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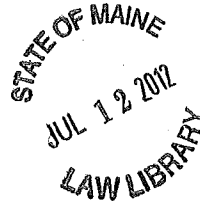
STATE OF MAINE
OFFICE
OF THE
SECRETARY OF STATE

CHARLES E. SUMMERS, JR.
SECRETARY OF STATE

January 30, 2012

COPY

Honorable Paul R. LePage
Governor of the State of Maine
1 State House Station
Augusta, ME 04333-0101



Dear Governor LePage,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and expenses of boards and commissions in 2011. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.

The total cost in 2011, reported to date, for all expenses for all funding sources is \$1,201,181.06. On the final page of the attached report is a breakdown by expense category and each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2011 indicating activity in 2011 (white section); and
2. Filed an annual report for 2011 indicating inactivity or no meeting of the board or commission in 2011 (blue section); and
3. Did not file an annual report for 2011 (green section).

If you have any questions regarding the information, please contact me or Cathy Beaudoin, Director of Corporations, UCC & Commissions at 624-7748.

Sincerely,

Charles E. Summers, Jr.
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
Enclosures



STATE OF MAINE
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SECRETARY OF STATE

CHARLES E. SUMMERS, JR.
SECRETARY OF STATE

January 30, 2012

Honorable Douglas A. Thomas, Senate Chair
Honorable H. David Cotta, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002

Dear Senator Thomas, Representative Cotta and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and expenses of boards and commissions in 2011. This report covers the statutory list of boards and commissions found in Title 5, Chapter 379.

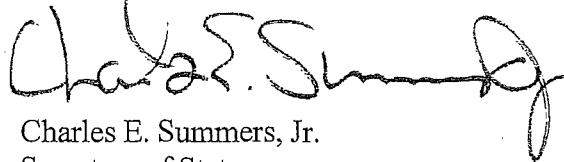
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Sincerely,



Charles E. Summers, Jr.
Secretary of State

cc: Julie Flynn, Deputy Secretary of State
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Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2011: The Acquired Brain Injury Advisory Council met 11 times in 2011 and provided advice and recommendations to the Legislature and DHHS on brain injury services to Maine citizens. The Council supported DHHS's effort to manage a Federal grant for service system improvement for persons with traumatic brain injuries. DHHS received this \$100,000 grant for each of 3 years (2008-2011). In addition, the Council held 3 public hearings in 2011 to gather information on unmet needs of persons with brain injuries. The Council co-sponsored two 1 day forums: Persons with Complex Needs and Brain Injuries in March 2011 and Employment in Brain Injury in December 2011. These forums were attended by a broad range of stakeholders and resulted in a summaries of recommendations for addressing the needs of Maine citizens with brain injuries.	150	14	7.79	3.71	Member Expenses Board Public Hearing Costs	G G	\$5,024.57 \$982.00
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2011: Guide examination review and updates, guide complaint review and resolutions, guide patch design and discussions pertaining to guides	600	3	7.33	4.33	Member Per Diem Member Expenses	G G	\$300.00 \$206.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5028	ADVISORY COMMISSION ON WOMEN VETERANS Title 5, Chapter 379 Reference: Section 12004-I, sub-§5-B Summary of the activities related to accomplishing the mission of the board in 2011: Conducted on-site outreach in Augusta, Bangor, Caribou, Freeport, Limestone DFAS, Norway, Portland, Presque Isle, Rumford, Sanford, South Paris, Springvale and Waterville with VA Women Veterans' Health, Benefits and OEF/OIF Program Managers and MVH reps assisting veterans with accessing community, state and VA health/benefits resources; sent one veteran info mailing to 492 municipal offices and on-line outreach information to over 300 women vets; women vet feature article published in November 2011 "Designer Health Today" eastern region magazine. Liaison to Maine First Lady Ann LePage--provided resource handbook and mobile outreach kit. Maine Women Vets Memorial fund raising and dedication committee member; congressional service academ	10	3	3.33	2.17	Member Expenses Other Board Costs	O O	\$2,558.77 \$1,977.65
5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B Summary of the activities related to accomplishing the mission of the board in 2011: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	112	5	4.8	5.6	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$360.40 \$2,422.04 \$1,599.89
604	ADVISORY COMMITTEE ON DENTAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2011: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	20	3	4.67	2	Board Refreshment Costs Other Board Costs	P P	\$97.00 \$681.54
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2011: The committee assists FAME in evaluating and improving the Access to Medical Education and the Maine Health Professions Loan Programs and the Doctors for Maine's Future Scholarship Program. The committee meets regularly and advises FAME on medical education issues related to these programs.	12	2	8	1.75	Board Refreshment Costs Other Board Costs	P P	\$40.00 \$419.07

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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5031	ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-A Summary of the activities related to accomplishing the mission of the board in 2011: 1) Recommendations regarding Chapter 1152 2) Recommendations re: the state board in the adoption of rules and a code of ethics and practice standards for school psychologists 3) Recommendations re: certifying school psychologists	15	6	4.83	2	Member Expenses	H	\$515.12
5140	ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12204-I, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2011: The Council focused its attention on its initial responsibility to develop a endowment plan for the Waterway.	30	2	5	3	Member Per Diem Member Expenses	O O	\$165.00 \$799.08
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2011: Board met to adjust/adopt records retention schedules for Archives' client agencies and revise archival policies regarding holdings.	35	1	5	5	Member Expenses Board Refreshment Costs	G G	\$175.00 \$53.00
5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2011: Met to distribute funds for ATV enforcement	20	2	7.5	2.75	Member Expenses	O	\$116.49
280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	35	4	4.25	4.13	Member Per Diem Member Expenses	G G	\$595.00 \$788.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2011: The Board met at the State House in March to provide an opportunity for legislative members to attend the meeting. Among the items discussed were issues related to the State budget, R&D bills within State government, and changes within the University of Maine System. The focus of the meeting was on University of Maine agricultural research and extension and the effect of recent budget trends on these programs. The Board met at the University of Maine in Orono in November. Discussions focused on research and extension priorities for Maine agriculture as input to the University of Maine. Members agreed they should meet again in January to continue work on this task.	40	2	15.5	5	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$59.50 \$691.15 \$1,005.98
291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2011: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	6	8	5	Member Expenses Board Refreshment Costs	P P	\$1,773.51 \$780.30
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	19.5	3	6.33	2.5	Member Per Diem Member Expenses	O O	\$665.00 \$991.60
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	4	1	4	2.5	Member Per Diem Member Expenses	O O	\$140.00 \$147.60

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	75	10	6.1	3.5	Member Per Diem Member Expenses	O O	\$2,135.00 \$2,627.32
313	BOARD OF DENTAL EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2011: The Board of Dental Examiners was established to protect the lives and health of the people of the State of Maine through regulation of the practice of dentistry so as to maintain high professional standards. Throughout 2011, the Dental Board conducted interviews for licensure, informal conferences, and public hearings. In addition, the Board investigated forty-nine new complaints during the year, along with ensuring compliance with disciplinary actions taken.	2100	12	7.5	6.21	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$4,950.00 \$4,859.14 \$1,200.00 \$1,743.55
313B	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTAL HYGIENIST SUBMISSIONS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2011: Pursuant to a Legislative change, The Board of Dental Examiners Subcommittee on Dental Hygienist Submissions as of July 18, 2008 is now the Subcommittee on Dental Hygienists. This Subcommittee now processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of twelve times during 2011 in order to accomplish its mission.	60	12	4.42	1.04	Member Per Diem Member Expenses	O O	\$1,265.00 \$947.12
313A	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTURIST DISCIPLINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2011: The Board of Dental Examiners' Subcommittee on Denturists Discipline, as of July 18, 2008 is now called the Subcommittee on Denturists. The Subcommittee members met a total of six times during 2011 in order to complete its mission.	7	6	4.5	1	Member Per Diem Member Expenses	O O	\$605.00 \$574.56

