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MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE

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January 30, 2014

Honorable Paul R. LePage
Governor of the State of Maine
1 State House Station
Augusta, ME 04333-0101

Dear Governor LePage,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2013. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.

The total cost, reported to date, in 2013 for all expenses for all funding sources is \$1,132,051.26. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2013 indicating activity in 2013 (white section); and
2. Filed an annual report for 2013 indicating inactivity or no meeting of the board or commission in 2013 (blue section); and
3. Did not file an annual report for 2013 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact my office or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures

JUL 25 2014



MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE

OFFICE
OF THE
SECRETARY OF STATE

January 30, 2014

Honorable Colleen M. Lachowicz, Senate Chair
Honorable Anne P. Graham, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002

Dear Senator Lachowicz, Representative Graham and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2013. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.


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Sincerely,



Matthew Dunlap
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2013: The Acquired Brain Injury Advisory Council met 17 times in 2013 and provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council held 5 public hearings in 2013 to gather information on unmet needs of persons with brain injuries. The Council co-sponsored a 2 conferences. The conferences were held in Ft. Kent and Portland.	150	17	6.12	2.71	Member Expenses Board Public Hearing Costs	G G	\$6,747.74 \$1,409.91
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2013: Guide examination review and updates, guide complaint review and resolutions, guide patch design and discussions pertaining to guides	1000	4	7	5.25	Member Per Diem Member Expenses	G G	\$400.00 \$270.02
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2013: Test new Taxidermy applicants, review and address taxidermy complaints and handle rule and law changes.	40	1	4	6	Member Per Diem Member Expenses	G G	\$50.00 \$78.16
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23-B Summary of the activities related to accomplishing the mission of the board in 2013: Review guidelines dealing with testing of whitewater guides and complaint process against whitewater guides for conduct unbecoming of the job. Also, review safety reports from the outfitters.	30	0	0	0			
5028	ADVISORY COMMISSION ON WOMEN VETERANS Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-B Summary of the activities related to accomplishing the mission of the board in 2013: The commission did not have any official meetings in 2013 due to the fact that they didn't have a quorum to meet. During 2013 there were only 2 members serving on the commission. The activities listed in this report were not for official meetings but rather outreach events that the members did. The two members conducted on-site outreach in Augusta, Scarborough, Bangor, Rockland, Sanford, Saco, Portland, Newry and Waterville assisting veterans with benefit information and providing resources for accessing benefits; Served as speaker and outreach resource at Saco VA Clinic on Homeless Women Veterans; Participated in a veterans' panel at the request of the US Dept of Veterans Affairs; Attended VA meetings, community events & ceremonies. One Commissioner attended National Assoc of State Women Vet Coordinators Conference in Columbus, OH.	6	7	1.14	20.6	Member Expenses Board Facility Rental Costs Board Facility Rental Costs	O P O	\$1,564.26 \$160.00 \$1,095.00

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5056	ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2013: Summary of activities of the board or commission related to accomplishing its mission in 2013: Several new members were appointed to the TDAE to give the group a fresh perspective and voice. Established rotating membership. Appointed a new Chair and Co-Chair. Established a plan for 2014. The Positive Youth Development Institute was held in July, 2013. DOE was able to commit \$3,000 in funding to support the Institute which supports DOE's work around Truancy and Dropout and Alternative Education. These funds supported the training of schools around these issues statewide at the Institute. The Commissioners Awards were held in the Spring. For 2014: The TDAE will develop bylaws with input from the Commissioner and Chief Academic Officer. The TDAE will develop a comprehensive Legislative report to be submitted to the Ed Committee in March of 2014 around truancy, dropout and alternative education. The TDAE will also work toward compiling the names of schools who have dropout prevention committees in order to provide targeted technical assistance and training to schools who do not have a committee in place. The TDAE will also establish mechanisms for communication so they can share best practices and so the TDAE can communicate resources and tools for these groups. The TDAE and the DOE will work with the National Dropout Prevention Center/Network and the US Dept of Education to conduct a needs assessment around the needs in Maine. DOE and DOC will also work more collaboratively together and will work toward holding a Summit similar to the PYDI but more focused on the pockets of good in Maine and all of the work happening to support the at risk youth we share due to the school to prison pipeline. Enhance the DOE website for Truancy, Dropout and Alternative Education to make it more user friendly and useful to schools. DAFS informed DOE that no funding from this account is to go to anything other than payroll therefore mileage and other expenses has not been	350	3	6.33	2.67	Other Board Costs	O	\$100.00
5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B Summary of the activities related to accomplishing the mission of the board in 2013: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	120	5	3.8	4.2	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$356.84 \$2,231.90 \$1,936.86
604	ADVISORY COMMITTEE ON DENTAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2013: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	24	3	5.67	2	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$88.00 \$8.97 \$945.74

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-E Summary of the activities related to accomplishing the mission of the board in 2013: The ACFCPE met to fulfill its statutory annual meeting requirement under Title 5 MRSA '55. Discussion on the authority and future of the ACFCPE took place. A full report with recommendations will be provided to governor and the Joint Standing Committee on State and Local Government by January 15, 2014.	5	1	5	1.5			
596	ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-B Summary of the activities related to accomplishing the mission of the board in 2013: The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	35	2	4	2	Other Board Costs	P	\$654.36
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2013: The committee assists FAME in evaluating and improving the Access to Medical Education and the Maine Health Professions Loan Programs and the Doctors for Maines Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	12	1	9	2	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$312.31 \$8.98 \$321.81
5031	ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-A Summary of the activities related to accomplishing the mission of the board in 2013: 1) Report to Commissioner with recommendations for certification of school psychologists. 2) Establishment of process for documentation of supervision requirement for recertification of school psychologists. 3) Review and update of operating procedures for ACSP. 4) Review of submitted certification applications and recommendations to DOE regarding their qualifications. 5) Design and implementation of webpage on the DOE website that includes information, links to relevant websites, forms and guidance for certification applications, contact information.	15	6	4.83	2	Member Expenses	G	\$84.48

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
311	ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2013: Continue to work with Buck Consultants in monitoring investment performance, making updates/improvements to investment line-up, addressed any legislative updates.	32	4	7.25	2.25	Member Expenses	O	\$18.09
5140	ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2013: The Council provided guidance through the strategic plan on the new AWW Management Plan. The Council worked on establishing the endowment fund and Allagash Foundation for the Waterway.	30	3	5.67	3.5	Member Per Diem Member Expenses	O O	\$165.00 \$649.43
5001	ANIMAL WELFARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-C Summary of the activities related to accomplishing the mission of the board in 2013: Per Title 7 3906-C members review and advise the commissioner on proposed revisions to the animal welfare laws; assist the commissioner in the continuing implementation and evaluation of the animal welfare laws and rules; review training programs for humane agents and animal control officers; research options for increasing revenue to the Animal Welfare Fund; and advise the commissioner on the other matters related to the animal welfare laws and rules.	72	6	7.33	2.17			
5070	AQUACULTURE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-C Summary of the activities related to accomplishing the mission of the board in 2013: The Aquaculture Advisory Council reviewed expenditures from the Aquaculture Management Fund, recommended ways to reduce expenses, considered policy and legislative matters and initiatives, and made recommendations to the department about which initiatives would best assist the aquaculture industry.	30	3	5	2.17	Member Per Diem Member Expenses	O O	\$338.80 \$215.60
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2013: Board met to adjust/adopt records retention schedules for Archives' client agencies and revise archival policies regarding holdings.	35	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

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290	ATLANTIC STATES MARINE FISHERIES COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2013: The Atlantic States Marine Fisheries Commission discusses the following species: Lobster, striped bass, herring, menhaden, spiny dogfish and shad in the Interstate Management Body. Maine must be represented to make sure that conservation and management measures are effective and fairly applied among states.	80	4	2.5	72			
5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2013: Met to distribute funds for ATV enforcement	20	2	7.5	1.5	Board Refreshment Costs	O	\$10.37
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2013: We met to discuss grant expenditures & fund balance, avg. costs, changes in reimbursement levels, plans for grant funding levels for FY11; discuss again other funding issues for the season (land mitigation reimbursement, Acquisition projects), discussed landowner relations, update progress on Downeast Multi-use Trail conversion & Turner Androscoggin River Lands BPL work, Millinocket trail system, Seboomook Trail access, current legislation effecting ATV use & trails, confirmed 3 members to stay on for another term, discussion regarding ATV widths.	0	0	0	0			
293	BAXTER STATE PARK AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2013: Board approved the May 10 Authority meeting minutes. The BSPA was presented a trust fund update, the donation report, and an administrative and operational update. They also made a change to the BSP Advisory Committee membership removing Sherry Dubis and adding Jeff Dubis of Fort Kent.	30	4	2.75	1.38			
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§75-B Summary of the activities related to accomplishing the mission of the board in 2013: The Commission has worked in cooperation with the First Family, Bureau of General Services and the Friends of the Blaine House in approving several projects. The commission also voted to accept the generous donation of the James G. Blaine desk from Richard Connor of the Portland Newspapers to be displayed at the Blaine House.	2	0	0	0			

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280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	34	5	4.8	4.8	Member Per Diem Member Expenses	G G	\$840.00 \$914.00
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2013: In March the Board met in Augusta and had a productive discussion on agricultural issues and agricultural research- and extension-related bonds with State legislators. Board members met with the ACF Committee in Nov. to express their support for UMaine and Extension. In Dec. the Board met with Provost Hecker and VP for Research Kim. Among the items discussed were issues related to the diversity of Maine Agriculture, current economic impact and opportunities, and why it is critical to Maine that the university is engaged in agricultural research and extension. The focus of the meeting was on UMaines research and extension capacity in the area of food safety and how the university works with ACF Dept. to support Maines food safety needs.	50	3	12.33	4	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$166.36 \$23.41 \$511.60
291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	6	8.83	4	Member Expenses Board Refreshment Costs	P P	\$1,088.56 \$696.73
174	BOARD OF BOILERS AND PRESSURE VESSELS Title 5, Chapter 379 Reference: Section 12004-A, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	7.5	0	0	0			
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	13.5	2	5.5	2.75	Member Per Diem Member Expenses	O O	\$385.00 \$536.36

