and procedures appropriate for the education of architects. These standards are developed by architectural educators, practitioners, regulators, and students. NAAB has visited annually for the past 5 years, so we have a good sense of those items we need to adjust in order to gain accreditation.

- VIII. Tours of Academic Program Areas: Lead by UMA-Bangor Campus Dean, Rob Roper
- a. Dental Clinic Tour – Dawn Bearor
  - b. Veterinary Technology Program Area – Allison Perry Simpson

Meeting adjourned at 4:20 pm  
Respectfully submitted,

Joyce M. Blanchard  
VP for Advancement & Chief of Staff

UMA Board of Visitors Meeting  
January 29, 2019  
Klahr Center Classroom, Augusta Campus

BOVs Present: Chair, Andrew Silsby, Craig Larrabee, Rocko Graziano, Dawn Gallagher, Tom Keller, Jennifer Riggs, Randy Liberty, Dick Thompson, Brenda McAleer

BOVs Absent: David Cloutier, Craig Hickman, Shawn Yardley, John Finnegan

UMA Staff Present: President Wyke, Joe Szakas, Gilda Nardone, Lauren DuBois, Sheri Fraser, Greg Fahy, Sheri Stevens, Tim Brokaw, Hirosuke Honda, Joyce Blanchard  
Guest: Deborah Meehan

UMA Staff Absent: Jon Henry, Domna Giatas, Brandy Finck, Amie Parker

Chair's Remarks – Andrew Silsby reported that he participated in a listening session, along with the other BOV chairs from sister institutions, related to the UMS' search committee's work as they build a criteria list of leadership attributes they wish to have for the new Chancellor. James Page will be stepping down on June 30, 2019. The BOVs were encouraged to provide feedback on the suggested criteria outlined for the next Chancellor.

Approval of the Minutes from the November 6, 2018 BOV Meeting: Rocko Graziano made a motion to approve the minutes of the November 6, 2018 Board of Visitors Meeting. Jennifer Riggs seconded the motion. The motion was unanimously approved.

Demonstration of Zoom Classroom Technology in Room 15 of the Katz Library: Dr. Brenda McAleer led the BOV members over to the Katz Library classroom so that they could see the demonstration.



BOV/BOT Summit: Inclement weather prohibited several folks from attending the summit in person. The focus of the meeting was on the Declaration of Strategic Priorities. Feedback from the BOVs included needing more time in the future to digest and provide edits. At the recent Board of Trustees meeting, the document was approved. This document will serve as the UMS's work plan for the next 3-5 years.

FY 20 Budget Review: Tim Brokaw provided an overview of the FY 20 Budget. The budget was presented on Friday, Feb 1<sup>st</sup> to the System Office. As background narrative, the FY 20 budget supports three specific priorities: 1. strengthening student success 2. advancing academics and 3. cultivating reputation and resources (marketing, communications). The budget will get the final approval at the May 19<sup>th</sup> Board of Trustees meeting. On March 19, it will go to the FFT Committee meeting for review.

UMaine Foundations Program: The UMA student cohort falls just below the entrance requirements to get in to UMaine through SAT or Admissions testing. For the first three semesters they are UMA students – and then they transfer to UMaine. A reverse transfer then occurs after the 4<sup>th</sup> semester where the students obtain an associate's degree from UMA.

Pine Tree State Pledge Update: For the Fall 2018 semester, there are 118 Pine Tree State Pledge recipients. We are expecting 125 for next fall. Over the next four years, that number will likely increase and then even out.

Lincoln County Services Discussion: Deb Meehan provided an overview the services that the Centers offer in Lincoln County. Gilda Nardone also provided an overview of what services are available in that area through New Ventures Maine. Outreach occurs through Medomak Valley High school and Lincoln Academy. Some of the offerings include Planning for a Career in Education, How to Start a Small Business, and Financial Education and Asset Building. Waldoboro and Damariscotta are also NVM service areas, as is the Island Institute and the Regional Planning Commission. There is also a Senior College group in the area.

President's Term – Chancellor Page will be holding listening session in March with the faculty senate, students, leadership team members and the Board of Visitors to gain insight and feedback about President Wyke's performance and how to proceed with securing leadership of UMA. Becky is currently nearing the end of her 2<sup>nd</sup> year of a 3-year appointment. Options include: direct hire with a 2-year rolling contract or a national search.

UMA Quick Facts – an updated version of the UMA fact sheet was distributed that reflects the most current UMA data points.

Other Business:

#### 2019 Additional President's Open Forums – Noon-1:00

- Wednesday, April 24, 2019 – Augusta (live streamed)
- Thursday, April 25, 2019 – Bangor

#### 2019 Commencement Breakfast & Event

- Saturday, May 11

- 8:00 am Breakfast with Commencement Speaker & Stage Party
- Saturday, May 11  
10:00 am Commencement Ceremony  
Augusta Civic Center

UMA Hosts UMS Board of Trustees Meeting

- Sunday, May 19 & Monday, May 20

Board of Visitors/Board of Trustees Summit

- Monday, June 3

Upcoming Board of Visitors Meetings

- April 9, 2019 – Augusta Campus – 3:30p-5p
- July 23, 2019 – Augusta Campus – 3:30p-5p

Motion made to adjourn by Andrew Silsby.  
Regular Meeting adjourned at 4:30 pm  
Executive Session.

Minutes Respectfully Submitted by,

Joyce M. Blanchard  
VP for Advancement & Chief of Staff

UMA Board of Visitors Meeting  
Tuesday, April 9, 2019  
Alumni Center Conference Room

**BOV Members Present:** Andrew Silsby, Dick Thompson, Jennifer Riggs, Shawn Yardley, David Cloutier, Rocko Graziano, Craig Larrabee

**BOV Members Absent:** Tom Keller, John Finnegan, Craig Hickman, Dawn Gallagher, Randy Liberty

**UMA Staff Present:** President Rebecca Wyke

Chair Andrew Silsby called the meeting to order at 3:35 pm.

**New Chief Business Officer**

President Wyke reported that Harry “Buster” Neel would be the interim Chief Business Officer following the retirement of Tim Brokaw. Buster comes to UMA through The Registry and previously served in the CBO role at USM for several years.

**Enrollment Report**

President Wyke reported on enrollment as of April 5<sup>th</sup>:

- 1,150 students (30.6% of budgeted credit hours) have already registered for the fall, and 937 have registered for summer courses.
- Out-of-state credit hour registration is up 50.9% (76 v 56 students).
- Currently anticipating an increase in the entering class of at least 10% more (863 in fall '18 vs. 940+ in fall '19).

Admissions as of March 31<sup>st</sup>:

- UMA has an increase of 78% in first year applications for summer/fall 2019. In 2018 we had 843 applications and we have 1,499 for 2019.
- UMA has an increase of 18% in transfer applications for summer/fall 2019. In 2018 we had 629 applications and we have 744 for 2019.
- Notably, first-year in-state apps are up 46%, and out-of-state apps are up 215%.
- UMA is hosting many yield activities, such as FAFSA Workshops and Accepted Student Days at both the Augusta and Bangor campuses.

### **Pine Tree State Pledge Update**

President Wyke reported that for spring 2019, there were a total of 269 students who were eligible for a Pine Tree State Pledge award and received some type of aid which included a PELL Grant.

- Of the 269 students, 141 students did not receive a Pine Tree State Pledge because other gift aid paid for tuition and mandatory fees. Of the 141 students, 84 were first-year and 57 were transfers.
- Of the 269 students, 128 students received a Pine Tree State Pledge with awards totaling \$111,116. The average award was \$869 with a median of \$453 that included a minimum award of \$12 and a maximum award of \$3,436.
- Of the 128 students, 48 were first-year with awards totaling \$39,969. The average award was \$833 with a median of \$465 that included a minimum award of \$64 and a maximum award of \$3,436.
- Of the 128 students, 80 were transfers with awards totaling \$71,147. The average award was \$889 with a median of \$452 that included a minimum award of \$12 and a maximum award of \$3,296.

### **Update on Housing at Stevens Commons**

President Wyke reported that UMA housing in Stevens Hall at Stevens Commons will be available for the Fall 2019 semester. The units are suite style with 1-3 bedrooms, a bathroom and kitchenette. Thirty-three (33) beds are available in the fall and 6 additional beds are available in January.

