

MAINE STATE LEGISLATURE

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**MAINE STATE POLICE
MAINE INFORMATION & ANALYSIS CENTER**

Privacy/Civil Liberties/Civil Rights Audit Report

For the Period

01 January 2020 through 15 July 2020

20 OCTOBER 2020 (Pre-Board Review/Comment)

REVIEWED AND FINALIZED 02 December 2020

INTRODUCTION

This report accounts for the privacy/civil liberties/civil rights (P/CL/CR) audit that was conducted by a Maine Information & Analysis (MIAC) audit team (Team) for the period of 01 January 2020 through 15 July 2020.

The members of the Team were MIAC Advisory Board Chair Tracy Collins; MIAC Board Member Michael Feldman; LT Michael Johnston, MIAC Director; SGT Mathew Casavant, MIAC Compliance Officer; and Christopher Parr, MIAC Privacy Officer. The audit is conducted pursuant to the MIAC Privacy Policy, specifically Part X(3)(B).

GENERAL AUDIT PROCESS

To conduct the audit, the Team followed the “MIAC Privacy Audit Policy,” which is attached to this report.

As a general note, certain presumptions generally guided the Team in its work. Those presumptions included, as examples:

- That, generally, records that are the subject of such audits are commonly understood to be for law enforcement (LE) only;
- That, generally, records that are the subject of such audits are typically confidential/nonpublic by law, and that their dissemination is therefore restricted by law;
- That conclusions stated or asserted in records prepared by a LE agency (LEA) are presumed to be factually based;
- That, currently, no records subject to such audits that are maintained in MIAC-administered systems are required by law to be purged;
- That certain databases in which records are maintained or through which records are disseminated (for example, eGuardian) are accessible only by authorized LEAs and LE officers (LEOs);
- That the MIAC Compliance Officer reviews and approves each Activity Report entry on a weekly – if not daily – basis, that information is reviewed and approved prior to its entry into the eGuardian system, and that all bulletins are peer-reviewed before their dissemination;
- That “personally identifying information” was to be construed broadly for the purposes of question 6 of the Record Evaluation Form, and not to be construed to mean “personal information” (as defined in 10 M.R.S. c. 210-B), which is more narrowly defined.

CONCLUSION

The audit found no evidence of nonconformance by the MIAC with the Center's Privacy Policy, revised 20 March 2019.

Points of discussion during the audit that will be further discussed by the Board included:

1. Length of retention of information and varying types of MIAC-disseminated products;
2. Retention of information concerning juveniles;
3. The current breadth of the scope of the audit and how the audit might be able to be more efficiently conducted in the future.

The inclusion of two MIAC Advisory Board Members in the P/CR/CL Audit was found to be constructive and beneficial to this process. They provided valuable feedback and engaged in meaningful discussion on a variety of matters relating to P/CR/CL.

The addition of selections of MIAC Activity Report entries by the board members also proved to be very valuable. Oftentimes those handpicked entries generated the most substantive discussions amongst the audit Team.

ATTACHMENTS

- Board Member Collins' and Feldman's Audit Evaluations
- Individual evaluation forms accounting for the Team's work during the privacy audit.



MAINE STATE POLICE MAINE INFORMATION & ANALYSIS CENTER

Privacy Audit Report Supplement

Board Member Evaluation

Board Member Name: Tracy Collins

This, the audit completed in October 2020, was my first experience participating in a MIAC audit.

I appreciated the opportunity as a board member participant to choose a number of entries to audit that involved areas of concern of mine, including sovereignty and public gatherings. I also appreciated the thoroughness with which Lt. Johnston and Sgt. Casavant answered our questions about each matter.

The process spanned several hours over several sessions, and we should consider discussing where there is room to eliminate inefficiencies and streamline this process. With that said, the detailed discussions we had about MIAC's treatment of different types of information and various privacy concerns helped me develop a deeper understanding of MIAC's operations, and for this reason it is my opinion that each board member should participate in at least one audit.

I find especially important Mr. Feldman's role on the board. The audit team was able to comprehensively consider various privacy concerns with the benefit of both seasoned law enforcement perspectives and Mr. Feldman's fresh eyes as a community member.



