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MATTHEW DUNLAP  
SECRETARY OF STATE

STATE OF MAINE  
OFFICE  
OF THE  
SECRETARY OF STATE

January 30, 2017

Honorable Paul Davis, Senate Chair  
Honorable Danny Martin, House Chair  
Members of the Joint Standing Committee on State and Local Government  
2 State House Station  
Augusta, ME 04333-0002

Dear Senator Davis, Representative Martin and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2016. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.

The total cost, reported to date, in 2016 for all expenses for all funding sources is \$1,009,140.28. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2016 indicating activity in 2016 (white section); and
2. Filed an annual report for 2016 indicating inactivity or no meeting of the board or commission in 2016 (blue section); and
3. Did not file an annual report for 2016 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Dunlap".

Matthew Dunlap  
Secretary of State

cc: Julie Flynn, Deputy Secretary of State  
Enclosures



## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	<b>ACQUIRED BRAIN INJURY ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§47-G <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Acquired Brain Injury Advisory Council held 10 general meetings, 3 public hearings, co-sponsored a conference, and sent a representative to the national NASHIA meeting in 2014. The Council provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council used the public hearings to gather information on unmet needs of persons with brain injuries. The Council co-sponsored a conference. The conferences were held in Orono and Portland. These conferences help to education stakeholders about acquired brain injury and best practice in the field.	150	14	7	2.79	Board Public Hearing Costs	G	\$2,135.48
142	<b>ADVISORY BOARD FOR THE LICENSING OF GUIDES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§23 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Guide examination review and updates, guide complaint review and resolutions, guide patch design and discussions pertaining to guides	1200	4	7.5	4.25	Member Per Diem Member Expenses	G G	\$450.00 \$271.72
540	<b>ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§23-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Test new Taxidermy applicants, review and address taxidermy complaints and handle rule and law changes.	100	3	3	3.33	Member Per Diem Member Expenses	G G	\$250.00 \$331.92
5012	<b>ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§23-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Review guidelines dealing with testing of whitewater guides and complaint process against whitewater guides for conduct unbecoming of the job. Also, review safety reports from the outfitters.	1	0	0	0			
5062	<b>ADVISORY COMMITTEE ON COLLEGE SAVINGS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§18-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	120	7	5.14	3.5	Board Refreshment Costs Other Board Costs	P P	\$2,273.35 \$3,150.33

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604	<b>ADVISORY COMMITTEE ON DENTAL EDUCATION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§7-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	12	1	5	1.5	Member Expenses Other Board Costs	P P	\$154.88 \$364.09
612	<b>ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§2-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The ACFCPE met to fulfill its statutory annual meeting requirement under Title 5 MRSA '55. Discussion on the authority and future of the ACFCPE took place. A full report with recommendations will be provided to governor and the Joint Standing Committee on State and Local Government by January 15, 2014.	0	0	0	0			
596	<b>ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§25-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	35	2	4	2	Other Board Costs	P	\$665.80
093	<b>ADVISORY COMMITTEE ON MEDICAL EDUCATION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§7 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The committee assists FAME in evaluating and improving the Maine Health Professions Loan Programs and the Doctors for Maines Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	12	1	3	1.5	Other Board Costs	P	\$363.59
5031	<b>ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§12-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> 1) Report to Commissioner with recommendations for certification of school psychologists. 2) Made recommendation regarding use of Neurocognitive technicians. 3) Review of submitted certification applications and recommendations to DOE regarding their qualifications. 4) Investigated Ethics complaint 5) Worked with USM on the re-establishment of the Master's program in School Psychology	15	8	4.5	2	Member Expenses	G	\$105.60

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311	<b>ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§25 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Continue to work with Buck Consultants in monitoring investment performance, improved investment line-up, addressed any legislative updates, plan operations and member/employee education/communication. An RFP was issued in 2016 for services provided by a Financial Service Organization(s). At year end, the bids have been reviewed and scored. Finalist interviews will be held in early 2017.	70	2	5.5	1.75			
5140	<b>ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§3-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Council reviewed superintendents reports on management of AWW water levels, site and facility conditions, and public use; participated in 50th anniversary celebration of the rivers designation as a wilderness waterway; received condition reports on Lock and Telos Dams and discussed planning for improvements; received reports on historic resource assessment and youth initiative by the AWW Foundation; and reviewed rule changes proposed to update waterway access points.	30	3	6	2	Member Expenses	G	\$795.08
5001	<b>ANIMAL WELFARE ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§2-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Per Title 7 3906-C members review and advise the commissioner on proposed revisions to the animal welfare laws; assist the commissioner in the continuing implementation and evaluation of the animal welfare laws and rules; review training programs for humane agents and animal control officers; research options for increasing revenue to the Animal Welfare Fund; and advise the commissioner on the other matters related to the animal welfare laws and rules.	80	3	7.67	2			
5070	<b>AQUACULTURE ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Aquaculture Advisory Council reviewed expenditures from the Aquaculture Management Fund, recommended ways to reduce expenses, considered policy and legislative matters and initiatives, and made recommendations to the department about which initiatives would best assist the aquaculture industry.	20	0	0	0			

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257	<b>ARCHIVES ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§8 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board meets to advise on archival holdings decisions for Archives' client agencies, advise on revising archival policies regarding the de-accession of holdings, and to consider applications for designated alternate archival repositories.	30	2	6	2.25	Member Expenses	G	\$81.30
290	<b>ATLANTIC STATES MARINE FISHERIES COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-K, sub-§6 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Atlantic States Marine Fisheries Commission discusses the following species: Lobster, striped bass, herring, menhaden, spiny dogfish and shad in the Interstate Management Body. Maine must be respresented to make sure that conservation and management measures are effective and fairly applied among states.	10	4	1.5	72			
5105	<b>ATV ENFORCEMENT GRANT REVIEW COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§20-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Met to distribute funds for ATV enforcement	20	2	9	1			
5133	<b>ATV TRAIL ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§3-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> We met to discuss grant expenditures & fund balance, avg. costs, changes in reimbursement levels, plans for grant funding levels for FY11; discuss again other funding issues for the season (land mitigation reimbursement, Acquisition projects), discussed landowner relations, update progress on Downeast Multi-use Trail conversion & Turner Androscoggin River Lands BPL work, Millinocket trail system, Seboomook Trail access, current legislation effecting ATV use & trails, confirmed 3 members to stay on for another term, discussion regarding ATV widths.	0	0	0	0			
293	<b>BAXTER STATE PARK AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§11 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Board approved the October 14 Authority meeting minutes. The BSPA approved proceeding to the APA process to revise the rules 1.2,1.3,5.5,5.6, and accepted the Biennial budget for FY18 and FY19. The BSPA was presented with operational reports.	30	3	3	1.83			

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5032	<b>BLAINE HOUSE COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§75-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission has worked in cooperation with the First Family, Bureau of General Services and the Friends of the Blaine House in approving several projects. The commission also voted to accept the generous donation of the James G. Blaine desk from Richard Connor of the Portland Newspapers to be displayed at the Blaine House.	2	0	0	0			
280	<b>BOARD OF ACCOUNTANCY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§1 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	35	5	4.8	6.4	Member Per Diem Member Expenses	O O	\$840.00 \$1,039.04
602	<b>BOARD OF AGRICULTURE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§4-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The focus of the Board has been on the impact of University of Maine System budget challenges on University of Maine agricultural research and extension programs. The Board reviewed funding trends and program impacts and discussed procedures to complete its mission. The Board was briefed on changes in agriculture related capacity at the University of Maine. A significant number of faculty members were hired due to retirements this year to fill capacity in food security, animal nutrition, and other agricultural related areas. The Board was concerned with budget deficits that reduce capacity for agriculture programs through Cooperative Extension.	50	2	13	5	Member Expenses Member Other Expenses Board Refreshment Costs	G G G	\$213.88 \$650.41 \$710.00
291	<b>BOARD OF BAR EXAMINERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§5-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	15	4.87	3.67	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	P P P P	\$3,228.74 \$61.12 \$891.64 \$2,041.00
297	<b>BOARD OF CHIROPRACTIC LICENSURE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§8 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	23.5	3	5	3.83	Member Per Diem Member Expenses	O O	\$315.00 \$422.52

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
502	<b>BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§8-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	5	1	3	1	Member Per Diem Member Expenses	O O	\$105.00 \$134.68
514	<b>BOARD OF COUNSELING PROFESSIONALS LICENSURE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§9-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	51	9	4	1.67	Member Per Diem Member Expenses	O O	\$1,295.00 \$1,738.64
313	<b>BOARD OF DENTAL PRACTICE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§10 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Board of Dental Practice is a state regulatory agency and was established to protect the public through the regulation of individuals practicing in the dental profession. Throughout 2016, the Board of Dental Practice conducted interviews for licensure, and one adjudicatory hearing. There were 114 new cases filed during 2016, and forty cases were closed. The Board continues to provide education and outreach to the local dental professional societies, the University of Maine, and the University of New England dental health programs.	2100	14	8	6.14	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$6,160.00 \$6,167.77 \$200.00 \$1,109.08 \$8,879.00
313B	<b>BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTAL HYGIENIST</b> <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Board of Dental Practice Subcommittee on Dental Hygienists processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of nine times during 2016 in order to accomplish its mission.	60	11	4.55	1.77	Member Per Diem Member Expenses	O O	\$1,155.00 \$1,115.40
313A	<b>BOARD OF DENTAL PRACTICE SUBCOMMITTEE ON DENTURIST</b> <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Board of Dental Practice Subcommittee on Denturists processes complaints regarding licensed denturists, along with applications for licensure. The Subcommittee members met nine times during 2016 in order to complete its mission.	15	11	4.18	1.73	Member Per Diem Member Expenses	O O	\$880.00 \$758.56

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5183	<b>BOARD OF DIRECTORS OF THE MAINE GUARANTEED ACCESS REINSURANCE ASSOCIATION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§14-H <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> In 2016 the board met regularly to review, discuss, and act on organizational, operational, and strategic matters affecting the Association.	11	7	6.71	1.29			
319	<b>BOARD OF EMERGENCY MUNICIPAL FINANCE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§25-A <b>Additional Info:</b> Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
101	<b>BOARD OF ENVIRONMENTAL PROTECTION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-D, sub-§2 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board held nine regular meetings in 2016, as well as a two day adjudicatory hearing on the application by the State of Maine Bureau of General Services for expansion on the Juniper Ridge Landfill in Old Town and Alton. A decision on the Juniper Ridge application is anticipated in the first quarter of 2017. The Board also had jurisdiction over, and approved, the closure of four of Central Maine Power Companys interim hazardous waste storage facilities. Major rulemaking activity included the proposed repeal and replace of the Departments Chapter 200 Metallic Mineral Exploration, Advanced Exploration and Mining rule. The Board held a lengthy public hearing on the proposed rule, two deliberative sessions, and posted an amended rule for additional public comment. A decision on the proposed rule is anticipated in January 2017. The Board finally adopted three major substantive rules: Amendments to Chapter 373 Financial Capacity Standard of the Site Location Law, amendments to Chapter 375 No Adverse Environmental Effect Standard of the Site Location Law, and a repeal and replace of Chapter 380 Long-Term Construction Projects. The Board received seven appeals of Commissioner licensing decisions in 2016, two of which were decided and five of which remain pending at years end. The Board also held three informational sessions for members and the interested public: a session on composting of organic wastes, a session on Maines ambient air quality standards, and a session on Board procedures.	1540	14	5.5	4.36	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$4,651.00 \$5,764.76 \$5,270.00 \$3,060.82 \$1,841.00
393	<b>BOARD OF EXAMINERS IN PHYSICAL THERAPY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§31 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	6.5	1	4	2.5	Member Per Diem Member Expenses	O O	\$140.00 \$428.76
302	<b>BOARD OF LICENSING OF AUCTIONEERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	23	4	4.75	1.75	Member Per Diem Member Expenses	O O	\$665.00 \$1,371.00

