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MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE
OFFICE
OF THE
SECRETARY OF STATE

January 30, 2019

Honorable Ned Claxton, Senate Chair
Honorable Danny Martin, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002

Dear Senator Claxton, Representative Martin and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2018. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.


The total cost, reported to date, in 2018 for all expenses for all funding sources is \$1,239,239.12. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2018 indicating activity in 2018 (white section); and
2. Filed an annual report for 2018 indicating inactivity or no meeting of the board or commission in 2018 (blue section); and
3. Did not file an annual report for 2018 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2018: The Acquired Brain Injury Advisory Council held 9 general meetings and 3 public hearings. The Council provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council used the public hearings to gather information on unmet needs of persons with brain injuries.	50	12	5.67	2.54	Member Per Diem	G	\$2,931.28
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2018: Guide examination review and updates, guide complaint review and resolutions, new guide examiners training and scheduling	52	4	8	3.75	Member Per Diem Member Expenses Member Expenses Member Other Expenses	G H O G	\$450.00 \$375.74 \$35.00 \$68.20
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2018: Test new Taxidermy applicants, review and address taxidermy complaints from the public, reviewed and updated written test and oral board testing criteria, updated taxidermy information booklet, reviewed rule and law changes.	80	5	1.8	4.3	Member Per Diem Member Expenses	O O	\$200.00 \$297.00
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-B Summary of the activities related to accomplishing the mission of the board in 2018: Review guidelines dealing with testing of whitewater guides and complaint process against whitewater guides for conduct unbecoming of the job. Also, review safety reports from the outfitters.	100	11	1.45	4.41	Member Per Diem	O	\$671.80
5056	ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2018: Summary of activities of the board or commission related to accomplishing its mission in 2016: Due to the coordinator's extended medical absence and ultimate departure during 2016, the advisory board's activities were limited. The current clerk was not present in 2016, and this summary is a reconstruction of past activities based on conversations with board members. The board's primary activity was its participation in the planning, sponsorship, presentation, and attendance at the National Conference on Positive School Culture. No new members were appointed to the TDAE, and rebuilding membership and a regular schedule of meetings is a priority for early 2017.	20	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

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5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B Summary of the activities related to accomplishing the mission of the board in 2018: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	120	4	5.25	4	Board Refreshment Costs Other Board Costs	P P	\$1,462.92 \$1,848.71
604	ADVISORY COMMITTEE ON DENTAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2018: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	6	1	5	1.5	Other Board Costs	P	\$424.53
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-E Summary of the activities related to accomplishing the mission of the board in 2018: The ACFCPE met to fulfill its statutory annual meeting requirement under Title 5 MRSA '55. Discussion on the authority and future of the ACFCPE took place. A full report with recommendations will be provided to governor and the Joint Standing Committee on State and Local Government by January 15, 2014.	0	0	0	0			
596	ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-B Summary of the activities related to accomplishing the mission of the board in 2018: The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	35	2	4	1.5	Other Board Costs	P	\$1,639.08
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2018: The committee assists FAME in evaluating and improving the Maine Health Professions Loan Programs and the Doctors for Maine's Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
311	ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2018: The Deferred Compensation Advisory Council provides fiduciary oversight of the State's deferred compensation plan by monitoring investment performance and fees, recommending investment and fee changes in conformance with the plan investment policy statement, and monitoring plan enrollment and its associated administration. The Council continued this activity in 2018, analyzing and approving investment and fee structure to plan participants and making strategic decision related to future operations of the plan.	70	4	7.5	1.75			
5140	ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2018: Reviewed quarterly Superintendent reports on water levels, site and facility conditions, improvement projects, public use and staff activities. Followed progress and completion of Lock Dam upgrade. Received notice that 2 buildings at Churchill Depot were nominated to the National Historic Register. Received final interpretive plan for the Waterway and identified initial priorities. Received briefing on management planning for adjacent Public Lands. Discussed access locations and improvement design and materials. Recognized volunteer Dave Flanagan for his efforts to stabilize the historic Boarding House. Elected chair and set meeting dates for 2019.	30	4	5.25	2.38	Member Expenses	G	\$693.44
5001	ANIMAL WELFARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-C Summary of the activities related to accomplishing the mission of the board in 2018: Per Title 7 3906-C members review and advise the commissioner on proposed revisions to the animal welfare laws; assist the commissioner in the continuing implementation and evaluation of the animal welfare laws and rules; review training programs for humane agents and animal control officers; research options for increasing revenue to the Animal Welfare Fund; and advise the commissioner on the other matters related to the animal welfare laws and rules.	80	4	7.5	2.13			
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-C Summary of the activities related to accomplishing the mission of the board in 2018: The Aquaculture Advisory Council reviewed expenditures from the Aquaculture Management Fund, recommended ways to reduce expenses, considered policy and legislative matters and initiatives, and made recommendations to the department about which initiatives would best assist the aquaculture industry.	35	1	5	3			

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257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2018: The Board meets to advise on archival holdings decisions for Archives' client agencies, advise on revising archival policies regarding the de-accession of holdings, and to consider applications for designated alternate archival repositories.	50	3	5	1.83	Member Expenses	G	\$220.20
290	ATLANTIC STATES MARINE FISHERIES COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2018: The Atlantic States Marine Fisheries Commission discusses the following species: Lobster, striped bass, herring, menhaden, spiny dogfish and shad in the Interstate Management Body. Maine must be represented to make sure that conservation and management measures are effective and fairly applied among states.	10	4	1	72	Member Per Diem Member Expenses Member Other Expenses	G G G	\$900.00 \$150.00 \$150.00
5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2018: Met to distribute funds for ATV enforcement	20	1	8	1			
293	BAXTER STATE PARK AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2018: Board approved the Oct 12, 2018 Authority meeting minutes. Approved the rule changes in the rules 1.3, 4.11 and 4.12. Approved the elimination of rule 5.4. Heard general Park updates and comments from visit. Adjourned at 10:05	30	3	2.67	1.67			
280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	35	5	4.4	6.1	Member Per Diem Member Expenses	O O	\$595.00 \$513.80
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2018: In 2018, the Board of Agriculture worked closely with University of Maine and University of Maine System leadership to ensure continued agricultural research and extension capacity. Critical to the growing food sector of the Maine economy is research and development capacity to address new food production and value added processing opportunities, and capacity to address new threats such as invasive species. During the last year, the Board focused on how the University of Maine could best support the agricultural engineering needs of the agricultural community.	50	2	13.5	4.5	Member Expenses Board Refreshment Costs	G G	\$411.92 \$1,359.98

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291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2018: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	6	5.83	3.33	Member Expenses Board Refreshment Costs	P P	\$424.56 \$640.39
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	23.5	4	4.75	1.88	Member Per Diem Member Expenses	O O	\$695.00 \$870.26
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	0	0	0	0			
514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	31	5	3.2	2.2	Member Per Diem Member Expenses	O O	\$560.00 \$759.00
313	BOARD OF DENTAL PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Board of Dental Practice is a state regulatory agency and was established to protect the public through the regulation of individuals practicing in the dental profession. Throughout 2018, the Board of Dental Practice conducted adjudicatory hearings. There were 94 new cases filed during 2018, and 105 cases were closed. The Board continues to provide education and outreach to the local dental professional societies, the University of Maine, and the University of New England dental health programs.	2100	12	8.17	6.83	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$5,390.00 \$5,010.12 \$274.96

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313B	BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTAL HYGIENIST Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Board of Dental Practice Subcommittee on Dental Hygienists processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of nine times during 2018 in order to accomplish its mission.	60	9	3.89	1	Member Per Diem Member Expenses	O O	\$495.00 \$407.52
313A	BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTURIST Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Board of Dental Practice Subcommittee on Denturists processes complaints regarding licensed denturists, along with applications for licensure. The Subcommittee members met four times during 2018 in order to complete its mission.	20	4	4.75	1.38	Member Per Diem Member Expenses	O O	\$385.00 \$253.44
5183	BOARD OF DIRECTORS OF THE MAINE GUARANTEED ACCESS REINSURANCE ASSOCIATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-H Summary of the activities related to accomplishing the mission of the board in 2018: In 2018 the board met regularly to review, discuss, and act on organizational, operational, and strategic matters affecting the Association.	20	9	10.78	1.22			
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			

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101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2018: The Board held eleven meetings in 2018. Major matters before the Board in 2018 included the appeal of a license amendment pertaining to the disposal of municipal solid waste at the State-owned Juniper Ridge Landfill, the appeal of the Commissioner's Designation of Uncontrolled Hazardous Substance Site and Order for the Beal's Linen Site in Auburn, and a hearing and decision on Proposed Amendments to the Water Quality Re-Classification of a number of waterbodies. The Board also had jurisdiction over renewal of a hazardous waste facility post-closure license for a facility in Standish, and the application by the Town of Topsham for Partial Delegation of Permit-Granting Authority under the Natural Resources Protection Act (NRPA) for Impacts to vernal pools. A similar application for partial-delegation of NRPA permitting authority is pending for the Town of Orono. Major substantive rulemaking in 2018 included provisional adoption of amendments to the Department's Chapter 692 Siting of Oil Storage Facilities, and final adoption of amendments to Chapter 418 Beneficial Use of Solid Wastes and Chapter 502 Lakes Most at Risk from New Development and Urban Impaired Streams. The Board also adopted routine technical amendments to Chapter Rule Concerning the Processing of Applications and Other Administrative Matters. The Board also received five appeals of Commissioner licensing decisions in 2018, three of which were decided by the Board and two remained pending at year's end. 12-14-2018	1540	11	5.09	3.5	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$3,330.00 \$4,559.64 \$6,158.00 \$1,984.07 \$649.80
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	13.5	3	3.67	1	Member Per Diem Member Expenses	O O	\$385.00 \$1,090.51
302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	23.5	4	4.5	2	Member Per Diem Member Expenses	O O	\$630.00 \$1,286.80
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12	1	3	1	Member Per Diem Member Expenses	O O	\$105.00 \$85.00

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360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	33	6	4.17	1.58	Member Per Diem Member Expenses	O O	\$630.00 \$701.48
373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2018: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, renewed licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences, and engaged in rulemaking. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2080	15	6.4	5.33	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$7,380.55 \$17,750.00 \$13,851.47 \$353.04 \$30,886.22
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5	1	4	1	Member Per Diem Member Expenses	O O	\$140.00 \$180.60
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	36	3	4	1	Member Per Diem Member Expenses	O O	\$420.00 \$907.00
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2018: Matters were discussed pursuant to statutory responsibilities.	0	0	0	0			
429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2018: To regulate and license water operators for public and private water supplies. Public health protection.	1440	6	4.67	1.33	Member Expenses	O	\$1,353.39
179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2018: Review and propagation of rules related to workplace/occupational safety for Public Sector workplaces.	3	3	7	1.17	Member Expenses	G	\$1,007.48

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477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	1	4	6	Member Per Diem Member Expenses	O O	\$140.00 \$222.40
383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2018: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2400	9	5.78	3.5	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$2,860.00 \$3,217.13 \$288.90
026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018: The Maine Board of Pesticides Control (BPC) held eight regular board meetings and two public listening sessions. BPC did not adopt any amended or new rules. BPC approved a grant to Maine Migrant Health Program for worker safety training, and 10 consent agreements. A new Director, Megan Patterson, was appointed.	60	8	5.38	2.19	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$2,365.00 \$5,571.31 \$250.00 \$245.89
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	36.5	5	4.8	3.3	Member Per Diem Member Expenses	O O	\$820.00 \$1,238.48
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2018: The daily administrative licensing and general board activities for this Board are delegated by the Board to its Board Administrator and therefore the frequency of meetings is minimal.	12	1	3	1	Member Per Diem Member Expenses	O O	\$105.00 \$133.00
5144	BOARD OF SPEECH, AUDIOLOGY AND HEARING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	9	2	3.5	4.5	Member Per Diem Member Expenses	O O	\$245.00 \$233.88

