

# MAINE STATE LEGISLATURE

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**MAINE MARITIME ACADEMY  
CASTINE, MAINE 04420**



January 21, 2019

Honorable Troy D. Jackson  
President of the Senate  
3 State House Station  
Augusta, Maine 04333

Honorable Sara Gideon  
Speaker of the House  
2 State House Station  
Augusta, Maine 04333

Dear President Jackson and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine Maritime Academy due by February 1, 2019.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Petra Carver', is written over a horizontal line.

Petra Carver  
Vice President for Financial and Institutional Services for Maine Maritime Academy

Encl(1)

CC:

Dr. William J. Brennan, President of Maine Maritime Academy  
Earle A. Cianchette, Chairman of the Maine Maritime Academy Board of Trustees  
Jason Oney, Vice Chairman of the Maine Maritime Academy Board of Trustees  
John F. "Dugan" Shipway, Treasurer of the Maine Maritime Academy Board of Trustees  
Morten Arntzen, Maine Maritime Academy Board of Trustees



**Maine Maritime Academy****Vendor Payments for Fiscal Year 2018: July 1 2017 to June 30, 2018****Sole Source Purchases in Excess of \$10,000**

<b>Vendor</b>	<b>Total Payments</b>	<b># of Pymts</b>	<b>Description of Purchases</b>
ABM Mechanical	26,871.68	16	This vendor provided emergency pipe repairs at Dismukes Hall due to frozen pipes.
Axway, Inc.	14,066.81	1	This vendor supplies specialized email spam filter software necessary for protected computer use.
Biopac Systems, Inc	12,681.00	1	BioPac is the exclusive distributor of this software that is used by students to analyze specimens in their studies within the Ocean Studies Department.
Blackbaud, Inc.	17,712.80	1	The Academy uses Raizer's Edge software for its fundraising activities. Raizer's Edge requires the Academy to use Blackbaud, Inc., a unique vendor, for maintenance and support of their system.
Cayo Software, LLC	18,450.00	1	Cayosoft Administrator Suite software is used for the Academy's active directory, all account maintenance, mailing lists, group populations, and password self-service. Cayo Software is the creator and sole distributor of this software.
The College Board	15,799.00	2	This vendor provides maintenance and upgrades to the PowerFaid's Support Software used by the Academy Financial Aid Dept.
EBSCO	35,247.00	3	This vendor offers magazine subscription services that are industry specific. The Academy purchased the Discovery Service online subscription services for student use in the library.
Ellucian Support Inc	48,513.00	1	The Academy uses Power Campus software for our student billing, financial aid, etc. The maintenance agreement with Power Campus stipulates that support be provided by the unique vendor Ellucian Support Inc.
Elsevier Science	18,194.51	1	This unique vendor provides Science Direct online subscription services for library use.

Fred J. Dion Yacht Yard, Inc	10,171.80	3	Necessary repairs of the donated vessel "Mistress" were performed by this vendor due to the vessel being stored at this boatyard. Moving the vessel to another boatyard for repairs would have added significant costs above and beyond these repairs. Repairs were necessary in order to charter this donated vessel.
Front Street Shipyard INC	12,061.24	3	The training vessel "Friendship" is a critical tool for the success of the Academy's programs. Necessary repairs were found during the annual haul out. At this point it would have only added significant costs to move the vessel to another boatyard for repairs and there are no other yards in the area that are set up to handle this vessel. Repairs included emergent bearing shaft, cutlass bearing, and prop shaft repairs.
Griffon Security Technologies, LLC	49,018.47	3	The Academy has purchased via Request for Proposals a card system for building door entries for critical areas of campus. Subsequent add-ons have been purchased from the same vendor to ensure compatibility. This system is unique to this vendor and the system is integrated into the Academy computer network system.
Hahnel Brothers Company	21,525.00	1	Major roof damage was found at Payson Hall that required emergency repairs in order to stop any further damage inside the building.
Innovative Interfaces, Inc.	21,348.50	2	The Maine State Library initially chose this product in Maine and colleges and universities and the State followed their lead. Innovative Interfaces, Inc. offers service contract/support services for Millennium Software that is used by libraries for their main software package.
J.C. Stone Inc.	10,528.00	2	The Lost at Sea memorial was funded via donations and this vendor was hired to provide the initial granite for the initial phase of the project. This remainder of the project needed to match the first phase and this vendor continued with the completion of the project to ensure a continuity in quality.

