

MAINE STATE LEGISLATURE

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January 30, 2020

Honorable Troy D. Jackson
President of the Senate
3 State House Station
Augusta, Maine 04333

Honorable Sara Gideon
Speaker of the House
2 State House Station
Augusta, Maine 04333

Dear President Jackson and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine State Housing Authority due by February **1**, 2020.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,



Peter Merrill
Deputy Director

Maine State Housing Authority
For The Year Ended December 31, 2019
A. Procurements Greater than \$10,000

Description	Amount	Justification for Waiver
EnableIT	\$11,700.00	Enable IT has housed MaineHousing's backup disaster recovery site in Brunswick for more than 10 years. This is a service that requires some stability. MaineHousing plans to issue a competitive request for proposals (RFP) in 2020.

B. Contributions Greater than \$1,000

	Amount	Description
Council of State Community Development Agencies Annual Membership	\$1,500.00	Advocates for the community development goals of the States, including Housing and Homelessness.
Growsmart Maine Conference Sponsor	\$1,500.00	
Maine Real Estate & Development Association Annual Membership	\$1,200.00	Advocates for responsible real estate development and affordable housing.
Maine Real Estate & Development Association Conference Sponsorship	\$2,000.00	
Maine Resident Service Coordinator Association Annual Sponsor	\$3,500.00	Works to build capacity of Resident Service Coordinators, as required by the Low Income Housing Tax Credit program.
Maine State Bar Association Employee Annual Memberships	\$1,075.00	Provides on-going training and resources for practicing attorneys in Maine.
Mortgage Bankers Association Annual Affiliate membership	\$1,350.00	Advocates for a safe and sustainable real estate finance system.
National Association for State Community Services Programs Annual Membership	\$1,302.00	Provides training and technical assistance, networking and advocacy for Department of Energy Weatherization Grant recipients.
National Council of State Housing Agencies Annual Membership	\$26,702.00	National trade association for state housing finance agencies. Provides effective advocacy with Congress and the Administration. Played a key role in preserving private activity bonds in the recent tax

		reform bill. Provides critical and effective trainings for almost all of the programs MaineHousing delivers.
National Energy Assistance Directors' Association Annual Membership	\$6,341.00	Provides training, technical assistance, networking, and advocacy for all Low Income Home Energy Assistance Program (LIHEAP) grantees.
National Affordable Housing Management Association	\$1,075.00	Promotes professional asset management.
New England Resident Service Coordinator Conference Sponsor	\$3,000.00	
Northern New England Community Action Training Conference Sponsor	\$1,500.00	

C. Changes to MaineHousing's written policies or procedures.

No changes were made to the MaineHousing procurement policy in 2019.