Rooms will be assigned through a lottery, with priority to new-to-UMA students. The first lottery is taking place on April 15<sup>th</sup>. After the first lottery, slots will be filled as spaces become available. Returning students will be eligible beginning June 1<sup>st</sup>.

Forty-six (46) applications have been received to date with the following profile:

27 Female

19 Male

38 Under 21

8 Over 21

29 From Maine

17 Out-of-State (PR, CA, GA, MA, NC, NH, NY, RI, TX, VT and 4 from France)

40 New-to-UMA

6 Continuing Students

A few suites have been designated as community suites. There are separate lotteries for these and individual students may enter multiple lotteries. Community suite applications received as follows: Architecture (3), Aviation (5), French Tutors (4), Out-of-State (8) and Athletes (9).

Stevens Hall will be staffed with a full-time Residence Manager and 2 student Resident Assistants.

### **Annual Giving Report**

President Wyke distributed a report on Annual Giving at UMA, 2015 – 2019.

### **BOV Community Feedback**

The BOV shared a brief discussion on community interactions with UMA.

### **BOT/BOV Executive Committee Meeting**

Dick Thompson gave a brief update on the meeting.

### **FY20 Budget Review & Progress on Turnaround**

President Wyke reviewed the FY20 Budget in greater detail, and also shared UMA's multi-year financial analysis.

### **May 19<sup>th</sup> & 20<sup>th</sup> BOT Meeting at UMA**

President Wyke discussed the agenda for the meeting and opportunities for BOV participation. Chair Silsby led a discussion of what the BOV should highlight to the BOT.

### **BOV Discussion**

Chair Silsby led a brief discussion on the new format of the meeting. Members generally agreed the new format with fewer staff was helpful in generating more discussion.

### **Adjournment**

Chair Silsby adjourned the meeting at 5:04 pm.

Minutes Respectfully Submitted by,

Rebecca M. Wyke, Ed.D.  
President

UMA Board of Visitors Meeting  
July 23, 2019  
Stevens Hall at Stevens Commons, Hallowell

**BOV Members Present:** Andrew Silsby, Chair of the BOV, Tom Keller, Rocko Graziano, Jennifer Riggs, Dawn Gallagher, Randall Liberty, Shawn Yardley, Craig Larrabee.

**BOV Members Absent:** Dick Thompson, David Cloutier, John Finnegan

**UMA Staff Present:** Rebecca Wyke, President, Joe Szakas, Buster Neel, Brandy Finck, Joyce Blanchard, Sheri Fraser

**UMS Guests:** Chancellor Malloy, James Thelen, Chip Gavin  
*Chair Andrew Silsby called the meeting to order at 3:30 p.m.*

**Introductions All**

**Approval of the minutes from the April 9, 2019 UMA Board of Visitors Meeting** Andrew Silsby moved to approve the minutes; Shawn Yardley seconded the motion. The motion to approve the minutes of the April 9, 2019 Board of Visitors meeting was unanimously approved.

**President's Remarks**

- On July 15<sup>th</sup>, the Board of Trustees approved the expansion of housing at Stevens Commons. Erskine Hall will be the 2<sup>nd</sup> building within the complex that we will occupy.
- On July 17<sup>th</sup>, UMA hosted a statewide celebration of 30 Years of Distance Education
- FY '19 Year End Update: UMA came in under \$700K; with less than \$200K to come from reserves. We had originally identified a budgeted deficit of \$3 million.
- Enrollment Update: for Summer 2019, we achieved our budget target and experienced a 4.5% increase. For Fall, 2019 we are on track to achieve budget that includes a 4.5% increase. To date, UMA is at 74.08% of goal, compared to same time last year at 73.19%. Numbers will not be solid until end of the 1<sup>st</sup> week of classes.

**Discussion with Chancellor Malloy**

The Board of Visitors discussed the future direction of the University System and UMA's role in helping to educate the Maine workforce.

**Tour of UMA Housing in Stevens Hall**

Meeting adjourned at 5:10 p.m.

Minutes respectfully submitted by

Joyce M. Blanchard  
VP for Advancement & Chief of Staff



**UMF Board of Visitors  
University of Maine at Farmington  
Annual Report, September 2018 - August 2019**

**Overview**

The 2018-19 meetings of the UMF Board of Visitors (Board) focused on the bond campaign efforts, Board of Trustees Strategic Direction and Priorities, Title IX issues and response, UMF Presidential Search, grant efforts, and a historic \$3.2 million gift to UMF.

**Membership**

The Board had 21 voting members, twelve men and nine women representing the private, non-profit and education/public sectors, as follows:

Private Sector

David Levesque, Esq.'88, Law Office of David Levesque, P.A.  
Scott Connors '90, Landmark Partners (retired)  
Chris McKee '92, Geiger  
Paul Spizzuco '89, UBS Financial Services, Inc.  
Todd Chamberlain '03, Pro Search Inc.  
Stephen Brooks '92, Brooks, Inc. and Brooks Trap Mill  
Michael Bell '86, Bell Oldow, Inc.  
Sven Bartholomew '02, Paychex (resigned April 2019, to join BoT)

Non-Profit Sector

Ed Cervone, Educate Maine  
Eileen Kreutz, Gold LEAF Senior Institute (*ex officio*)  
Jim Gailey '94, County Manager, Cumberland County

Education Sector

Wendy Ault, MELMAC Education Foundation  
Valerie Huebner, UMF Executive Assistant (retired)  
Jennifer Dorman '93, Skowhegan Area Middle School  
Lynn Farrin '89, Maine Mathematics and Science Alliance  
Mark Shibles, University of Connecticut School of Education (retired)  
Matthew Gilbert '95, Principal of Mt. Valley HS  
Cathryn Wimett, UMF professor (retired)  
Marge Medd, Former BoT member  
Mana Abdi '17, Recent Graduate  
Astra Pierson '18, Recent Graduate

One *ex-officio* position is always reserved for the President of Gold Leaf Institute. Most members reside in Maine at least part of the year. Scott Conners, Matthew Gilbert, Chris McKee and Cathy Wimett agreed to a second term. Four new members, Stephen Brooks, Jennifer Dorman, Lynn Farrin and Jim Gailey joined the Board in September 2018. Sven Bartholomew resigned from the BoV in April and will be serving on the University of Maine System Board of Trustees.

### **Officers**

David Levesque, Esq., from the Law Office of David Levesque served as Chair.

### **Schedule**

The Board met four times in person during the reporting year for three-hours each meeting. ZOOM and conference call options were available and used for the March and June meetings. Board members were also invited to All-Campus Meetings and other events and forums on campus throughout the year.

### **Meeting Summaries**

#### **September 7, 2018**

*Board Administration. 21 members in attendance.*

Chair Levesque welcomed the BoV and reviewed the agenda. BoV Rules and Responsibilities handouts were discussed. Chair Levesque reported that the BoT/BoV Executive Committee has scheduled monthly calls and provided a schedule and outline of topics of the recent engagements.

*Updates, Discussions and Activities.*

Guest Samantha Warren, UMS Director of Government & Community Relations, gave an update on the \$49 million bond effort. Discussion around how BoV members can help the effort by talking with their communities and letting her know of any speaking opportunities or community groups they belong to. Fundraising for the bond effort was also discussed. Board members had a chance to interact and ask questions with a panel of members of the new President's Council. Jared Cash, Vice President for Enrollment and External Affairs provided an update regarding the new marketing efforts, initiatives from the Recruitment and Retention Committee, and discussed the new 2+2 program with UMA. Bob Pederson, Director for the Center of Student Success, reviewed efforts to professionalize the on-campus work experience and discussed the challenges in the counseling center with an overwhelming demand for services from students. Theresa Overall, faculty representative, discussed program innovation that has been successful in Secondary Education. Laurie Gardner, Chief Business Officer, provided a budget update. Kathy Yardley, Acting Provost and Vice President for Academic Affairs, reported all division chairs are looking at enrollment numbers and planning for the future. Revising program names and program infrastructure are focuses moving forward. Kathy is looking into a partnerships and Graduate programs, including a blended model for Education Leadership/Childhood Education.

