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MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE
OFFICE
OF THE
SECRETARY OF STATE

January 29, 2016

Honorable Rodney Whittlemore, Senate Chair
Honorable Roland Martin, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002

Dear Senator Whittlemore, Representative Martin and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2015. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.

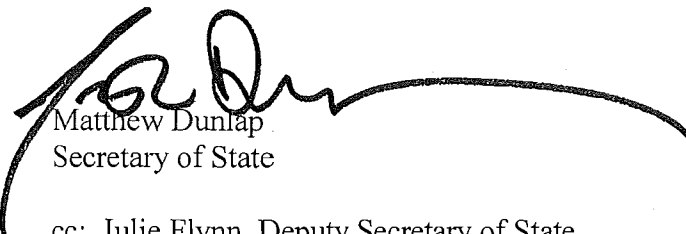
The total cost, reported to date, in 2015 for all expenses for all funding sources is \$1,041,269.65. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2015 indicating activity in 2015 (white section); and
2. Filed an annual report for 2015 indicating inactivity or no meeting of the board or commission in 2015 (blue section); and
3. Did not file an annual report for 2015 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2015: The Acquired Brain Injury Advisory Council held 10 general meetings, 3 public hearings, co-sponsored a conference, and sent a representative to the national NASHIA meeting in 2014. The Council provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council used the public hearings to gather information on unmet needs of persons with brain injuries. The Council co-sponsored a conference. The conferences were held in Orono and Portland. These conferences help to education stakeholders about acquired brain injury and best practice in the field.	150	14	5.86	3.32	Member Expenses Board Public Hearing Costs	G G	\$37.12 \$3,726.42
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2015: Guide examination review and updates, guide complaint review and resolutions, guide patch design and discussions pertaining to guides	1000	4	7.25	5.25	Member Per Diem Member Expenses	G G	\$450.00 \$210.81
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2015: Test new Taxidermy applicants, review and address taxidermy complaints and handle rule and law changes.	50	2	2.5	4	Member Per Diem Member Expenses	G G	\$150.00 \$210.18
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-B Summary of the activities related to accomplishing the mission of the board in 2015: Review guidelines dealing with testing of whitewater guides and complaint process against whitewater guides for conduct unbecoming of the job. Also, review safety reports from the outfitters.	15	0	0	0			
5028	ADVISORY COMMISSION ON WOMEN VETERANS Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-B Summary of the activities related to accomplishing the mission of the board in 2015: The commission did not have any official meetings in 2015 due to the fact that they didn't have a quorum to meet. During 2015 there were only 2 members serving on the commission. The commission concluded on July 1, 2015 per statute. The activities listed in this report were not for official meetings but rather outreach events, panel discussions, recognition ceremonies and community events. One member attended the activity which was held in Bangor.	6	1	1	4	Member Expenses Board Facility Rental Costs	O O	\$550.00 \$1,111.44

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5056	ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION	500	8	6.38	8.63	Board Refreshment Costs Other Board Costs	G G	\$2,500.00 \$18,000.00
	Title 5, Chapter 379 Reference: Section 12004-I, sub-§17							
	Summary of the activities related to accomplishing the mission of the board in 2015: Summary of activities of the board or commission related to accomplishing its mission in 2015: New members were appointed to the TDAE to give the group a fresh perspective and voice. Membership for the TDAE will be updated at the beginning of the year. The TDAE was able to participate in the Rural Dropout Prevention Project (USDE and National Dropout Prevention Network) where the Committee and legislative language in Maine that supports at-risk youth were highlighted as part of the work. In July, the TDAE (with fiscal support from the Commissioner) hosted a Diploma Planning Institute with the National Dropout Prevention Network, national leaders in the area of dropout prevention for ten schools to assist in the development of comprehensive dropout prevention plans. Technical assistance from the national folks was given to the ten schools and to MDOE, the event was filmed which will assist MDOE in developing a website to support the development, implementation and evaluation of dropout prevention plans for schools as required by state statute. The National Dropout Prevention Network will come back to Maine in 2016 to hold diploma planning institute for ten more schools. Fact sheets and presentations were developed around school climate, etc.. as a result of the Rural Dropout Prevention Project and TDAE members presented a MSMA and Superintendent Regional meetings. MDOE presented nationally at the National Dropout Prevention Center/Network Conference in the Fall related to the TDAE and the work. Significant work occurred to revamp reporting/data collection of Dropout Prevention Chairs including supplemental information to provide targeted support and TA - a searchable database will be created so that the field will know who to contact and what work in being done in their community to support at-risk youth.							
5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS	120	4	5	4.5	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$675.93 \$2,384.30 \$1,315.16
	Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B							
	Summary of the activities related to accomplishing the mission of the board in 2015: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.							
604	ADVISORY COMMITTEE ON DENTAL EDUCATION	12	3	5.67	2	Other Board Costs	P	\$994.67
	Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C							
	Summary of the activities related to accomplishing the mission of the board in 2015: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.							

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612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-E Summary of the activities related to accomplishing the mission of the board in 2015: The ACFCPE met to fulfill its statutory annual meeting requirement under Title 5 MRSA '55. Discussion on the authority and future of the ACFCPE took place. A full report with recommendations will be provided to governor and the Joint Standing Committee on State and Local Government by January 15, 2014.	1	0	0	0			
596	ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-B Summary of the activities related to accomplishing the mission of the board in 2015: The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	35	2	5	2	Other Board Costs	P	\$602.22
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2015: The committee assists FAME in evaluating and improving the Maine Health Professions Loan Programs and the Doctors for Maines Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	1	0	0	0			
5031	ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-A Summary of the activities related to accomplishing the mission of the board in 2015: 1) Report to Commissioner with recommendations for certification of school psychologists. 3) Review and update of operating procedures for ACSP. 4) Review of submitted certification applications and recommendations to DOE regarding their qualifications. 5) Investigated Ethics complaint	15	7	5.14	2	Member Expenses	G	\$105.60
311	ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2015: Continue to work with Buck Consultants in monitoring investment performance, improved investment line-up, addressed any legislative updates. Making changes to launch www.MaineSaves457.com web-site, fund mapping & online enrollment. Working to move to a single vendor.	70	4	6.5	1.88			

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5140	ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2015: The Council provided guidance through the strategic plan on the new AWW Management Plan. The Council worked on establishing the endowment fund and Allagash Foundation for the Waterway. The Council worked on acquisition of Lock Dam parcel, the final inholding in the AWW.	30	3	5.33	2.67	Member Per Diem	G	\$338.75
5001	ANIMAL WELFARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-C Summary of the activities related to accomplishing the mission of the board in 2015: Per Title 7 3906-C members review and advise the commissioner on proposed revisions to the animal welfare laws; assist the commissioner in the continuing implementation and evaluation of the animal welfare laws and rules; review training programs for humane agents and animal control officers; research options for increasing revenue to the Animal Welfare Fund; and advise the commissioner on the other matters related to the animal welfare laws and rules.	80	6	7.83	2			
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-C Summary of the activities related to accomplishing the mission of the board in 2015: The Aquaculture Advisory Council reviewed expenditures from the Aquaculture Management Fund, recommended ways to reduce expenses, considered policy and legislative matters and initiatives, and made recommendations to the department about which initiatives would best assist the aquaculture industry.	0	0	0	0			
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2015: The Board meets to advise on archival holdings decisions for Archives' client agencies, advise on revising archival policies regarding the de-accession of holdings, and to consider applications for designated alternate archival repositories.	30	1	6	3	Member Expenses	G	\$249.00
290	ATLANTIC STATES MARINE FISHERIES COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2015: The Atlantic States Marine Fisheries Commission discusses the following species: Lobster, striped bass, herring, menhaden, spiny dogfish and shad in the Interstate Management Body. Maine must be represented to make sure that conservation and management measures are effective and fairly applied among states.	80	4	2	72			

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5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2015: Met to distribute funds for ATV enforcement	20	2	8.5	1			
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2015: We met to discuss grant expenditures & fund balance, avg. costs, changes in reimbursement levels, plans for grant funding levels for FY11; discuss again other funding issues for the season (land mitigation reimbursement, Acquisition projects), discussed landowner relations, update progress on Downeast Multi-use Trail conversion & Turner Androscoggin River Lands BPL work, Millinocket trail system, Seboomook Trail access, current legislation effecting ATV use & trails, confirmed 3 members to stay on for another term, discussion regarding ATV widths.	0	0	0	0			
293	BAXTER STATE PARK AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2015: Board approved the February 10 and May 29 Authority meeting minutes. The BSPA approved proceeding to the APA process to revise the rule of use of bicycles in the Park, accepted the budget for FY16, and approved the appointment of Dave Wilson to the BSP Advisory. The BSPA was presented with operational reports, endowment updates, donation reports, Trautmann Trail Improvement Initiatives, and AT issues and task force.	30	3	2.67	1.67			
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§75-B Summary of the activities related to accomplishing the mission of the board in 2015: The Commission has worked in cooperation with the First Family, Bureau of General Services and the Friends of the Blaine House in approving several projects. The commission also voted to accept the generous donation of the James G. Blaine desk from Richard Connor of the Portland Newspapers to be displayed at the Blaine House.	2	0	0	0			
280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	35	5	4.8	4.3	Member Per Diem Member Expenses	O O	\$840.00 \$1,166.32

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2015: The focus of the March Board meeting was on the impact of University of Maine System budget challenges on University of Maine Agricultural Research and Extension programs. The Board reviewed funding trends and program impacts. A significant number of faculty members will be hired due to retirements this year; this will have a positive impact on agricultural programs. The Board testified on budget initiatives for the UMS budget, recommended a proportionate increase to the appropriations committee. In the October meeting, Board members were asked to consider opportunities for UM student internships, were briefed changes to the Maine Agricultural Center, and briefed on the construction of the diagnostic lab.	50	2	16	5.5	Member Expenses Board Refreshment Costs	G G	\$770.42 \$1,210.45
291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	6	6.67	4.25	Member Expenses Board Refreshment Costs	P P	\$1,341.77 \$629.68
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	50	5	5.6	6	Member Per Diem Member Expenses	O O	\$770.00 \$1,078.00
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	6	1	3	2	Member Per Diem Member Expenses	O O	\$105.00 \$185.87
514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	34.5	6	3.5	1.75	Member Per Diem Member Expenses	O O	\$735.00 \$1,036.04

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
313	BOARD OF DENTAL EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: The Board of Dental Examiners was established to protect the lives and health of the people of the State of Maine through regulation of the practice of dentistry so as to maintain high professional standards. Throughout 2015, the Dental Board conducted interviews for licensure, informal conferences, adjudicatory hearings and public hearings. In addition, the Board investigated 43 new complaints during the year, along with ensuring compliance with disciplinary actions taken.	2100	12	7.92	6.21	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$5,225.00 \$5,730.88 \$1,200.00 \$364.60 \$604.36
313B	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTAL HYGIENIST SUBMISSIONS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: Pursuant to a Legislative change, The Board of Dental Examiners Subcommittee on Dental Hygienist Submissions as of July 18, 2008 is now the Subcommittee on Dental Hygienists. This Subcommittee now processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of nine times during 2015 in order to accomplish its mission.	60	9	4.44	1.11	Member Per Diem Member Expenses	O O	\$825.00 \$983.52
313A	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTURIST DISCIPLINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: The Board of Dental Examiners' Subcommittee on Denturists Discipline, as of July 18, 2008 is now called the Subcommittee on Denturists. This Subcommittee now processes complaints regarding licensed denturists, along with applications for licensure. The Subcommittee members met one time during 2015 in order to complete its mission.	2	1	5	1	Member Per Diem Member Expenses	O O	\$110.00 \$93.28
5183	BOARD OF DIRECTORS OF THE MAINE GUARANTEED ACCESS REINSURANCE ASSOCIATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-H Summary of the activities related to accomplishing the mission of the board in 2015: In 2015 the board met regularly to review, discuss, and act on organizational, operational, and strategic matters affecting the Association.	9	5	7.8	1.4			
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			

