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MATTHEW DUNLAP
SECRETARY OF STATE

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January 30, 2018

Honorable Paul Davis, Senate Chair
Honorable Danny Martin, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002

Dear Senator Davis, Representative Martin and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2017. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.


The total cost, reported to date, in 2017 for all expenses for all funding sources is \$951,497.24. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2017 indicating activity in 2017 (white section); and
2. Filed an annual report for 2017 indicating inactivity or no meeting of the board or commission in 2017 (blue section); and
3. Did not file an annual report for 2017 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures

FEB 08 2018

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2017: The Acquired Brain Injury Advisory Council held 7 general meetings and 4 public hearings. The Council provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council used the public hearings to gather information on unmet needs of persons with brain injuries.	50	11	7.18	2.82	Board Public Hearing Costs	G	\$2,002.08
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2017: Guide examination review and updates, guide complaint review and resolutions, new guide examiners training and scheduling	52	4	7.25	7	Member Per Diem Member Expenses Member Expenses Member Expenses	G O G H	\$447.66 \$20.00 \$100.00 \$401.62
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2017: Test new Taxidermy applicants, review and address taxidermy complaints from the public, reviewed and updated written test and oral board testing criteria, updated taxidermy information booklet, reviewed rule and law changes.	50	3	3	2.33	Member Per Diem	O	\$571.78
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-B Summary of the activities related to accomplishing the mission of the board in 2017: Review guidelines dealing with testing of whitewater guides and complaint process against whitewater guides for conduct unbecoming of the job. Also, review safety reports from the outfitters.	10	0	0	0			
5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B Summary of the activities related to accomplishing the mission of the board in 2017: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	120	4	5.25	4.38	Board Refreshment Costs Other Board Costs	P P	\$1,459.85 \$1,651.88
604	ADVISORY COMMITTEE ON DENTAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2017: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	12	2	4.5	1.75	Other Board Costs	P	\$874.42

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612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-E Summary of the activities related to accomplishing the mission of the board in 2017: The ACFCPE met to fulfill its statutory annual meeting requirement under Title 5 MRSA '55. Discussion on the authority and future of the ACFCPE took place. A full report with recommendations will be provided to governor and the Joint Standing Committee on State and Local Government by January 15, 2014.	0	0	0	0			
596	ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-B Summary of the activities related to accomplishing the mission of the board in 2017: The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	35	2	4	2.25	Other Board Costs	P	\$814.54
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2017: The committee assists FAME in evaluating and improving the Maine Health Professions Loan Programs and the Doctors for Maine's Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	12	0	0	0			
5031	ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-A Summary of the activities related to accomplishing the mission of the board in 2017: 1) Report to Commissioner with recommendations for certification of school psychologists. 2) Made recommendation regarding use of Neurocognitive technicians. 3) Review of submitted certification applications and recommendations to DOE regarding their qualifications. 4) Investigated Ethics complaint 5) Worked with USM on the re-establishment of the Master's program in School Psychology	15	6	5.33	2			

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311	ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2017: Continue to work with Buck Consultants in monitoring investment performance, improved investment line-up, addressed any legislative updates, plan operations and member/employee education/communication. An RFP was issued in 2016 for services provided by a Financial Service Organization(s). At year end, the bids have been reviewed and scored. Finalist interviews will be held in early 2017.	70	4	6.75	2.13			
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-C Summary of the activities related to accomplishing the mission of the board in 2017: The Aquaculture Advisory Council reviewed expenditures from the Aquaculture Management Fund, recommended ways to reduce expenses, considered policy and legislative matters and initiatives, and made recommendations to the department about which initiatives would best assist the aquaculture industry.	35	1	5	3			
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2017: The Board meets to advise on archival holdings decisions for Archives' client agencies, advise on revising archival policies regarding the de-accession of holdings, and to consider applications for designated alternate archival repositories.	40	2	4.5	2	Member Expenses	G	\$129.20
290	ATLANTIC STATES MARINE FISHERIES COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2017: The Atlantic States Marine Fisheries Commission discusses the following species: Lobster, striped bass, herring, menhaden, spiny dogfish and shad in the Interstate Management Body. Maine must be represented to make sure that conservation and management measures are effective and fairly applied among states.	10	4	1.25	72			
5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2017: Met to distribute funds for ATV enforcement	20	2	7	1			

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293	BAXTER STATE PARK AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2017: Board approved the Aug 4, 2017 Authority meeting minutes. The BSPA approved donations made from 5/18/17-9/12/17. The BSPA was presented with an update on the endowment fund and update of operational reports.	30	1	3	2			
280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	35	5	4.8	7.1	Member Per Diem Member Expenses	O O	\$665.00 \$895.80
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2017: In 2017 the Board worked closely with University of Maine and University of Maine System leadership to ensure agricultural research and Extension capacity. Critical to the growing food sector of the Maine economy is research and development capacity to address new food production and value added processing opportunities, and capacity to address new threats such as invasive species. Over the last year Board focused on faculty capacity; and diagnostic and research facilities to support Maine food production and processing businesses with University leadership.	50	3	12.67	4.5	Member Expenses Board Refreshment Costs	G G	\$90.20 \$1,538.45
291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2017: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	10	5.8	3.9	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$1,961.81 \$925.47 \$4,420.00
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	20	3	4.67	3	Member Per Diem Member Expenses	O O	\$315.00 \$470.92
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	0	0	0	0			

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514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	66	8	3.63	2.81	Member Per Diem Member Per Diem Member Expenses	G O O	\$140.00 \$875.00 \$1,120.68
313	BOARD OF DENTAL PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Board of Dental Practice is a state regulatory agency and was established to protect the public through the regulation of individuals practicing in the dental profession. Throughout 2017, the Board of Dental Practice conducted adjudicatory hearings. There were 73 new cases filed during 2017, and twenty-six cases were closed. The Board continues to provide education and outreach to the local dental professional societies, the University of Maine, and the University of New England dental health programs.	2100	21	7.43	6.81	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	O O O O	\$8,580.00 \$8,340.95 \$522.92 \$13,298.50
313B	BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTAL HYGIENIST Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Board of Dental Practice Subcommittee on Dental Hygienists processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of eleven times during 2017 in order to accomplish its mission.	60	11	4.55	1.05	Member Per Diem Member Expenses	O O	\$990.00 \$860.76
313A	BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTURIST Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Board of Dental Practice Subcommittee on Denturists processes complaints regarding licensed denturists, along with applications for licensure. The Subcommittee members met three times during 2017 in order to complete its mission.	15	3	5	1	Member Per Diem Member Expenses	O O	\$330.00 \$200.64
5183	BOARD OF DIRECTORS OF THE MAINE GUARANTEED ACCESS REINSURANCE ASSOCIATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-H Summary of the activities related to accomplishing the mission of the board in 2017: In 2016 the board met regularly to review, discuss, and act on organizational, operational, and strategic matters affecting the Association.	5	3	9.67	1.17			
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			

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101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: The Board held nine regular meetings in 2017. During 2017, the Board completed work on the proposed expansion of the State-owned Juniper Ridge Landfill in Old Town, approving a 9.35 million cubic yard expansion with conditions. The Board also had licensing jurisdiction over, and approved, the renewal of a waste oil storage and treatment facility in South Portland. Major substantive rulemaking included final adoption of the Department's repeal and replacement of Chapter 200 Metallic Mineral Exploration, Advanced Exploration and Mining. Additional major substantive rulemaking included public hearings on amendments to Chapter 502 Lakes Most at Risk from New Development and Urban Impaired Streams, and amendments to Chapter 418 Beneficial Use of Solid Wastes. Chapter 502 amendments were provisionally adopted by the Board and have been forwarded to the Legislature for its consideration. Provisional adoption of the Chapter 418 amendments and submission to the Legislature is anticipated in early 2018. The Board also had seven appeals of Commissioner licensing decisions before it in 2017. Three of the appeals were decided by the Board, two were ultimately withdrawn by the appellants following alternative dispute resolution, and two remained pending at year's end. In addition to its regular work, the Board held three informational sessions for Board members and the interested public on the following topics: vernal pools and vernal pool management, Maine's water quality classification system, and procedures governing an appeal to the Board of a Commissioner's licensing decision.	1540	9	6	3.11	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$3,859.96 \$4,259.32 \$4,161.25 \$1,407.84 \$610.00
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	22.5	3	3.67	3.5	Member Per Diem Member Expenses	O O	\$280.00 \$1,100.25
302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	30	5	4.4	2.1	Member Per Diem Member Expenses	O O	\$770.00 \$1,566.40
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	22.5	4	4.25	1.75	Member Per Diem Member Expenses	O O	\$595.00 \$598.92
373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2017: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, renewed licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences, and engaged in rulemaking. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2080	14	7.64	7.18	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$10,466.71 \$17,750.00 \$15,185.28 \$449.57 \$49,685.14
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	9.5	2	3.5	1	Member Per Diem Member Expenses	O O	\$245.00 \$353.12
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25	3	3.33	4.33	Member Per Diem Member Expenses	O O	\$350.00 \$861.84
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2017: Matters were discussed pursuant to statutory responsibilities.	1	1	5	2			
429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2017: To regulate and license water operators for public and private water supplies. Public health protection.	40	4	7.5	1.88	Member Expenses	H	\$1,414.64
179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2017: Review and propagation of rules related to workplace/occupational safety for Public Sector workplaces.	16	3	7	1.67	Member Expenses	G	\$981.20

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477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	1	3	5	Member Per Diem Member Expenses	O O	\$105.00 \$176.40
383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2017: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2400	10	6.1	3.65	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	O O O O	\$3,355.00 \$6,318.98 \$222.87 \$630.00
026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017: The Maine Board of Pesticides Control (BPC) held six regular board meetings, and one Public Information Gathering Session. A new Director, Cam Lay was appointed. The BPC approved one 24(c) Special Local Need registration for broccoli, one 24(c) Special Local Need registration for cane berries, two 24(c) Special Local Need registrations for blueberries, one 24(c) Special Local Need registration for corn seed. Two new policies were created to regulate pesticide applications made near water to control browntail moth. A grant to Maine Migrant Health Program for worker safety training and 11 consent agreements were also approved.	60	6	5.17	2.17	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$1,705.00 \$3,270.00 \$242.00
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	29.5	5	5.4	2	Member Per Diem Member Expenses	O O	\$770.00 \$1,035.60
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2017: The daily administrative licensing and general board activities for this Board are delegated by the Board to its Board Administrator and therefore the frequency of meetings is minimal.	5	1	2	1	Member Per Diem Member Expenses	O O	\$70.00 \$89.64
5144	BOARD OF SPEECH, AUDIOLOGY AND HEARING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	20	4	4.5	1	Member Per Diem Member Expenses	O O	\$630.00 \$540.56

