

MAINE STATE LEGISLATURE

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MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE
OFFICE
OF THE
SECRETARY OF STATE

January 30, 2020

Honorable Ned Claxton, Senate Chair
Honorable Danny Martin, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002


Dear Senator Claxton, Representative Martin and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12006, sub-§2, I am providing the names of the boards and commissions that have failed to file an annual report as required by 5 MRSA §12005-A for both 2018 and 2019 and those that have reported inactivity during the preceding 24 months.

Attached is information needed to create the legislation to repeal these boards and commissions. Our office will work closely with your legislative analyst, Lynne Caswell, to assist in creating the necessary legislation to repeal these boards or commissions.

If you have any questions or need additional information, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State for Corporations, Elections and Commissions

Enclosures

Boards Reporting Inactivity or Did Not Meet for Years 2018 and 2019

SOS

Tracking # Board Name, Clerk Info, Primary Statutory Reference & Title 5, Ch. 379 Reference

- 5056 Advisory Committee for Truancy, Dropout and Alternative Education
 Gayle Erdheim
 23 SHS, Augusta, ME 04333
 20-A MRSA §5152
 5 MRSA §12004-I, SUB-§17
 Email: gayle.erdheim@maine.gov Phone: 207-624-6637
- 612 Advisory Committee on Fair Competition with Private Enterprise
 Marsha Alexander
 77 SHS, Augusta, ME 04333-0077
 5 MRSA §55
 5 MRSA §12004-I, SUB-§2-E
 Email: marsha.alexander@maine.gov Phone: 207-624-7356
- 093 Advisory Committee on Medical Education
 Lynn Daley
 FAME, PO BOX 949, Augusta, ME 04332-0949
 20-A MRSA §12106
 5 MRSA §12004-I, SUB-§7
 Email: ldaley@famemaine.com Phone: 207-623-3263
- 5184 Board of Licensure of Professional Investigators
 Elizabeth Pepper
 164 SHS, Augusta, ME 04333
 32 MRSA §8103-A
 5 MRSA §12004-G, SUB-§29-D
 Email: elizabeth.a.pepper@maine.gov Phone: 207-624-7216
- 5086 Board of Trustees of Dirigo Health
 Laurie Smith
 53 SHS, Augusta, ME 04333-0053
 24-A MRSA §6904
 5 MRSA §12004-G, SUB-§14-D
 Email: laurie.smith@maine.gov Phone: 207-287-9993
- 5139 Homeland Security Advisory Council
 Daisy Mueller
 72 SHS, Augusta, ME 04333-0072
 37-B MRSA §708
 5 MRSA §12004-I, SUB-§91
 Email: daisy.mueller@maine.gov Phone: 207-624-4401

- 5136 Maine Agricultural Water Management Board
 Mark F. Hedrich
 28 SHS, Augusta, ME 04333
 7 MRSA §352
 5 MRSA §12004-G, SUB-§3-D
 Email: mark.hedrich@maine.gov Phone: 207-287-7608
- 5083 Maine Biomedical Research Board
 Brian Whitney
 59 SHS, Augusta, ME 04333
 5 MRSA §13104
 5 MRSA §12004-G, SUB-§4-B
 Email: bwhitney@mainetechnology.org Phone: 207-582-4790
- 230 Maine Drug Enforcement Agency Advisory Board
 Debra St. Amand
 166 SHS, Augusta, ME 04333-0166
 25 MRSA §2954
 5 MRSA §12004-L, SUB-§10
 Email: debra.st.amand@maine.gov Phone: 207-626-3851
- 5093 Maine Quality Forum Advisory Council
 Laurie Smith
 53 SHS, Augusta, ME 04333-0053
 24-A MRSA §6952
 5 MRSA §12004-I, SUB-§30-A
 Email: laurie.smith@maine.gov Phone: 207- 287-9993
- 419 Maine-New Hampshire Interstate Bridge Authority
 Alyshia Pooler
 16 SHS, Augusta, ME 04333-0016
 P & S LAWS 1937, C. 18.
 5 MRSA §12004-K, SUB-§12
 Email: alyshia.pooler@maine.gov Phone: 207-624-3570
- 557 Pollution Prevention and Small Business Assistance Advisory Panel
 Julie Churchill
 17 SHS, Augusta, ME 04333-0017
 38 MRSA §343-D
 5 MRSA §12004-I, SUB-§22-B
 Email: julie.m.churchill@Maine.gov Phone: 207-287-7881