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
344	<b>BOARD OF LICENSING OF DIETETIC PRACTICE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	16	0	0	0			
360	<b>BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	35	5	5	3.1	Member Per Diem Member Expenses	O O	\$665.00 \$756.52
373	<b>BOARD OF LICENSURE IN MEDICINE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2016: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, renewed licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences, and engaged in rulemaking. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2080	12	8.25	6.54	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$9,051.77 \$19,000.00 \$13,919.84 \$342.68 \$34,957.88
333	<b>BOARD OF LICENSURE OF FORESTERS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	28	3	5	1.83	Member Per Diem Member Expenses	O O	\$350.00 \$365.04
396	<b>BOARD OF LICENSURE OF PODIATRIC MEDICINE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	30	4	3.5	4	Member Per Diem Member Expenses	O O	\$490.00 \$702.00
5184	<b>BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS</b> Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2016: Discuss statutory changes to reflect best practices and clarify provisions; discuss relevant industry concerns and professional issues requiring further discussion.	1	0	0	0			

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
429	<b>BOARD OF LICENSURE OF WATER SYSTEM OPERATORS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2016: To regulate and license water operators for public and private water supplies. Public health protection.	1040	6	7.33	2.75			
179	<b>BOARD OF OCCUPATIONAL SAFETY AND HEALTH</b> Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2016: Review and propagation of rules related to workplace/occupational safety for Public Sector workplaces.	16	4	7	1.88	Member Expenses	G	\$872.96
477	<b>BOARD OF OCCUPATIONAL THERAPY PRACTICE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	2	3	1.75	Member Per Diem Member Expenses	O O	\$210.00 \$422.00
383	<b>BOARD OF OSTEOPATHIC LICENSURE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2016: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2400	11	5.36	2.91	Member Per Diem Member Expenses Member Other Expenses Board Refreshment Costs	O O O O	\$3,135.00 \$4,588.25 \$20.00 \$1,346.03
026	<b>BOARD OF PESTICIDES CONTROL</b> Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2016: Summary of the activities of the board or commission related to accomplishing its mission in 2016: The Maine Board of Pesticides Control (BPC) held eight regular board meetings, and one Public Information Gathering Session. The BPC approved one 24(c) Special Local Need registration for blueberries and three 24(c) Special Local Need registrations for potatoes. The Environmental Risk Assessment Committee convened in 2014 to examine pesticides effects on lobsters prepared a report to submit to the Maine Legislature in January, 2017. A grant to Maine Migrant Health Program for worker safety training, and 15 consent agreements were also approved.	60	8	6.13	2.19	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$2,695.00 \$4,156.00 \$151.00
298	<b>BOARD OF REAL ESTATE APPRAISERS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	40	6	5.33	2.67	Member Per Diem Member Expenses	O O	\$735.00 \$917.92

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343	<b>BOARD OF RESPIRATORY CARE PRACTITIONERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§35 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board was last scheduled to meet on November 16, 2016, but a quorum could not be established due to an unexpected situation with two members of the Board. The daily administrative licensing and general board activities for this Board are delegated by the Board to its Board Administrator and therefore the frequency of meetings is minimal.	0	0	0	0			
5144	<b>BOARD OF SPEECH, AUDIOLOGY AND HEARING</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§48 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	15	3	3.33	1.33	Member Per Diem Member Per Diem Member Expenses	H O O	\$105.00 \$245.00 \$374.72
5086	<b>BOARD OF TRUSTEES OF DIRIGO HEALTH</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§14-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The content of the meeting included a review of agency activity and priorities specific to the work of the Maine Quality Forum in the following six areas: Advancement and sustainability of primary care; Collection and analysis of hospital quality measures; Public transparency of health care quality in the state of Maine; Public Reporting on the efforts to reduce the rate of Health Care Associated Infections in the State of Maine; Public Reporting of Patient experience for both the consumer and provider and Culture of safety in physician practices. The Board authorized staff to move forward with the selection of a vendor in response to the Agencys Request for Proposal released in October 2015. The Board also approved the budget for the \$2.6M appropriation included in the FY2016-17 biennial budget. Lastly, the board agreed to meet annually with the expectation that staff will submit a monthly status report on the various activities via e-mail to the board and post on the Agencys website. The Board also agreed to meet more frequently if needed.	1	0	0	0			
370	<b>BOARD OF TRUSTEES, MAINE MARITIME ACADEMY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§4 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is occasionally held, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	4	13	1	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G	\$7,155.00 \$26,336.90 \$1,987.30

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
411	<b>BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§9 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	200	12	7.17	5.46	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$2,805.00 \$2,810.91 \$6,191.66
397	<b>BOARD OF TRUSTEES, MAINE VETERANS' HOME</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§34 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies.	50	8	8.88	2.88			
404	<b>BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§33-B <b>Additional Info:</b> Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
421	<b>BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§2 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The UMS Board of Trustees held 5 two-day sessions, 1 full day meetings and 1 special Board meeting for two hours. The UMS Board held 52 events during 2016 which includes Board meetings, committee meetings, other board events, two two-day retreats and two one-day summits with the Boards of Visitors from the campuses	6200	7	11.57	35.8	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$3,238.32 \$1,308.83 \$12,325.42
481	<b>BOARD OF UNDERGROUND STORAGE TANK INSTALLERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§43 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	4	5.25	2.38	Member Expenses Board Refreshment Costs	O O	\$605.44 \$151.86

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5015	<b>BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY</b>	4	1	2	2			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Summary of the activities of the board or commission related to accomplishing its mission in 2016: The board discussed the needs of the Downeast Correctional Facility. The board discussed the facilitys ongoing progress since transitioning to a minimum custody facility relating to programming, community restitution crews and the work release program. The board also discussed the ongoing positive impact for Washington County due to maintaining jobs and benefitting from community restitution crews. The board discussed: staffing being down, the inmate population count is up, upgrades to the facility and it being in great condition due to the upgrades, having quarterly meetings, reinstatement of board members, and reviewing possible candidates to replace seat 1 on the board.							
448	<b>BOARD OF VISITORS, LONG CREEK YOUTH DEVELOPMENT CENTER</b>	12	8	2.75	1.38			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> BOV Initial Report 2016 Long Creek Youth Development Center was very active this past year, 2016. We met on several different occasions for our formal Board meetings, and also attended several activities and events. LCYDC BOV held formal meetings in January 21st, 2016; May 26th, 2016 and October 11th, 2016. LCYDC has increased their efforts on building a better school to fit the needs of their students, enhancing their vocational programming and creating better supports for youth transitioning back into their communities. LCYDC has a very successful culinary program up and running, most recently students successfully catered all of the holiday dinners. Students will leave the program to further their studies, or with certificates to enable them to be employed in the service industry. LCYDC has ended the graphic design program and currently developing small engine repair program to enhance opportunities for gainful employment upon leaving LCYDC. Additionally, the BOV has met with the staff and attended several Maine Inside Out performances. Although LCYDC continues to provide excellent risk reduction programming to a majority of the residents, currently LCYDC is in an ongoing state of heightened safety and security risk due to the acute mental health needs of some residents. A detailed summary of concerns will be forwarded to the Commissioner of Corrections to encourage a review and response. LCYDC BOV is currently working to fill position with mental health background and three Board members are currently reapplying.							
449	<b>BOARD OF VISITORS, MAINE CORRECTIONAL CENTER</b>	40	3	3	1.83			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Met on such topics as Substance Abuse Program, Sex Offender Program, Women's Center, School Department, Overcrowding, Budget Issues, Staffing, feasibility study, construction, and recruiting other members to the board (1 vacancy).							

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
450	<b>BOARD OF VISITORS, MAINE STATE PRISON</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Meet with representatives of inmate groups, with Security staff, with program staff, and with members of the administration, to understand issues and concerns related to the safe, effective, professional, and respectful management of the prison. Our mission is to ensure that the prison is run according to the policies established, and to ensure that the interests of the citizens of Maine are advanced.	110	5	3.2	4			
211	<b>BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Members of the MV/CCF Board of Visitors met four times this year. MV has again undergone a major change in mission. The Board commends all involved at both facilities (Mountain View Youth Development Center and Charleston Correctional Facility) for moving forward to embrace the merger of the two positively and constructively. The consolidation of facilities is well underway and moving speedily towards full integration while maintaining the safety of our communities, residents and staff. The level of professionalism at these facilities remains second to none. The members of the Board of Visitors will continue to monitor change as it takes place with the wellbeing of all involved and affected as our primary concern while also supporting and embracing the new mission of what will soon be one consolidated facility. The magnitude of change in focus, policy, procedure and institutional culture cannot be understated.	12	4	3.25	1.38	Board Public Hearing Costs	G	\$192.00
134	<b>CAPITOL PLANNING COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§75 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Activities in 2016 related to CPC's mission included: reviewing or approving plans for: Demolition of The Farm managers House on the East Campus, DOTs Capitol Street property sale, Updating the 2001 Augusta State Facilities Master Plan, Williams Pavilion vent, EMS Memorial, Marquardt Building renovation & Rededication Ceremony, Electric Vehicle (EV) Charging Stations, Campbell Barn renovation & Rededication and Maine Preservation awards ceremony, East Campus Parking Study, Deering and Greenlaw Buildings renovation, CETA building structural analysis and use study.	20	4	6.5	1.25			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5033	<b>CHILD CARE ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§35-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Child Care Advisory Council met during the first quarter of 2016, at which time Council activities ceased due to a lapse in membership appointments. Until April, the CCAC was meeting in good faith. The Child Care Advisory Councils (CCAC) current statute is very outdated. Over the years there was discussion and several failed attempts to get it revised. It was planned to be finalized during the last legislative session. Unfortunately this did not happen. Steps are currently underway to rectify this issue. Interested parties have been identified and applications submitted to the appointing bodies. Several applications are still pending as of this date. The CCAC plans to continue its work and reconvene in early 2017.	5	4	6.5	2.13			
5107	<b>CITIZEN TRADE POLICY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§79-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	198	3	10.33	2.33	Member Per Diem Member Expenses Board Facility Rental Costs Other Board Costs	G G G G	\$550.00 \$1,418.40 \$220.00 \$3,870.00
5151	<b>CITIZENS' CODE OF CONDUCT WORKING GROUP</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§29-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Activities in 2013 related to CCOC's mission included reviewing operational challenges to implementing the Code of Conduct and identifying issues and ways to improve the ability of companies to submit code compliant bids to the Division of Purchases.	0	0	0	0			
564	<b>CLEAN-UP AND RESPONSE FUND REVIEW BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§11-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection and the State Fire Marshal, and monitors income and disbursements from the fund.	132	2	8	2.75	Member Expenses	O	\$127.64

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5168	<b>COMBAT SPORTS AUTHORITY OF MAINE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§4-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> CSAM worked on 6 MMA events and 1 Pro Boxing event. CSAM launched its own website and email server in 2013. Updated 2016. New rules were written for MMA and Boxing. A 3rd party vendor was hired to oversee medical data and approvals. Continued review and updates of organization and requirements for events and participation, etc.	120	10	4.4	1.95			
5092	<b>COMMERCIAL FISHING SAFETY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commercial Fishing Safety Council met three times in 2014 and discussed important issues and potential initiatives related to commercial fishing safety. It works closely with the United States Coast Guard on these issues. The Council also hosted an commercial fishing occupational health workshop for a number occupational health professionals.	0	0	0	0			
5171	<b>COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§17 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	11.5	3	Member Expenses Board Refreshment Costs Other Board Costs	G G G	\$520.16 \$527.95 \$5,638.18
270	<b>COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§33 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2014, the Commission conducted regular public meetings, issued informal advisory opinions, and staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.	85	13	4.85	3.08	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G G	\$3,465.00 \$2,495.44 \$105.30 \$502.75

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5035	<b>COMMISSION ON MUNICIPAL DEORGANIZATION</b>	714	4	3.5	2.5	Member Expenses	O	\$453.60
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-L, sub-§5					Member Expenses	G	\$438.24
	<b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Oxbow Plantation's deorganization procedure was approved by the legislature in the 2nd session of the 127th session, and received the final approval of Oxbow's voters in the 2016 general election. The effective date of Oxbow's De-organization is 7-1-2016.					Board Public Hearing Costs	O	\$1,995.00
	<p>The Town of Atkinson is conducting its 4th de-organization effort. The de-organization procedure is now complete. There are substantial infrastructure issues with the roads and one bridge, and there is an open salt pile that is leeching salt into an open aquifer /wetland/bog. The wetland contains significant tree kill within it. A salt shed needs to be built and the site needs to be cleaned. The Town must also withdraw from MSAD 41. In 2016, the Piscataquis County Commissioners voted to hold an Advisory Referendum of the Piscataquis UT voters. Voter lists were obtained from SOS and 655 absentee ballots were mailed to voters in a process that was recommended by SOS. During the UT advisory referendum 2 public hearings were held in Greenville and in Milo, and another public hearing on Atkinson's de-organization procedure followed in the Atkinson's Town Hall. The Atkinson de-organization procedure was printed by Adams Graphics, and the cost was reported for the Atkinson public hearing on 7-19-2016. The report was made available to attendees of the public hearings in Greenville, Milo, and Atkinson. Atkinson voters approved the de-organization procedure and a bill for the de-organization has been submitted for consideration during the 1st session of the 128th legislature. Cary Plantation's de-organization bill was denied by a 11-0 vote of the State and Local Government Committee during the 2nd session of the 127th Legislature. The bill was place in the dead file. Residents in Seboeis Plantation circulated a petition to discuss de-organization, and a public hearing was held on 10-5-2016. Seboeis voters did not approve any further deorg activity and the process for Seboeis ended.</p>							