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

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5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D Summary of the activities related to accomplishing the mission of the board in 2017: Met to discuss the accomplishments of the Maine Quality Forum (MQF) in FY17 as well as the priorities of the MQF in FY18-19. The key priorities discussed include: define, collect and report healthcare quality measures; promote public transparency of health care quality in the State of Maine; reduce the rate of Health Care Associated Infections in the State of Maine; develop and support a free on-line training program to enhance the knowledge of infection preventionist at extended care facilities, such as nursing homes, rehabilitation center, and assisted living facilities, on healthcare infection control and prevention activities. The topics of the current 8 -hour training include: General Infection Prevention; Infectious Disease Overview; Antimicrobial Stewardship; Surveillance and Reporting and Quality Improvement. The Board authorized staff to prepare and release a request for proposal for services to conduct external validation of Maine hospital health care associated infection (HAI) data submitted to the National Healthcare Safety Network (NHSN). The board also reviewed the Agency's financial reports and several memos staff prepared and submitted to legislative committees during the legislative session. Based on the boards discussion and approval staff will continue to advance the activities as described above in an effort to improve the quality of health care in the state of Maine as defined in Title 24-A Chapter 87 .	1	1	5	1	Member Per Diem Member Expenses	G G	\$200.00 \$75.92
370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2017: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is occasionally held, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	3	13.33	1	Board Facility Rental Costs Board Refreshment Costs	G G	\$6,351.25 \$16,056.07
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2017: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	200	12	7.17	5.08	Member Per Diem Member Expenses Member Other Expenses Board Refreshment Costs	G G G G	\$2,915.00 \$2,263.08 \$305.39 \$5,907.91

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397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2017: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies. Maine Veterans' Homes operates as an independent non-profit 501(c)(3) organization. MVH receives no state appropriations.	50	6	10.5	2.08			
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-B Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: The UMS Board of Trustees held 5 two-day sessions and 1 full day meeting. The UMS Board held 54 events during 2017 which includes Board meetings, committee meetings, other board events, and two one-day summits with the Boards of Visitors from the campuses	6200	6	11.67	44	Member Expenses	G	\$2,299.00
						Member Expenses	G	\$2,299.00
						Member Expenses	G	\$2,299.00
						Board Refreshment Costs	G	\$12,545.00
						Board Refreshment Costs	G	\$12,545.00
						Board Refreshment Costs	G	\$12,545.00
						Other Board Costs	G	\$6,126.00
						Other Board Costs	G	\$6,126.00
						Other Board Costs	G	\$6,126.00
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2017: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	3	6	1.33	Member Expenses	O	\$456.23
						Board Refreshment Costs	O	\$100.26

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5015	BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017: The board discussed the needs of the Downeast Correctional Facility. The board discussed the facility's ongoing progress since transitioning to a minimum custody facility relating to programming, community restitution crews and the work release program. The board also discussed the ongoing positive impact for Washington County due to maintaining jobs and benefitting from community restitution crews. The board discussed: staffing being down, the inmate population count is up, upgrades to the facility and it being in great condition due to the upgrades, having quarterly meetings, reinstatement of board members, and reviewing possible candidates to replace seat 1 on the board.	8	4	3	2.25			
448	BOARD OF VISITORS, LONG CREEK YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: BOV Report 2017 Due to the varied changes in Board membership, the Board formally met three times this year. The most recent on December 7, 2017. A report is process per Board requirements and will be completed by and delivered to the Joint Committee by the end of the first quarter of 2018.	8	12	1.5	1.25			
450	BOARD OF VISITORS, MAINE STATE PRISON Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: Meet with representatives of inmate groups, with Security staff, with program staff, and with members of the administration, to understand issues and concerns related to the safe, effective, professional, and respectful management of the prison. Our mission is to ensure that the prison is run according to the policies established, and to ensure that the interests of the citizens of Maine are advanced.	110	4	4.5	4			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
211	BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER	12	4	2	1.5	Board Public Hearing Costs	G	\$416.00
	<p>Title 5, Chapter 379 Reference: Section 12004-I, sub-§5</p> <p>Summary of the activities related to accomplishing the mission of the board in 2017: This annual report is from the now named facility, as of June 14, 2017, Mountain View Correctional Facility. The Board of Visitors is appointed by the Governor pursuant to 34-A M.R.S.A. 3002. The boards responsibilities are to make recommendations to the Superintendent and the Commissioner as deemed necessary. We are currently a three-member board. This board met February 14, April 11, June 13 and September 12 in 2017. Attached you will find meeting minutes which include all dates, times discussions and members attending. With integrating the two facilities, as expected, there was an adjustment period. The board is pleased to report, due to the professionalism, dedication, expertise of all involved, the transition has been successful. As reflected in the minutes, there are numerous new programs, training, that have been acquired and implemented through this past year. The board discussed the need to recruit two additional board members and are still actively doing so. The off-ground work crews produced positive reviews on the projects they completed for multiple communities in this area. Respectfully yours, Terri-Lynn Chapman Hall</p>							
134	CAPITOL PLANNING COMMISSION	20	4	6.5	1.25			
	<p>Title 5, Chapter 379 Reference: Section 12004-I, sub-§75</p> <p>Summary of the activities related to accomplishing the mission of the board in 2017: Activities in 2017 related to CPC's mission included: reviewing or approving plans for: Maine Department of Transportation (MDOT) 109 Capitol Street project, Renovation of Deering Building, East Campus Potting Shed demolition, East Campus Paint Shop Building demolition, Department of Health and Human Services(DHHS) Secure Forensic Rehabilitation Facility, Electric Vehicle Charging Station, East Campus site Infrastructure Improvements project, 19 Union Street repaving, Greenlaw Building remediation, Marquardt Building ~ temporary Milk & Blood Lab, Blaine House Circle Driveway Repair Project, East Campus Stone Buildings discussion, State Parking Garage on West Campus discussion, Purchase of Bangor Savings Bank Building at 77 Capitol Street, Building identification on East and West Campus, Greater Augusta Utility work / easement on the East Campus, West Campus repaving, Deering Building remediation, Master Plan Update discussion, Arsenal discussion, Ice House-Potting Shed-and Paint Shop Engineering Analyses, Blaine House Fence Project, Bureau of General Services (BGS) Design Standards Project, Doctor's Houses, East Campus Wellness stair / entrance Project, Maine State Museum - Learning Lab, Renovation of Greenlaw Building, CETA Building Entrance Driveway Discussion</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5033	CHILD CARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§35-B Summary of the activities related to accomplishing the mission of the board in 2017: Over the past two years, the CCAC has seen a transition in membership as well as staff at DHHS OCFS. During 2017, staff positions at OCFS have been filled, and the Governor has appointed new members who meet the Legislative requirements and represent the multiplicity of perspectives in order to best inform the department and the legislature of the present needs of the child care field. The following are the highlights of CCAC's work during 2017: ⊥ The CCAC informed the Department regarding changes to the Child Care Subsidy Rules revision of 2017; ⊥ The CCAC contributed feedback to the Department and to Child Care Licensing regarding proposed changes to the Family Child Care Licensing Rules; ⊥ The CCAC provided guidance to the Department and its contracted researchers regarding the needs of child care programs to accurately reflect the costs of providing quality child care for the upcoming 2018 Market Rate Survey, which informs the rate that child care providers serving children and families on the Child Care Subsidy Program (CCSP) are reimbursed by the Department for child care services for low income families.	35	6	13.83	2.67			
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2017: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	77.5	3	10	2	Member Per Diem Member Expenses Other Board Costs	G G G	\$770.00 \$897.80 \$3,780.00
564	CLEAN-UP AND RESPONSE FUND REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2017: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection and the State Fire Marshal, and monitors income and disbursements from the fund.	132	2	11	2.25	Member Expenses	O	\$527.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5168	COMBAT SPORTS AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-D Summary of the activities related to accomplishing the mission of the board in 2017: CSAM worked on 5 MMA events and 2 Boxing events. General rules were updated and approved by CSAM for MMA and Boxing. New rules for Kickboxing pending final approval by CSAM. The 3rd party vendor hired to oversee medical data is no longer available. Medicals now overseen by contract with a medical professional. Continued review and updates of organization and requirements for events and participation, etc.	120	8	5.13	1.56			
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-E Summary of the activities related to accomplishing the mission of the board in 2017: The Commercial Fishing Safety Council met three times in 2014 and discussed important issues and potential initiatives related to commercial fishing safety. It works closely with the United States Coast Guard on these issues. The Council also hosted an commercial fishing occupational health workshop for a number occupational health professionals.	0	0	0	0			
5171	COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED Title 5, Chapter 379 Reference: Section 12004-J, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2017: To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	13.5	3	Member Expenses Board Refreshment Costs Other Board Costs	G G G	\$325.44 \$386.00 \$4,937.26
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2017: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2014, the Commission conducted regular public meetings, issued informal advisory opinions, and staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.	85	15	4.93	3.4	Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Board Public Hearing Costs	G G O O G G O	\$3,575.00 \$2,232.32 \$370.70 \$206.25 \$56.16 \$761.95 \$535.79

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5035	COMMISSION ON MUNICIPAL DEORGANIZATION Title 5, Chapter 379 Reference: Section 12004-L, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The de-organization procedure for the Town of Atkinson was completed in 2016. However, the Town was unable to withdraw from MSAD #41, and the bill was carried over into the 2nd session of the 128th legislature. The de-organization bill for Cary Plantation was also carried over into the 2nd session of the 128th session. Codyville Plantation in Washington County began the deorganization process in 2017 and the Washington County Commissioners appointed 3 municipal assessors to re-establish a municipal board to initiate the deorganization process. A deorganization procedure for Codyville was completed and approved by municipal voters, and a bill to deorganize Codyville has been submitted and approved for a hearing in the 2nd session of the 128th legislature.	615	4	3.75	2.5	Member Expenses	O	\$1,430.02
271	COMMISSION ON UNIFORM STATE LAWS Title 5, Chapter 379 Reference: Section 12004-K, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2017: Commissioners must attend a 7 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature. Over 100 Uniform Laws and Acts have been adopted in Maine. The 128th Maine Legislature will consider comprehensive revisions to Maine's Probate Code, legislation related to Access to Digital Assets, Human Trafficking, Emergency Responders, Unclaimed Property, Trusts and Transfers on Death. In July of 2017 the Uniform Law Commission approved new uniform acts concerning Virtual Currency Businesses, Guardianships and Conservatorships, Parentage and Series LLCs. These acts may be presented to the 128th Legislature for consideration and/or enactment. Uniform Law Commission annual dues for the State of Maine are \$35,150. The 127th Legislature approved payment of \$10,000 towards dues and partial reimbursement of Commissioners' expenses for attendance at the Annual Meeting.	15	1	2	48	Member Expenses Board Public Hearing Costs Other Board Costs	G G G	\$4,500.00 \$5,500.00 \$5,500.00
276J	COMMITTEE ON JUDICIAL RESPONSIBILITY AND DISABILITY Title 5, Chapter 379 Reference: Section 12004-B, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2017: The Committee receives complaints about and enforces the Maine Code of Judicial Conduct against Maine judges.	2000	6	10.33	2.83	Member Expenses	G	\$312.96

