

MAINE STATE LEGISLATURE

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January 30, 2020

Honorable Troy D. Jackson
President of the Senate
3 State House Station
Augusta, ME 04333-0003

Honorable Sara Gideon
Speaker of the House
2 State House Station
Augusta, ME 04333-0002

Dear President Jackson and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section §12023, I am pleased to deliver this the letter of transmittal for the required report from Efficiency Maine Trust due by February 1, 2020.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael D. Stoddard", written over a circular stamp or seal. The signature is fluid and cursive, extending to the right.

Michael D. Stoddard
Executive Director



MEMORANDUM

To: President Jackson and Speaker Gideon
From: Michael D. Stoddard, Executive Director
Re: Title 5 MRS §12023 Reports for Fiscal Year 2019
Date: January 31, 2020

Summary

This memorandum contains the report of the Efficiency Maine Trust required by Title 5 MRS §12023 for the most recent fiscal year (FY2019). Our report includes:

- The report of the Trust's FY2019 sole source procurements as required in sub-§ 2.A;
- The report of the Trust's FY2019 contributions as required in sub-§2.B;

For FY2019, there were no changes to written policies and procedures to report pursuant to §12023(2)(C).

A. Title 5 MRS §12023(2)(A) Report

Procurements made in FY2019 exceeding \$10,000 for which competitive procurement was waived:

1. Sole Source Procurements

Data Analytics

- a. None

2. Contract additions made in FY2019 to existing contracts which had previously waived competitive procurement:

Public Information and Outreach:

- a. Google AdWords: Total spent for year: \$164,713.09
- b. Elizabeth Crabtree: Total spent for year: \$15,565.00

Administrative:

- a. Meadow Park Development Corp (office space lease): Total spent for year: \$82,859.74
- b. Perkins Thompson (legal): Total spent for year: \$59,981.52
- c. Tyler Technologies (software/tech support): Total spent for year: \$35,009.05

B. Title 5 MRS §12023(2)(B) Report

All persons who received contributions (as defined in §12021) greater than \$1,000 in FY2019:

1. Individual persons
 - a. None

2. Association Sponsorships – Integral to Program Delivery
 - a. Consortium for Energy Efficiency, Inc.: Total spent for year: \$22,533.00

3. Association Membership
 - a. Regional Greenhouse Gas Initiative, Inc.: Total spent for the year: \$75,527.24
 - b. Forward Capacity Market, ISO-NE: Total Spent for the year: \$5,000.00
 - c. Northeast Energy Efficiency Partnerships, Inc.: \$6,000