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

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502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	31.5	5	4.4	2.3	Member Per Diem Member Expenses	O O	\$735.00 \$1,029.87
514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	51.5	6	5	4.58	Member Per Diem Member Expenses	O O	\$1,050.00 \$1,576.92
313	BOARD OF DENTAL EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2013: The Board of Dental Examiners was established to protect the lives and health of the people of the State of Maine through regulation of the practice of dentistry so as to maintain high professional standards. Throughout 2013, the Dental Board conducted interviews for licensure, informal conferences, and public hearings. In addition, the Board investigated thirty-eight new complaints during the year, along with ensuring compliance with disciplinary actions taken.	2100	13	7.92	5.81	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$5,665.00 \$5,523.81 \$1,300.00 \$2,089.37
313B	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTAL HYGIENIST SUBMISSIONS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2013: Pursuant to a Legislative change, The Board of Dental Examiners Subcommittee on Dental Hygienist Submissions as of July 18, 2008 is now the Subcommittee on Dental Hygienists. This Subcommittee now processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of nine times during 2013 in order to accomplish its mission.	60	9	4.67	1.28	Member Per Diem Member Expenses	O O	\$880.00 \$650.24
313A	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTURIST DISCIPLINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2013: The Board of Dental Examiners' Subcommittee on Denturists Discipline, as of July 18, 2008 is now called the Subcommittee on Denturists. This Subcommittee now processes complaints regarding licensed denturists, along with applications for licensure. The Subcommittee members met a total of four times during 2013 in order to complete its mission.	10	4	5	1	Member Per Diem Member Expenses	O O	\$440.00 \$373.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

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5183	BOARD OF DIRECTORS OF THE MAINE GUARANTEED ACCESS REINSURANCE ASSOCIATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-H Summary of the activities related to accomplishing the mission of the board in 2013: In 2013 the board met regularly to review, discuss, and act on organizational, operational, and strategic matters affecting the Association.	121.	13	8.38	1.73	Member Expenses	H	\$1,046.24
386	BOARD OF ELEVATOR AND TRAMWAY SAFETY Title 5, Chapter 379 Reference: Section 12004-A, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	0	0	0	0			
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: The Board held 17 regular meetings in 2013. During 2013 the Board completed action on two major substantive rules: Chapter 2, Section 1(B) Definition of Aggrieved Person in response to PL 2011, c. 144 (LD 1647), and an amendment to Chapter 882 Designation of Bisphenol A as a Priority Chemical and Regulation of Bisphenol A in Childrens Products, which enacted a prohibition on the sale of infant formula packaging and baby food packaging that contains intentionally added bisphenol A in an amount greater than a de minimis level. The Board also undertook major substantive rulemaking in response to P.L. 2011, chapter 653 which directed major revisions to Chapter 200 Metallic Mineral Exploration, Advanced Exploration and Mining. Provisional adoption of Chapter 220 is anticipated in January 2014. The Board, in conjunction with the Commissioner, also completed major revisions to two of the Departments primary procedural rules: Chapter 2 Rules Concerning the Processing of Applications and Other Administrative Matters and Chapter 3 Rules Governing the Conduct of Licensing Hearings. In addition to rulemaking, the Board approved one application for modification of a hazardous waste post-closure license, and heard four appeals of Commissioner licensing decisions, including three wind power projects. Four additional appeals were in process as of December 31, 2013.	1540	17	5.59	3.09	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$5,844.00 \$6,282.24 \$6,677.50 \$1,576.51 \$776.00
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	16.5	3	3.33	1.67	Member Per Diem Member Expenses	O O	\$210.00 \$327.00

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

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302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	39.5	6	4.33	2.58	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G G O	\$630.00 \$175.00 \$372.60 \$1,330.80
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5.5	1	4	1.5	Member Per Diem Member Expenses	O O	\$140.00 \$232.96
360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	22	3	5.33	3.33	Member Per Diem Member Expenses	O O	\$560.00 \$605.36
373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2013: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2080	11	8.55	7.64	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$15,678.61 \$17,742.00 \$13,860.00 \$2,400.13 \$13,174.48
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	12.5	2	4.5	2.25	Member Per Diem Member Expenses	O O	\$315.00 \$411.84
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	11	2	4.5	1.5	Member Per Diem Member Expenses	O O	\$315.00 \$647.16

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5184	BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2013: Discuss statutory changes to reflect best practices and clarify provisions; discuss relevant industry concerns and professional issues requiring further discussion.	8	2	7	2			
429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2013: To regulate and license water operators for public and private water supplies. Public health protection.	1040	4	6.5	3.13	Member Expenses	G	\$1,528.88
179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2013: Review and propagation of rules related to workplace/occupational safety. Specifically in 2013, work on rules cranes/digger derricks, life-saving skiffs and Global Harmonization standard for Public Sector employers.	20	4	6.25	1.63	Member Expenses	G	\$403.04
477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	6	1	3	1.5	Member Per Diem Member Expenses	O O	\$105.00 \$205.96
383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2013: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2300	11	6.73	3.41	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O O	\$4,070.00 \$6,935.92 \$1,000.00 \$356.68 \$500.00 \$2,000.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2013: Summary of the activities of the board or commission related to accomplishing its mission in 2013: The Maine Board of Pesticides Control (BPC) held eight regular board meetings, one Public Information Gathering Work Session, and one Public Hearing on proposed changes to its rules. The BPC adopted amendments to three rules to allow towns to conduct wide-area mosquito control in the event of a mosquito-borne public-health emergency; rule amendments were adopted as both major substantive, to be considered by the legislature, and as emergency in order to be in effect for 2013. The BPC approved two Section 18 Emergency exemptions, both for products to control varroa mites in managed honey and commercial bee colonies; approved registration of two new Bt-corn products; approved two 24(c) Special Local Need registrations, one for control of the invasive spotted-wing drosophila on blueberries, one for a product to control mites and whiteflies on greenhouse tomatoes; and renewed one 24(c) Special Local Need registration for a product to control bunchberry in lowbush blueberries. BPC approved a grant to Maine Migrant Health Program for worker safety training and 11 consent agreements.	60	8	6.13	3.19	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$2,750.00 \$4,560.72 \$181.05
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	46	7	6	2.57	Member Per Diem Member Expenses	O O	\$1,470.00 \$2,001.04
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	5.5	1	3	1.5	Member Per Diem Member Expenses	O O	\$105.00 \$133.36
5144	BOARD OF SPEECH, AUDIOLOGY AND HEARING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	10	3	4	3.5	Member Per Diem Member Expenses	O O	\$420.00 \$665.44
5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D Summary of the activities related to accomplishing the mission of the board in 2013: Summary of the activities of the board or commission related to accomplishing its mission in 2013: The Dirigo Board of Trustees met for a total of 8 times in CY 2013. The substance of the discussions ranged from financial review and oversight, review and approval of agency budget and the elimination of the Agency programs as of 12/31/2013. Meeting minutes, which outline all key decisions made by the Board, as well as documents reviewed with the Board are available at www.dirigohealth.maine.gov under Meetings and Minutes.	40	8	8	1.19	Member Expenses Member Other Expenses	O O	\$2,663.66 \$5,400.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2013: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is held, usually on an annual basis, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	4	12.75	1	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G	\$1,687.99 \$5,167.06 \$14,650.40 \$1,105.88
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2013: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	200	14	7.36	5.36	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G G	\$3,575.00 \$3,624.84 \$577.90 \$8,172.02 \$108.12 \$1,496.84
397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2013: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies.	50	10	9.1	3.4	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	P P P P	\$13,104.80 \$250.00 \$1,759.63 \$2,416.15
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-B Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: The UMS Board of Trustees held 3 two-day sessions, 4 full day meetings. In addition, the Board held 51 committee meetings or other board events.	4200	7	12.43	25.1	Member Expenses Board Refreshment Costs	G G	\$3,482.02 \$9,778.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2013: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	6	4.67	3.17	Member Expenses Board Refreshment Costs	O O	\$797.72 \$200.28
5015	BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: Board discussed the needs of the Downeast Correctional Facility. Discussed the facility's continuing transition to all minimum custody facility to include the implementation of the work release program. Discussed the ongoing positive impact for Washington County due to maintaining jobs and benefiting from community service crews.	3	1	5	2			
448	BOARD OF VISITORS, LONG CREEK YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: Summary of the activities of the Board of Visitors, BOV, related to accomplishing their mission in 2013. The BOV for LCYDC continued to assist and participate in the review process of best practice in safety management, education programming and rehabilitative services at LCYDC for youth residents to continue to move toward best possible outcomes for youth residents. This meeting is in collaboration with all program depts. administrators, volunteers and when possible youth voices. The committee met four times between Feb. and May. This committee has completed its work objectives at this time with a final meeting held in May. The Board Chair focused efforts in summer and fall of 2013 recruiting new BOV members. The chair had several phone conversations and meetings between Sept. and Nov. to develop interest and knowledge of potential BOV applicants. The Board Chair has open and ongoing communication with the Boards and Commission Office. In Nov. and Dec. three highly motivated and accomplished BOV nominees were successfully appointed. An informal Meet and Greet occurred on Dec. 20th, 2013 with all new BOV and current BOV members. This meeting introduced the new members to administrators and offered an opportunity to have an informal discussion about the youth residents of LCYDC, operations and volunteer information manuals. Additionally, the new BOV members received a tour, met residents and program staff, and received their identification badges. Assisting the new BOV members to acclimate to their new role will continue in 2014 with opportunity for trainings and meetings.	12	8	1.5	1.75			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
449	BOARD OF VISITORS, MAINE CORRECTIONAL CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: Met on such topics as Substance Abuse Program, Sex Offender Program, Women's Center, School Department, Overcrowding, Budget Issues, Staffing. Last meeting discussed procedures since MCC Admin and Board are mostly new members	40	4	4	2.13			
450	BOARD OF VISITORS, MAINE STATE PRISON Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: Meet with representatives of inmate groups, with Security staff, with program staff, and with members of the administration, to understand issues and concerns related to the safe, effective, professional, and respectful management of the prison. Our mission is to ensure that the prison is run according to the policies established, and to ensure that the interests of the citizens of Maine are advanced.	110	6	3.17	3.5			
211	BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The Board continued with its regular meetings and oversight of facility progress, particularly concerned regarding the safety and effect of changes for staff schedules, necessary major reconstruction of unit ceilings, and continuing plans for accepting young adult offenders in 2014. Members attend the facility graduations talking with staff, residents and families. They continue to review status of programs, policies and situations occurring at both MVYDC and CCF facilities, including an abrupt change in administration. Even with these obstacles, members are satisfied management of both facilities remains in line with the Department's goals, mission, and philosophy of ensuring residents/prisoners go out better than they came in.	12	5	2.8	1.4	Board Public Hearing Costs	G	\$88.00
134	CAPITOL PLANNING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§75 Summary of the activities related to accomplishing the mission of the board in 2013: Activities in 2013 related to CPC's mission included: reviewing or approving plans for: the OIT Data Center Project, an Emergency Medical Services Personnel Memorial, renovations to the Marquardt Building at the East Side Campus, Arsenal House, East Side Campus, reviewing preliminary plans for the Stone Building, East Side Campus and moving DOT from Capitol Street location to Industrial Park.	20	4	4	1			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5033	CHILD CARE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§35-B Summary of the activities related to accomplishing the mission of the board in 2013: 1) Advised the Department on revisions to the professional development network; 2) Reviewed requests and provided feedback to the Department for establishing policy regarding approval of nationally accrediting bodies for programs at Step 4 in the Quality Rating System 3) Work continues on membership	23	5	6.8	2.6			
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2013: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	278	7	10.57	2.5	Member Per Diem Member Expenses Other Board Costs	G G G	\$605.00 \$4,027.80 \$14,508.08
5151	CITIZENS' CODE OF CONDUCT WORKING GROUP Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-D Summary of the activities related to accomplishing the mission of the board in 2013: Activities in 2013 related to CCOC's mission included reviewing operational challenges to implementing the Code of Conduct and identifying issues and ways to improve the ability of companies to submit code compliant bids to the Division of Purchases.	50	2	5.5	1.5			
5168	COMBAT SPORTS AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-D Summary of the activities related to accomplishing the mission of the board in 2013: CSAM worked on 3 MMA events and 1 Pro Boxing event. CSAM launched its own website and email server in 2013. New rules were written for MMA and Boxing. A 3rd party vendor was hired to oversee medical data and approvals.	120	16	6	3.63	Member Per Diem Member Per Diem Member Expenses	H G G	\$800.00 \$2,410.00 ~\$35.00
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-E Summary of the activities related to accomplishing the mission of the board in 2013: The Commercial Fishing Safety Council only met once in the year 2013. This was the kick off meeting to get the council started again with Kevin Rousseau as Clerk of this Council. It is expected that this Council will be active in 2014	5	1	20	4			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5171	COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED Title 5, Chapter 379 Reference: Section 12004-J, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2013: To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	11	3	Member Expenses Board Refreshment Costs Board Refreshment Costs Other Board Costs	G G F F	\$328.32 \$341.00 \$140.33 \$4,319.80
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2013: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2013, the Commission conducted regular public meetings, issued informal advisory opinions, and staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.	85	6	4.83	3.08	Member Expenses Member Other Expenses Other Board Costs	G G G	\$676.72 \$1,595.00 \$1,250.77
5035	COMMISSION ON MUNICIPAL DEORGANIZATION Title 5, Chapter 379 Reference: Section 12004-L, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: There are two active deorganizations : one for the Town of Bancroft, and one for the Town of Atkinson. The Town of Bancroft has completed it's deorganization procedure, and the legislature approved the deorganization during the 1st session of the 126th Legislature. Bancroft voters will take a final vote to approve the question of whether the the town will deorganize in the next general election during November of 2014. The Town of Atkinson is conducting its 4th deorganization effort. The deorganization procedure for Atkinson is being written by the State Commission, because the Town did not submit one. The State Commission has spent the last 4 months working on a road inventory with the Piscataquis County Commissioners in order to complete the deorganization procedure. Atkinson's road inventory is not complete.	300	3	5	2.67	Member Expenses	O	\$246.40