MAINE STATE POLICE MAINE INFORMATION & ANALYSIS CENTER

Privacy Audit Report Supplement

Board Member Evaluation

Board Member Name:

MICHAEL FELDMAN

This October 2020 audit was completely new to me. Lt. Johnston took both Tracy and I through the process from randomly choosing what records to audit through the final product. Throughout the process I felt that my fellow auditors were listening to my concerns and answering my questions.

I appreciate that I was able to focus on entries that dealt with issues I felt were worthy of our examination. As an example, we looked at "Sovereign Citizen" issues and why those people are a concern for public safety.

The effort to look for examples of unnecessary information about a citizen being widely disseminated was another topic we focused on. While the process was very long, and we all would like it to be a bit shorter; the longer discussions about issues involving citizen rights vs public safety were very valuable to me. Often I saw an issue from an angle I might not have in the past!

Finally, I agree with Tracy that all board members should participate in at least one audit. They will learn a great deal from the process. Working with our 3 board members from the State Police went very well. I felt they always had time to answer my questions or to listen to my concerns.

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:

2020-00001

SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Criminal E-Guardian based on student charged with terrorizing for threats against school and parents.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?	YES		
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?	YES		
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?			NA
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?		NO	
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?	YES		
	A. If so, is the RECORD neutral in its use of such terminology?	YES		
13	Does the record discuss or reference religion?	YES		
	A. If so, is the discussion of or reference to religion neutral?	YES		
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00002 (MIAC-2020-0328)
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Suspicious E-Guardian entry based on report from university involving threatening behavior and possible Phishing attempt.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?		NO	
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00003 (MIAC-2020-0453)
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Suspicious E-Guardian involving law enforcement report of furtive behavior and firearms.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00004 (MIAC-2020-0797)
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Criminal E-Guardian involving disgruntled student sending white powder letter to university.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00005
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Criminal E-Guardian reference cyber intrusion and criminal invasion of computer privacy on State agency Zoom meeting.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00006 (MIAC-2020-0897)
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Criminal e-guardian Subject making threatening statements on social media towards law enforcement and political group

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-00007
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Criminal E-Guardian reference student making threats of a school shooting and harm towards a faculty member resulting in criminal charges against the individual.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?	YES		
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?	YES		
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0017
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request from other jurisdiction for information related to threats made to Law Enforcement in response to red flag laws

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0045
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Report by a State law enforcement Agency encountering foreign nationals near the United States and the Quebec Border who were suspects of an ongoing investigation.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0086
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of weekly calls for service of a law enforcement agency

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0113
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to a highway drug seizure to law enforcement

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0193, -0222, -0223, -0461, -0967, -1194, -1293, -1396
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

These Activity Report entries relate to MIAC administrative functions reference, for example, scheduling and coverage for MIAC personnel working watch desk and HSIN meetings and training opportunities.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		NO	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			NA
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?			NA
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?			NA
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?			NA
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?			NA
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?			NA
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?			NA
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")			NA
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0207
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC created bulletin disseminated to law enforcement requesting information on suspected stolen firearms

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0220
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to arrest of an out of state resident to their home state

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0225
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC dissemination of threatening information about Susan Collins with threats of violence towards schools.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0265
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to arrest of an out of state resident to their home state

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0285
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request from Probation and Parole in Maine for checks on a subject on probation.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0378
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Bulletin disseminated to Maine Law Enforcement on behalf of a Maine law enforcement agency about a possible scam involving wrecker services.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0455
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of weekly calls for service of a law enforcement agency

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0497
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of weekly calls for service of a law enforcement agency

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0563
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Nationwide request for information on a missing person. No nexus to Maine logged for situational awareness.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0631
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Analyst Intelligence meeting

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?	YES		
	A. If so, is the RECORD neutral in its use of such terminology?	YES		
13	Does the record discuss or reference religion?	YES		
	A. If so, is the discussion of or reference to religion neutral?	YES		
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?	YES		
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

Discussion occurred regarding whether Q12 and Q13 were redundant, as -- if they are -- one of the questions perhaps should be removed from the REF for future audits.