BoV member Cathy Wimett offered an update regarding Campus Master Planning. She provided a handout that reviewed the priorities of the committee. BoV member Mark Shibles provided a proposal regarding grants that he requests to be sent to the Chancellor on behalf of the UMF BoV. While there was support of the effort, the proposal will be sent to members via email to review and submit feedback prior to approving.

## **December 7, 2018**

*Board Administration. 17 members in attendance.*

Chair Levesque reviewed the agenda and shared a report from BoV Executive Committee calls. He made the BoV aware that the Maine Development Foundation Policy Leaders Academy will be coming to UMF for dinner on January 10, 2019, and highlighted this tremendous opportunity to showcase UMF. Chair Levesque also shared the position description and advertisement for UMF's President and reviewed the anticipated but tentative schedule from the search committee.

*Updates, Discussions and Activities.*

Interim President Brown provided an update on the bond passage and campus projects, including a new building for Sweatt-Winter Childcare. Interim President Brown also updated members on the enrollment and budget status. President's Council recently held a budget retreat and are working to close the structural gap, exasperated by the current dip in enrollment. Farmington Forward partnership with UMA is underway with 25 students that were waitlisted. Early college numbers are increasing. A good story was highlighted regarding a recent creative writing graduate. The graduate received an advance on her first book in the seven figures and is interested in setting up a scholarship endowment. Advancement has been a main focus this fall and a historic commitment for support was secured. BoV members also provided feedback on the BoT Declaration of Strategic Priorities.

BoV members Mana Abdi and Valerie Hubner provided background and an update from the Diversity and Inclusion Action Team. The committee put together a job description for a Diversity Officer. There was student group started this year as well as two religious panels put on by students, which included faculty, staff, and students. BoV member Mark Shibles reviewed the revised document he would like to send to the Chancellor on behalf of the Board of Visitors. Motion made by Mark Shibles to approve the document, was seconded. Approved unanimously.

## **March 8, 2019**

*Board Administration. 14 members in attendance.*

Chair Levesque reviewed the agenda and shared a report from BoV Executive Committee calls. He also provided a Chancellor Search update and the search prospectus to the BoV. Chair Levesque also shared an update regarding the UMF Presidential Search.

*Updates, Discussions and Activities.*

Interim President Brown updated the BoV on the bond implementation and timing for campus improvements. He discussed the Front Street purchase for the new Sweatt-Winter child care center. The BoV discussed how they would like to be included in the implementation of the Board of Trustees priorities. Chair Levesque offered board support and asked the BoV to serve as advocates for the new Chancellor and BoT.

There was a robust and lengthy discussion regarding the Title IX issues, concerns and procedures. Recent alums on the BoV could serve as a conduit to recent graduates. There has been four open forums so far and one scheduled today at 5pm. "Look Me in the Eyes" group comprised of students, staff, faculty and alums has been formed and has been working closely with Administrators to discuss the very clear voice from the student body. The response has generally been positive about the outcomes. BoV members provided valuable feedback and helpful suggestions.

Interim President Brown provided an update on the FY20 budget. President's Council met every other week to talk financials and ways to close the current budget gap. As a small campus, UMF is vulnerable and there



continues to be concern about the direction of UMF academics. Interim President Brown reviewed the status of the historic \$3.2 million gift. UMF has made investments in personnel and incentive scholarship programs. UMF has engaged grant consultancy companies, plans to hire a mental health counselor, as well as revamp UMF's summer experience.

## **June 7, 2019**

*Board Administration. 13 members in attendance.*

Chair Levesque provided a summary report from recent BoV Executive Committee calls. A motion was made, and seconded, to have David Levesque continue as Chair of the UMF Board of Visitors. Motion carried. Chair Levesque recognized there is Vice-Chair position currently open and requested to speak with anyone interested in serving.

*Updates, Discussions and Activities.*

Interim President Brown reviewed the 2019 Commencement. He provided the BoV with three news articles from the day, including a feature of a graduating senior who started a program to address loneliness among the elderly. Interim President Brown gave an update on Sweatt-Winter and its new building on Front Street. The project is out for bid to engage a design firm to turn the vision into reality. Title IX training and processes continue to be a focus at UMF. Recently, a Student Advocacy Group was formed under the direction of Mental Health Counselor, Sarah Carnihan. Thanks to the generosity of a recent donation, we are currently searching for an additional Mental Health Counselor. This will add additional opportunities for students who seek assistance.

Interim President Brown informed the BoV that Dr. Christine Wilson was chosen as the new Vice President for Student Affairs. Interim President Brown shared that enrollments overall were down significantly. Primarily due to financial aid and unrealized credit hours, UMF is looking at a gap of \$1.3 million to close and address in the coming year. As the BoV is aware, Dr. Edward Serna was chosen as UMF's fifteenth president. Interim President Brown thanked members for their involvement and engagement during the process, and particularly Chair Levesque for serving on the search committee and dedicating hours throughout the last few months. BoV members are eager to assist the new president if needed. A conversation followed, regarding the recent announcement of Dr. Dannel Malloy being chosen as UMS's next Chancellor. An email from the Board of Trustees to campus Board of Visitors was reviewed and discussed as well.

Director of Advancement, Marc Glass, provided the BoV with an update on the \$3.2 million gift that is being called "The Catalyst Fund". Marc highlighted the June Match Giving Challenge and reviewed the list of raffle prizes, many of those were generously donated by BoV members and community leaders. Marc thanked the BoV for their support and anticipates making the \$25,000 goal needed to receive matching funds.

Chair Levesque recognized one out going member, Valerie Huebner, and thanked her for her dedicated service over the last six years. Chair Levesque also acknowledged Eric Brown's year as serving as Interim President and the Board of Visitors are grateful for his empathy, responsiveness and connection he created with the students.

*Submitted by President Edward A. Serna  
October 2019*



**Board of Visitors  
University of Maine at Fort Kent  
Annual Report  
Academic Year- September 2018 to August 2019**

**Overview**

The Board of Visitors met quarterly during the academic year. University Administrators, Cabinet Members and other staff and faculty provided the Board with information and updates on the System and Campus, Finance and Facilities, Development and Foundation, Enrollment, Rural U, Alumni and Academics.

Each meeting the Board had a special presentation from a specific University program or department. In October 2018 and July 2019 Erin Soucy, Dean of Nursing provided the Board with updates on the Nursing Program and the work with Academic Partnerships. At the January meeting, Shawn Graham, Assistant Professor of Human Services, with two students provided information on the Behavioral Sciences Program and in April, Garrett Sherman, Athletic Director and Matthew Morrin, Dean of Students provided updates on Athletics and Student Life and Activities.

In addition to regular updates and committee reports, major topics for discussion included the following:

- System Bond Initiative
- System Strategic Priorities
- NECHE Accreditation
- Programs for Examination
- Academic Partnerships
- Chancellor Search
- Collaboration
- Enrollment and Retention

On October 16, 2018 a Board of Visitors Business Breakfast was held. Over 80 members of the Board, Community and University attended. The topic of the meeting was the Systems Bond Initiative and was led by Chancellor James Page.

Representatives from UMPI and UMFK's Boards held a Joint meeting on May 2, 2019. The discussions centered on collaborative actionable outcomes and how each Board functions, their role and best practices. They concluded their meeting by having a conversation on community connections at each campus and the importance of student engagement within the community and the communities' engagement with the students. Each Board hopes to visit the others campus over the next year.

**Membership & Officers**

The only membership change from 2018-2019 to 2019-2020 was the Student Representative.