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101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: The Board held 10 regular meetings in 2015. During 2015, the Board provisionally adopted three major substantive rules and forwarded them to the Legislature for consideration in the 127th Legislature, Second Regular Session: Amendments to Chapter 373 Financial Capacity Standard of the Site Location Law, amendments to Chapter 375 No Adverse Environmental Effect Standard of the Site Location Law, and a repeal and replace of Chapter 380 Long-Term Construction Projects. The Board finally adopted two major substantive rules: Amendments to Chapter 119 Motor Vehicle Fuel Volatility Limit and amendments to Chapter 500 Stormwater Management. The Board completed one joint rulemaking with the Commissioner: Amendments to Chapter 2 Rule Concerning the Processing of Applications and Other Administrative Matters. The Board processed five appeals of Commissioner licensing decisions. The Board considered requests for Board licensing jurisdiction over two applications, taking jurisdiction in one case - the proposed expansion of the Juniper Ridge Landfill. The Board is preparing for an adjudicatory hearing on the Juniper Ridge Landfill expansion application in 2016. The Board conducted three site visits, and held two informational sessions: a session on recent amendments to the Maine Wind Energy Act and a session on Board procedures.	1540	11	4.73	3.09	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$2,420.00 \$3,567.50 \$2,630.00 \$506.46 \$73.00
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	6	1	4	3			
302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	27	5	4.6	1.6	Member Per Diem Member Expenses	O O	\$700.00 \$1,455.20
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	8	0	0	0			
360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25.5	4	4.75	2.38	Member Per Diem Member Expenses	O O	\$665.00 \$833.04

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373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2015: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, renewed licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences, and engaged in rulemaking. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2080	11	7.73	7.27	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$9,197.52 \$17,125.00 \$14,500.20 \$349.85 \$36,658.68
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	2	4.5	2.25	Member Per Diem Member Expenses	O O	\$175.00 \$182.52
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	2	4.5	2.25	Member Per Diem Member Expenses	O O	\$315.00 \$566.40
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2015: Discuss statutory changes to reflect best practices and clarify provisions; discuss relevant industry concerns and professional issues requiring further discussion.	20	1	7	2			
429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2015: To regulate and license water operators for public and private water supplies. Public health protection.	1040	5	6.6	2.8			
179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2015: Review and propagation of rules related to workplace/occupational safety for Public Sector workplaces.	10	2	5	1.75	Member Expenses	G	\$332.64
477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	2	2.5	2.25	Member Per Diem Member Expenses	O O	\$175.00 \$273.16

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383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2015: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2400	11	6.18	4.59	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O O	\$3,575.00 \$6,619.60 \$800.00 \$334.42 \$157.00 \$2,176.00
026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2015: Summary of the activities of the board or commission related to accomplishing its mission in 2015: The Maine Board of Pesticides Control (BPC) held seven regular board meetings, one Public Information Gathering Session, and one Public Hearing. The BPC voted for final adoption of major substantive amendments to two rules and adoption of routine technical amendments to three rules. The BPC renewed one Section 18 Emergency exemption for managed bees and renewed one 24(c) Special Local Need registration for blueberries. The Environmental Risk Assessment Committee convened in 2014 to examine pesticides effects on lobsters submitted an initial report the Maine Legislature. A grant to Maine Migrant Health Program for worker safety training, and eight consent agreements were also approved.	60	8	5.38	2.31	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$2,365.00 \$4,144.36 \$275.00 \$123.78
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	48	7	5.57	2.86	Member Per Diem Member Expenses	O O	\$1,150.00 \$1,575.16
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5.5	1	3	1.5			
5144	BOARD OF SPEECH, AUDIOLOGY AND HEARING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	10	2	4	1	Member Per Diem Member Expenses	O O	\$280.00 \$406.96

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D Summary of the activities related to accomplishing the mission of the board in 2015: The content of the meeting included a review of agency activity and priorities specific to the work of the Maine Quality Forum in the following six areas: Advancement and sustainability of primary care; Collection and analysis of hospital quality measures; Public transparency of health care quality in the state of Maine; Public Reporting on the efforts to reduce the rate of Health Care Associated Infections in the State of Maine; Public Reporting of Patient experience for both the consumer and provider and Culture of safety in physician practices. The Board authorized staff to move forward with the selection of a vendor in response to the Agency's Request for Proposal released in October 2015. The Board also approved the budget for the \$2.6M appropriation included in the FY2016-17 biennial budget. Lastly, the board agreed to meet annually with the expectation that staff will submit a monthly status report on the various activities via e-mail to the board and post on the Agency's website. The Board also agreed to meet more frequently if needed.	1	1	7	1	Member Expenses Member Other Expenses	G G	\$121.04 \$500.00
370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2015: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is held, usually on an annual basis, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	4	14.5	1.88	Board Facility Rental Costs Board Refreshment Costs	G G	\$2,800.00 \$8,350.00
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2015: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	200	12	6.5	5.29	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	G G G G	\$2,585.00 \$2,262.82 \$6,467.69 \$204.04
5197	BOARD OF TRUSTEES, MAINE SCHOOL FOR MARINE SCIENCE, TECHNOLOGY, TRANSPORTATION AND ENGINEERING Title 5, Chapter 379 Reference: Section 12004-C, sub-§9	0	0	0	0			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2015: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies.	50	10	8.2	2.9			
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-B Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: The UMS Board of Trustees held 4 two-day sessions and 2 full day meetings. In addition, the Board held 65 committee meetings or other board events, one two-day retreat and two one-day summits with the Boards of Visitors from the campuses	5200	7	11.57	36.6	Member Expenses Board Refreshment Costs	G G	\$3,218.47 \$13,131.19
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2015: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	4	5	2.63	Member Expenses	O	\$595.76
5015	BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: Summary of the activities of the board or commission related to accomplishing its mission in 2014: The board discussed the needs of the Downeast Correctional Facility. The board discussed the facility's progress since transitioning to a minimum custody facility relating to programming, community restitution crews and the work release program. The board also discussed the ongoing positive impact for Washington County due to maintaining jobs and benefitting from community restitution crews.	.5	0	0	0			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
448	BOARD OF VISITORS, LONG CREEK YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: BOV Initial Report 2015 Long Creek Youth Development Center was very active this past year, 2015. We met on four different occasions for our formal Board meetings, and also attended several activities and events. LCYDC BOV held annual meetings (Dec. 2015, April 2016, June 2016, October 2016) LCYDC has increased their efforts on building a better school to fit the needs of their students, enhancing their vocational programming and creating better supports for youth transitioning back into their communities. LCYDC has a very successful culinary program up and running, most recently students successfully catered all of the holiday dinners. Students will leave the program to further their studies, or with certificates to enable them to be employed in the service industry. Additionally, the BOV has met with the staff and attended several Maine Inside Out performances. LCYDC continues to progress in a positive direction, meeting the dynamic needs of the youth and staff, while also maintaining a safe environment for all. LCYDC BOV is currently working to fill position with mental health background. We expect an application first of the New Year. Board chair is reapplying to date.	12	4	3.5	1.88			
449	BOARD OF VISITORS, MAINE CORRECTIONAL CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: Met on such topics as Substance Abuse Program, Sex Offender Program, Women's Center, School Department, Overcrowding, Budget Issues, Staffing, feasibility study, construction, and recruiting other members to the board (1 vacancy).	40	4	3.25	2			
450	BOARD OF VISITORS, MAINE STATE PRISON Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: Meet with representatives of inmate groups, with Security staff, with program staff, and with members of the administration, to understand issues and concerns related to the safe, effective, professional, and respectful management of the prison. Our mission is to ensure that the prison is run according to the policies established, and to ensure that the interests of the citizens of Maine are advanced.	110	5	4.4	4			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
211	BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER	12	6	3.67	1.5	Board Refreshment Costs Board Public Hearing Costs	G G	\$46.03 \$276.18
Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: Members of the MV/CCF Board of Visitors met six times this year. MV has again undergone a major change in mission. Due to maintaining a very low count of juvenile residents, the Commissioner of Corrections, Joseph Fitzpatrick announced in July there would no longer be committed juveniles at MV. They were transferred to LCYDC, and the facility would become a new treatment-orientated adult medium security facility. Only the juvenile detention unit would remain. The Young Adult Offender Program, which the Board followed closely, has been a major success and has increased in population. New programs have started for substance abuse and sex offender treatment, and a soon to be opened Assisted Living Unit. The Board has been kept well informed of all changes through management and the Commissioner. Although it was a hard decision and adjustment to make, the Board feels throughout the mission change, management has stressed the importance of maintaining the goals and philosophy to remain treatment focused, and we look forward to a new year.								
134	CAPITOL PLANNING COMMISSION	20	4	5.5	1.13			
Title 5, Chapter 379 Reference: Section 12004-I, sub-§75 Summary of the activities related to accomplishing the mission of the board in 2015: Activities in 2015 related to CPC's mission included: reviewing or approving plans for: Demolition of The Farm managers House on the East Campus, DOTs Capitol Street property sale, Updating the 2001 Augusta State Facilities Master Plan, Williams Pavilion vent, EMS Memorial, Marquardt Building renovation & Rededication Ceremony, Electric Vehicle (EV) Charging Stations, Campbell Barn renovation & Rededication and Maine Preservation awards ceremony, East Campus Parking Study, Deering and Greenlaw Buildings renovation, CETA building structural analysis and use study.								
5033	CHILD CARE ADVISORY COUNCIL	23	9	7.44	2.5			
Title 5, Chapter 379 Reference: Section 12004-I, sub-§35-B Summary of the activities related to accomplishing the mission of the board in 2015: Primary goal is to get all interested participants formerly appointed to seats, will need to update the governing statute to achieve this. The Councils 2015/2016 focus areas will be to: Continue to monitor the market trends related to access to quality care for children and families; Continue to provide recommendations to align policies and procedures regarding child care subsidies and licensing with research on child development. Attention will be given on how policies and coordination of systems affect families accessing subsidies as well as providers caring for children from low-income families; Continue to monitor revisions to Quality Rating and Improvement System (QRIS) for child care and provide feedback to the Department regarding the experiences for child care programs, families and children. CCAC is working on their Annual Report to be submitted by January 15, 2016 to DHHS Commissioner, the Joint Standing Committee on Health & Human Services and chairs of the Maine Children's Growth Council.								