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0696
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to Maine resident charged with drug offense outside of State of Maine.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0738
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request from EMA community to determine validity of seller of personal protective equipment

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0743
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC received request for information from Maine law enforcement agency reference criminal investigation

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0779
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC received request for information from Maine law enforcement agency reference criminal investigation

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0789
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Suspicious activity report entered by FBI with nexus to Maine

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?	YES		
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

The subject of the record was reported by a fellow classmate, who observed the subject surfing the internet to look at military weapons and bombs, as well as photos of firearms.

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0807
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Intelligence product disseminated to Maine Law enforcement titled White supremacist extremists cite accelerationism as motivation for violent acts to incite the "boogaloo" and cause societal collapse

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?		NO	
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?	YES		
	A. If so, is the RECORD neutral in its use of such terminology?	YES		
13	Does the record discuss or reference religion?	YES		
	A. If so, is the discussion of or reference to religion neutral?	YES		
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?	YES		
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

Re: Q10: There was discussion about whether to add a sub-question to Q10 for clarification/qualification purposes. //
 Re: Q12, Q13: There was reference in the record to potential terrorist attacks on mosques and synagogues, and to certain terrorists as "saint[s]."

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0836
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for information in reference to paving scams both in Maine and nationwide.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0905
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of Law Enforcement agency's calls for service.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0905
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of Law Enforcement agency's calls for service.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0924
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for information from out of state agency of a bomb threat at a school.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	MIAC-2020-0938
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC periodic review of previously received information reference a sovereign citizen in which it was determined there was insufficient evidence to support continued findings of sovereign citizen ideology.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?	YES		
	A. If so, are the opinions expressly labeled or otherwise identified as such?	YES		
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?		NO	
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	MIAC-2020-0989
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for information from Federal Partner relating to Sovereign Citizens and environmental groups operating in Maine.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?	YES		
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?	QY		
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?			NA
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	QY		
5	Are any opinions of MIAC personnel stated in the RECORD?	NO		
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	QY		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?			NA
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?		NO	
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	QY		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?	QY		
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-0996
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for information from law enforcement agency on an individual involved with drugs and suspicious activity.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	X		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		X	
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1024
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for Information from a state law enforcement agency about a business conducting fraudulent activities presently under investigation by multiple agencies.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1071
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for Information from a Federal Agency reference an out of state sex investigation where the suspect resides in Maine.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1081
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to a highway drug seizure involving an out of state resident to law enforcement agency out of state.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	MIAC-2020-1124
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Information received during a nationwide trend of civil unrest by a source outside of the MIAC in reference to First Amendment vigil rally on anti-racism in Newcastle. The information was logged by the MIAC and not disseminated.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?		NO	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			NA
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			NA
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			NA
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		NO	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			NA
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?		NO	

	A. If so, was the inclusion of the PII necessary?			NA
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			NA
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?	YES		
	A. If so, is the discussion of or reference to religion neutral?	YES		
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")	YES		
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?	YES		
	B. If so, was there a compelling reason to create the RECORD?	YES		
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?	YES		

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1153
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SUMMARY OF RECORD(S) EVALUATED*
<i>*The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.</i>
MIAC issued bulletin in reference to a subject making threatening statements towards law enforcement previously identified as an emotionally disturbed person.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	YES		
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	YES		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1200
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Information received via social media reporting about suspected criminal activity of an individual and potential officer safety concerns where the MIAC chose only to log the information and not to disseminate.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1255
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Dissemination of information to HIDTA drug intelligence officer in reference to information received via the NLETS reporting system.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	X		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	X		
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	X		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1257
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for dissemination of information to MSP social media coordinator relating to a marijuana store burglary.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		X	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1262
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of weekly calls for service of law enforcement agency

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	X		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1272
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to a highway drug seizure to law enforcement

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1314
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request from federal agency for information reference ongoing drug investigation

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1341
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to a highway drug seizure to law enforcement

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1361
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Request for information from United States territory on human trafficking and human smuggling.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	X		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?	X		
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?	X		
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		X	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			X
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1372
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

MIAC received social media posting of individual commenting on photographs of young girls with potentially pedophilic type rhetoric

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		NO	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			NA
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	YES		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	YES		
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

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MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1384
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Information received by the MIAC in reference to a suspicious incident and potential criminal mischief attributed to a vehicle from out of state which was unable to be corroborated.