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5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D Summary of the activities related to accomplishing the mission of the board in 2018: Met to discuss the accomplishments of the Maine Quality Forum (MQF) in FY17 as well as the priorities of the MQF in FY18-19. The key priorities discussed include: define, collect and report healthcare quality measures; promote public transparency of health care quality in the State of Maine; reduce the rate of Health Care Associated Infections in the State of Maine; develop and support a free on-line training program to enhance the knowledge of infection preventionist at extended care facilities, such as nursing homes, rehabilitation center, and assisted living facilities, on healthcare infection control and prevention activities. The topics of the current 8 -hour training include: General Infection Prevention; Infectious Disease Overview; Antimicrobial Stewardship; Surveillance and Reporting and Quality Improvement. The Board authorized staff to prepare and release a request for proposal for services to conduct external validation of Maine hospital health care associated infection (HAI) data submitted to the National Healthcare Safety Network (NHSN). The board also reviewed the Agency's financial reports and several memos staff prepared and submitted to legislative committees during the legislative session. Based on the boards discussion and approval staff will continue to advance the activities as described above in an effort to improve the quality of health care in the state of Maine as defined in Title 24-A Chapter 87 .	1	0	0	0			
370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2018: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is occasionally held, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	4	13	1.38	Board Facility Rental Costs Board Refreshment Costs	G G	\$5,102.00 \$16,921.00
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2018: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	200	16	5.5	4.31	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	P P P P	\$3,190.00 \$2,214.68 \$5,730.30 \$411.44

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5197	BOARD OF TRUSTEES, MAINE SCHOOL FOR MARINE SCIENCE, TECHNOLOGY, TRANSPORTATION AND ENGINEERING Title 5, Chapter 379 Reference: Section 12004-C, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2018: Met to continue planning process to open Ocean School	45	11	6.91	2.59			
397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2018: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies. Maine Veterans' Homes operates as an independent non-profit 501(c)(3) organization. MVH receives no state appropriations.	50	7	9.29	2.71			
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-B Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2018: The UMS Board of Trustees held 6 two-day sessions and 4 one-day meetings. The UMS Board held 58 events during 2018 which includes Board meetings, committee meetings, other board events, and two one-day summits with the Boards of Visitors from the campuses	6200	10	11.9	34.2	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G	\$4,843.00 \$1,819.00 \$20,274.00 \$26,707.00
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2018: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	2	5	1.5	Member Expenses Board Refreshment Costs Board Refreshment Costs	O O F	\$345.84 \$29.76 \$41.25

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
448	BOARD OF VISITORS, LONG CREEK YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: BOV Report 2018 We currently do not have a Chair of the Board of Visitors as she resigned on October 16, 2018 therefore we are unaware of any further activities that took place, than the 1 meeting that was held at Long Creek Youth Development Center in August of this year.	8	1	2	3			
449	BOARD OF VISITORS, MAINE CORRECTIONAL CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: This meeting looked at: HiSet education to ensure that prisoners have an education equivalent to that of a high school graduate; ongoing access to college classes, computer classes, and several vocational education assignments, as well as industrial training and lite industry-oriented jobs help prepare the prisoner in various work skills and schedules, so they might be successful in obtaining a job upon release. To assist staff in better management of prisoner MCC is also running a program titled: Psychology of Incarceration. Recommendations ⊥ The Department of Corrections might consider, considering the need for skilled tradesmen, re-establishing skilled courses in the welding, automotive service technicians and mechanics. ⊥ Establish training course in HVAC ⊥ Diesel truck and trailer technician ⊥ Cable/linesman technician I also reviewed financial operations and found MCC operating safely within budget.	40	1	1	1.5			
450	BOARD OF VISITORS, MAINE STATE PRISON Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: Meet with representatives of inmate groups, with Security staff, with program staff, and with members of the administration, to understand issues and concerns related to the safe, effective, professional, and respectful management of the prison. Our mission is to ensure that the prison is run according to the policies established, and to ensure that the interests of the citizens of Maine are advanced.	200	4	2	3.13			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
211	BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER	8	4	1.5	1.5	Board Public Hearing Costs Board Public Hearing Costs	H G	\$150.68 \$355.00
	<p>Title 5, Chapter 379 Reference: Section 12004-I, sub-§5</p> <p>Summary of the activities related to accomplishing the mission of the board in 2018: This annual report is from the Mountain View Correctional Facility. The Board of Visitors is appointed by the Governor pursuant to 34-A M.R.S.A. 3002. The boards responsibilities are to make recommendations to the Superintendent and the Commissioner as deemed necessary. We are currently a two-member board. This board met March 13, July 10, October 25, and December 11, 2018. Attached you will find meeting minutes which include all dates, times discussions and members attending. Once again, the board is pleased to report, due to the professionalism, dedication, expertise of all involved, the facilities are operating well. A lot has transpired this past year. A brief overview includes, inmates from DCF, the new Acting Deputy Commissioner, new programs, PREA Audit, ACA Audit, Refresher on layout with Charleston Fire Dept., the apple orchard, composting, NCCER progressing, work release growing, renovation of dorms for additional inmates, Edovo tablets, and more. The board continues the discussion for the need to recruit three additional board members. The off-ground work crews continue to produce quality work on the projects they completed for multiple communities in this area. Respectfully yours, Terri-Lynn Chapman Hall</p>							
134	CAPITOL PLANNING COMMISSION	15	6	4.5	1			
	<p>Title 5, Chapter 379 Reference: Section 12004-I, sub-§75</p> <p>Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018:</p> <p>Activities in 2018 related to CPC's mission included:</p> <p>East Campus: Briefing on; Doctor's Houses, Deering Building, Greenlaw Building, CETA Building, Paint Shop Engineering Study results, New walkway to Marquardt Building, Stone Building</p> <p>West Campus: Briefing on;</p> <p>EMS Memorial Update, Blaine House Gate Project, McLean Building Ramp Repair, remove Tennis courts at the Blaine House, demolish staff house on the Blaine House grounds, 108 Sewall Street, 187-189 Smith-Merrill House, 109 Capitol Street</p> <p>Other:</p> <p>State Facilities Master Plan, Kennebec Arsenal</p> <p>CPC Applications: (reviewing or approving plans for) Ice House relocation to Tennis Courts, Demolition of 77 Capitol Street, Demolition of Paint Shop, Entrance signage on East Campus, Mobile Food Truck Parking Signs, Greenlaw Building, Demolition of Ice House, East Campus Pedestrian Connectivity Project, McLean Ramp and Walkway Project, First Amendment Museum (the Gannett House)</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5033	CHILD CARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§35-B Summary of the activities related to accomplishing the mission of the board in 2018: Over the past few years, the CCAC has seen a transition in membership as well as staff at DHHS OCFS. During 2018 communication between the members of the CCAC steadily declined resulting in the hiring of a facilitator in November. Work will continue to rebuilding the council and setting goals for the future of the council.	25	10	13.5	2.75			
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2018: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	160	4	8.75	1.75	Member Per Diem Member Expenses Other Board Costs	G G G	\$770.00 \$1,186.95 \$3,225.00
564	CLEAN-UP AND RESPONSE FUND REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2018: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection and the State Fire Marshal, and monitors income and disbursements from the fund.	132	1	9	3	Member Expenses	O	\$234.08
5168	COMBAT SPORTS AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-D Summary of the activities related to accomplishing the mission of the board in 2018: CSAM worked on 4 MMA events and 2 Boxing events. General rules were updated and approved by CSAM for MMA and Boxing and submitted to State Legislature. New rules for Kickboxing approved by CSAM. Medicals now overseen by contract with a medical professional. Continued review and updates of organization and requirements for events and participation, etc.	120	11	4.36	1.05	Member Per Diem Member Expenses Member Other Expenses	G G G	\$385.00 \$385.00 \$35.00
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-E Summary of the activities related to accomplishing the mission of the board in 2018: The Commercial Fishing Safety Council met three times in 2014 and discussed important issues and potential initiatives related to commercial fishing safety. It works closely with the United States Coast Guard on these issues. The Council also hosted an commercial fishing occupational health workshop for a number occupational health professionals.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5171	COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED Title 5, Chapter 379 Reference: Section 12004-J, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2018: To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	11.25	3	Member Expenses Board Refreshment Costs Other Board Costs	G G G	\$605.92 \$554.25 \$4,624.34
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2014, the Commission conducted regular public meetings, issued informal advisory opinions, and staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.	85	12	4.08	2.38	Member Per Diem Member Expenses Board Public Hearing Costs	G G G	\$2,695.00 \$2,516.88 \$321.60
5035	COMMISSION ON MUNICIPAL DEORGANIZATION Title 5, Chapter 379 Reference: Section 12004-L, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: Magalloway Plantation called a special town meeting on April 25, 2018 to initiate a deorganization process. Voters at that meeting approved an abbreviated deorganization process for communities with populations under 50 residents. The State Commission developed a deorganization procedure for Magalloway Plantation. Magalloway voters approved the final deorganization procedure in a tight vote with 8 voters approving the deorganization procedure and 7 voters opposing the deorganization procedure. A deorganization bill for Magalloway Plantation will be introduced in the 1st session of the 129th Maine State Legislature.	312	5	3.8	2.6	Member Expenses	G	\$1,400.52