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386	BOARD OF ELEVATOR AND TRAMWAY SAFETY Title 5, Chapter 379 Reference: Section 12004-A, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	4	1	6	2.5	Member Per Diem Member Expenses	O O	\$175.00 \$386.48
101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: In 2011 the Legislature enacted Public Law 2011, c. 304 □An Act to Ensure Regulatory Fairness and Reform□ (LD 1) which made a number of changes to the Board's composition and duties. In brief: Membership was reduced from 10 to 7 persons with a requirement that 3 members have technical or scientific backgrounds in environmental issues; rulemaking authority limited to major substantive rules; definition of projects subject to BEP jurisdiction was clarified; The Board continues to consider petitions to modify a license, but actions to revoke or suspend a license will be undertaken by the Commissioner; administrative consent agreement approval was delegated to the Commissioner. G During 2011 the BEP conducted: [12] rulemaking proceedings - to include: a citizen initiated rulemaking concerning sound limits for wind turbines, two major substantive rule amendments-all three move forward to legislative consideration. Routine technical rules included: Stage II gasoline vapor recovery; Cont	1540	23	5.09	4.59	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O O	\$7,370.00 \$8,234.28 \$8,200.00 \$2,285.20 \$5,566.73 \$23,178.40
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	6	1	4	6	Member Per Diem Member Expenses	O O	\$140.00 \$455.60
302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	13	2	5	2.5	Member Per Diem Member Expenses	O O	\$350.00 \$688.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	6	1	3	2	Member Per Diem Member Expenses	O O	\$105.00 \$181.32
360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	31.5	4	5	2.25	Member Per Diem Member Expenses	O O	\$490.00 \$526.72
373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2011: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	2136	11	7.82	7.45	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O O O	\$8,823.83 \$17,249.50 \$15,129.00 \$1,872.16 \$13,990.84
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	18.5	2	6	2.25	Member Per Diem Member Expenses	O O	\$420.00 \$725.48
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	17	3	3.33	1.67	Member Per Diem Member Expenses	O O	\$350.00 \$697.92

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2011: To regulate and license water operators for public and private water supplies. Public health protection.	1040	6	6.17	2.83	Member Expenses	O	\$1,216.47
179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2011: Review and propagation of rules related to workplace/occupational safety. Specifically to 2011, work on rules regarding Fire Fighter Driver Training Requirements for Fire Apparatus.	20	4	6	1.38	Member Expenses Board Refreshment Costs	G G	\$1,845.08 \$27.80
383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2011: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2188	11	6.82	4.73	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O O	\$4,070.00 \$3,642.36 \$150.00 \$1,100.00 \$591.39 \$2,368.75

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2011: The Maine Board of Pesticides Control (BPC) held seven regular meetings and one Public Hearing, which focused on proposed amendments and a proposed new rule. The BPC adopted one new rule and three amendments to its existing rules. The new rule was mandated by recent legislation and establishes pesticide applicator licensing requirements for growers who use only general use pesticides and who sell at least \$1,000 worth of plants annually for direct human consumption. One amendment was also mandated by legislation and allowed for concerned residents living up to 1,000 feet away from an aerial pesticide application to request advance notice. Two amendments were requested by constituents. The Board relaxed certain requirements relating to the use of Bt Corn and repealed a pesticide critical control area adjacent to a now defunct fish hatchery. The BPC submitted its Program Evaluation Report pursuant to Title 3, Chapter 35. The BPC also approved one crisis exemption for a product to protect	60	7	5.57	2.64	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$2,145.00 \$2,650.00 \$150.00 \$192.00
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	68	9	5.89	3.56	Member Per Diem Member Expenses	O O	\$1,400.00 \$2,073.63
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	14.5	3	3	4.5	Member Per Diem Member Expenses	O O	\$485.59 \$380.59
5144	BOARD OF SPEECH, AUDIOLOGY AND HEARING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	31	5	5	2.1	Member Per Diem Member Expenses	O O	\$875.00 \$1,150.16

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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5086	BOARD OF TRUSTEES OF DIRIGO HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D Summary of the activities related to accomplishing the mission of the board in 2011: The Dirigo Board of Trustees met for a total of nine times in CY 2011. The substance of the discussions ranged from contractual considerations, legal matters, financial review and oversight (including SFY 2012-2013 proposed budget), health care quality related issues, legislative bills and resolves and their impact on the Agency, and the transition in Agency. Meeting minutes, which outline all key decisions made by the Board, as well as documents reviewed with the Board are available at www.dirigohealth.maine.gov .	40	9	8	1.83	Member Expenses Member Other Expenses	O O	\$2,980.36 \$5,700.00
370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2011: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is held, usually on an annual basis, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly me	250	4	12	1	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G	\$239.62 \$8,399.29 \$11,732.21 \$1,515.46
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2011: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	240	21	6.62	4.45	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$5,435.00 \$5,489.93 \$9,576.90

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2011: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies.	50	10	9.6	3.1	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$11,544.62 \$2,169.50 \$1,452.00
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: The UMS Board of Trustees held 2 two-day sessions and 5 full day meeting. In addition, the Board held 15 half day committee meetings.	3500	7	12	19.4	Member Expenses Board Refreshment Costs	G G	\$3,567.23 \$10,548.47
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2011: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	6	4.83	1.92	Member Expenses Board Refreshment Costs	O O	\$802.56 \$312.78

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

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211	BOARD OF VISITORS, MOUNTAIN VIEW YOUTH DEVELOPMENT CENTER Title 5, Chapter 379 Reference: Section 12004-I, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The Board tries to meet regularly every other month, although several meetings were cancelled during 2011. Members receive reports from the MVYDC and CCF Administration. Every opportunity is afforded each member to question and/or further pursue issues, and to bring issues, reports or concerns to the Administration. Each member has full access to the facility at all times, and are readily prepared to support the programs and services provided by the facilities.	6	2	4	1.25	Board Public Hearing Costs	G	\$43.23
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2011: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions. The commission communicated with Maine's Congressional Delegation and state legislators about international trade agreement matters that affect or may affect Maine. The commission supported trade related legislation and worked with other states and outside experts to better address trade issues to benefit Maine and protect Maine's ability to govern its domestic affairs without interference from international trade agreements.	275	6	12.83	3.33	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	G G G G	\$770.00 \$3,616.00 \$171.84 \$3,270.90
5171	COMMISSION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED Title 5, Chapter 379 Reference: Section 12004-J, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2011: To ensure that Maine citizens who are Deaf, hard of hearing or late deafened have equal access to participate in all activities and opportunities of employment, recreation, government, and state & community services.	50	4	11.25	3	Member Expenses Board Refreshment Costs Other Board Costs Other Board Costs	F F F G	\$893.00 \$653.00 \$1,386.00 \$2,156.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2011: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2011, the Commission conducted regular public meetings, issued informal advisory opinions, and its staff rendered oral advice regarding the interpretation of the statutes administered by the Commission.	85	10	4.5	2.25	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	G G G G	\$1,410.82 \$2,420.00 \$17.50 \$244.83
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2011: The Consensus Economic Forecasting Commission shall develop short and long term macroeconomic forecasts. The commission shall submit recommendations for state economic assumptions for the next fiscal biennium and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	80	5	5	3.6	Board Facility Rental Costs Board Refreshment Costs	G G	\$200.00 \$136.00
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2011: Review, approve or disapprove of Continuing Education course submissions.	87	12	3.67	1.38	Member Expenses	O	\$858.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2011: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the Legislature three bills of its own.	150	11	8.36	2.23	Member Expenses	G	\$116.16
390	DISPLACED HOMEMAKERS ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2011: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for the Maine Displaced Homemakers Program (aka Maine Centers for Women, Work and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	36	4	6	2.38	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	P P P	\$75.00 \$95.00 \$750.00
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2011: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system.	45	6	9.33	1.75	Member Expenses Member Expenses Board Refreshment Costs Other Board Costs	O H O O	\$295.68 \$98.56 \$38.07 \$1,500.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5164	EFFICIENCY MAINE TRUST BOARD Title 5, Chapter 379 Reference: Section 35-A, sub-§10103 Summary of the activities related to accomplishing the mission of the board in 2011: During 2011 the Trust Board held 8 board meetings, conducted 1 public hearing. The Trust Board performed oversight of the implementation of energy efficiency and alternative energy programs as provided for in the Triennial Plan. It also completed and delivered the Annual Report and the annual update of the Triennial Plan.	200	9	7.22	2.78	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O	\$648.84 \$965.00 \$222.51 \$385.85
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2011: The board met its mission at least once a year to consider complaints as well as other regulatory matters.	65	6	5	4.17	Member Per Diem Member Expenses	G G	\$1,015.00 \$3,502.88
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2011: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	7	14.29	3.79	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,720.00 \$5,983.71 \$470.71
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2011: Evaluated and reported on various family law issues, including proposed legislation and rules, and responded to questions or concerns from individual citizens.	45	5	7	2.6	Member Expenses	G	\$579.36

