

# MAINE STATE LEGISLATURE

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January 31, 2025

Honorable Ryan D. Fecteau  
Speaker of the House  
2 State House Station  
Augusta, Maine 04333

Honorable Matthea Elisabeth Larsen Daughtry  
President of the Senate  
3 State House Station  
Augusta, ME 04333-0002

Dear Speaker Fecteau and President Daughtry:

On behalf of the Board of Trustees of the Maine Community College System (MCCS), I respectfully submit the attached report on certain procurements, contributions, and policy changes for the period July 1, 2023, through June 30, 2024, as required by 5 M.R.S.A. § 12023.

Combined, the seven colleges and the MCCS System Office make thousands of purchases each year. To compile this report, MCCS used customized reporting features built into our business management systems. We then tested the validity of those reports and reviewed several transactions with college personnel.

While reporting is complex, our review indicates that the colleges' compliance with existing policies is extremely high, and expenditures are consistently mission related. In those few areas where we have identified a need for improvement, refinements have been made or are under way.

MCCS will continue to use its internal controls and annual outside audit to adapt its systems to changing needs, and our Board of Trustees will continue to monitor compliance through regular reporting and an ongoing dialogue with auditors.

If you have any questions, please do not hesitate to contact me. Thank you.

Sincerely yours,

David Daigler  
President



**MCCS 5 M.R.S.A. §12023**  
**Report for the Period**  
**July 1, 2023, through June 30, 2024**

**A. Procurements over \$10,000 without Competitive Procurement**

5 M.R.S.A. §12023 requires a report, for the period July 1, 2023, through June 30, 2024, of procurements over \$10,000 made without competitive procurement under the MCCS policy adopted pursuant to 5 M.R.S.A. §12022.

By their nature, certain transactions do not lend themselves to competitive procurement and so they are not reported here. One such category includes payments to public utilities, municipalities, including law enforcement or municipal subdivisions with monopolistic authority to deliver certain services (such as water, electricity, municipal transportation, and sewer). A second category includes payments for textbooks, certain academic supplies, and certain support services that are necessary to meet specific academic requirements.

MCCS also purchases items for resale in dining halls and food service operations. Procurement of items for resale is competitive, but MCCS does not use a request for proposal or solicit bids from vendors. Items purchased for resale are reported herein and denoted with an asterisk (\*) to distinguish their procurement from operational supplies and services.

In all cases, the colleges are required to use customary prudence and care to ensure that the System secures the best value in its procurements.

The following transactions, or grouping of transactions, have been deemed reportable under the statute. Although our internal procurement recording system is transaction-based by college, the colleges closely adhere to System-wide financial procedures. In total, 40,961 transactions, totaling \$64.96 million, were completed during the reporting period. The transactions included in this report, those over \$10,000 that were made without competitive procurement, account for 4.55 % of total procurements.

All procurements listed below are mission related. Some individual purchases reported herein are considerably less than \$10,000, but, because the aggregate value of the annual procurement from the same vendor is in excess of \$10,000 and could have reasonably been anticipated, the aggregate transaction value has been reported. In these instances, the colleges are consistently working to anticipate their purchasing needs and, when practicable, make use of blanket Requests for Proposal (RFP) or deploy other more efficient competitive procurement approaches.

**Transactions where competitive procurement was waived:**

**CMCC**

**Advanced Educational Technologies, L.L.C.** \$ 20,342  
Specialized HVAC AC/DC dual training simulator.

**American Steel & Aluminum** \$ 26,662  
Evening cohort added requiring additional supplies for welding program.  
Forty-one transactions, two greater than \$1,000.

**ATI** \$ 39,655  
Nursing certification examination vouchers. Seven transactions less than  
\$1,000.

**City of Auburn** \$ 28,397  
Hockey rink rental selected for proximity to college and police traffic control.

**AVCOG** \$ 14,063  
Bus transportation for students to and from Mustang Hall and L/A area.

**BJ's Wholesale** \$ 12,434  
Dormitory maintenance and athletic supplies. Seventy-seven transactions, one  
greater than \$1,000.

**Brickyard Brands LLC\*** \$ 13,760  
Dining Commons food for resale. Twenty transactions, three greater than  
\$1,000.

**Coca-Cola Bottling Co.\*** \$ 13,784  
Soda purchased for resale.

**Diversity Food Brands\*** \$ 35,237  
Food products purchased for resale.

**Foliot, Inc.** \$ 78,005

Replacement dormitory furniture for Mustang Hall which must match existing furniture.

**Home Depot** \$ 47,372

Supplies purchased for maintenance department and multiple programs. Two hundred and twenty-two transactions, ten greater than \$1,000.