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5137	CONNECTME AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-F Summary of the activities related to accomplishing the mission of the board in 2017: Title 35-A MRSA Section 9204 sets forth the duties of authority: (1) Establish criteria defining unserved and underserved areas; (2) Enhance communications technology infrastructure; (3) Collect, aggregate, coordinate and disseminate information and data concerning communications services and advanced communications technology infrastructure in the State; (4) Track investment in advanced communications technology infrastructure; (5) Continually assess the availability of and need for advanced communications technology infrastructure in unserved or underserved areas within the State; (6) Identify and secure federal and other funding sources for broadband or wireless deployment or education; (7) Identify opportunities for coordination among	27	9	4.78	2.11			
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2017: The Consensus Economic Forecasting Commission shall develop macroeconomic secular trend forecasts in a report that presents analyses, findings and recommendations for state economic assumptions for the next 2 fiscal biennia and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	120	4	3.75	3.38	Board Refreshment Costs	G	\$90.60
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2017: Review, approve or disapprove of Continuing Education course submissions.	20	11	4	1.23	Member Expenses	O	\$725.12
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2017: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the 128th Legislature, First Regular Session three bills of its own.	425	10	10.9	2.3			
165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-A Summary of the activities related to accomplishing the mission of the board in 2017: Board met one time in 2017	40	1	3	1			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2017: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system. D. The council shall assist the bureau in responding to and resolving service-related complaints and issues regarding the E-9-1-1 system.	40	4	10.25	1	Member Expenses Other Board Costs	O O	\$320.30 \$576.00
5164	EFFICIENCY MAINE TRUST BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-C Summary of the activities related to accomplishing the mission of the board in 2017: During 2017 the Trust Board held 12 board meetings. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the 2017-19 Triennial Plan. It also completed and delivered the Annual Report and State Component Unit Report.	75	12	7.75	2.46	Member Expenses Board Refreshment Costs	G G	\$1,842.52 \$288.44
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2017: The board met its mission at least once a year to consider complaints as well as other regulatory matters.	72	7	4.71	6.21	Member Per Diem Member Expenses	O O	\$1,155.00 \$3,721.99
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2017: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	6	13.5	4.33	Member Per Diem Member Expenses	G G	\$7,055.87 \$1,499.68
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2017: Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	110	9	9.11	2.22			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2017: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	445	11	11	3.27	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$5,005.00 \$6,610.44 \$150.00 \$6,513.16 \$7,922.68
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2017: The Board continues to be the regulatory authority for the two casinos in Maine.	40	11	4	2			
5139	HOMELAND SECURITY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§91 Summary of the activities related to accomplishing the mission of the board in 2017: The HSAC met to discuss homeland security issues regarding cybersecurity, current threats to the State of Maine, and grant spending priorities by MEMA and Maine CDC. The FBI and Maine Fusion Center briefed threats from Foreign Terrorist Organizations and Domestic Radical Groups. The MEMA Deputy Director briefed the Council on the newly drafted update to the Maine State Homeland Security Strategy - council approved the draft as written.	20	2	4	2.5			

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5025	INFORME BOARD	77.5	6	10.67	2.58	Board Facility Rental Costs Board Refreshment Costs	P P	\$1,286.00 \$260.00
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A</p> <p>Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017:</p> <p>InforME was created by statute in 1997, establishing a self-funded and cost effective electronic gateway for public information and services. See http://www.mainelegislature.org/legis/statutes/1/title1sec533.html</p> <p>2017 marked the 20th year of InforME. Since its inception, services offerings have greatly expanded to over 160 unique online services, allowing more than 2,000 transaction types to the public in partnership with more than 100 state agency entities and 235 municipalities.</p> <p>Each year more users access Maine.gov, averaging 4.2 million user visits per month. Maine.gov is consistently recognized nationally as one of the premier state government websites in the country. For a comprehensive list of on-line services, see: www.maine.gov/portal/online_services/. Maine.gov is a primary resource for the public to access government information and services.</p> <p>Highlights for 2017:</p> <ul style="list-style-type: none"> ⊥ Awarded 5 national honors, including a Gold Hermes Award, a Silver Communicator Award of Distinction, and a Gold Customer Sales & Service Award for InforME. ⊥ InforME completed the redesign of five agency websites, including the Department of Inland Fisheries and Wildlife. ⊥ Launched 9 new services including a septic site design plan search, Bureau of Consumer Credit Protection online licensing, City of Lewiston online storefront, and a beverage container label registration service for the Department of Environmental Protection. ⊥ 18 significant online service enhancements were deployed including updates to the online ATV and snowmobile registration service, court fine payments, and professional licensing. 							
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL	100	11	6.64	1.45	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G G	\$2,700.00 \$6,429.00 \$119.00 \$375.00
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§20</p> <p>Summary of the activities related to accomplishing the mission of the board in 2017: Rulemaking for the Department of Inland Fisheries and Wildlife</p>							

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566	INTEGRATED PEST MANAGEMENT COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2017: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	50	2	8.5	2.75	Member Expenses Board Refreshment Costs	O O	\$273.00 \$30.00
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2017: The Task Force was established to advise state agencies on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2017 the Task Force deliberated on: revisions to the State of Maine Action Plan for Managing Invasive Aquatic Species; efforts to prevent spread of, detect and map invasive aquatic plants in Maine; DEP projects to control hydrilla and European naiad infestations; local programs to control invasive aquatic plants, especially variable leaf water-milfoil; enforcement of invasive aquatic species laws; nuisance fish introductions and DIFW fish reclamation projects in Maine waters; status of non-native aquatic animals in Maine inland waters; and DACF process for prohibiting invasive wetland plants.	32	1	10	3			
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2017: The commission held 2 meetings in 2012 and 1 in 2013 to study and make recommendations regarding Judicial compensation.	0	0	0	0			
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2017: The Kim Wallace Adaptive Equipment Loan Program Fund Board, a.k.a. mPower Board, administers the Kim Wallace Adaptive Equipment Loan Program Fund and contracts with FAME and Alpha One for assistance in administering the program. The Board meets monthly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	410	11	6	3.64	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P	\$2,698.99 \$1,844.45 \$2,451.36 \$176,167.91

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113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2017: Since its inception, LMF has supported conservation of 600,000+ acres of valuable conservation and working lands to support Maine's economy. Overall Total Projects completed: 335+. Approximately 22 transactions currently under negotiation. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	1800	6	7.83	3.25	Member Per Diem Member Expenses	G G	\$825.00 \$778.80
5099	LANDOWNERS AND SPORTSMEN RELATIONS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-C Summary of the activities related to accomplishing the mission of the board in 2017: Advise the Commissioner on landowner related laws, rules, department policies and other significant landowner and land user issues.	9	2	9	3.5			
340	LOBSTER ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§58 Summary of the activities related to accomplishing the mission of the board in 2017: The Council shall advise the Commissioner on activities of the Department that relate to the lobster industry. The Council may investigate problems affecting the lobster industry and make recommendations to the Commissioner and the Marine Resources Advisory Council concerning its investigations. The Council may review current lobster research programs and plans for research on the lobster stock, and submit to the Commissioner and Marine Resources Advisory Council, annually, its recommendations on those programs and plans. The Council may consider disputed issues brought to the Council by any of Maine's lobster zone councils. The Council may make recommendations to the Commissioner with regard to resolving such issues.	75	3	10.33	2.83	Member Expenses	O	\$2,283.20
5068A	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE A Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone A Lobster Management Council met and discussed the following topics: Maine Lobster Marketing Update, Sign Bylaws, Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Science Update, Coral Update, Marine Patrol Update, Election of Officers and Discussion on Traps on a Trawl in the Hancock County Trawl Limit Area in Zone A.	45	2	6.5	3.25			
5068B	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE B Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone B Lobster Management Council met and discussed topics including: Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Science Update, Coral Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers and Discussion on Traps on a Trawl in Zone B.	60	3	8	2.17			

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5068C	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE C Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone C Lobster Management Council met and discussed topics including: Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Science Update, Coral Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update and Election of Officers.	45	2	9	2.5			
5068D	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE D Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone D Lobster Management Council met and discussed topics including: Legislative Update, Rulemaking Update, Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update and Election of Officers.	30	2	9	2.75			
5068E	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE E Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone E Lobster Management Council met and discussed topics including: Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Sign Bylaws and Election of Officers.	40	2	4	1.75			
5068F	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE F Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone F Lobster Management Council met and discussed topics including: Portland Harbor Dredging Update, Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Menhaden Update, Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Sign Bylaws and Election of Officers.	40	2	9	2.25			
5068G	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE G Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2017: The Zone G Lobster Management Council met and discussed topics including: Legislative Update, Rulemaking Update, New Zone Entrant/Waiting List Update, Black Sea Bass and Green Crab Information, Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers and York River Dredging Update.	40	2	11.5	2.25			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
245	MAINE AERONAUTICAL ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§81 Summary of the activities related to accomplishing the mission of the board in 2017: FAA update on federal budget and reducing federal regulations. MaineDOT update on CIP, Work Plan, Inspections, State System Plan, AIP Grant application process. Potential upcoming project for statewide obstruction study and pavement management. Discussion on allowing airports to become open for business, perhaps incentive packages to spur economic development. Update on Maine Invites You Advertising Co-Op and ASCE Report Card on Airports for 2016. AOPA sponsored Aviation Day at the Capital in Augusta. Discussed Airports and Drones the good, bad and potentially dangerous issues. Discussion on possible ways to create revenue generation at airports. Updates from the Maine Aviation Business Association and the Maine Airport Mangers Committee.	12	3	8.33	1.67			
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2017: The Agricultural Water Management Board meets to develop water management plan templates for farmers; Establish criteria for selecting farms for grants to develop new sustainable water sources; Works with DEP to assist farmers in complying with Low Flow Standards; and works with other state and local agencies on funding and regulations to support agricultural irrigation development in Maine.	6	0	0	0			
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2017: The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2015 \$60,000 was awarded. Each March the volunteer reading project is held in over 600 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website, Teach ME About Food and Farms lesson site, and Summer Teacher's Institute are held supplying training and materials to Maine teachers on agriculture.	2080	4	6.5	2.5	Member Expenses Board Refreshment Costs	P P	\$386.40 \$102.42
5188	MAINE APPRENTICESHIP COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-D Summary of the activities related to accomplishing the mission of the board in 2017: Members of the Maine Apprenticeship Council meet quarterly to review program progress develop strategies for program improvement and discuss issues that may have presented themselves during the quarter. On an ongoing basis the members also review and approve new sponsors and new programs as they are submitted.	20	4	7.75	2.38			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5112	MAINE ARBORIST ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2017: Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	32	1	5	2			
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2017: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	8.33	2.33	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$167.88 \$295.00 \$642.37
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2017: Final allocation of funds in Maine Biomedical Research Fund.	1	0	0	0			
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	68.5	10	5.9	2.85	Member Per Diem Member Expenses	O O	\$1,470.00 \$2,006.08
5187	MAINE BOARD OF TAX APPEALS Title 5, Chapter 379 Reference: Section 12004-B, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2017: The Board received seventeen tax appeals during 2017, and issued twenty-five written decisions. The remaining appeals were either settled or otherwise resolved between the parties or are still pending before the Board. There are 8 Cases Pending before the Board.	86	7	3	2.14	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$2,100.00 \$973.96 \$5.07