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2015: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	198	6	10.33	2.25	Member Per Diem Member Expenses Other Board Costs	G G G	\$935.00 \$2,162.02 \$6,240.00
5151	CITIZENS' CODE OF CONDUCT WORKING GROUP Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2015: Activities in 2013 related to CCOC's mission included reviewing operational challenges to implementing the Code of Conduct and identifying issues and ways to improve the ability of companies to submit code compliant bids to the Division of Purchases.	0	0	0	0			
564	CLEAN-UP AND RESPONSE FUND REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2015: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection, as well as adopts rules and guidelines necessary for the furtherance of its statutory duties.	132	3	6.33	2.17	Member Expenses	O	\$528.44
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-E Summary of the activities related to accomplishing the mission of the board in 2015: The Commercial Fishing Safety Council met three times in 2014 and discussed important issues and potential initiatives related to commercial fishing safety. It works closely with the United States Coast Guard on these issues. The Council also hosted an commercial fishing occupational health workshop for a number occupational health professionals.	0	0	0	0			
5171	COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED Title 5, Chapter 379 Reference: Section 12004-J, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2015: To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	13.5	3	Member Expenses Board Refreshment Costs Other Board Costs	G G G	\$462.96 \$555.49 \$5,705.99

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES	85	8	4.75	1.56	Member Per Diem Member Expenses Board Public Hearing Costs	G G G	\$2,090.00 \$995.52 \$192.65
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§33							
	Summary of the activities related to accomplishing the mission of the board in 2015: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2014, the Commission conducted regular public meetings, issued informal advisory opinions, and staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.							
5035	COMMISSION ON MUNICIPAL DEORGANIZATION	300	3	4	2.5	Member Expenses Board Public Hearing Costs	O O	\$1,844.22 \$101.25
	Title 5, Chapter 379 Reference: Section 12004-L, sub-§5							
	Summary of the activities related to accomplishing the mission of the board in 2015: There are three active de-organizations : the Town of Atkinson, Oxbow Plantation, and Cary Plantation. Cyr Plantation held a meeting to discuss de-organization, but voters of the community did not authorize any further efforts to de-organize Cyr Plantation.							
	<p>The Town of Atkinson is conducting its 4th d-eorganization effort. The de-organization procedure for Atkinson is being written by the State Commission, because the Town did not submit one. Atkinson's road inventory is not complete. There are substantial infrastructure issues with the roads and one bridge. In addition, there is an open salt pile that is leeching salt into an open aquifer /wetland/bog. The wetland contains significant tree kill within it. A salt shed needs to be built and the site needs to be cleaned. The Town must also withdraw from MSAD 41 and pay its obligations for teacher retirement funds.</p> <p>During 2015, Oxbow Plantation and Cary Plantation completed de-organization procedures for their communities and the voters of each community approved these de-organization procedures. Legislation for de-organization will be submitted to the January session of the Maine Legislature. Oxbow Plantation, and Cary Plantation must withdraw from their respective MSAD's before their municipal de-organization is complete. If the legislature enacts de-organization legislation for each plantation, AND the communities approve a de-organization question in the 2016 General Election, Oxbow and Cary Plantation could be de-organized as early as July 1, 2017.</p>							

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
271	COMMISSION ON UNIFORM STATE LAWS Title 5, Chapter 379 Reference: Section 12004-K, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2015: Commissioners must attend a 7 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature. For example, in 2008 the Uniform Anatomical Gifts Act was passed and signed by the Governor. In 2009 Acts passed included the Uniform Prudent Management of Institutional Funds Act; The Uniform Power of Attorney Act; and amendments to Uniform Commercial Code Articles 1 and 7. In the 126th Legislature, First Session (2013), amendments to Uniform Commercial Code Articles 4 and 9 were passed and signed by the Governor. The 126th Legislature is considering the Uniform Probate Code and Uniform Access to Digital Assets Act and other Uniform Acts. The Legislature partially funds this Commission. Uniform Law Commission dues for the State of Maine are \$33,900. \$5,500 was paid to the Uniform Commission by the State. Commissioner expenses of approximately \$9,000 were partially reimbursed. The State allotted \$4,500 towards expenses.	100	1	3	72	Member Expenses Other Board Costs	G G	\$4,500.00 \$5,500.00
5194	COMMISSION TO END STUDENT HUNGER Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-B	0	0	0	0			
276J	COMMITTEE ON JUDICIAL RESPONSIBILITY AND DISABILITY Title 5, Chapter 379 Reference: Section 12004-B, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2015: The Committee receives complaints about and enforces the Maine Code of Judicial Conduct against Maine judges.	2000	9	8.22	3.72	Member Per Diem Member Expenses	G G	\$52.16 \$260.80
5138	CONNECTME ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§85-A Summary of the activities related to accomplishing the mission of the board in 2015: The advisory council shall provide advice and counsel to the authority on technical, policy, financial and economic issues. The advisory council shall also perform limited functions assigned to it by the authority or as provided for by rule adopted by the authority pursuant to section 9205, subsection 3.	0	0	0	0			

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5137	CONNECTME AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-F Summary of the activities related to accomplishing the mission of the board in 2015: Title 35-A MRSA Section 9204 sets forth the duties of authority: (1) Establish criteria defining unserved and underserved areas; (2) Enhance communications technology infrastructure; (3) Collect, aggregate, coordinate and disseminate information and data concerning communications services and advanced communications technology infrastructure in the State; (4) Track investment in advanced communications technology infrastructure; (5) Continually assess the availability of and need for advanced communications technology infrastructure in unserved or underserved areas within the State; (6) Identify and secure federal and other funding sources for broadband or wireless deployment or education; (7) Identify opportunities for coordination among	27	10	4.3	2.4	Board Facility Rental Costs Board Refreshment Costs	O O	\$25.00 \$430.00
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2015: The Consensus Economic Forecasting Commission shall develop short and long term macroeconomic forecasts. The commission shall submit recommendations for state economic assumptions for the next fiscal biennium and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	100	3	4.67	4.67	Board Refreshment Costs	G	\$51.03
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2015: Review, approve or disapprove of Continuing Education course submissions.	20	11	3.91	1	Member Expenses	O	\$1,314.72
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2015: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the 127th Legislature, First Regular Session four bills of its own.	175	10	10.1	2.05			
390	DISPLACED HOMEMAKERS ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2015: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for the Maine Displaced Homemakers Program (dba New Ventures Maine, formerly Maine Centers for Women, Work and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	40	6	7	2.58	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	P P P	\$500.00 \$1,150.00 \$750.00

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165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-A Summary of the activities related to accomplishing the mission of the board in 2015: Board met for three (3) hearings.	40	3	1	3.33			
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2015: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system.	40	4	10.75	1.25	Member Expenses Other Board Costs	O O	\$711.66 \$1,468.75
5164	EFFICIENCY MAINE TRUST BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-C Summary of the activities related to accomplishing the mission of the board in 2015: During 2015 the Trust Board held 11 board meetings. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the 2014-16 Triennial Plan. It also completed and delivered the Annual Report and State Component Unit Report.	75	11	6.82	2.73	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$4,644.33 \$270.25 \$311.26 \$1,163.76
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2015: The board met its mission at least once a year to consider complaints as well as other regulatory matters.	72	7	4.29	4.07	Member Per Diem Member Expenses	O O	\$1,050.00 \$3,760.49
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2015: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	6	14	2.5	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,540.00 \$4,939.32 \$183.98
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2015: Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	120	8	7.5	2.19	Member Expenses	G	\$1,018.50

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2015: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	445	13	11.69	3.54	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$6,160.00 \$12,658.49 \$5,578.59 \$7,553.48
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2015: The Board continues to be the regulatory authority for the two casinos in Maine.	40	10	3.7	2	Member Per Diem Member Expenses	G G	\$2,035.00 \$2,621.82
5139	HOMELAND SECURITY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§91 Summary of the activities related to accomplishing the mission of the board in 2015: The HSAC met to discuss homeland security issues regarding cybersecurity, current threats to the State of Maine, and grant spending priorities by MEMA and Maine CDC. The Council discussed development of Cyber Incident Response Plan and updating the State Homeland Security Strategy.	20	1	6	2			

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5025	INFORME BOARD	87	8	8.75	2.5	Board Facility Rental Costs	P	\$888.36
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A					Board Refreshment Costs	P	\$700.00
	Summary of the activities related to accomplishing the mission of the board in 2015: InforME was created by statute in 1997, establishing a self-funded and cost effective electronic gateway for public information and services. 2015 marked the 17th year of the State of Maines web portal at www.Maine.gov . Since inception, services of InforME have greatly expanded, currently including over 500 online services to the public in partnership with Maine state agencies, as well 210 municipalities. Each year more users access Maine.gov , averaging 5 million per month. Maine.gov is consistently recognized nationally as one of the premier state government websites in the country.					Other Board Costs	P	\$2,631.00
	<p>For a comprehensive list of on-line services, see: www.maine.gov/portal/online_services/. Maine.gov is a primary resource for the public to access government information and services.</p> <p>Highlights for 2015:</p> <p>Awarded 4 national honors, including a StateScoop IT Program of the Year award, Silver Communicator Award of Distinction, a Silver W3 Award, and named a finalist in the Center for Digital Government's Annual Best of Web competition.</p> <p>InforME Board members adopted a new Strategic Plan which outlines the key issues facing InforME over the next 2 years and the direction that InforME should take.</p> <p>InforME added a new pre-screening application for locating long-term care resources, motor vehicle title replacement request, and a medical marijuana certifications service.</p> <p>24 online service enhancements were deployed including significant updates to the online licensing service, notary public commission update and renewal service, and online driver's license renewals and replacements.</p>							
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL	100	10	6.1	1.85	Member Per Diem	G	\$1,700.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§20					Member Expenses	G	\$4,548.01
	Summary of the activities related to accomplishing the mission of the board in 2015: Rulemaking for the Department of Inland Fisheries and Wildlife							

