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January 27, 2015

Honorable Mark W. Eves Speaker of the House 2 State House Station Augusta, Maine 04333

Honorable Michael D. Thibodeau President of the Senate 3 State House Station Augusta, Maine 04333

Dear Speaker Eves and President Thibodeau:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required reports from the Northern New England Passenger Rail Authority due by February 1, 2015.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

Mr. Martin Eisenstein

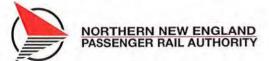
Chairman

Northern New England Passenger Rail Authority

Ms. Patricia Quinn Executive Director

Northern New England Passenger Rail Authority

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Northern New England Passenger Rail Authority

		Northern New E	ngland Passenger Rail Authority				
		§ 12023 Reports	to the Legislature Subsection 2A				
	Procure	ments Exceeding \$	10,000 - Competitive Procurement Waived				
July 1, 2013 to June 30, 2014							
Date	Vendor Name	Amount	Procurement Method	Funding Source			
			(Justification is on file at NNEPRA's Office)				
7/11/13	PRESS HERALD	17,000.00	Marketing Sole Source - Only available from one source	CMAQ			
5/9/14	Stella Jones	1,864,240.00	Single Bid - shortage of raw materials	5337 Grant			
5/21/14	KOPPERS	132,400.00	Sole Source - Ties matter of exigency	5337 Grant			

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	Northern New England Passenger Rail Authority								
•	§ 12023 Reports to the Legislature Subsection 2B								
	Constributions Exceeding \$1,000		_						
July 1, 2013 to June 30, 2014									
Date	Trans Description	Over \$1,000 - Sponsorship		Over \$1,000 - Dues					
7/31/13	SPRC Dues		<u>'</u>	\$	4,000.00				
9/16/13	Maine State Chamber of Commerce - Sponsor Annual Meeting	\$	1,000.00						
9/16/13	TrainRiders/Northeast - 2013 Event Sponsorship	\$	1,500.00						
10/8/13	Health and Wellness Expo Sponsorship	\$	1,000.00		-				
11/1/13	CONEG Policy Research Center			\$	2,500.00				
1/1/14	Maine Department of Economic & Community Development Guide Ad	\$	4,705.00						
1/14/14	Maine State Music Theatre - Season Sponsor	\$	4,000.00						
6/2/14	Maine Development Foundation			\$	5,000.00				

Northern New England Passenger Rail Authority § 12023 Reports to the Legislature Subsection 2C Written Policies and Procedures Changes July 1, 2013 to June 30, 2014

Changes made to the written policies and procedures required by section 12022 are as follows:

Procurement Policy Added Language:

- a) Time and Materials Contracts must specify a ceiling price. The NNEPRA Board must approve an increase to the ceiling price;
- b) All vendors and contractors awarded contracts over \$25,000 must register with SAM.gov to determine suspension/debarment status; and,
- c) Written procurement history shall be kept for at least 7 years from the date of procurement.

Mileage, Travel, Meals & Entertainment Policy Added Language:

a) Employees must receive prior approval from NNEPRA's Executive Director prior to traveling overnight, traveling by air, requesting to incur airline baggage fees or if requiring a vehicle rental.

There were no changes to the procedures used by the governing body to monitor compliance with those policies and procedures.