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2011: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2009, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	435	11	10.27	2.73	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$3,410.00 \$8,696.07 \$50.00 \$2,200.46 \$3,819.90
564	FUND INSURANCE REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2011: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection, as well as adopts rules and guidelines necessary for the furtherance of its statutory duties.	60	6	5	2.25	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$426.80 \$284.19 \$7,896.40
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2011: The Board continues to regulate and oversee the Hollywood Slots Racino in Bangor.	40	12	3.83	2.04	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G O G	\$2,090.00 \$440.00 \$1,173.92 \$162.80

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5025	INFORME BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2011: The InforME Board oversees the operations of the State's electronic gateway Maine.gov which continues to receive national recognition including being named one of the Top 10 Public Sector Websites by Government Computer News, a Sunny Award for government transparency, and three additional awards for online services. Maine's successful eGov initiative has become a model for other states, and has been achieved without direct state funding. In 2010, In the past year, InforME has added 8 new interactive online services to Maine.gov. New citizen services include park pass sales, a one-stop benefits application, a mobile park search app, and the saltwater recreational fishing registry. New business services include property transfer tax declaration filing, and two services related to professional licensing and permitting. In addition, InforME now offers seven municipal services in partnership with more than 250 cities and towns. These services all streamline processes and create time and c	800	10	11.1	2	Member Expenses	P	\$475.56
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§20 Summary of the activities related to accomplishing the mission of the board in 2011: Rulemaking for the Department of Inland Fisheries and Wildlife	100	9	8.11	2.61	Member Per Diem Member Expenses Board Public Hearing Costs	G G G	\$2,146.00 \$3,763.08 \$192.72
566	INTEGRATED PEST MANAGEMENT COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2011: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, educational materials, and a website. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	50	2	8	3	Member Expenses Board Refreshment Costs	O O	\$222.20 \$117.06

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2011: The Task Force was established to advise the Land and Water Resources Council on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. In 2011 the Task Force deliberated on: the DEP/DIFW report submitted to Legislative Committees per Resolve Chapter 203 (124th Legislature); state legislation to strengthen invasive aquatic plant spread prevention; DEP efforts to control Eurasian water milfoil and hydrilla infestations; prevention measures aimed at the invasive alga didymo; federal funding for control of variable milfoil in Maine waters; local efforts to prevent and control invasive aquatic plants; enforcement of invasive aquatic species laws; and nuisance fish control in Maine waters.	32	2	9.5	3.25	Board Refreshment Costs	O	\$79.25
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2011: The Board administers the Kim Wallace Adaptive Equipment Loan Program Fund, or "mPower", and contracts with FAME for assistance in administering the program. The board meets regularly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	360	12	6.75	3.71	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$3,795.34 \$3,026.16 \$351,764.28
113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2011: Since its inception, LMF has supported conservation of more than 530,000 acres of valuable conservation and working lands to support Maine's economy. Approximately 100 transactions currently under negotiation. Since 2000 have leveraged approx. \$2.5 of match funds for every \$1 of LMF investment.	765	17	6.35	2.94	Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs	G G G G	\$153.00 \$153.00 \$402.75 \$402.75

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-C Summary of the activities related to accomplishing the mission of the board in 2011: LYAC was created to advise the Legislature, the President of the Senate and the Speaker of the House of Representatives on proposed and pending legislation, state budget expenditures and policy matters related to youth.	10	1	17	3	Member Per Diem Member Expenses Other Board Costs	G G G	\$220.00 \$437.38 \$8.68
097	LOBSTER PROMOTION COUNCIL (MLPC) Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2011: The Lobster Promotion Council, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "council," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	4	6.25	2.75	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$220.00 \$512.00 \$85.00 \$50.00
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2011: The MAITC Council is a 9 person appointed board with an Executive Director since January 2009. The fiscal year matches the State fiscal year for bookkeeping purposes. Quarterly meetings are held at the Department of Agriculture. The Council maintains a grant program for Agricultural education. In 2011 \$60,000 was awarded. Each March the volunteer reading project is held in over 500 Pre-kindergarten to fourth grade classrooms across the state. Teacher trainings, Maine School Garden Day, the MAITC Website and Summer Teacher's Institute are held supplying training and materials to Maine teachers on agriculture.	2080	3	7.33	2.5	Member Expenses Board Refreshment Costs	P P	\$545.00 \$60.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2011: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	14.33	4	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$10.00 \$446.51 \$17.12
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	99	13	5.38	9.12	Member Per Diem Member Expenses Member Other Expenses	O O O	\$2,565.38 \$2,650.90 \$147.20
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2011: The Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. 2011 activities include: launched public education campaign including print and visual media, analyzed community based childhood screenings, inventoried statewide work on Adverse Childhood Experiences, held hearings on the federal home visiting applications, secured private funding, secured federal funds for Council staffing and committee activities, developed/presented annual early childhood data report, monitored the interdepartmental agreement on early childhood special education, and conducted a parent survey for the Race to the Top Early Learning Challenge grant application.	600	6	17.5	3	Board Facility Rental Costs	F	\$1,675.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5165	MAINE COMMISSION ON INDIGENT LEGAL SERVICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§25-A Summary of the activities related to accomplishing the mission of the board in 2011: The Commission completed adoption of a major substantive rule that was approved by the Legislature in April, 2011. The Commission also adopted three minor technical rules that became effective August 21, 2011, and is in the process of rule-making on three additional minor technical rules. The Commission approved and submitted a second biennial budget request for FY'11 and approved and submitted a supplemental budget request for FY'12 and FY'13. The Commission oversaw the rostering, training and payment of over 450 lawyers providing indigent legal services in over 25,000 cases in Maine courts.	100	18	3.11	2.5	Member Per Diem Member Expenses	G G	\$2,750.00 \$3,085.24
480	MAINE COMMUNITY COLLEGE SYSTEM, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2011: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCA and its seven colleges.	200	7	8.86	5.71	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$1,155.00 \$4,789.88 \$1,319.40

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES	68	7	15.43	2.07	Member Expenses Board Refreshment Costs	O O	\$784.80 \$112.00
	<p>Title 5, Chapter 379 Reference: Section 12004-C, sub-§5</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe</p>							
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL	400	11	16.73	5.45	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$3,059.96 \$3,360.00 \$4,724.50 \$7,085.91 \$7,942.24
	<p>Title 5, Chapter 379 Reference: Section 12004-I, sub-§66</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
434	MAINE EDUCATIONAL LOAN AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2011: 1) Provided a cost effective supplemental education loan program to Maine students and families; 2) Disbursed approximately \$11.4 million in supplemental education loans which played a key role in making higher education more accessible and affordable for Maine students and families; 3) Achieved a low annual gross default rate of approximately 0.87 % on an outstanding loan portfolio of around \$143 million; and 4) Continued a 23 year history of funding all MELA loans with the proceeds from tax-exempt bonds or obligations with no General Fund monies.	140	9	5	1.61	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P P	\$990.00 \$1,388.18 \$77.81 \$58.32 \$718.15 \$304.63
5167	MAINE FUEL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§49 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	40	6	7.5	3.17	Member Per Diem Member Expenses	O O	\$1,400.00 \$2,912.32
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2011: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	9	3	3.33	2	Member Other Expenses Board Refreshment Costs Other Board Costs	P P P	\$220.00 \$135.13 \$67.95

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2011: The Board meets on a regular basis, normally monthly, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	22	7	8.57	2.43	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$1,719.81 \$1,650.00 \$275.35 \$144.96
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2011: Conducted ten Board meetings, a Board retreat, and two Public Hearings within the process of adopting amendments to existing rules; took compliance action against delinquent health care payers and providers for non-submission of data; and granted fee waivers for three entities who demonstrated that the data would be used to improve the health of Maine residents and would be in the public domain without charge. The Board approved a federal grant, administered by the Bureau of Insurance, to work with the University of Southern Maine to expand the MHDO web site. As recommended by Deloitte Consulting, LLC who had reviewed the quality and timeliness of health claims data and potential strategies to improve submissions to the MHDO, a Service L	280	11	11.91	2.82	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O	\$995.47 \$125.00 \$382.85 \$1,816.41
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2011: The Commission nominated 10 individual properties, 1 object and 3 historic district boundary increases to the National Register of Historic Places; and made grants to 5 communities through the Certified Local Government Program.	18	4	6.25	1.38	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F	\$1,112.88 \$40.00 \$403.90 \$630.10