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
271	COMMISSION ON UNIFORM STATE LAWS Title 5, Chapter 379 Reference: Section 12004-K, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2018: Commissioners must attend a 7 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature. Over 100 Uniform Laws and Acts have been adopted in Maine. In July of 2018 the Uniform Law Commission approved new uniform acts, including Uniform Criminal Records Accuracy Act, Uniform Civil Remedies for Unauthorized Disclosure of Intimate Images Act, Uniform Fiduciary Income and Principal Act, Uniform Nonparent Custody and Visitation Act, Uniform Supplemental Commercial Law for the Uniform Regulation of Virtual-Currency Businesses Act, Revised Uniform Law on Notarial Acts, Amendments to UCC Articles 1, 3. 8 and 9. One or more of these acts may be presented to the 129th Legislature for consideration and/or enactment. Uniform Law Commission annual dues for the State of Maine are \$35,150. The 128th Legislature approved payment of \$10,000 towards dues and partial reimbursement of Commissioners' expenses for attendance at the Annual Meeting.	60	5	1.2	15.2	Member Expenses	G	\$9,000.00
5194	COMMISSION TO END STUDENT HUNGER Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-B Summary of the activities related to accomplishing the mission of the board in 2018: Identify opportunities to increase food security, decrease student hunger. Raise awareness of and decrease food insecurity. Assist Schools with USDA child nutrition programs; Propose legislation to address the issues	0	0	0	0			
276J	COMMITTEE ON JUDICIAL RESPONSIBILITY AND DISABILITY Title 5, Chapter 379 Reference: Section 12004-B, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2018: The Committee receives complaints about and enforces the Maine Code of Judicial Conduct against Maine judges.	1000	6	9.5	2	Member Expenses	G	\$260.00
5137	CONNECTME AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-F Summary of the activities related to accomplishing the mission of the board in 2018: Title 35-A MRSA Section 9204 sets forth the duties of authority:1. Establish criteria defining unserved and underserved areas. 2. Enhance communications technology infrastructure. 3. Collect, aggregate, coordinate and disseminate information and data concerning communications services and advanced communications technology infrastructure in the State. 4. Track investment in advanced communications technology infrastructure. 5. Continually assess the availability of and need for advanced communications technology infrastructure in unserved or underserved areas within the State. 6. Identify and secure federal and other funding sources for broadband or wireless deployment or education.	36	10	4.7	2.5	Other Board Costs	O	\$9,639.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2018: The Consensus Economic Forecasting Commission shall develop macroeconomic secular trend forecasts in a report that presents analyses, findings and recommendations for state economic assumptions for the next 2 fiscal biennia and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	180	3	4	4.5	Board Refreshment Costs	G	\$156.00
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2018: Review, approve or disapprove of Continuing Education course submissions.	20	10	3.6	1	Member Expenses	O	\$755.04
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2018: CLAC reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code during the Second Regular Session of the 128th Legislature and provided, through its Chair, written comments and suggestions and testimony to the Committee with respect to these bills. CLAC-submitted L.D. 1795 was enacted as P.L. 2017, ch. 377. CLAC-submitted L.D. 1091 was enacted as P.L. 2017, ch. 432.	110	6	8.83	2.17			
165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-A Summary of the activities related to accomplishing the mission of the board in 2018: Board met one time in 2018.	40	1	1	1			
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2018: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system. D. The council shall assist the bureau in responding to and resolving service-related complaints and issues regarding the E-9-1-1 system.	40	3	10.33	1.33	Member Expenses Other Board Costs	O O	\$401.22 \$780.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5164	EFFICIENCY MAINE TRUST BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-C Summary of the activities related to accomplishing the mission of the board in 2018: During 2018 the Trust Board held 12 board meetings. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the 2017-19 Triennial Plan. In addition, the Board reviewed and approved for consideration by the PUC, the Trust's 4th Triennial plan which will cover fiscal years 2020-2022. The Board also completed and delivered the Annual Report and State Component Unit Report.	75	12	7.75	2.75	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$1,898.89 \$102.20 \$752.17
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2018: The board met its mission at least once a year to consider complaints as well as other regulatory matters.	72	6	4	6.17	Member Per Diem Member Expenses	O O	\$665.00 \$2,615.41
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2018: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	9	13.67	3.22	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$2,320.00 \$9,747.91 \$115.00 \$821.34
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2018: Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	110	6	10.33	3			
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2018: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	456	11	10.09	3.5	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$5,115.00 \$6,484.71 \$5,965.09 \$8,239.78
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2018: The Board continues to be the regulatory authority for the two casinos in Maine, located in Bangor and Oxford.	40	10	4	1.55	Member Per Diem Member Expenses Board Public Hearing Costs	G G G	\$2,200.00 \$1,513.60 \$464.75

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
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5139 **HOMELAND SECURITY ADVISORY COUNCIL**

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Title 5, Chapter 379 Reference: Section 12004-I, sub-§91

Summary of the activities related to accomplishing the mission of the board in 2018: The HSAC met to discuss homeland security issues regarding cybersecurity, current threats to the State of Maine, and grant spending priorities by MEMA and Maine CDC. The FBI and Maine Fusion Center briefed threats from Foreign Terrorist Organizations and Domestic Radical Groups. The MEMA Deputy Director briefed the Council on the newly drafted update to the Maine State Homeland Security Strategy - council approved the draft as written.

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5025	INFORME BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018: InforME was created by statute in 1997, establishing a self-funded and cost effective electronic gateway for public information and services. See http://www.mainelegislature.org/legis/statutes/1/title1sec533.html 2018 marked the 20th year of InforME. Since its inception, services offerings have greatly expanded to over 175 unique online services, allowing more than 2,000 transaction types to the public in partnership with more than 100 state agency entities and 235 municipalities. Each year more users access Maine.gov, averaging 4.5 million user visits per month. Maine.gov is consistently recognized nationally as one of the premier state government websites in the country. For a comprehensive list of on-line services, see: www.maine.gov/portal/online_services/ . Highlights for 2018: ⊥ Awarded 5 national honors, including a Communicator Award of Distinction, Muse Creative Award, Bronze Summit Creative Award, Finalist in the Government Experience Awards (formerly known as the Best of Web Competition) and a Vega Digital Award; additionally, Maine Information Network, the network manager for InforME was named the Best Small Business to Work for in Maine for the second year in a row. ⊥ InforME completed the redesign of 14 agency websites, including the Department of Administrative Services, MEMA, Human Resources, and Office of the Governor, 12 of which were completed in the portal's new content management system. ⊥ Welcomed its 225th municipal participant to the Boat Registration Renewal Service and processed its 100,000 registration transaction through the platform. ⊥ Launched 8 new services including an electronic game tagging service for the Department of Inland Fisheries and Wildlife. Through the game tagging seasons, more than 40,000 harvested animals were tagged giving IF&W immediate access to kill	105	4	10.25	1.75	Board Refreshment Costs	P	\$600.00
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§20 Summary of the activities related to accomplishing the mission of the board in 2018: Rulemaking for the Department of Inland Fisheries and Wildlife	100	11	7.55	1.86	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$2,300.00 \$6,234.00 \$100.00

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566	INTEGRATED PEST MANAGEMENT COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2018: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	50	2	7.5	2.5	Member Expenses Board Refreshment Costs	O O	\$403.76 \$10.00
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2018: The Task Force was established to advise state agencies on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2018 the Task Force deliberated on: revisions to the State of Maine Action Plan for Managing Invasive Aquatic Species; efforts to prevent spread of, detect and map invasive aquatic plants in Maine; DEP projects to control hydrilla and European naiad infestations, including Pickerel Pond in Limerick; local programs to control invasive aquatic plants, especially variable leaf water-milfoil; enforcement of invasive aquatic species laws; marine invasive species spread and impacts on fisheries; nuisance fish introductions and DIFW fish reclamation projects in Maine waters; status of non-native aquatic animals in Maine inland waters; and DACF programs related to invasive wetland plants.	32	2	9.5	3.75			
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2018: The Kim Wallace Adaptive Equipment Loan Program Fund Board, a.k.a. mPower Board, administers the Kim Wallace Adaptive Equipment Loan Program Fund and contracts with FAME and Alpha One for assistance in administering the program. The Board meets monthly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	410	12	6.33	2.21	Member Expenses Member Expenses Member Other Expenses Member Other Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Other Board Costs Other Board Costs	G G G G G G G G G G	\$4,087.88 \$4,087.88 \$1,532.43 \$1,532.43 \$100.00 \$100.00 \$1,961.49 \$1,961.49 \$233,532.02 \$233,532.02
113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2018: Since its inception, LMF has supported conservation of 600,000+ acres of valuable conservation and working lands to support Maine's economy. Overall Total Projects completed: 340+. Approximately 17 transactions currently under negotiation with additional projects starting in 2019. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	1800	5	6.8	2.2	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,210.00 \$685.78 \$208.00

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5099	LANDOWNERS AND SPORTSMEN RELATIONS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-C Summary of the activities related to accomplishing the mission of the board in 2018: Advise the Commissioner on landowner related laws, rules, department policies and other significant landowner and land user issues.	9	4	10	3.5			
340	LOBSTER ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§58 Summary of the activities related to accomplishing the mission of the board in 2018: The Council shall advise the Commissioner on activities of the Department that relate to the lobster industry. The Council may investigate problems affecting the lobster industry and make recommendations to the Commissioner and the Marine Resources Advisory Council concerning its investigations. The Council may review current lobster research programs and plans for research on the lobster stock, and submit to the Commissioner and Marine Resources Advisory Council, annually, its recommendations on those programs and plans. The Council may consider disputed issues brought to the Council by any of Maine's lobster zone councils. The Council may make recommendations to the Commissioner with regard to resolving such issues.	50	2	9	2	Member Expenses	O	\$1,389.93
5068A	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE A Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone A Lobster Management Council met and discussed the following topics: Referendum Results of Zone A Traps on a Trawl in the Hancock County Trawl Limit Area (discussion and vote), Signing Bylaws, Science Update, Offshore Lobster Zone, Whale Update, Bait Update, Cruise Line Track, Maine Lobster Marketing Collaborative, Lobster Research Collaborative, Legislative/Regulatory Update, Marine Patrol Update and District Representatives Update.	50	2	9	2.5			
5068B	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE B Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone B Lobster Management Council met and discussed topics including: 5-traps on a Trawl Referendum Results (Discussion and Vote), Whales, Offshore Lobster Zone, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, and District Representative Update.	90	1	8	2.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068C	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE C Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone C Lobster Management Council met and discussed topics including: Offshore Lobster Zone, Whales, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, District Representative Update, Zone B/C Compromise + Traps on a Trawl, Limited Entry Exit Ratio, DMR Updates, Vertical Line Project Update and Marine Patrol Update.	50	2	10	2			
5068D	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE D Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone D Lobster Management Council met and discussed topics including: Whales, Offshore Lobster Zone Discussion, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, and District Representatives.	20	1	10	2.5			
5068E	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE E Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone E Lobster Management Council met and discussed topics including: Offshore Lobster Zone, Whales, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, and District Representative Update.	20	1	8	2.5			
5068F	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE F Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone F Lobster Management Council met and discussed topics including: Offshore Lobster Zone, Whales, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, and District Representative Update.	20	1	10	2.5			
5068G	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE G Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2018: The Zone G Lobster Management Council met and discussed topics including: Offshore Lobster Zone, Whales, Science Update, ASMFC Update, Menhaden, Maine Lobster Marketing Collaborative Update, Marine Patrol Update and District Representative Update.	25	1	12	3			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
245	MAINE AERONAUTICAL ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§81 Summary of the activities related to accomplishing the mission of the board in 2018: FAA update on administrative changes and Omnibus funding. MaineDOT update on Work Plan, CIP, Airport inspections, MaineDOT Long Range Plan, State System Plan and Economic Impact Study, and Pavement Condition Index grant. Educational opportunities and needs throughout the state as it relates to aviation was discussed and what can we do about it. There were discussions on performance measures and benchmarking, the recent update to the General Audio Radio Device, Automated Weather Observation Systems and snow removal issues at airports. Update on Maine Invites You Advertising Co-Op and UAS and the effects on airports. Updates from the Maine Aviation Business Association, Maine Airport Mangers Committee, and the Maine Aeronautics Association.	30	3	8.33	3			
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2018: The Agricultural Water Management Board meets to develop water management plan templates for farmers; Establish criteria for selecting farms for grants to develop new sustainable water sources; Works with DEP to assist farmers in complying with Low Flow Standards; and works with other state and local agencies on funding and regulations to support agricultural irrigation development in Maine.	15	0	0	0			
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2018: The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2018 \$60,000 was awarded. Each March the volunteer reading project is held in over 700 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website, Teach ME About Food and Farms lesson site, and Summer Teacher's Institute are held supplying training and materials to Maine teachers on agriculture.	2080	4	7.5	2.25	Member Expenses Board Refreshment Costs	P P	\$899.88 \$110.00
5188	MAINE APPRENTICESHIP COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-D Summary of the activities related to accomplishing the mission of the board in 2018: Members of the Maine Apprenticeship Council meet quarterly to review program progress develop strategies for program improvement and discuss issues that may have presented themselves during the quarter. On an ongoing basis the members also review and approve new sponsors and new programs as they are submitted.	20	4	9.5	2.63			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5112	MAINE ARBORIST ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2018: Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	32	0	0	0			
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2018: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	4	7	2.38	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$205.92 \$250.00 \$192.04
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2018: Final allocation of funds in Maine Biomedical Research Fund.	0	0	0	0			
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	68	10	6.1	2.8	Member Per Diem Member Expenses	O O	\$2,135.00 \$2,860.52
5187	MAINE BOARD OF TAX APPEALS Title 5, Chapter 379 Reference: Section 12004-B, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2018: The Board received twenty tax appeals during 2018, and issued twenty-two written decisions. The remaining appeals were either settled or otherwise resolved between the parties or are still pending before the Board. There are 16 Cases Pending before the Board.	86	7	3	2.07	Member Per Diem Member Expenses	G G	\$2,100.00 \$852.80

