

MAINE STATE LEGISLATURE

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February 1, 2022

Honorable Troy D. Jackson
President of the Senate
3 State House Station
Augusta, Maine 04333

Honorable Ryan Fecteau
Speaker of the House
2 State House Station
Augusta, Maine 04333

Dear President Jackson and Speaker Fecteau:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine State Housing Authority due by February 1, 2022.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,



Daniel Brennan
Director

**Maine State Housing Authority
 For The Year Ended December 31, 2021**

A. Procurements Greater than \$10,000

Description	Amount	Justification for Waiver
Casco Bay Food and Beverage, LLC	\$ 11,774.66	Casco Bay Food and Beverage provides an assortment of beverage supplies and vending machines services for staff to purchase drinks and other refreshments. They were an existing vendor prior to MaineHousing's move to its new office facilities and were retained to mitigate the number of service provider changes during the transition period. A competitive procurement process will be conducted at the end of the existing contract.
Hospitality Services of Bangor, LP (Ramada Inn)	\$ 1,966,474.80	These hotels provided emergency shelter for individuals and families requiring COVID-19 quarantine in different parts of Maine and paid for by FEMA. While some hotels were originally procured under a full RFP process in 2020, the need for this service has continued and FEMA funding has been extended. In areas of Maine where availability of lodging was limited, MaineHousing reached out to specific hotels.
New Gen Hospitality, LLC (Days Inn, Maine Mall)	\$ 3,942,912.50	
Presque Isle Inn and Convention Center	\$ 159,150.00	
Ramada Hotel and Conference Center (Ramada Inn, Lewiston)	\$ 1,202,924.00	

B. Contributions Greater than \$1,000

	Amount	Description
Council of State Community Development Agencies Annual Membership	\$1,500.00	Advocates for the community development goals of the States, including Housing and Homelessness.
Growsmart Maine Conference Sponsor	\$1,500.00	Works to promote smart growth to give communities choices in how they respond to growth and change.
Maine Real Estate & Development Association Annual Membership	\$1,200.00	Advocates for responsible real estate development and affordable housing.
Maine Resident Service Coordinator Association Annual Sponsor	\$2,500.00	Works to build capacity of Resident Service Coordinators, as required by the Low Income Housing Tax Credit program.
Mortgage Bankers Association Annual Affiliate membership	\$1,350.00	Advocates for a safe and sustainable real estate finance system.
National Association for State Community Services Programs Annual Membership	\$2,603.00	Provides training and technical assistance, networking and advocacy for Department of Energy Weatherization Grant recipients.

	Amount	Description
National Council of State Housing Agencies Annual Membership	\$29,372.00	National trade association for state housing finance agencies. Provides significant technical resources, professional training for staff, information sharing, and effective advocacy with Congress and the Administration around housing issues.
National Energy Assistance Directors' Association Annual Membership	\$6,341.00	Provides training, technical assistance, networking, and advocacy for all Low Income Home Energy Assistance Program (LIHEAP) grantees.
National Affordable Housing Management Association	\$1,075.00	Promotes professional asset management.
New England Resident Service Coordinator Conference Sponsor	\$3,000.00	Provides training and professional development for Resident Service Coordinators in New England and beyond.

C. Changes to MaineHousing's written policies or procedures.

No changes were made to the MaineHousing procurement policy in 2021.