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
533	MAINE HISTORICAL RECORDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-D Summary of the activities related to accomplishing the mission of the board in 2011: The MHRAB sponsors a grant program, providing matching funds for historical records repositories throughout the state. Funded projects include archival consultancies, rehousing and cataloguing collections, microfilming, and similar activities. The MHRAB also coordinates Basic Archival Workshops and participates in Maine National History Day. It posts archival information on the Maine Cultural List Serve and in the Maine Archives and Museums newsletter.	38	2	5.5	2.25	Member Expenses Board Refreshment Costs	G G	\$335.22 - \$37.07
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2011: Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	160	9	4	5.72	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs	F G F G G F	\$650.00 \$225.00 \$1,141.18 \$565.14 \$177.21 \$144.78
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	11	2.45	2.18	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G O G	\$1,500.00 \$650.00 \$642.40 \$157.96

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
061	MAINE LAND USE REGULATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-D, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2011: This year's activities of the members of the commission included: numerous land use decisions related to zoning, appeals, and ratifying administrative settlements, adopting guidance documents, miscellaneous rules, rules of practice, rules for subdivision activities in areas of maple sugar production, FEMA maps, and approving two wind energy projects and hosting public hearings on wind energy projects.	150	14	5.79	11.0	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O G G O G O O G O O	\$3,630.00 \$1,155.00 \$2,526.04 \$6,650.46 \$640.00 \$1,272.00 \$2,092.22 \$1,295.12 \$38,475.05 \$2,612.50
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2011: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	15	7	10.29	8.57	Member Expenses Board Public Hearing Costs	G G	\$2,872.16 \$557.76
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	2080	14	4.07	1.11	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$2,585.00 \$2,307.40 \$15,043.44

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities and outstanding debt from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	13	4.54	2.46	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	P P P P	\$1,309.12 \$1,870.00 \$389.39 \$308.04
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2011: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	1000	2	7	4	Member Per Diem Member Expenses	O O	\$440.00 \$726.50
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2011: The Maine Pilotage Commission held three regularly scheduled meetings in 2011. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast. The main focus of the Commission in 2011 was putting forth a proposed law change as it relates to the pilotage of foreign-flagged yachts and conducting a rate hearing in Eastport in June 2011. Two licenses were renewed, three members were reappointed by the Governor and an application for a Penobscot River license was accepted for testing as well.	480	3	6	2.17	Member Expenses Member Other Expenses Board Refreshment Costs	O O O	\$1,901.49 \$5.59 \$68.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2011: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	40	4	5.5	2.13	Member Expenses Board Refreshment Costs	O O	\$2,199.92 \$189.30
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The Board meets on an as needed basis to review proposed capital activities and outstanding debt from eligible borrowers.	3	2	5	1	Member Other Expenses Board Public Hearing Costs	P P	\$330.00 \$48.32
5178	MAINE QUALITY OF PLACE COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-C Summary of the activities related to accomplishing the mission of the board in 2011: Quality of Place is a compelling framework for local and regional economic and community development, and a needed complement to traditional development strategies and programs to expand the workforce and create new high-value jobs. In consultation with directors of economic development districts, the council shall establish standards and guidelines for regional quality of place investment strategies. The standards and guidelines must ensure that regional quality of place investment strategies are developed with broad public input. The council shall provide guidance to directors of economic development districts for integrating regional capital investment plans, regional transportation plans and other regional plans and strategies with re	100	2	9	3	Board Refreshment Costs	G	\$127.33

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES	26	14	4.86	1.61	Board Refreshment Costs Board Public Hearing Costs	O O	\$430.00 \$225.00
	<p>Title 5, Chapter 379 Reference: Section 12004-F, sub-§18</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: Monthly review of Loan Portfolio, Financial Report, Invoices. Actions on existing loans. Consideration of Loan Applications and Loan Approval for Hiram/NewEnglandCastings; Leeds/DowneastMachine.</p>							
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS	200	4	13.75	2.13	Member Expenses Board Public Hearing Costs Other Board Costs	G G G	\$2,956.23 \$58.89 \$151.80
	<p>Title 5, Chapter 379 Reference: Section 12004-C, sub-§6</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.</p>							
5044	MAINE SELF-INSURANCE GUARANTEE ASSOCIATION, BOARD OF DIRECTORS	300	2	7	2.5	Board Facility Rental Costs Board Refreshment Costs	G G	\$300.00 \$480.00
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§21-A</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: The Twenty-ninth Annual Meeting of the Maine Self Insurance Guarantee Association was called to order by Administrator Kevin M. Gillis on Monday, December 5, 2011 at the Harraseeket Inn in Freeport, Maine. □</p> <p>□</p> <p>The administrator reviewed the MSIGA Annual Report. n</p> <p>□</p> <p>Current totals assets are up over 2009. The total liabilities and net assets are also up over 2009. SISAO member assessments are up slightly, as investment income is down. Total Revenue is down over 2009, so are total expenses. The total fund balance is up approximately \$48,000 over 2009.C</p> <p>□</p> <p>Joseph Edwards spoke about pending legislation affecting the workers' compensation system. .</p> <p>□</p> <p>Paul Sighinolfi of the Workers' Compensation Board spoke about recent developments at the Board.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	29.5	2	6	2	Member Per Diem Member Expenses	O O	\$420.00 \$592.40
325	MAINE STATE FERRY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§82 Summary of the activities related to accomplishing the mission of the board in 2011: The Board advise to the Dept. of Transportation included, but was not limited to the following areas: Excursion tickets, tariff amendments, infrastructure projects & maintenance, budget, new ferry project, ferry schedules	80	6	9	2.08	Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs	H O O H	\$198.00 \$198.00 \$60.00 \$60.00
505	MAINE STATE FILM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§88 Summary of the activities related to accomplishing the mission of the board in 2011: The Maine State Film Commission advises the Maine Film Office acid works to enhance the state's economy by facilitating and promoting film, television, photographic and emerging-media production in Maine.	35	2	10	2.5	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$515.00 \$515.00 \$50.00 \$50.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2011: Summary of the activities of the board or commission related to accomplishing its mission in 2011:□ □ The Board of Commissioners participated in activities which are in keeping with MaineHousing mission including but not limited to review of MaineHousing's financial structure; review of financial reports; review of and public hearing regarding Department of Energy's 2011 State Plan for the Weatherization Program; review of 2010 financial results and audit; adoption of Mortgage Purchase Program Bond Series Resolution; public hearing on and adoption of changes to 2012 Qualified Allocation Plan; public hearing on amendment to Department of Energy State Plan for the Recovery Act; public hearing on 2012 LIHEAP State Plan; public hearing on and adoption of Homeless Programs Rule; review of cost of selling bonds; review of audit committee report; discussion regarding project costs; and adoption of 2012 operating budget.	50	15	7.13	2.63	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	P P P P P	\$4,565.00 \$2,408.45 \$1,079.22 \$2,011.86 \$1,440.30
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2011: The Maine State Museum Commission oversees the Director of the Museum□ to make sure the museum follows its mandates and Mission Statement.	100	12	8.17	2.67	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$1,511.80 \$50.00 \$271.63
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2011: During FY11, the Maine Technology Institute funded 127 technology and cluster development projects totaling nearly \$14.1 million. This funding leveraged an additional \$33.7 million in matching investment by Maine companies and organizations. The MTI Board met approximately monthly during the year in its role as the governing body for the Institute to oversee the review process of the more than 254 applications received during the year for funding.	300	16	9.19	2.88	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G	\$40.34 \$134.68 \$1,197.37 \$41.20