- 5191 Polygraph Examiners Advisory Board
Elizabeth Pepper
164 SHS, Augusta, ME 04333
32 MRSA §7371
5 MRSA §12004-I, SUB-74-H
Email: elizabeth.a.pepper@maine.gov Phone: 207-624-7216
- 5159 Prison Industries Advisory Council
Kelene Barrows
111 SHS, Augusta, ME 04333-0111
34-A MRSA §3002-B
5 MRSA §12004-I, SUB-§4-B
Email: kelene.barrows@maine.gov Phone: 207-287-4360
- 5115 Regulatory Fairness Board
Dottie Canelli
Secretary of State's Office, 148 SHS, Augusta, ME 04333-0148
5 MRSA §90-T
5 MRSA §12004-I, SUB-§2-G
Email: dorothy.canelli@maine.gov Phone: 207-624-8401
- 5192 State Education and Employment Outcomes Task Force
Deirdre Schneider
13 SHS, Augusta, ME 04330
20-A MRSA §12901
5 MRSA §12004-G, SUB-§10-E
Email: deirdre.schneider@legislature.maine.gov Phone: 207-287-1670
- 5066 Tobacco Prevention and Control Advisory Council
Christine Theriault
11 SHS, Augusta, ME 04333-0011
22 MRSA §272
5 MRSA §12004-I, SUB-§36-D
Email: christine.theriault@maine.gov Phone: 207-287-8917

Boards Failing to File a Report for both 2018 and 2019

SOS

Tracking #
Reference

Board Name, Clerk Info, Primary Statutory Reference & Title 5, Ch. 379

5015 Board of Visitors, Downeast Correctional Facility
Maggie Smith
64 Base Road, Machiasport, ME 04655
34-A MRSA §3001-A
5 MRSA §12004-I, SUB-§5
Email: margarett.smith@maine.gov Phone: 207-255-1112

Joint Standing Committee on State and Local Government

Repeal of Inactive Boards and Commissions – Overview

February 7, 2018

- **Boards Report Annually to Secretary of State:** Every year, by December 31st, the boards, commission, committees, councils and similar organizations (referred to below as “boards”) established in Title 5, chapter 379 are required to submit an annual report to the Secretary of State (5 MRSA §12005-A). That report must provide basic information about the board, including: board members, clerk of the board, dates of meetings, expenses of the board and a brief summary of the board’s activities during that year.
- **Secretary of State Reports Annually to SLG:** Every year, by January 30th, the Secretary of State is required to submit a report to the SLG committee summarizing the activities and expenses of all boards established in Title 5, chapter 379 (5 MRSA §12009, sub§2). This report [copy distributed] lists key information based on the annual reports of the boards, and is divided into:
 - Boards that filed an annual report indicating activity;
 - Boards that an annual report indicating no activity;
 - Boards that did not file an annual report
- **Secretary of State Reports Biennially to SLG to Repeal Inactive Boards:** Every two years in the second regular session, by January 30th, the Secretary of State is required to submit a report to the SLG committee to repeal of inactive boards (5 MRSA §12006, sub§2) [copy distributed]. “Inactive boards” are boards that:
 - Did not file the required annual report to the Secretary of State for each of the past 2 years, or
 - Reported “no activity” for the board in each of the last 2 annual reports
- **SLG Bill to Repeal Inactive Boards:** Upon receipt of the Secretary of States report on inactive boards, the SLG committee may (and typically does) report out a bill to the legislature to repeal “inactive boards.”
- **Outreach to Boards:** Committee notifies the boards on the list and provides opportunity for them to report back: “yes, okay to repeal” or “no, we don’t want to be repealed and this is why”; the intent is to repeal boards that are truly inactive; want to be sure the board no longer needs to exist; give boards on the list a chance to explain reason for inactivity.
 - Initial email from Committee Analyst to let each board know they are on the list and invite them to submit written input or attend public hearing
 - Formal letter from Committee once LD is printed to let them know when there will be a hearing and reiterate invitation to submit written input or attend public hearing
- **Public Hearing and Work Session**
 - Typically held on the same day
 - Hear from boards that attend; review written input submitted in advance
 - Amend bill, if appropriate, to remove those boards that have explained prior inactivity / provided reasons for to continue in existence