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5185	MAINE CHARTER SCHOOL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-D Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017. The mission is being accomplished with the monitoring and oversight of nine operating charter schools which include school visits and annual reports, regular Business Meetings and other meetings/conference calls as needed. RFP issued May 31, 2017 provided two Letters of Intent to file an application and subsequently no applications for a public charter school opening in September 2018. Currently, there are nine public charter schools operating: ACADIA Academy, Baxter Academy for Technology and Sciences, Cornville Regional Charter School, Fiddlehead School of Arts and Science, Harpswell Coastal Academy, Maine Academy of Natural Sciences, Maine Connections Academy, Maine virtual Academy, and Snow Pond Arts Academy. After renewal, the Maine Academy of Natural Sciences expanded to add their Threshold Program and Cornville Regional Charter School added an Early Childhood Education Center as well as a High School, all of which began in September 2017. Three of Maine's public charter schools -- Baxter Academy for Technology and Science, Fiddlehead School of Arts & Sciences, and Harpswell Coastal Academy -- were in renewal in 2017, all three of whom were renewed in November 2017.	2080	85	2.99	2.83	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs	O G G O F G G	\$9,212.50 \$7,047.53 \$140.80 \$550.00 \$135.00 \$405.00 \$1,318.39
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2017: Maine Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2017 activities focused primarily on the Social and Emotional Learning & Development (SELD) Project that included survey of early care and education providers across the state in partnership with national consultants; presentation of survey results to stakeholders in July, forum on Social Emotional Issues at Harraseeket Inn in September with national speaker from Yale Center, and final recommendations to propose to the legislature and Governor. Other activities included: Legislator reception (1/23/17); Increased the rates of developmental screening for children birth to age three as part of Developmental Screening Initiative that started at Growth Council; and Assisted in the development of Technical Assistance Competencies for Maine's Early Childhood Workforce Field Test Draft.	20	7	15	2.43			
539	MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-C Summary of the activities related to accomplishing the mission of the board in 2017: Advise and assist the executive, legislative and judicial branches of State Gov. on issues related to domestic and sexual abuse. Make recommendations on legislative and policy actions, including training of law enforcement officers, prosecutors and judicial officers responsible for enforcing and carrying out the provisions of this chapter, and may undertake research development and program initiatives consistent with this section.	1	10	22.7	2			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5165	MAINE COMMISSION ON INDIGENT LEGAL SERVICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§25-A Summary of the activities related to accomplishing the mission of the board in 2017: The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts. The Commission conducted over 40 hours of attorney training presented at 13 training events. The Commission did not engage in rule-making during 2017.	100	24	2	3.77	Member Per Diem Member Expenses	G G	\$2,640.00 \$2,022.35
480	MAINE COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2017: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCS and its seven colleges.	250	6	9.67	3	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,045.00 \$6,349.64 \$1,223.25
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe	128	6	13.83	2.92	Member Expenses	O	\$388.96
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§66 Summary of the activities related to accomplishing the mission of the board in 2017: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.	400	4	16.25	7	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$1,950.48 \$1,400.00 \$2,586.00 \$3,017.41 \$646.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5193	MAINE DEVELOPMENTAL SERVICES OVERSIGHT AND ADVISORY BOARD	1580	12	4.08	2	Member Expenses Member Other Expenses	G G	\$134.00 \$540.00
	Title 5, Chapter 379 Reference: Section 12004-J, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2017: Volunteers from the MDSOAB participated in Behavioral Plan Panel Reviews in all DHHS Districts throughout the year. The MDSOAB also participated in the Statewide Review Panel charged with making recommendations on all Level 5 plans to the DHHS Commissioner, commented on proposed DHHS regulations pertaining to persons with intellectual disabilities or autism and filed all required financial reports. The MDSOAB conducted forums and solicited information through questionnaires. The MDSOAB also operates a volunteer "correspondent" program which connects individuals with intellectual disabilities or autism to a community volunteer who acts as a next friend and advocate.							
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD	.5	0	0	0			
	Title 5, Chapter 379 Reference: Section 12004-L, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2017: MDEA Budget update and statistics on MDEA's activity. Discuss ways to provide more effective and efficient use of MDEA's limited resources.							
5081	MAINE FIRE PROTECTION SERVICES COMMISSION	150	8	14	1.5	Member Per Diem	G	\$390.00
	Title 5, Chapter 379 Reference: Section 12004-J, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2017: The Fire Commission monitors and evaluates Maine's fire service system and advises and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission cohosts the Joint Conference for Emergency First Responders in the Spring, hosts the Maine Fire Service Day at the State House as well as a Legislative Breakfast in February, and maintains a website.							
5167	MAINE FUEL BOARD	13.5	5	5.4	4.4	Member Per Diem Member Expenses	O O	\$840.00 \$1,777.68
	Title 5, Chapter 379 Reference: Section 12004-A, sub-§49 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2017: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	4	2	3.5	1	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$67.70 \$110.00 \$22.00 \$20.58
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2017: The Board meets on a regular basis, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	11.5	4	7	1.13	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$458.30 \$715.00 \$2,173.32 \$63.21
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2017: The MHDO Board of Directors met 5 times in 2017 which included one all day retreat and one public hearing on a proposed rule change to Rule Chapter 241, Uniform Reporting System for Hospital Inpatient Data Sets and Hospital Outpatient Data Sets. The MHDO board adopted amendments to MHDO Rule Chapter 241 and Chapter 243, Uniform Reporting System for Health Care Claims Data Sets, to allow for the voluntary submissions of self-funded ERISA healthcare claims data. The MHDO board suspended the enforcement of Rule Chapter 630: Uniform System for Reporting Baseline Information and Restructuring Occurrences for Maine Hospitals and Parent Entities, effective with January 1, 2018 submission, until further action of the board. The Board provided staff with direction on future enhancements to the Agency's health care cost and quality website www.comparemaine.org as well as reaffirming the agencies priorities which include: Manage a high-quality, comprehensive health information data warehouse; Promote the release of healthcare data and information; Promote the transparency of healthcare cost and quality information; Support ongoing stakeholder engagement with our data providers, data users and consumers; Support a culture of change based on our stakeholders' needs.	70	5	7	2.6	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$240.02 \$130.53 \$918.95 \$1,672.93

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2017: The Commission nominated 9 individual properties and 1 historic district to the National Register of Historic Places; and made grants to 7 communities through the Certified Local Government Program.	50	4	7.75	2.38	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F	\$2,552.85 \$50.00 \$450.76 \$698.34
533	MAINE HISTORICAL RECORDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-D Summary of the activities related to accomplishing the mission of the board in 2017: The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	70	1	6	2	Member Expenses Member Expenses	G F	\$53.50 \$53.50
510	MAINE HIV ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2017: HIVAC has been actively reviewing and supporting, where appropriate, legislation relevant to HIV/AIDS treatment, prevention and care throughout Maine. HIVAC developed a work plan for 2015-2016.	60	9	5.67	2.22			
516	MAINE HOSPICE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-A Summary of the activities related to accomplishing the mission of the board in 2017: Oversee and evaluate financial status and planning process. Discuss established by-laws to ensure compliance. Strategic planning. Discuss hiring process.	60	6	7.67	1.67			
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Human Rights Commission enforces the Maine Human Rights Act ("MHRA"), which provides that every person in the State of Maine has a right to be free of unlawful discrimination in employment, housing, education, public accommodations and credit. The MHRA also provides that it is unlawful to interfere with, or retaliate against, a person's assertion of rights protected under the MHRA. Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	200	11	4.45	2.91	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G F F G F G F F F	\$325.00 \$925.00 \$2,811.68 \$887.84 \$1,850.00 \$52.47 \$139.91 \$150.00 \$763.08

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	7	2.14	2.21	Member Per Diem Member Expenses	O O	\$1,300.00 \$596.98
061	MAINE LAND USE PLANNING COMMISSION Title 5, Chapter 379 Reference: Section 12004-D, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017: This year's activities of the members of the commission included: numerous land use decisions related to zoning and resolution of enforcement matters; multiple rulemakings amending the commission's land use districts and standards; and regional planning efforts.	480	8	6.88	3.81	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Facility Rental Costs Board Refreshment Costs	O G G O G G	\$275.00 \$3,025.00 \$6,898.88 \$410.00 \$575.00 \$2,972.32
5199	MAINE LENGTH OF SERVICE AWARD PROGRAM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-E Summary of the activities related to accomplishing the mission of the board in 2017: MAINE LENGTH OF SERVICE AWARD PROGRAM BOARD OF TRUSTEES has been established to develop and oversee a retirement program for volunteer firefighter in the state of Maine.	80	5	5.8	2.8			
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2017: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	4	9.5	2	Member Expenses Member Expenses Member Expenses Member Expenses	G G G G	\$1,416.88 \$1,416.88 \$1,416.88 \$1,416.88

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5100	MAINE LIBRARY OF GEOGRAPHIC INFORMATION BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-B Summary of the activities related to accomplishing the mission of the board in 2017: The GeoLibrary CONTINUES ITS MISSION to expand and promote the value of geographic spatial data through widespread distribution and innovative use for the benefit of Maine's citizens. The Board continued Orthoimagery acquisition forming strategic partnerships with counties, communities and state agencies. The 2017 target area included Cumberland and York counties. Seventeen communities took advantage of the GeoLibrary contract and purchased high resolution base map imagery. An application for LiDAR data acquisition covering nearly 9,000 sq. mi. in Eastern Maine was submitted to the USGS. This was approved for funding and parts of Washington, Somerset, Piscataquis, Penobscot, Aroostook and Hancock Counties were acquired during the spring and fall of 2017. With completion of this project approximately 6,000 square miles will be left to acquire. A more complete report will be posted on the website- www.maine.gov/geolib .	1000	9	8.22	2	Board Refreshment Costs	O	\$95.40
097	MAINE LOBSTER MARKETING COLLABORATIVE Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2017: The Lobster Marketing Collaborative, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "collaborative," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	4	7.75	2	Member Expenses Board Refreshment Costs	O O	\$471.18 \$634.64
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2170	14	4.43	1	Member Per Diem Member Expenses Board Facility Rental Costs Board Public Hearing Costs	O O O O	\$2,805.00 \$2,667.52 \$305.00 \$12,560.82