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
566	INTEGRATED PEST MANAGEMENT COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2015: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	50	2	7.5	3	Member Expenses Board Refreshment Costs	O O	\$218.80 \$155.24
5179	INTERAGENCY REVIEW PANEL Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-D Summary of the activities related to accomplishing the mission of the board in 2015: Summary of project: Panel approved LOI from National Grid/Emera (applicant) in late 2012 for a proposed 1100 MW underground transmission line from Orrington, Maine to Tewksbury, MA (230 miles) delivering northern New England wind and other resources into the NEMA/Boston Load center. Summary of 2015 IRP activities: The Panel discussed the draft corridor valuation study prepared by consultant George Sansoucy and requested clarification on a number of issues & assumptions in the draft. During the February meeting, and in subsequent written follow ups, Mr. Sansoucy and his staff provided additional information so that the valuation report could be finalized. The final report stated the value of the I-95-295-turnpike corridor for energy infrastructure to be between \$65 and \$134 million. Once the valuation study was finalized, the applicant began its preliminary work necessary to file a detailed technical proposal. This included meetings with MDOT and the MTA to review details and restrictions related to construction of the project, and an initial view of the entire length of the corridor to determine rough cost estimates. During the November meeting, IRP Chair Patrick Woodcock updated the Panel the ongoing progress of regional efforts to procure large scale hydropower and electricity generated from renewable sources, which would affect the need for additional transmission and the potential value of the corridor.	30	3	5	1.33	Other Board Costs	P	\$26,667.00
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2015: The Task Force was established to advise state agencies on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2015 the Task Force deliberated on: revisions to the State of Maine Action Plan for Managing Invasive Aquatic Species; efforts to prevent spread of, detect and map invasive aquatic plants in Maine; DEP projects to control Eurasian water milfoil and hydrilla infestations; local programs to control invasive aquatic plants, especially variable leaf water-milfoil; enforcement of invasive aquatic species laws; nuisance fish introductions and DIFW fish reclamation projects in Maine waters; and status of non-native aquatic snails in Maine inland waters.	32	2	9	3			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2015: The commission held 2 meetings in 2012 and 1 in 2013 to study and make recommendations regarding Judicial compensation.	0	0	0	0			
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board administers the Kim Wallace Adaptive Equipment Loan Program Fund, or "mPower", and contracts with FAME for assistance in administering the program. The board meets monthly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	425	12	5.92	3.25	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P	\$2,276.62 \$2,124.10 \$1,989.25 \$199,508.00
113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2015: Since its inception, LMF has supported conservation of more than 581,150 acres of valuable conservation and working lands to support Maine's economy. Overall Total Projects completed : 318. Approximately 34 transactions currently under negotiation. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	1800	6	5.5	2.75	Member Per Diem Member Expenses	G O	\$935.00 \$804.32
5099	LANDOWNERS AND SPORTSMEN RELATIONS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-C Summary of the activities related to accomplishing the mission of the board in 2015: Advise the Commissioner on landowner related laws, rules, department policies and other significant landowner and land user issues.	24	4	8.75	4.5			
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-C Summary of the activities related to accomplishing the mission of the board in 2015: LYAC was created to advise the Legislature, the President of the Senate and the Speaker of the House of Representatives on proposed and pending legislation, state budget expenditures and policy matters related to youth.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
340	LOBSTER ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§58 Summary of the activities related to accomplishing the mission of the board in 2015: The council shall advise the commissioner on activities of the department that relate to the lobster industry. The council may investigate problems affecting the lobster industry and make recommendations to the commissioner and the Marine Resources Advisory Council concerning its investigations. The council may review current lobster research programs and plans for research on the lobster stock, and submit to the commissioner and Marine Resources Advisory Council, annually, its recommendations on those programs and plans. The council may consider disputed issues brought to the council by any of Maines lobster zone councils. The council may make recommendations to the commissioner with regard to resolving such issues.	25	2	10.5	3.75	Member Expenses	O	\$1,411.52
5068A	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE A Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone A Lobster Management Council met and discussed the following topics: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules, Hancock County Trawl Line, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Gray Zone Update, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Biodegradable Escape Panel Discussion, Election of Officers, Follow-up from Commissioners Lobster Community Meetings, Sign Bylaws, Update on Zone C and Online Licensing Renewal Update.	45	3	6.67	2.83			
5068B	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE B Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone B Lobster Management Council met and discussed topics including: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules, Hancock County Trawl Line, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Frenchboro Island Limited Entry Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Biodegradable Escape Panel Discussion, Election of Officers, Follow-up from Commissioners Lobster Community Meetings, Sign Bylaws, Update on Zones C and E and Online Licensing Renewal Update.	40	3	7.67	2.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068C	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE C Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone C Lobster Management Council met and discussed topics including: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules Update, Hancock County Trawl Line, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils (NEFMC) Omnibus Habitat Amendment 2 Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Limited Entry Discussion and Possible Vote on Closing Zone C, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Biodegradable Escape Panel Discussion, Election of Officers, Discussion on Limited Entry Questionnaire Results and Possible Next Steps, Follow up from Commissioners Lobster Community Meetings and Sign Bylaws.	40	3	10.67	2.5			
5068D	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE D Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone D Lobster Management Council met and discussed topics including: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules Update, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Update on Zone C and Zone E, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Searsport Dredging Update, Biodegradable Escape Panel Discussion, Election of Officers, Follow-up from Commissioners Lobster Community Meetings, Sign Bylaws, Online Licensing Renewal Update and Shrimp Update.	35	3	12.33	3.17			
5068E	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE E Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone E Lobster Management Council met and discussed topics including: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules Update, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Discussion on Double Tagging, Discussion and Possible Vote to send a Referendum on the Limited Entry Exit Ratio, Discussion and Possible Vote to send a Referendum on a Trap Limit Increase, Legislative Update, Election of Officers, Follow-up from Commissioners Lobster Community Meetings, Discussion and Possible Vote on Results of Limited Entry Survey, Sign Bylaws, Update on Zone C, Online Licensing Renewal Update and Shrimp Update.	30	3	7.33	2.67			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068F	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE F Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone F Lobster Management Council met and discussed topics including: Island Limited Entry Program Update, Lobster Fishery Management Plan, Lobster Science Update, Whale Rules Update, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Marine Patrol Update V-notch Discussion, US Coast Guard Safety & Equipment Requirements, Student License Age Discussion, Update on Zone C and Zone E, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Biodegradable Escape Panel Discussion, Election of Officers, Legislation Following the Lobster Community Meetings, Chebeague Island Limited Entry Program Rulemaking, Sign Bylaws and Online Licensing Renewal Update.	30	3	10.67	2.67			
5068G	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE G Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2015: The Zone G Lobster Management Council met and discussed topics including: Lobster Fishery Management Plan, Lobster Science Update, Whale Rules Update, Maine Lobster Marketing Collaborative Update, New England Fishery Management Councils Omnibus Habitat Amendment 2 Update, Marine Patrol Update, US Coast Guard Safety & Equipment Requirements, Update on Zone C and Zone E, Discussion on Double Tagging, Legislative Update, Offshore Lobster Zone, Biodegradable Escape Panel Discussion, Election of Officers, Legislation Follow-up from Commissioners Lobster Community Meetings, Sign Bylaws, Chapter 25.04 Lobster Trawl Limits Kittery Area and Online Licensing Renewal Update.	40	3	11.67	3.17			
245	MAINE AERONAUTICAL ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§81 Summary of the activities related to accomplishing the mission of the board in 2015: Federal and State update on funding and project requirements. Update of Bureau reorganization and Department-wide efforts including Statewide crack sealing project, Customer Surveys, Long Range Transportation Needs Assessment, Annual Report, Talking Transportation, MaineDOT customer surveys, and updating the webpage. Discussions included Unmanned Aircraft systems and Meteorological Evaluation Towers and the impact/hazards on airports and aircraft. LifeFlight attended a meeting to discuss what they do and their needs at airports across the state to be able to service those in need. Updates were given from The Maine Aviation Business Association, Maine Airport Mangers Committee, and the Maine Aviation Forum.	12	3	7.67	2.33			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2015: The Agricultural Water Management Board meets to develop water management plan templates for farmers; Establish criteria for selecting farms for grants to develop new sustainable water sources; Works with DEP to assist farmers in complying with Low Flow Standards; and works with other state and local agencies on funding and regulations to support agricultural irrigation development in Maine.	6	0	0	0			
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2015: The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2015 \$60,000 was awarded. Each March the volunteer reading project is held in over 600 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website, Teach ME About Food and Farms lesson site, and Summer Teachers Institute are held supplying training and materials to Maine teachers on agriculture.	2080	4	6.5	3	Member Expenses Board Refreshment Costs	P P	\$315.00 \$80.00
5188	MAINE APPRENTICESHIP COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-D Summary of the activities related to accomplishing the mission of the board in 2015: Members of the Maine Apprenticeship Council meet quarterly to review program progress develop strategies for program improvement and discuss issues that may have presented themselves during the quarter. On an ongoing basis the members also review and approve new sponsors and new programs as they are submitted.	20	3	8	3.17			
5112	MAINE ARBORIST ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2015: Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	32	1	7	1.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2015: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	9.33	2.5	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$312.08 \$175.00 \$273.79
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2015: Final allocation of funds in Maine Biomedical Research Fund.	1	0	0	0			
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	71	11	6.18	2.5	Member Per Diem Member Expenses	O O	\$1,925.00 \$1,946.84
5187	MAINE BOARD OF TAX APPEALS Title 5, Chapter 379 Reference: Section 12004-B, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: The Board received eighteen tax appeals during 2015, and issued four written decisions. The remaining appeals were either settled or otherwise resolved as a result of discussions between taxpayers, Maine Revenue Services, and Board staff, or are still pending before the Board. Efforts to increase awareness of the Board and its mission include distributing informational materials to taxpayers, public officials, and practitioners, and regular outreach to the accounting and legal communities.	80	7	3	2.14	Member Per Diem Member Expenses	G G	\$2,100.00 \$682.24

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2015: Maine Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2015 activities included: Legislator reception (1/13/15); HHS Committee Presentation (1/28/15); Testimony on budget and LDs related to young children/families; CCDF State Plan Review; Social Emotional Project kick-off (8/6/15) and SE surveys to EC programs; endorsed Maine Resiliency Building Networks From ACEs to Resilience Conference (Fall 2015); active subcommittees on Communications, Professional Development & Alignment, Family Support, and Membership; and received updates on state agency activities from State Agency Interdepartmental Early Learning and Development Team (SAIEL).	8	8	17.38	3			
539	MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-C Summary of the activities related to accomplishing the mission of the board in 2015: Advise and assist the executive, legislative and judicial branches of State Gov. on issues related to domestic and sexual abuse. Make recommendations on legislative and policy actions, including training of law enforcement officers, prosecutors and judicial officers responsible for enforcing and carrying out the provisions of this chapter, and may undertake research development and program initiatives consistent with this section.	5	10	19.6	2			
5165	MAINE COMMISSION ON INDIGENT LEGAL SERVICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§25-A Summary of the activities related to accomplishing the mission of the board in 2015: The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts. The Commission also adopted an emergency rule amendment, and subsequently provisionally adopted a major substantive rule amendment, affecting the hourly rate paid to assigned counsel. the commission also finally adopted a major substantive rule amendment governing attorney eligibility for assignments. Finally, the Commission conducted 50 hours of attorney training presented at 10 training events.	100	19	3.37	2.13	Member Per Diem Member Expenses	G G	\$3,795.00 \$2,828.12
480	MAINE COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2015: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCS and its seven colleges.	200	6	10.5	5	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$825.00 \$5,977.71 \$2,659.94

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe	120	6	14.17	2.92	Member Expenses Board Refreshment Costs	O O	\$211.20 \$680.00
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§66 Summary of the activities related to accomplishing the mission of the board in 2015: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.	400	6	14.5	7	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$2,338.48 \$1,650.00 \$3,365.00 \$4,069.90 \$732.00
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-L, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: MDEA Budget update and statistics on MDEA's activity. Discuss ways to provide more effective and efficient use of MDEA's limited resources.	1	0	0	0			
434	MAINE EDUCATIONAL LOAN AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2015: 1) Provided a cost effective supplemental education loan program to Maine students and families; 2) Disbursed approximately \$7.7 million in education loans for the 2015 calendar year which played a key role in making higher education more accessible and affordable for Maine students and families; 3) Achieved a low annual gross default rate of approximately 1% on an outstanding loan portfolio of around \$100.8 million; and 4) Continued a 27 year history of funding all MELA loans with the proceeds from tax-exempt bonds or obligations with no General Fund monies.	120	6	5.5	1.67	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$1,045.00 \$1,108.38 \$41.64 \$521.16 \$73.33

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5081	MAINE FIRE PROTECTION SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-J, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2015: The Fire Commission monitors and evaluates Maine's fire service system and advices and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission cohosts the Joint Conference for Emergency First Responders in the Spring, hosts the Maine Fire Service Day at the State House as well as a Legislative Breakfast in February, and maintains a website.	150	9	16	1.44	Member Per Diem	G	\$650.00
5167	MAINE FUEL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§49 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	25	7	7.14	2.43	Member Per Diem Member Expenses	O O	\$1,575.00 \$2,809.48
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2015: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	6	3	3.67	1	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$295.43 \$385.00 \$58.44 \$58.38
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2015: The Board meets on a regular basis, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	13	4	6.25	1.13	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$614.91 \$550.00 \$2,554.34 \$77.84

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2015: The MHDO Board provides the leadership as the Agency makes progress in its transformation efforts for creating a highly robust and secure data warehouse which includes: an efficient extract, transform, load (ETL) architecture that can support high-volume imports of multiple data files in multiple formats at rapid speeds; a set of common data structures that are used across the data streams and externally available for 3rd parties; and a self-service architecture to support web access to raw data sets, generated queries, and higher-level standard reports. Investing in this infrastructure will allow the agency to meet the goals set by the board. There were 10 Board meetings, one Board Retreat, 3 Public Hearings on changes to Rules 243, 241 and 120 which is a repeal and replace as a result of P.L. Chapter 528. With the support of the MHDO Board and two federal grants totaling approximately \$3.7 million, the Agency in collaboration with the Maine Quality Forum has enhanced the health care cost and quality information that both organizations are required to report via a publically accessible website as described in Title 22 Chapter 1683 '8712-Maine Health Data Organization (MHDO) and Title 24-A Chapter 87 '6951-Maine Quality Forum (MQF). The new website is CompareMaine.org which shows the average cost of over 200 common healthcare procedures at different facilities in Maine and several quality measures including patient experience ratings and how Maine hospitals compare on patient safety.	240	10	9.7	2.65	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$482.72 \$307.00 \$4,602.75 \$207.96
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2015: The Commission nominated 12 individual properties and 4 historic districts to the National Register of Historic Places; and made grants to 4 communities through the Certified Local Government Program.	18	4	7.5	1.88	Member Expenses Board Refreshment Costs Other Board Costs	F F F	\$1,628.85 \$383.55 \$333.30
533	MAINE HISTORICAL RECORDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-D Summary of the activities related to accomplishing the mission of the board in 2015: The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	30	3	7	2.5	Member Expenses	G	\$120.01
510	MAINE HIV ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2015: HIVAC has been actively reviewing and supporting, where appropriate, legislation relevant to HIV/AIDS treatment, prevention and care throughout Maine. HIVAC developed a work plan for 2015-2016.	60	7	8.71	1.71			