Alain Ouellette	Independent Contractor
André Léger	Les Brasseurs du Petit-Sault Inc.- President and General Manager
Benjamin Sirois	SAD#27- Superintendent; Valley Unified Regional Service Center- Executive Director

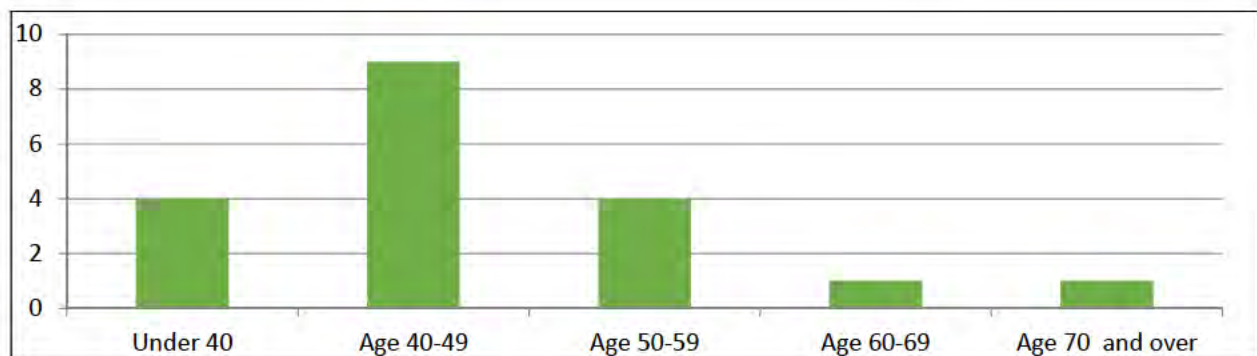
<b>David Saucier</b>	<b>Daigle &amp; Houghton, Inc.- Controller; BOV Vice President</b>
Doug Taggett	Daigle Oil Company- Information Technology Manager
<b>Douglas Cyr</b>	<b>Irving Woodlands, LLC- Human Resource Manager; BOV President</b>
Gisele Dionne	Valley Unified Regional Service Center- Assistant Superintendent
Heather Pelletier	Fish River Rural Health- CEO
Jonathan Roy	Cross Winds- Manager
Justin Dubois	Acadia Federal Credit Union, Commercial Loan Officer
Kris Doody	Cary Medical Center- CEO
Kris Malmborg	United Insurance- Account Executive/ Producer
Laura Audibert	Consulting Forester- Self Employed
Lori-Ann Cyr	Diversis, Inc.- CEO
Luis Sanclemente	Acadia Federal Credit Union- Executive Vice President
Melford Pelletier	Retired Teacher
<b>Susan Devoe</b>	<b>Northern Maine Medical Center- Chief Experience Officer; BOV Secretary</b>
Susan Whitehead	Norstate Federal Credit Union- Chief Executive Officer
Suzie Paradis	Town of Fort Kent- Town Manager
Joseph Becker	Faculty Representative
Duane Belanger	Student Representative (2018-2019)
Abigail Pooler	Student Representative (2019-2020)