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	YES		
2	Was the RECORD disseminated by the MIAC to any agency or person?	YES		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	YES		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	YES		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		NO	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			NA
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		NO	
	A. If so, are such labels or ratings included in the RECORD?			NA
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?	YES		
	A. If so, are such limitations or restrictions expressly stated in the RECORD?		NO	
5	Are any opinions of MIAC personnel stated in the RECORD?		NO	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			NA
6	Does the RECORD contain personally identifying information ("PII")?	YES		

	A. If so, was the inclusion of the PII necessary?	YES		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		NO	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			NA
7	When it was originally reviewed, was the RECORD found to include erroneous data?		NO	
	A. If so, was the RECORD amended or rescinded as a result?			NA
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		NO	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		NO	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	YES		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?		NO	
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?			NA
12	Does the RECORD include religious terminology?		NO	
	A. If so, is the RECORD neutral in its use of such terminology?			NA
13	Does the record discuss or reference religion?		NO	
	A. If so, is the discussion of or reference to religion neutral?			NA
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		NO	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			NA
	B. If so, was there a compelling reason to create the RECORD?			NA
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			NA

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1407
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

Summary of calls for service of law enforcement agency

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?		X	
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?			X
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?			X
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?			X
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?		X	

	A. If so, was the inclusion of the PII necessary?			X
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?			X
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS

MAINE INFORMATION & ANALYSIS CENTER ("MIAC") PRIVACY AUDIT

RECORD EVALUATION FORM

Updated 08/07/2020

RECORD IDENTIFICATION NUMBER:	2020-1464
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SUMMARY OF RECORD(S) EVALUATED*

**The content summary should be a de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC's activities.*

HIDTA drug intelligence officer felony arrest notification related to a Maine resident arrested for drug offense out of state

#	QUESTION	YES	NO	NA
1	Does the RECORD provide information that is consistent with the MIAC's mission?	X		
2	Was the RECORD disseminated by the MIAC to any agency or person?	X		
	A. If the RECORD was disseminated, is there documentation evidencing that it was reviewed and approved prior to its dissemination?	X		
	B. If the RECORD was disseminated and it originated from another source (e.g., another law enforcement agency), did MIAC review and approve the RECORD in the same manner in which MIAC would review and approve its own RECORDs prior to their dissemination?	X		
	C. If the RECORD was disseminated, was it repurposed or revised by MIAC for a new audience?		X	
	(1) If so, was the RECORD appropriately re-labeled or labeled as necessary prior to MIAC's dissemination of the repurposed or revised RECORD?			X
3	Does the RECORD require labels or ratings relating to the confidence or reliability of the information in the RECORD?		X	
	A. If so, are such labels or ratings included in the RECORD?			X
4	Does the RECORD require any use or dissemination limitations or restrictions (legal or otherwise), given its content?		X	
	A. If so, are such limitations or restrictions expressly stated in the RECORD?			X
5	Are any opinions of MIAC personnel stated in the RECORD?		X	
	A. If so, are the opinions expressly labeled or otherwise identified as such?			X
6	Does the RECORD contain personally identifying information ("PII")?	X		

	A. If so, was the inclusion of the PII necessary?	X		
	B. If so, does the PII included in the RECORD relate to minors, victims of domestic violence, victims of sexual abuse, participants in substance abuse programs, or participants in mental health treatment programs?		X	
	(1) If so, was the PII necessary to include in the RECORD, given the information being provided in the RECORD?			X
7	When it was originally reviewed, was the RECORD found to include erroneous data?		X	
	A. If so, was the RECORD amended or rescinded as a result?			X
8	Does the RECORD expressly identify the audience for whom the RECORD is intended?		X	
9	Does the RECORD expressly state when the RECORD should be disregarded or otherwise purged?		X	
10	Does the RECORD avoid broad, vague descriptors (e.g., "extremist," "radical," "far left," "far right," etc.) of persons and organizations?	X		
11	Does the RECORD include demographic descriptors pertaining to one or more individual's race, ethnicity, gender, national origin, religion, sexual orientation, or gender identity?	X		
	A. If so, were those descriptors appropriate to include, given the information being provided in the RECORD?	X		
12	Does the RECORD include religious terminology?		X	
	A. If so, is the RECORD neutral in its use of such terminology?			X
13	Does the record discuss or reference religion?		X	
	A. If so, is the discussion of or reference to religion neutral?			X
14	Does the RECORD relate to First Amendment-protected activity (" <i>Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.</i> ")		X	
	A. If so, does the RECORD include any necessary and appropriate qualifiers or context regarding First Amendment-protected activities to which the RECORD relates?			X
	B. If so, was there a compelling reason to create the RECORD?			X
	C. If so, was the RECORD narrowly-tailored to achieve that purpose?			X