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
516	MAINE HOSPICE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-A Summary of the activities related to accomplishing the mission of the board in 2015: Oversee and evaluate financial status and planning process. Discuss established by-laws to ensure compliance. Strategic planning. Discuss hiring process.	60	6	7.5	1.83	Board Facility Rental Costs Board Refreshment Costs	P P	\$275.00 \$160.00
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2015: The Maine Human Rights Commission enforces the Maine Human Rights Act ("MHRA"), which provides that every person in the State of Maine has a right to be free of unlawful discrimination in employment, housing, education, public accommodations and credit. The MHRA also provides that it is unlawful to interfere with, or retaliate against, a person's assertion of rights protected under the MHRA. Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	200	10	4.2	3.9	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs Other Board Costs Other Board Costs	G F F G G F F G	\$500.00 \$575.00 \$1,813.98 \$1,817.52 \$39.09 \$119.61 \$773.00 \$467.50
5142	MAINE INNOVATION ECONOMY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§6-G Summary of the activities related to accomplishing the mission of the board in 2015: The Maine Innovation Economy Advisory Board (established by Title 5, section 12004-I, subsection 6-G) coordinated the state's research and development activities. Specifically, the Board worked on the development of the 2015 Science and Technology Action Plan which is also required by statute. In addition, by its membership requirements, the board fosters collaboration among higher education and nonprofit research institutions and members of the business community. Specifically, an adhoc subcommittee of diverse membership reviewed proposals for funding.	30	2	10.5	2			
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	14	2.93	3.86	Member Per Diem Member Expenses	O O	\$3,275.00 \$1,318.76

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
061	MAINE LAND USE PLANNING COMMISSION Title 5, Chapter 379 Reference: Section 12004-D, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2015: This years activities of the members of the commission included: numerous land use decisions related to zoning, variances, appeals, and ratification of administrative settlements; multiple rulemakings amending the commissions land use districts and standards; regional planning efforts involving four counties; and certification of a large-scale wind power development.	480	16	5.56	5.19	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G O	\$4,895.00 \$9,270.88 \$1,095.00 \$5,815.69 \$6,600.00
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2015: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	5	9.2	2	Member Expenses	G	\$1,612.16
5100	MAINE LIBRARY OF GEOGRAPHIC INFORMATION BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-B Summary of the activities related to accomplishing the mission of the board in 2015: The GeoLibrary CONTINUES ITS MISSION to expand and promote the value of geographic spatial data through widespread distribution and innovative use for the benefit of Maine's citizens. In 2014 the Board continued Orthoimagery acquisition through a strategic partnership between Counties, Communities and Federal Agencies. The 2014 target area included Hancock county and the southern third of Penobscot county. It submitted an application to the USGS for LiDAR data acquisition for of over 2,000 sq. Mi. in the central Maine area. This included parts of Franklin, Somerset, Piscataquis, Penobscot, and Hancock County. It also initiated numerous meetings with GIS stakeholders. It performed a number of other outreach and education functions such as presentations to the Maine Society of Land Surveyors, teaching a class on basic GIS to Maine Revenue Tax School students.	1000	8	8.38	2	Other Board Costs	G	\$500.00
097	MAINE LOBSTER MARKETING COLLABORATIVE Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2015: The Lobster Marketing Collaborative, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "collaborative," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	5	9.4	2.3	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$55.00 \$1,161.81 \$1,112.86

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2160	13	4.54	1	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$2,805.00 \$2,605.32 \$13,636.97
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	8	3.63	1.19	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	P P P P	\$726.91 \$990.00 \$2,792.81 \$246.52
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2015: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	1010	2	6	4	Member Per Diem Member Expenses	O O	\$385.00 \$281.60
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2015: The Maine Pilotage Commission held three regularly scheduled meetings in 2015. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. Three 5-year licenses were renewed, one licensee had an additional route endorsement added and one new 5-year license was issued. One Commission member retired and a new member was appointed to the seat (#5). One public hearing was held for proposed rate changes.	36	3	5.67	1.5	Member Expenses Board Public Hearing Costs	O O	\$1,455.12 \$1,139.37

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2015: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	60	4	6.25	2.63	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$1,900.00 \$1,160.96 \$163.85
560	MAINE PUBLIC DRINKING WATER COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-C Summary of the activities related to accomplishing the mission of the board in 2015: Review of AFM billing, Legislative/bond issues, discuss Water Operator issues/licensing, compliance of water Systems and collecting of fines imposed on public water systems. Discuss Projects and numbers related to the DWSRF.	25	4	6.5	1.88			
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	1	3	1	Member Expenses Member Other Expenses	P P	\$36.68 \$110.00
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2015: The meeting content of the MQF Advisory Council in CY 2013 included: Healthcare Acquired Infections; Patient Centered Medial Home Pilot; Patient Experience of Care Survey initiative; Patient Safety and the Patient Safety Culture Survey; Chapter 270 review which included a set of proposed changes to Chapter 270 for the Board of the Maine Health Data Organization to consider.	1	0	0	0			
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-F, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2015: The Maine Rural Development was established by the Maine Legislature in 2002 to assist Maine communities in realizing their economic development goals. MRDA provides financial assistance to communities and their development partners to help develop speculative commercial and industrial buildings and to help develop/redevelop underutilized commercial industrial properties.	60	4	5.75	2.25	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$326.76 \$176.70 \$246.68

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS Title 5, Chapter 379 Reference: Section 12004-C, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2015: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	5	12.8	3.1	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G	\$2,594.37 \$819.60 \$586.40 \$73.32
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§21-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board has reviewed and monitored the funding by the association of workers' compensation claims of three insolvent self-insurers, New Page Corp., JJ Nissen and Prime Tanning. The Board has also reviewed the financial status of guaranty fund and the fund's investments. The board has also monitored the financial status of the guaranty fund, and its return on investments, and has reviewed the fund's investment policy.	300	1	6	2			
536	MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§31-B Summary of the activities related to accomplishing the mission of the board in 2015: Reviewed and approved contract with administrative unit to provide direct business counseling, technical assistance, training, and other services to small businesses. Reviewed, evaluated, and made recommendations to coordinate small business assistance and entrepreneurial programs statewide Advised the commissioner of DECD and representatives from the joint legislative committee on business, research, and economic development with respect to its evaluation of small business and entrepreneurial programs and its oversight and enforcement of the contract with the administrative unit	20	2	6.5	2			
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	15.5	3	5	1.17	Member Per Diem Member Expenses	O O	\$315.00 \$369.72

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
546	MAINE STATE CULTURAL AFFAIRS COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-A Summary of the activities related to accomplishing the mission of the board in 2015: State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	5	3	11.33	1.33			
325	MAINE STATE FERRY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§82 Summary of the activities related to accomplishing the mission of the board in 2015: The Board advise to the Dept. of Transportation included, but was not limited to the following areas: Excursion tickets, tariff amendments, infrastructure projects & maintenance, budget, new ferry project, ferry schedules	80	6	13.17	3.33	Member Per Diem Member Expenses	G G	\$88.00 \$528.00
505	MAINE STATE FILM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§88 Summary of the activities related to accomplishing the mission of the board in 2015: The Maine State Film Commission advises the Maine Film Office and works to enhance the state's economy by facilitating and promoting film, television, photographic and new media production in Maine.	40	1	9	2			
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2015: The Board of Commissioners participated in activities which are in keeping with MaineHousings mission including but not limited to: repeal and replacement of the homeless rule with a new Homeless Solutions Rule; approval of Mortgage Purchase Program Bond Series Resolutions; public hearing on and adoption of 2015 Department of Energy State Plan; public hearing on and adoption of amendment to the Low Income Home Energy Assistance Program (LIHEAP) Rule; review of and amendments to MaineHousings procurement policy to conform our policy to changes made by the federal government; public hearing on and adoption of the Housing Choice Voucher Annual Plan and Revised Family Self-Sufficiency Action Plan; approval of issuance of tax exempt note in an amount up to \$35,000,000 for The Park Danforth financing; review of 2014 financial results and audit; and adoption of 2016 operating budget.	60	13	6.85	2.23	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$3,850.00 \$1,620.96 \$342.07 \$1,709.12 \$138.33
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2015: The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	85	7	10.86	1.93	Member Expenses Board Refreshment Costs	G G	\$963.60 \$280.10

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2015: The Maine Technology Institute Board met monthly during the year in its role as the governing body for the Institute to oversee the review process of 216 applications received during the year for funding. Summary of the activities of the board or commission related to accomplishing its mission for 2015: During FY15, the Maine Technology Institute funded technology and cluster development projects totaling nearly \$12.8 million. This funding leveraged an additional \$17.3 million in matching investment by Maine companies and organizations.	300	11	11.36	3.18	Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G	\$368.72 \$2,066.53 \$307.60
601	MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-C Summary of the activities related to accomplishing the mission of the board in 2015: The Council met 5 times during 2015. We had been meeting bi-monthly, but in April 2015 the Council voted and approved to amend our by-laws related to meeting frequency, from bi-monthly to quarterly meetings with the option to call special meetings if warranted. The Council chair continues to update its membership list to fill vacancies in compliance with Title 22 3789-D. One member is awaiting reappointment by the Commissioner, one new member is awaiting initial appointment to replace the seat held by our outgoing chair, and we are awaiting a letter of interest from a representative from the One-Stop Delivery System who would like to be appointed. Regular guest speakers provide important information related to policies and programs that affect the TANF population. Presentations have included Senior ASPIRE Program Manager, changes to TANF/Maine DHHS; New Ventures Maine, Family Development Accounts; TANF/ASPIRE/PaS 101 presentation for new members and a refresher for veteran members; Legislative updates and changes by MEJP. Updates to partnership agencies such as Maine Medical Center, Department of Vocational Rehabilitation Services and CareerCenters Worksite Development for ASPIRE participants have also been provided. Keeping up with the state of affairs with TANF and changes is important to matters of advocacy and /or recommendations so these types of presentations will continue next year.	24	5	5.4	2			
420	MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2015: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	16	5.5	2.13	Member Per Diem Member Expenses	P P	\$4,125.00 \$1,652.18

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5180	MAINE VACCINE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-B Summary of the activities related to accomplishing the mission of the board in 2015: The board met six times in calendar year 2015. It vigorously pursued all responsible payers and resolved all known assessment arrearages. Additionally, it reviewed the vaccine list and overall effectiveness of the program, making appropriate adjustments to support Maine's Universal Childhood Vaccine program and to assure adequate funds for its operation.	500	6	6.67	2.17			
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2015: To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	9	5.89	2.39			
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-K, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2015: Oversee business of the Sarah Long Bridge.	30	1	3	2	Board Refreshment Costs	P	\$131.40
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2015: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	31	8	7.5	2.25	Member Per Diem Member Expenses	O O	\$1,820.00 \$2,403.68
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2015: This Council provides advice and approval on a wide variety of agency regulations throughout the year. It also provides consent on new special license applications submitted to the Department. In addition, it confers on the Department's issues facing the commercial and recreational saltwater fisheries of the State.	120	4	10.5	2	Member Expenses	G	\$3,070.74