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
461	MAINE TOURISM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§87 Summary of the activities related to accomplishing the mission of the board in 2011: The Maine Tourism Commission assists, advises and makes recommendations to the Office of Tourism to achieve its purpose under section 13090-C.	430	9	17.67	4.11	Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O	\$2,940.62 \$998.14 \$2,224.20
420	MAINE TURNPIKE AUTHORITY BOARD OF DIRECTORS Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2011: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	60	4.13	2.77	Member Per Diem Member Expenses Board Facility Rental Costs	P P P	\$12,320.00 \$5,209.48 \$738.73
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2011: To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	12	6.42	2.67	Member Expenses	O	\$3,450.32
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-K, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2011: Oversee business of the Sarah Long Bridge.	4	1	3	3	Board Facility Rental Costs Board Refreshment Costs	G G	\$116.00 \$174.25
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2011: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	92.5	7	5.29	3.43	Member Per Diem Member Expenses	O O	\$1,240.00 \$1,500.93

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2011: This Council provided advice and consent on a wide variety of agency regulations throughout the year. In addition it conferred on the Department's overall budget, natural resource agency consolidation and many other issues facing the commercial and recreational saltwater fisheries of the State.	40	4	8	3.63	Member Expenses	G	\$1,959.32
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 Reference: Section 12004-I, sub-§84 Additional Info: Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet. Summary of the activities related to accomplishing the mission of the board in 2011: The board met to begin drafting revisions of rules relating to physical and mental competence to operate a motor vehicle. It is expected to completion of the revision will be in late 2010. Physicians participating as board members will provide their professional expertise for their areas of specialty.	20	1	3	3.5	Member Per Diem Board Refreshment Costs	H H	\$62.48 \$67.00
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2011: In calendar year 2011, the Board, in accordance with rules developed and adopted previously, conducted 80 preliminary, 25 follow up, and 11 full motor carrier reviews. As a result of those reviews the Board issued 23 warning letters to carriers with histories of significant and repeated motor carrier violations in Maine and on four occasions made a recommendation to the Secretary of State to suspend a carrier's privilege to operate commercially in Maine.	850	4	6.25	3.63	Board Refreshment Costs	H	\$106.55
081	NEW ENGLAND BOARD OF HIGHER EDUCATION Title 5, Chapter 379 Reference: Section 12004-K, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2011: The mission of the New England Board of Higher Education is to promote greater educational opportunities and services for the residents of New England.	20	2	4.5	4	Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G	\$921.00 \$15,500.00 \$18,900.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2011: The Board began reviewing and updating the educational materials provided by the MNHP. The Board began to review its by-laws/guidelines.	300	2	13	4	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F	\$614.24 \$225.00 \$672.00 \$1,761.00
327	NORTHEASTERN FOREST FIRE PROTECTION COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2011: Oversight and direction of the Compact members in securing resources for forest fire protection throughout the region.	40	1	3	8	Member Expenses Member Other Expenses Member Other Expenses	F P F	\$685.37 \$300.00 \$300.00
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2011: Guide NNEPRA regarding decisions on Funding, expansion (number of RT & Portland North), Layover facility, Wye and policies	100	29	3.24	1.48	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G G	\$4,070.00 \$942.20 \$542.92 \$1,206.09 \$1,568.74
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	15	3	4	1	Member Per Diem Member Expenses	O O	\$420.00 \$675.38

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others; and hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. The Board held two regular meetings in 2011. The Board provided input on proposed revisions to the Department's Chapter 211 Carcass Disposal Rules, Loan Program project eligibility changes, composting issues, pertinent legislation, planner certification issues.	50	2	4.5	3.5	Member Expenses	G	\$233.90
567	OIL SPILL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-B Summary of the activities related to accomplishing the mission of the board in 2011: This committee was established to advise the Commissioner of the Department of Environmental Protection with regard to specific policies and duties arranged by the Legislature (38 MRSA Section 551-A). Some member duties include reviewing the implementation of and regulations related to the Federal Oil Pollution Act of 1990, reviewing the State of Maine Oil Spill Contingency Plan and adequacy of the federal Oil Spill Liability Trust Fund, monitoring the effects of the State's oil spill liability laws, and reviewing expenditures and the priority for expenditures of the Maine Coastal and Inland Surface Oil Clean-up Fund.	270	3	5.67	4.5	Member Expenses Board Refreshment Costs	O O	\$300.20 \$230.19

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2011: Continued to be the cornerstone of the dispute resolution process, providing services in 90 cases, involving 99 bargaining units, and achieving 72% settlement rate in the 62 cases closed in FY 11.	6	1	1	0	Member Per Diem Member Expenses	O O	\$23,100.00 \$13,022.97
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY-INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2011: monitor policies, assign vacant homes/apartments	56.5	22	4.36	1.84	Member Other Expenses	G	\$3,150.00
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	15	6	2.83	1.92	Member Per Diem Member Expenses	G G	\$595.00 \$1,302.78
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2011: During calendar year 2011, the Maine State Pull Events Commission met its mission by promulgating rules; monitoring live pulling activities; imposed penalties for violations of its rules and statutes; and maintained a positive relationship with the industry through informational meetings.	40	3	3.67	1.17	Member Expenses Board Public Hearing Costs	G G	\$366.08 \$449.97
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	20	4	5.25	1	Member Per Diem Member Expenses	O O	\$735.00 \$780.84

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2011: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	62	9	4.56	2.83	Member Per Diem Member Expenses	O O	\$1,295.00 \$2,092.84
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2011: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws. The RTKAC reviews legislation and recommends legislation to the Judiciary Committee.	280	17	8.41	2.03	Member Per Diem Member Expenses	G G	\$550.00 \$990.10
412	SACO RIVER CORRIDOR COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2011: The Commission meets monthly to discuss applications for development along the Corridor, from Fryeburg to Saco and Biddeford, including the 17 towns in between. We are here to safeguard the waterways to prevent adverse development within the Corridor. Because of the Commissions diligence in maintaining the balance of development and growth along these waterways, the waters which it regulates maintains a water quality of Class A and AA. The cities of Saco, Biddeford, Old Orchard, Kennebunk and Kennebunkport use the Saco River as a major water supply. The importance of maintaining the quality and current standards of the Saco, Ossipee, Little Ossipee, and Lake Arrowhead Flowage is absolutely vital to the towns and cities which they borde	36.5	11	11	1.73	Board Refreshment Costs Board Public Hearing Costs	G G	\$36.45 \$207.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2011: The SAC met 3 times in 2011 to continue discussions on the closed areas, in particular, how to reopen the closed areas for the 2012/13 fishing season. In addition, limited entry was discussed by the SAC.	400	3	9	2.67	Member Expenses	O	\$2,497.60
5017	SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF Title 5, Chapter 379 Reference: Section 12004-C, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2011: The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.	30	11	9.55	2.64	Member Expenses Member Other Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G G	\$1,693.12 \$2,860.00 \$1,322.35 \$522.00 \$5,220.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5182	SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COUNCIL Title 5, Chapter 379 Reference: Section 5, sub-§12004-C Summary of the activities related to accomplishing the mission of the board in 2011: The STEM Council met on December 6, 2011. During that meeting the Council members elected a Chair (Sharon Eggleston) and Vice-Chair (Jerry Pieh). Senator Schneider and Policy Advisor Jonathan Nass addressed the Council describing the history of the bill establishing the Council and the relationship of the bill to the Governor's goals. The Council reviewed the language of the legislation describing the group's charge. During the meeting the Council established three action priorities for the Council and identified subcommittees for each of those action priorities. The action priorities and subcommittee membership are as follows. e A □ Data Systems to Support STEM - Randy (Facilitator), Chris Boudreau, Anita Bernhardt, Laurette Darling, L B □ Effective Strategies from other States - Sue Hunter (Facilitator), Jan Mokros, Shawn Towle, Bill □ C- CTE/HS/Higher Education/Workforce Alignment - Paul W. (Facilitator), Steve Pound, Karen White, Mark Kostin, David Dorr, Susan McKay□ Sharon Eggle	12	1	15	6	Member Expenses	G	\$175.98
5069	SEA URCHIN ZONE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B Summary of the activities related to accomplishing the mission of the board in 2011: The Sea Urchin Zone Council had only two meetings in 2011. They voted to recommend dates for the 2011/12 fishing season as well as started discussions on the development of a Fishery Management Plan (FMP) for the sea urchin fishery.	152	2	11	3	Member Expenses	O	\$1,712.96