**BOV Member Demographics** (data does not include student and faculty representatives):

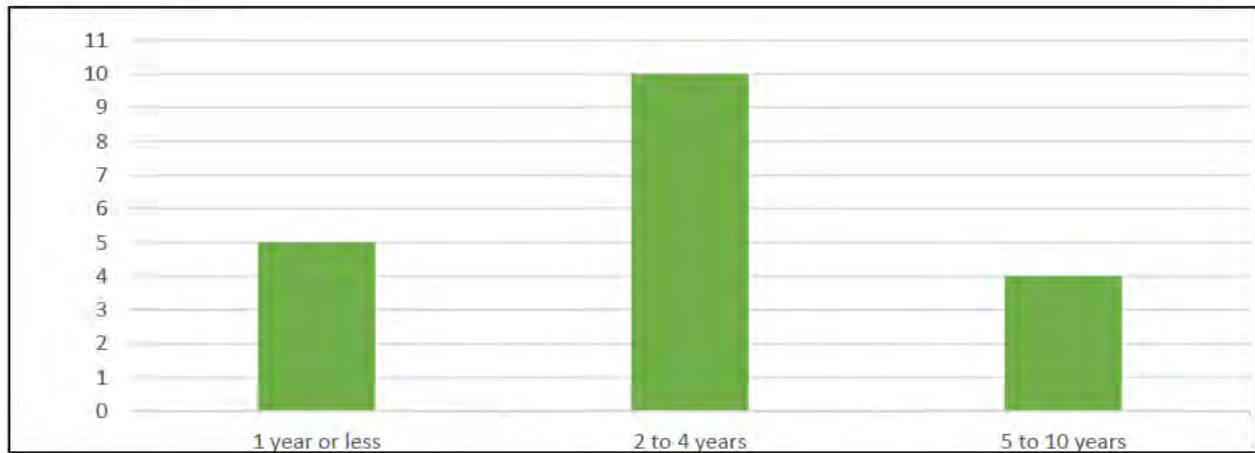
Gender



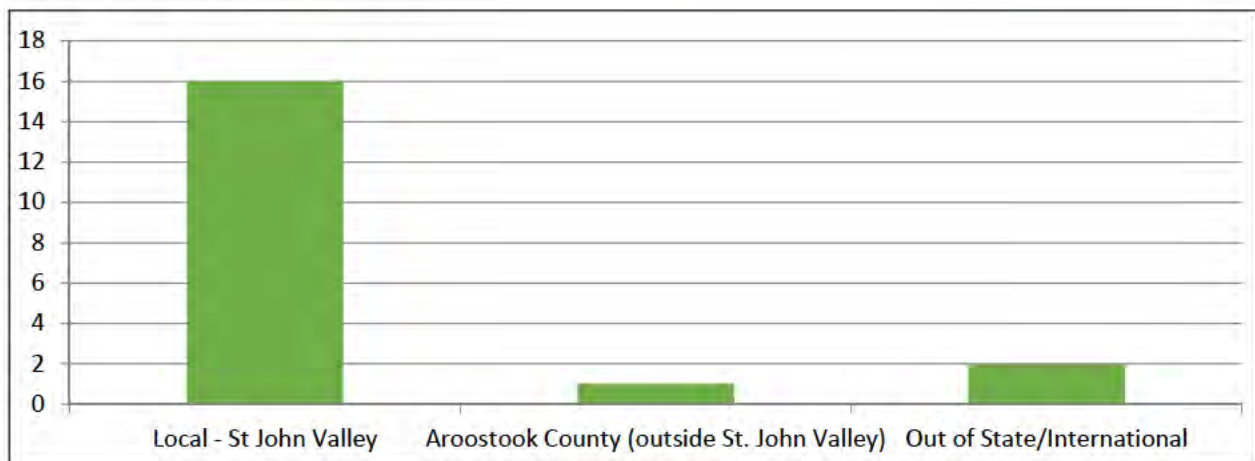
Age



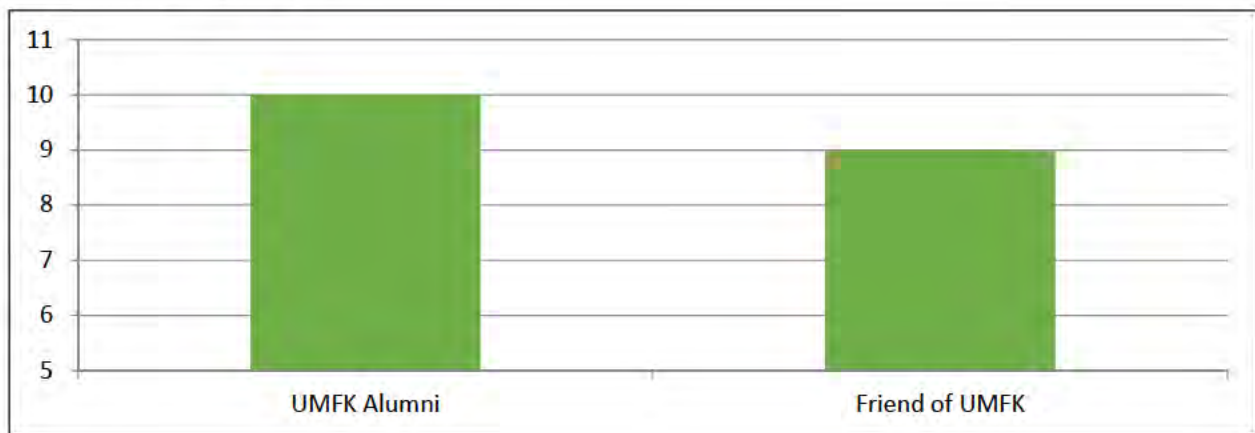
### Length of Service



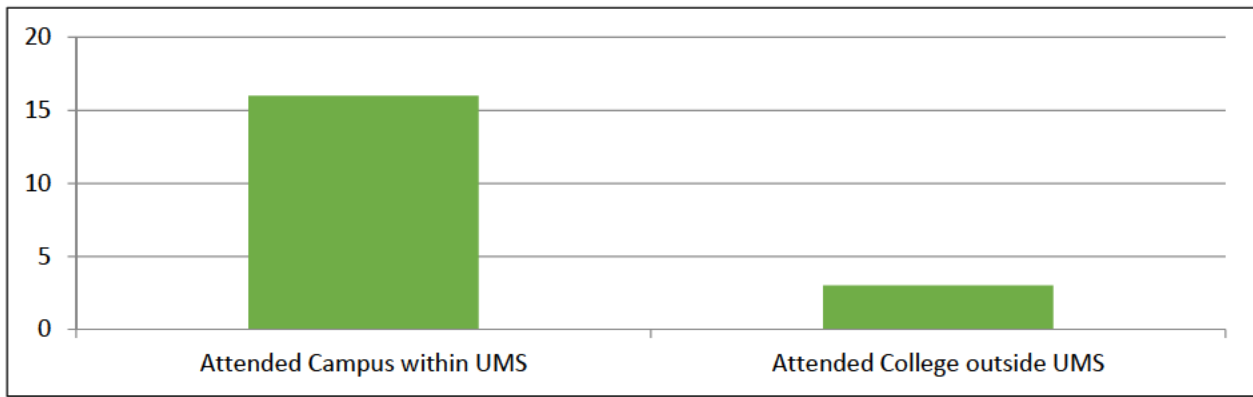
### Geographic Distribution



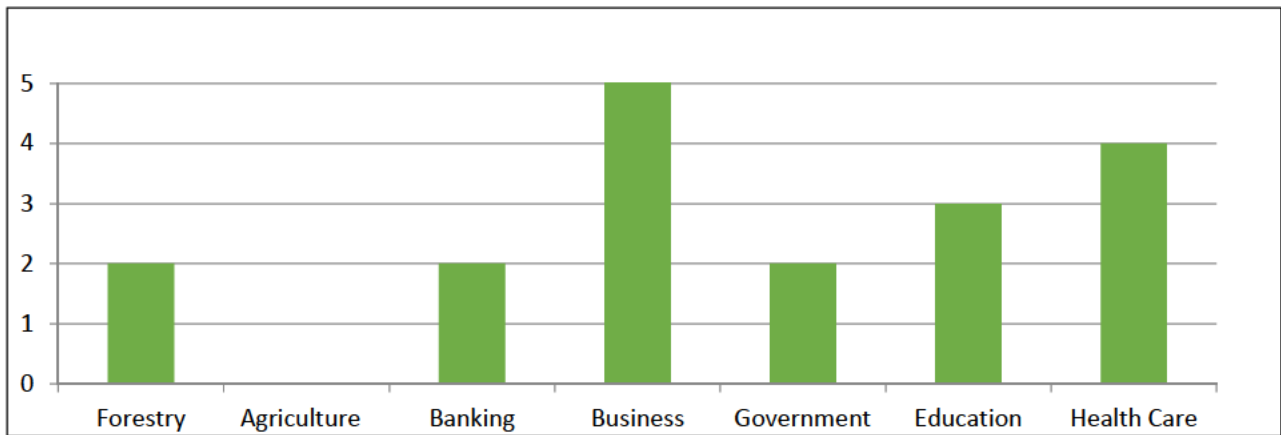
### Relationship to UMFK



## Relationship to UMS



## Professional Affiliation



## Cumulative Giving History



## **Schedule**

The Board of Visitors held four regular meetings within this reporting year. In addition to the regular meetings the BOV also sponsored a Business Breakfast meeting on October 16, 2018 and representatives from UMFK and UMPI had a joint meeting on May 2, 2019.

## Meeting and Agenda Items

**October 26, 2018**

11 members attended

The Board received a variety of reports and updates from University Administrators, Representatives and committees.

### Agenda:

Welcome	Doug Cyr
- Approval of July 27, 2018 Meeting Minutes	
UMFK Reports and Updates	
~ System and Campus	John Short
~ Academic Affairs	Tex Boggs
~ Finance and Facilities	Pam Ashby
~ Development and Foundation	Steph Gagne
~ Enrollment Management	Jason Towers
~ Community Education Update	Scott Voisine
~ Student Representative	Duane Belanger
~ Faculty Representative	Joe Becker
Alumni Association Representative	Sue Devoe
Committee Reports	
~ Advocacy	David Saucier
~ Education and Development	Sue Devoe
~ Planning	Doug Taggett
~ Special Projects	Melford Pelletier
o Veteran's Education	
~ Nominating Committee	Luis Sanclemente
Old Business	
~ UMFK/UMPI Collaborations	Jason Towers
o Joint BOV meeting	
~ BOT/BOV Executive Committee	Doug Cyr
~ Bond Advocacy	Doug Cyr
New Business	
~ Nursing Program Update	Erin Soucy
Adjournment	Doug Cyr

The five committees provided the following reports/ updates:

#### **Advocacy Committee** (David Saucier)

- The Business Breakfast was attended by 82 individuals.

#### **Education and Development Committee** (Sue Devoe)

- Working on updating BOV videos. Planning a BOV Retreat for Summer/ Fall 2019.

#### **Nominating Committee** (Luis Sanclemente)

- End of this year 4 members will term out (2<sup>nd</sup> term completed). 6 members will finish their first term. Need to review membership and demographics and begin thinking about possible members.

#### **Planning Committee** (Doug Taggett)

- Bond planning and meetings to discuss bond have and will continue to be held.

#### **Special Projects Committee** (Melford Pelletier) –

- Duane Belanger noted that there are 42 individuals accessing military education benefits. Planning to do a flag raising for Veteran's Day.

**January 25, 2019**  
12 members attended

The Board received a variety of reports and updates from University Administrators, Representatives and committees.

Agenda:

Welcome	Doug Cyr
- Approval of October 27, 2018 Meeting Minutes	
Behavioral Science Program Presentation	Shawn Graham
UMFK Reports and Updates	
~ System and Campus	John Short
~ Academic Affairs	Tex Boggs
~ Finance and Facilities	Pam Ashby
~ Development and Foundation	Steph Gagne
~ Workforce Development Certificates	Scott Voisine
~ Marketing Videos	Kerri Watson-Blaisdell
~ Student Representative	Duane Belanger
~ Faculty Representative	Joe Becker
Alumni Association Report	Sue Devoe
Committee Reports	
~ Advocacy	David Saucier
~ Education and Development	Sue Devoe
~ Planning	Doug Taggett
~ Special Projects	Melford Pelletier
o Veteran's Education	
~ Nominating Committee	Luis Sanclemente
Old Business	
~ BOT/BOV Executive Committee	Doug Cyr
~ BOT/BOV Summit Update	Alain Ouellette
New Business	
~ Strategic Priorities	John Short
~ Building Planning Committee	John Short
Adjournment	Doug Cyr

The five committees provided the following reports/ updates:

**Advocacy Committee** (David Saucier)

- Next Breakfast has not been scheduled. Looking to have John Doore present.

**Education and Development Committee** (Sue Devoe)

- No new updates.

**Nominating Committee** (Luis Sanclemente)

- Need to review membership and terms.

**Planning Committee** (Doug Taggett)

- No update.

**Special Projects Committee** (Melford Pelletier) –

- Duane Belanger noted UMFK lost designation. Registrar is looking into why. They seem to be focusing in general services not just veteran services. Kerri

will look to see what retention designation they are looking for. Duane stated there may be other logos/tags from other organizations we could access.

**April 26, 2019**

16 members attended

The Board received a variety of reports and updates from University Administrators, Representatives and committees.

Agenda:

Welcome	Doug Cyr
- Approval of January 25, 2019 Meeting Minutes	
Budget Presentation/ Update on Buildings	Pam Ashby
UMFK Reports and Updates	
~ System and Campus	John Short
~ Academic Affairs	Tex Boggs
~ Development and Foundation	Steph Gagne
~ Enrollment Management	Jill Bouchard Cairns
~ Student Representative	Duane Belanger
~ Faculty Representative	Joe Becker
Alumni Association Report	Sue Devoe
Committee Reports	
~ Advocacy	David Saucier
~ Education and Development	Sue Devoe
~ Planning	Doug Taggett
~ Special Projects	Melford Pelletier
o Veteran's Education	Doug Taggett
o Enrollment and Advancement Building Committee	
~ Nominating Committee	Luis Sanclemente
o Extension of expiring terms	
o Nomination of Officers for 2019-2020	
Old Business	
~ BOT/BOV Executive Committee	Doug Cyr
New Business	
~ Tri-District Update	Ben Sirois
~ Proposed Meeting Schedule 2019-2020	Doug Cyr
Student Activities Presentation	Matt Morrin
Adjournment	Doug Cyr

The five committees provided the following reports/ updates:

**Advocacy Committee** (David Saucier)

- BOV Breakfast scheduled for April 16<sup>th</sup> was cancelled due to low numbers. The committee will look to reschedule in July.