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 Reference: Section 12004-I, sub-§84 Additional Info: Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. Summary of the activities related to accomplishing the mission of the board in 2015: Upon request, members of the board provided consultation and offered advice regarding specific drivers when there were questions about their physical, emotional, or mental competence to drive. Some meetings included review of a limited sample of completed medical cases, where the board members offered feedback to BMV. The board continued their work of drafting recommendations for changes to the Functional Ability Profiles rules, finalizing their recommendations at the last meeting. Recommendations are based on current literature and their professional expertise.	490	3	7.33	2.5	Member Expenses	H	\$436.04
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2015: In calendar year 2015, the Board, in accordance with rules developed and adopted previously, conducted 36 preliminary motor carrier reviews, 31 follow up reviews, one restoration and eight (8) motor carrier hearings. As a result of those reviews and hearings the Board issued 0 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and made no recommendations to the Secretary of State to suspend a carriers privilege to operate commercially in Maine.	613	2	6	3.5	Board Refreshment Costs	H	\$100.00
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-B Summary of the activities related to accomplishing the mission of the board in 2015: The Complaint in MMVFB Docket No. 14-01 was filed on April 30, 2014, and REMOVED to the U.S. District Court on May 29, 2014. Following the Court's October 30, 2014, REMAND of the Complaint to the Board, the matter was litigated. Darling's Motion for Judgment on the pleadings was GRANTED on June 11, 2015; the Board Chairman held a Conference of Counsel on October, 2013; and the matter was DISMISSED on November 20, 2015.	2080	1	1	1			
081	NEW ENGLAND BOARD OF HIGHER EDUCATION Title 5, Chapter 379 Reference: Section 12004-K, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2015: The mission of the New England Board of Higher Education is to promote greater educational opportunities and services for the residents of New England.	20	2	4	4	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$935.50 \$600.00 \$800.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
428	NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2015: Ongoing coordination of environmental issues as they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	5	2.2	30.9			
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2015: The Board met twice in 2015 and conducted routine business	200	2	11	3	Member Expenses Other Board Costs	F F	\$687.04 \$1,486.60
327	NORTHEASTERN FOREST FIRE PROTECTION COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2015: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	8	1	1	8	Member Per Diem Member Expenses	P P	\$50.00 \$334.40
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2015: Guide NNEPRA regarding decisions on Funding, expansion, Brunswick Layover facility, Portland Wye, MBTA project and policies	100	17	3.29	1.38	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G G	\$2,255.00 \$740.84 \$856.52 \$2,520.75
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	32.5	6	5.17	1.33	Member Per Diem Member Expenses	O O	\$1,085.00 \$1,289.32

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held two regular meetings in 2015. The Board provided input on proposed revisions to the Department's Nutrient Management Rule, composting issues, pertinent legislation, and planner certification issues.	60	2	5	1.75	Member Expenses	G	\$191.84
567	OIL SPILL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-B Summary of the activities related to accomplishing the mission of the board in 2015: This committee was established to advise the Commissioner of the Department of Environmental Protection with regard to specific policies and duties arranged by the Legislature (38 MRSA Section 551-A). Some member duties include reviewing the implementation of and regulations related to the Federal Oil Pollution Act of 1990, reviewing the State of Maine Oil Spill Contingency Plan and adequacy of the federal Oil Spill Liability Trust Fund, monitoring the effects of the States oil spill liability laws, and reviewing expenditures and the priority for expenditures of the Maine Coastal and Inland Surface Oil Clean-up Fund.	0	0	0	0			
5181	ORGAN DONATION ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-E Summary of the activities related to accomplishing the mission of the board in 2015: The board discussed ways in which they could assist the Secretary of State in coordinating organ donation efforts, as required by statute.	8	4	6.25	1.5			
5196	PALLIATIVE CARE AND QUALITY OF LIFE INTERDISCIPLINARY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-I	115	0	0	0			
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2015: Continued to be the cornerstone of the dispute resolution process, providing services in 95 cases, and achieving a 63% settlement rate in the 46 cases closed in FY 15.	6	1	1	0	Member Per Diem Member Expenses	O O	\$51,600.00 \$7,524.12

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5051	PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§78-A Summary of the activities related to accomplishing the mission of the board in 2015: The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	8	3	7	2	Member Per Diem Member Expenses Other Board Costs	G G G	\$165.00 \$96.12 \$22.85
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY-INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2015: monitor policies, assign vacant homes/apartments	50	13	4.46	5.54	Member Expenses Member Other Expenses	G G	\$655.50 \$2,500.00
437	PASSAMAQUODDY INDIAN HOUSING AUTHORITY-PLEASANT POINT Title 5, Chapter 379 Reference: Section 12004-I, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2015: Board meets regularly to approve tenants, update rules and regulations,	12	7	3.29	1.07	Member Per Diem Member Per Diem Member Expenses Member Expenses Member Other Expenses Member Other Expenses	F F F F F F	\$600.00 \$600.00 \$150.00 \$150.00 \$1,050.00 \$1,050.00
436	PENOBSCOT TRIBAL RESERVATION HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-I, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2015: The Commission performs the following functions: reviews and approves annual work plan and annual report that summarizes accomplishments relative to the work plan; reviews and adopts policy changes; determines allocation of housing units; advises and determines use of funding; and mediates grievances.	110	8	4	2.69	Board Facility Rental Costs Board Refreshment Costs	F F	\$250.00 \$330.00
5174	PERMANENT COMMISSION ON THE STATUS OF WOMEN Title 5, Chapter 379 Reference: Section 12004-I, sub-§88-A Summary of the activities related to accomplishing the mission of the board in 2015: The commission met 8 times in 2015. Meetings focused on the creation of a report to be used as a means of advising and consulting the Governor and the Legislature about improving opportunities for women in the State as charged by 5 MRSA c.371-A '7030-D.	50	8	8	1.44			
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	21	6	4.17	2	Member Per Diem Member Expenses	O O	\$875.00 \$1,502.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 Reference: Section 12004-I, sub-§22-B Summary of the activities related to accomplishing the mission of the board in 2015: To advise DEP Small Business Assistance efforts on draft rules and policies, program planning and program management.	30	1	10	2			
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§10-A	500	0	0	0			
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2015: The council held one meeting during the past twelve months.	0	0	0	0			
5172	PROBATE AND TRUST LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§73-B Summary of the activities related to accomplishing the mission of the board in 2015: The Probate and Trust Law Advisory Commission met to coordinate its state-wide effort to review the Maine Probate Code as compared to the updated Uniform Probate Code. PATLAC reviewed the recommendations of the Probate Code Committees (comprised of trusts and estates and elder law attorneys). PATLAC circulated to various stakeholders proposed changes to the Maine Probate Code; discussed feedback with several groups; finalized its recommendations; and submitted the proposed legislation to the Legislature. PATLAC also reviewed, at the suggestion of the Judiciary Committee, the Uniform Access to Digital Information Act and submitted proposed legislation to the Legislature.	50	1	6	6.5			
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2015: During calendar year 2015, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	110	4	7.75	2.13	Member Expenses	O	\$1,299.25
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	16.5	3	3	1.67	Member Per Diem Member Expenses	O O	\$315.00 \$388.20

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2015: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	47	8	4.38	2	Member Per Diem Member Expenses	O O	\$1,225.00 \$1,182.60
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-G Summary of the activities related to accomplishing the mission of the board in 2015: The Board convened one meeting July 14 at the Portland Chamber of Commerce. The Board announced and promoted each public hearing and meeting through news releases, calendar listings, email alerts, and personal presentations by its staff. The Board received testimony regarding regulatory compliance challenges, and suggestions for amending regulations to improve the states business climate. The Board will submit its report to Governor LePage and the 127th Legislature by February 1, 2016.	24	1	4	2			
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2015: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	73	7	8.43	2	Member Per Diem Member Expenses	G G	\$385.00 \$808.47
593	RIVER FLOW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-E Summary of the activities related to accomplishing the mission of the board in 2015: The Board meets annually to discuss potential flooding and stream gauging requirements to keep informed of river height throughout the year, but especially during flood season.	1	5	3.4	1.1			
412	SACO RIVER CORRIDOR COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2015: The Commission meets monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they border.	63	20	9.6	1.75	Board Refreshment Costs	G	\$225.90

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2015: The SAC met 3 times in 2014/5 to discuss the 2014/15 scallop season, to discuss the potential of a Swipe Card system for landings and reporting, the possibility of vessel monitoring (tracking) systems, the possibility of future entry to the fishery, and to establish measures for the 2015/16 season as well as continued discussions on developing a Fishery Management Plan which will guide discussions regarding management changes in the future with the industry, SAC, the DMR and the Legislature.	1100	3	11.33	3.5	Member Expenses Board Facility Rental Costs	O O	\$1,912.88 \$150.00
5017	SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF Title 5, Chapter 379 Reference: Section 12004-C, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2015: The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.	36	12	8.17	2.5	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	G G G G	\$2,724.92 \$3,300.00 \$1,289.49 \$7,398.00
5182	SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COUNCIL Title 5, Chapter 379 Reference: Section 5, sub-§12004-C Summary of the activities related to accomplishing the mission of the board in 2015: The STEM Council convened formally four times during 2015. The purpose of these meetings was to outline steps to bring greater coherence to and strengthen science, technology, engineering and mathematics across state agencies, workforce, higher education and K-12 education. These deliberations resulted in the Maine STEM Education and Workforce Plan 1.0. During early 2013 the University of Maine conducted and presented to the STEM Council information about STEM initiatives in other states. Among the information presented was information about the development and implementation of STEM roadmaps and data dashboards. These resources are prominent in states making progress on strengthen STEM across education and workforce development. A part-time Executive Director was put under contract in late 2013 and works for the Maine STEM Council through an agreement with the Maine Mathematics and Science Alliance.	48	4	9.5	3.63	Board Refreshment Costs Other Board Costs	P P	\$800.00 \$60,000.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5069	SEA URCHIN ZONE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B Summary of the activities related to accomplishing the mission of the board in 2015: The Sea Urchin Zone Council met seven times in 2015. They voted to recommend a calendar for the 2015/16 fishing season, which included a 38 day season for Zone 2 with a 7 tote limit and a 15 day season for Zone 1 with a daily limit of 7 totes. The council continued discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery as well as the development of a new pilot restoration project for a reef at Cat Ledges in Zone 1.	1700	7	8.14	3.86	Member Per Diem Member Expenses Board Facility Rental Costs	O O O	\$424.00 \$4,496.82 \$150.00
5176	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1), field year two (N2), and field year three (N3). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.	1000	7	5.71	1.79	Member Expenses Board Refreshment Costs	P P	\$1,578.43 \$588.72
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-C	1	0	0	0			
5118	SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2015: The purpose of the Advisory Board is to advise and assist in promoting and supporting the statewide creation, growth and sustainability of SAFE Programs in Maine hospital emergency departments. At the quarterly meetings, the members provide advice and assistance regarding training, technical assistance, standards and resources to the Program.	150	3	11.67	1.83			
5161	SHELLFISH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-G Summary of the activities related to accomplishing the mission of the board in 2015: The Board worked regularly with Dept. staff to resolve issues facing the shellfish industry, including but not limited to: public health division staffing; municipal warden regulations; illness investigation updates; green crab issues; harvesters commercially digging without a town license, LD1452, Chapter 7 rule changes, intertidal mussel harvesting.	80	3	9.67	3	Member Per Diem Member Expenses	G G	\$772.48 \$2,192.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
592	SMALL ENTERPRISE GROWTH BOARD Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2015: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	12	8.83	3.42	Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs	O O F	\$200.00 \$542.38 \$455.70
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2015: 2 mtgs were held in 2015. 9 members present & 7 guest at the 1st, Primary agenda items were- finalizing grant rules for disaster relief grant in aid and capital equipment grant in aid. Discuss proposals for State Maintained areas. The 2nd mtg, 9 members were present & 7 guests, main topic was discussion of revenue distribution resulting from LD 716.	16	2	9	3	Member Expenses	O	\$694.44
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	24	4	4	2	Member Per Diem Member Expenses	O O	\$420.00 \$640.18
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2015: Successfully resolved all disputes presented in calendar year 2015.	100	17	2.88	3.74	Member Per Diem Member Expenses	O O	\$8,850.00 \$1,715.59
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	25	1	4	2	Member Per Diem Member Expenses	O O	\$140.00 \$141.26
5155	STATE BOARD OF CORRECTIONS Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-C Summary of the activities related to accomplishing the mission of the board in 2015: The purpose of the board is to develop and implement a unified correctional system that demonstrates sound fiscal management, achieves efficiencies, reduces recidivism and ensures the safety and security of correctional staff, inmates, visitors, volunteers and surrounding communities.	176	1	3	3	Board Facility Rental Costs	G	\$131.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2015: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	12	9.83	5.54	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$6,325.00 \$8,677.51 \$3,726.81
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	31	4	4.75	3.75	Member Per Diem Member Expenses	O O	\$525.00 \$853.70
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	26.5	5	6.6	2.1	Member Per Diem Member Expenses	O O	\$1,225.00 \$2,693.72
322	STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2015: The State Board of Licensure for Professional Engineers was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Beginning with the 2005 license renewal, the Board has required mandatory Professional Development. The Board performs random audits of Professional Development Hours during each renewal period. The Board continues to use the National Council of Examiners for Engineers and Surveyors to administer professional examinations. A passing score on the NCEES exams is required to certify as an Engineer-Intern and to license as a Professional Engineer. The Board also licenses approximately 300 new licensees per year by comity (reciprocity) with other States and foreign countries. The Board receives approximately seven to ten complaints per year.	2080	5	5.2	2.9	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$770.00 \$1,007.10 \$23.98