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5176	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The MSPB is positioned to provide growers in Maine as well as growers in other areas with quality seed potatoes. This seed can be purchased as minitubers (MT), field year one (N1) and field year two (N2). The MSPB can also provide custom production of private varieties. The Maine Seed Potato Board (MSPB) was established in 1945 to ensure an adequate supply of foundation seed potatoes for the state's commercial seed potato producers and ultimately for the Maine potato industry. The Commissioner of the Maine Department of Agriculture serves on the Board along with eight potato producers who represent the seed, tablestock and processing industries in the state.	1000	5	6	2	Member Expenses Board Refreshment Costs	P P	\$1,353.23 \$115.56
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2011: 3 mtgs were held in 2011. 9 members present & 2 guests at the 1st, Primary agenda items were- review trail signing issues, grant rules drafts, legislation updates, funding needs,budget/expenditures for the Snowmobile Trail Fund. The 2nd mtg, 6 members were present & 1 guest, main topic was Survey results & presentation by Steve Reilling, Grant rules, at the third mtg 6 members were present & 1 guest, topics included review of income & expenditures, Labor/Equipment rates, Municipal and Capital Equipment Grant rules changes.	16	3	7.33	3.17	Member Expenses	O	\$940.16
497	ST. CROIX INTERNATIONAL WATERWAY COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: Made decisions and delivered programs to further the implementation of the Maine/New Brunswick St. Croix International Waterway Management Plan	160	4	5.75	3.63	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs	P G G P P	\$770.00 \$840.00 \$863.06 \$602.71 \$117.50

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	21.5	2	5	5.75	Member Per Diem Member Expenses	O O	\$280.00 \$467.36
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2011: Successfully resolved all disputes presented in calendar year 2011.	100	18	3	3.28	Member Per Diem Member Expenses	O O	\$8,618.36 \$2,693.28
5155	STATE BOARD OF CORRECTIONS Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-C Summary of the activities related to accomplishing the mission of the board in 2011: The purpose of the board is to develop and implement a unified correctional system that demonstrates sound fiscal management, achieves efficiencies, reduces recidivism and ensures the safety and security of correctional staff, inmates, visitors, volunteers and surrounding communities.	200	15	8	2.07	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G	\$3,152.04 \$125.00 \$33.40 \$1,386.20
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2011: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	13	8.69	4.54	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G G	\$6,490.00 \$10,724.09 \$500.00 \$3,235.40 \$660.16

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	32	4	5.5	8	Member Per Diem Member Expenses	O O	\$770.00 \$1,437.81
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	20	4	5.5	1	Member Per Diem Member Expenses	O O	\$770.00 \$1,900.94
322	STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2011: The Professional Engineers Board was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Mandatory Continuing Education was established for the 2005 renewal period. The Board has performed random audits for both the 2005, 2007 and 2009 renewal periods. The Board continues to use the National Council of Examiners for Engineers and Surveyors examinations to Certify new Engineer Interns and to license Professional Engineers. The Board also licenses approximately 300 new licensees per year, by comity with other States and foreign Countries. The Board receives approximately seven to ten complaints per year.	2080	5	5.2	2.6	Member Per Diem Member Expenses Member Other Expenses	O O O	\$700.00 \$1,149.08 \$1,149.08

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
380	STATE BOARD OF NURSING	2000	14	4.79	7.86	Member Per Diem	O	\$5,610.00
	Title 5, Chapter 379 Reference: Section 12004-A, sub-§25					Member Expenses	O	\$6,007.58
	Summary of the activities related to accomplishing the mission of the board in 2011: The Board met in 4 regular sessions (8 days) and 12 subcommittee sessions: 8 for the purpose of informal conferences with licensees and 4 for the purpose of adjudicatory hearings, during which decisions were made regarding safe and professional practice of its licensed nurses, i.e., approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of 8 people) renewed 11,990 licenses, endorsed 862 and licensed by examination, 751. The Board itself reviewed approximately 273 complaints. The Board also reviewed requests for nursing programs in the State.					Board Public Hearing Costs	O	\$16,264.75
382	STATE BOARD OF OPTOMETRY	40	5	6	1.8	Member Per Diem	O	\$1,050.00
	Title 5, Chapter 379 Reference: Section 12004-A, sub-§28					Member Expenses	O	\$2,734.77
	Summary of the activities related to accomplishing the mission of the board in 2011: The Board held five meetings in 2011. In February and August, the Board administered the written exam. All applicants passed the written exam and were issued a Maine Optometry License. Between January and April 1st, licensees submit certification of 25 hours of continuing education along with the renewal application. The Board received nine written complaints in '11. Eight complaints were dismissed and one Consent Agreement issued.					Board Refreshment Costs	O	\$46.02

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
391	STATE BOARD OF PROPERTY TAX REVIEW Title 5, Chapter 379 Reference: Section 12004-B, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2011: The Board hears appeals from from denials of tax abatements by assessors or local boards of assessment review regarding non-residential property with an municipal assessed valuation of \$1,000,000 or greater. The Board also conducts hearings on appeals involving tree growth, farmland, open space, and working waterfront classified property. The Board also hears appeals of municipalities disputing their annual equalized state valuations. Despite several unfilled vacancies, the Board, working with only two-thirds of it full membership of fifteen members, continues to serve the public interest and achieve the goal as outlined in Title 36 MRSA, Section 271 et seq. as set forth above.	1000	19	3.79	9.53	Member Per Diem Member Per Diem Member Expenses Other Board Costs	H G G G	\$300.00 \$5,316.38 \$4,627.92 \$1,553.75
416	STATE BOARD OF SOCIAL WORKER LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§38 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	71	11	4.82	2.5	Member Per Diem Member Expenses	O O	\$1,855.00 \$4,731.64
285	STATE BOARD OF VETERINARY MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2011: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	33	4	4.75	6.25	Member Per Diem Member Expenses	O O	\$665.00 \$1,455.72
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2011: The State Civil Service Appeals Board continues to serve the employees of the State of Maine diligently and effectively within its statutory authority.	40	4	3.5	2.63	Member Per Diem Member Expenses	G G	\$200.00 \$5.28

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
185	STATE CLAIMS COMMISSION Title 5, Chapter 379 Reference: Section 12004-B, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2011: The State Claims Commission actively continues to serve the people of Maine with the utmost diligence. The Commission plays an important role in resolving disputes which may arise between the Maine Department of Transportation and landowners. The State Claims Commission believes that it has achieved its purpose, as outlined in Title 23 MRSA Section 151 et seq.	2000	12	2.92	2.75	Member Per Diem Member Expenses	H H	\$5,100.00 \$1,672.10
5075	STATE CONSERVATION DISTRICT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-A Summary of the activities related to accomplishing the mission of the board in 2011: The State Conservation District Advisory Council advises Maine's Commissioner of Agriculture on agriculture and conservation issues, Conservation District funding, appointments of Supervisors to individual Soil and Water Conservation District Boards, and other matters pertaining to natural resource policy and agency organization.	10	2	13	2	Board Facility Rental Costs	P	\$500.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
410	STATE EMERGENCY RESPONSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2011: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities. <input type="checkbox"/> <input type="checkbox"/> The SERC through MEMA staff monitors about 2,362 chemical facilities that may pose a threat to public safety. Of this number about 285 facilities are required to develop plans that are reviewed on an annual basis.d <input type="checkbox"/> Through fees collected SERC has provided hazmat training to over 2,500 first responders. <input type="checkbox"/> <input type="checkbox"/> Highlights of the past year include a complete review and update of SERC policies. Additionally the SERC adoted a Field Operating Guide for hazardous materials response teams that will allow for a consistent response to releases of hazardous materials.	1664	5	10.6	1.7	Member Expenses	O	\$311.60
350	STATE EMPLOYEE HEALTH COMMISSION Title 5, Chapter 379 Reference: Section 12004-F, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2011: Oversee and make decisions on the State Employee Health Plan for active employees and retirees of the State of Maine.	45	30	7.63	2.68	Member Expenses	O	\$4,136.18
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2011: During calendar year 2011, the Maine State Harness Racing Commission met its mission by promulgating rules; monitoring live racing activities through its staff; monitored parimutuel wagering activities through its staff; imposed penalties for violations of its rules and statutes; and, maintained a positive relationship with the industry through informational meetings.	900	11	3.91	2.23	Member Per Diem Member Expenses Board Public Hearing Costs Other Board Costs	G G G G	\$2,365.00 \$3,114.36 \$2,630.80 \$10,176.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2011: The Commission is responsible for approving the listing, pricing and delisting of distilled spirits that are brought into Maine. The Commission also approves all lottery games including instant or draw lottery games. Additionally, the Commission has rule making authority for the pricing of distilled spirits, lottery games and lottery retail licensing. The Commission hears appeals of denial of lottery agent licensing.	150	12	4.25	1.83	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$2,310.00 \$2,490.12 \$164.63
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2011: Meet with inmates who are eligible to apply for parole status.	20	4	3	2.75	Member Per Diem Member Expenses	G G	\$600.00 \$706.00
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-B Summary of the activities related to accomplishing the mission of the board in 2011: Provide input to the Board of EMS and hospitals on matters relating to trauma care. The Trauma Technical Assistance team works directly with hospitals upon request.	96	4	17.75	2	Board Refreshment Costs Other Board Costs	F F	\$530.10 \$1,720.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5169	STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§12-G Summary of the activities related to accomplishing the mission of the board in 2011: <input type="checkbox"/> Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation;M <input type="checkbox"/> Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103;2 <input type="checkbox"/> Provide a mechanism for disseminating and implementing the state health plan; and <input type="checkbox"/> <input type="checkbox"/> Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.	56	4	19	4.25	Board Facility Rental Costs Board Facility Rental Costs	P F	\$299.00 \$674.00
577	SUBSTANCE ABUSE SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-C Summary of the activities related to accomplishing the mission of the board in 2011: During the past year, the SASC focused on the updating of the report card to measure Maine's progress in the prevention of substance abuse. It was also tasked with Resolve 1501 in which members of the workgroup were to provide the Health and Human Services with recommendations on combating the use, abuse and over prescription of opiates. The workgroup reported back to the Health & Human Services Committee on December 16, 2011.	167	11	7.27	2.18	Member Expenses	G	\$2,582.84