**Education and Development Committee** (Sue Devoe)

- Committee is meeting April 30<sup>th</sup>. Goal will be to have two videos created.

**Nominating Committee** (Luis Sanclemente)

- Proposing a special one year term to realign classes to be even. Special term would extend Jonathan, Laura, Melford and Doug Cyr by one year. **Motion made to extend terms one year for listed members by David Saucier. Seconded by Suzie. Pass with all in favor.**



**Planning Committee (Doug Taggett)**

- No update.

**Special Projects Committee**

- Veteran's Education (Melford Pelletier)
  - o 30 students accessed benefits in spring semester. Irving has done some recruiting.
- Enrollment and Advancement Building Committee (Doug Taggett)
  - o Committee has met. Chaired by Brian Schaefer and Pam Ashby. RPQ being written by system.

**July 26, 2019**

14 members attended

The Board received a variety of reports and updates from University Administrators, Representatives and committees.

Agenda:

Welcome	Doug Cyr
Approval of April 26, 2019 Meeting Minutes	Doug Cyr
Nursing Program Updates	Erin Soucy
UMFK Reports and Updates	
~ System and Campus	Tex Boggs
~ Academic Affairs	Stephen Hanson/ Kennedy Rubert-Nason
~ Financial and Facilities	Pam Ashby
~ Enrollment	Jill Cairns
~ AP4Me	Scott Voisine (by report)
~ Development and Foundation	Martin Bernstein
~ Student Representative	Abigail Pooler
~ Faculty Representative	Joe Becker
Alumni Association Report	Sue Devoe
Committee Reports	
~ Advocacy	David Saucier
~ Education and Development	Sue Devoe
~ Planning	Doug Taggett
~ Special Projects	Melford Pelletier
o Veteran's Education	Doug Taggett
o Enrollment and Advancement Building Committee	
~ Nominating Committee	Luis Sanclemente
o Extension of expiring terms	
o Nomination of Officers for 2019-2020	
Old Business	
~ BOT/BOV Executive Committee	Doug Cyr
New Business	
~ Tri-District Update	Ben Sirois
~ Proposed Meeting Schedule 2019-2020	Doug Cyr
Student Activities Presentation	Matt Morrin
Adjournment	Doug Cyr

The five committees provided the following reports/ updates:

**Advocacy Committee** (David Saucier)

- No report.

**Education and Development Committee** (Sue Devoe)

- Kerri will be working with members to schedule times to get voice recordings. Will use footage already obtained. Goal is to have videos completed in September/ October. One will be public facing and one will be more detailed for BOV orientation purposes.
- Sent out request for availability for Retreat dates. September doesn't seem to work due to several other commitments. Recommendation to have it in February at Tenth Mountain with a snow shoeing break.

**Nominating Committee** (Luis Sanclemente)

- Five members will need to be replaced next July. Luis is seeking possible candidates.

**Planning Committee** (Doug Taggett)

- Beginning to presentation to BOT in September.

**Special Projects Committee**

- Veteran's Education (Melford Pelletier) - no report.
- Enrollment and Advancement Building Committee (Doug Taggett)
  - o Pam covered updates.

Submitted by Tex Boggs, Interim President  
September 30, 2019



THE UNIVERSITY OF MAINE AT  
**MACHIAS**  
Maine's Coastal University

**BOARD OF VISITORS**  
**University of Maine at Machias**  
Annual Report  
Academic Year — September 2018 to August 2019

## **OVERVIEW**

Over the past year, the UMM Board of Visitors once again provided valuable support and advice to Head of Campus Andrew Egan and the campus administration. The BOV members' breadth of professional experience, combined with their depth of knowledge about the Washington County culture and economy and their commitment to UMM and its critical role in the region, proved extremely helpful as the University continued to struggle with enrollment and finances, and began to address the challenges and promises inherent in UMM's partnership with the University of Maine, as well as the work of One University. The overall concern of the BOV was the long-term sustainability of UMM.

BOV members served on various campus committees, such as the Planning and Budget Advisory Committee and *ad hoc* work groups addressing Marketing, Student Retention and Success, and Facilities Use. The BOV accomplished several goals that were set forth by previous Head of Campus Kay Kimball: Supporting Phase 1 of the Primary Partnership; Integration with the UMaine Board of Visitors; Including faculty and student presentations to the BOV; Alumni Collaboration with UMaine; and Strategic Plan assessment and recommendations. Members routinely attended campus events and meetings, and they took advantage of the Murdock Fitness and Aquatics Center and Merrill Library. Over the past year, Board members were in attendance at such campus events as the Honors Convocation in April and Commencement in May.

The Board of Visitors has been transitioning to its more significant role in influencing the direction of UMS, along with other boards of visitors in the system. Members are optimistic about UMM's primary partnership with UMaine, and they continue to monitor its progress while still focusing on UMM's coastal university brand.

## **MEMBERSHIP**

Marjorie Withers resigned due to changes in her personal circumstances. The Board of Visitors is now comprised of 11 members, including 7 men and 4 women. Members come from throughout Washington County for a wide geographic spread, and they represent a good array of Washington County businesses and industries. The Board is committed to maintaining a full contingent of Board members representing the various businesses and organizations in Washington County.

Arnold Clark, Esq.	Attorney-at-Law, Fletcher & Mahar (Calais)
Chris Gardner	Director, Eastport Port Authority (Eastport)
Judson McBrine	Headmaster, Washington Academy (East Machias)
Elizabeth Neptune	Owner, Neptune Advantage (Princeton)
Ronald Ramsay	Superintendent, MSAD #37 (Harrington)
Charles Rudelitch	Executive Director, Sunrise County Economic Council (Harrington)
Traci Sanborn	Senior Vice President, Machias Savings Bank (Machias)
Nichole Sawyer	Dean of Business and Industry, Washington County Community College (Machias)
Dwayne Shaw	Executive Director, Downeast Salmon Federation (Columbia Falls)
Dianne Tilton	Executive Director, Downeast Institute for Applied Marine Research and Education (Beals)
Jacob van de Sande	Project Manager, Maine Coast Heritage Trust (East Machias)

## OFFICERS

Judson McBrine was voted unanimously as the Chair with Jacob van de Sande as the Vice-Chair; Judson and Jacob are among UMM's strongest supporters, and both are heavily involved in campus activities and initiatives.

## SCHEDULE

UMM's Board of Visitors typically meets as a full board six times during the academic year, including an annual meeting in July. BOV members have the option of attending meetings via conference call or teleconference, though most choose to attend in person.

09-11-18	Fall dinner meeting
11-13-18	Fall dinner meeting
01-08-19	Winter dinner meeting
03-12-19	Spring dinner meeting
05-07-19	Spring dinner meeting
07-09-19	Annual dinner and meeting

In addition, the Board attended two BOT/BOV Summits:

- November 5, 2018
- June 3, 2019

## MEETINGS AND AGENDA ITEMS

September 11, 2018

Andrew Egan introduced President Joan Ferrini-Mundy who joined the meeting by phone. The major topic of discussion was the Bond Proposal for the UMSystem. The BOV members had many questions about how they could help facilitate getting the system message out to voters. They agreed to line up phone calls and attendance for the BOV meetings to discuss the Bond. Other discussions included Alumni collaboration with UMaine and invitations to join the UMM BOV.

November 13, 2018

Andrew Egan introduced Michael Belanger, Director of Athletics and Fitness. Michael spoke

about expanding athletics at UMM by adding a Cross Country team spring 2019 and is working on a proposal for Baseball and Softball later on. Andrew gave an update on the Bond Proposal; spoke about the Nursing program for UMM; Campus Enrollment; Working Group for Emergency Management including local emergency responders; and the BOT/BOV summit. Lois-Ann Kuntz, Faculty Liaison, talked about Community Engagement and ways to bring community groups on to campus.