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	8	3.75	1.69	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	P P P P	\$988.19 \$1,100.00 \$2,728.30 \$313.48
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2017: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	951	2	6.5	3	Member Per Diem Member Expenses	O O	\$385.00 \$347.00
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Pilotage Commission held three regularly scheduled meetings in 2017. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. Five 5-year licenses were renewed during calendar year 2017.	36	3	4.67	1.83	Member Expenses	O	\$956.24
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2017: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	60	5	6.4	3.7	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	P P P P P	\$2,100.00 \$840.21 \$240.00 \$616.49 \$1,342.08
560	MAINE PUBLIC DRINKING WATER COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-C Summary of the activities related to accomplishing the mission of the board in 2017: Review of AFM billing, Legislative/bond issues, discuss Water Operator issues/licensing, compliance of water Systems and collecting of fines imposed on public water systems. Discuss Projects and numbers related to the DWSRF.	25	4	6	2			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	1	4	1	Member Other Expenses	P	\$110.00
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2017: The meeting content of the MQF Advisory Council in CY 2013 included: Healthcare Acquired Infections; Patient Centered Medial Home Pilot; Patient Experience of Care Survey initiative; Patient Safety and the Patient Safety Culture Survey; Chapter 270 review which included a set of proposed changes to Chapter 270 for the Board of the Maine Health Data Organization to consider.	1	0	0	0			
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-F, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Rural Development was established by the Maine Legislature in 2002 to assist Maine communities in realizing their economic development goals. MRDA provides financial assistance to communities and their development partners to help develop speculative commercial and industrial buildings and to help develop/redevelop underutilized commercial industrial properties.	100	9	5.89	3.17	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$1,116.20 \$852.19 \$717.48
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS Title 5, Chapter 379 Reference: Section 12004-C, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2017: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	4	12.25	5.25	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G	\$3,932.70 \$208.43 \$1,057.63 \$131.28 \$477.56

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§21-A Summary of the activities related to accomplishing the mission of the board in 2017: The Board has reviewed and monitored the funding by the association of workers' compensation claims of three insolvent self-insurers, New Page Corp., JJ Nissen and Prime Tanning. The Board has also reviewed the financial status of guaranty fund and the fund's investments. The board has also monitored the financial status of the guaranty fund and its return on investments. The board has also monitored the financial status of the guaranty fund, and its return on investments, and has reviewed the fund's investment policy.	700	3	6.33	1			
536	MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§31-B Summary of the activities related to accomplishing the mission of the board in 2017: ¹ Reviewed and approved contract with administrative unit to provide direct business counseling, technical assistance, training, and other services to small businesses. ¹ Reviewed, evaluated, and made recommendations to coordinate small business assistance and entrepreneurial programs statewide ¹ Advised the commissioner of DECD and representatives from the joint legislative committee on business, research, and economic development with respect to its evaluation of small business and entrepreneurial programs and its oversight and enforcement of the contract with the administrative unit	20	1	8	2			
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	10	2	3.5	1.25	Member Per Diem Member Expenses	O O	\$140.00 \$187.20
546	MAINE STATE CULTURAL AFFAIRS COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-A Summary of the activities related to accomplishing the mission of the board in 2017: State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	5	4	10.5	1.63			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
325	MAINE STATE FERRY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§82 Summary of the activities related to accomplishing the mission of the board in 2017: The Board advise to the Dept. of Transportation included, but was not limited to the following areas: Excursion tickets, tariff amendments, infrastructure projects & maintenance, budget, new ferry project, ferry schedules	100	6	16	4.25			
505	MAINE STATE FILM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§88 Summary of the activities related to accomplishing the mission of the board in 2017: The Maine State Film Commission advises the Maine Film Office and works to enhance the state's economy by facilitating and promoting film, television, photographic and new media production in Maine.	58	2	4.5	2			
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2017: Summary of the activities of the board or commission related to accomplishing its mission in 2017: The Board of Commissioners participated in activities which are in keeping with MaineHousing's mission including but not limited to: Public hearing and adoption of the 2017 Department of Energy State Plan; presentations on homeless initiatives, the Energy and Housing Services Department, equity markets, pending legislation, and staff LEAN initiatives; public hearing on and adoption of amendments to the Low Income Home Energy Assistance Program (LIHEAP) Rule; public hearing on and adoption of amendments to the Homeless Solutions Rule; Housing Choice Voucher public hearing and adoption of annual plan and administrative plan; endorsement of a strategic plan for MaineHousing; public hearing and adoption of the 2018 Qualified Allocation Plan; amending the MaineHousing by-laws; approval of Mortgage Purchase Program Bond Series Resolution; review of 2016 financial results and audit; adoption of 2018 operating budget; and negotiating the purchase of a new office building.	60	16	7.13	2.09	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$4,840.00 \$1,739.28 \$551.89 \$2,609.52 \$334.48
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2017: The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	80	6	8.5	1.75	Member Expenses Board Refreshment Costs	G G	\$695.60 \$327.30

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2017: The Maine Technology Institute Board met monthly during the year in its role as the governing body for the Institute to oversee the review process of 150 applications received during the year for funding. Summary of the activities of the board or commission related to accomplishing its mission for 2017: During FY16, the Maine Technology Institute funded technology and cluster development projects totaling nearly \$7.24 million. This funding leveraged an additional \$16.4 million in matching investment by Maine companies and organizations.	180	10	10.4	2.95	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G	\$82.80 \$31.48 \$1,478.00 \$297.91
601	MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-C Summary of the activities related to accomplishing the mission of the board in 2017: The Council met 4 times in 2017. In April 2015 the Council voted and approved to amend the by-laws related to meeting frequency, from bi-monthly to quarterly meetings with the option to call special meetings if warranted. The Council chair continues to update its membership list to fill vacancies in compliance with Title 22 3789-D. The chair will take steps to fill vacancies in early 2018. Regular guest speakers provide important information related to policies and programs that affect the TANF population. Presentations in 2107 included Senior ASPIRE Program Manager, changes to TANF/Maine DHHS; New Ventures Maine for the FDA Coalition, Family Development Accounts; DOL WIOA & apprenticeship training; Fedcap BTC updates from the Program Manager, Regional Director, Augusta Site Supervisor, and two program participants; Legislative updates and changes by MEJP. Keeping up with the state of affairs with TANF and changes is important to matters of advocacy and /or recommendations so these types of presentations will continue next year.	24	4	4.75	1.63			
420	MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2017: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	14	5.57	2.18	Member Per Diem Member Expenses	P P	\$3,740.00 \$2,244.58
5180	MAINE VACCINE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-B Summary of the activities related to accomplishing the mission of the board in 2017: The board met four times in calendar year 2017. It vigorously pursued all responsible payers and resolved all known assessment arrearages. Additionally, it reviewed the vaccine list and overall effectiveness of the program, making appropriate adjustments to support Maine's Universal Childhood Vaccine program and to assure adequate funds for its operation. The board reviewed the assessment setting mechanism and set the assessment rate for the next year to support the program.	500	5	5.8	2.1			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2017: To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	9	6	1.11	Member Expenses	H	\$2,815.60
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2017: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	31	7	6.86	2.29	Member Per Diem Member Expenses	O O	\$1,470.00 \$1,841.04
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2017: This Council provides advice and approval on a wide variety of agency regulations throughout the year. It also provides consent on new special license applications submitted to the Department. In addition, it provides input on issues facing the commercial and recreational saltwater fisheries of the State.	60	3	9.67	2	Member Expenses	G	\$2,168.76
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 Reference: Section 12004-I, sub-§84 Additional Info: Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. Summary of the activities related to accomplishing the mission of the board in 2017: Upon request, members of the board provided consultation and offered advice regarding specific drivers when there were questions about their physical, emotional, or mental competence to drive. Meetings included review of a limited sample of completed medical cases, where the board members offered feedback to BMV. The board provided clarification in response to questions about the new rules and submitted a letter to the Transportation Committee regarding LD 1426. They suggested possible nominations for appointment to vacant seats on the Board.	275	2	7.5	2.75	Member Expenses	H	\$257.84
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2017: In calendar year 2017, the Board, in accordance with rules developed and adopted previously, conducted 30 preliminary motor carrier reviews, 1 follow up reviews, and 10 motor carrier hearings. As a result of those reviews and hearings the Board issued 0 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and on 7 occasions recommended to the Secretary of State to suspend a carrier's privilege to operate commercially in Maine.	730	6	4.5	3.25	Board Refreshment Costs	H	\$118.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-B Summary of the activities related to accomplishing the mission of the board in 2017: The Law Court's Decision in Ford Motor Company v. Darling's et al., 2016 ME 171, November 29, 2016., on the matter which had started as MMVFB 06-01. The Law Court remanding the issue of damages to the Business and Consumer Court, Darling's filed the Complaint in MMVFB Docket No. 17-01 on March 13, 2017. That Complaint raised the gravamen of the Complaint which Darling's had filed in MMVFB No. 06-01com, and the Business Court stayed the trial on Remand pending the decision of the Board. The Chairman conferenced the matter, ruled on motions, and issued a scheduling Order on October 10, 2017. On October 2, 2107 the Business and Consumer Court Remanded to the Board its first decision on the Remand of the issue of Civil Penalties in MMVFB No. 13-01. The Board met and the parties settled the matter.	2080	2	3	1	Member Per Diem	O	\$500.00
081	NEW ENGLAND BOARD OF HIGHER EDUCATION Title 5, Chapter 379 Reference: Section 12004-K, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2017: The mission of the New England Board of Higher Education is to promote greater educational opportunities and services for the residents of New England.	20	2	7.5	10	Member Expenses Board Refreshment Costs	G G	\$750.00 \$6,150.00
428	NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2017: Ongoing coordination of environmental issues as they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	5	2.6	8.2			
390	NEW VENTURES MAINE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2017: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for New Ventures Maine (formerly Maine Displaced Homemakers Program and Maine Centers for Women, Work, and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	40	4	8	2.25	Board Facility Rental Costs Board Refreshment Costs	P P	\$75.00 \$400.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2017: The Board met and conducted business that included discussion on: issues connected with Board vacancies, the submission of the USCDC 2015 EHDI data for Maine, committee updates and assignments, provider training on EHDI goals and updating the Program's website	200	5	6.4	2.1	Member Expenses Other Board Costs	F F	\$597.17 \$2,739.10
327	NORTHEASTERN FOREST FIRE PROTECTION COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2017: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	8	1	1	8			
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2017: Guide NNEPRA regarding decisions on Funding, expansion, Brunswick Layover facility, Portland Wye, MBTA project and policies	75	12	4.17	1.88	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$2,255.00 \$1,689.94 \$711.94 \$3,140.18
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	21	4	3	1.25	Member Per Diem Member Expenses	O O	\$420.00 \$468.76
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held three meetings in 2017. The Board provided input on proposed revisions to the Department's Nutrient Management Rule, the Maine 5-Year Nonpoint Source Management Strategy, the Nutrient Management Program database update, composting issues, and planner certification issues.	80	3	4.67	2.17	Member Expenses	G	\$198.54

