

# MAINE STATE LEGISLATURE

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February 1, 2022

Honorable Troy D. Jackson  
President of the Senate  
3 State House Station  
Augusta, ME 04333-0003

Honorable Ryan M. Fecteau  
Speaker of the House  
2 State House Station  
Augusta, ME 04333-0002

Dear President Jackson and Speaker Fecteau:

Pursuant to 5 M.R.S.A., Section §12023, I am pleased to deliver this the letter of transmittal for the enclosed report from Efficiency Maine Trust due by February 1, 2022.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael D. Stoddard". The signature is fluid and cursive, with a large initial "M" and "S".

Michael D. Stoddard  
Executive Director

Enclosure





## MEMORANDUM

**To:** President Jackson and Speaker Fecteau  
**From:** Michael D. Stoddard, Executive Director  
**Re:** Title 5 MRS §12023 Reports for Fiscal Year 2021  
**Date:** February 1, 2022

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### Summary

This memorandum contains the report of the Efficiency Maine Trust required by Title 5 MRS §12023 for the most recent fiscal year (FY2021). Our report includes:

- The report of the Trust's FY2021 sole source procurements as required in sub-§ 2.A;
- The report of the Trust's FY2021 contributions as required in sub-§2.B;

For FY2021, there were no changes to written policies and procedures to report pursuant to §12023(2)(C).

### A. Title 5 MRS §12023(2)(A) Report

*Procurements made in FY2021 exceeding \$10,000 for which competitive procurement was waived:*

1. Sole Source Procurements
  - a. Dana Warp Mill, LLC (office space lease): Total spent for year: \$37,313.52
2. Contract additions made in FY2021 to existing contracts which had previously waived competitive procurement:

Public Information and Outreach:

- a. Google AdWords: Total spent for year: \$139,501.93

Administrative:

- a. Meadow Park Development Corp (office space lease): Total spent for year: \$91,223.49
- b. Runyon Kersteen Ouellette (audit services): Total Spent for Year: \$24,300.00
- c. Perkins Thompson (legal): Total spent for year: \$32,647.50
- d. Tyler Technologies (software/tech support): Total spent for year: \$38,428.38

**B. Title 5 MRS §12023(2)(B) Report**

*All persons who received contributions (as defined in §12021) greater than \$1,000 in FY2021:*

1. Individual persons
  - a. None
  
2. Association Sponsorships – Integral to Program Delivery
  - a. Consortium for Energy Efficiency, Inc.: Total spent for year: \$23,159.00
  
3. Association Membership
  - a. Regional Greenhouse Gas Initiative, Inc.: Total spent for the year: \$27,259.68
  - b. Forward Capacity Market, ISO-NE: Total Spent for the year: \$5,000.00
  - c. Northeast Energy Efficiency Partnerships, Inc. Allies Program: \$2,500.00
  - d. E2Tech: \$100.00