January 08, 2019

President Ferrini-Mundy gave her report on the Strategic Vision and Values; Nursing at UMM; FY 20 Budget Process; R&D process; April NECHE visit; and the Board of Trustees meeting at UMM in March. There will be some inaugural activities the weekend of the BOT meeting also. Andrew Egan spoke about the Strategic Vision and Values committee and asked one BOV member to attend meetings once a month at UMaine. He gave an enrollment update and spoke about searches for faculty/staff positions.

March 12, 2019

President Ferrini-Mundy gave her report on FY20 budget; and BOT issuing challenge to the system to reduce our footprint; Capital plan for UMM next fiscal year. Andrew Egan reported Spring semester enrollment numbers are up; an R&D committee will look at opportunities and challenges for research on small campuses; UMM will host the BOT meeting on March 24-25; Dean of Students and Director of Admissions positions have been combined – three candidates have been invited to campus; and faculty/staff positions that are available.

May 7, 2019

President Ferrini-Mundy was not available. Andrew Egan spoke about enrollment being up from last year; Nursing at UMM; position searches; UMM/UMaine Partnership plan; Strategic Vision and Values; UMM Mission statement; and changing BOV meeting schedule to accommodate the President's schedule.

July 09, 2019

An election was held for the Chair and Vice-Chair positions: Jacob van de Sande was unanimously voted Chair and Kyle Winslow (a new member) was voted Vice-Chair. Charley Martin-Berry, Executive Director of Community Caring Collaborative, and Kyle Winslow, Stewardship Director at Downeast Coastal Conservancy were welcomed as new members of the Board of Visitors bringing the count to 13 members. President Ferrini-Mundy reported that Dannel Malloy is the new Chancellor of the UMSystem; UMaine system is underperforming in research and development; and Strategic Vision and Values. Andrew Egan talked about the Nursing program and rooms have been identified for the SIM lab; searches are still underway for faculty/staff positions; UMaine and UMM faculty are meeting regularly to initiate programs for Maine's work force; and there has been a name change for the Nursing program, it will be known as 2+2 Machias Nursing. The meeting was also attended by Lizzie Wahab, Vice President for Enrollment Management; Sharon Oliver, Director of Transfer Admissions; and Marnie Kaler, Dean of Students and Admissions. Andrew Egan announced that he was leaving UMM on August 15 and an Interim would be appointed soon.

Submitted by: Dr. Daniel Qualls, Interim Vice President for Academic Affairs and Head of Campus

Date: October 1, 2019



Board of Visitors  
University of Maine at Presque Isle  
Annual Report  
Academic Year – September 2018 - August 2019

**Overview**

Our year was highlighted by support of the bond initiative during the November election, continued collaboration efforts with UMFK's Board of Visitors, and continued engagement across our many constituencies. A focus included working on relationships that would increase the support of educational services across Aroostook County. Service on a variety of UMPI committees has allowed the BOV to have an active role in building relationships with UMPI faculty and staff as we work together for transformative change, all with a focus on students and sustainability. Members of the BOV are assigned to at least one BOV subcommittee to include Advocacy, Board Development or Finance. Additionally, UMPI Committee representation includes Resource Allocation, Master Planning, and the University Senate.

## **Membership and Officers**

Our board consists of 5 women and 15 men, all of whom live and work in the Central Aroostook area.

Members are:

Dan Bagley	County Federal Credit Union
Ellen Bemis	Aroostook Mental Health Center
AJ Cloukey	MMG Insurance
Bill Flagg	Cary Medical Center
Nancy Fletcher	Retired- University Maine Presque Isle
Ben Greenlaw	SAD1, Presque Isle High School
Darlene Higgins	Retired-Cary Medical Center
Jason House	TD Bank
Chelsie Johnson	Hope & Justice Project
John Lisnik	Retired, University of Maine
Carl Michaud	Central Aroostook Association
Jason Parent—Vice Chair	Aroostook County Action Program
Chantal Pelletier	MMG Insurance
Tim Poitras	Chester M. Kearney, CPA
Steve Richard—Chair	Central Aroostook Association
Tom Richard	Northern Maine Community College
Leigh Smith	ReMax Realty
Dave Spooner	Northern Maine Development Commission
Trey Stewart	Maine State Legislator, District #147
Scott Violette	Barresi Financial

For the 2018-2019 Academic Year, the officers were:

Steve Richard - Chair  
Jason Parent - Vice Chair

## **Meeting Schedule**

The UMPI BOV generally meets 9 times annually, August to May, with the exception of December. These meetings are regularly scheduled for the last Tuesday of the month from 7:30 a.m. – 9:00 a.m. in the Alumni Room of the Campus Center. Members are provided an opportunity to attend monthly meetings via conference call if they were unable to attend the meetings in person.

The annual meeting was held in April to elect new members and new officers; no new members were elected to join the BOV this past year. We also schedule an informal meet and greet for new members at the President's House in June as needed.

## **Meetings and Agenda Items**

### **September 16, 2018:**

In lieu of a regular BOV meeting this month, the BOV members participated in the Board of Trustees meeting held at UMPI, including presentations by the following members:

- BOV Chair Steve Richards spoke about the Master Plan work that has occurred
- BOV Member Darlene Higgins spoke about the importance of the new Agricultural Science and Agribusiness bachelor's degree program from the perspective of the wife of a family farmer
- BOV Vice Chair Jason Parent spoke about the importance of the Competency Based Education Program, known as YourPace, for adult degree completion and workforce development, not only in The County, but beyond.
- BOV member Darlene Higgins, retired CFO for Cary Medical Center, presented on the importance of the Nursing Program to Aroostook County and beyond.

### **October 16, 2018: Meeting with Chancellor James Page 10 BOV Members were in attendance**

### **October 30, 2018: Official attendance not taken**

Agenda:

President's update  
Budget  
Mary Smith Donation and 1<sup>st</sup> Endowed Chair  
Enrollment  
UMA/UMPI Dental Assistant Program  
UMPI/UMFK BOV

Many updates were provided so the BOV members were better informed as we moved into the election cycle. Other than approval of the prior BOV meeting, no motions or major actions items were voted on during this meeting.

### **November 27, 2018: 14 BOV members in attendance**

Agenda:

President's Update  
BOT Strategic Priorities  
Bond Issue Passed: UMPI's Plan  
Committee Assignment  
BOT/BOV Summit Update  
Annual Giving

Members developed a subcommittee and timeline to efficiently and effectively address the new BOV Strategic Priorities.



For the \$4.5 million in bond funds, UMPI's primary focus is Wieden Hall, with \$500,000 dedicated to the Folsom Lecture Hall (The Fishbowl). We must balance between infrastructure and what programs are in the spaces or could be in the spaces. Additionally, we are examining the Nursing Program and the Folsom space for this program as the new space is already quite limited for the Nursing Program with its initial enrollment. A planning committee will be created to include members of the BOV.

Committee assignments were in process for the 3 committees under the BOV: Board Development, Advocacy and Finance.

Related to Annual Giving, the UMS raises private funds. A motion was passed in favor of 100% participation in the Annual Giving campaign at UMPI by its BOV.

**January 29, 2019: 12 BOV Members were in attendance**

Agenda:

- President's Updates
- Bond Committee Update
- Status of Zillman Greenhouse
- Leadership Conference
- Listening Sessions for Chancellor Search
- Partnership for UMFK
- Spring Budget

Chair Steve Richard is the BOV representative to the bond Committee. Updates and clarifications were provided on all agenda items to better inform the BOV as they meet with external constituencies. Other than voting to approve the minutes from prior meeting in January, no motions were presented or votes taken at this meeting.

**February 26, 2019: Cancelled due to inclement weather**

**March 2019: 11 BOV Members were in attendance**

Agenda:

- President's Report
- Academic Majors/Course Review
- Enrollment Update
- Budget Update
- Wind Turbine Update
- Campus Security/Sexual Assault: UMPI's Policies and Practices
- Auditorium Renovation Project Update: Planning Committee Launched
- Greenhouse Update

Updates and clarifications were provided on all agenda items to better inform the BOV as they meet with external constituencies. Other than voting to approve the minutes from prior meeting in January, no motions were presented or votes taken at this meeting.