**Jaka LLC** \$ 830,000

Mustang Hall student housing in hotel with room availability and physical proximity to the CMCC campus.

**Lowe's** \$ 18,681

Supplies purchased for maintenance department and multiple programs. Eighty-eight transactions, three greater than \$1,000.

**MSC Industrial Supply** \$ 17,635

Supplies purchased for maintenance department and multiple programs as needed. Twenty-eight transactions, one greater than \$1,000.

**Norcross, Steven B\*** \$ 17,880

Dining Commons resale food. Fifty-one transactions, one over \$1,000.

**Northcenter Food Service\*** \$ 146,398

Food products purchased for resale. Seventy-six transactions, sixty-two greater than \$1,000.

**Northeast Charter and Tour** \$ 89,953

Chartered transportation for national championship athletic tournaments and student services events.

**Original Pizza of Boston\*** \$ 22,647

Food products purchased for resale. Twenty-five transactions, eleven greater than \$1,000.

<b>Pepsi-Cola Co.*</b>	<b>\$ 117,502</b>
Soda purchased for resale in the Dining Commons. Fifty-seven transactions.	
<b>Pro AV Systems</b>	<b>\$ 11,978</b>
AV upgrades across the campus.	
<b>Red Bull Distribution Co. Inc.*</b>	<b>\$ 29,427</b>
Dining commons bottled drinks for resale. Fifty-seven transactions.	
<b>Sebago Technics, Inc.</b>	<b>\$ 12,955</b>
Athletic fields MDEP Recertification from original engineer of the athletic fields.	
<b>Rexel USA, Inc.</b>	<b>\$ 17,345</b>
Upgrade of existing softwear for ELT Micrologix System from only authorized dealer in Maine.	
<b>Staples</b>	<b>\$ 21,103</b>
Supplies purchased for multiple departments and programs. One hundred and ten transactions, one greater than \$1,000.	
<b>Uline</b>	<b>\$ 12,370</b>
Supplies purchased for maintenance department and multiple programs as needed. Twenty transactions, one greater than \$1,000.	
<b>Valley Distributors, Inc.*</b>	<b>\$ 41,412</b>
Food products purchased for resale. Sixty-six transactions, nine greater than \$1,000.	
<b>EMCC</b>	
<b>Bell/Simmons Companies</b>	<b>\$ 32,325</b>
Supplies purchased for maintenance departments and multiple programs as needed.	

<b>Bangor Winlectric Co.</b>	<b>\$ 16,396</b>
Various departments, building, electrical and plumbing supplies. Forty-one transactions, three over \$1,000.	
<b>F.W Webb Co.</b>	<b>\$ 45,589</b>
Supplies purchased for maintenance department and multiple programs as needed. Sixty-nine transactions, seven over \$1,000.	
<b>G &amp; E Roofing Co.</b>	<b>\$ 17,436</b>
Maintenance department, roof repairs and monitoring. Nine transactions, one over \$1,000.	
<b>Lowe's</b>	<b>\$ 14,154</b>
Supplies purchased for maintenance department and multiple programs. Two hundred and fourteen transactions under \$1,000.	
<b>KVCC</b>	
<b>ATI</b>	<b>\$ 34,543</b>
Student testing forms for Admissions Department. Thirteen purchases, four over \$1,000.	
<b>Bridgewell Resources Holdings, LLC</b>	<b>\$ 14,008</b>
Electrical lineworker poles.	
<b>Consolidated Electrical Distributors, Inc</b>	<b>\$ 18,887</b>
Various supplies for electrical classes and maintenance department. Seventy-eight transactions, three over \$1,000.	
<b>Creative Office Pavilion</b>	<b>\$ 20,696</b>
Office furniture which match and support existing work stations.	
<b>Elsevier, Inc.</b>	<b>\$ 19,743</b>
Virtual online nursing simulation.	



<b>Peter Goth</b>	<b>\$ 16,200</b>
Unique training equipment to support the Difficult Airway class.	
<b>Hammond Lumber</b>	<b>\$ 19,811</b>
Supplies purchased for multiple programs including building materials for carpentry program.	
<b>Josten's Inc.</b>	<b>\$ 10,120</b>
Diploma supplies.	
<b>KB Port, LLC</b>	<b>\$ 11,488</b>
Simplicity Hi-Fidelity room to match existing equipment.	
<b>Titan Mechanical, Inc.</b>	<b>\$ 34,827</b>
Emergency repairs for HVAC and purchases and repairs exceeding the original bid limit. Bid for up to \$22,939.	
<b>Laerdal Medical Corp.</b>	<b>\$ 14,518</b>
Crash Kelly mannequin and service agreement.	
<b>Waltham Services</b>	<b>\$ 11,988</b>
Pest control services.	
<b>NMCC</b>	
<b>Armfield, Inc.</b>	<b>\$ 28,329</b>
Laboratory training system for the Water Treatment Technology program, unique instruction capability to include equipment to demonstrate a wide range of hydraulic principles.	
<b>Coastal Auto Parts, Inc.</b>	<b>\$ 46,626</b>
Auto parts purchased by several departments, auto tech, diesel mechanics and auto collision.	
<b>Consolidated Electrical Distributors</b>	<b>\$ 28,324</b>