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
271	<b>COMMISSION ON UNIFORM STATE LAWS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-K, sub-§8 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Commissioners must attend a 7 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature.  Over 100 Uniform Laws and Acts have been adopted in Maine. Recent enactments include the Uniform Parentage Act and amendments to Uniform Commercial Code Articles 4A and 9. The 128th Maine Legislature will consider comprehensive revisions to Maines Probate Code. In July of 2016 the Uniform Law Commission approved new uniform acts concerning Notarial Acts, Employee and Student Online Privacy Protection, Unclaimed Property, Family Law Arbitration, Unsworn Declarations and Wage Garnishment. These acts may be presented to the 128th Legislature for enactment.  Uniform Law Commission annual dues for the State of Maine are \$33,900. The 127th Legislature approved payment of \$5,500 towards dues and \$4,500 for partial reimbursement of Commissioners expenses for attendance at the Annual Meeting.	100	2	3	72	Member Expenses Board Public Hearing Costs Other Board Costs	G G G	\$4,500.00 \$5,500.00 \$5,500.00
276J	<b>COMMITTEE ON JUDICIAL RESPONSIBILITY AND DISABILITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§8 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Committee receives complaints about and enforces the Maine Code of Judicial Conduct against Maine judges.	2000	7	10.57	2.57	Member Expenses	G	\$312.84
5137	<b>CONNECTME AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§33-F <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Title 35-A MRSA Section 9204 sets forth the duties of authority: (1) Establish criteria defining unserved and underserved areas; (2) Enhance communications technology infrastructure; (3) Collect, aggregate, coordinate and disseminate information and data concerning communications services and advanced communications technology infrastructure in the State; (4) Track investment in advanced communications technology infrastructure; (5) Continually assess the availability of and need for advanced communications technology infrastructure in unserved or underserved areas within the State; (6) Identify and secure federal and other funding sources for broadband or wireless deployment or education; (7)Identify opportunities for coordination amon	27	11	4.82	1.95			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5064	<b>CONSENSUS ECONOMIC FORECASTING COMMISSION</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2016: The Consensus Economic Forecasting Commission shall develop short and long term macroeconomic forecasts. The commission shall submit recommendations for state economic assumptions for the next fiscal biennium and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	120	4	4.75	3.5	Board Refreshment Costs	G	\$167.85
518	<b>CONTINUING EDUCATION ADVISORY COMMITTEE</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2016: Review, approve or disapprove of Continuing Education course submissions.	20	11	4.18	1.09	Member Expenses	O	\$1,062.60
139	<b>CRIMINAL LAW ADVISORY COMMISSION</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2016: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the 127th Legislature, Second Regular Session three bills of its own.	175	9	9.56	2.28			
390	<b>DISPLACED HOMEMAKERS ADVISORY COUNCIL</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2016: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for the Maine Displaced Homemakers Program (dba New Ventures Maine, formerly Maine Centers for Women, Work and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	40	1	8	2	Board Refreshment Costs	P	\$50.00
165	<b>DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD</b> Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-A Summary of the activities related to accomplishing the mission of the board in 2016: Board met for three (3) hearings.	40	3	1	2.17			

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
241	<b>E-9-1-1 COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§74-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system.	40	4	10.25	1.25	Member Expenses Other Board Costs	O O	\$389.84 \$1,104.50
5164	<b>EFFICIENCY MAINE TRUST BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§10-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> During 2015 the Trust Board held 11 board meetings. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the 2014-16 Triennial Plan. It also completed and delivered the Annual Report and State Component Unit Report.	75	11	7.64	2.36	Member Expenses Board Refreshment Costs	G G	\$2,734.76 \$347.26
318	<b>ELECTRICIANS' EXAMINING BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§13 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board met its mission at least once a year to consider complaints as well as other regulatory matters.	72	9	4.78	4.39	Member Per Diem Member Expenses	O O	\$1,505.00 \$5,384.11
163	<b>EMERGENCY MEDICAL SERVICES BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§15 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	6	13.83	2.42	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,620.00 \$6,378.30 \$256.74
595	<b>FAMILY LAW ADVISORY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§52-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	110	9	9	2.33	Member Expenses	G	\$779.52

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	<b>FINANCE AUTHORITY OF MAINE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§1 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	445	11	11.27	3.5	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$5,390.00 \$7,740.40 \$232.00 \$5,016.34 \$8,157.49
5098	<b>GAMBLING CONTROL BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§47 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board continues to be the regulatory authority for the two casinos in Maine.	40	10	4.4	2	Member Per Diem Member Expenses	G G	\$2,420.00 \$2,420.00
5139	<b>HOMELAND SECURITY ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§91 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The HSAC met to discuss homeland security issues regarding cybersecurity, current threats to the State of Maine, and grant spending priorities by MEMA and Maine CDC. The FBI and Maine Fusion Center briefed threats from Foreign Terrorist Organizations and Domestic Radical Groups. The MEMA Deputy Director briefed the Council on the schedule to produce the Homeland Security Strategy - Council approved the jump-off planning meeting for June 2016.	20	1	4	2.5			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5025	<b>INFORME BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§30-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Summary of the activities of the board or commission related to accomplishing its mission in 2016: InforME was created by statute in 1997, establishing a self-funded and cost effective electronic gateway for public information and services. 2016 marked the 18th year of the State of Maines web portal at <a href="http://www.Maine.gov">www.Maine.gov</a> . Since inception, services of InforME have greatly expanded, currently including over 500 online services to the public in partnership with Maine state agencies, as well 221 municipalities. Each year more users access Maine.gov, averaging 5 million per month. Maine.gov is consistently recognized nationally as one of the premier state government websites in the country. For a comprehensive list of on-line services, see: <a href="http://www.maine.gov/portal/online_services/">www.maine.gov/portal/online_services/</a> . Maine.gov is a primary resource for the public to access government information and services.  Highlights for 2016:  Awarded 3 national honors, including a Bronze Summit Award, a Silver Communicator Award of Distinction, and a StateScoop IT Program of the Year award.  InforME completed a redesign of the Bureau of Veterans Services website and launched several new services including a general assistance tracking service for municipalities, a training and jurisprudence exam for the Board of Licensure in Medicine, an inspection sticker sales application for the Maine State Police and a municipal parking ticket payment service.  26 online service enhancements were deployed including significant updates to the online hunting and fishing license service, the online professional licensing service, and the online driver's license renewals and replacements service.	62.5	7	11.29	1.5	Board Refreshment Costs	P	\$700.00
140	<b>INLAND FISHERIES &amp; WILDLIFE ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§20 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Rulemaking for the Department of Inland Fisheries and Wildlife	100	14	5.71	2.14	Member Per Diem Member Expenses Board Public Hearing Costs	G G G	\$2,600.00 \$7,976.00 \$200.00
566	<b>INTEGRATED PEST MANAGEMENT COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§3-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	50	2	10.5	3	Member Expenses Board Refreshment Costs	O O	\$419.00 \$197.00

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5082	<b>INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-D, sub-§6 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Task Force was established to advise state agencies on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2016 the Task Force deliberated on: revisions to the State of Maine Action Plan for Managing Invasive Aquatic Species; efforts to prevent spread of, detect and map invasive aquatic plants in Maine; DEP projects to control hydrilla and European naiad infestations; local programs to control invasive aquatic plants, especially variable leaf water-milfoil; enforcement of invasive aquatic species laws; nuisance fish introductions and DIFW fish reclamation projects in Maine waters; status of non-native aquatic animals in Maine inland waters; and DACF process for prohibiting invasive wetland plants.	32	2	8	3			
5024	<b>JUDICIAL COMPENSATION COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§23-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The commission held 2 meetings in 2012 and 1 in 2013 to study and make recommendations regarding Judicial compensation.	0	0	0	0			
178	<b>KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§10-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board administers the Kim Wallace Adaptive Equipment Loan Program Fund, or "mPower", and contracts with FAME for assistance in administering the program. The board meets monthly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	425	12	5.42	3.67	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P	\$2,179.38 \$996.18 \$3,043.72 \$200,392.25
113	<b>LAND FOR MAINE'S FUTURE BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§29 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Since its inception, LMF has supported conservation of approximately 591,138 acres of valuable conservation and working lands to support Maine's economy. Overall Total Projects completed: 332. Approximately 24 transactions currently under negotiation. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	1800	6	6.5	2.25	Member Per Diem Member Expenses	G O	\$1,100.00 \$702.24
5099	<b>LANDOWNERS AND SPORTSMEN RELATIONS ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§49-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Advise the Commissioner on landowner related laws, rules, department policies and other significant landowner and land user issues.	24	6	11	4			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5111	<b>LEGISLATIVE YOUTH ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§54-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> LYAC was created to advise the Legislature, the President of the Senate and the Speaker of the House of Representatives on proposed and pending legislation, state budget expenditures and policy matters related to youth.	0	0	0	0			
340	<b>LOBSTER ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§58 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Council shall advise the Commissioner on activities of the Department that relate to the lobster industry. The Council may investigate problems affecting the lobster industry and make recommendations to the Commissioner and the Marine Resources Advisory Council concerning its investigations. The Council may review current lobster research programs and plans for research on the lobster stock, and submit to the Commissioner and Marine Resources Advisory Council, annually, its recommendations on those programs and plans. The Council may consider disputed issues brought to the Council by any of Maines lobster zone councils. The Council may make recommendations to the Commissioner with regard to resolving such issues.	15	1	9	3.5	Member Expenses	O	\$498.08
5068A	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE A</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone A Lobster Management Council met and discussed the following topics: Lobster Science Update, Election of Officers, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Beals Harbor & Pig Island Gut Dredging & Disposal Activities, Second Zone Tagging Update, Online Licensing Renewal Update, Marine Patrol Update, Maine Lobster Marketing Collaborative Update, Shrimp & Herring Updates, Update on Waiting Lists, Continued Discussion on Process for Separate Waiting Lists for Transfers, Draft Deep-Sea Coral Amendment Timeline, Updated Haul Route Beals Harbor Anchorage & Pigs Island Gut and Upcoming Rulemaking.	45	3	6.67	2.5			
5068B	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE B</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone B Lobster Management Council met and discussed topics including: Lobster Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers, Discussion and Possible Vote on Limited Entry Survey Results, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Second Zone Tagging Update, Online Licensing Renewal Update, Shrimp & Herring Updates, Update on Waiting Lists, Continued Discussion on Process for Separate Waiting Lists for Transfers, Lobster Bill Discussion, Draft Deep-Sea Coral Amendment Timeline, Sign Bylaws and Upcoming Rulemaking.	45	3	8	2.33			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068C	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE C</b>	60	4	8	2.13			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone C Lobster Management Council met and discussed topics including: Discussion on Limited Entry Questionnaire Results and Possible Vote, Lobster Science Update, Discussion on LD 1653 Pay Increases for Marine Patrol, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers, Discussion and Vote on Limited Entry Survey Results, Review Lobster Bill Summary, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Second Zone Tagging Update, Online Licensing Renewal Update, Update on Waiting Lists, Continued Discussion on Process for Separate Waiting Lists for Transfers, Draft Deep-Sea Coral Amendment Timeline, Sign Bylaws, Upcoming Rulemaking and Legislation.							
5068D	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE D</b>	36	3	11.67	2.5			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone D Lobster Management Council met and discussed topics including: Lobster Science Update, Discussion on LD 1653 Pay Increases for Marine Patrol, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Second Zone Tagging Update, Online Licensing Renewal Update, Shrimp & Herring Updates, Update on Waiting Lists, Continued Discussion on Process for Separate Waiting Lists for Transfers, Latency Discussion and Sign Bylaws.							
5068E	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE E</b>	24	2	9	2.25			
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone E Lobster Management Council met and discussed topics including: Election of Officers, Lobster Science Update, Discussion and Possible Vote on Results of Limited Entry Survey, Review Amended Bylaws, Sign Bylaws, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Second Zone Tagging Update, Online Licensing Renewal Update and Shrimp & Herring Updates.							