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
426	UNIVERSITY OF MAINE SYSTEM BLUEBERRY ADVISORY COMMITTEE	22	3	6.67	4.67	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$20.00 \$522.17 \$149.95
	<p>Title 5, Chapter 379 Reference: Section 12004-H, sub-§12</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: The WBAC reviews wild blueberry research results and recommends future work and education programs. Priorities were updated in 2011. Entomology and plant disease research included biology and ecology of pests, Integrated Pest Management strategies, and control tactics. Forecasting of mummy berry disease was an educational focus. Plant nutrition work focused on the effect of gypsum on nutrient uptake. Weed management focused on selected control materials for grasses and broadleaf weeds. Processing food safety methods were researched. The effect of consuming wild blueberries on the arterial properties of rats and on metabolic syndrome was investigated. Over a dozen educational sessions were conducted for growers and processors in Maine.</p>							
550	VICTIMS' COMPENSATION BOARD	0	12	2.83	2.04	Member Per Diem Member Expenses	O O	\$1,870.00 \$839.52
	<p>Title 5, Chapter 379 Reference: Section 12004-J, sub-§11</p> <p>Summary of the activities related to accomplishing the mission of the board in 2011: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2011: The WBC supported 13 research projects and more than 12 grower education sessions. Two thirds of the funds were devoted to Wild Blueberry promotion including 3 national food and health trade shows and 16 ads were placed in 8 trade & consumer publications. Public relations included 9 major activities covering print, TV and social media resulting in over 125 million impressions and circulation. Over 120,000 unique web site visits were made. Facebook fans were up 130% and Twitter followers increased 300% over the year. Promotion programs were continued in the Middle East, China and Korea. WBC also interfaced with state & federal agencies regarding research and development, crop protectants, food safety, and land stewardship policies.	48	2	7	4.75	Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O	\$56.32 \$211.26 \$82.00
351	WORKERS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2011: During the past year, the Governor nominated and the Legislature approved the appointment of Glenn Burroughs and Gary Koocher to the Workers' Compensation Board's Board of Directors. The Board worked with interested parties to implement a rule establishing maximum reimbursement rates for hospitals and ambulatory surgical centers. The Board also proposed a rule in response to the Law Court's Dorcette decision which addresses the Board's "14 day" rule. The Board is working with the Department of Labor and interested parties to develop a unitary definition of independent contractor.	10	10	6.7	1.75	Member Per Diem Member Expenses	O O	\$3,800.00 \$3,506.81

Total Boards or Commissions Reporting as Active in 2011: 157

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-A	Y	N		N	9/21/2007	
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	N		N	11/18/2010	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	Y	The Committee meets only when there is a complaint. One complaint was received in 2011, but membership was not current at the time. Membership has now been updated, and a meeting will be scheduled very shortly.	N	1/11/2007	
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 3-C	Y	N		N	3/25/2010	
5032	BLAINE HOUSE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-B	Y	Y	There were no major projects relating to the house that required the Commission to meet.	N	6/29/2009	
174	BOARD OF BOILERS AND PRESSURE VESSELS Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 7	Y	N		N	12/17/2009	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 26	Y	N		N	11/19/2010	
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-E	Y	Y	With a new Commissioner in January of 2011 - we were asked to not meet until determined whether this council was needed. We have been struggling for a quorum. I have been in touch a couple of times a month with the Chariman. We were hoping to get	N	12/1/2010	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5035	COMMISSION ON MUNICIPAL DEORGANIZATION Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 5	Y	Y	No towns completed the steps to require a meeting of the municipal deorganization commission.	N	3/1/2010	
5108	COMMUNITY PRESERVATION ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 24-F	Y	Y	New Governor elected in Nov. 2010. Existing chairs of CPAC expected that the new Governor would appoint new chairs to the committee, who would then call a meeting and continue the work of the committee. Governor LePage never named new chairs to th	N	5/12/2010	
165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 15-A	Y	Y	No requests for appeals by clients.	N	8/1/2007	
532	FACILITY SITING BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-D sub- § 4	Y	Y	No disposal facility sites were offered to or considered by the State for development.	N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23-A	Y	Y	Members were appointed late in the year and biennial report is not due until next year.	N	9/24/2008	
5136	MAINE AGRICULTURAL WATER MANAGEMENT BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 3-D	Y	N		N	7/13/2010	
300	MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 10	Y	Y	There was no matter that required a meeting of the commission in 2011.	N	1/1/2003	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 6-B	Y	Y	No new car dealer filed a complaint in 2011; two Board decisions are on appeal, one remained tied up in the Superior Court and the other was remanded to the Board but parties were working to resolve that claim.	N	1/28/2010	
5050	NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 11	Y	Y	There were no matters that required a meeting of the commission in 2011. There are a number of commission vacancies.	N	1/1/2003	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5181	ORGAN DONATION ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 36-E	Y	N		N	12/31/2011	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5163	RAILROAD CROSSING INFORMATION COUNCIL	Y	Y	The Governor has not nominated any members to the Council, and earlier this year the Legislature repealed the Railroad Crossing Information Council law in PL 2011 chapter 79 (Section 3 of the law). Therefore, this is the final report of the Council.	N	12/6/2006	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 92						
5115	REGULATORY FAIRNESS BOARD	Y	Y	Final appointments for the Regulatory Fairness Board were not completed until December 2011. I am pleased to inform you that the Board convened its first meeting on January 6, 2012.	N	1/6/2012	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-G						
5161	SHELLFISH ADVISORY COUNCIL	Y	Y	The Department was in transition regarding Commissioners in 2011 and decisions on council members and meeting schedules were delayed. There is still no final decision on the Commissioner and the council will not be convened until 2012.	N	12/1/2010	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-G						
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS	Y	Y	There were no agenda items.	N	6/8/2010	
	Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 19						
316	STATE COMPENSATION COMMISSION	Y	Y	No appointments have been made due to lack of relevant issues to address.	N	11/16/1999	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
	Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 26-D						
447	STATE COURT LIBRARY COMMITTEE	Y	Y	The board is now required to meet as needed. Meetings were not needed in 2011.	N	7/1/2010	
	Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 23						
519	STATE HOUSE AND CAPITOL PARK COMMISSION	Y	Y	There were no matters that required a meeting of the commission in 2011. Many member terms have expired and need new or renewed appointments.	N	10/1/2005	Commission exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-A						
5153	STATE SENTENCING AND CORRECTIONS PRACTICES COORDINATING COUNCIL	Y	Y	There was no chair appointed.	N	10/7/2010	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 74-E						
5018	SUBMERGED LANDS ADVISORY BOARD	Y	Y	Most recent program activities and issues did not require input from the advisory board members.	N	10/22/2008	
	Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 24-E						