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
271	COMMISSION ON UNIFORM STATE LAWS Title 5, Chapter 379 Reference: Section 12004-K, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2013: Commissioners must attend an 8 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature. For example, in 2008 the Uniform Anatomical Gifts Act was passed and signed by the Governor. In 2009 Acts passed included the Uniform Prudent Management of Institutional Funds Act; The Uniform Power of Attorney Act; and amendments to Uniform Commercial Code Articles 1 and 7. In the 126th Legislature, First Session (2013), amendments to Uniform Commercial Code Articles 4 and 9 were passed and signed by the Governor. The Legislature did not fund this Commission (Dues of \$33,600 and Commissioner expenses of approximately \$7,000).	100	1	3	2			
276J	COMMITTEE ON JUDICIAL RESPONSIBILITY AND DISABILITY Title 5, Chapter 379 Reference: Section 12004-B, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2013: The Committee receives complaints about and enforces the Maine Code of Judicial Conduct against Maine judges.	2000	6	9	3.67	Member Expenses	G	\$260.80
5138	CONNECTME ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§85-A Summary of the activities related to accomplishing the mission of the board in 2013: The advisory council shall provide advice and counsel to the authority on technical, policy, financial and economic issues. The advisory council shall also perform limited functions assigned to it by the authority or as provided for by rule adopted by the authority pursuant to section 9205, subsection 3.	25	0	0	0			
5137	CONNECTME AUTHORITY Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-F Summary of the activities related to accomplishing the mission of the board in 2013: Title 35-A MRSA Section 9204 sets forth the duties of authority: (1) Establish criteria defining unserved and underserved areas; (2) Enhance communications technology infrastructure; (3) Collect, aggregate, coordinate and disseminate information and data concerning communications services and advanced communications technology infrastructure in the State; (4) Track investment in advanced communications technology infrastructure; (5) Continually assess the availability of and need for advanced communications technology infrastructure in unserved or underserved areas within the State; (6) Identify and secure federal and other funding sources for broadband or wireless deployment or education; (7) Identify opportunities for coordination among	27	5	4	2			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2013: The Consensus Economic Forecasting Commission shall develop short and long term macroeconomic forecasts. The commission shall submit recommendations for state economic assumptions for the next fiscal biennium and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	80	5	4.8	3.2			
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2013: Review, approve or disapprove of Continuing Education course submissions.	20	12	3.75	1.25	Member Expenses	O	\$1,474.88
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2013: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the 126th Legislature six bills of its own.	150	9	9.67	2.33			
390	DISPLACED HOMEMAKERS ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2013: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for the Maine Displaced Homemakers Program (aka Maine Centers for Women, Work and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	40	4	8.25	2.25	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	P P P	\$100.00 \$150.00 \$400.00
165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§15-A Summary of the activities related to accomplishing the mission of the board in 2013: Board met for hearing.	20	1	1	4			

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2013: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system.	45	6	10.33	1.33	Member Expenses Other Board Costs	O O	\$1,140.08 \$1,939.75
5164	EFFICIENCY MAINE TRUST BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-C Summary of the activities related to accomplishing the mission of the board in 2013: During 2013 the Trust Board held 11 board meetings. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the Triennial Plan. It also completed and delivered the Annual Report and the 2014-2016 Triennial Plan.	100	11	7.82	2.45	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$5,572.89 \$2,060.00 \$1,685.99
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2013: The board met its mission at least once a year to consider complaints as well as other regulatory matters.	72	5	4.4	5.2	Member Per Diem Member Expenses	G G	\$630.00 \$3,037.47
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2013: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	6	12.5	3.33	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	G G G G	\$1,360.00 \$4,035.60 \$284.63 \$2,349.00
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2013: Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	100	11	7.82	3.36	Member Expenses	G	\$1,360.72

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2013: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	445	13	11	3.38	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$5,885.00 \$11,156.64 \$3,177.53 \$7,167.42
564	FUND INSURANCE REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2013: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection, as well as adopts rules and guidelines necessary for the furtherance of its statutory duties.	132	6	6.83	1.92	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$1,035.58 \$204.51 \$9,975.56
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2013: The Board continues to be the regulatory authority for the two casinos in Maine.	40	10	4	2	Member Per Diem Member Expenses Member Other Expenses	G G G	\$2,310.00 \$1,267.20 \$89.76
5139	HOMELAND SECURITY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§91 Summary of the activities related to accomplishing the mission of the board in 2013: The HSAC met to discuss emerging issues regarding civil unrest and physical security concerns in the Province of New Brunswick, Canada. Information indicated that the conditions in New Brunswick could potentially impact Maine, and the HSAC was briefed on the issues and possible impacts.	14	1	6	1.5			

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5025	INFORME BOARD	100	9	9.56	2.22	Board Facility Rental Costs	P	\$284.16
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A					Board Refreshment Costs	P	\$1,645.18
	<p>Summary of the activities related to accomplishing the mission of the board in 2013: InforME was created by statute in 1997 for the purpose of establishing a self-funded and cost effective electronic gateway for public information and services. The year 2013 marked the fourteenth year since the creation of the State of Maine's web portal at Maine.gov. Since its inception, the services of InforME have greatly expanded and currently include over 450 online services provided to the public in partnership with Maine state agencies as well 176 municipalities. Each year, more users access Maine.gov, with visitors now averaging 4.7 million per month. Maine.gov is consistently recognized nationally as one of the premier state government websites in the country.</p> <p>Whether you are an employer filing taxes over the Internet, or a citizen renewing your fishing license on www.Maine.gov, technology makes it possible. For a comprehensive list of on-line services available on the State website, see: www.maine.gov/portal/online_services/. Maine.gov is a primary resource for the public to access government information and services. To ensure that the Maine.gov portal remains innovative and meets the needs of the citizens it serves, InforME regularly evaluates and enhances the portal. Highlights for 2013 include:</p> <p>Awarded five national honors, including 5th place in the annual Best of the Web Competition for state government portals, and a Government Standard of Excellence Award.</p> <p>7 new online services including Maine Open Checkbook, a Liquor Industry Portal, Osteopathic Board of Licensure Online Licensing Transactions, and Maine Motor Vehicle Title Lien Release.</p> <p>Several service enhancements including Business Answers One-Stop Licensing Assistant, Parks, Lands and Historic Sites Search, and Uniform Commercial Carrier (UCC) Search and Filing.</p> <p>Adoption of a new strategic plan and vision for 2013-2015.</p>							
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL	100	10	8	2.05	Member Per Diem	G	\$2,700.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§20					Member Expenses	G	\$5,543.00
	Summary of the activities related to accomplishing the mission of the board in 2013: Rulemaking for the Department of Inland Fisheries and Wildlife					Board Public Hearing Costs	G	\$271.00
566	INTEGRATED PEST MANAGEMENT COUNCIL	50	2	7	3	Member Expenses	O	\$384.24
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C					Board Refreshment Costs	O	\$139.00
	<p>Summary of the activities related to accomplishing the mission of the board in 2013: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5179	INTERAGENCY REVIEW PANEL Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-D Summary of the activities related to accomplishing the mission of the board in 2013: Panel approved LOI from National Grid/Emera (applicant) in late 2012 for a proposed 1100 MW underground transmission line from Orrington, Maine to Tewksbury, MA (230 miles) delivering northern New England wind and other resources into the NEMA/Boston Load center. Initial fee of \$10,000 was accepted from applicant in early 2013 as the next step in process to use the corridor for energy infrastructure. PUC chair Tom Welch updated panel on 1) other transmission projects underway in the region, as well as those in the development stage, and 2) procurement activities related to transmission. Legislative proposals discussed that would reallocate potential revenue from the corridor. IRP chair reviewed enacted bills LD 1517 and LD 1559, which change the panel membership and reallocate potential corridor revenue. Panel discussed notifying EUT committee of resulting conflict with existing federal rules regarding allocation of corridor revenues. Discussed ongoing progress of regional efforts to procure large scale hydropower and electricity generated from renewable sources, which would affect the need for additional transmission and the potential value of the corridor. Developed draft RFP for an appraiser(s) to assist panel in identifying a range of values for the use of the 1-95/295/Maine turnpike statutory corridor for energy infrastructure.	95	5	6	1.8			
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2013: The Task Force was established to advise state agencies on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2013 the Task Force deliberated on: state efforts to strengthen invasive aquatic plant spread prevention and early detection; DEP efforts to control Eurasian water milfoil and hydrilla infestations; federal funding for control of variable milfoil in Maine waters; local efforts to control invasive aquatic plants, especially variable leaf water milfoil; enforcement of invasive aquatic species laws; nuisance fish control in Maine waters; and status of the invasive marine species green crab in Maine.	32	2	11	2.75	Board Refreshment Costs	O	\$91.25
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2013: The commission held 2 meetings in 2012 and 1 in 2013 to study and make recommendations regarding Judicial compensation.	16	1	3	1.5	Member Expenses	G	\$135.52

