

MAINE STATE LEGISLATURE

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January 5, 2018

Honorable Michael D. Thibodeau
President
Maine Senate
3 State House Station
Augusta, ME 04333

Honorable Sara Gideon
Speaker of the House
Maine House of Representatives
2 State House Station
Augusta, Maine 04333

Subject: Government Accountability Report (5 MRSA §12023)

Dear Mr. President and Ms. Speaker:

In compliance with the requirements of the Government Accountability and Oversight Law for quasi-independent State entities (5 MRSA §12023), please consider this letter of transmittal for the required report on behalf of the Board of Trustees of the Midcoast Regional Redevelopment Authority (MRRA) due by February 1, 2016.

Please contact me if you have any questions or need additional information. Thank you.

Sincerely,


Jeffrey K. Jordan
Deputy Director

January 5, 2018

Honorable Michael D. Thibodeau
President
Maine Senate
3 State House Station
Augusta, ME 04333

Honorable Sara Gideon
Speaker of the House
Maine House of Representatives
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Subject: Government Accountability Report (5 MRSA §12023)

Dear Mr. President and Madame Speaker:

In compliance with the requirements of the Government Accountability and Oversight Law for quasi-independent State entities (5 MRSA §12023), I am submitting this report on behalf of the Board of Trustees of the Midcoast Regional Redevelopment Authority (MRRA).

MRRA was created in 2006 by the Maine Legislature (5 MRSA §13083-G) as a municipal corporation charged with the responsibility to implement the reuse master plans for Naval Air Station Brunswick (NAS Brunswick) and the Topsham Annex, which closed as a result of the 2005 Base Realignment and Closure (BRAC) process. The Authority is entrusted with the acquisition and management of properties within the geographic boundaries of NAS Brunswick. The enabling statute creating MRRA established very detailed description of its powers and duties. The MRRA Board held its first meeting on September 27, 2007 when the newly appointed Board of Trustees called to order its first meeting and hired Steven H. Levesque as its new Executive Director. Operations began on January 1, 2008.

In compliance with the Government Accountability Act please find below our responses to the statutorily required questions:

- A. A list of all procurements exceeding \$10,000 in the preceding year for which competitive procurement was waived under the policies adopted pursuant to section 12022, subsection 3, including procurements exceeding \$10,000 that were made under contracts previously entered into for which competitive procurement was not required. The list must include the names of the vendors and costs associated with those procurements;**

The Midcoast Regional Redevelopment Authority did not procure any good or service that exceeded \$10,000 without first having solicited competitive bids during calendar year 2017, with the exception of an emergency water system repair. On August 27, MRRA had an emergency water main break on the corner of Burbank Road and Orion Street during the middle of the Great State of Maine Air Show.

The only available contractor with crews to respond immediately was Crooker Construction, LLC of Topsham. The entire repair cost \$10,046.20

Other non-bid work, but did not exceed the \$10,000 single purchase requirement included the following:

Two years ago, MRRRA entered into a Memorandum of Agreement (MOA) with the Brunswick Sewer District to conduct spot repairs to the sanitary sewer collection system at Brunswick Landing. During calendar year 2017, MRRRA engaged the District in projects totaling \$41,606.36 for sewer repairs. No single repair exceeded \$10,000. This MOA allows MRRRA to have repairs made at below market rates and also allows the District to learn more about our sanitary sewer system, which one day they will take over.

In January of 2014, MRRRA was approached by AFLAC insurance for employees for critical care, accident and cancer coverage. MRRRA agreed to amend our personnel benefit package and offer this plan within our cafeteria plan. In 2017, AFLAC received \$12,139.92 in premium payments.

In 2017, MRRRA spent \$11,365 with Brunswick Tour and Travel for travel to various conferences and business marketing and attraction activities. We regularly check the internet for flight information and pricing and do book travel with Brunswick Tour and Travel periodically. This service was not put out to competitive bid, as pricing this service is not usually done in the marketplace.

B. A list of all persons to which the entity made contributions greater than \$1,000 in the preceding year and the total amount contributed to each; and

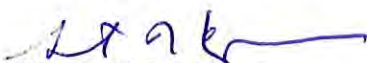
MRRRA did not make any donations during calendar year 2017.

C. A description of changes made in the preceding year to the written policies and procedures required by section 12022 or to the procedures used by the governing body to monitor compliance with those policies and procedures.

The Board of Trustees did not change or amend the Accounting Policies and Procedures Manual or the Purchasing Policy during calendar year 2017.

I would also note that yesterday MRRRA submitted a fourteen-page detailed narrative and financial report on the activities of MRRRA for calendar year 2017 to Governor Paul LePage consistent with the requirements of 5 MRSA §13083-S.

Sincerely,



Steven H. Levesque
Executive Director

cc. MRRRA Board of Trustees
Jeffrey K. Jordan, Deputy Director
Grant Pennoyer, Executive Director, Legislative Council