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
380	STATE BOARD OF NURSING Title 5, Chapter 379 Reference: Section 12004-A, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met in 4 regular sessions (8 days), 3 special session (3 days) and 14 subcommittee sessions: 8 for the purpose of informal conferences with licensees, 3 for the purpose of Assistant Attorney General case reviews, and 3 for the purpose of adjudicatory hearings, during which decisions were made regarding safe and professional practice of its licensed nurses, i.e., approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of 8 people) renewed 12,706 licenses (11,221 were online), endorsed 1,002 and licensed by examination, 757. The Board itself reviewed approximately 337 complaints. The Board also reviewed requests for nursing programs in the State.	2000	21	3.95	6.17	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$5,940.00 \$5,379.11 \$10,928.15
382	STATE BOARD OF OPTOMETRY Title 5, Chapter 379 Reference: Section 12004-A, sub-§28 Summary of the activities related to accomplishing the mission of the board in 2015: The Board held four meetings in 2015. Between February and November, the Board administered the written exam. All applicants passed the written exam and were issued a Maine Optometry License. Between January and April 1st, licensees submit certification of 25 hours of continuing education along with the renewal application. The Board received six complaints in '15.	70	4	4.75	2.63	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$665.00 \$614.34 \$53.97
391	STATE BOARD OF PROPERTY TAX REVIEW Title 5, Chapter 379 Reference: Section 12004-B, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2015: The Board of Property Tax Review hears appeals from denials of tax abatements by assessors or local boards of assessment review regarding non-residential property with an municipal assessed valuation of \$1,000,000.00 or greater, as well as assessment appeals involving tree growth, farmland, open space and working waterfront classified property. The Board also hears appeals of municipalities disputing their annual equalized state valuations. With only one vacant position, the Board serves the public interest and achieves the goal set forth in Title 36 MRSA, Section 271 et seq.	1250	8	4.25	15.3	Member Per Diem Member Expenses	G G	\$2,625.00 \$2,571.93
416	STATE BOARD OF SOCIAL WORKER LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§38 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	73	10	3.9	3.3	Member Per Diem Member Expenses	O O	\$1,365.00 \$2,677.16
285	STATE BOARD OF VETERINARY MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2015: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	23	3	5	3	Member Per Diem Member Expenses	O O	\$315.00 \$890.44

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2015: The State Civil Service Appeals Board continues to serve the State of Maine diligently and effectively within its statutory authority.	0	0	0	0			
185	STATE CLAIMS COMMISSION Title 5, Chapter 379 Reference: Section 12004-B, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2015: The State Claims Commission actively continues to serve the citizens of Maine. The Commission plays an essential role in resolving disputes which may arise between property owners, the Maine Department of Transportation, the Maine Turnpike Authority and others who appear before them. The State Claims Commission is confident that it has achieved its purpose, as outlined in Title 23 MRSA Section 151 et seq. and looks forward to a productive year in 2016.	1040	21	2.95	4.45	Member Per Diem Member Expenses Other Board Costs	H H H	\$9,150.00 \$6,982.24 \$2,000.00
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-A Summary of the activities related to accomplishing the mission of the board in 2015: The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture, Conservation & Forestry on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.	40	1	15	2	Board Facility Rental Costs Board Refreshment Costs	P P	\$250.00 \$150.00
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-E Summary of the activities related to accomplishing the mission of the board in 2015: The State Education and Employment Outcomes (SEEO) Task Force met three times in 2014, fulfilling all its statutory duties and issuing a report with recommendations for the Department of Labor and Department of Education, which included draft legislation suggested for implementing those recommendations. During its meetings, the group reviewed the Department of Labor's education and employment outcomes website, which links Maine public post-secondary education programs with graduates resulting first-year wages. This website draws on a database maintained jointly by the Department of Education and the Department of Labor. The group primarily focused on ways to expand this database and the publicly accessible website, as well as identifying potential funding sources to support the maintenance and expansion of the project. The group also explored options relating to improving outreach, educating the public about the website, including options for improved outreach by the Department of Education. The group voted by consensus and made a number of recommendations related to the group's duties and reporting requirements in statute. For more information, please see the State Education and Employment Outcomes Task Force 2014 annual report, filed with the Legislature in December 2014.	66	0	0	0			

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410	STATE EMERGENCY RESPONSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2015: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities. The SERC through MEMA staff monitors about 2,500 chemical facilities that may pose a threat to public safety. Of this number about 285 facilities are required to develop plans that are reviewed on an annual basis. Through fees collected SERC has provided hazmat training to about 2,250 first responders. This includes the normal hazardous materials training such as awareness, operations and technician and this year concentrating on providing crude oil response training to first responders and EOC/IMAT personnel. Highlights of the past year include developing a quarterly reporting system for LEPCs, development of an EHS facility requirement template, and completed a commodity flow study for 17 priority chemicals.	1664	4	9	2.38	Member Expenses	O	\$139.92
350	STATE EMPLOYEE HEALTH COMMISSION Title 5, Chapter 379 Reference: Section 12004-F, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2015: Oversee and make decisions on the health, dental & vision plans for active State of Maine employees and retirees and the ancillary employer groups as defined by statute. This includes but not limited to plan design, member communication, wellness programming, Healthcare Reform Act, etc.	100	12	16.42	2.75	Member Expenses	O	\$4,998.66
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2015: During calendar year 2015, the Maine State Harness Racing Commission met its mission by promulgating rules; monitoring live racing activities through its staff; monitored pari-mutuel wagering activities through its staff; imposed penalties for violations of its rules and statutes; and, maintained a positive relationship with the industry through informational meetings.	1040	17	3.35	4.06	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	O O O O	\$3,135.00 \$4,207.13 \$3,336.84 \$8,495.00

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2015: The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	12	3.75	2.17	Member Per Diem Member Per Diem Member Expenses Member Expenses Member Other Expenses Member Other Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Board Public Hearing Costs Other Board Costs Other Board Costs	O G G O G O G O G O G G O	\$1,655.82 \$1,023.21 \$2,452.97 \$2,451.67 \$12.00 \$8.17 \$54.05 \$20.42 \$12.00 \$93.10 \$20.82 \$72.28 \$25.90 \$20.42
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2015: Meet with inmates who are eligible for parole or have violated their parole	20	2	5	1.75	Member Per Diem Member Expenses	G G	\$450.00 \$553.40
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3) Summary of the activities related to accomplishing the mission of the board in 2015: The directors of the Maine Arts Commission and Maine State Library assembled a committee consisting of experts in the field to receive nominations. The panel's recommendations were delivered to the Governor of Maine for final approval.	0	0	0	0			
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-I Summary of the activities related to accomplishing the mission of the board in 2015: Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	15	2.25	Board Refreshment Costs Other Board Costs	F F	\$142.75 \$970.40

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5169	STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-G Summary of the activities related to accomplishing the mission of the board in 2015: Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation; Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103; Provide a mechanism for disseminating and implementing the state health plan; and Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	60	4	18.25	3	Board Facility Rental Costs	F	\$645.00
5131	STATEWIDE HOMELESS COUNCIL Title 5, Chapter 379 Reference: Section 12004-L, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2015: Continued work on implementation of Maine's Plan to End & Prevent Homelessness. The Council advised MaineHousing relative to the development of homeless prevention, Shelter Rules and Standards, and housing development for the homeless. The Council interacted closely with MaineHousing on numerous Projects and participated in the Maine Affordable Housing Conference in November. Doing the Planning for a Forum on Homelessness on Maine's Coast. The Council fulfilled some of its advisory duties by offering specific budget and public policy recommendations related to homelessness to the Governor, the Legislature, MaineHousing, and the Department of Health & Human Services. Cullen Ryan and I have met with DHHS and legislative representatives to discuss future policy and legislation on homelessness issues. The SHC established two subcommittees to look at future funding issues, The Shelter Directors Committee and the Committee on Systems Change. A strong effort has been made to work toward getting "Long Term Stayers" out of the Shelter's throughout Maine and into Housing. The SHC continues to work closely with the Maine Continuum of Care and Portland Continuum of care. The SHC was active statewide with Long Term Stayers Initiative. The SHC completed Draft of a Blueprint for DHHS which at this time is being reviewed at the Regional Councils level. The SHC held a Mid Coast Forum in February.	750	10	9	4.5			
5157	TECHNICAL BUILDING CODES AND STANDARDS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2015: The Board is responsible for drafting rules and implementation of a unified state building code. It is also responsible for determining a method by which to resolve conflicts between the already implemented and existing Life Safety Code and other building and energy codes. It is also charged with creating training and certification for Code Enforcement Officers and 3rd Party Inspectors.	50	5	8.6	2.4	Member Expenses	O	\$1,679.04

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
538	TELECOMMUNICATIONS RELAY SERVICES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-C Summary of the activities related to accomplishing the mission of the board in 2015: The overall mission of the Advisory Council is to ensure that Maine's deaf, hearing-impaired, or speech impaired telephone customers are able to have the most reliable, up-to-date, and affordable telecommunications relay services. Each year the Advisory Council prioritizes its mission by (1) reviewing quality of service; (2) selection of relay provider; (3) quarterly meetings; and (4) evaluating expenses of the relay provider.	195	4	7.25	3			
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-D Summary of the activities related to accomplishing the mission of the board in 2015: Meeting 1 (April 19, 2012) activities included updates of national tobacco control initiatives, including release of a new Surgeon Generals report on Youth Prevention, national tobacco Media Campaigns, and FDA funding opportunities. New Maine youth data was also discussed. Meeting 2 (July 19, 2012) activities included updates on the various PTM initiatives by PTM staff. There was discussion about upcoming media campaigns, changes within PTM, and changes within the Healthy Maine Partnerships that affect PTM. It was also requested of the members to submit names to fill the vacant spots on the advisory board.	40	0	0	0			
426	UNIVERSITY OF MAINE SYSTEM BLUEBERRY ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2015: The WBAC reviews wild blueberry research results and recommends future research and education programs to the researchers and Cooperative Extension specialists at the University of Maine Orono. Entomology and plant disease research included biology and ecology of pests, Integrated Pest Management strategies, and control tactics. A new invasive insect, spotted winged Drosophila, continues to be a focus. In addition, plant disease research on Valdensinia, Mummy berry and the role of weather conditions in the development of diseases was undertaken. Plant nutrition work was conducted in context of the cropping system. Weed management efforts focused on selected control materials for grasses and broadleaf weeds. Pollinator health and native bee abundance was researched. Last, five educational sessions were conducted for growers and processors in Maine.	22	4	6.5	5.38	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$969.65 \$1,273.54 \$219.05