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068F	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE F</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone F Lobster Management Council met and discussed topics including: Portland Harbor Pier Dredging Project Update, Offshore Lobster Zone Discussion, Discussion on LD 1503 An Act to Amend Lobster and Crab Fishing License Laws, Lobster Science Update, Marine Patrol Update, Election of Officers, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Second Zone Tagging Update, Online Licensing Renewal Update, Maine Lobster Marketing Collaborative Update, Shrimp and Herring Updates.	30	2	11	2.5			
5068G	<b>LOBSTER MANAGEMENT POLICY COUNCILS - ZONE G</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Zone G Lobster Management Council met and discussed topics including: Lobster Science Update, Maine Lobster Marketing Collaborative Update, Marine Patrol Update, Election of Officers, Review Lobster Bill Summary, Discuss Retroactivity Option, Discussion on Process for Separate Waiting Lists for Transfers, Review Amended Bylaws, Second Zone Tagging Update, Online Licensing Renewal Update and Shrimp & Herring Updates.	30	2	8.5	2.5			
245	<b>MAINE AERONAUTICAL ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§81 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> MaineDOT Commissioner Bernhardt discussed Departments 3 year work plan & performance metrics. Discussed how GA airports can be measured for performance metrics, the FAA ASSET Study, & possibly completing economic impact study. LifeFlight presentation on what they do & challenges they have with airport infrastructure. FAA presentation on what they do, training that they would like to provide, & funding update. Information presented on the new FAA Runway Condition Assessment Matrix, new requirements & challenges this causes for airports in Maine. Discussion on opportunities with the Office of Tourism to promote aviation in the State. Maine Aviation Business Association & Maine Airport Managers Committee both provided updates on activities.	12	2	7	2			
5136	<b>MAINE AGRICULTURAL WATER MANAGEMENT BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§3-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Agricultural Water Management Board meets to develop water management plan templates for farmers; Establish criteria for selecting farms for grants to develop new sustainable water sources; Works with DEP to assist farmers in complying with Low Flow Standards; and works with other state and local agencies on funding and regulations to support agricultural irrigation development in Maine.	6	0	0	0			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5145	<b>MAINE AGRICULTURE IN THE CLASSROOM COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§4-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2015 \$60,000 was awarded. Each March the volunteer reading project is held in over 600 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website, Teach ME About Food and Farms lesson site, and Summer Teachers Institute are held supplying training and materials to Maine teachers on agriculture.	2080	4	6	3	Member Expenses Board Refreshment Costs	P P	\$221.76 \$102.33
5188	<b>MAINE APPRENTICESHIP COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§54-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Members of the Maine Apprenticeship Council meet quarterly to review program progress develop strategies for program improvement and discuss issues that may have presented themselves during the quarter. On an ongoing basis the members also review and approve new sponsors and new programs as they are submitted.	20	4	8	2.5			
5112	<b>MAINE ARBORIST ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§1-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	32	1	0	1			
088	<b>MAINE ARTS COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	8.67	3.67	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$751.29 \$706.56 \$97.35
5083	<b>MAINE BIOMEDICAL RESEARCH BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§4-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Final allocation of funds in Maine Biomedical Research Fund.	1	0	0	0			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
392	<b>MAINE BOARD OF PHARMACY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§30-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	80.5	12	5.92	2.75	Member Per Diem Member Expenses	O O	\$1,610.00 \$2,033.82
5187	<b>MAINE BOARD OF TAX APPEALS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§10 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board received twenty-two tax appeals during 2016, and issued eleven written decisions. The remaining appeals were either settled or otherwise resolved between the parties or are still pending before the Board. There are 15 Cases Pending before the Board.	80	7	3	2.14	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$2,100.00 \$1,023.36 \$5.73
5185	<b>MAINE CHARTER SCHOOL COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§10-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Summary of the activities of the board or commission related to accomplishing its mission in 2016. The mission is being accomplished with the monitoring and oversight of nine operating charter schools which include school visits and annual reports, regular Business Meetings and other meetings/conference calls as needed. RFP issued May 31, 2016 provided three Letters of Intent to file an application and subsequently one complete application for a public charter school. The sole applicant was Wayfinder Academy who after a Public Interview with the Review Team decided to withdraw their application. Currently, there are nine public charter schools operating: ACADIA Academy, Baxter Academy for Technology and Sciences, Cornville Regional Charter School, Fiddlehead School of Arts and Science, Harpswell Coastal Academy, Maine Academy of Natural Sciences, Maine Connections Academy, Maine virtual Academy, and Snow Pond Arts Academy. Two of Maine's public charter schools -- Maine Academy of Natural Sciences and Cornville Regional Charter School -- were in renewal in 2016, both of whom were renewed for an additional five years in November 2016. New programs in both of schools were also approved for the start of the 2017/2018 school year.	2080	67	2.73	3.54	Member Per Diem Member Expenses Board Refreshment Costs	O G G	\$8,044.08 \$5,993.07 \$933.60

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5156	<b>MAINE CHILDREN'S GROWTH COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§16 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Maine Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2016 activities focused primarily on the Social and Emotional Learning & Development (SELD) Project that included survey of early care and education providers across the state in partnership with national consultants; presentation of survey results to stakeholders in July, forum on Social Emotional Issues at Harraseeket Inn in September with national speaker from Yale Center, and final recommendations to propose to the legislature and Governor. Other activities included: Legislator reception (1/23/16); Increased the rates of developmental screening for children birth to age three as part of Developmental Screening Initiative that started at Growth Council; and Assisted in the development of Technical Assistance Competencies for Maines Early Childhood Workforce Field Test Draft.	8	8	31.5	3.44			
539	<b>MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§74-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Advise and assist the executive, legislative and judicial branches of State Gov. on issues related to domestic and sexual abuse. Make recommendations on legislative and policy actions, including training of law enforcement officers, prosecutors and judicial officers responsible for enforcing and carrying out the provisions of this chapter, and may undertake research development and program initiatives consistent with this section.	5	8	21.88	2			
5165	<b>MAINE COMMISSION ON INDIGENT LEGAL SERVICES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§25-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts. The Commission also adopted finally adopted a major substantive rule amendment affecting the hourly rate paid to assigned counsel, as well as finally adopting a major substantive rule amendment governing attorney eligibility for assignments is specialized cases. Finally, the Commission conducted over 40 hours of attorney training presented at 10 training events.	100	14	3.43	2.82	Member Per Diem Member Expenses	G G	\$2,640.00 \$2,010.44
480	<b>MAINE COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§3 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCS and its seven colleges.	200	7	10.43	2.79	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,045.00 \$5,393.44 \$783.12

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227	<b>MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES</b>	120	6	14.17	3.17	Member Expenses Board Refreshment Costs	O O	\$208.50 \$722.50
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe							
050	<b>MAINE DEVELOPMENTAL DISABILITIES COUNCIL</b>	400	6	15.83	7	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$2,317.56 \$1,650.00 \$3,745.00 \$6,522.54 \$6,966.95
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§66 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.							
5193	<b>MAINE DEVELOPMENTAL SERVICES OVERSIGHT AND ADVISORY BOARD</b>	1580	12	5	2	Member Expenses Member Other Expenses	G G	\$1,651.92 \$900.00
	<b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§15 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The MDSOAB provided its annual report to the Legislature's Joint Standing Committee on HHS, sent required financial reports to DHHS, and commented on proposed DHHS regulations pertaining to persons with intellectual disabilities or autism. The MDSOAB operates a "correspondent" program which connects individuals with intellectual disabilities or autism to a volunteer who acts as a next friend and advocate for the The MDSOAB provided its annual report to the Legislature's Joint Standing Committee on HHS, sent required financial reports to DHHS, and commented on proposed DHHS regulations pertaining to persons with intellectual disabilities or autism.							

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230	<b>MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-L, sub-§10 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> MDEA Budget update and statistics on MDEA's activity. Discuss ways to provide more effective and efficient use of MDEA's limited resources.	.5	0	0	0			
5081	<b>MAINE FIRE PROTECTION SERVICES COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§12 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Fire Commission monitors and evaluates Maine's fire service system and advises and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission cohosts the Joint Conference for Emergency First Responders in the Spring, hosts the Maine Fire Service Day at the State House as well as a Legislative Breakfast in February, and maintains a website.	150	10	15.6	1.55	Member Per Diem	G	\$1,155.00
5167	<b>MAINE FUEL BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§49 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	13.5	3	7	2.67	Member Per Diem Member Expenses	O O	\$700.00 \$1,601.22
405	<b>MAINE GOVERNMENTAL FACILITIES AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§11 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	6	3	3.67	1	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$209.74 \$330.00 \$40.70 \$40.04

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
336	<b>MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§6 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board meets on a regular basis, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	12	4	7.5	1.13	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$421.27 \$660.00 \$2,004.99 \$61.49
590	<b>MAINE HEALTH DATA ORGANIZATION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§14-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Over the last four years the Maine Health Data Organization (MHDO) has been transforming its operations and this year successfully implemented a robust and secure data warehouse with an architecture that can more efficiently support the volume of claims and hospital data files that are submitted monthly/quarterly to the MHDO. In addition the MHDO in partnership with Maine Quality Forum launched an updated version of its new website comparemaine.org -which shows the average cost and the variation of that cost of over 250 medical procedures at different facilities in Maine and several quality measures including the rate of healthcare associated infections like MRSA and patients experience ratings. The State of Maine was one of three states in the country to receive an A ranking from the Health Care Incentives Improvement Institute (HCII) and Catalyst for Payment Reform for providing detailed cost information on a variety of medical procedures through easy-to-use public website- CompareMaine, backed by rich data sources (MHDO Claims data). The full report can be found here: <a href="http://www.catalyzepaymentreform.org/images/documents/2016%20Price%20Transparency%20Report%20Card.pdf">http://www.catalyzepaymentreform.org/images/documents/2016%20Price%20Transparency%20Report%20Card.pdf</a> .	150	7	8.71	2.64	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$294.72 \$292.00 \$1,635.45 \$1,722.72
089	<b>MAINE HISTORIC PRESERVATION COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission nominated 10 individual properties and 3 historic districts to the National Register of Historic Places; and made grants to 3 communities through the Certified Local Government Program.	20	4	6.75	2.38	Member Expenses Board Refreshment Costs Other Board Costs	F F F	\$1,624.74 \$305.92 \$638.29

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
533	<b>MAINE HISTORICAL RECORDS ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§18-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	60	3	7	2.33	Member Expenses	F	\$134.13
510	<b>MAINE HIV ADVISORY COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§42 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> HIVAC has been actively reviewing and supporting, where appropriate, legislation relevant to HIV/AIDS treatment, prevention and care throughout Maine. HIVAC developed a work plan for 2015-2016.	60	8	3.38	1.56			
516	<b>MAINE HOSPICE COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§49-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Oversee and evaluate financial status and planning process. Discuss established by-laws to ensure compliance. Strategic planning. Discuss hiring process.	60	6	8.17	1.75			
348	<b>MAINE HUMAN RIGHTS COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§15 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Human Rights Commission enforces the Maine Human Rights Act ("MHRA"), which provides that every person in the State of Maine has a right to be free of unlawful discrimination in employment, housing, education, public accommodations and credit. The MHRA also provides that it is unlawful to interfere with, or retaliate against, a person's assertion of rights protected under the MHRA.	200	9	3.56	3.28	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G F F G G F G G	\$375.00 \$500.00 \$1,457.20 \$1,059.92 \$49.75 \$102.06 \$16.49 \$220.00
	Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.							