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board administers the Kim Wallace Adaptive Equipment Loan Program Fund, or "mPower", and contracts with FAME for assistance in administering the program. The board meets regularly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	420	12	7.17	4.08	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P	\$2,122.72 \$3,176.43 \$1,690.15 \$303,935.47
113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2013: Since its inception, LMF has supported conservation of more than 530,000 acres of valuable conservation and working lands to support Maine's economy. Approximately 100 transactions currently under negotiation. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	65	6	7.5	2.67	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$110.00 \$13.20 \$114.64
5099	LANDOWNERS AND SPORTSMEN RELATIONS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-C Summary of the activities related to accomplishing the mission of the board in 2013: Advise the Commissioner on landowner related laws, rules, department policies and other significant landowner and land user issues.	24	4	7.5	3.75			
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-C Summary of the activities related to accomplishing the mission of the board in 2013: LYAC was created to advise the Legislature, the President of the Senate and the Speaker of the House of Representatives on proposed and pending legislation, state budget expenditures and policy matters related to youth.	0	0	0	0			
340	LOBSTER ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§58 Summary of the activities related to accomplishing the mission of the board in 2013: The Lobster Advisory Council met 2 times and discussed many topics throughout 2013 including: New Legislation, Maine Lobster Marketing Collaborative Nominations, Commissioners Winter 2014 Outreach Meetings, Limited Entry Discussion, Lobster Violations Fine Structure, Vertical Line Proposed Rule Update, Canadian Lobster Update, Marine Patrol Updates, Lobster and Crab Bait Review Process, Aquaculture and Lobstermen Project, Lobster Science, Settlement Survey Update, Shell Disease, Dredging Projects, Trap Tag Replacement Discussion and Lobster Zone Council Limited Entry Updates.	25	2	8	3	Member Expenses	O	\$1,001.04

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068A	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE A Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone A Lobster Management Council met and discussed the following topics throughout 2013: Maine Lobster Promotion Council Update, Update on Legislation, Report of the 16 Lobster Community Meetings, Update on Marine Stewardship Council Certification, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Traps on a Trawl Limit Discussion Lubec Area, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Limited Entry Discussion, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion on By-Laws, Derelict Fishing Gear and Escape Panel Discussion.	34	2	6.5	2.5			
5068B	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE B Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone B Lobster Management Council met and discussed many topics throughout 2013 including: Gear Modifications, Update from Frenchman Bay Partners, Maine Lobster Promotion Council Update, Legislative Update, Report of the 16 Lobster Community Meetings, Shrimp Update, Update on Marine Stewardship Council Certification, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Discussion on B/C Boundary Line, B/C Double Tagging, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Limited Entry Discussion, Marine Patrol Updates, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion and Sign By-Laws, Derelict Fishing Gear, Escape Panel Update and Discussion and Vote on Limited Entry Referendum Results.	43	3	8.67	2.33			
5068C	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE C Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone C Lobster Management Council met and discussed many topics throughout 2013 including: Maine Lobster Promotion Council Update, Legislative Update, Report of the 16 Lobster Community Meetings, Shrimp Update, Update on Marine Stewardship Council Certification, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Discussion and Possible Vote on Limited Entry for Zone C, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion on By-Laws, Derelict Fishing Gear and Escape Panel Discussion.	30	2	10	2.5	Member Expenses	O	\$290.50

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068D	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE D Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone D Lobster Management Council met and discussed many topics throughout 2013 including: LPG Searsport Project, Update from the Maine Lobster Promotion Council, Update on Legislation, Report of the 16 Lobster Community Meetings, Shrimp Update, Update on Marine Stewardship Council Certification, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Limited Entry Discussion, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion on By-Laws, Derelict Fishing Gear and Escape Panel Discussion.	20	2	11.5	3			
5068E	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE E Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone E Lobster Management Council met and discussed many topics throughout 2013 including: Update from the Maine Lobster Promotion Council, Update on Legislation, Report of the 16 Lobster Community Meetings, Shrimp Update, Update on Marine Stewardship Council Certification, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Limited Entry Discussion, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion and Sign By-Laws, Derelict Fishing Gear, Escape Panel Discussion and Discussion and Vote on Limited Entry Referendum Results.	35	4	8	2.25			
5068F	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE F Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone F Lobster Management Council met and discussed many topics throughout 2013 including: Update from the Maine Lobster Promotion Council, Update on Legislation, Report of the 16 Lobster Community Meetings, Update on Marine Stewardship Council Certification, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Commissioners Winter 2014 Outreach Meetings, Affordable Care Act Update, Limited Entry Discussion, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion on By-Laws, Derelict Fishing Gear and Escape Panel Discussion.	20	2	10.5	2.5			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5068G	LOBSTER MANAGEMENT POLICY COUNCILS - ZONE G Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-A Summary of the activities related to accomplishing the mission of the board in 2013: The Zone G Lobster Management Council met and discussed many topics throughout 2013 including: Update from the Maine Lobster Promotion Council, Update on Legislation, Report of the 16 Lobster Community Meetings, Shrimp Update, Marine Stewardship Council Certification Update, V-notch Discussion, Introduction of New Members, Election of Officers, Maine Lobster Marketing Collaborative Nominations, Commissioners Winter 2014 Outreach Meetings, Replacement Trap Tags, Affordable Care Act Update, Limited Entry Discussion, Vertical Line Proposed Rule Update, Lobster and Crab Bait Review Process, Discussion on By-Laws, Derelict Fishing Gear, Escape Panel Discussion and Marine Patrol Update.	25	2	10.5	3			
245	MAINE AERONAUTICAL ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§81 Summary of the activities related to accomplishing the mission of the board in 2013: Federal update on new airport classification effort and of the New England General Aviation Study. Discussion of Department-wide effort/requirement to prioritize all modes of transportation and what this means for airports, Automated Weather Observation Systems that are installed at several airports and how we get the information from these posted on the web so the public has access to the information, and Runway safety issues that are being experienced at some airports in the State and ways to address and/or correct these issues. Introduction of the General Audio Radio Device that was recently developed and being installed at airports to help improve safety. The Airport Cooperative Research Program provided an overview of their program.	12	3	7.67	2			
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2013: The Agricultural Water Management Board meets to develop water management plan templates for farmers; Establish criteria for selecting farms for grants to develop new sustainable water sources; Works with DEP to assist farmers in complying with Low Flow Standards; and works with other state and local agencies on funding and regulations to support agricultural irrigation development in Maine.	40	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2013: The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2013 \$60,000 was awarded. Each March the volunteer reading project is held in over 600 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website, Teach ME About Food and Farms lesson site, and Summer Teachers Institute are held supplying training and materials to Maine teachers on agriculture.	2080	4	7.75	3	Member Expenses Board Refreshment Costs	P P	\$140.80 \$92.00
5188	MAINE APPRENTICESHIP COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-D Summary of the activities related to accomplishing the mission of the board in 2013: Members of the Maine Apprenticeship Council meet quarterly to review program progress develop strategies for program improvement and discuss issues that may have presented themselves during the quarter. On an ongoing basis the members also review and approve new sponsors and new programs as they are submitted.	20	3	8.67	3			
5112	MAINE ARBORIST ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2013: Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	32	1	5	2			
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2013: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	12	3.17	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$1,006.35 \$250.00 \$471.81
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2013: Final allocation of funds in Maine Biomedical Research Fund.	1	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	80	11	5.82	3.27	Member Per Diem Member Expenses	O O	\$2,240.00 \$2,414.68
5187	MAINE BOARD OF TAX APPEALS Title 5, Chapter 379 Reference: Section 12004-B, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2013: The Board has received twenty-nine tax appeals since it began accepting them at the end of 2012. Decisions have been issued in nine of these appeals and fourteen have been settled or otherwise resolved as a result of discussions between taxpayers, Maine Revenue Services and Board staff. The remaining six appeals are still pending before the Board. The Board has also issued a number of proposed amendments to its rules of practice and procedure. Public comments on these proposed amendments are due January 7, 2014. Efforts to increase awareness of the Board and its mission include distributing informational materials to taxpayers, public officials and practitioners and regular outreach to the accounting and legal communities.	50	6	2.83	2	Member Per Diem Member Expenses	G G	\$1,700.00 \$803.40
5185	MAINE CHARTER SCHOOL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-D Summary of the activities related to accomplishing the mission of the board in 2013: The mission is being accomplished with the monitoring of the 5 operating charter schools; which for Cornville and MeANS has included a mid-year visit/reporting and Annual Reports/ visit after completing their first year of operation. For Baxter, Fiddlehead and Harpswell: pre-opening visits and a 90-day review/report. With all 5, there is on-going communication between the Commission and the Schools. December 2 began the review of the 4 applications received for schools to open September 2014 with votes scheduled for January 30 and March 4. The development of Rule 3 Renewal of Charter School Contracts has just begun. For the Commission members educational materials, workshops and opportunities have been provided throughout the year.	1642	56	3.45	5	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O G G G G	\$2,090.00 \$7,002.39 \$73.95 \$4,456.04 \$91.70
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2013: The Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2013 activities include: public education campaign including print and visual media, statewide work on Adverse Childhood Experiences, sustainability committee analysis of the early childhood system, and coordination of parenting education and support resources.	30	7	16.29	3.36	Member Expenses Board Facility Rental Costs Board Facility Rental Costs Board Public Hearing Costs Other Board Costs Other Board Costs	F P F F F P	\$76.00 \$200.00 \$1,432.50 \$200.00 \$80.00 \$280.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
539	MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-C Summary of the activities related to accomplishing the mission of the board in 2013: Advise and assist the executive, legislative and judicial branches of State Gov. on issues related to domestic and sexual abuse. Make recommendations on legislative and policy actions, including training of law enforcement officers, prosecutors and judicial officers responsible for enforcing and carrying out the provisions of this chapter, and may undertake research development and program initiatives consistent with this section.	35	6	22	2			
5165	MAINE COMMISSION ON INDIGENT LEGAL SERVICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§25-A Summary of the activities related to accomplishing the mission of the board in 2013: The Commission adopted an amendment to the Commission Fee schedule in a minor technical rule-making that became effective in March of 2013. The rule was further amended in June, 2012 by emergency rule-making, and the emergency rule amendment was adopted through a full rule-making effective in October, 2012. The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts.	100	18	3.17	2.89	Member Per Diem Member Expenses	G G	\$3,135.00 \$2,868.88
5096	MAINE COMMUNICATIONS SYSTEM POLICY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-D Summary of the activities related to accomplishing the mission of the board in 2013: Acts as an Advisory Board with minimal authority. The primary responsibilities and powers of the advisory board is to advise state agencies, review policies and procedures, conduct studies, evaluate programs and make recommendations to the state agencies, the Legislature or the Governor concerning emergency communications.	20	0	0	0			
480	MAINE COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2013: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCS and its seven colleges.	200	7	9.86	11.2	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$660.00 \$1,858.48 \$1,096.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe	68	6	15	2.92			
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§66 Summary of the activities related to accomplishing the mission of the board in 2013: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.	400	7	14.43	6.5	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$2,449.36 \$1,730.00 \$3,480.25 \$4,756.44 \$2,280.68
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-L, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2013: MDEA Budget update and statistics on MDEA's activity. Discuss ways to provide more effective and efficient use of MDEA's limited resources.	5	1	7	2			
434	MAINE EDUCATIONAL LOAN AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2013: 1) Provided a cost effective supplemental education loan program to Maine students and families; 2) Disbursed approximately \$7 million in supplemental education loans for the 2012-13 academic year which played a key role in making higher education more accessible and affordable for Maine students and families; 3) Achieved a low annual gross default rate of approximately 1% on an outstanding loan portfolio of around \$122 million; and 4) Continued a 25 year history of funding all MELA loans with the proceeds from tax-exempt bonds or obligations with no General Fund monies.	130	6	5.83	1.75	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P P	\$1,265.00 \$1,723.97 \$67.54 \$73.68 \$894.60 \$9.98