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5181	ORGAN DONATION ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-E Summary of the activities related to accomplishing the mission of the board in 2017: The board discussed ways in which they could assist the Secretary of State in coordinating organ donation efforts, as required by statute.	8	1	5	1			
5196	PALLIATIVE CARE AND QUALITY OF LIFE INTERDISCIPLINARY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-I Summary of the activities related to accomplishing the mission of the board in 2017: The council met in four times in 2017. In Jan. the council heard from MMA, MHCA, Alz. Assn, Indian Health, PPH, and Payers. It also began an in-depth discussion about the PC Report. In April, members were educated on Maine Primary Care, the homeless, Opioid Rule, PAS legislation and barriers to PC access. Initial recommendations about a strategic plan for 2018 were discussed. In July the focus was on rural access, the opioid rule and complementary interventions. The strategic planning discussion continued and was the major topic of committee reports and discussion at the October 26 meeting. Strategic planning recommendations: - Focus on education including regional focus groups to collect additional qualitative information. - Invite payer to collaborate on pilot project - Focus on rural access initiative - Address lack of pediatric PC access	89	4	9.75	8			
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2017: Continued to be the cornerstone of the dispute resolution process, providing services in 73 cases, and achieving a 60.5% settlement rate in the 39 cases closed in FY 17.	6	1	1	0	Member Per Diem Member Expenses	O O	\$35,400.00 \$5,018.90
5051	PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§78-A Summary of the activities related to accomplishing the mission of the board in 2017: The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	8	10	7.9	2.1	Member Per Diem Member Expenses Member Other Expenses	G G G	\$110.00 \$67.22 \$159.95

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY-INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2017: monitor policies, assign vacant homes/apartments	7.5	4	3.75	1.88	Member Other Expenses	G	\$750.00
437	PASSAMAQUODDY INDIAN HOUSING AUTHORITY-PLEASANT POINT Title 5, Chapter 379 Reference: Section 12004-I, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2017: Board meets regularly to approve tenants, update rules and regulations,	12	17	3.35	1.56	Member Per Diem	F	\$5,300.00
5174	PERMANENT COMMISSION ON THE STATUS OF WOMEN Title 5, Chapter 379 Reference: Section 12004-I, sub-§88-A Summary of the activities related to accomplishing the mission of the board in 2017: The commission met 6 times in 2017. Meetings focused on the creation and release of a report to be used as a means of advising and consulting the Governor and the Legislature about improving opportunities for women in the State as charged by 5 MRSA c.371-A '7030-D. Discussed proposal and implementation of New England Women's Policy Institute study.	50	6	7	2.08			
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	3	3.33	5.67	Member Per Diem Member Expenses	O O	\$350.00 \$543.16
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 Reference: Section 12004-I, sub-§22-B Summary of the activities related to accomplishing the mission of the board in 2017: To advise DEP Small Business Assistance efforts on draft rules and policies, program planning and program management.	0	0	0	0			
5191	POLYGRAPH EXAMINERS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004, sub-§I Summary of the activities related to accomplishing the mission of the board in 2017: Handled Statutorily designated responsibilities	1	2	5	1.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2017: PMIF provides direct, fixed-rate loans to growers and packers for the construction and retrofitting of modern potato storages, packing facilities, and the acquisition and installation of packing equipment. Modern ventilated and humidified storage facilities maintain potato quality after harvest. By providing a controlled warehouse environment, growers are able to deliver field-fresh product throughout the year. This is extremely important to both processors and consumers. Modern packing sheds and state-of-the-art equipment are also used to pack potatoes according to specific customer needs and preferences. Program staff are available for site visits, assistance with project planning, design, and the PMIF loan application process.	500	0	0	0			
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2017: The council held one meeting during the past twelve months.	0	0	0	0			
5198	PUBLIC TRANSIT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§82-A Summary of the activities related to accomplishing the mission of the board in 2017: The council advised on the following activities + MaineDOT's progress towards the Legislature's directive to conduct a veteran's study including suggestions for a pilot program for veterans' transportation; MaineDOT's efforts towards locally coordinated planning efforts and State Management Plan as mandated by FTA. Maine's fixed route transit providers were invited to speak to the council to give an update of urban transit statewide. Scott Bogren of Community Transportation Association of America spoke on transit needs/services nationwide. The last meeting of the year included introductions of the new chair, clerk, and members. Reviewed draft by-laws, transit web page, strategic plan, state management plan and locally coordinated plan.	30	3	11	2.33	Board Refreshment Costs	F	\$53.07
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2017: During calendar year 2017, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	250	5	6.6	2.2	Member Expenses Board Public Hearing Costs	O O	\$1,396.44 \$1,592.44

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5.5	1	4	1.5	Member Per Diem Member Expenses	O O	\$140.00 \$177.52
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2017: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	76	7	4.43	1.64	Member Per Diem Member Expenses	O O	\$945.00 \$992.12
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-G Summary of the activities related to accomplishing the mission of the board in 2017: The Board convened two meetings October 12 with the Kennebec Chamber of Commerce's Business Expo Day and November 2 at Thomas College. The Board announced and promoted each public hearing and meeting through news releases, calendar listings, email alerts, and personal presentations by its staff. The Board received testimony regarding regulatory compliance challenges, and suggestions for amending regulations to improve the state's business climate. The Board will submit its report to Governor LePage and the 127th Legislature by February 1, 2016.	24	0	0	0			
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2017: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	84	5	11.6	2.6	Member Per Diem Member Expenses	G G	\$550.00 \$648.45
593	RIVER FLOW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-E Summary of the activities related to accomplishing the mission of the board in 2017: The Board meets annually to discuss potential flooding and stream gauging requirements to keep informed of river height throughout the year, but especially during flood season.	1	2	9.5	1.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
412	SACO RIVER CORRIDOR COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2017: The Commission meets twice monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they border.	66	21	8.43	1.95	Board Refreshment Costs Board Public Hearing Costs	G G	\$138.99 \$170.00
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2017: The SAC met 2 times in 2017 to discuss the 2016/17 scallop season and recommendations for the 2017/2018 season, and to provide input into the development of a Limited Entry System for the scallop fishery.	20	2	8	3.25	Member Expenses Board Facility Rental Costs	O O	\$1,097.36 \$250.00
5182	SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COUNCIL Title 5, Chapter 379 Reference: Section 5, sub-§12004-C Summary of the activities related to accomplishing the mission of the board in 2017: The Maine STEM Council works to create strategies for enhancing science, technology, engineering, and mathematics education from prekindergarten through postsecondary education. The primary area of focus in 2017 has been to identify Goals and Milestones within the Maine STEM Council's Education and Workforce 2.0 Plan that can be implemented through strong partnerships and collaborations.	10	9	10	2.06	Board Refreshment Costs	P	\$65.43
5069	SEA URCHIN ZONE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B Summary of the activities related to accomplishing the mission of the board in 2017: The Sea Urchin Zone Council met three times in 2017. They voted to recommend a calendar for the 2017/18 fishing season. The council continued discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery.	60	3	9	3.33	Member Expenses	O	\$2,241.60
5201	SEAWEED FISHERIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-H	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5176	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1), field year two (N2), and field year three (N3). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.	1000	6	4.67	1.5	Member Expenses Board Refreshment Costs	P P	\$1,915.91 \$608.25
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-C	0	0	0	0			
5118	SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2017: The purpose of the Advisory Board is to advise and assist in promoting and supporting the statewide creation, growth and sustainability of SAFE Programs in Maine hospital emergency departments. At the quarterly meeting, the members provide advice and assistance regarding training, technical assistance, standards and resources to the Program.	30	2	12	2			
5161	SHELLFISH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-G Summary of the activities related to accomplishing the mission of the board in 2017: The Board worked regularly with Dept. staff to resolve issues facing the shellfish industry, including but not limited to: Maine's Quality Trademark for Shellfish, Lab testing issues for shellfish dealers, Minimum size tolerances for Oysters, Water quality and biotoxin issues, Harvester issues in Acadia, Vibrio control regulation changes.	80	3	10	3	Member Expenses	G	\$2,034.00
592	SMALL ENTERPRISE GROWTH BOARD Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2017: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	13	8.31	3.04	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$641.47 \$250.00 \$1,079.16 \$282.00 \$168.80

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2017: 1 meeting was held in 2017. 9 members present. Primary agenda items was- scoring of the Capital Equipment grant in aid applications and adjustments. And other financial information related to the Snowmobile Program	8	1	9	2.5	Member Expenses	O	\$445.28
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	36	3	4.67	1.83	Member Per Diem Member Expenses	O O	\$490.00 \$686.44
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2017: Successfully resolved all disputes presented in calendar year 2017.	100	10	3	4.25	Member Per Diem Member Expenses	O O	\$8,550.00 \$2,529.73
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25	1	5	2	Member Per Diem	O	\$105.00
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2017: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	12	9.17	5.38	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$6,435.00 \$8,634.96 \$280.00 \$1,808.49
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	14	4	4.5	3.5	Member Per Diem Member Expenses	O O	\$350.00 \$549.56

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	33	5	6.4	2.6	Member Per Diem Member Expenses	O O	\$1,120.00 \$2,598.72
322	STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2017: The State Board of Licensure for Professional Engineers was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Since 2005, mandatory professional development has been required. The Board performs random audits of Professional Development Hours during each renewal period. The Board uses the National Council of Examiners for Engineers and Surveyors to administer professional examinations. A passing score on the NCEES exams is required to certify as an Engineer-Intern and to license as a Professional Engineer. The Board also licenses approximately 300 new licensees per year by comity (reciprocity) with other States and foreign countries. The Board receives complaints, investigates, and holds hearings as necessary.	2080	6	4.83	2.67	Member Per Diem Member Expenses	O O	\$840.00 \$1,365.54
380	STATE BOARD OF NURSING Title 5, Chapter 379 Reference: Section 12004-A, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met in 4 regular sessions (8 days), 4 special session (4 days) and 5 subcommittee sessions: 4 for the purpose of informal conferences with licensees, and 1 for the purpose of adjudicatory hearings, during which decisions were made regarding safe and professional practice of its licensed nurses, i.e., approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of 8 people) renewed 13,016 licenses (12,053 were online), reinstated 749 licenses, endorsed 1,536 (370 were online) and licensed by examination, 858 (274 were online). The Board itself reviewed approximately 523 complaints. The Board also reviewed requests for nursing programs in the State.	2000	12	4.17	18.3	Member Per Diem Member Expenses Board Facility Rental Costs Board Facility Rental Costs Board Facility Rental Costs Board Public Hearing Costs	O O F G O O	\$8,525.00 \$7,765.10 \$135.00 \$405.00 \$550.00 \$14,170.00
382	STATE BOARD OF OPTOMETRY Title 5, Chapter 379 Reference: Section 12004-A, sub-§28 Summary of the activities related to accomplishing the mission of the board in 2017: The Board held four meetings in 2017. Between February and November, the Board administered the written exam. All applicants passed the written exam and were issued a Maine Optometry License. Between January and April 1st, licensees submit certification of 25 hours of continuing education along with the renewal application. The Board received seven complaints in '17.	70	4	4.5	1.88	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$630.00 \$675.50 \$72.18