NOTES/COMMENTS



MAINE STATE POLICE MAINE INFORMATION & ANALYSIS CENTER

MIAC Privacy/Civil Liberties/Civil Rights (P/CL/CR) Audit Policy

The purpose of this policy is to establish the process the MIAC will follow when conducting privacy/civil liberties/civil rights (P/CL/CR) audits, which are intended to help to continually improve the Center's compliance with the MIAC P/CL/CR Policy.

The following process shall be followed when MIAC P/CL/CR audits are conducted:

1. The MIAC Director, the MIAC Compliance Officer, the MIAC P/CL/CR Officer, the Public Member of the MIAC Advisory Board, and a Member of the Board selected by the Board's Chair (the "Audit Team") shall conduct the P/CL/CR audit. If the Public Member of the Board cannot participate in an audit, then the Chair shall select another Member of the Board to participate.
2. The MIAC Director shall determine the timeframe for which the P/CL/CR audit will account.
3. To avoid any actual or perceived selection bias during the audit process, MIAC will pick activity entries at random using the "Research Randomizer" website (www.randomizer.org). A random sample of ten (10) MIAC Activity Report entries ("AR entries") for the timeframe specified shall be audited, as well shall be all entries made by the MIAC into the Federal eGuardian system during the timeframe. In addition, both of the Board Members participating in the P/CL/CR audit each shall select ten (10) AR entries to be audited from the range of AR entry report

Amended 12/12/2020

Lt. Johnston and Chris Parr

numbers that are used to generate the random sample. If any AR entry resulting from the random selection process is an administrative entry (such as a “watch desk duty” entry), that entry shall be discarded and a new one shall be randomly selected.

4. The AR entries to be audited – including the ten selected (twenty (20) total) by the respective Board Members – shall be disseminated to the Audit Team no later than fourteen (14) calendar days prior to the date of the P/CL/CR audit.
5. The MIAC Compliance Officer shall prepare a summary of each AR entry that will be reviewed during the P/CL/CR audit. The summaries may be prepared before, during, and/or following the audit. The summaries of the respective AR entries that are prepared by the MIAC Compliance Officer shall be forwarded to the MIAC P/CL/CR Officer for later inclusion in the MIAC evaluation forms described in section 6. The content summary should be de-identified information regarding each activity report that can lawfully be disseminated publicly in the interest of promoting transparency and clarity on MIAC’s activities.
6. A MIAC-designed evaluation form based on the Department of Homeland Security P/CR/CL Audit Guidance for the State, Local, Tribal, and Territorial Intelligence Component product, shall be used to audit each MIAC Activity Report entry, including all attachments to each entry.
7. The Audit Team shall meet on the date of the P/CL/CR audit to conduct the audit, either in person or virtually.
8. During the audit process, members of the audit team are encouraged to engage in constructive discussions regarding MIAC’s activities with respect to privacy, civil rights and civil liberties. Members of the audit team are also encouraged and expected to identify any activities, operations or practices which arise during the audit that should be brought forward to the MIAC Advisory Board for additional discussion and consideration.

9. Once the Audit Team has completed the P/CL/CR audit, the evaluation forms shall be finalized by the MIAC P/CL/CR Officer. The P/CL/CR Officer shall include in the appropriate AR entry evaluations forms the AR report entry summaries prepared by the MIAC Compliance Officer.
10. The MIAC P/CL/CR Officer shall prepare a report of the Audit Team's key findings. In addition, each of the Board Members participating in the P/CL/CR audit shall prepare a brief evaluation of the P/CL/CR audit and the P/CL/CR audit's findings to independently append to the audit report.
11. Once the P/CL/CR audit report is finalized and the evaluations of the two Board Members have been appended to the report, the report is complete.
12. The P/CL/CR audit report then shall be presented to the full Advisory Board at its next-scheduled meeting.