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5142	<b>MAINE INNOVATION ECONOMY ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§6-G <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Innovation Economy Advisory Board (established by Title 5, section 12004-I, subsection 6-G) coordinated the state's research and development activities. Specifically, the Board worked on the development of the 2015 Science and Technology Action Plan which is also required by statute. In addition, by its membership requirements, the board fosters collaboration among higher education and nonprofit research institutions and members of the business community. Specifically, an adhoc subcommittee of diverse membership reviewed proposals for funding.	30	9	7.56	2.11			
180	<b>MAINE LABOR RELATIONS BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§2 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	12	2.17	2.29	Member Per Diem Member Expenses	O O	\$2,250.00 \$962.14
061	<b>MAINE LAND USE PLANNING COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-D, sub-§1-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> This years activities of the members of the commission included: numerous land use decisions related to zoning and resolution of enforcement matters; multiple rulemakings amending the commissions land use districts and standards; regional planning efforts; and substantive review of requests to remove places from the expedited permitting area for wind energy development.	480	10	7	4.25	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$3,850.00 \$8,863.56 \$1,250.00 \$3,684.44
082	<b>MAINE LIBRARY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	4	9.75	2	Member Expenses	G	\$1,215.50

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5100	<b>MAINE LIBRARY OF GEOGRAPHIC INFORMATION BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§30-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The GeoLibrary CONTINUES ITS MISSION to expand and promote the value of geographic spatial data through widespread distribution and innovative use for the benefit of Maine's citizens. In 2014 the Board continued Orthoimagery acquisition through a strategic partnership between Counties, Communities and Federal Agencies. The 2014 target area included Hancock county and the southern third of Penobscot county. It submitted an application to the USGS for LiDAR data acquisition for of over 2,000 sq. Mi. in the central Maine area. This included parts of Franklin, Somerset, Piscataquis, Penobscot, and Hancock County. It also initiated numerous meetings with GIS stakeholders. It performed a number of other outreach and education functions such as presentations to the Maine Society of Land Surveyors, teaching a class on basic GIS to Maine Revenue Tax School students.	1000	9	9.56	1.94			
097	<b>MAINE LOBSTER MARKETING COLLABORATIVE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-H, sub-§14 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Lobster Marketing Collaborative, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "collaborative," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	4	9.75	2.25	Member Expenses Board Refreshment Costs	O O	\$479.61 \$910.32
015	<b>MAINE MILK COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-E, sub-§2 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2160	13	4.69	1	Member Per Diem Member Expenses Board Facility Rental Costs Board Public Hearing Costs	O O O O	\$2,695.00 \$2,349.60 \$305.00 \$9,856.85
376	<b>MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§2 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	11	3.36	1.14	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	P P P P	\$879.64 \$1,210.00 \$4,348.01 \$348.43

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
585	<b>MAINE OUTDOOR HERITAGE FUND BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§29-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	896.	2	6.5	4.25	Member Per Diem Member Expenses	O O	\$385.00 \$282.04
387	<b>MAINE PILOTAGE COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§40 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Pilotage Commission held three regularly scheduled meetings in 2016. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. Two 5-year licenses were renewed, three licensees had an additional route endorsement added and one new 5-year license was issued.	36	3	5.67	2	Member Expenses	O	\$1,246.27
398	<b>MAINE PORT AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§8 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	60	5	6.2	2.2	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$2,100.00 \$836.56 \$185.84
560	<b>MAINE PUBLIC DRINKING WATER COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§47-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Review of AFM billing, Legislative/bond issues, discuss Water Operator issues/licensing, compliance of water Systems and collecting of fines imposed on public water systems. Discuss Projects and numbers related to the DWSRF.	25	4	7	2.13			
401	<b>MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	1	3	1	Member Other Expenses Board Public Hearing Costs	P P	\$165.00 \$42.63

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5093	MAINE QUALITY FORUM ADVISORY COUNCIL <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§30-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The meeting content of the MQF Advisory Council in CY 2013 included: Healthcare Acquired Infections; Patient Centered Medical Home Pilot; Patient Experience of Care Survey initiative; Patient Safety and the Patient Safety Culture Survey; Chapter 270 review which included a set of proposed changes to Chapter 270 for the Board of the Maine Health Data Organization to consider.	1	0	0	0			
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§18 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Rural Development was established by the Maine Legislature in 2002 to assist Maine communities in realizing their economic development goals. MRDA provides financial assistance to communities and their development partners to help develop speculative commercial and industrial buildings and to help develop/redevelop underutilized commercial industrial properties.	80	9	5.11	1.44	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$808.80 \$498.36 \$672.62
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS <b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§6 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	4	11	3.75	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G	\$4,164.75 \$150.00 \$1,739.21 \$103.60 \$7,200.00
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§21-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board has reviewed and monitored the funding by the association of workers' compensation claims of three insolvent self-insurers, New Page Corp., JJ Nissen and Prime Tanning. The Board has also reviewed the financial status of guaranty fund and the fund's investments.  The board has also monitored the financial status of the guaranty fund, and its return on investments, and has reviewed the fund's investment policy.	700	3	6.33	1.67			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
536	<b>MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§31-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Reviewed and approved contract with administrative unit to provide direct business counseling, technical assistance, training, and other services to small businesses. Reviewed, evaluated, and made recommendations to coordinate small business assistance and entrepreneurial programs statewide Advised the commissioner of DECD and representatives from the joint legislative committee on business, research, and economic development with respect to its evaluation of small business and entrepreneurial programs and its oversight and enforcement of the contract with the administrative unit	20	1	7	1.5			
288	<b>MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§4 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	10	2	5	1	Member Per Diem Member Expenses	O O	\$350.00 \$452.16
546	<b>MAINE STATE CULTURAL AFFAIRS COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	5	4	12	1.5			
325	<b>MAINE STATE FERRY ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§82 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board advise to the Dept. of Transportation included, but was not limited to the following areas: Excursion tickets, tariff amendments, infrastructure projects & maintenance, budget, new ferry project, ferry schedules	80	6	8.5	3.42			
505	<b>MAINE STATE FILM COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§88 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine State Film Commission advises the Maine Film Office and works to enhance the state's economy by facilitating and promoting film, television, photographic and new media production in Maine.	58	4	8	2.75	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$275.00 \$586.51 \$899.36

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
346	<b>MAINE STATE HOUSING AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§3 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board of Commissioners participated in activities which are in keeping with MaineHousings mission including but not limited to: repeal and replacement of the Weatherization Rule and public hearing and adoption of the 2016 Department of Energy State Plan; approval of Mortgage Purchase Program Bond Series Resolution; conducted a request for proposal for a new Bond Underwriter; public hearing on and adoption of amendments to the Low Income Home Energy Assistance Program (LIHEAP) Rule; public hearing and adoption of the 2017 Qualified Allocation Plan; approved a borrowing resolution to enter into the Helping House New England Program offered by the Federal Home Loan Bank of Boston; public hearing and adoption of the newly created Home Modification Tax Credit Rule; review of 2015 financial results and audit; and adoption of 2017 operating budget.	60	13	6.46	2.23	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$3,520.00 \$1,449.36 \$604.82 \$1,886.20 \$68.96
085	<b>MAINE STATE MUSEUM COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	70	6	8.33	2.08	Member Expenses Board Refreshment Costs	G G	\$730.40 \$271.20
611	<b>MAINE TECHNOLOGY INSTITUTE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§33-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Maine Technology Institute Board met monthly during the year in its role as the governing body for the Institute to oversee the review process of 150 applications received during the year for funding. Summary of the activities of the board or commission related to accomplishing its mission for 2016: During FY16, the Maine Technology Institute funded technology and cluster development projects totaling nearly \$7.24 million. This funding leveraged an additional \$16.4 million in matching investment by Maine companies and organizations.	300	9	11.33	5	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G	\$30.68 \$1,426.01 \$243.05
420	<b>MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§4 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	17	5.24	2.29	Member Per Diem Member Expenses	P P	\$4,125.00 \$2,108.32

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5180	<b>MAINE VACCINE BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§15-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board met four times in calendar year 2016. It vigorously pursued all responsible payers and resolved all known assessment arrearages. Additionally, it reviewed the vaccine list and overall effectiveness of the program, making appropriate adjustments to support Maine's Universal Childhood Vaccine program and to assure adequate funds for its operation.	500	4	7.25	1.75			
5010	<b>MAINE WATER WELL COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§13-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	11	7	2.45			
419	<b>MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-K, sub-§12 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Oversee business of the Sarah Long Bridge.	30	0	0	0			
385	<b>MANUFACTURED HOUSING BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§22 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	31	6	6.83	2.75	Member Per Diem Member Expenses	O O	\$1,575.00 \$1,710.72
190	<b>MARINE RESOURCES ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§27 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> This Council provides advice and approval on a wide variety of agency regulations throughout the year. It also provides consent on new special license applications submitted to the Department. In addition, it confers on the Department's issues facing the commercial and recreational saltwater fisheries of the State.	120	3	9.67	2.17	Member Expenses	G	\$2,034.56

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
259	<b>MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS)</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§84 <b>Additional Info:</b> Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Upon request, members of the board provided consultation and offered advice regarding specific drivers when there were questions about their physical, emotional, or mental competence to drive. Some meetings included review of a limited sample of completed medical cases, where the board members offered feedback to BMV. The board provided feedback on public comment to proposed rules and unanimously approved the final revisions of the Functional Ability Profiles. Members also offered suggestions on distribution of the new rules and clinician education regarding changes.	168.	2	5	2.25	Member Expenses	H	\$195.36
591	<b>MOTOR CARRIER REVIEW BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§33-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> In calendar year 2016, the Board, in accordance with rules developed and adopted previously, conducted 20 preliminary motor carrier reviews, 7 follow up reviews, and (8) motor carrier hearings. As a result of those reviews and hearings the Board issued 0 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and on 3 occasions recommended to the Secretary of State to suspend a carriers privilege to operate commercially in Maine.	592	2	6	3.5	Board Refreshment Costs	H	\$34.00
5106	<b>MOTOR VEHICLE FRANCHISE BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§6-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Complaint in MMVFB Docket No. 14-01 was filed on April 30, 2014, and REMOVED to the U.S. District Court on May 29, 2014. Following the Court's October 30, 2014, REMAND of the Complaint to the Board, the matter was litigated and the Board issued a FINAL ORDER and STIPULATION OF DISMISSAL on November 12, 2015. On June 6, 2016, the Superior Court issued an Order and REMANDED one issue to the Board. The Chairman held a Conference of Counsel on July 11, the parties submitted arguments. The Chair issued an ORDER on REMAND on October 14, 2016.  Darling's filed a Complaint against Chrysler Group in MMVFB 13-01, on January 30, 2013. The matter was litigated; the Board heard the case on October 31, and November 1, 2013; it met to deliberate on January 7, 2014, and issued its Decision on April 24, 2014. The parties appealed, and the Superior Court REMANDED the matter to the Board on June 27, 2016, to set the Civil Penalty for four violations of 10 M.R.S.A. 1076. The Chairman held Conferences of Counsel on June 30, and October 17, and the Board assembled to hear arguments of counsel and deliberate on November 28, 2016. The Board set the Civil Penalty and issued an ORDER on REMAND on December 9, 2016, and a Corrected ORDER on December 16, 2016.	2080	4	2.5	1.13			

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
081	<b>NEW ENGLAND BOARD OF HIGHER EDUCATION</b> Title 5, Chapter 379 Reference: Section 12004-K, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2016: The mission of the New England Board of Higher Education is to promote greater educational opportunities and services for the residents of New England.	20	2	2	4	Board Refreshment Costs	G	\$9,000.00
428	<b>NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION</b> Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2016: Ongoing coordination of environmental issues as they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	4	2.25	37.4			
5101	<b>NEWBORN HEARING SCREENING ADVISORY BOARD</b> Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2016: The Board met three times and conducted business that included discussion on: issues connected with Board vacancies, developed a strategic plan for the next three years and provided guidance on the distribution of the new Prenatal Brochure	200	3	9.67	3.5	Member Expenses Other Board Costs	F F	\$649.18 \$4,634.55
327	<b>NORTHEASTERN FOREST FIRE PROTECTION COMMISSION</b> Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2016: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	8	1	1	8	Member Expenses	F	\$320.85
584	<b>NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY</b> Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2016: Guide NNEPRA regarding decisions on Funding, expansion, Brunswick Layover facility, Portland Wye, MBTA project and policies	75	18	3.83	2.33	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$2,805.00 \$1,178.50 \$400.00 \$1,302.94 \$2,942.33
371	<b>NURSING HOME ADMINISTRATORS LICENSING BOARD</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	22	4	4	1.88	Member Per Diem Member Expenses	O O	\$560.00 \$742.20