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5081	MAINE FIRE PROTECTION SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-J, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2013: The Fire Commission monitors and evaluates Maine's fire service system and advises and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission sponsors the Blaine House Symposium for First Responders in the Spring, hosts the Fire Service Day at the State House as well as a Legislative Breakfast in February, maintains a website and publishes a quarterly newsletter.	300	9	15.89	1.39	Member Per Diem	G	\$385.00
5167	MAINE FUEL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§49 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	18	7	7.29	4.21	Member Per Diem Member Expenses	O O	\$1,785.00 \$3,216.31
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2013: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	3	3	3.67	1	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$224.82 \$275.00 \$56.94 \$69.96
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2013: The Board meets on a regular basis, normally monthly, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	22	7	7.57	1.57	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$1,345.07 \$1,375.00 \$1,555.83 \$152.64

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2013: Conducted twelve Board meetings and a Public Hearing within the process of adopting amendments to an existing rule. Granted five fee waivers for entities demonstrating that the data analysis would be used to improve the health of Maine residents, and analysis will be available to the public. Took compliance action against delinquent health care payers and providers for non-submission of data. Approved a contract with Human Services Research Institute to integrate all data sources to allow for more timely release of data. Convened a Protected Health Information (PHI) Subcommittee to develop principles for the release of PHI and adopted the PHI proposal for submission to the legislature. Convened a Consumer Information Subcommittee to engage and inform consumers. Was awarded a \$2.6M federal grant to enhance transparency in healthcare cost and quality on the MHDO web site.	240	12	10	2.67	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$1,097.68 \$298.82 \$1,261.70 \$998.38
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2013: The Commission nominated 15 individual properties and 1 historic district to the National Register of Historic Places; and made grants to 4 communities through the Certified Local Government Program.	18	4	6	1.25	Member Expenses Board Refreshment Costs Other Board Costs	F F F	\$1,111.26 \$538.03 \$994.39
533	MAINE HISTORICAL RECORDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-D Summary of the activities related to accomplishing the mission of the board in 2013: The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	30	3	6	2.5	Member Expenses Board Refreshment Costs	G G	\$493.61 \$79.21
510	MAINE HIV ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2013: Summary of the activities of the board or commission related to accomplishing its mission in 2013: LD 88 passed in the fall of 2013. This law updated the HIV Advisory Committee (HIVAC) with broader input from persons with HIV or at risk of HIV infection. The By-laws and policies and procedures documents were updated in September 2013. HIVAC has been actively reviewing and supporting, where appropriate, legislation relevant to HIV/AIDS treatment and care throughout Maine. HIVAC developed a work plan for 2013-2014.	60	7	12	3			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
516	MAINE HOSPICE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-A Summary of the activities related to accomplishing the mission of the board in 2013: Oversee and evaluate financial status and planning process. Discuss established by-laws to ensure compliance. Strategic planning. Discuss hiring process.	60	6	10.17	1.75			
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2013: Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	160	10	4.5	5.15	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	F G F G G F G G	\$450.00 \$675.00 \$1,155.16 \$1,752.85 \$78.35 \$63.04 \$1,425.35 \$125.00
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	14	2.29	2.75	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G G O	\$2,250.00 \$500.00 \$230.48 \$1,014.40
061	MAINE LAND USE PLANNING COMMISSION Title 5, Chapter 379 Reference: Section 12004-D, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2013: This years activities of the members of the commission included: numerous land use decisions related to zoning, appeals, and ratification of administrative settlements; rulemakings, including revisions to the commissions Land Use Districts and Standards; holding public hearings associated with land use decisions and rulemakings; adoption of a guidance document; and certification of wind energy projects.	150	19	5.32	7.05	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G O G O G G G	\$5,335.00 \$440.00 \$10,843.39 \$1,279.52 \$888.00 \$3,615.77 \$243.32
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2013: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	6	10.67	1.75	Member Expenses	G	\$2,918.84

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5100	MAINE LIBRARY OF GEOGRAPHIC INFORMATION BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-B Summary of the activities related to accomplishing the mission of the board in 2013: The mission of the GeoLibrary is to create an electronic gateway to public geographic information, and to expand and promote the value of geographic spatial data through widespread distribution and innovative use for the benefit of Maine's citizens. In 2013 the Board continued Orthoimagery acquisition through a strategic partnership between Counties, Communities and Federal Agencies. It also initiated a LiDAR data acquisition of over 2,000 sq. Mi. and performed a number of outreach and education functions.	100	8	9	2.5			
097	MAINE LOBSTER MARKETING COLLABORATIVE Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2013: The Lobster Marketing Collaborative, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "collaborative," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	8	8	3.38	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O O	\$770.00 \$824.30 \$1,972.55 \$819.72 \$248.59 \$787.46
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2180	13	4.15	1.08	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$3,135.00 \$5,079.06 \$10,952.04
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	10	4.1	2.2	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	P P P P	\$1,104.95 \$1,485.00 \$164.25 \$251.22

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2013: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	1020	7	3.86	3.29	Member Per Diem Member Expenses	O O	\$935.00 \$562.02
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2013: The Maine Pilotage Commission held three regularly scheduled meetings in 2013. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. One new license was issued in 2013 and one 5-year license was renewed. One new member was appointed by the Governor and three members were renewed.	36	3	5.33	1.83	Member Expenses	O	\$1,058.63
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2013: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	60	5	6	2.5	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$2,200.00 \$1,389.56 \$318.16
560	MAINE PUBLIC DRINKING WATER COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-C Summary of the activities related to accomplishing the mission of the board in 2013: Review of AFM billing, Legislative/bond issues, discuss Water Operator issues/licensing, compliance of water Systems and collecting of fines imposed on public water systems. Discuss Projects and numbers related to the DWSRF.	25	4	6.75	1.88			
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	2	3.5	1	Member Other Expenses Board Public Hearing Costs	P P	\$220.00 \$50.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5093	MAINE QUALITY FORUM ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2013: The meeting content of the MQF Advisory Council in CY 2013 included: Healthcare Acquired Infections; Patient Centered Medial Home Pilot; Patient Experience of Care Survey initiative; Patient Safety and the Patient Safety Culture Survey; Chapter 270 review which included a set of proposed changes to Chapter 270 for the Board of the Maine Health Data Organization to consider.	40	2	8	3			
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-F, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2013: The Maine Rural Development was established by the Maine Legislature in 2002 to assist Maine communities in realizing their economic development goals. MRDA provides financial assistance to communities and their development partners to help develop speculative commercial and industrial buildings and to help develop/redevelop underutilized commercial industrial properties.	60	7	5.14	2.14	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$378.62 \$272.75 \$416.58
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS Title 5, Chapter 379 Reference: Section 12004-C, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2013: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	4	11.5	2.13	Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G	\$4,390.58 \$1,409.05 \$59.30
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-G, sub-§21-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board has reviewed and monitored the funding by the association of workers' compensation claims of three insolvent self-insurers, West Point Stevens, New Page Corp., and Prime Tanning. The board has also monitored the financial status of the guaranty fund, and its return on investments, and has reviewed the fund's investment policy.	300	1	7	3			
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	3	5.33	1.67	Member Per Diem Member Expenses	O O	\$560.00 \$786.64

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
546	MAINE STATE CULTURAL AFFAIRS COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-A Summary of the activities related to accomplishing the mission of the board in 2013: State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	5	4	11.25	1.38			
505	MAINE STATE FILM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§88 Summary of the activities related to accomplishing the mission of the board in 2013: The Maine State Film Commission advises the Maine Film Office and works to enhance the state's economy by facilitating and promoting film, television, photographic and new media production in Maine.	40	1	8	1.5			
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2013: The Board of Commissioners participated in activities which are in keeping with MaineHousings mission including but not limited to review of MaineHousings financial structure; review of financial reports; strategic planning; information technologies RFP; adoption of Mortgage Purchase Program Bond Series Resolution; public hearing on and adoption of Housing Choice Voucher and Project Based Voucher Administrative Plan; public hearing on and adoption of 2013 DOE State Plan for Weatherization; compensation study; public hearing on and adoption of Home Energy Assistance Program (HEAP) Rule; public hearing on and adoption of changes to 2014 Qualified Allocation Plan; 2012 financial results and audit; review of audit committee report discussion regarding project costs; and adoption of 2014 operating budget.	60	19	5.74	2.18	Member Per Diem Member Expenses Board Refreshment Costs Other Board Costs	P P P P	\$5,115.00 \$1,620.28 \$705.68 \$3,134.25
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2013: The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	100	17	6.29	2.09	Member Expenses Board Refreshment Costs	G G	\$1,922.81 \$278.40
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2013: The Maine Technology Institute Board met monthly during the year in its role as the governing body for the Institute to oversee the review process of 212 applications received during the year for funding. Summary of the activities of the board or commission related to accomplishing its mission 2013: During FY13, the Maine Technology Institute funding 96 technology and cluster development projects totaling nearly \$3.9 million. This funding leveraged an additional \$13.9 million in matching investment by Maine companies and organizations.	300	12	9.42	2.71	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G	\$1,102.44 \$130.30 \$4,395.38 \$157.41