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
391	STATE BOARD OF PROPERTY TAX REVIEW Title 5, Chapter 379 Reference: Section 12004-B, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2017: The Board of Property Tax Review hears appeals from denials of tax abatements by assessors or local boards of assessment review regarding non-residential property with an municipal assessed valuation of \$1,000,000.00 or greater, as well as assessment appeals involving tree growth, farmland, open space and working waterfront classified property. The Board also hears appeals of municipalities disputing their annual equalized state valuations. The Board serves the public interest and achieves the goal set forth in Title 36 MRSA, Section 271 et seq.	1250	7	3.29	11.3	Member Per Diem Member Expenses	G G	\$1,425.00 \$1,330.35
416	STATE BOARD OF SOCIAL WORKER LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§38 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	64.5	9	3.22	7.17	Member Per Diem Member Per Diem Member Per Diem Member Expenses Member Expenses Member Expenses	O O O O O O	\$1,015.00 \$1,015.00 \$1,015.00 \$1,537.60 \$1,537.60 \$1,537.60
285	STATE BOARD OF VETERINARY MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2017: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	32	4	4.25	4.13	Member Per Diem Member Expenses	O O	\$420.00 \$1,328.81
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2017: There were two appeals to the Board in 2017. One appeal was decided at a hearing. The second appeal was withdrawn by the complainant.	40	2	4	4.25	Member Per Diem Member Expenses	G G	\$200.00 \$162.64

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
185	STATE CLAIMS COMMISSION Title 5, Chapter 379 Reference: Section 12004-B, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2017: The State Claims Commission (SCC) serves the citizens of Maine by providing a fair, impartial, and informed adjudication of claims against the state. The primary, and almost exclusive, claim that comes before the SCC is one for "fair compensation" after the state has exercised its power of eminent domain. Under both the state and federal constitutions a property owner whose property interest is taken for public purposes is entitled to just compensation. Almost all of the cases that come before the SCC involve a determination of just compensation for the property owner after the Maine Department of Transportation (MDOT) has exercised its powers of eminent domain to take a property interest for a public improvement, such as the widening or improvement of a highway or the construction of a bridge. The SCC provides a forum in which a citizen whose property has been taken by eminent domain may appear and present his or her case, with or without the aid of an attorney. The SCC awards monetary damages to property owners who make the case that the amount of compensation offered by the MDOT was not just. The SCC has achieved its purpose, as established in Title 23 M.R.S. Section 151 et seq. It will continue to provide this vital service in 2018.	1040	12	2.92	2.79	Member Per Diem Member Expenses	H H	\$5,250.00 \$1,985.40
316	STATE COMPENSATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§26-D Additional Info: Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	0	0	0	0			
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-A Summary of the activities related to accomplishing the mission of the board in 2017: The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture, Conservation & Forestry on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.	40	1	15	1.5	Board Facility Rental Costs	P	\$125.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-E Summary of the activities related to accomplishing the mission of the board in 2017: The State Education and Employment Outcomes (SEEO) Task Force met three times in 2014, fulfilling all its statutory duties and issuing a report with recommendations for the Department of Labor and Department of Education, which included draft legislation suggested for implementing those recommendations. During its meetings, the group reviewed the Department of Labor's education and employment outcomes website, which links Maine public post-secondary education programs with graduates' resulting first-year wages. This website draws on a database maintained jointly by the Department of Education and the Department of Labor. The group primarily focused on ways to expand this database and the publicly accessible website, as well as identifying potential funding sources to support the maintenance and expansion of the project. The group also explored options relating to improving outreach, educating the public about the website, including options for improved outreach by the Department of Education. The group voted by consensus and made a number of recommendations related to the group's duties and reporting requirements in statute. For more information, please see the State Education and Employment Outcomes Task Force 2014 annual report, filed with the Legislature in December 2014.	12	0	0	0			
410	STATE EMERGENCY RESPONSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2017: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities. The SERC through MEMA staff monitors over 2,500 chemical facilities that may pose a threat to public safety. Of this number about 285 facilities are required to develop plans that are reviewed on an annual basis. Through fees collected SERC has provided hazmat training to over 1,500 first responders. This includes the normal hazardous materials training such as awareness, operations and technician and this year concentrating on providing ammonia, rescue and cold weather decon response training to first responders. Highlights of the past year include continued implementation of a voluntary review program for Ammonia facilities, and review /inspect the 15 funded hazardous materials response teams to ensure they are fully capable of responding safely.	1664	3	10.33	1.5	Member Expenses	O	\$139.92

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
350	STATE EMPLOYEE HEALTH COMMISSION Title 5, Chapter 379 Reference: Section 12004-F, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2017: Oversee and make decisions on the health, dental & vision plans for active State of Maine employees and retirees and the ancillary employer groups as defined by statute. This includes but not limited to plan design, member communication, wellness programming, Healthcare Reform Act, etc. During 2016, several Commission members served on two committees to review proposals for the clinical advocacy program and the Point of Service health insurance plan. Both contracts will go into effect in 2017.	100	10	17.8	2.6	Member Expenses	O	\$4,253.24
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2017: During calendar year 2017, the Maine State Harness Racing Commission held ten meetings, conducted two rulemaking hearings, amended seven rule chapters, adjudicated 18 prohibited substance complaints, heard 3 judges appeals, negotiated 5 administrative consent agreements, adjudicated 1 preliminary license denial, issued 7 written warnings and initiated a marketing campaign that will be expanded in the coming year.	2080	10	3.9	3.95	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	O O O O	\$2,145.00 \$2,005.90 \$3,648.37 \$8,786.52
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2017: The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	12	4.42	2.08	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G G G	\$1,626.50 \$4,926.66 \$218.11 \$247.02 \$82.39 \$1,296.10
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2017: Meet with inmates who are eligible for parole or have violated their parole	20	3	3.67	1.67	Member Per Diem Member Expenses	G G	\$500.00 \$662.64
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3) Summary of the activities related to accomplishing the mission of the board in 2017: The directors of the Maine Arts Commission and Maine State Library assembled a committee consisting of experts in the field to receive nominations. The panel's recommendations were delivered to the Governor of Maine for final approval.	5	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-I Summary of the activities related to accomplishing the mission of the board in 2017: Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	15	2			
5169	STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-G Summary of the activities related to accomplishing the mission of the board in 2017: ¹ Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation; ¹ Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103; ¹ Provide a mechanism for disseminating and implementing the state health plan; and ¹ Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	160	4	11.25	3	Board Facility Rental Costs	O	\$250.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5131	STATEWIDE HOMELESS COUNCIL Title 5, Chapter 379 Reference: Section 12004-L, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2017: The Statewide Homeless Council (SHC) continued to lead the implementation of Maine's Plan to End & Prevent Homelessness. This has included coordinating efforts to end chronic homelessness in Maine through its Long Term Stayer initiative which has resulted in a 73% decrease in the single adult Long Term Stayer population since 2013. This has also included working closely with the Maine Homeless Veterans' Action Committee in its work to end Veteran homelessness in Maine, and its working with a by-name list to accomplish this task per the United States Interagency Council on Homelessness (USICH). The SHC has formed a committee to make revisions/updates to Maine's Plan to Prevent and End Homelessness. The SHC completed a nearly yearlong effort to update Maine's Plan; the updated version has been adopted by the Statewide Homeless Council, all three Regional Homeless Councils, the Maine Continuum of Care, and the Emergency Shelter Assessment Committee (ESAC). The SHC advised MaineHousing relative to the National Housing Trust Fund, STEP program, ESHAP program, Supportive Housing program, and the development of policies, procedures, programs, and housing development for people who are homeless. The SHC fulfilled some of its advisory duties by offering specific budget and public policy recommendations related to homelessness to the Governor, the Legislature, MaineHousing, and DHHS. The SHC continues to work closely with the Maine Continuum of Care. The SHC is working on numerous initiatives, such as the ideal housing subsidy design for people using opioids, and ways in which the SHC can better interface with other interested parties throughout Maine (Regional Homeless Councils, community groups, State agencies, etc.). This SHC also hosted Robert Pulster, USICH Regional Coordinator, New England, on 12/12/17 to update him on initiatives in Maine aimed at ending homelessness and on the SHC's work, and provide feedback on the Federal Plan to End and Prevent Homelessness	174	12	8	4.38			
5177	SUBSTANCE ABUSE SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-C Summary of the activities related to accomplishing the mission of the board in 2017: During the past year, the SASC focused on the updating of the report card to measure Maine's progress in the prevention of substance abuse. Time was spent on updating the current membership to a more active status. The Commission also drew up a list of priorities that should be worked on through the year. Presentations from the various programs at the Office of Substance Abuse were presented each month by the manager of these programs. The Role of the Commission was also discussed with new appointed members.	36	11	10.27	3	Member Expenses	G	\$1,650.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5157	TECHNICAL BUILDING CODES AND STANDARDS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2017: The Board is responsible for drafting rules and implementation of a unified state building code. It is also responsible for determining a method by which to resolve conflicts between the already implemented and existing Life Safety Code and other building and energy codes. It is also charged with creating training and certification for Code Enforcement Officers and 3rd Party Inspectors.	40	4	7	1.75			
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-D Summary of the activities related to accomplishing the mission of the board in 2017: Meeting 1 (April 19, 2012) activities included updates of national tobacco control initiatives, including release of a new Surgeon General's report on Youth Prevention, national tobacco Media Campaigns, and FDA funding opportunities. New Maine youth data was also discussed. Meeting 2 (July 19, 2012) activities included updates on the various PTM initiatives by PTM staff. There was discussion about upcoming media campaigns, changes within PTM, and changes within the Healthy Maine Partnerships that affect PTM. It was also requested of the members to submit names to fill the vacant spots on the advisory board.	40	0	0	0			
426	UNIVERSITY OF MAINE SYSTEM WILD BLUEBERRY ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2017: The WBAC reviews ongoing wild blueberry research and recommends future research and education programs to the researchers and Cooperative Extension specialists at the University of Maine. Assistance is provided to these researchers and specialists in applying for and managing Specialty Crop Block Grants, as well as financial support for technical assistance when requested. 2017 research areas included the biology and ecology of pests, Integrated Pest Management, and plant disease. Plant disease research continues to focus on Valdensinia, Mummy berry and the role of weather conditions in the development of diseases. Weed management research continues to focus on control materials for grasses and weeds. Pollinator health continues to be a focus of research as well as invasive insects. In 2017, representatives from the WBAC participated as members of the Search Committee for a new Wild Blueberry Specialist position at the University of Maine.	22	3	7	5.67	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$80.00 \$882.95 \$239.66