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5073	<b>NUTRIENT MANAGEMENT REVIEW BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-D, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held two regular meetings in 2016. The Board provided input on proposed revisions to the Department's Nutrient Management Rule, composting issues, pertinent legislation, and planner certification issues.	60	2	4	2	Member Expenses	G	\$110.18
5181	<b>ORGAN DONATION ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§36-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The board discussed ways in which they could assist the Secretary of State in coordinating organ donation efforts, as required by statute.	8	4	4.75	1.38			
5196	<b>PALLIATIVE CARE AND QUALITY OF LIFE INTERDISCIPLINARY ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§47-I <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The council met in four times in 2016. In Jan. the council elected officers, reviewed the history of the legislation that established the council and developed a working definition of palliative care. In April, members were educated on the state of hospice and palliative care in Maine. Goals for 2016 and 2017 were set:  -Establish a comprehensive picture of the state of palliative care in Maine (a study was commissioned and completed in 2016)  -Invite organizations working in palliative care, or with special needs in palliative care, to present to the council.  In July, the council heard about challenges/opportunities for payers in providing palliative care and in Oct., vulnerable populations presented on special needs in palliative care.complete	89	3	10	6.83			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
187	<b>PANEL OF MEDIATORS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§3 <b>Additional Info:</b> No minutes kept; therefore no record of lengths of meetings <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Continued to be the cornerstone of the dispute resolution process, providing services in 113 cases, and achieving a 75% settlement rate in the 72 cases closed in FY 16.	6	1	1	0	Member Per Diem Member Expenses	O O	\$57,900.00 \$10,356.12
5051	<b>PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§78-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	8	8	9	2	Member Per Diem Member Expenses	P P	\$165.00 \$190.04
438	<b>PASSAMAQUODDY INDIAN HOUSING AUTHORITY- INDIAN TOWNSHIP</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§32 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> monitor policies, assign vacant homes/apartments	11	4	4.75	2.75	Member Other Expenses	G	\$950.00
437	<b>PASSAMAQUODDY INDIAN HOUSING AUTHORITY- PLEASANT POINT</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§33 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Board meets regularly to approve tenants, update rules and regulations,	12	15	3.07	1.27	Member Per Diem Member Other Expenses	F F	\$1,000.00 \$3,450.00
436	<b>PENOBSCOT TRIBAL RESERVATION HOUSING AUTHORITY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§34 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission performs the following functions: reviews and approves annual work plan and annual report that summarizes accomplishments relative to the work plan; reviews and adopts policy changes; determines allocation of housing units; advises and determines use of funding; and mediates grievances.	110	10	3.9	1.95	Member Expenses Board Refreshment Costs	F F	\$25.00 \$82.00

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5174	<b>PERMANENT COMMISSION ON THE STATUS OF WOMEN</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§88-A Summary of the activities related to accomplishing the mission of the board in 2016: The commission met 7 times in 2016. Meetings focused on the creation of a report to be used as a means of advising and consulting the Governor and the Legislature about improving opportunities for women in the State as charged by 5 MRSA c.371-A '7030-D.	50	7	8.57	1.57			
395	<b>PLUMBERS' EXAMINING BOARD</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	4	4	2	Member Per Diem Member Expenses	O O	\$560.00 \$938.36
557	<b>POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§22-B Summary of the activities related to accomplishing the mission of the board in 2016: To advise DEP Small Business Assistance efforts on draft rules and policies, program planning and program management.	30	0	0	0			

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5191	<b>POLYGRAPH EXAMINERS ADVISORY BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004, sub-§I <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Advisory Board discussed Law Enforcement Applicant Polygraph Testing Policy, MCJA Board Policy # 1. Board Chair James reported that in his professional capacity he had met with the MCJA Board in late summer 2016 to discuss and address that matter of what, for the purposes of Policy # 1, was to be considered a fully completed polygraph exam.  At the meeting the MCJA Board stated that from the MCJA Boards standpoint, an applicant to the Academy would need to have passed a polygraph exam in order for the exam to be considered fully completed under Policy # 1. Following discussion, MCJA Board asked Board Chair James to revise Policy # 1 to ensure that policy reflected what the MCJA Board wanted policy to state was to be considered a fully completed exam.  The Advisory Board had discussion about how the polygraph examination fits into the background checks that are conducted on persons wanting to become sworn law enforcement officers.  Advisory Board had discussion about Board Chair James report as well as how exam fits into the background checks that are conducted on persons wanting to become sworn ME law enforcement officers.  Discussed need for the ME Polygraph Examiner Licensing Exam to be updated.  Advisory Board considered the matter of new technologies being developed.	1	2	4.5	2			
5190	<b>POTATO MARKETING IMPROVEMENT FUND COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-H, sub-§10-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> PMIF provides direct, fixed-rate loans to growers and packers for the construction and retrofitting of modern potato storages, packing facilities, and the acquisition and installation of packing equipment. Modern ventilated and humidified storage facilities maintain potato quality after harvest. By providing a controlled warehouse environment, growers are able to deliver field-fresh product throughout the year. This is extremely important to both processors and consumers. Modern packing sheds and state-of-the-art equipment are also used to pack potatoes according to specific customer needs and preferences. Program staff are available for site visits, assistance with project planning, design, and the PMIF loan application process.	500	2	3.5	1.5	Board Refreshment Costs	P	\$122.30

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5159	<b>PRISON INDUSTRIES ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§4-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The council held one meeting during the past twelve months.	0	0	0	0			
5172	<b>PROBATE AND TRUST LAW ADVISORY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§73-B <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Probate and Trust Law Advisory Commission met to coordinate its state-wide effort to review the Maine Probate Code as compared to the updated Uniform Probate Code. PATLAC reviewed the recommendations of the Probate Code Committees (comprised of trusts and estates and elder law attorneys). PATLAC circulated to various stakeholders proposed changes to the Maine Probate Code; discussed feedback with several groups; finalized its recommendations; and submitted the proposed legislation to the Legislature. PATLAC also reviewed, at the suggestion of the Judiciary Committee, the Uniform Access to Digital Information Act and submitted proposed legislation to the Legislature.	50	1	8	3			
5198	<b>PUBLIC TRANSIT ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§82-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The purpose of the Public Transit Advisory Council is to provide insight and guidance with regard to public transit for the MaineDOTs stated mission which is: To responsibly provide our customers with the safest and most reliable transportation system possible given available resources. In support of helping to achieve this mission the Public Transit Advisory Council reviewed the recommendations of the most recent Maine Strategic Transit Plan and considered methods to implement the recommendations. The central recommendation of the Maine Strategic Transit Plan was to revise how available funding is allocated through revised procedures and service methodologies with a renewed emphasis on service to the general public. To accomplish these revisions the Public Transit Advisory Council considered and advised the MaineDOT on a revised Transit State Management Plan (a State Management Plan is mandated by the Federal Transit Administration and must be approved before federal funds can be expended.) As part of the renewed emphasis on service to the general public the Public Transit Advisory Council also advised the MaineDOT on service to military veterans. The culmination of the first year of the activities of the Public Transit Advisory Council is a scheduled public hearing on the revised State Management Plan to be held January 12, 2017 at MaineDOT headquarters in Augusta, Maine.	100	3	13	2.67	Board Refreshment Costs Other Board Costs	F F	\$218.36 \$1,224.00

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
303	<b>PULL EVENTS COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§3-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> During calendar year 2015, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	150	3	9	2.5	Member Expenses	O	\$1,185.71
465	<b>RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§36 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	16.5	2	2.5	1	Member Per Diem Member Expenses	O O	\$175.00 \$182.00
039	<b>REAL ESTATE COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§37 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	49	8	3.88	2.44	Member Per Diem Member Expenses	O O	\$910.00 \$976.56
5115	<b>REGULATORY FAIRNESS BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§2-G <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board convened two meetings October 12 with the Kennebec Chamber of Commerce's Business Expo Day and November 2 at Thomas College. The Board announced and promoted each public hearing and meeting through news releases, calendar listings, email alerts, and personal presentations by its staff. The Board received testimony regarding regulatory compliance challenges, and suggestions for amending regulations to improve the states business climate. The Board will submit its report to Governor LePage and the 127th Legislature by February 1, 2016.	24	2	2	2.25	Board Facility Rental Costs	G	\$200.00
5135	<b>RIGHT TO KNOW ADVISORY COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§14 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	201	9	9.67	2.56	Member Per Diem Member Expenses Other Board Costs	G G G	\$440.00 \$1,293.33 \$168.32
593	<b>RIVER FLOW ADVISORY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§13-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board meets annually to discuss potential flooding and stream gauging requirements to keep informed of river height throughout the year, but especially during flood season.	1	4	14	3			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
412	<b>SACO RIVER CORRIDOR COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§13 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission meets monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they border.	63	19	9.42	1.87	Board Refreshment Costs Board Public Hearing Costs	G G	\$166.63 \$307.77
5117	<b>SCALLOP ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-F <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The SAC met 2 times in 2016 to discuss the 2015/16 scallop season, to discuss the potential of a Swipe Card system for landings and reporting, the new survey methodology, the possibility of future entry to the fishery, and to establish measures for the 2016/17 season as well as continued discussions on developing a Fishery Management Plan which will guide discussions regarding management changes in the future with the industry, SAC, the DMR and the Legislature.	900	2	9	3.75	Member Expenses Board Facility Rental Costs	O O	\$1,386.00 \$150.00
5017	<b>SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-C, sub-§7 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.	36	13	10.38	2.46	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	G G G G	\$3,555.16 \$5,225.00 \$2,863.35 \$8,909.00

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5182	<b>SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COUNCIL</b>	48	4	9.25	3.75	Board Refreshment Costs	P	\$1,300.00
<p><b>Title 5, Chapter 379 Reference:</b> Section 5, sub-§12004-C</p> <p><b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The STEM Council convened formally four times during 2016. The purpose of these meetings was to outline steps to bring greater coherence and strengthen science, technology, engineering and mathematics across state agencies, workforce, higher education and K-12 education. These deliberations resulted in the Maine STEM Education and Workforce Plan 2.0.</p> <p>During early 2013 the University of Maine conducted and presented to the STEM Council information about STEM initiatives in other states. Among the information presented was information about the development and implementation of STEM roadmaps and data dashboards. These resources are prominent in states making progress on strengthen STEM across education and workforce development.</p> <p>A part-time Executive Director was put under contract in late 2013 and works for the Maine STEM Council through an agreement with the Maine Mathematics and Science Alliance.</p>								
5069	<b>SEA URCHIN ZONE COUNCIL</b>	2200	7	9	4.43	Member Expenses Board Facility Rental Costs	O O	\$5,305.52 \$450.00
<p><b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§57-B</p> <p><b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Sea Urchin Zone Council met seven times in 2016. They voted to recommend a calendar for the 2016/17 fishing season, which included a 38 day season for Zone 2 with a 7 tote limit and a 15 day season for Zone 1 with a daily limit of 7 totes. The council continued discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery as well as the continued to work on the pilot restoration project for a reef at Cat Ledges in Zone 1. In addition, the swipe card program was implemented this year and the SUZC had lengthy discussions about the possibility of allowing the fleet to pick their days. The council also discussed import/export issues and new entry to the fishery.</p>								
5176	<b>SEED POTATO BOARD</b>	1000	5	5.4	1.9	Member Expenses Board Refreshment Costs	P P	\$2,053.92 \$669.74
<p><b>Title 5, Chapter 379 Reference:</b> Section 12004-H, sub-§5</p> <p><b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1), field year two (N2), and field year three (N3). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.</p>								