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5185	MAINE CHARTER SCHOOL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-D Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018. The mission is being accomplished with the monitoring and oversight of nine operating charter schools which include school visits and annual reports, regular Business Meetings and other meetings/conference calls as needed. After a thorough evaluation by the National Association for Charter School Authorizers, the Commission decided not to issue an RFP for a ne charter school in 2018 leaving one spot unfilled. Currently, there are nine public charter schools operating: ACADIA Academy, Baxter Academy for Technology and Science, Cornville Regional Charter School, Fiddlehead School of Arts & Sciences, Harpswell Coastal Academy, Maine Academy of Natural Sciences, Maine Arts Academy (formerly Snow Pond Arts Academy), Maine Connections Academy and Maine Virtual Academy. One of Maine's public charter schools -- Maine Connections Academy -- was in renewal in 2018. MCA was renewed in November 2018 for a period of five years.	2080	43	3.21	5.47	Member Per Diem Member Expenses Board Refreshment Costs	O G G	\$6,600.00 \$6,195.01 \$757.31
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2018: Maine Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2018 activities focused primarily on beginning the strategic planning process, developing an early childhood Framework and corresponding Action Plan as a path forward for achieving the goals in the Framework.	20	9	10.89	2.44			
539	MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-C Summary of the activities related to accomplishing the mission of the board in 2018: Advise and assist the executive, legislative and judicial branches of State Gov. on issues related to domestic and sexual abuse. Make recommendations on legislative and policy actions, including training of law enforcement officers, prosecutors and judicial officers responsible for enforcing and carrying out the provisions of this chapter, and may undertake research development and program initiatives consistent with this section.	1	10	21.2	2			
5165	MAINE COMMISSION ON INDIGENT LEGAL SERVICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§25-A Summary of the activities related to accomplishing the mission of the board in 2018: The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts. The Commission conducted over 65 hours of attorney training presented at 13 training events. The Commission did not engage in rule-making during 2018.	100	15	2.53	2.37	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G O G	\$935.00 \$1,155.00 \$571.02 \$725.49

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
480	MAINE COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2018: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCS and its seven colleges.	250	6	9	2.17	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$770.00 \$3,819.94 \$184.21
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe	128	6	15	3.25			
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§66 Summary of the activities related to accomplishing the mission of the board in 2018: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.	400	5	19.8	7	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$3,462.66 \$2,200.00 \$3,720.00 \$4,075.49 \$617.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5193	MAINE DEVELOPMENTAL SERVICES OVERSIGHT AND ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2018: Volunteers from the MDSOAB participated in Behavioral Plan Panel Reviews in all DHHS Districts throughout the year. The MDSOAB also participated in the Statewide Review Panel charged with quality assurance review of all Level 4 plans and for making recommendations on all Level 5 plans to the DHHS Commissioner, commented on proposed DHHS regulations pertaining to persons with intellectual disabilities or autism and filed all required financial reports and a forty-page annual report. The MDSOAB conducted two public forums and solicited information through questionnaires and email responses. The MDSOAB also operates the Volunteer Correspondent Program which connects individuals with intellectual disabilities or autism to a community volunteer who acts as both an advocate when necessary and a friend and link to the community.	1480	57	1.95	3.33	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$3,130.00 \$2,569.19 \$100.00
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-L, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2018: MDEA Budget update and statistics on MDEA's activity. Discuss ways to provide more effective and efficient use of MDEA's limited resources.	.5	0	0	0			
5081	MAINE FIRE PROTECTION SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-J, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2018: The Fire Commission monitors and evaluates Maine's fire service system and advices and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission cohosts the Joint Conference for Emergency First Responders in the Spring, hosts the Maine Fire Service Day at the State House as well as a Legislative Breakfast in February, and maintains a website.	120	9	16.22	1.61	Member Per Diem	G	\$975.00
5167	MAINE FUEL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§49 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	13.5	3	6.33	4.33	Member Per Diem Member Expenses	O O	\$560.00 \$1,255.90

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2018: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	6	3	5	1	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$317.43 \$495.00 \$65.96 \$60.27
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2018: The Board meets on a regular basis, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	8.5	4	7.25	1.13	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$977.42 \$1,155.00 \$2,400.44 \$91.67
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2018: The MHDO Board of Directors met 4 times in 2018, which included one all day retreat and two public hearings on proposed rule changes to Chapter 243: Uniform Reporting System for Health Care Claims Data Sets and Chapter 270: Uniform Reporting System for Health Care Quality Data Sets. The Board approved the release of the MHDO RFP for a web-site re-design, and approved the release of MHDO's new Prescription Drug Reports. The Board provided staff with direction on future enhancements to the Agency's health care cost and quality website www.comparemaine.org as well as reaffirming the agencies priorities which include: Manage a high-quality, comprehensive health information data warehouse; Promote the release of healthcare data and information; Promote the transparency of healthcare cost and quality information; Support ongoing stakeholder engagement with our data providers, data users and consumers; Support a culture of change based on our stakeholders' needs.	69	4	6.25	2.63	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$19.64 \$163.36 \$2,172.60 \$66.15

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2018: The Commission nominated 11 individual properties and 1 historic district to the National Register of Historic Places; and made grants to 4 communities through the Certified Local Government Program.	50	4	7.5	2.5	Member Expenses Board Refreshment Costs Other Board Costs	F F F	\$2,453.64 \$452.33 \$858.61
533	MAINE HISTORICAL RECORDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-D Summary of the activities related to accomplishing the mission of the board in 2018: The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	70	1	6	2			
510	MAINE HIV ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2018: HIVAC has been actively reviewing and supporting, where appropriate, legislation relevant to HIV/AIDS treatment, prevention and care throughout Maine. HIVAC developed a work plan for 2017-18.	60	9	10.11	1.94			
516	MAINE HOSPICE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-A Summary of the activities related to accomplishing the mission of the board in 2018: Oversee and evaluate financial status and planning process. Discuss established by-laws to ensure compliance. Strategic planning. Discuss hiring process.	60	5	8.4	2.1			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Human Rights Commission enforces the Maine Human Rights Act ("MHRA"), which provides that every person in the State of Maine has a right to be free of unlawful discrimination in employment, housing, education, public accommodations and credit. The MHRA also provides that it is unlawful to interfere with, or retaliate against, a person's assertion of rights protected under the MHRA. Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	200	11	4.55	3.73	Member Per Diem Member Per Diem Member Per Diem Member Expenses Member Expenses Member Expenses Member Other Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs Other Board Costs	H F G F G H F F G G F F G	\$50.00 \$1,750.00 \$450.00 \$5,066.96 \$1,298.56 \$132.00 \$17.49 \$1,289.14 \$450.00 \$104.94 \$87.45 \$723.92 \$2,772.69 \$1,123.06
5142	MAINE INNOVATION ECONOMY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§6-G Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Innovation Economy Advisory Board (established by Title 5, section 12004-I, subsection 6-G) coordinated the state's research and development activities. Specifically, the Board worked on the development of the 2015 Science and Technology Action Plan which is also required by statute. In addition, by its membership requirements, the board fosters collaboration among higher education and nonprofit research institutions and members of the business community. Specifically, an adhoc subcommittee of diverse membership reviewed proposals for funding.	30	1	18	1.5			
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2018: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	11	2.09	2.14	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G G O	\$750.00 \$1,150.00 \$613.90 \$241.00
061	MAINE LAND USE PLANNING COMMISSION Title 5, Chapter 379 Reference: Section 12004-D, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018: This year's activities of the members of the commission included: numerous land use decisions related to zoning and resolution of enforcement matters; multiple rulemakings amending the commission's land use districts and standards; and regional planning efforts.	480	12	5.75	8.71	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G O	\$3,410.00 \$7,121.80 \$1,293.50 \$2,588.22 \$4,645.56

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5199	MAINE LENGTH OF SERVICE AWARD PROGRAM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-E Summary of the activities related to accomplishing the mission of the board in 2018: MAINE LENGTH OF SERVICE AWARD PROGRAM BOARD OF TRUSTEES has been established to develop and oversee a retirement program for volunteer firefighter in the state of Maine.	80	12	4.58	2.33			
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2018: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	4	11.25	1.63	Member Expenses	G	\$739.20
097	MAINE LOBSTER MARKETING COLLABORATIVE Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2018: The Lobster Marketing Collaborative, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "collaborative," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	4	8.25	3.25	Member Expenses Member Other Expenses Board Refreshment Costs	O O O	\$409.02 \$55.00 \$1,076.57
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2275	15	4.13	1	Member Per Diem Member Expenses Board Facility Rental Costs Board Public Hearing Costs	O O O O	\$2,860.00 \$2,539.76 \$305.00 \$13,153.37

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2018: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	8	4.5	1.81	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$1,480.61 \$1,210.00 \$3,928.54 \$344.96
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2018: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	975	2	6	3.5	Member Per Diem Member Expenses	O O	\$330.00 \$320.32
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Pilotage Commission held four regularly scheduled meetings in 2018. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. Three 5-year licenses were renewed during calendar year 2018.	36	4	4.75	1.88	Member Expenses	O	\$1,053.24
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2018: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	60	5	6	2.5	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$2,000.00 \$757.41 \$69.70
560	MAINE PUBLIC DRINKING WATER COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-C Summary of the activities related to accomplishing the mission of the board in 2018: Review of AFM billing, Legislative/bond issues, discuss Water Operator issues/licensing, compliance of water Systems and collecting of fines imposed on public water systems. Discuss Projects and numbers related to the DWSRF.	25	4	6.5	2			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	1	4	1	Member Other Expenses Other Board Costs	P P	\$110.00 \$42.20
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2018: The meeting content of the MQF Advisory Council in CY 2013 included: Healthcare Acquired Infections; Patient Centered Medial Home Pilot; Patient Experience of Care Survey initiative; Patient Safety and the Patient Safety Culture Survey; Chapter 270 review which included a set of proposed changes to Chapter 270 for the Board of the Maine Health Data Organization to consider.	1	0	0	0			
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-F, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Rural Development was established by the Maine Legislature in 2002 to assist Maine communities in realizing their economic development goals. MRDA provides financial assistance to communities and their development partners to help develop speculative commercial and industrial buildings and to help develop/redevelop underutilized commercial industrial properties.	100	10	5.5	1.9	Member Expenses Board Refreshment Costs Board Public Hearing Costs	P P P	\$1,066.25 \$829.80 \$1,104.72
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS Title 5, Chapter 379 Reference: Section 12004-C, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2018: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	4	10.75	3.5	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G	\$3,429.66 \$114.58 \$1,039.25 \$149.50 \$2,531.56

