

MAINE STATE LEGISLATURE

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
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STATE OF MAINE

DEPARTMENT OF ADMINISTRATIVE & FINANCIAL SERVICES

Bureau of the Budget
State House Station #58
Augusta, Maine 04333

To: Committee on Appropriations & Financial Affairs
From: Dawna Lopatosky, State Budget Officer 
Date: December 12, 2011
Subject: Biennial Report on the Provision of Housing and Food to State Employees

The State Budget Officer is required by 5 M.R.S.A., Section 8-F, to approve rules and regulations established by each department that must carry out the purposes of sections 8-B and 8-C concerning the provision of housing and food to employees. The following departments are affected by 5 M.R.S.A., Section 8-B and 8-C, and therefore subject to the provision:

Agriculture, Food and Rural Resources

The Department has not provided housing on a regular basis to its employees for several years. However, during the winter months from approximately late October to late January, a seasonal employee from the seed potato certification program is assigned to the Department's Test Farm in Homestead, Florida. This person stays at the farmhouse to provide continual oversight of the test crop thereby ensuring proper management, including irrigation and pest control. The employee is provided furnished living quarters and receives half the per diem rate because there are kitchen facilities. This employee is an Agricultural Worker I at pay range 14.

Department of Conservation

This department continues to utilize the housing policies it developed and remains in compliance with 5 M.R.S.A., Section 8-B. The department maintains 44 housing units throughout the State in the Bureau of Parks and Lands, and 6 housing units in the Bureau of Forestry.

Department of Corrections

The department maintains seven (7) housing units for the Maine State Prison. They continue to use the state approved housing policies which are in compliance with the State Guidelines.

Department of Inland Fisheries & Wildlife

The Department maintains 20+ housing units throughout the state and is divided into three segments: 1) Warden Services, 2) Hatcheries, and 3) Public Information & Education-Maine Wildlife Park. The Department continues to use the policies set forth in the "Guidelines on State Housing".

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Department of Transportation

The Department maintains housing units as part of the function of the Maine State Ferry Service. The Ferry Service has developed and maintained a set of housing policies since 1994. These policies are in full compliance with the policies as set forth in the "Guidelines on State Housing". This housing is on the islands served by the ferry service, and is for crew members who do not reside on the island, but must layover and/or remain on call during their assigned schedule.

I have enclosed for the Council's review the aforementioned "Guidelines on State Housing" as developed by the Bureau of the Budget to provide uniformity in department rules and regulations.

If you should have any questions regarding this report, please do not hesitate to contact the Budget Office at (207) 624-7810.

Thank you.

DJL/kb

cc: Grant Pennoyer, Director, Office of Fiscal & Program Review
H. Sawin Millett, Jr., Commissioner, Administrative & Financial Services