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
550	VICTIMS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2017: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	19.5	12	2.83	1.79	Member Per Diem Member Expenses	O O	\$1,870.00 \$804.32
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2017: The WBC supported 9 University of Maine research projects and 4 grower education sessions in 2017. Promotion efforts continue to focus on two tracks: (1) consumer education regarding the advantages of Wild Blueberries over highbush blueberries; and (2) trade outreach, specifically to foodservice and food manufacturers. Consumer education mainly focuses on smoothie consumption through partnerships with influencers and utilization of digital/social media. Trade outreach was boosted through additional "Power of Wild" consumer research showing a strong preference for products containing wild blueberries across a new swath of product categories, as well as a successful Chef Summit that introduced chefs for major foodservice companies to menu creation with Wild Blueberries. In 2017, visits to the trade supplier section of www.wildblueberries.com was up 600% over 2016. The WBC also debuted a national School Foodservice program aimed at boosting Wild Blueberry consumption at public schools that increased sales of frozen Maine Wild Blueberries 57% over 2016. The WBC interfaced with state and Federal agencies regarding research and development support, food safety, and other policy issues.	48	2	8	4.5	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O	\$150.00 \$333.48 \$178.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
351	WORKERS' COMPENSATION BOARD	10	18	4.39	1.89	Member Per Diem	O	\$6,800.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§35					Member Expenses	O	\$3,140.44
	<p>Summary of the activities related to accomplishing the mission of the board in 2017: The Workers' Compensation Board membership remained stable this past year. A management member, Andy Charles, moved out of state. This created a vacancy that was promptly filled with the nomination and confirmation of Thomas Davis, a Waterville business man. During the first regular session of the 128th Legislature, a significant number of workers' compensation bills were proposed, but only four met with legislative approval and were enacted. They are: LD 313- An Act to Amend the Laws Governing Prior Employees of the Workers' Compensation Board. This bill allows a Board advocate or advocate attorney to represent an insurer, self-insurer or third party administrator before the Board one year after terminating employment with the Board if the advocate worked for the Board for less than four years. The prohibition does not apply if the advocated worked for the Board for four or more years. LD 612 - An Act to Improve Vocational Rehabilitation under the Maine Workers' Compensation Act of 1992. The bill effective November 1, 2017, protects injured workers who are participating in a Board-ordered rehabilitation plan from having their benefits reviewed, except in certain limited circumstances. LD 848 - An Act to Support Law Enforcement Officers and First Responders Diagnosed with Post-traumatic Stress Disorder. This bill creates a presumption if a first responder, law enforcement officer or firefighter is diagnosed with Post-traumatic Stress Disorder resulting from a work incident or series of incidents, the PTSD is presumed to have arisen out of the course of the workers' employment. LD 984 - An Act to Separate the Authorities under the Licenses for Property and Casualty Insurance Adjusters and Workers' Compensation Insurance Adjusters. This bill becomes effective January 1, 2018. It creates a separate licensing examination for workers' compensation insurance adjusters.</p>							

Total Boards or Commissions Reporting as Active in 2017: 228

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	Y	Warden Service did not fill Whitewater Boating Specialist Position to oversee board	N	5/15/2014	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	Y	No complaints filed. Committee has not met since 2013.	N	10/21/2013	
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 7	Y	Y	There were no issues needing review.	N	9/12/2016	
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 8-A	Y	N		N	5/13/2016	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 11	Y	N		N	6/6/2014	
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-E	Y	Y	Lack of agenda items due to safety concerns that were addressed through the regulatory process coupled with staffing changes and other issues that took priority in 2017	N	1/1/2015	
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23-A	Y	Y	No appointments were made.	N	2/1/2013	
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	Y	Y	There were no situations that required discussion or a decision by the board.	N	8/14/2012	
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	Y	Y	Board oversees Maine Biomedical Research Fund, which no longer has funds.	N	1/31/2012	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 10	Y	Y	There were no meetings in 2017.	N	1/8/2014	
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 30-A	Y	Y	The Dirigo Board of Trustees provides the governance for the Maine Quality Forum as defined in Title 24-A: Chapter 87 section 6904. The Board plans to submit legislation in 2019 that will address the role of the advisory council. In the interim, s	N	6/14/2013	
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 22-B	Y	Y	It is duplicative of work I undertake with Maine business sector boards and the Board of Environmental Protection	N	4/17/2015	
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-H sub- § 10-A	Y	N		N	10/18/2016	
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-B	Y	Y	This board has been inactive since 2012	N	1/1/2012	
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-G	Y	Y	difficulty in finding scheduling times	N	10/3/2016	
5201	SEAWEED FISHERIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-H	Y	Y	This board was created with legislation effective on November 1, 2017. The members have not yet been appointed. They will begin meeting in 2018.	N	12/31/2018	
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-C	Y	Y	Awaiting further guidance from the Legislature.	N	12/11/2013	
316	STATE COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 26-D	Y	Y	The State Commission Commission has been inactive many years. I do not know the date of last meeting, but since the fiels is required, I entered January 2010.	N	1/1/2010	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 10-E	Y	Y	Insufficient appointments	N	11/17/2014	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2017 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5-A						
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL	Y	N		N	1/1/2016	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 36-D						

Total of 23 Boards or Commissions reporting in this category for 2017

BOARDS FAILING TO FILE ANNUAL REPORT for: 2017

SOS # Board or Commission Name and Clerk of the Board

5056 ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION
Clerk: GAYLE ERDHEIM gayle.erdheim@maine.gov
DEPARTMENT OF EDUCATION 23 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

5140 ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL
Clerk: MELISSA MACALUSO melissa.macaluso@maine.gov
DIVISION OF PARKS AND PUBLIC LAND 22 SHS AUGUSTA, ME 04333-0022

REPEAL DATE: Exempt from Filing : N

5001 ANIMAL WELFARE ADVISORY COUNCIL
Clerk: LIAM HUGHES liam.hughes@maine.gov
28 STATE HOUSE STATION AUGUSTA, ME 04333-0028

REPEAL DATE: Exempt from Filing : N

5032 BLAINE HOUSE COMMISSION
Clerk: EARLE G. SHETTLEWORTH, JR. Earle.Shettleworth@Maine.gov
65 SHS AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : Y

5197 BOARD OF TRUSTEES, MAINE SCHOOL FOR MARINE SCIENCE, TECHNOLOGY, TRANSPORTATION AND ENGINEERING
Clerk: DEBRA PLOWMAN debra.plowman@maine.gov
DIRECTOR OF POLICIES & PROGRAMS 23 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

449 BOARD OF VISITORS, MAINE CORRECTIONAL CENTER
Clerk: MICHELLE SENENCE Michelle.Senence@Maine.gov
17 MALLISON FALLS ROAD WINDHAM, ME 04062

REPEAL DATE: Exempt from Filing : N

5194 COMMISSION TO END STUDENT HUNGER
Clerk: DEBRA PLOWMAN debra.plowman@maine.gov
DIRECTOR OF POLICIES & PROGRAMS BURTON CROSS BUILDING AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

5179 INTERAGENCY REVIEW PANEL
Clerk: LISA SMITH lisa.j.smith@maine.gov
GOVERNOR'S ENERGY OFFICE 62 STATE HOUSE STATION AUGUSTA, ME 04333-0062

REPEAL DATE: Exempt from Filing : N

020 MAINE AGRICULTURAL BARGAINING BOARD
Clerk: EDWIN PORTER ned.r.porter@Maine.gov
MAINE DEPARTMENT OF AGRICULTURE 28 SHS AUGUSTA, ME 04333-0028

REPEAL DATE: Exempt from Filing : Y

5142 MAINE INNOVATION ECONOMY ADVISORY BOARD
Clerk: BRIAN WHITNEY brian.whitney@maine.gov
DEPT OF ECONOMIC AND COMMUNITY 59 SHS AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

300 MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

BOARDS FAILING TO FILE ANNUAL REPORT for: 2017

S/S # Board or Commission Name and Clerk of the Board

419 MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY
Clerk: ALYSHIA POOLER Alyshia.Pooler@maine.gov
MAINEDOT 16 SHS AUGUSTA, ME 04333-0016

REPEAL DATE: Exempt from Filing : N

5050 NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

436 PENOBSCOT TRIBAL RESERVATION HOUSING AUTHORITY
Clerk: MICHAEL BUSH michael.bush@penobscotnation.org
12 WABANAKI WAY INDIAN ISLAND, ME 04468

REPEAL DATE: Exempt from Filing : N

5172 PROBATE AND TRUST LAW ADVISORY COMMISSION
Clerk: JUSTIN LEBLANC jleblanc@leblancyoung.com
PO BOX 7950 PORTLAND, ME 04112

REPEAL DATE: Exempt from Filing : N

5017 SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF
Clerk: JOANNA SPANO Joanna.Spano@mecdhh.org
MACKWORTH ISLAND FALMOUTH, ME 04105

REPEAL DATE: Exempt from Filing : N

497 ST. CROIX INTERNATIONAL WATERWAY COMMISSION
Clerk: HEATHER ALMEDA staff@stcroix.org
ST. CROIX INTERNATIONAL WATERWAY PO BOX 610 CALAIS, ME 04619

REPEAL DATE: Exempt from Filing : N

519 STATE HOUSE AND CAPITOL PARK COMMISSION
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

538 TELECOMMUNICATIONS RELAY SERVICES ADVISORY COUNCIL
Clerk: PATTY J. MOODY-D'ANGELO patty.j.moody-dangelo@maine.gov
PUBLIC ADVOCATE OFFICE 112 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

Total of 19 Boards

Summary of Expenses Reported by Boards and Commissions for Calendar 2017

Board Related Costs

General Fund

Total Facility Rental Costs:	\$8,803.25
Total Refreshment Costs:	\$79,329.23
Total Public Hearing Costs:	\$10,652.41
Total Other Board Costs:	\$33,370.73

Highway Fund

Total Refreshment Costs:	\$118.00
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Other Special Revenue

Total Facility Rental Costs:	\$21,631.53
Total Refreshment Costs:	\$12,555.99
Total Public Hearing Costs:	\$44,667.23
Total Other Board Costs:	\$75,498.75

Federal Fund

Total Facility Rental Costs:	\$4,756.00
Total Refreshment Costs:	\$3,661.15
Total Public Hearing Costs:	\$150.00
Total Other Board Costs:	\$4,846.52

Private Fund

Total Facility Rental Costs:	\$1,976.00
Total Refreshment Costs:	\$13,689.22
Total Public Hearing Costs:	\$6,998.44
Total Other Board Costs:	\$185,233.30

Member Related Costs

General Fund

Total Per Diem:	\$39,000.03
Total Expenses:	\$87,503.54
Total Other Expenses:	\$2,114.25

Highway Fund

Total Per Diem:	\$5,250.00
Total Expenses:	\$6,875.10

Other Special Revenue

Total Per Diem:	\$124,019.24
Total Expenses:	\$117,682.61
Total Other Expenses:	\$17,750.00

Federal Fund

Total Per Diem:	\$6,225.00
Total Expenses:	\$7,965.68
Total Other Expenses:	\$1,400.00

Private Fund

Total Per Diem:	\$10,680.00
Total Expenses:	\$15,059.04
Total Other Expenses:	\$2,035.00

Total General Fund Costs (all Categories):	\$260,773.44
Total Highway Fund Costs (all Categories):	\$12,243.10
Total Other Special Revenue Costs (all Categories):	\$413,805.35
Total Federal Fund Costs (all Categories):	\$29,004.35
Total Private Fund Costs (all Categories):	\$235,671.00

Grand Total of all costs in 2017: \$951,497.24