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§21-A Summary of the activities related to accomplishing the mission of the board in 2018: The Board has reviewed and monitored the funding by the association of workers' compensation claims of three insolvent self-insurers, New Page Corp., JJ Nissen and Prime Tanning. The Board has also reviewed the financial status of guaranty fund and the fund's investments. The board has also monitored the financial status of the guaranty fund and its return on investments. The board has also monitored the financial status of the guaranty fund, and its return on investments, and has reviewed the fund's investment policy.	700	3	7.33	1.33			
536	MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§31-B Summary of the activities related to accomplishing the mission of the board in 2018: ¹ Reviewed and approved contract with administrative unit to provide direct business counseling, technical assistance, training, and other services to small businesses. ¹ Reviewed, evaluated, and made recommendations to coordinate small business assistance and entrepreneurial programs statewide ¹ Advised the commissioner of DECD and representatives from the joint legislative committee on business, research, and economic development with respect to its evaluation of small business and entrepreneurial programs and its oversight and enforcement of the contract with the administrative unit	20	1	5	1			
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5	1	3	1	Member Per Diem Member Expenses	O O	\$105.00 \$128.44
546	MAINE STATE CULTURAL AFFAIRS COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-A Summary of the activities related to accomplishing the mission of the board in 2018: State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	5	4	11.75	2			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
505	MAINE STATE FILM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§88 Summary of the activities related to accomplishing the mission of the board in 2018: The Maine State Film Commission advises the Maine Film Office and works to enhance the state's economy by facilitating and promoting film, television, photographic and new media production in Maine.	58	3	4.67	2			
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2018: Summary of the activities of the board or commission related to accomplishing its mission in 2018: The Board of Commissioners participated in activities which are in keeping with MaineHousing's mission including but not limited to: Public hearing and adoption of the 2018 Department of Energy State Plan; Rule overhaul + repealed Chapter 02, Cooperation with Local Governments; Chapter 13, Allocation of State Ceiling for Housing-Related Bonds; Chapter 17, Natural Disaster Home Assistance Program; Chapter 21, Land Acquisition/Improvement and Housing Opportunity Zones Program; Public hearing and adoption of the repeal and replacement of the Home Mortgage Program Rule; Approval of the purchase, financing and renovation of a new office building; Review of 2017 year-end financial results and audit report; Public hearing and adoption of the 2019 Qualified Allocation Plan; Public hearing and adoption of the AccessAble Home Tax Credit Rule; Public hearing and adoption of the Home Energy Assistance Program; Public hearing and adoption of the Housing Choice Voucher annual plan and administrative plan; Public hearing and adoption of the Weatherization Assistance Program Rule; Public hearing of the Preservation and Relocation Rule; Public hearing of the Multi-family Mortgage Loans Rule; Approval of Mortgage Purchase Program Bond Series Resolution; and Adoption of 2019 operating budget.	60	19	6.05	2.18	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$5,170.00 \$2,174.34 \$612.64 \$2,369.03 \$71.87
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2018: The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	120	9	9.11	2	Member Expenses Board Refreshment Costs	G G	\$825.44 \$428.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2018: The Maine Technology Institute (MTI) offers grants, loans, equity investments, and services to businesses, organizations, and individuals to support Maine's innovation economy. Over the past year, MTI has been privileged to review some ambitious and impressive proposals aimed at helping us achieve our mission. In a typical year, MTI will deploy anywhere from \$6-10 million across the State of Maine. In fiscal year 2018, ending on June 30, MTI put a historic level of funding $\uparrow\uparrow$ over \$57 million $\uparrow\uparrow$ to work in the state of Maine, due in large part to a \$45 million bond issue that we were entrusted to administer. This bond funding, designed to catalyze private sector innovation, helped generate \$240 million in private sector matching funds and, according to an independent analysis, will generate 5,350 jobs and \$1.4 billion in economic impact over the next 3 years.	180	11	11.09	2.5	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$2,616.25 \$1,112.82 \$2,934.97 \$386.48
5205	MAINE TELEHEALTH AND TELEMONTORING ADVISORY GROUP Title 5, Chapter 379 Reference: Section 12004-I, sub-§38-A Summary of the activities related to accomplishing the mission of the board in 2018: The group discussed and tackled a wide variety of topics and tasks including new telemonitoring technology, drafting a MaineCare billing guide, rural broadband issues across the state, challenges and barriers facing providers of telehealth and telemonitoring, and what other states are doing to further their states' telehealth services. The group focused efforts on comparing MaineCare's Telehealth Services policy to private pay insurances throughout the state. The group also worked on a series of recommendations to present to the Joint Standing Committee on Health and Human Services in the future.	5	3	7	1.83			
601	MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-C Summary of the activities related to accomplishing the mission of the board in 2018: The Council met 4 times in 2018. The bylaws were changed in 2015 to allow quarterly meetings. The Council chair continues to update its membership list to fill vacancies in compliance with Title 22 §3789-D. The chair will take steps to fill vacancies in early 2019. Regular guest speakers provide important information related to policies and programs that affect the TANF population. Two presentations in 2018 were provided by the OFI Senior Program Manager regarding child care updates and changes to TANF/Maine DHHS. FDA Coalition members shared information about the Family Development Account matched savings program. Fedcap BTC updates were provided by the Fedcap Regional Manager. Issues affecting immigrants and refugees were discussed with Capital Area New Mainers Project volunteers and participants. Legislative updates were provided by MEJP. Keeping up with TANF policies, challenges, and successes is important to matters of advocacy and providing suggestions to DHHS. These types of presentations will continue next year.	16	4	4.25	1.13			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
420	MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2018: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	16	5.69	1.97	Member Per Diem Member Expenses	P P	\$4,400.00 \$1,357.98
5180	MAINE VACCINE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-B Summary of the activities related to accomplishing the mission of the board in 2018: The board met five times in calendar year 2018. It vigorously pursued all responsible payers and resolved all known assessment arrearages. Additionally, it reviewed the vaccine list and overall effectiveness of the program, making appropriate adjustments to support Maine's Universal Childhood Vaccine program and to assure adequate funds for its operation. The board reviewed the assessment setting mechanism and set the assessment rate for the next year to support the program.	500	5	5	1.5			
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2018: To regulate and license well drillers and pump installers for public safety to protect our resources.	960	11	5.64	1.45	Member Expenses	O	\$3,810.88
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-K, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2018: Oversee business of the Sarah Long Bridge.	1	0	0	0			
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2018: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	31	4	7	6.63	Member Per Diem Member Expenses	O O	\$840.00 \$1,143.72
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2018: This Council provides advice and approval on a wide variety of agency regulations throughout the year. It also provides consent on new special license applications submitted to the Department. In addition, it provides input on issues facing the commercial and recreational saltwater fisheries of the State.	60	3	9.67	2	Member Expenses	G	\$2,295.48

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 Reference: Section 12004-I, sub-§84 Additional Info: Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. Summary of the activities related to accomplishing the mission of the board in 2018: Upon request, members of the board provided consultation and offered advice regarding specific drivers when there were questions about their physical, emotional, or mental competence to drive. Meetings included review of a limited sample of complicated medical cases and board members provided feedback to BMV. Members reviewed qualifications for other health care providers not specified in the Functional Ability Profile rules; including mid-level practitioners treating narcolepsy and dentists treating sleep apnea. The board recommended review and update of Functional Ability Profile (FAP) rules and selected members to lead subcommittees tasked with revising and updating FAP topics. A new page about the Medical Advisory Board was added to the BMV website. The ophthalmologist serving on the board for the past 36 years retired and his seat has been filled with a new member.	206	2	9	2.5	Member Expenses Board Refreshment Costs	H H	\$399.08 \$65.00
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2018: In calendar year 2018, the Board, in accordance with rules developed and adopted previously, conducted 5 preliminary motor carrier reviews, 1 follow up review, and 12 motor carrier hearings. As a result of those reviews and hearings the Board issued 0 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and on 2 occasions recommended to the Secretary of State to suspend a carrier's privilege to operate commercially in Maine. In accordance with rules developed and adopted during calendar year 2018, 3 warning letters and 2 suspension notices were issued to carriers with histories of significant and repeated motor carrier violations in Maine. As a result of the suspension notices, 2 hearings were held which resulted in the Board recommending to the Secretary of State to uphold 1 carrier's suspension of their privilege to operate commercially in Maine and to rescind 1 carrier's suspension.	300	3	6.33	3.17	Board Refreshment Costs	H	\$64.56
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-B Summary of the activities related to accomplishing the mission of the board in 2018: The Law Court's Decision in Ford Motor Company v. Darling's et al., 2016 ME 171, November 29, 2016., on the matter which had started as MMVFB 06-01. Darling's filed a petition in MMVFB Docket No. 17-01 on March 13, 2017. That Complaint raised the gravamen of the Complaint which Darling's had filed in MMVFB No. 06-01com, and the Business Court stayed the trial on Remand pending the decision of the Board. The Chairman conferenced the matter, ruled on motions, and issued several scheduling Orders, held multiple Conferences of Counsel, and heard the case on December 3, 4, 5, 2018. The Board decided the matter after the third day of hearings.	2080	3	5.33	8	Member Per Diem Member Expenses Member Other Expenses	O O O	\$1,500.00 \$653.98 \$500.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
428	NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2018: Ongoing coordination of environmental issues as they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	4	2	9.13			
390	NEW VENTURES MAINE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2018: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for New Ventures Maine (formerly Maine Displaced Homemakers Program and Maine Centers for Women, Work, and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	40	4	9.25	2	Board Refreshment Costs Other Board Costs	P P	\$70.00 \$450.00
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2018: The Board met and conducted business that included discussion on: issues connected with Board vacancies, the submission of the USCDC 2016 EHDI data for Maine, committee updates and assignments, provider training on EHDI goals and updating the Program's website	130	3	10.33	2.33	Member Expenses Other Board Costs	F F	\$723.02 \$2,397.90
327	NORTHEASTERN FOREST FIRE PROTECTION COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2018: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	8	1	1	8			
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2018: Guide NNEPRA regarding decisions on Funding, expansion, Brunswick Layover facility, Portland Wye, MBTA project and policies	75	16	3.75	2.03	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$2,475.00 \$1,898.74 \$465.00 \$1,937.35 \$3,532.86
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	20	3	3.67	3.17	Member Per Diem Member Expenses	O O	\$385.00 \$549.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held two meetings in 2018. The Board provided input on proposed revisions to the Department's Chapter 565 Nutrient Management Rule and approved the final draft. The Board also provided input to the Maine 5-Year Nonpoint Source Management Strategy, the Nutrient Management Program database update, composting issues, and planner certification issues.	80	2	4.5	2.5	Member Expenses	G	\$137.64
5181	ORGAN DONATION ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-E Summary of the activities related to accomplishing the mission of the board in 2018: The board discussed ways in which they could assist the Secretary of State in coordinating organ donation efforts, as required by statute.	8	1	6	1			
5196	PALLIATIVE CARE AND QUALITY OF LIFE INTERDISCIPLINARY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-I Summary of the activities related to accomplishing the mission of the board in 2018: During the January meeting, an extensive discussion was held regarding the Council's definition of Palliative Care as well as implications for the new Opioid rule. Questions arose whether the Council should endorse certain standards for Palliative Care and whether more data is needed. Committee membership was appointed along with goals and strategies. In April, membership vacancies and the challenges of obtaining approval for new members was a topic of conversation. Project ECHO emerged as a potential education consideration. July's meeting heard more on Project ECHO, input from AARP, and MHC's annual pain conference. November heard consumer issues; Project ECHO strategies; a social media proposal, advocacy and payer considerations.	89	4	9.25	8			
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2018: Continued to be the cornerstone of the dispute resolution process, providing services in 88 cases, and achieving a 66% settlement rate in cases closed in FY 18.	6	1	1	0	Member Per Diem Member Expenses	O O	\$61,200.00 \$9,262.32