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2011 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
379	TRAVEL INFORMATION ADVISORY COUNCIL	Y	Y	No meetings in 2011 - last meeting held was December 4, 2007. Nothing in the legislature to call a meeting.	N	12/4/2007	
Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 86							

Total of 30 Boards or Commissions reporting in this category for 2011

BOARDS FAILING TO FILE ANNUAL REPORT for: 2011

S #	Board or Commission Name and Clerk of the Board		
5103	ADVISORY BOARD OF THE MAINE LEARNING TECHNOLOGY FUND		
	Clerk: STEVE GARTON	Steven.garton@maine.gov	
	DEPARTMENT OF EDUCATION	23 STATE HOUSE STATION	AUGUSTA, ME 04333-0023
	REPEAL DATE:	Exempt from Filing :	N
5056	ADVISORY COMMITTEE FOR TRUANCY, DROPOUT AND ALTERNATIVE EDUCATION		
	Clerk: RACHELLE TOME	rachelle.tome@maine.gov	
	DEPARTMENT OF EDUCATION	23 STATE HOUSE STATION	AUGUSTA, ME 04333
	REPEAL DATE:	Exempt from Filing :	N
5173	ADVISORY COMMITTEE ON BIAS-BASED PROFILING BY LAW ENFORCEMENT OFFICERS AND LAW ENFORCEMENT AGENCIES		
	Clerk:		
	REPEAL DATE:	Exempt from Filing :	N
5091	ADVISORY COUNCIL ON HEALTH SYSTEMS DEVELOPMENT		
	Clerk: TRISH RILEY	Trish.Riley@maine.gov	
	GOVERNORS OFFICE, HEALTH POLICY 15 SHS		AUGUSTA, ME 04333-0015
	REPEAL DATE: 2011	Exempt from Filing :	N
5070	AQUACULTURE ADVISORY COUNCIL		
	Clerk: FRANCESCA ROMANOSKI	Francesca.Romanoski@maine.gov	
	21 SHS		AUGUSTA, ME 04333-0021
	REPEAL DATE: 2011	Exempt from Filing :	N
5148	COMMISSION TO PROTECT THE LIVES AND HEALTH OF MEMBERS OF THE MAINE NATIONAL GUARD		
	Clerk: REBECCA L. MAHEUX	rebecca.maheux@us.army.mil	
	DEPARTMENT OF DEFENSE, VETERAN 33 STATE HOUSE STATION		AUGUSTA, ME 04333-0033
	REPEAL DATE: 2011	Exempt from Filing :	N
317	EDUCATION COMMISSION OF THE STATES		
	Clerk: ANGELA FAHERTY	Angela.Faherty@Maine.gov	
	23 SHS		AUGUSTA, ME 04333-0023
	REPEAL DATE: 2011	Exempt from Filing :	N
5040	INTERDEPARTMENTAL COMMITTEE ON TRANSITION		
	Clerk: MICHAEL ASHMORE	mashmore@mainetransition.org	
	P.O. BOX 2219		AUGUSTA, ME 04338-2219
	REPEAL DATE: 2011	Exempt from Filing :	N
020	MAINE AGRICULTURAL BARGAINING BOARD		
	Clerk: EDWIN PORTER	ned.r.porter@Maine.gov	
	MAINE DEPARTMENT OF AGRICULTURE 28 SHS		AUGUSTA, ME 04333-0028
	REPEAL DATE:	Exempt from Filing :	Y
5160	MAINE COUNCIL ON POVERTY AND ECONOMIC SECURITY		
	Clerk: LUCKY HOLLANDER	lucky.hollander@Maine.gov	
	DEPARTMENT OF HUMAN SERVICES 11 STATE HOUSE STATION		AUGUSTA, ME 04333-0011
	REPEAL DATE: 2011	Exempt from Filing :	N
5134	MAINE FOOD POLICY COUNCIL		
	Clerk: RUSSELL LIBBY	rllibby@mofga.org	
	53 WESTON ROAD		MOUNT VERNON, ME 04352
	REPEAL DATE: 2011	Exempt from Filing :	N

BOARDS FAILING TO FILE ANNUAL REPORT for: 2011

SOS # Board or Commission Name and Clerk of the Board

5186 MAINE WILD MUSHROOM HARVESTING ADVISORY COMMITTEE
Clerk:

REPEAL DATE:

Exempt from Filing :

5149 NOTARY PUBLIC REVIEW BOARD
Clerk: JULIE FLYNN
101 SHS

JULIE.FLYNN@MAINE.GOV
AUGUSTA, ME 04333-0101

REPEAL DATE: 2011

Exempt from Filing : N

437 PASSAMAQUODDY INDIAN HOUSING AUTHORITY-PLEASANT POINT
Clerk: SALLY JO GOODWIN
15 ELDERS WAY, SUITE 201

sgoodwin@pioneerwireless.net
PERRY, ME 04667

REPEAL DATE:

Exempt from Filing : N

5120 POLICY REVIEW COUNCIL
Clerk: LARS A. OLSEN
DEPARTMENT OF CORRECTIONS

Lars.Olsen@Maine.gov
111 STATE HOUSE STATION AUGUSTA, ME 04333-0111

REPEAL DATE: 2011

Exempt from Filing : N

5150 PUBLICLY SUPPORTED PRIVATE SECONDARY SCHOOL ADVISORY COUNCIL
Clerk: JAMES R. RIER
DEPARTMENT OF EDUCATION

Jim.Rier@Maine.gov
23 STATE HOUSE STATION AUGUSTA, ME 04333-0023

REPEAL DATE: 2011

Exempt from Filing : N

5154 WE SUPPORT OUR TROOPS ADVISORY BOARD
Clerk: JOHN W. LIBBY
33 STATE HOUSE STATION

John.W.Libby@Maine.gov
CAMP KEYES AUGUSTA, ME 04333-0033

REPEAL DATE: 2011

Exempt from Filing : N

Total of 17 Boards

Summary of Expenses Reported by Boards and Commissions for Calendar 2011

Board Related Costs

General Fund

Total Facility Rental Costs:	\$26,813.89
Total Refreshment Costs:	\$54,627.36
Total Public Hearing Costs:	\$8,812.35
Total Other Board Costs:	\$24,957.70

Highway Fund

Total Refreshment Costs:	\$233.55
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Other Special Revenue

Total Facility Rental Costs:	\$29,344.14
Total Refreshment Costs:	\$16,488.15
Total Public Hearing Costs:	\$84,047.88
Total Other Board Costs:	\$43,409.34

Federal Fund

Total Facility Rental Costs:	\$7,338.50
Total Refreshment Costs:	\$9,489.69
Total Other Board Costs:	\$13,439.34

Private Fund

Total Facility Rental Costs:	\$1,690.54
Total Refreshment Costs:	\$20,721.56
Total Public Hearing Costs:	\$3,086.37
Total Other Board Costs:	\$366,521.02

Member Related Costs

General Fund

Total Per Diem:	\$34,236.88
Total Expenses:	\$85,756.43
Total Other Expenses:	\$8,430.00

Highway Fund

Total Per Diem:	\$5,462.48
Total Expenses:	\$2,483.78

Other Special Revenue

Total Per Diem:	\$102,164.33
Total Expenses:	\$148,555.64
Total Other Expenses:	\$24,401.37

Federal Fund

Total Per Diem:	\$650.00
Total Expenses:	\$7,506.63
Total Other Expenses:	\$3,660.00

Private Fund

Total Per Diem:	\$24,080.00
Total Expenses:	\$38,402.14
Total Other Expenses:	\$4,370.00

Total General Fund Costs (all Categories):	\$243,634.61
Total Highway Fund Costs (all Categories):	\$8,179.81
Total Other Special Revenue Costs (all Categories):	\$448,410.85
Total Federal Fund Costs (all Categories):	\$42,084.16
Total Private Fund Costs (all Categories):	\$458,871.63

Grand Total of all costs in 2011: \$1,201,181.06