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
601	MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-C Summary of the activities related to accomplishing the mission of the board in 2013: During the year 2013 the Council met on a bi-monthly monthly basis excepting July and November. The council chair continues to update its membership list to fill vacancies and renew appointments as in compliance with Title 22 3789-D. Most months the Council has had speakers to talk about their programs that affect the TANF population. Speakers have included Commissioner Mary Mayhew from Maine DHHS. We have had legislative updates from Maine Equal Justice. We have kept up with 60 month timelines with Liz Rea or Dawn Mulcahey from DHHS. We have tried ITVing in to State Offices in hopes of increasing interest in the Advisory Council. The Chair has continued to make attempts to fill voids on the council.	42	4	4	2			
420	MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2013: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	20	5.3	2.4	Member Per Diem Member Per Diem Member Per Diem Member Expenses Member Expenses Member Expenses Other Board Costs Other Board Costs Other Board Costs	P P P P P P P P P	\$5,060.00 \$5,060.00 \$5,060.00 \$2,359.91 \$2,359.91 \$2,359.91 \$3,919.40 \$3,919.40 \$3,919.40
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2013: To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	11	6.55	1.77	Member Expenses Board Refreshment Costs	G G	\$2,947.20 \$32.99
5186	MAINE WILD MUSHROOM HARVESTING ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-H	0	0	0	0			
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-K, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2013: Oversee business of the Sarah Long Bridge.	40	4	4	1.88	Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G	\$140.00 \$174.25 \$72.45

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2013: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	31	5	6.4	3.5	Member Per Diem Member Expenses	G O	\$1,015.00 \$1,351.92
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2013: This Council provides advice and approval on a wide variety of agency regulations throughout the year. It also provides consent on new special license applications submitted to the Department. In addition, it confers on the Department's issues facing the commercial and recreational saltwater fisheries of the State.	120	3	9	3.17	Member Expenses	G	\$1,739.44
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 Reference: Section 12004-I, sub-§84 Additional Info: Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. Summary of the activities related to accomplishing the mission of the board in 2013: The board met to continue drafting revisions of rules relating to physical and mental competence to operate a motor vehicle. It is expected to completion of the revision will be in late 2014. Physicians participating as board members will provide their professional expertise for their areas of specialty.	20	3	6	3	Member Expenses Board Refreshment Costs	H H	\$138.60 \$46.50
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2013: In calendar year 2013, the Board, in accordance with rules developed and adopted previously, conducted 59 preliminary motor carrier reviews, 12 follow up reviews, and 5 motor carrier hearings. As a result of those reviews and hearings the Board issued 7 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and on one occasion made a recommendation to the Secretary of State to suspend a carriers privilege to operate commercially in Maine.	728	3	6	3.67	Board Refreshment Costs	H	\$102.00
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-B Summary of the activities related to accomplishing the mission of the board in 2013: Held hearings on October 31, and November 1, to take testimony and receive exhibits on a pending claim. Considered written closing arguments and replies of counsel.	2080	2	8	8	Member Per Diem Member Expenses	O O	\$1,400.00 \$603.84

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5050	NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§11 Additional Info: Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	.5	0	0	0			
081	NEW ENGLAND BOARD OF HIGHER EDUCATION Title 5, Chapter 379 Reference: Section 12004-K, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2013: The mission of the New England Board of Higher Education is to promote greater educational opportunities and services for the residents of New England.	20	2	4	4	Board Facility Rental Costs Board Refreshment Costs	G G	\$400.00 \$400.00
428	NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2013: Ongoing coordination of environmental issues as they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	5	1.8	9.5			
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2013: The Board provided oversight and advice to the Maine Newborn Hearing Program. The Board began developing two new educational handouts. The Board is working on identifying areas in which the Program can implement quality improvement initiatives.	200	14	6.57	1.96	Member Per Diem Member Per Diem Member Expenses Member Expenses Other Board Costs Other Board Costs	F F F F F F	\$504.06 \$504.06 \$1,191.37 \$1,191.37 \$5,102.50 \$5,102.50
327	NORTHEASTERN FOREST FIRE PROTECTION COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2013: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	8	1	2	8	Member Per Diem Member Expenses	F F	\$34.00 \$649.40
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2013: Guide NNEPRA regarding decisions on Funding, expansion, Brunswick Layover facility, Portland Wye, MBTA project and policies	100	15	4.4	1.77	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G G	\$1,980.00 \$570.70 \$100.00 \$1,098.34 \$1,657.24

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	31	7	4	1.93	Member Per Diem Member Expenses	O O	\$840.00 \$958.88
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held two regular meetings in 2013. The Board provided input on proposed revisions to the Department's Nutrient Management Rule, composting issues, pertinent legislation, and planner certification issues.	43	2	5	1.5	Member Expenses	G	\$354.65
567	OIL SPILL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-B Summary of the activities related to accomplishing the mission of the board in 2013: This committee was established to advise the Commissioner of the Department of Environmental Protection with regard to specific policies and duties arranged by the Legislature (38 MRSA Section 551-A). Some member duties include reviewing the implementation of and regulations related to the Federal Oil Pollution Act of 1990, reviewing the State of Maine Oil Spill Contingency Plan and adequacy of the federal Oil Spill Liability Trust Fund, monitoring the effects of the States oil spill liability laws, and reviewing expenditures and the priority for expenditures of the Maine Coastal and Inland Surface Oil Clean-up Fund.	80	2	5	4.5	Member Expenses	O	\$364.16
5181	ORGAN DONATION ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-E Summary of the activities related to accomplishing the mission of the board in 2013: The board discussed ways in which they could assist the Secretary of State in coordinating organ donation efforts, as required by statute.	8	4	5.25	1.38			
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2013: Continued to be the cornerstone of the dispute resolution process, providing services in 86 cases, involving 99 bargaining units, and achieving 60.3% settlement rate in the 58 cases closed in FY 13.	6	1	1	0	Member Per Diem Member Expenses	O O	\$20,500.00 \$11,220.87

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5051	PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§78-A Summary of the activities related to accomplishing the mission of the board in 2013: The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	8	7	8	1.86	Board Refreshment Costs	G	\$85.00
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY- INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2013: monitor policies, assign vacant homes/apartments	50	17	3.88	1.71	Member Other Expenses	G	\$3,550.00
437	PASSAMAQUODDY INDIAN HOUSING AUTHORITY- PLEASANT POINT Title 5, Chapter 379 Reference: Section 12004-I, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2013: Board meets regularly to approve tenants, update rules and regulations,	12	13	3.85	1.69	Member Other Expenses Board Facility Rental Costs	F F	\$2,025.00 \$225.00
5174	PERMANENT COMMISSION ON THE STATUS OF WOMEN Title 5, Chapter 379 Reference: Section 12004-I, sub-§88-A Summary of the activities related to accomplishing the mission of the board in 2013: The commission met 7 times in 2013. Meetings focused on the dissemination of a report to be used as a means of advising and consulting the Governor and the Legislature about improving opportunities for women in the State as charged by 5 MRSA c.371-A '7030-D. Amended enabling legislation to allow the commission to accept funds in order to accomplish its charge.	60	7	7.57	1.86			
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	21	5	3.6	2.3	Member Per Diem Member Expenses	O O	\$630.00 \$1,208.20
557	POLLUTION PREVENTION AND SMALL BUSINESS ASSISTANCE ADVISORY PANEL Title 5, Chapter 379 Reference: Section 12004-I, sub-§22-B Summary of the activities related to accomplishing the mission of the board in 2013: To advise DEP Small Business Assistance efforts on draft rules and policies, program planning and program management.	30	3	10	2.33			

Summary of Annual Reports Filed by Board and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§10-A	25	0	0	0			
5159	PRISON INDUSTRIES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§4-B Summary of the activities related to accomplishing the mission of the board in 2013: The council held three meetings during the past twelve months.	10	3	4.67	2			
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2013: During calendar year 2013, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	120	6	7.33	2.33	Member Expenses Board Refreshment Costs	O O	\$3,490.81 \$53.96
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	8	8	3.63	2.13	Member Per Diem Member Expenses	O O	\$980.00 \$935.76
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2013: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	67	10	4.5	2.7	Member Per Diem Member Per Diem Member Expenses Member Expenses	O O O O	\$1,295.00 \$1,295.00 \$1,370.36 \$1,370.36
5115	REGULATORY FAIRNESS BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§2-G Summary of the activities related to accomplishing the mission of the board in 2013: The Board convened one meetings (January 22) and three public hearings (May 10, October 9, December 7). The Board announced and promoted each public hearing and meeting through news releases, calendar listings, email alerts, and personal presentations by its staff. The Board received testimony regarding regulatory compliance challenges, and suggestions for amending regulations to improve the states business climate. The audio of the October hearing was broadcast via the Internet. Minutes for each hearing are posted on the Boards webpage. The Board will submit its report to Governor LePage and the 126th Legislature by February 1, 2014.	24	4	3.25	2	Member Per Diem Member Expenses	G G	\$605.52 \$916.62

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2013: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	156	14	8.36	2	Member Per Diem Member Expenses	G G	\$440.00 \$537.28
593	RIVER FLOW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-E Summary of the activities related to accomplishing the mission of the board in 2013: The Board meets annually to discuss potential flooding and stream gauging requirements to keep informed of river height throughout the year, but especially during flood season.	1	1	14	1.5			
412	SACO RIVER CORRIDOR COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2013: The Commission meets monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they border.	42.5	16	9.75	1.97	Board Refreshment Costs Board Public Hearing Costs	G G	\$58.73 \$161.23
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2013: The SAC met 7 times in 2013 to discuss the 2012/13 scallop season progression, re-activation of latent effort, an owner-operator requirement for the fishery, establish measures for the 2013/14 season and to begin discussion on a Fishery Management Plan which will guide discussions regarding management changes in the future with the industry, SAC, the DMR and the Legislature.	700	7	9.71	3.64	Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O	\$4,599.80 \$200.00 \$96.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5017	SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF	36	12	8.25	2.67	Member Expenses	G	\$3,233.12
						Member Other Expenses	G	\$3,300.00
						Board Refreshment Costs	G	\$2,528.51
						Other Board Costs	G	\$7,406.25
	<p>Title 5, Chapter 379 Reference: Section 12004-C, sub-§7</p> <p>Summary of the activities related to accomplishing the mission of the board in 2013: The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
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5182 SCIENCE, TECHNOLOGY, ENGINEERING AND
MATHEMATICS COUNCIL

12 4 12.25 2

Title 5, Chapter 379 Reference: Section 5, sub-§12004-C

Summary of the activities related to accomplishing the mission of the board in 2013: The STEM Council convened formally four times during 2013. The purpose of these meetings was to outline steps to bring greater coherence to and strengthen science, technology, engineering and mathematics across state agencies, workforce, higher education and K-12 education.