K&L Gates LLP	208,603.46	12	The Academy serves as the Secretariat of the Consortium of State Maritime Academies. As such, it receives funds from each of the member institutions to pay representative fees for addressing federal U.S. Coast Guard and Maritime Administration regulatory and management matters. (See also section B, Consortium of State Maritime Academies.)
Manitowoc Marina	19,438.33	3	Manitowoc Marina replaced electronics on donated vessel "Lancashire Lass". The vessel was stored at this yard at time of donation and has a strict policy about using their approved subcontractors for work on vessels in their yard. The electronics needed to be replaced before the vessel could be chartered and moving the vessel to another yard for these repairs would have only added significant additional costs.
Marlink Inc.	30,428.84	8	This unique vendor provides specialized communication technology used by oceangoing vessels for Broadband and Iridium satellite communication.
Mechanical Services	32,600.00	1	\$32,600.00 represents the purchase of (2) Autoflame burners for Quick hall - Mechanical Services is the only provider of Autoflame in our area. MMA has standardized the use of Autoflame controls on campus. Maintaining a second system from another vendor would increase operational and maintenance costs.
Mobile Concepts, Inc.	30,132.00	2	The Academy dining hall was renovated extensively via a contract arranged by BGS. In order to provide food for students on campus a mobile kitchen had to be rented. This vendor was the only vendor within several area states that could provide a kitchen to meet Academy needs.
N2N Services, Inc.	15,000.00	1	Software platform is used for mobile registration and credential checking. This vendor is the sole owner of this necessary software and the only vendor that can support it.

Siemens Building Technologies	441,095.97	21	Various major system upgrades on campus - Simplex Grinnell panels and devices are consistent with existing equipment on campus. Upgrades include \$160K for Pneumatic Controls at Leavitt Hall, \$55K in unit ventilators for the boiler system at Leavitt Hall, and \$150K in unit ventilator for the boiler system at Platz Hall. This vendor also installed a Learning Lab Dashboard for \$76K in the ABS Building for student learning - this system works with existing systems.
Simplex Grinnell, LP	59,561.00	5	Fire Alarm System upgrades to Leavitt Hall and Payson Hall. For the safety of our students and staff, the campus fire alarm systems are standardized to Simplex Grinnell panels and devices that were consistent with the remaining equipment on campus.
Sullivan & Merritt Constructors, Inc.	23,400.00	1	Emergency repair of 2 fenders for the Training Ship, State of Maine (TSSOM).
Swank Motion Pictures Inc.	13,072.00	22	These are necessary contract fees and rental fees for student entertainment purposes.
Transas USA	116,335.59	8	Vendor provides upgrades and maintenance for the simulators used for instructional purposes; specialized simulators were built for campus by Transas and have to be maintained by them.
Wartsila North America, Inc.	24,689.55	2	The Academy has a Wartsilla Engine purchased via a federal grant. Parts are specific and must be purchased through Wartsilla. This purchase included a new tube stack, air cooler, and o-rings. This engine is critical for energy testing services performed with Academy programs.
<b>TOTALS:</b>	<b>1,346,545.55</b>	<b>127</b>	
Total Procurement Over \$10K	22,700,655.35		
Total Reportable:	1,346,545.55		
% of Total Procurement	5.93%		

**Memberships in Excess of \$1,000**

<b>Vendor</b>	<b>Total Payments</b>	<b># of Pymts</b>	<b>Description of Purchases</b>
Case Membership	1,745.00	1	CASE offers publications and conferences; updates on education issues and trends; research on advancement compensations and capital comapigns and an online document library. Membership also includes discounts on conferences, books, and online job postings and resume search capabilites. This is a 4 year membership.
Castine Golf Club	2,100.00	1	Membership required to enable the Academy's Intercollegiate Golf Team to practice and host tournaments at the local golf course.
Collaborative Institutional Training Initiative	4,000.00	1	This organization is a valuable resource for Human Resources. They provide extensive training in important Human Resources areas that are critical to the success of the Academy's Human Resource Department.
College and University Professionals Association	1,230.00	1	This organization is a valuable resource for Human Resources. They provide up-to-date information on legal trends affecting colleges and conduct research on faculty salaries that is valuable information for the Academy.
NACUBO	2,891.00	1	NACUBO serves a membership of more than 2,500 higher education service providers across the country. NACUBO represents chief adminstrative and financial officers through a collaboration of knowledge and professional development, advocacy, and community.
National Association of College and University Attorneys	1,220.00	1	This organization is a valuable resource ofr information on legal developments facing colleges and universities.
New England Commission of Higher Education (NECHE)	13,023.00	1	NECHE is the nationally recognized accrediting body that enables the Academy to grant degrees. Membership in an accrediting body is essential for an institution of higher education.
New England Women's and Men Athletic Conference, Inc.	5,000.00	1	The NEWMAC is an important conference for the Academy's football team to participate in.
North Atlantic Conference	19,000.00	1	The NAC is the league within which most of the Academy's intercollegiate athletic programs operate.
<b>TOTALS:</b>	<b>50,209.00</b>	<b>9</b>	