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5051	PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§78-A Summary of the activities related to accomplishing the mission of the board in 2018: The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	40	10	7.7	2	Member Per Diem Member Expenses Other Board Costs	P P P	\$275.00 \$171.50 \$186.97
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY- INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2018: monitor policies, assign vacant homes/apartments	24.5	11	4.45	2.23	Member Other Expenses	G	\$2,450.00
437	PASSAMAQUODDY INDIAN HOUSING AUTHORITY- PLEASANT POINT Title 5, Chapter 379 Reference: Section 12004-I, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2018: Board meets regularly to approve tenants, update rules and regulations,	12	17	4	1.68	Member Per Diem	F	\$6,800.00
436	PENOBSCOT TRIBAL RESERVATION HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-I, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission performs the following functions: reviews and approves annual work plan and annual report that summarizes accomplishments relative to the work plan; reviews and adopts policy changes; determines allocation of housing units; advises and determines use of funding; and mediates grievances.	110	8	4	2.06	Board Refreshment Costs	P	\$298.00
5174	PERMANENT COMMISSION ON THE STATUS OF WOMEN Title 5, Chapter 379 Reference: Section 12004-I, sub-§88-A Summary of the activities related to accomplishing the mission of the board in 2018: The commission met 4 times in 2018. Meetings focused on the creation and implementation of a study for the New England Women's Policy Institute (NEWPI), conducting a webinar for NEWPI and preparations for the NEWPI conference. Representatives from similar organizations were invited to a meeting to discuss missions and areas of mutual concern. The commission also discussed preparations for the next release of a report to be used as a means of advising and consulting the Governor and the Legislature about improving opportunities for women in the State as charged by 5 MRSA c.371-A '7030-D.	50	4	8.75	2			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	5	3.6	3.3	Member Per Diem Member Expenses	O O	\$525.00 \$729.29
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 Reference: Section 12004-I, sub-§22-B Summary of the activities related to accomplishing the mission of the board in 2018: To advise DEP Small Business Assistance efforts on draft rules and policies, program planning and program management.	0	0	0	0			
5191	POLYGRAPH EXAMINERS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004, sub-§I Summary of the activities related to accomplishing the mission of the board in 2018: Handled Statutorily designated responsibilities	0	0	0	0			
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2018: PMIF provides direct, fixed-rate loans to growers and packers for the construction and retrofitting of modern potato storages, packing facilities, and the acquisition and installation of packing equipment. Modern ventilated and humidified storage facilities maintain potato quality after harvest. By providing a controlled warehouse environment, growers are able to deliver field-fresh product throughout the year. This is extremely important to both processors and consumers. Modern packing sheds and state-of-the-art equipment are also used to pack potatoes according to specific customer needs and preferences. Program staff are available for site visits, assistance with project planning, design, and the PMIF loan application process.	500	0	0	0			
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2018: The council held one meeting during the past twelve months.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5172	PROBATE AND TRUST LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§73-B Summary of the activities related to accomplishing the mission of the board in 2018: The Probate and Trust Law Advisory Commission met via email to discuss LD 123, the Act which resulted from PATLAC's state-wide effort to update the Maine Probate Code. PATLAC also reviewed, at the suggestion of the Judiciary Committee, the Uniform Access to Digital Information Act, Nonprobate transfers, and worked on Maine Comments to LD 123 (Title 18-C).	50	1	8	1.5			
5198	PUBLIC TRANSIT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§82-A Summary of the activities related to accomplishing the mission of the board in 2018: The council advised on the following activities: Ongoing veteran's study, improvements to the transit webpage, performance measures, volunteer transportation network support, locally coordinated planning efforts, dispersal of VW settlement funds, bus driver recruitment and retention efforts including CDL drivers, PTAC membership recruitment efforts, MaineDOT's long range transportation plan, DHHS transportation programs, mobility management efforts, support for discretionary bus grants, including electric, enhancing the GoMaine rideshare program to include trip planning, and suggested edits to the PTAC statute, 23'4209-A.	132	3	17.67	3.17	Board Refreshment Costs	F	\$17.00
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2018: During calendar year 2018, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	250	5	6.4	3	Member Expenses	O	\$1,533.82
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12	1	4	1	Member Per Diem Member Expenses	O O	\$140.00 \$178.00
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	44	7	3.71	2.29	Member Per Diem Member Expenses	O O	\$910.00 \$994.40

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-G Summary of the activities related to accomplishing the mission of the board in 2018: The Board convened two meetings October 12 with the Kennebec Chamber of Commerce's Business Expo Day and November 2 at Thomas College. The Board announced and promoted each public hearing and meeting through news releases, calendar listings, email alerts, and personal presentations by its staff. The Board received testimony regarding regulatory compliance challenges, and suggestions for amending regulations to improve the state's business climate. The Board will submit its report to Governor LePage and the 127th Legislature by February 1, 2016.	24	0	0	0			
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2018: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	78	7	7.57	2.64	Member Per Diem Member Expenses Other Board Costs	G G G	\$440.00 \$520.77 \$14.27
593	RIVER FLOW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-E Summary of the activities related to accomplishing the mission of the board in 2018: The Board meets annually to discuss potential flooding and stream gauging requirements to keep informed of river height throughout the year, but especially during flood season.	1	2	13.5	1			
412	SACO RIVER CORRIDOR COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission meets twice monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they border.	66	24	8.92	2.23	Board Refreshment Costs Board Public Hearing Costs	G G	\$130.49 \$432.55
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2018: The SAC met once in 2018 to review the 2017/18 scallop season and to make recommendations for the 2018/2019 season.	20	1	8	4	Member Expenses Board Facility Rental Costs	O O	\$536.00 \$250.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5017	SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF Title 5, Chapter 379 Reference: Section 12004-C, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2018: The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.	96	13	6.62	1.85	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G G	\$2,417.80 \$3,080.00 \$2,231.25 \$3,003.70 \$4,322.00
5182	SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COUNCIL Title 5, Chapter 379 Reference: Section 5, sub-§12004-C Summary of the activities related to accomplishing the mission of the board in 2018: The Maine STEM Council works to create strategies for enhancing science, technology, engineering, and mathematics education from prekindergarten through postsecondary education. The primary area of focus in 2017 has been to identify Goals and Milestones within the Maine STEM Council's Education and Workforce 2.0 Plan that can be implemented through strong partnerships and collaborations.	10	5	7.2	1.9			
5069	SEA URCHIN ZONE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B Summary of the activities related to accomplishing the mission of the board in 2018: The Sea Urchin Zone Council met twice in 2018. They voted to recommend a calendar for the 2018/19 fishing season. The council continued discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery.	40	2	11.5	3	Member Expenses Board Facility Rental Costs	O O	\$2,079.52 \$250.00
5201	SEAWEED FISHERIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-H	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5176	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1), field year two (N2), and field year three (N3). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.	1000	3	5.67	1.33	Member Expenses	P	\$930.09
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2018: The Commission is charged with studying and making policy recommendations regarding sex offender risk assessment and management to agencies of the executive branch, the judicial branch and the Legislature or to any other entity the commission determines appropriate. The Commission met during the summer of 2018 to discuss plans for the next calendar year, including reviewing legislation and providing general policy expertise.	0	1	7	2			
5161	SHELLFISH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-G Summary of the activities related to accomplishing the mission of the board in 2018: The Board worked regularly with Dept. staff to resolve issues facing the shellfish industry, including but not limited to: Maine's Quality Trademark for Shellfish, Lab testing issues for shellfish dealers, Minimum size tolerances for Oysters, Water quality and biotoxin issues, Harvester issues in Acadia, Vibrio control regulation changes.	60	3	9.67	3	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$145.00 \$1,886.90 \$20.00
592	SMALL ENTERPRISE GROWTH BOARD Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2018: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	14	8.64	2.86			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2018: 1 meeting was held in 2018. 9 members present. Primary agenda items was- scoring of the Capital Equipment grant in aid applications and adjustments. And other financial information related to the Snowmobile Program	8	1	9	3	Member Expenses	O	\$541.20
497	ST. CROIX INTERNATIONAL WATERWAY COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: Made decisions and delivered programs to further the implementation of the Maine/New Brunswick St. Croix International Waterway Management Plan. Including: seeking assistance from Intergovernmental Affairs to ensure that US Representatives were appointed, A Tri-National Celebration of the St. Croix (Skutik) River with U.S., Canadian, and Indigenous Speakers present, a Water Quality Monitoring Program which analyzed surface Water Quality throughout the entire Watershed for the first time since 1999, continuous monitoring of the anadromous fish count at NB Power's Milltown Dam which began in 1981, and a Recreation Management Program maintaining parks and campsites.	200	6	6.5	2.67	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G G	\$2,217.60 \$1,904.61 \$100.00 \$68.50 \$92.00
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	24	4	4.25	3	Member Per Diem Member Expenses	O O	\$595.00 \$812.00
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2018: Successfully resolved all disputes presented in calendar year 2018.	100	6	3	5	Member Per Diem Member Expenses	O O	\$4,500.00 \$1,694.42
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25	2	6.5	3.25	Member Per Diem Member Expenses	O O	\$385.00 \$457.84

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2018: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	11	9.09	5.95	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$5,995.00 \$8,200.04 \$450.00 \$3,064.68
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	17	3	4	1.67	Member Per Diem Member Expenses	O O	\$420.00 \$505.00
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	32	6	6	5.33	Member Per Diem Member Expenses	O O	\$1,260.00 \$2,649.52
322	STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2018: The State Board of Licensure for Professional Engineers was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Since 2005, mandatory professional development has been required. The Board performs random audits of Professional Development Hours during each renewal period. The Board uses the National Council of Examiners for Engineers and Surveyors to administer professional examinations. A passing score on the NCEES exams is required to certify as an Engineer-Intern and to license as a Professional Engineer. The Board also licenses approximately 300 new licensees per year by comity (reciprocity) with other States and foreign countries. The Board receives complaints, investigates, and holds hearings as necessary.	2080	5	5.4	1.9	Member Per Diem Member Expenses Board Facility Rental Costs	O O O	\$875.00 \$1,266.00 \$48.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
380	STATE BOARD OF NURSING Title 5, Chapter 379 Reference: Section 12004-A, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met in 4 regular sessions (8 days) and 6 special session (6 days) for the purpose of rule making, complaint review, informal conferences, informal meetings, and adjudicatory hearings, during which decisions were made regarding safe and professional practice of its licensed nurses, i.e., approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of 7 people) renewed 13,318 licenses, reinstated 682 licenses, endorsed 1,622 and licensed by examination, 782. The Board itself reviewed approximately 624 complaints. The Board also reviewed requests for nursing programs in the State.	2000	10	5.9	20	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$4,400.00 \$3,720.92 \$2,968.00
382	STATE BOARD OF OPTOMETRY Title 5, Chapter 379 Reference: Section 12004-A, sub-§28 Summary of the activities related to accomplishing the mission of the board in 2018: The Board held four meetings in 2018. Between February and November, the Board administered the written exam. All applicants passed the written exam and were issued a Maine Optometry License. Between January and April 1st, licensees submit certification of 25 hours of continuing education along with the renewal application. The Board received five complaints in '18.	70	4	5	1.75	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$695.00 \$700.83 \$55.63
391	STATE BOARD OF PROPERTY TAX REVIEW Title 5, Chapter 379 Reference: Section 12004-B, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2018: The Board of Property Tax Review hears appeals from denials of tax abatements by assessors or local boards of assessment review regarding non-residential property with an municipal assessed valuation of \$1,000,000.00 or greater, as well as assessment appeals involving tree growth, farmland, open space and working waterfront classified property. The Board also hears appeals of municipalities disputing their annual equalized state valuations. The Board serves the public interest and achieves the goal set forth in Title 36 MRSA, Section 271 et seq.	1330	7	3.43	12	Member Per Diem Member Expenses	G G	\$1,200.00 \$1,322.54
416	STATE BOARD OF SOCIAL WORKER LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§38 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	57	7	4.14	4	Member Per Diem Member Expenses	O O	\$1,015.00 \$1,627.00
285	STATE BOARD OF VETERINARY MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2018: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	20.5	2	5	6.25	Member Per Diem Member Expenses	O O	\$350.00 \$989.51