During early 2013 the University of Maine conducted and presented to the STEM Council information about STEM initiatives in other states. Among the information presented was information about the development and implementation of STEM roadmaps and data dashboards. These resources are prominent in states making progress on strengthen STEM across education and workforce development.

The research conducted by the University was instrumental in shaping a bill sponsored by Emily Cain seeking funding for the STEM Council to hire an Executive Director for the STEM Council. The purpose of the funding is to support the STEM Council to move more quickly and effectively to advance the legislative charge of the Council. The 125th Legislature appropriated \$27,000 to the STEM Council. The Council will receive \$5,000 in FY 2104 and \$22,000 in FY2015. The University of Maine System has also appropriated \$50,000 annually (FY14, FY15 and FY16) to fund the position of STEM Council Executive Director. Additional private donations have been committed during this period also to support the Executive Director position and the work of the STEM Council.

Once funding for FY14, FY15, and FY16 was secured much of the work of the STEM Council during the June, September and December meetings focused on clarifying the mission of the STEM Council; developing the job description for the STEM Council Executive Director; hiring the Executive Director and identifying an appropriate fiscal agent for the STEM Council funds. A part-time Executive Director was put under contract in late 2013 and beginning in 2014 will work for the STEM Council to develop a roadmap that will achieve the charge of the STEM Council.

In a

5069 SEA URCHIN ZONE COUNCIL

1000 7 11 5

Member Per Diem O \$496.00
Member Expenses O \$5,512.05

Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B

Summary of the activities related to accomplishing the mission of the board in 2013: The Sea Urchin Zone Council met seven times in 2013. They voted to recommend a calendar for the 2013/13 fishing season, which included 2 extra days for Zone 2 (38 total) with a 7 tote limit and a continuation of the 15 day season for Zone 1. The council also discussed an urchin management legislative bill and continued discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery.

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5176	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1), field year two (N2), and field year three (N3). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.	1000	4	5.75	1.75	Member Expenses Board Refreshment Costs	P P	\$823.75 \$212.29
5189	SEX OFFENDER RISK ASSESSMENT ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-G Summary of the activities related to accomplishing the mission of the board in 2013: The Sex Offender Risk Assessment Advisory Commission is charged with making recommendations regarding sex offender risk assessment to agencies of the executive branch, the judicial branch and the Legislature or to any other entity the Commission determines appropriate. The Commission's work includes evaluating the plausibility, implementation and application of sex offender risk assessments; reviewing the structure and duties of Colorado's Sex Offender Management Board; and reporting back to the joint standing committee of the Legislature having jurisdiction over criminal justice and public safety matters regarding the Colorado Sex Offender Management Board.	2	2	6	1.5			
5118	SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2013: The purpose of the Advisory Board is to advise and assist in promoting and supporting the statewide creation, growth and sustainability of SAFE Programs in Maine hospital emergency departments. At the quarterly meetings, the members provide advice and assistance regarding training, technical assistance, standards and resources to the Program.	200	4	11.5	2.13			
5161	SHELLFISH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-G Summary of the activities related to accomplishing the mission of the board in 2013: The Board worked regularly with Dept. staff to resolve issues facing the shellfish industry, including but not limited to: public health division staffing; municipal warden regulations; illness investigation updates; green crab issues; harvesters commercially digging without a town license.	12	2	10.5	2.5	Member Per Diem Member Expenses	O O	\$100.00 \$1,421.60

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
592	SMALL ENTERPRISE GROWTH BOARD Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2013: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	12	8.58	3.75			
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2013: 3 mtgs were held in 2013. 9 members present & 1 guest at the 1st, Primary agenda items were- determine a mechanism to calculate groomer equip. rates, determine how to generate revenue and curtail expenses, registration fee increases, pending legislation. The 2nd mtg, 9 members were present & 6 guests, main topic was end of year reports, legislation, goals for coming year. The 3rd mtg 9 members were present & 7 guests, topics included good samaritan liability, groomer operation costs, InReach Delorme presentation, review grant expenditures, allowable grant expenses.	16	3	9	3.83	Member Expenses	O	\$1,511.40
497	ST. CROIX INTERNATIONAL WATERWAY COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2013: Made decisions and delivered programs to further the implementation of the Maine/New Brunswick St. Croix International Waterway Management Plan	160	7	4.57	3.93	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$2,030.00 \$1,474.36 \$75.00 \$543.08
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	33	4	4.5	4.25	Member Per Diem Member Expenses	O O	\$630.00 \$931.87
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2013: Successfully resolved all disputes presented in calendar year 2012.	100	13	3	3.31	Member Per Diem Member Expenses	O O	\$9,450.00 \$1,747.61
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5155	STATE BOARD OF CORRECTIONS Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-C Summary of the activities related to accomplishing the mission of the board in 2013: The purpose of the board is to develop and implement a unified correctional system that demonstrates sound fiscal management, achieves efficiencies, reduces recidivism and ensures the safety and security of correctional staff, inmates, visitors, volunteers and surrounding communities.	200	12	6.67	2.79	Member Expenses Board Public Hearing Costs	G G	\$3,266.69 \$948.20
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2013: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	12	9.83	5.29	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$6,600.00 \$8,144.91 \$2,957.62
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	38.5	4	6.5	5.63	Member Per Diem Member Expenses	O O	\$910.00 \$1,380.94
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2013: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	28	4	6.5	3	Member Per Diem Member Expenses	O O	\$945.00 \$2,135.28

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL	40	2	16.5	3.5	Member Expenses	G	\$500.00
	Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-A					Board Facility Rental Costs	P	\$400.00
	Summary of the activities related to accomplishing the mission of the board in 2013: The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture, Conservation & Forestry on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.							
447	STATE COURT LIBRARY COMMITTEE	10	0	0	0			
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§23							
	Summary of the activities related to accomplishing the mission of the board in 2013: The mission of the State Court Library Committee is to provide access to current as well as historical sources of law and law-related information in an efficient, cost-effective, and timely manner. In the State of Maine, access to justice is a constitutional right.							
410	STATE EMERGENCY RESPONSE COMMISSION	1664	4	10	1.88	Member Per Diem	O	\$148.08
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A							
	Summary of the activities related to accomplishing the mission of the board in 2013: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities.							
	The SERC through MEMA staff monitors about 2,478 chemical facilities that may pose a threat to public safety. Of this number about 285 facilities are required to develop plans that are reviewed on an annual basis.							
	Through fees collected SERC has provided hazmat training to about 1,500 first responders.							
	Highlights of the past year include reviewing of local plans on how to mitigate hazardous material releases. Additionally due to chemical releases and disasters in other parts of North America the SERC has begun on a project to require planning efforts to be more risk based instead of solely regulatory. This will add new facilities to the planning requirements but will also reduce the number of facilities who presently are required to plan.							
350	STATE EMPLOYEE HEALTH COMMISSION	70	12	15.5	3.33	Member Expenses	O	\$2,938.56
	Title 5, Chapter 379 Reference: Section 12004-F, sub-§10					Member Other Expenses	O	\$200.36
	Summary of the activities related to accomplishing the mission of the board in 2013: Oversee and make decisions on the health, dental & vision plans for active State of Maine employees and retirees and the ancillary employer groups as defined by statute.							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2013: During calendar year 2013, the Maine State Harness Racing Commission met its mission by promulgating rules; monitoring live racing activities through its staff; monitored pari-mutuel wagering activities through its staff; imposed penalties for violations of its rules and statutes; and, maintained a positive relationship with the industry through informational meetings.	950	13	4.23	2.54	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	O O O O	\$3,025.00 \$3,846.50 \$6,433.57 \$5,785.40
519	STATE HOUSE AND CAPITOL PARK COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§75-A Additional Info: Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)	1	0	0	0			
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2013: The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	14	3.36	1.39	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$1,980.00 \$1,518.29 \$186.20 \$160.59
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2013: Meet with inmates who are eligible to apply for parole status	20	3	3	2.5	Member Per Diem Member Expenses	G G	\$450.00 \$498.16
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-A Additional Info: Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3) Summary of the activities related to accomplishing the mission of the board in 2013: The directors of the Maine Arts Commission and Maine State Library assembled a committee consisting of experts in the field to receive nominations. The panel's recommendations were delivered to the Governor of Maine for final approval.	0	0	0	0			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5153	STATE SENTENCING AND CORRECTIONS PRACTICES COORDINATING COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-E Summary of the activities related to accomplishing the mission of the board in 2013: Conducting continuous study and coordination of corrections and sentencing practices. The council shall promote the use of the most effective criminal interventions necessary to protect public safety, administer punishment and rehabilitate offenders; enhance and increase support of state and county partnerships in the management of offenders; and promote and support the use of evidence-based correctional practices for managing the risks and needs of offenders and pretrial defendants.	0	0	0	0			
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-B Summary of the activities related to accomplishing the mission of the board in 2013: Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	20	2	Board Refreshment Costs Other Board Costs	F F	\$509.78 \$1,160.56
5169	STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-G Summary of the activities related to accomplishing the mission of the board in 2013: Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation; Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103; Provide a mechanism for disseminating and implementing the state health plan; and Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	60	4	21.25	4	Board Facility Rental Costs	F	\$500.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5131	STATEWIDE HOMELESS COUNCIL Title 5, Chapter 379 Reference: Section 12004-L, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2013: Continued work on implementation of Maine's Plan to End & Prevent Homelessness. The Council advised MaineHousing relative to the development of homeless prevention, Shelter Rules and Standards, and housing development for the homeless. The Council interacted closely with MaineHousing on numerous Projects and participated in the Maine Affordable Housing Conference in October. Held a Forum on Homelessness in Lewiston and Auburn. The Council fulfilled some of its advisory duties by offering specific budget and public policy recommendations related to homelessness to the Governor, the Legislature, MaineHousing, and the Department of Health & Human Services. Cullen Ryan and I met with Governor LePage, his Policy Director on Health and Human services along with DHHS and legislative representatives to discuss future policy and legislation on homelessness issues.	750	10	6.2	4.5			
5157	TECHNICAL BUILDING CODES AND STANDARDS BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2013: The Board is responsible for drafting rules and implementation of a unified state building code. It is also responsible for determining a method by which to resolve conflicts between the already implemented and existing Life Safety Code and other building and energy codes. It is also charged with creating training and certification for Code Enforcement Officers and 3rd Party Inspectors.	100	5	9.8	2			
5066	TOBACCO PREVENTION AND CONTROL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§36-D Summary of the activities related to accomplishing the mission of the board in 2013: Meeting 1 (April 19, 2012) activities included updates of national tobacco control initiatives, including release of a new Surgeon General's report on Youth Prevention, national tobacco Media Campaigns, and FDA funding opportunities. New Maine youth data was also discussed. Meeting 2 (July 19, 2012) activities included updates on the various PTM initiatives by PTM staff. There was discussion about upcoming media campaigns, changes within PTM, and changes within the Healthy Maine Partnerships that affect PTM. It was also requested of the members to submit names to fill the vacant spots on the advisory board.	40	2	1.5	1.25			

