

# MAINE STATE LEGISLATURE

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January 15, 2020

The Honorable Troy D. Jackson  
President of the Senate  
3 State House Station  
Augusta, Maine 04333

The Honorable Sara Gideon  
Speaker of the House  
2 State House Station  
Augusta, Maine 04333

Dear President Jackson and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine Technology Institute (MTI) due by February 1, 2020.

Please do not hesitate to contact me if you have any questions or need additional information.

Thank you.

Sincerely,

Brian Whitney  
President

Enclosure



## Memo

**To:** Brian Whitney  
**From:** Greg Lee  
**Date:** January 14, 2020  
**Re:** Report to the Legislature under Title 5, Chapter 379, Section 12023

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### Fiscal Year 2019

The Maine Technology Institute submits the following report related to its fiscal year ending June 30, 2019 ("the reporting period"), as required under the provisions of subsection 2 of the Maine Revised Statute referenced above.

- A. Procurements exceeding \$10,000 during the reporting period for which competitive procurement was waived under the policies adopted pursuant to section 12022, subsection 3, including procurements exceeding \$10,000 that were made under contracts previously entered into for which competitive procurement was not required – these include:

Allen Agency	\$ 11,769
American Association for the Advancement of Science	\$ 33,202
April Finkenhoefer	\$ 64,888
C & P Management Services, LLC	\$ 115,019
Elizabeth R. Butler	\$ 95,344
Innovative Natural Products Group	\$ 35,439
Janet Anne Knight	\$ 14,285
John D. Karp	\$ 10,395
Mainebiz	\$ 11,106
Matthew Hoffner	\$ 65,466
Pavan Enterprises LLC	\$ 32,475
Stanton W. Gavitt, Jr.	\$ 14,083
Transformative Knowledge Group	\$ 37,324
Village Capital Inc	\$ 60,000

- B. A list of all persons to which the entity made contributions greater than \$1,000 in the reporting year and the total amount contributed to each –

Bioscience Association of Maine	\$ 3,500
Catholic Charities Maine	\$ 5,000
City of Portland	\$ 5,000
Coalition of EPSCoR States	\$ 102,500
Creative Portland	\$ 15,000
Economic Development Council of Maine	\$ 5,000
Foundation for a Strong Maine Economy	\$ 18,000
GrowSmart Maine	\$ 25,000
Maine & Co.	\$ 30,000
Maine Aquaculture Innovation Center	\$ 79,000

Maine Center for Entrepreneurial Development	\$ 25,000
Maine Coalition Against Sexual Assault	\$ 6,300
Maine Development Foundation	\$ 8,300
Maine Discovery Museum	\$ 8,278
Maine International Trade Center	\$ 5,000
Maine Small Business Development Center	\$ 50,000
MainStream Finance	\$ 1,250
Manufacturers' Association of Maine	\$ 30,000
Portland Media Group, LLC	\$ 75,000
Service Corps of Retired Executives	\$ 13,500
State 23 Media, LLC	\$ 3,900
State Science and Technology Institute	\$ 5,000
UpStart Maine, Inc.	\$ 2,500

- C. A description of changes made in the preceding year to the written policies and procedures required by section 12022 or to the procedures used by the governing body to monitor compliance with those policies and procedures –

None – all required policies were adopted and implemented during Fiscal Year 2012