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2018: There was one appeal to the Board in 2018. One appeal was decided at a hearing.	40	1	4	5	Member Per Diem Member Expenses	G G	\$200.00 \$171.56
185	STATE CLAIMS COMMISSION Title 5, Chapter 379 Reference: Section 12004-B, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2018: The State Claims Commission (SCC) serves the citizens of Maine by providing a fair, impartial, and informed adjudication of claims against the state. The primary, and almost exclusive, claim that comes before the SCC is one for "fair compensation" after the state has exercised its power of eminent domain. Under both the state and federal constitutions a property owner whose property interest is taken for public purposes is entitled to just compensation. Almost all of the cases that come before the SCC involve a determination of just compensation for the property owner after the Maine Department of Transportation (MDOT) has exercised its powers of eminent domain to take a property interest for a public improvement, such as the widening or improvement of a highway or the construction of a bridge. The SCC provides a forum in which a citizen whose property has been taken by eminent domain may appear and present his or her case, with or without the aid of an attorney. The SCC awards monetary damages to property owners who make the case that the amount of compensation offered by the MDOT was not just. The SCC has achieved its purpose, as established in Title 23 M.R.S. Section 151 et seq. It will continue to provide this vital service in 2019. The State Claims Commission may also hear personal property claims for less than \$2,000 pursuant to 5 M.R.S. Section 1510-A.	1040	13	2.54	3.38	Member Per Diem Member Expenses	H H	\$4,647.56 \$1,753.19
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-A Summary of the activities related to accomplishing the mission of the board in 2018: The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture, Conservation & Forestry on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.	40	1	17	1.5	Board Facility Rental Costs Board Refreshment Costs	P P	\$250.00 \$100.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE	12	0	0	0			
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-E</p> <p>Summary of the activities related to accomplishing the mission of the board in 2018: The State Education and Employment Outcomes (SEEO) Task Force met three times in 2014, fulfilling all its statutory duties and issuing a report with recommendations for the Department of Labor and Department of Education, which included draft legislation suggested for implementing those recommendations. During its meetings, the group reviewed the Department of Labor's education and employment outcomes website, which links Maine public post-secondary education programs with graduates' resulting first-year wages. This website draws on a database maintained jointly by the Department of Education and the Department of Labor. The group primarily focused on ways to expand this database and the publicly accessible website, as well as identifying potential funding sources to support the maintenance and expansion of the project. The group also explored options relating to improving outreach, educating the public about the website, including options for improved outreach by the Department of Education. The group voted by consensus and made a number of recommendations related to the group's duties and reporting requirements in statute. For more information, please see the State Education and Employment Outcomes Task Force 2014 annual report, filed with the Legislature in December 2014.</p>							
410	STATE EMERGENCY RESPONSE COMMISSION	1664	4	9.25	2.25	Member Expenses	O	\$95.04
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A</p> <p>Summary of the activities related to accomplishing the mission of the board in 2018: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities.</p> <p>The SERC through MEMA staff monitors over 2,500 chemical facilities that may pose a threat to public safety. Of this number about 531 facilities are required to develop plans that are reviewed on an annual basis.</p> <p>Through fees collected SERC has provided hazmat training to over 1,500 first responders. This includes the normal hazardous materials training such as awareness, operations and technician and this year concentrating on providing Drug IQ training and shipboard firefighting response training to first responders.</p> <p>Highlights of the past year include continued implementation of a voluntary review program for Ammonia facilities, and review /inspect the 15 funded hazardous materials response teams to ensure they are fully capable of responding safely.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
350	STATE EMPLOYEE HEALTH COMMISSION Title 5, Chapter 379 Reference: Section 12004-F, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2018: The mission of the State Employee Health Commission is to design and administer cost effective, value-based strategic initiatives for the State of Maine employee and retiree health insurance, employee dental and employee assistance programs. This includes but is not limited to plan funding, plan design, member communication, wellness programming, state and federal compliance. Members participate in various committees, such as Appeals, Plan Design, and Wellness, in the course of meeting the demands of their Commission roles.	100	10	16.6	2.3	Member Per Diem Member Expenses Member Expenses	O G O	\$56.44 \$773.80 \$1,000.96
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2018: During calendar year 2018, the Maine State Harness Racing Commission held twelve meetings, conducted one rulemaking hearings, amended four rule chapters, adjudicated 4 prohibited substance complaints, heard 2 judges appeals , negotiated 2 administrative consent agreements , adjudicated 2 preliminary license denial, issued 1 written warnings and continued expanding the marketing campaign.	2080	12	4	4.63	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	O O O O	\$2,640.00 \$2,374.32 \$2,461.45 \$14,513.79
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2018: The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	12	4.58	2	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G G	\$1,224.08 \$5,676.13 \$36.75 \$57.23 \$78.44 \$19.11
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2018: Meet with inmates who are eligible for parole or have violated their parole	20	2	4	2.75	Member Per Diem Member Expenses Member Other Expenses	G G G	\$333.48 \$362.56 \$100.00
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3) Summary of the activities related to accomplishing the mission of the board in 2018: The directors of the Maine Arts Commission and Maine State Library assembled a committee consisting of experts in the filed to reveiw nominations. The panel's recommendations were delivered to the Governor of Maine for final approval.	5	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-I Summary of the activities related to accomplishing the mission of the board in 2018: Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	14.5	1.63	Member Expenses	G	\$405.48
5169	STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-G Summary of the activities related to accomplishing the mission of the board in 2018: ¹ Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation; ¹ Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103; ¹ Provide a mechanism for disseminating and implementing the state health plan; and ¹ Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	160	4	18	3	Board Facility Rental Costs	O	\$125.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
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5131 **STATEWIDE HOMELESS COUNCIL**

174 11 7 5

Title 5, Chapter 379 Reference: Section 12004-L, sub-§13

Summary of the activities related to accomplishing the mission of the board in 2018: The Statewide Homeless Council (SHC) continued to lead the implementation of Maine's Plan to End & Prevent Homelessness. This has included coordinating efforts to end chronic homelessness in Maine through its Long Term Stayer initiative which has resulted in a 76% decrease in the single adult Long Term Stayer population since 2013. This has also included working closely with the Maine Homeless Veterans' Action Committee in its work to end Veteran homelessness in Maine, and its working with a by-name list to accomplish this task per the United States Interagency Council on Homelessness (USICH). The SHC completed draft policy proposals for the creation of a flexible, permanent rental subsidy for LTS, which will be submitted for the next Legislature to review, as well as the ideal housing subsidy design for people using opioids, which was incorporated into legislation in the previous Legislature and will be resubmitted in the next. The SHC advised MaineHousing relative to the National Housing Trust Fund, STEP program, ESHAP program, Supportive Housing program, and the development of policies, procedures, programs, and housing development for people who are homeless. The SHC fulfilled some of its advisory duties by offering specific budget and public policy recommendations related to homelessness to the Governor, the Legislature, MaineHousing, and DHHS. The SHC continues to work closely with the Maine Continuum of Care, and continues to develop ways in which the SHC can better interface with other interested parties throughout Maine (Regional Homeless Councils, community groups, State agencies, etc.). This SHC also hosted Robert Pulster, USICH Regional Coordinator, New England, on 11/13/18 to update him on initiatives in Maine aimed at ending homelessness and on the SHC's work, and hear how its feedback, provided last December, was incorporated into the new Federal Plan to End and Prevent Homelessness.

577 **SUBSTANCE ABUSE SERVICES COMMISSION**

36 11 7.82 3

Member Expenses G \$3,080.00

Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-C

Summary of the activities related to accomplishing the mission of the board in 2018: During the past year, the SASC focused on the updating of the report card to measure Maine's progress in the prevention of substance abuse.

Time was spent on updating the current membership to a more active status.

The Commission also drew up a list of priorities that should be worked on through the year.

Presentations from the various programs at the Office of Substance Abuse were presented each month by the manager of these programs.

The Role of the Commission was also discussed with new appointed members.