Purchases for multiple departments and programs for various supplies. One purchase over \$1,000.

**F.W. Webb Company** \$ 18,595

Purchases for multiple departments and programs for various supplies. Sixty-six transactions, two over \$1,000.

**Lowe's** \$ 13,542

Purchases for multiple departments and programs for various supplies. One hundred-fifty-two transactions, one over \$1,000.

**S.W. Collins Company** \$ 31,694

Purchases for multiple departments and programs for various supplies. One hundred transactions all under \$1,000.

**Soliense, Inc.** \$ 46,000

Unique capabilities to perform a variety of photosynthetic property measurements of wastewater treatment for the Water Treatment Technology program.

**Square Grove, LLC** \$ 11,420

Vendor supplies ergonomic sit/stand desks, sole source for consistency of furniture in place on campus.

**Winsupply of Presque Isle Maine** \$ 15,398

Purchases for multiple departments and programs for various supplies. Forty-three transactions, two over \$1,000.

**SMCC**

**Harcros Chemicals Inc.** \$ 12,786

Rock salt supply. Four purchases, each over \$1,000.

**Harrison Shrader Ent. L.L.C.** \$ 17,003

Maine Fire Services Institute firefighting tools. Seven transactions, three over \$1,000.

<b>Jordan Equipment Co.</b>	<b>\$ 15,041</b>
Facilities Department service and supplies for Bobcat machine. Fourteen transactions, four over \$1,000.	
<b>Mission Turf Services</b>	<b>\$ 20,200</b>
Service and maintenance of baseball field. Seven transactions, five over \$1,000.	
<b>Read Custom Soils, LLC</b>	<b>\$ 12,914</b>
Repairs of athletic fields. Five purchases over \$1,000.	
<b>TEC Associates</b>	<b>\$ 11,393</b>
Engineering analysis to stabilize Ft. Preble resulting from severe storm damage. Two transactions over \$1,000.	
<b>WCCC</b>	
<b>Edsights, Inc.</b>	<b>\$ 14,175</b>
Only vendor which provides retention software that utilizes SMS chatbots and artificial intelligence in the software and engages with students directly.	
<b>Mechanical Services, Inc.</b>	<b>\$ 31,910</b>
Sole sourced for emergency HVAC repairs and service calls to provide heat.	
<b>YCCC</b>	
<b>Financial Aid Services, LLC</b>	<b>\$ 192,357</b>
Vendor sole sourced for specific ability to provide temporary staff for Financial Aid positions.	
<b>Home Depot</b>	<b>\$ 18,909</b>
Supplies and equipment for maintenance department and academic programs. Seventy-three transactions, two over \$1,000	
<b>Labster, Inc.</b>	<b>\$ 24,000</b>

Unique vendor of on-line science curriculum .

**Minuteman Security Technologies, Inc.** \$ 91,119

Equipment competitively bid. Service and repairs not included in procurement and are proprietary in nature.

**MSC Industrial Supply** \$ 12,460

Supplies purchased for maintenance department and multiple programs as needed. Seventeen transactions, three over \$1,000.

**Thayer Corp.** \$ 139,255

Expenses reflect urgent repairs that were unexpected and identified during maintenance inspections. Services for initial inspections were competitively procured. Repairs included replacement of failing compressors, repairing corroded piping and addressing ventilation blockages in order to avert potential system failure.

## **SYSTEM OFFICE**

**Readspeaker, LLC** \$ 10,995

Only Text-to-Speech service that can directly integrate into Brightspace, D2L online learning platform.

## **“Contributions” Greater than \$1,000**

5 M.R.S.A. S12023 requires a report, for the period July 1, 2023, through June 30, 2024, of contributions greater than \$1,000. Under 5 M.R.S.A. s 12022, “contributions” means payments for “membership dues and fees, gifts, donations and scholarships.”

All of the following expenditures were mission related except for the gifts and sponsorships noted.