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5195	<b>SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-C	0	0	0	0			
5118	<b>SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD</b> Title 5, Chapter 379 Reference: Section 12004-J, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2016: The purpose of the Advisory Board is to advise and assist in promoting and supporting the statewide creation, growth and sustainability of SAFE Programs in Maine hospital emergency departments. At the quarterly meeting, the members provide advice and assistance regarding training, technical assistance, standards and resources to the Program.	30	1	6	2			
5161	<b>SHELLFISH ADVISORY COUNCIL</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-G Summary of the activities related to accomplishing the mission of the board in 2016: The Board worked regularly with Dept. staff to resolve issues facing the shellfish industry, including but not limited to: public health division staffing; municipal warden regulations; illness investigation updates; green crab issues; harvesters commercially digging without a town license, LD1452, Chapter 7 and chapter 4 rule changes, intertidal mussel harvesting.	80	4	10.75	3	Member Expenses	G	\$1,933.14
592	<b>SMALL ENTERPRISE GROWTH BOARD</b> Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2016: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	12	7.58	3	Member Expenses Board Facility Rental Costs Board Refreshment Costs	P P P	\$208.76 \$250.00 \$474.38
5119	<b>SNOWMOBILE TRAIL FUND ADVISORY COUNCIL</b> Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2016: 2 mtgs were held in 2016. 10 members present & 2 guest at the 1st, Primary agenda items was- scoring of the Capital Equipment grant in aid applications. The 2nd mtg, 8 members were present, main topic was discussion refinement of the capital equipment grant scoring and application.	8	2	9	2.75	Member Expenses	O	\$924.00

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
384	<b>STATE BOARD OF ALCOHOL AND DRUG COUNSELORS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	24	4	3.5	2	Member Per Diem Member Expenses	O O	\$490.00 \$619.12
186	<b>STATE BOARD OF ARBITRATION AND CONCILIATION</b> Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2016: Successfully resolved all disputes presented in calendar year 2015.	100	12	3	3.96	Member Per Diem Member Expenses	O O	\$8,250.00 \$4,489.71
070	<b>STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25	2	5.5	2	Member Per Diem Member Expenses	O O	\$245.00 \$229.72
077	<b>STATE BOARD OF EDUCATION</b> Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2016: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	12	9.5	4.67	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$6,105.00 \$6,031.63 \$170.00 \$2,346.30
415	<b>STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	60	6	4.5	6	Member Per Diem Member Expenses	O O	\$805.00 \$1,287.22
331	<b>STATE BOARD OF FUNERAL SERVICE</b> Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2016: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	23.5	5	6.2	1	Member Per Diem Member Expenses	O O	\$1,085.00 \$2,497.08

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
322	<b>STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§16 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The State Board of Licensure for Professional Engineers was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Beginning with the 2005 license renewal, the Board has required mandatory Professional Development. The Board performs random audits of Professional Development Hours during each renewal period. The Board continues to use the National Council of Examiners for Engineers and Surveyors to administer professional examinations. A passing score on the NCEES exams is required to certify as an Engineer-Intern and to license as a Professional Engineer. The Board also licenses approximately 300 new licensees per year by comity (reciprocity) with other States and foreign countries. The Board receives complaints, investigates, and holds hearings as necessary.	2080	5	5.4	2.7	Member Per Diem Member Expenses Other Board Costs	○ ○ ○	\$805.00 \$1,012.78 \$102.00
380	<b>STATE BOARD OF NURSING</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§25 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met in 4 regular sessions (8 days), 4 special session (4 days) and 10 subcommittee sessions: 7 for the purpose of informal conferences with licensees, and 3 for the purpose of adjudicatory hearings, during which decisions were made regarding safe and professional practice of its licensed nurses, i.e., approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of 8 people) renewed 13,067 licenses (11,572 were online), endorsed 1,536 and licensed by examination, 850. The Board itself reviewed approximately 445 complaints. The Board also reviewed requests for nursing programs in the State.	2000	18	4.33	15.2	Member Per Diem Member Expenses Board Public Hearing Costs	○ ○ ○	\$5,720.00 \$5,436.56 \$15,753.63
382	<b>STATE BOARD OF OPTOMETRY</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§28 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board held four meetings in 2016. Between February and November, the Board administered the written exam. All applicants passed the written exam and were issued a Maine Optometry License. Between January and April 1st, licensees submit certification of 25 hours of continuing education along with the renewal application. The Board received eight complaints in '16.	70	4	5.5	2.13	Member Per Diem Member Expenses Board Refreshment Costs	○ ○ ○	\$770.00 \$718.72 \$72.92

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
391	<b>STATE BOARD OF PROPERTY TAX REVIEW</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§6 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board of Property Tax Review hears appeals from denials of tax abatements by assessors or local boards of assessment review regarding non-residential property with an municipal assessed valuation of \$1,000,000.00 or greater, as well as assessment appeals involving tree growth, farmland, open space and working waterfront classified property. The Board also hears appeals of municipalities disputing their annual equalized state valuations. With only two vacant positions, the Board serves the public interest and achieves the goal set forth in Title 36 MRSA, Section 271 et seq.	1250	10	4	13.2	Member Per Diem Member Expenses	G G	\$2,700.00 \$2,705.60
416	<b>STATE BOARD OF SOCIAL WORKER LICENSURE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§38 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	66	10	3.5	2.7	Member Per Diem Member Expenses	O O	\$1,225.00 \$2,327.48
285	<b>STATE BOARD OF VETERINARY MEDICINE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-A, sub-§42 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	14	2	4.5	3	Member Per Diem Member Expenses	O O	\$315.00 \$878.69
388	<b>STATE CIVIL SERVICE APPEALS BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§4 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> There were no appeals to the Board in 2016. The Board met to integrate a newly appointed member, to orient a newly appointed clerk, and to plan for a briefing to the Board on its responsibilities and procedures to prepare all members for any hearings that need to be held in 2017.	40	1	5	2	Member Per Diem Member Expenses	G G	\$150.00 \$149.44
185	<b>STATE CLAIMS COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-B, sub-§5 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The State Claims Commission actively continues to serve the citizens of Maine. The Commission plays an essential role in resolving disputes which may arise between property owners, the Maine Department of Transportation, the Maine Turnpike Authority and others who appear before them. The State Claims Commission is confident that it has achieved its purpose, as outlined in Title 23 MRSA Section 151 et seq. and looks forward to a productive year in 2017.	1040	11	2.91	3.86	Member Per Diem Member Expenses Member Expenses	H H G	\$4,800.00 \$1,722.49 \$158.53

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§68-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture, Conservation & Forestry on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.	40	1	17	2	Board Facility Rental Costs	P	\$550.00
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§10-E <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The State Education and Employment Outcomes (SEEO) Task Force met three times in 2014, fulfilling all its statutory duties and issuing a report with recommendations for the Department of Labor and Department of Education, which included draft legislation suggested for implementing those recommendations. During its meetings, the group reviewed the Department of Labors education and employment outcomes website, which links Maine public post-secondary education programs with graduates resulting first-year wages. This website draws on a database maintained jointly by the Department of Education and the Department of Labor. The group primarily focused on ways to expand this database and the publicly accessible website, as well as identifying potential funding sources to support the maintenance and expansion of the project. The group also explored options relating to improving outreach, educating the public about the website, including options for improved outreach by the Department of Education. The group voted by consensus and made a number of recommendations related to the groups duties and reporting requirements in statute. For more information, please see the State Education and Employment Outcomes Task Force 2014 annual report, filed with the Legislature in December 2014.	12	0	0	0			

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
410	<b>STATE EMERGENCY RESPONSE COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§13-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities.  The SERC through MEMA staff monitors about 2,500 chemical facilities that may pose a threat to public safety. Of this number about 285 facilities are required to develop plans that are reviewed on an annual basis.  Through fees collected SERC has provided hazmat training to about 1,500 first responders. This includes the normal hazardous materials training such as awareness, operations and technician and this year concentrating on providing ethanol and ammonia response training to first responders.  Highlights of the past year include developing a self evaluation worksheet for LEPCs, implementation of a voluntary review program for Ammonia facilities, and continue to review /inspect the 16 funded hazardous materials response teams to ensure they are fully capable of responding safely.	1664	4	11.25	2.5	Member Expenses	O	\$139.04
350	<b>STATE EMPLOYEE HEALTH COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-F, sub-§10 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Oversee and make decisions on the health, dental & vision plans for active State of Maine employees and retirees and the ancillary employer groups as defined by statute. This includes but not limited to plan design, member communication, wellness programming, Healthcare Reform Act, etc. During 2016, several Commission members served on two committees to review proposals for the clinical advocacy program and the Point of Service health insurance plan. Both contracts will go into effect in 2017.	100	11	15.09	3	Member Expenses	O	\$4,046.18
017	<b>STATE HARNESS RACING COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§32 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> During calendar year 2016, the Maine State Harness Racing Commission met its mission by promulgating rules; monitoring live racing activities through its staff; monitored pari-mutuel wagering activities through its staff; imposed penalties for violations of its rules and statutes; and, maintained a positive relationship with the industry through informational meetings.	1040	17	4.24	4.47	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	O O O O	\$3,960.00 \$4,054.76 \$2,948.83 \$14,412.30

# Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
364	<b>STATE LIQUOR AND LOTTERY COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§14 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	12	4.5	2.04	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G G G	\$799.70 \$3,497.54 \$1,296.64 \$12.25 \$120.25 \$87.23 \$44.33
208	<b>STATE PAROLE BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§7 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Meet with inmates who are eligible for parole or have violated their parole	20	3	4.67	2.17	Member Per Diem Member Expenses Member Other Expenses	G G G	\$750.00 \$781.08 \$177.32
581	<b>STATE POET LAUREATE ADVISORY SELECTION COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§5-A <b>Additional Info:</b> Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3) <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The directors of the Maine Arts Commission and Maine State Library assembled a committee consisting of experts in the filed to receive nominations. The panel's recommendations were delivered to the Governor of Maine for final approval.	5	1	4	3			
5055	<b>STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§74-I <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	17.25	2.13	Board Refreshment Costs Board Refreshment Costs	O G	\$208.37 \$121.30

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5169	<b>STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH</b>  <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§14-G <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation; Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103; Provide a mechanism for disseminating and implementing the state health plan; and Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	80	4	13	3	Board Facility Rental Costs	O	\$500.00
5131	<b>STATEWIDE HOMELESS COUNCIL</b>  <b>Title 5, Chapter 379 Reference:</b> Section 12004-L, sub-§13 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Continued work on implementation of Maine's Plan to End & Prevent Homelessness. The Council advised MaineHousing relative to the development of homeless prevention, Shelter Rules and Standards, and housing development for the homeless; including providing input on the new Shelter Funding Formula, the Emergency Shelter and Housing Assistance Program (ESHAP), and the National Housing Trust Fund. The Council interacted closely with MaineHousing on numerous Projects. The Council fulfilled some of its advisory duties by offering specific budget and public policy recommendations related to homelessness to the Governor, the Legislature, MaineHousing, and the Department of Health & Human Services; including providing input on the State of Maine Workplace Innovation and Opportunities Act (WIOA) Unified Plan, the PATH RFP, and commentary on proposed changes to Sections 13, 17, 65 and 93 of MaineCare Benefits, particularly in regard to Intensive Case management and Community Integration. A strong effort continues to be made toward getting "Long Term Stayers" out of the Shelter's throughout Maine and into Housing. The SHC continues to work closely with the Maine Continuum of Care and Portland Continuum of care. The SHC was active statewide with Long Term Stayers Initiative. The SHC completed a Draft of a Blueprint for DHHS which has been submitted to the Commissioner of DHHS.	144	11	4.73	4.5	Member Other Expenses Board Facility Rental Costs Board Refreshment Costs	P P P	\$350.00 \$1,478.84 \$220.00

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
577	<b>SUBSTANCE ABUSE SERVICES COMMISSION</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§13-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> During the past year, the SASC focused on the updating of the report card to measure Maine's progress in the prevention of substance abuse.  Time was spent on updating the current membership to a more active status.  The Commission also drew up a list of priorities that should be worked on through the year.  Presentations from the various programs at the Office of Substance Abuse were presented each month by the manager of these programs.  The Role of the Commission was also discussed with new appointed members.	75	12	9.58	3	Member Expenses	G	\$3,478.02
5157	<b>TECHNICAL BUILDING CODES AND STANDARDS BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§5-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Board is responsible for drafting rules and implementation of a unified state building code. It is also responsible for determining a method by which to resolve conflicts between the already implemented and existing Life Safety Code and other building and energy codes. It is also charged with creating training and certification for Code Enforcement Officers and 3rd Party Inspectors.	50	4	7.5	2.38			
538	<b>TELECOMMUNICATIONS RELAY SERVICES ADVISORY COUNCIL</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§30-C <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The overall mission of the Advisory Council is to ensure that Maine's deaf, hearing-impaired, or speech impaired telephone customers are able to have the most reliable, up-to-date, and affordable telecommunications relay services. Each year the Advisory Council prioritizes its mission by (1) reviewing quality of service; (2) selection of relay provider; (3) quarterly meetings; and (4) evaluating expenses of the relay provider.	220	4	8.25	3	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$2,434.21 \$67.44 \$65.13 \$9.40 \$1,566.00