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5157	TECHNICAL BUILDING CODES AND STANDARDS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2018: The Board is responsible for drafting rules and implementation of a unified state building code. It is also responsible for determining a method by which to resolve conflicts between the already implemented and existing Life Safety Code and other building and energy codes. It is also charged with creating training and certification for Code Enforcement Officers and 3rd Party Inspectors.	40	2	7	3	Member Expenses Board Refreshment Costs	O O	\$323.84 \$66.00
538	TELECOMMUNICATIONS RELAY SERVICES COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-C Summary of the activities related to accomplishing the mission of the board in 2018: The overall mission of the Advisory Council is to ensure that Maine's deaf, hearing-impaired, or speech impaired telephone customers are able to have the most reliable, up-to-date, and affordable telecommunications relay services. Each year the Advisory Council prioritizes its mission by (1) reviewing quality of service; (2) selection of relay provider; (3) quarterly meetings; and (4) evaluating expenses of the relay provider.	60	4	9.75	3.5	Board Facility Rental Costs Other Board Costs	O O	\$744.00 \$1,955.00
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-D Summary of the activities related to accomplishing the mission of the board in 2018: Meeting 1 (April 19, 2012) activities included updates of national tobacco control initiatives, including release of a new Surgeon General's report on Youth Prevention, national tobacco Media Campaigns, and FDA funding opportunities. New Maine youth data was also discussed. Meeting 2 (July 19, 2012) activities included updates on the various PTM initiatives by PTM staff. There was discussion about upcoming media campaigns, changes within PTM, and changes within the Healthy Maine Partnerships that affect PTM. It was also requested of the members to submit names to fill the vacant spots on the advisory board.	1	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
426	UNIVERSITY OF MAINE SYSTEM WILD BLUEBERRY ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2018: The WBAC reviews ongoing wild blueberry research and recommends future research and education programs to the researchers and Cooperative Extension specialists at the University of Maine. Assistance is provided to these researchers and specialists in applying for and managing Specialty Crop Block Grants, as well as financial support for technical assistance when requested. 2018 research areas included Integrated Pest Management for weeds and plant disease, and the effects of fertilizer applications on wild blueberry production and pests. Additional areas of research include food safety in post-harvest processing as well as supporting a grant effort to study fresh berry harvest quality for diversification purposes. The WBAC in 2018 worked with Cooperative Extension to ensure that best practices and compliance with the Food Safety Modernization Act is communicated to the entire wild blueberry community. This effort will continue into 2019.	22	3	5.67	5.83	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$77.00 \$830.75 \$136.17
550	VICTIMS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2018: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	17.5	12	2.92	1.5	Member Per Diem Member Expenses	O O	\$1,925.00 \$883.52
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2018: The WBC supported 8 University of Maine research projects and 7 grower education sessions in 2018. Promotion efforts continue to focus on two tracks: (1) consumer education regarding the advantages of Wild Blueberries over highbush blueberries; and (2) trade outreach, specifically to foodservice and food manufacturers. In 2018, digital advertising aimed at converting retail frozen highbush buyers into wild blueberry buyers was undertaken with positive results. For trade, Wild Blueberries were promoted in key foodservice, baking, and food processing magazines through native advertising placements and at several national conferences. The WBC also helped support the 2nd annual Chef Summit educating national foodservice chefs regarding recipe creation with Wild Blueberries. The WBC continued its successful national School Foodservice program aimed at boosting Wild Blueberry consumption at public schools that increased sales of frozen Maine Wild Blueberries 61% over 2016. Orders crossed the 3 million lb. mark for the first time ever and frozen wild blueberries are now served in schools in 28 states (as opposed to only 13 in 2016). The WBC also interfaced with state and Federal agencies regarding research and development support, food safety, property taxes, and other policy issues.	48	2	7.5	4.25	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O	\$240.00 \$423.73 \$178.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
351	WORKERS' COMPENSATION BOARD	10	14	5.21	2.25	Member Per Diem	O	\$6,000.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§35					Member Expenses	O	\$2,529.88
	<p>Summary of the activities related to accomplishing the mission of the board in 2018: The Workers' Compensation Board membership remained stable this past year. Dispute resolution continues to perform well and compliance with the Workers' Compensation Act, measured by quarterly and annual compliance reports, is generally high. Claim frequency is stable and compensation rates have continued to decline, having been reduced more than 26 percent since 2011. The Board continues to keep the employers' assessment under control. With our limited resources, we continue to vigorously address the problem of employee misclassification, and we are monitoring the national and state opioid crisis as it impacts workers' compensation. As part of its responsibility for overseeing and implementing the Workers' Compensation Act, the Board can propose rules when it deems change is needed. In 2016, the Board established a taskforce of employers, employees, insurers, self-insurers and other interested parties to undertake a comprehensive review of its rules. A major focus was a comprehensive review and update of the medical fee schedule to improve procedures and control medical costs. The taskforce recommended updated rules incorporating the most recent CPT codes, MS-DRGs and relative values used by Medicare to set prices for health care services provided as part of workers' compensation claims. These and other recommended rule changes were adopted by the Board in the fall of 2018. The Board is also in the process of completing a review of whether the conversion factors and base rates in the Board's rules need to be changed. Reports comparing Maine workers' compensation costs to other states demonstrate Maine has improved significantly in lowering and controlling costs, currently approaching the national average for indemnity and medical benefits. The Board has moved from one of the most expensive states to one that is in the average range for both premiums and benefits and the Board is positioned to continue this trend.</p>							

Total Boards or Commissions Reporting as Active in 2018: 234

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5056	ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 17	Y	Y	The board was inactive for at least one year prior to me assuming my current position, and activities of this office have, of necessity, focused on improving the reporting of and response to truancy and linking the departments truancy response to ne	N	6/23/2016	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	Y	Commission has not met since 2013. It was proposed for elimination as an inactive board or commission in 2018, but the legislature did not pass the proposal.	N	10/1/2013	
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 7	Y	Y	There were no issues needing review.	N	9/12/2016	
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 8-A	Y	N		N	5/13/2016	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 29-D	Y	Y	Cancelled or postponed	N	6/27/2017	
5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 14-D	Y	N		N	8/16/2017	
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-E	Y	Y	Limitations on staff did not allow for the convening of the Council in 2018.	N	1/6/2015	
5194	COMMISSION TO END STUDENT HUNGER Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 12-B	Y	Y	Commission made final recommendations to the 128th egislature	N	1/1/2016	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5139	HOMELAND SECURITY ADVISORY COUNCIL	Y	Y	Per the Homeland Security Advisory Council (HSAC) statute below, meetings are held “as necessary and appropriate for the councils execution of its responsibilities”; An HSAC meeting in 2018 was not necessary for the following reasons: Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 91	N	6/8/2017	
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD	Y	Y	There were no situations that required discussion or a decision by the board. However, the Department is in the process of filling the seats on the board. Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	N	8/14/2012	
5112	MAINE ARBORIST ADVISORY COUNCIL	Y	N		N	2/6/2017	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 1-A
5083	MAINE BIOMEDICAL RESEARCH BOARD	Y	Y	The Board has been inactive since allocated last funds available in the Biomedical Research Fund. Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	N	1/31/2012	
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD	Y	Y	No meetings in 2018 Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 10	N	1/8/2014	
5093	MAINE QUALITY FORUM ADVISORY COUNCIL	Y	Y	The Dirigo Board of Trustees provides the governance for the MQF as defined in Title 24-A: Chapter 87 section 6904. The Board plans to submit legislation in 2019 that will address the role of the advisory council. In the interim, staff will work w Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 30-A	N	6/14/2013	
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY	Y	Y	No activities accomplished for 2018 Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 12	N	8/7/2015	
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL	Y	Y	The P2 program is no longer funded and there is not enough staff and grants to warrant meeting due to lack of resources. Much of the review of the small business assistance activity is done electronically through the business sector associations. Th Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 22-B	N	4/17/2015	
5191	POLYGRAPH EXAMINERS ADVISORY BOARD	Y	Y	Didnt meet Title 5, Chapter 379 reference: 5 MRSA §12004 sub- § I	N	6/20/2017	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2018 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-H sub- § 10-A	Y	N		N	10/18/2016	
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-B	Y	Y	The board has not been active since 2012	N	4/1/2012	
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-G	Y	Y	unable to coordinate scheduling	N	12/12/2016	
5201	SEAWEED FISHERIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-H	Y	Y	The position responsible for staffing this Council was vacant. It has now been filled and we expect the Council will be active in 2019.	N	1/1/2019	
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 10-E	Y	Y	Lack of membership appointments	N	11/17/2014	
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 36-D	Y	N		N	7/19/2012	

Total of 26 Boards or Commissions reporting in this category for 2018

BOARDS FAILING TO FILE ANNUAL REPORT for: 2018

SOS # Board or Commission Name and Clerk of the Board

5031 ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS

Clerk: MELINDA RENDA
58 WEEKS ROAD

rendamg@gmail.com

GARDINER , ME 04345

REPEAL DATE:

Exempt from Filing : N

5032 BLAINE HOUSE COMMISSION

Clerk: EARLE G. SHETTLEWORTH, JR.
65 STATE HOUSE STATION

Earle.Shettleworth@Maine.gov

AUGUSTA , ME 04333-0065

REPEAL DATE:

Exempt from Filing : Y

5015 BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY

Clerk: MAGGIE SMITH
64 BASE RD

margarett.smith@maine.gov

MACHIASPORT , ME 04655

REPEAL DATE:

Exempt from Filing : N

020 MAINE AGRICULTURAL BARGAINING BOARD

Clerk: EDWIN PORTER
28 STATE HOUSE STATION

ned.r.porter@Maine.gov

AUGUSTA , ME 04333-0028

REPEAL DATE:

Exempt from Filing : Y

5100 MAINE LIBRARY OF GEOGRAPHIC INFORMATION BOARD

Clerk: JOSEPH YOUNG
145 STATE HOUSE STATION

joseph.young@maine.gov

AUGUSTA , ME 04333-0145

REPEAL DATE:

Exempt from Filing : N

325 MAINE STATE FERRY ADVISORY BOARD

Clerk: MARK HIGGINS
P.O. BOX 645

mark.a.higgins@maine.gov

ROCKLAND , ME 04841-0645

REPEAL DATE:

Exempt from Filing : N

300 MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION

Clerk: GRANT T. PENNOYER
115 STATE HOUSE STATION

grant.pennoyer.legislature.maine.gov

AUGUSTA , ME 04333-0115

REPEAL DATE:

Exempt from Filing : Y

5050 NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION

Clerk: GRANT T. PENNOYER
115 STATE HOUSE STATION

grant.pennoyer.legislature.maine.gov

AUGUSTA , ME 04333-0115

REPEAL DATE:

Exempt from Filing : Y

081 NEW ENGLAND BOARD OF HIGHER EDUCATION

Clerk: PHYLLIS MAGUIRE
45 TEMPLE PLACE

pmaguire@nebhe.org

BOSTON , MA 02111

REPEAL DATE:

Exempt from Filing : N

5118 SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD

Clerk: POLLY CAMPBELL
11 STATE HOUSE STATION

heather.tyler@Maine.gov

AUGUSTA , ME 04333-0011

REPEAL DATE:

Exempt from Filing : N

316 STATE COMPENSATION COMMISSION

Clerk: CHRISTOPHER W. NOLAN
5 STATE HOUSE STATION

Christopher.Nolan@legislature.maine.gov

AUGUSTA , ME 04333-0005

REPEAL DATE:

Exempt from Filing : Y

BOARDS FAILING TO FILE ANNUAL REPORT for: 2018

SOS # Board or Commission Name and Clerk of the Board

519	STATE HOUSE AND CAPITOL PARK COMMISSION	
	Clerk: GRANT T. PENNOYER,	grant.pennoyer.legislature.maine.gov
	115 STATE HOUSE STATION	AUGUSTA , ME 04333-0115

REPEAL DATE:	Exempt from Filing :	Y
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Total of 12 Boards

Summary of Expenses Reported by Boards and Commissions for Calendar 2018

Board Related Costs

General Fund

Total Facility Rental Costs:	\$12,452.78
Total Refreshment Costs:	\$56,611.79
Total Public Hearing Costs:	\$1,801.84
Total Other Board Costs:	\$509,630.38

Highway Fund

Total Refreshment Costs:	\$129.56
Total Public Hearing Costs:	\$150.68

Other Special Revenue

Total Facility Rental Costs:	\$22,783.11
Total Refreshment Costs:	\$16,640.07
Total Public Hearing Costs:	\$37,738.10
Total Other Board Costs:	\$58,626.13

Federal Fund

Total Facility Rental Costs:	\$5,009.14
Total Refreshment Costs:	\$4,673.52
Total Public Hearing Costs:	\$723.92
Total Other Board Costs:	\$6,646.20

Private Fund

Total Facility Rental Costs:	\$250.00
Total Refreshment Costs:	\$16,918.69
Total Public Hearing Costs:	\$3,473.75
Total Other Board Costs:	\$5,571.70

Member Related Costs

General Fund

Total Per Diem:	\$41,056.44
Total Expenses:	\$108,489.47
Total Other Expenses:	\$9,048.06

Highway Fund

Total Per Diem:	\$4,697.56
Total Expenses:	\$2,660.01

Other Special Revenue

Total Per Diem:	\$136,929.49
Total Expenses:	\$104,970.81
Total Other Expenses:	\$18,305.00

Federal Fund

Total Per Diem:	\$8,550.00
Total Expenses:	\$11,706.28
Total Other Expenses:	\$2,217.49

Private Fund

Total Per Diem:	\$15,035.00
Total Expenses:	\$12,772.15
Total Other Expenses:	\$2,970.00

Total General Fund Costs (all Categories):	\$739,090.76
Total Highway Fund Costs (all Categories):	\$7,637.81
Total Other Special Revenue Costs (all Categories):	\$395,992.71
Total Federal Fund Costs (all Categories):	\$39,526.55
Total Private Fund Costs (all Categories):	\$56,991.29

Grand Total of all costs in 2018: \$1,239,239.12