

MAINE STATE LEGISLATURE

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January 31, 2018

Honorable Michael D. Thibodeau
President of the Senate
3 State House Station
Augusta, ME 04333-0003

Honorable Sara Gideon
Speaker of the House
2 State House Station
Augusta, ME 04333-0002

Dear President Thibodeau and Speaker Gideon:

Pursuant to 5 M.R.S.A., Section §12023, please consider this the letter of transmittal for the required report from Efficiency Maine Trust due by February 1, 2018.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael D. Stoddard". The signature is fluid and cursive, with a large loop at the beginning.

Michael D. Stoddard
Executive Director

MEMORANDUM

To: President Thibodeau and Speaker Gideon
From: Michael D. Stoddard, Executive Director
Re: Title 5 MRS §12023 Reports for Fiscal Year 2017
Date: January 31, 2018

Summary

This memorandum contains the report of the Efficiency Maine Trust required by Title 5 MRS §12023 for the most recent fiscal year (FY2017). Our report includes:

- The report of the Trust's FY2017 sole source procurements as required in 2.A;
- The report of the Trust's FY2017 contributions as required in 2.B;

For FY2017, there were no changes to written policies and procedures to report pursuant to §12023(2)(C).

A. Title 5 MRS §12023(2)(A) Report

Procurements made in FY 2017 exceeding \$10,000 for which competitive procurement was waived:

1. Sole Source Procurements

Public Information and Outreach:

- a. Hygrade Business Group, Inc.: Total spent for year: \$30,587.23

Data Analytics

- a. Tabors Caramanis Rudkevich: Total spent for year: \$17,714.00

Training

- a. Northwest Energy Efficiency Council: Total spent for year: \$102,100.00

2. Contract additions made in FY 2017 to existing contracts which had previously waived competitive procurement:

Public Information and Outreach:

- a. Google AdWords: Total spent for year: \$150,030.45

Administrative:

- a. Meadow Park Development Corp (office space lease): Total spent for year: \$80,679.75
- b. Great Pond, LLC (office lease space): Total spent for the year: \$13,322.09
- c. Perkins Thompson: Total spent for year: \$31,275.07
- d. Time Warner Cable Business Class: Total spent for year: \$21,423.93

B. Title 5 MRS §12023(2)(B) Report

All persons who received contributions (as defined in §12021) greater than \$1,000 in FY 2017:

- 1. Individual persons
 - a. None
- 2. Association Sponsorships – Integral to Program Delivery
 - a. Consortium for Energy Efficiency, Inc.: Total spent for year: \$20,723.00
 - b. New Building Institute: Total spent for year: \$40,000.00
- 3. Association Membership
 - a. Design Lights Consortium: Total spent for the year: \$6,900.00
 - b. Regional Greenhouse Gas Initiative, Inc.: Total Spent for year: \$80,605.08
 - c. Forward Capacity Market, ISO-NE: Total Spent for year: \$5,000.00