## **CMCC**

Accreditation Commission for Education in Nursing (ACEN) \$ 2,975.00

American Association of Community Colleges (AACC) \$ 6,665.00

Council for Opportunity in Education (COE) \$ 3,850.00

Eastern College Athletic Association (ECAC) \$ 1,600.00

Lewiston-Auburn Metropolitan Chamber of Commerce \$ 5,635.00

Lyrasis-Waldo-New York Times	\$ 3,175.16
National League for Nursing (NLN)	\$ 2,235.00
US Collegiate Athletic Association (NCAA)	\$ 9,395.00
Yankee Small College Annual Conference Dues	\$ 4,409.00
National Healthcareer Association (NHA)	\$ 1,250.00
New England Commission of Higher Education (NECHE)	\$ 13,676.00

### **EMCC**

American Association of Community Colleges (AACC)	\$ 4,083.00
National Association of Student Financial Aid Administrators	\$ 1,599.00
New England Commission of Higher Education	\$ 15,079.05
National Council for State Authorization Reciprocity Agreements	\$ 2,000.00
Penobscot River Educational Partnership	\$ 1,600.00

### **KVCC**

American Association of Community Colleges (AACC)	\$ 5,364.00
Council for Opportunity in Education	\$ 3,600.00
Mid-Maine Chamber of Commerce	\$ 1,046.00
National Association of Student Financial Aid Administrators	\$ 1,684.00
National League of Nursing	\$ 1,260.00
New England Commission of Higher Education	\$ 13,421.00

### **NMCC**

American Association of Community Colleges (AACC)	\$ 1,907.00
Council for Opportunity in Education	\$ 3,749.00
National Association of Student Financial Aid Administrators (NASFAA)	\$ 1,577.00
National Council for State Authorization Reciprocity Agreements	\$ 2,000.00
National League for Nursing	\$ 1,545.00
New England Commission of Higher Education	\$ 10,633.35
TalkLife, LTD	\$ 2,250.00

### **SMCC**

American Association of Collegiate Registers & Admissions Officers	\$ 1,208.00
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Accreditation Commission for Education in Nursing	\$ 2,975.00
American Association of Community Colleges (AACCC)	\$ 8,881.00
Committee on Accreditation for the EMS Professions	\$ 1,700.00
Commission on Accreditation for Respiratory Care	\$ 2,550.00
Council for Opportunity in Education	\$ 3,850.00
Joint Review Committee on Education	\$ 1,250.00
Medical Assisting Education Review Board	\$ 1,700.00
National Association of Student Financial Aid Administrators (NASFAA)	\$ 2,308.00
National Academic Advising Association (NACSDA)	\$ 1,045.00
National League for Nursing	\$ 2,235.00
New England Commission of Higher Education	\$ 16,940.70
NE Regional Computing Programs (NERCOMP)	\$ 1,174.50
New England Educational Opportunity Association (NEOA)	\$ 3,325.00

#### **WCCC**

Accreditation Commission for Education in Nursing	\$ 2,500.00
American Association of Community Colleges (AACCC)	\$ 1,523.00
Compansol	\$ 1,890.00
Council for Opportunity in Education	\$ 3,650.00
National Association of Student Financial Aid Administrators	\$ 1,546.00
National Council for State Authorization Reciprocity Agreements	\$ 2,000.00
New England Commission of Higher Education	\$ 12,187.50
Phi Theta Kappa Honor Society	\$ 3,780.00
Springshare, LLC	\$ 3,802.00

#### **YCCC**

American Association of Community Colleges (AACCC)	\$ 2,737.00
Competency-Based Education Network	\$ 2,000.00
National Association of Student Financial Aid Administrators (NASFAA)	\$ 1,552.00
National Council for State Authorization Reciprocity Agreements (NC-SARA)	\$ 2,000.00
New England Commission of Higher Education (NECHE)	\$ 10,320.45
Presto Sports (Membership)	\$ 3,445.00
United States Collegiate Athletic Association (USCAA)	\$ 6,600.00

Yankee Small College Conference (Membership) \$ 4,000.00

**System Office - System Wide**

American Association of Community Colleges (AACCC) \$ 1,550.00

American Council on Education \$ 1,895.00

Maine State Chamber of Commerce \$ 1,590.00

National Association of Colleges & University Attorneys \$ 2,130.00

**Description of Policy and Procedure Changes**

Finally, 5 M.R.S.A. §12024 requires a report of the description of changes, made in the period July 1, 2023, through June 30, 2024, to MCCS policies and procedures required by 5 MRSA §12022, or used by MCCS to monitor compliance with such policies and procedures.

MCCS has not issued any policy or procedure changes that have not already

1. been reported.