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
550	VICTIMS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2015: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	0	12	2.83	1.42	Member Per Diem Member Expenses	O O	\$1,870.00 \$774.40
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2015: The WBC supported 9 research projects and 5 grower education sessions, including a first-ever day long wild blueberry school event that was attended by over 100 growers. Promotion efforts focused on growing our online presence and educating consumers on the advantages of Wild Blueberries over regular highbush blueberries. In addition, market research was undertaken to quantify the value of wild products versus conventional products. This data will be utilized in a new campaign aimed at capturing more of the ingredients trade and that will launch in 2016. The WBC also continued efforts to support blogger outreach and social media initiatives promoting Wild Blueberries. In the last year, website visits increased 53% to reach over 1,000,000 hits. Our Facebook community grew 23% to reach 230,000 fans. The WBC also interfaced with state and federal agencies regarding school nutrition, agriculture education, research and development, crop protectant policies, and food safety.	48	2	7.5	4.5	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O	\$20.00 \$254.19 \$122.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
351	WORKERS' COMPENSATION BOARD	10	18	5	2.53	Member Per Diem	O	\$7,400.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§35					Member Expenses	O	\$3,753.85
	<p>Summary of the activities related to accomplishing the mission of the board in 2015: The Workers Compensation Board membership remained stable this past year. There were no changes to either the Management or Labor members. Two members, one from Labor and one from Management, had their terms expire. They were re-nominated, went through the confirmation process, and were unanimously supported for appointment. Both were reappointed.</p> <p>During the First Regular Session of the 127th Legislature, a number of bills were proposed. Most were unsuccessful. One bill made it through the legislative process and received support. That bill changed the way wage statements are filed with the Board. It obligated the Board to keep data on our independent medical examiners pursuant to the provisions of '312 of our Act, it requires the Board to provide training to the Maine Insurance Guaranty Fund when new files are assigned to them. It created a provision where carriers and self-insured employers are no longer obligated to keep track of lost time when an employee loses time from work, but is paid while attending appointments once the employee has lost 14 days of work. And, finally, it changed the title of our staff that hears cases from Hearing Officers to Administrative Law Judges. The Boards comprehensive review and update of our medical provider and facility fee schedule was performed pursuant to statute and went through the administrative procedures process. Our Administrative Law Judge staff and senior administrative staff remain stable. We did have some personnel changes and those were dealt with without major complications. The Workers Compensation Board has a taskforce evaluating the use of opioids in the management of pain in workers compensation cases. We anticipate work on this taskforce will be slow due to the complexity and pervasiveness of the problem. We anticipate the taskforce report will address the use of opioids, but also make recommendations with regard to utilization review and alternative solutions for the treatment of pain.</p>							

Total Boards or Commissions Reporting as Active in 2015: 241

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	N		N	5/15/2014	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	Y	Board did not meet in 2014 or 2015.	N	10/21/2013	
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 7	Y	Y	No issues to review.	N	9/16/2014	
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-C	Y	Y	Members are very busy during the growing season and the group did not feel the need to convene in the winter months.	N	10/22/2013	
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 3-C	Y	Y	Council Members were not appointed by the Department.	N	3/25/2010	
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-B	Y	Y	The purpose of the Commission is to review and approve changes to the Blaine House and its grounds. In 2015 no such proposals were received, thus not meetings were held.	N	6/29/2009	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 11	Y	N		N	6/6/2014	
5197	BOARD OF TRUSTEES, MAINE SCHOOL FOR MARINE SCIENCE, TECHNOLOGY, TRANSPORTATION AND ENGINEERING Title 5, Chapter 379 reference: 5 MRSA §12004-C sub- § 9	Y	Y	Members have not been appointed yet. The process is ongoing. Pls note date below invalid but cannot proceed without a date	N	1/1/1998	
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5015	BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5	Y	N		N	3/7/2014	
5151	CITIZENS' CODE OF CONDUCT WORKING GROUP Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 29-D	Y	Y	No meetings were scheduled. No activity needed.	N	4/30/2013	
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-E	Y	Y	Agency transition. Bureau is deciding whether to proceed with program.	N	11/21/2014	
5194	COMMISSION TO END STUDENT HUNGER Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 12-B	Y	Y	Board is not constituted yet. The date below is not accurate. There have not been meetings yet.	N	1/1/1998	
5138	CONNECTME ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 85-A	Y	Y	Meeting of Advisory Board not warranted.	N	10/8/2014	
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23-A	Y	Y	Unknown	N	1/11/2013	
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 54-C	Y	Y	None of the 20 appointments have been made.	N	12/21/2011	
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	Y	Y	There were no situations which required discussion or a decision by the board. Certain statutory changes reduced the need for any action by the board this year.	N	8/14/2012	
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	Y	Y	oversee Maine Biomedical Research Fund, which no longer has any funds.	N	1/31/2012	
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 10	Y	Y	No Meetings in 2015	N	1/8/2014	
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 30-A	Y	N		N	6/14/2013	
567	OIL SPILL ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 24-B	Y	Y	Lack of Quorum and the Board was repealed this year.	N	9/26/2013	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2015 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5196	PALLIATIVE CARE AND QUALITY OF LIFE INTERDISCIPLINARY ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 47-I	Y	Y	Waiting on the Executive Office to make their appointments.	N	12/1/2015	
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-H sub- § 10-A	Y	N		N	11/19/2014	
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-B	Y	Y	The Board/Commission is no longer meeting	N	1/1/2014	
5195	SEX OFFENDER MANAGEMENT AND RISK ASSESSMENT ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-C	Y	Y	Pending guidance from Legislature; legislatively assigned mission revised pursuant to PL 2015, Ch. 86	N	12/11/2013	
5155	STATE BOARD OF CORRECTIONS Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 6-C	Y	Y	One member resigned making no quorum and no one was appointed by Governor. Later the Board was repealed.	Y	1/12/2015	
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-B sub- § 4	Y	Y	The State Civil Service Appeals Board received no appeals during 2015; therefore, no meetings were necessary.	N	11/25/2014	
5192	STATE EDUCATION AND EMPLOYMENT OUTCOMES TASK FORCE Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 10-E	Y	N		N	11/17/2014	
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5-A	Y	Y	The Poet Laureates term expired this year. A new selection process will take place in 2016.	N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 36-D	Y	Y	There is no sitting board. This year (2015) involved re-contacting individuals who had been approached regarding being candidates for the board. The names of candidates will be submitted before December 2015.	N	1/1/2013	

Total of 31 Boards or Commissions reporting in this category for 2015

BOARDS FAILING TO FILE ANNUAL REPORT for: 2015

SOS # Board or Commission Name and Clerk of the Board

5168	COMBAT SPORTS AUTHORITY OF MAINE Clerk: THOMAS FARR COMBAT SPORTS AUTHORITY OF MAI P.O. BOX 10525 PORTLAND, ME 04104	tfarr35@hotmail.com	
REPEAL DATE:	Exempt from Filing : N		
020	MAINE AGRICULTURAL BARGAINING BOARD Clerk: EDWIN PORTER MAINE DEPARTMENT OF AGRICULTUR 28 SHS AUGUSTA, ME 04333-0028	ned.r.porter@Maine.gov	
REPEAL DATE:	Exempt from Filing : Y		
5185	MAINE CHARTER SCHOOL COMMISSION Clerk: HEATHER FULLER MAINE CHARTER SCHOOL COMMISSIO 182 STATE HOUSE STATION AUGUSTA, ME 04333-0182	heather.fuller@maine.gov	
REPEAL DATE:	Exempt from Filing : N		
5193	MAINE DEVELOPMENTAL SERVICES OVERSIGHT AND ADVISORY BOARD Clerk: VALERIE SMITH MDSOAB 295 WATER ST., STE 220 AUGUSTA, ME 04330	mainedsoab@gmail.com	
REPEAL DATE:	Exempt from Filing : N		
300	MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR OFFICE OF THE EXECUTIVE DIRECTO 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115	grant.pennoyer.legislature.maine.gov	
REPEAL DATE:	Exempt from Filing : Y		
5050	NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR OFFICE OF THE EXECUTIVE DIRECTO 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115	grant.pennoyer.legislature.maine.gov	
REPEAL DATE:	Exempt from Filing : Y		
5189	SEX OFFENDER RISK ASSESSMENT ADVISORY COMMISSION Clerk: ELIZABETH WARD-SAXL MAINE COALITION AGAINST SEXUAL A 45 MEMORIAL CIRCLE, SUITE AUGUSTA, ME 04330	director@mecasa.org	
REPEAL DATE:	2015	Exempt from Filing :	
497	ST. CROIX INTERNATIONAL WATERWAY COMMISSION Clerk: ABBY POND ST. CROIX INTERNATIONAL WATERWA PO BOX 610 CALAIS, ME 04619	staff@stcroix.org	
REPEAL DATE:	Exempt from Filing : N		
316	STATE COMPENSATION COMMISSION Clerk: CHRISTOPHER W. NOLAN OFFICE OF FISCAL AND PROGRAM RE 5 STATE HOUSE STATION AUGUSTA, ME 04333-0005	Christopher.Nolan@legislature.maine.gov	
REPEAL DATE:	Exempt from Filing : Y		
519	STATE HOUSE AND CAPITOL PARK COMMISSION Clerk: GRANT T. PENNOYER, EXECUTIVE DIRECTOR OFFICE OF THE EXECUTIVE DIRECTO 115 STATE HOUSE STATION AUGUSTA, ME 04333-0115	grant.pennoyer.legislature.maine.gov	
REPEAL DATE:	Exempt from Filing : Y		
577	SUBSTANCE ABUSE SERVICES COMMISSION Clerk: PATRICIA BARNEY OFFICE OF SUBSTANCE ABUSE & 41 ANTHONY AVE, 11 SHS AUGUSTA, ME 04333-0011	patricia.barney@Maine.gov	
REPEAL DATE:	Exempt from Filing : N		

BOARDS FAILING TO FILE ANNUAL REPORT for: 2015

SOS # Board or Commission Name and Clerk of the Board

Total of 11 Boards

Summary of Expenses Reported by Boards and Commissions for Calendar 2015

Board Related Costs

General Fund

Total Facility Rental Costs:	\$5,985.91
Total Refreshment Costs:	\$52,426.95
Total Public Hearing Costs:	\$7,169.20
Total Other Board Costs:	\$44,064.28

Highway Fund

Total Refreshment Costs:	\$100.00
Total Other Board Costs:	\$2,000.00

Other Special Revenue

Total Facility Rental Costs:	\$22,051.71
Total Refreshment Costs:	\$12,048.89
Total Public Hearing Costs:	\$41,598.63
Total Other Board Costs:	\$56,523.22

Federal Fund

Total Facility Rental Costs:	\$4,260.00
Total Refreshment Costs:	\$5,501.51
Total Other Board Costs:	\$4,295.30

Private Fund

Total Facility Rental Costs:	\$1,913.36
Total Refreshment Costs:	\$15,028.05
Total Public Hearing Costs:	\$4,466.05
Total Other Board Costs:	\$293,062.61

Member Related Costs

General Fund

Total Per Diem:	\$40,329.60
Total Expenses:	\$87,033.75
Total Other Expenses:	\$6,582.25

Highway Fund

Total Per Diem:	\$9,150.00
Total Expenses:	\$7,418.28

Other Special Revenue

Total Per Diem:	\$128,929.82
Total Expenses:	\$132,833.44
Total Other Expenses:	\$17,133.17

Federal Fund

Total Per Diem:	\$1,775.00
Total Expenses:	\$6,768.35
Total Other Expenses:	\$3,750.00

Private Fund

Total Per Diem:	\$10,970.00
Total Expenses:	\$14,065.32
Total Other Expenses:	\$2,035.00

Total General Fund Costs (all Categories):	\$243,591.94
Total Highway Fund Costs (all Categories):	\$18,668.28
Total Other Special Revenue Costs (all Categories):	\$411,118.88
Total Federal Fund Costs (all Categories):	\$26,350.16
Total Private Fund Costs (all Categories):	\$341,540.39

Grand Total of all costs in 2015: \$1,041,269.65