**April 14, 2019: UMS Student Government Association Leadership Conference**  
Five members of the BOV presented to the students attending the conference.

**April 26, 2019: Special Called Meeting with Chancellor James Page**

Agenda:

- BOT's Declaration of Strategic Priorities
- How the campus priorities will align with them
- How they will guide the evolution of the campus and the UMS

No motions were presented or votes taken during this meeting.

**May 28, 2019: 15 BOV Members were in attendance**

Agenda:

- President's update
- Budget and Bond Funding Update
- Annual Fund Giving: 100% participation goal
- James Page Scholarship
- Overview of Agricultural Science and Agribusiness Bachelor's Degree Program
- UMPI/UMFK Discussion

Updates and discussion occurred on all agenda items as well as next steps in moving forward with these activities and initiatives. No motions were presented or votes taken during this meeting.

**August 27, 2019: 12 BOV Members were in attendance**

Agenda:

- President's Report
  - New Academic Programs: Accounting, CyberSecurity, MAOL
  - Unified Accreditation and UMS Updates
- BOV member to University Senate
- Budget FY19 Wrap Up and FY20 Outlook
- Enrollment Updates
- Bond Updates
- Zillman Family Greenhouse
- UMPI/UMFK BOV Discussion

Updates and discussion occurred on all agenda items as well as next steps in moving forward with these activities and initiatives. The BOV approved the meeting minutes from May 2019. Leigh Smith was appointed to serve as the BOV representative on the University Senate.

**Submitted by:** Steve Richard, UMPI BOV Chair  
September 30, 2019

**University of Southern Maine  
Board of Visitors  
2018-2019 Annual Report  
October 1, 2019**

**Overview**

In 2018-2019, Clif Greim served as Chair of the University of Southern Maine's Board of Visitors (BOV), with Luc Nya as the Vice-Chair. The BOV focused its attention on the following areas: supporting, collaborating and helping USM achieve its goals, especially in the areas of the GO Bonds, enrollment, retention and the employment of USM graduates; participation in system-wide joint BOT/BOV meetings; reaching out to Maine legislators in support of USM and the University of Maine System's legislative agenda, including the GO Bonds; and providing testimonials on the importance of USM and UMS to Maine's economy and businesses, among other issues.

**2018-2019 Membership**

The USM Board of Visitors began 2018-2019 with twenty members (including the immediate past president). There was one vacancy during the year due to a resignation for work related reasons. There were eleven men and nine women. Thirteen members reside in Portland or its surrounding southern Maine communities; five reside in Lewiston/Auburn/Lisbon; one resides in the mid-coast region and two reside in other areas.

Members' professional backgrounds:

- Technology and Manufacturing (4)
- Government/State/Economic Development (4)
- Financial (3)
- Arts (3)
- Accounting (1)
- Real Estate (1)
- Insurance (1)
- Architecture (1)
- Education/Youth Services (2)

**Officers**

Chair: Clif Greim  
Vice-Chair: Luc Nya

**Schedule**

The USM Board of Visitors met six times in 2018-2019. The BOV met 4 times in Portland, one time in Gorham and one time at LAC. The Annual Meeting is scheduled in June of each year.

## **Meetings and Agenda Items:**

### **Thursday, August 31, 2018**

The August meeting included a recap of the legislative activities by Sam Warren, UMS Director of Governmental Relations. Sam also discussed the plan for the grassroots campaign to support the bond campaign and Question 4. Sam thanked the BOV for their support of the legislation and encouraged their ongoing support of Question 4 describing it as an historic once in a generation opportunity for USM. The USM Foundation encouraged BOV members to donate to the PAC. The BOV also received updates on the Foundation, enrollment, and the President's 9 goals.

### **Friday, October 26, 2018**

The October BOV meeting took place at LAC. The BOV received a variety of updates including the following: Nancy Griffin, VP of Enrollment, shared data on enrollment growth; Provost Jeannine Uzzi gave a Master Plan update and noted that the report is in its final drafting; President Cummings updated the BOV on the marketing study to assess the benefit of a name change. The BOV was introduced to the new VP of Corporate Engagement, Jeanne Paquette. Terry Sutton, CEO of Maine Center Ventures (MCV) gave a presentation on MCV and its fundraising campaign. The Nominating Committee proposed Mike Sauschuck as a candidate to replace resigning member, Jon Jennings. The BOV voted unanimously in support of forwarding Mike Sauschuck's name to the BOT for their approval.

### **Friday, December 14, 2018**

The December meeting was a combined BOV meeting and Legislative Breakfast. Over 20 legislators were in attendance plus a broad representation of staff, BOV, faculty and students. Legislators received a warm welcome and presentations on a range of issues including USM's workforce engagement efforts, the Law School and its PLUS program, and the valuable role of the Cutler Institute as the research arm of the Muskie School of Public Policy.

### **Friday, February 8, 2019**

Vice Chair Luc Nya presided over the February meeting in Chair Greim's absence. President Cummings shared leadership changes announcing that Alec Porteous would be joining as CBO in February and that Nancy Griffin had taken on the role of Chief Operating Officer. Nancy would continue to be VP of Enrollment and David Roussel will step into the role of Interim VP of Student Affairs. Finally, Danielle Conway accepted a position at another law school and Dmitry Bam will act as interim Dean of the Law School. Nancy Griffin gave an enrollment and retention update and noted ongoing growth in credit hours and retention. Master Plan Co-Chairs Cyrus Hagge and Jeannine Uzzi gave a joint presentation on the final Master Plan. President Cummings gave a presentation on the outcome of the name change marketing study noting that the study overwhelmingly supported a name change as a means to enhance recruitment.

## **Friday, April 5, 2019**

The BOV meeting took place in Gorham on the same day as Admitted Student Day so that BOV members could attend and share in the excitement. Over 1000 admitted students were registered to attend. VP of Enrollment Nancy Griffin noted that admissions are at the highest level in USM history. President Cummings introduced USM's new CBO Alec Porteous. President Cummings invited the BOV to attend commencement on May 11 noting that Janet Mills will be the Commencement speaker. Nancy Griffin gave a quick summary of the current capital projects. CBO Porteous gave an update on the USM Budget. Upon recommendation by the nominating committee, the BOV voted unanimously in support of a proposed slate of new BOV members that included Chris LaVoie, Jennifer McCarthy and Kimberly Hamilton. Those candidates' names will be forwarded to the BOT for their approval. The BOV also unanimously supported a change to the by-laws to allow a term-limited Chair an extended term, if needed, in order to serve a term as Immediate Past Chair.

## **Friday, June 7, 2019**

Sam Warren, UMS Director of Government Relations, gave a broad overview of legislative efforts this past session. Legislative priorities going forward will depend on the incoming Chancellor's priorities. Sam noted that one of the identified priorities is an effort to encourage increased investment in R&D. BOV members discussed the One University initiative. Chair Greim thanked Sam for her outstanding work on behalf of USM and UMS. Corey Hascall, VP of Foundation and Alumni Relations, thanked the BOV for their leadership in giving. She encouraged the board to give to the Page Scholarship, an endowed scholarship that the BOT established to honor Chancellor Page's service to UMS. President Cummings shared an update on the 9 goals noting that USM has made tremendous and impressive strides. President Cummings thanked the faculty and staff for all of their efforts in USM's successes. Nancy Griffin, COO and VP of Enrollment, gave an update on the many capital projects at USM.

Chair Greim noted that the BOT approved the BOV's proposed nominees (N.B. the BOV approved four of the nominees at the April meeting and one of the nominees, Adam Lee, was approved by email vote after the April meeting. All five proposed BOV candidates' names were forwarded to, and approved by, the BOT.) The BOV took a final vote and unanimously approved the slate of BOV members. The BOV also unanimously approved Luc Nya as Chair and Jane Eberle and Vice Chair. Finally, the BOV unanimously approved the proposed 19/20 meeting schedule.

President Cummings noted that Mark Bessire, Denise Taaffe, Dennis Eagleson and Tony Payne were termed out. He thanked them for their service and noted that each will receive a thank you gift. Glenn also thanked outgoing Chair Clif Greim for his dedicated service to USM and the BOV and presented him with a gift.

Submitted by            Clifton Greim, Chair USM Board of Visitors  
Date                      October 1, 2019