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
426	UNIVERSITY OF MAINE SYSTEM BLUEBERRY ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2013: The WBAC reviews wild blueberry research results and recommends future work and education programs. Priorities were updated in 2013 in consultation with University researchers. Entomology and plant disease research included biology and ecology of pests, Integrated Pest Management strategies, and control tactics. A new invasive insect, spotted winged Drosophila was a focus. Plant nutrition work was conducted in context of the cropping system. Weed management focused on selected control materials for grasses and broadleaf weeds. Processing food safety methods were researched. The effect of consuming wild blueberries on metabolic syndrome was investigated. Over a dozen educational sessions were conducted for growers and processors in Maine.	22	2	7	7	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$55.00 \$704.33 \$245.00
550	VICTIMS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2013: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	0	12	2.92	1.79	Member Per Diem Member Expenses	O O	\$1,925.00 \$929.28
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2013: The WBC supported 12 research projects and more than 12 grower education sessions. Two thirds of the funds were devoted to Wild Blueberry promotion with a focus on growing our online presence and differentiating wild from highbush blueberries. Public relations, broadcast initiatives, blogger outreach, digital advertising and social media efforts resulted in over 120 million impressions. Website visits tripled last years. Wild Facebook community is now over 83,000 and growing, surpassing highbushs Facebook by more than 30,000 fans. Promotion programs were continued in China and Korea. WBC also interfaced with state & federal agencies regarding research and development, crop protectants, food safety, and land stewardship policies.	48	2	7	4.5	Board Refreshment Costs Board Public Hearing Costs	O O	\$195.50 \$122.25

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
351	WORKERS' COMPENSATION BOARD	10	15	5.93	5.87	Member Per Diem	O	\$7,800.00
	Title 5, Chapter 379 Reference: Section 12004-G, sub-§35					Member Expenses	O	\$3,737.84
	<p>Summary of the activities related to accomplishing the mission of the board in 2013: The Workers Compensation Board welcomed two new Management members and a Labor member to our Board this year. Ronald P. Green joined the Labor members of the Board. Initially, he filled in for a term of a member who resigned. He was then appointed to a vacant position. Richelle R. Wallace and Andy Charles became Management members. These appointments brought new perspectives to our Board and have added to our depth of knowledge and experience. In 2012, our Workers Compensation Act was significantly amended. This year the Board staff worked to implement and accommodate those amendments. We realized during the process of doing so that the Act required further fine tuning and secured the help of legislators to propose and enact legislation that made other sections of our Act compatible with the 2012 changes and internally consistent. There was other legislation that added additional refinement to our statute.</p> <p>The Board considered and reappointed a Hearing Officer whose term was about to expire. Our cooperative work with the Department of Labor continued. We appointed a new, young and well trained psychologist to our Board Independent Medical Examiner panel. Most importantly, we have worked to improve staff functioning and improve working relationships with injured workers, employers and insurance carriers who are our customers. Some of the most valuable work we do is not easily quantifiable but relates to efforts we make to ensure services are rendered in a thoughtful, open and efficient manner. A concerted effort was made this year to improve these aspects of our agency.</p>							

Total Boards or Commissions Reporting as Active in 2013: 242

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	Y	New position for me. Needed to find replacement members for expired positions. That has been completed and meetings for 2014 are being scheduled	N	5/15/2011	
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 8	Y	Y	The Archives was in management tranistion and did not need Advisory Board action during that time.	N	12/15/2012	
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 3-C	Y	Y	No appointed Board	N	3/25/2010	
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-B	Y	Y	The purpose of the Commission is to review and approve changes to the Blaine House and its grounds. In 2013 no such proposals were received, thus no meetings were held.	N	6/29/2009	
174	BOARD OF BOILERS AND PRESSURE VESSELS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 7	Y	N		N	6/19/2012	
386	BOARD OF ELEVATOR AND TRAMWAY SAFETY Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 14	Y	N		N	7/18/2011	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5138	CONNECTME ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 85-A	Y	Y	NO meetings held.	N	9/25/2012	
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 54-C	Y	Y	Appointments were not completed.	N	12/21/2011	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	Y	Y	The Board did not meet because the Bond program was on hold per Governors freeze on spending Bond funds. The Staff to the board was busy doing DEP Low Flow Standard Requests. The Board will be meeting in January 2014 now that the bond program is run	N	8/14/2012	
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	Y	Y	Primarily responsible for overseeing Maine Biomedical Research Fund, which no longer had any funds during calendar year 2013.	N	1/31/2012	
5096	MAINE COMMUNICATIONS SYSTEM POLICY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 74-D	Y	Y	Due to LD 372 of the 126th Legislature, and the passage of Public Law 2013, Chapter 19 that would transfer the responsibilities of the Board to the Bureau of Consolidated Emergency Communications.	N	12/3/2012	
5186	MAINE WILD MUSHROOM HARVESTING ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 47-H	Y	Y	Board members, with one exception, have not submitted their paperwork to the Governors office to be approved.	N	1/1/2012	
5050	NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 11	Y	Y	There were no matters that necessitated a meeting of the commission in 2013. Currently, there are a number of vacancies on the commission.	N	1/1/2003	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5190	POTATO MARKETING IMPROVEMENT FUND COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-H sub- § 10-A	Y	Y	Newly created board	N	10/23/2013	
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 19	Y	N		N	7/10/2012	
316	STATE COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 26-D	Y	Y	No appointments have been made due to lack of relevant issues to address.	N	11/16/1999	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
447	STATE COURT LIBRARY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23	Y	Y	Statutory change no longer requires regular meetings, and budget has been reduced.	N	10/18/2010	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2013 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
519	STATE HOUSE AND CAPITOL PARK COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-A	Y	Y	There was no business that necessitated the commission to meet in 2013. The commission is currently inactive and appointments are outdated.	N	1/1/2005	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5153	STATE SENTENCING AND CORRECTIONS PRACTICES COORDINATING COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 74-E	Y	Y	Not active	N	10/7/2010	

Total of 22 Boards or Commissions reporting in this category for 2013

BOARDS FAILING TO FILE ANNUAL REPORT for: 2013

POS # Board or Commission Name and Clerk of the Board

5103 ADVISORY BOARD OF THE MAINE LEARNING TECHNOLOGY FUND
Clerk: STEVE GARTON Steven.garton@maine.gov
DEPARTMENT OF EDUCATION 23 STATE HOUSE STATION AUGUSTA, ME 04333-0023

REPEAL DATE: Exempt from Filing : N

5142 MAINE INNOVATION ECONOMY ADVISORY BOARD
Clerk: LESLIE HUNTER lhunter@mainetechnology.org
BRUNSWICK LANDING 8 VENTURE AVENUE BRUNSWICK, ME 04011

REPEAL DATE: Exempt from Filing : N

536 MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION
Clerk: BRIAN WHITNEY brian.whitney@maine.gov
DEPT. OF ECONOMIC AND 59 STATE HOUSE STATION AUGUSTA, ME 04333-0059

REPEAL DATE: Exempt from Filing : N

325 MAINE STATE FERRY ADVISORY BOARD
Clerk: JAMES MACLEOD Jim.MacLeod@Maine.gov
P.O. BOX 645 517A MAIN STREET ROCKLAND, ME 04841-0645

REPEAL DATE: Exempt from Filing : N

5180 MAINE VACCINE BOARD
Clerk: FRED L. POTTER fpotter@KidsVax.org
PO BOX 1885 CONCORD, NH 03302-1885

REPEAL DATE: Exempt from Filing : N

436 PENOBSCOT TRIBAL RESERVATION HOUSING AUTHORITY
Clerk: MICHAEL BUSH michael.bush@penobscotnation.org
12 WABANAKI WAY INDIAN ISLAND, ME 04468

REPEAL DATE: Exempt from Filing : N

5172 PROBATE AND TRUST LAW ADVISORY COMMISSION
Clerk: JUSTIN LEBLANC jleblanc@leblancyoung.com
PO BOX 7950 PORTLAND, ME 04112

REPEAL DATE: Exempt from Filing : N

577 SUBSTANCE ABUSE SERVICES COMMISSION
Clerk: PATRICIA BARNEY patricia.barney@Maine.gov
OFFICE OF SUBSTANCE ABUSE 11 SHS AUGUSTA, ME 04333-0011

REPEAL DATE: Exempt from Filing : N

538 TELECOMMUNICATIONS RELAY SERVICES ADVISORY COUNCIL
Clerk: WILLIAM C. BLACK, ESQ. William.C.Black@Maine.gov
PUBLIC ADVOCATE OFFICE 112 STATE HOUSE STATION AUGUSTA, ME 04333

REPEAL DATE: Exempt from Filing : N

Total of 9 Boards

Summary of Expenses Reported by Boards and Commissions for Calendar 2013

Board Related Costs

General Fund

Total Facility Rental Costs:	\$9,811.67
Total Refreshment Costs:	\$54,914.72
Total Public Hearing Costs:	\$11,057.57
Total Other Board Costs:	\$28,333.52

Highway Fund

Total Refreshment Costs:	\$148.50
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Other Special Revenue

Total Facility Rental Costs:	\$26,160.05
Total Refreshment Costs:	\$12,604.16
Total Public Hearing Costs:	\$37,142.75
Total Other Board Costs:	\$25,806.47

Federal Fund

Total Facility Rental Costs:	\$5,637.75
Total Refreshment Costs:	\$6,007.62
Total Public Hearing Costs:	\$200.00
Total Other Board Costs:	\$19,040.43

Private Fund

Total Facility Rental Costs:	\$1,461.70
Total Refreshment Costs:	\$13,333.91
Total Public Hearing Costs:	\$2,886.85
Total Other Board Costs:	\$336,407.56

Member Related Costs

General Fund

Total Per Diem:	\$43,860.72
Total Expenses:	\$109,787.83
Total Other Expenses:	\$8,534.76

Highway Fund

Total Per Diem:	\$7,550.00
Total Expenses:	\$2,941.95

Other Special Revenue

Total Per Diem:	\$111,856.88
Total Expenses:	\$159,095.13
Total Other Expenses:	\$23,342.36

Federal Fund

Total Per Diem:	\$1,492.12
Total Expenses:	\$7,823.92
Total Other Expenses:	\$3,755.00

Private Fund

Total Per Diem:	\$23,760.00
Total Expenses:	\$33,940.36
Total Other Expenses:	\$3,355.00

Total General Fund Costs (all Categories):	\$266,300.79
Total Highway Fund Costs (all Categories):	\$10,640.45
Total Other Special Revenue Costs (all Categories):	\$396,007.80
Total Federal Fund Costs (all Categories):	\$43,956.84
Total Private Fund Costs (all Categories):	\$415,145.38

Grand Total of all costs in 2013: \$1,132,051.26