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5066	<b>TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL</b>  <b>Title 5, Chapter 379 Reference:</b> Section 12004-I, sub-§36-D <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> Meeting 1 (April 19, 2012) activities included updates of national tobacco control initiatives, including release of a new Surgeon Generals report on Youth Prevention, national tobacco Media Campaigns, and FDA funding opportunities. New Maine youth data was also discussed. Meeting 2 (July 19, 2012) activities included updates on the various PTM initiatives by PTM staff. There was discussion about upcoming media campaigns, changes within PTM, and changes within the Healthy Maine Partnerships that affect PTM. It was also requested of the members to submit names to fill the vacant spots on the advisory board.	40	0	0	0			
426	<b>UNIVERSITY OF MAINE SYSTEM WILD BLUEBERRY ADVISORY COMMITTEE</b>  <b>Title 5, Chapter 379 Reference:</b> Section 12004-H, sub-§12 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The WBAC reviews wild blueberry research results and recommends future research and education programs to the researchers and Cooperative Extension specialists at the University of Maine Orono. Assistance is provided to these researchers and specialists in applying for and managing Specialty Crop Block Grants. 2016 research included the biology and ecology of pests, Integrated Pest Management, and plant disease. Given the unique two-year crop cycle of the Wild Blueberry, plant disease research continues to focus on Valdensinia, Mummy berry and the role of weather conditions in the development of diseases while weed management research continues to focus on selected control materials for grasses and broadleaf weeds. Pollinator health and native bee abundance was also researched. Last, four educational sessions were conducted for growers in Maine.	22	3	6.33	6.17	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$102.50 \$937.70 \$232.00
550	<b>VICTIMS' COMPENSATION BOARD</b>  <b>Title 5, Chapter 379 Reference:</b> Section 12004-J, sub-§11 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	0	12	2.83	1.75	Member Per Diem Member Expenses	O O	\$1,815.00 \$774.40

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
294	<b>WILD BLUEBERRY COMMISSION OF MAINE</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-H, sub-§13-A <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The WBC supported 4 research projects and 4 grower education sessions. Promotion efforts continue to focus on educating consumers on the advantages of Wild Blueberries over highbush blueberries while also conducting food manufacturing and food service outreach regarding consumer preference for Wild Blueberry products. The Commission also promoted Wild Blueberries as a key ingredient for smoothies a popular beverage that has fueled increased frozen fruit consumption. In 2016 there were 1 million visits to www.wildblueberries.com and social media engagement was up 20% over 2015. The WBC developed a national School Nutrition program aimed at boosting Wild Blueberry consumption at public schools, debuting in early 2017. The WBC interfaced with state and Federal agencies regarding research and development support, food safety, and other issues.	48	2	7.5	5	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O	\$20.00 \$399.40 \$142.00
351	<b>WORKERS' COMPENSATION BOARD</b> <b>Title 5, Chapter 379 Reference:</b> Section 12004-G, sub-§35 <b>Summary of the activities related to accomplishing the mission of the board in 2016:</b> The Workers Compensation Board membership remained stable this past year. There were no changes to either the Management or Labor members. During the Second Regular Session of the 127th Legislature, a number of bills were proposed, but only one was successful. The Board proposed legislation that focused on improving provisions of our Act. The bill was titled An Act to Improve the Workers Compensation System. This legislation improves the functioning of the Board in three ways. It provides the Board with authority to pursue penalties against employers who misclassify some workers as independent contractors, even if they have provided insurance for properly classified workers. The legislation provides that appeals to our State Supreme Court are not appeals of the original agency decision, but rather, appeals from a decision rendered by our Appellate Judges. This legislation provides for an increase in the assessment cap necessary to fund the Boards activities. Another non-workers compensation bill was passed that will impact our agency. The legislature passed a bill designed to aid in the control of opioid medication. This legislation mandates prescription monitoring, as well as dose and duration limits of opioid medication. The Board experienced two significant office relocations. Our Portland regional office and our Central office moved to new space. We experienced a few personnel changes. These occurred without major disruption to our daily functioning. Finally, a major Rules evaluation and review taskforce was established. We anticipate the taskforce will present a report to the Board sometime in early 2017:	10	13	5.69	3.08	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$6,400.00 \$3,113.54 \$233.28

**Total Boards or Commissions Reporting as Active in 2016: 237**

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	Y	Change of staff and expired appointments	N	5/15/2014	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	Y	No complaints filed. Board has not met since 2013.	N	10/21/2013	
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-C	Y	Y	Aquaculture is undergoing many changes both statewide and at DMR. Until the degree of change slows and a more stable state is reached the need for advisory council involvement has been minimal. DMR has held broader audience public meetings to dis	N	8/1/2015	
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 3-C	Y	Y	ATV Trail Advisory Council eliminated by Legislature	N	3/25/2010	
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-B	Y	Y	The purpose of the Board is to review and approve changes to the Blaine House and its grounds. In 2016 no such proposals were received, thus no meetings were held.	N	6/29/2009	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 11	Y	N		N	6/6/2014	
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 29-D	Y	Y	Did not meet	N	3/26/2015	
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 35	Y	N		N	3/13/2015	
5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 14-D	Y	Y	The Dirigo Board of Trustees held its annual meeting in Nov 2015. The content of the meeting included a review of agency activity , priorities and budget allocation in the following six areas: Advancement and sustainability of primary care; Collect	N	11/18/2015	

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND  Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5151	CITIZENS' CODE OF CONDUCT WORKING GROUP  Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 29-D	Y	Y	No meetings were scheduled and there were no agenda topics to meet around.	N	4/30/2013	
5092	COMMERCIAL FISHING SAFETY COUNCIL  Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-E	Y	Y	Staffing vacancies	N	4/24/2014	
5024	JUDICIAL COMPENSATION COMMISSION  Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23-A	Y	Y	No members were appointed	N	1/11/2013	
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL  Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 54-C	Y	Y	LYAC was repealed by the 127th Legislature. Please see Public Law 2015, chapter 491.	N	12/21/2011	
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD  Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	Y	Y	There were no situations that required discussion or a decision by the board.	N	8/14/2012	
5083	MAINE BIOMEDICAL RESEARCH BOARD  Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	Y	Y	Board oversees Maine Biomedical Research Fund, which no longer has funds.	N	1/31/2012	
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD  Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 10	Y	Y	No Board meetings were held during the year. Prior Board chair initiated the process to hold a Board meeting but departed the Board before setting a date. A Board meeting will convene in 2017	N	1/1/2014	
5093	MAINE QUALITY FORUM ADVISORY COUNCIL  Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 30-A	Y	Y	As of 7/16, the MQF is funded by the general fund and in the FY16-17 biennial budget was appropriated approximately \$2.6M. Many of the initiatives that the MQF is responsible for & working on are aligned with the objectives of the conveners of	N	6/14/2013	
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY  Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 12	Y	N		N	8/7/2015	

## Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2016 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Reprt filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 22-B	Y	Y	Because the Toxics Use Reduction Program was moved out of the program and the funds were cut for pollution prevention and TUR staff.	N	4/17/2015	
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-B	Y	Y	The Council has not met since 2013	N	2/6/2013	
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-C	Y	Y	Awaiting further guidance from the Legislature	N	12/11/2013	
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 10-E	Y	N		N	11/17/2014	
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 36-D	Y	N		N	1/1/2013	

Total of 25 Boards or Commissions reporting in this category for 2016



# BOARDS FAILING TO FILE ANNUAL REPORT for: 2016

SOS # Board or Commission Name and Clerk of the Board

5056 ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION  
Clerk: RACHELLE TOME rachelle.tome@maine.gov  
DEPARTMENT OF EDUCATION 23 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

5197 BOARD OF TRUSTEES, MAINE SCHOOL FOR MARINE SCIENCE, TECHNOLOGY, TRANSPORTATION AND ENGINEERING  
Clerk: DEBRA PLOWMAN debra.plowman@maine.gov  
DIRECTOR OF POLICIES & PROGRAMS 23 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

5194 COMMISSION TO END STUDENT HUNGER  
Clerk: DEBRA PLOWMAN debra.plowman@maine.gov  
DIRECTOR OF POLICIES & PROGRAMS BURTON CROSS BUILDING AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

5179 INTERAGENCY REVIEW PANEL  
Clerk: LISA SMITH lisa.j.smith@maine.gov  
GOVERNOR'S ENERGY OFFICE 62 STATE HOUSE STATION AUGUSTA, ME 04333-0062

REPEAL DATE: Exempt from Filing : N

020 MAINE AGRICULTURAL BARGAINING BOARD  
Clerk: EDWIN PORTER ned.r.porter@Maine.gov  
MAINE DEPARTMENT OF AGRICULTURE 28 SHS AUGUSTA, ME 04333-0028

REPEAL DATE: Exempt from Filing : Y

601 MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNCIL  
Clerk: CHRISTA BAADE christa.baade@ceimaine.org  
COASTAL ENTERPRISES, INC. 30 FEDERAL STREET BRUNSWICK, ME 04011

REPEAL DATE: Exempt from Filing : N

300 MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION  
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov  
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

5050 NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION  
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov  
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

497 ST. CROIX INTERNATIONAL WATERWAY COMMISSION  
Clerk: HEATHER ALMEDA staff@stcroix.org  
ST. CROIX INTERNATIONAL WATERWAY PO BOX 610 CALAIS, ME 04619

REPEAL DATE: Exempt from Filing : N

316 STATE COMPENSATION COMMISSION  
Clerk: CHRISTOPHER W. NOLAN Christopher.Nolan@legislature.maine.gov  
OFFICE OF FISCAL AND PROGRAM REVENUE 5 STATE HOUSE STATION AUGUSTA, ME 04333-0005

REPEAL DATE: Exempt from Filing : Y

519 STATE HOUSE AND CAPITOL PARK COMMISSION  
Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR grant.pennoyer.legislature.maine.gov  
OFFICE OF THE EXECUTIVE DIRECTOR 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115

REPEAL DATE: Exempt from Filing : Y

# BOARDS FAILING TO FILE ANNUAL REPORT for: 2016

SOS # Board or Commission Name and Clerk of the Board

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**Total of 11 Boards**

# Summary of Expenses Reported by Boards and Commissions for Calendar 2016

## Board Related Costs

### General Fund

Total Facility Rental Costs:	\$11,209.05
Total Refreshment Costs:	\$64,379.93
Total Public Hearing Costs:	\$9,288.37
Total Other Board Costs:	\$33,537.13

### Highway Fund

Total Refreshment Costs:	\$34.00
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### Other Special Revenue

Total Facility Rental Costs:	\$21,824.34
Total Refreshment Costs:	\$17,040.75
Total Public Hearing Costs:	\$43,431.58
Total Other Board Costs:	\$64,150.76

### Federal Fund

Total Facility Rental Costs:	\$3,745.00
Total Refreshment Costs:	\$7,230.88
Total Other Board Costs:	\$13,463.79

### Private Fund

Total Facility Rental Costs:	\$2,339.96
Total Refreshment Costs:	\$21,739.43
Total Public Hearing Costs:	\$7,371.38
Total Other Board Costs:	\$207,345.17

## Member Related Costs

### General Fund

Total Per Diem:	\$34,564.70
Total Expenses:	\$94,470.30
Total Other Expenses:	\$9,199.37

### Highway Fund

Total Per Diem:	\$4,905.00
Total Expenses:	\$1,917.85

### Other Special Revenue

Total Per Diem:	\$144,030.08
Total Expenses:	\$124,079.07
Total Other Expenses:	\$19,020.00

### Federal Fund

Total Per Diem:	\$1,500.00
Total Expenses:	\$6,528.66
Total Other Expenses:	\$5,100.00

### Private Fund

Total Per Diem:	\$12,715.00
Total Expenses:	\$20,196.29
Total Other Expenses:	\$2,782.44

Total General Fund Costs (all Categories):	\$256,648.85
Total Highway Fund Costs (all Categories):	\$6,856.85
Total Other Special Revenue Costs (all Categories):	\$433,576.58
Total Federal Fund Costs (all Categories):	\$37,568.33
Total Private Fund Costs (all Categories):	\$274,489.67

**Grand Total of all costs in 2016: \$1,009,140.28**