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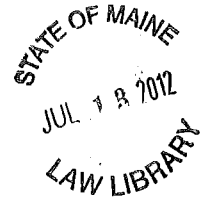


MATTHEW DUNLAP
SECRETARY OF STATE

STATE OF MAINE
OFFICE
OF THE
SECRETARY OF STATE

January 30, 2009

Honorable Deborah L. Simpson, Senate Chair
Honorable Stephen R. Beaudette, House Chair
Members of the Joint Standing Committee on State and Local Government
2 State House Station
Augusta, ME 04333-0002



Dear Senator Simpson, Representative Beaudette and Members of the Joint Standing Committee on State and Local Government,

Pursuant to 5 MRSA §12009, sub-§2, enclosed is the annual report which contains a summary of the activities and the expenses of boards and commissions in 2008. This report covers 264 entities in the statutory list of boards and commissions found in Title 5, Chapter 379.

During the Second Regular Session of the 123rd Legislature, our office worked with your Committee to implement changes to the information that boards and commissions were to report annually. These changes included an estimate of the number of hours the clerk of the board spent supporting the board or commission; a brief summary of the board or commission's activities related to accomplishing its mission; and the expenses and funding source or sources for all expenses paid for the functioning of the board, including reimbursement to members.

The break down of member expenses are per diem, travel related expenses and other expenses like stipends. The break down of board expenses are facility rental costs, refreshment costs, public hearing costs and other costs not included in the three other board expense categories.

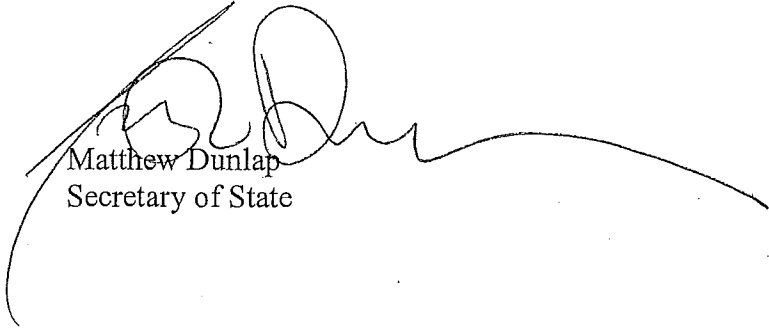
The total cost, reported to date, in 2008 for all expenses for all funding sources is \$1,271,270.40. On the final page of the attached report, we have provided a breakdown by expense categories and for each funding source as well as grand totals of expenses by funding source.

Attached to this letter, I have included separate reports for those boards and commissions which:

1. Filed an annual report for 2008 indicating activity in 2008 (white section) and include the changes in reporting requirements as referenced above;
2. Filed an annual report for 2008 indicating inactivity or no meeting of the board or commission in 2008 (blue section); and
3. Did not file an annual report for 2008 (green section).

If you have any questions regarding the information contained in this letter or the reports, please contact me or Timothy Poulin, Director of Corporations, Commissions & UCC at 624-7533.

Sincerely,



Matthew Dunlap
Secretary of State

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5143	ACQUIRED BRAIN INJURY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§47-G Summary of the activities related to accomplishing the mission of the board in 2008: The Acquired Brain Injury Advisory Council met 7 times in 2008 and provided advice and recommendations to DHHS on brain injury services to Maine citizens. The Council supported DHHS's effort to request a Federal grant for service system improvement for persons with traumatic brain injuries. DHHS received a \$100,000 grant in April of 2008. In addition, the Council held three public hearings in 2008 to gather information on unmet needs of persons with brain injuries. The Council sponsored a 1 day forum on children and youth with brain injuries in October 2008. This forum was attended by a board range of stakeholders and resulted in a summary of recommendations for addressing the needs of children and youth with brain injuries.	150	9	7.78	2.5	Member Per Diem Member Expenses	F F	\$413.97 \$3,257.04
142	ADVISORY BOARD FOR THE LICENSING OF GUIDES Title 5, Chapter 379 Reference: Section 12004-I, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2008: Guide examination review and updates, guide complaint review and resolutions, guide patch design and discussions pertaining to guides	100	3	5.33	4	Member Per Diem Member Expenses Board Facility Rental Costs	G G G	\$300.00 \$174.20 \$600.00
5062	ADVISORY COMMITTEE ON COLLEGE SAVINGS Title 5, Chapter 379 Reference: Section 12004-I, sub-§18-B Summary of the activities related to accomplishing the mission of the board in 2008: The committee meets regularly and provides advice to FAME regarding the operation of the Maine College Savings Program and investment of the program funds.	29	4	3	3.5	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$112.75 \$1,386.50 \$1,374.88
604	ADVISORY COMMITTEE ON DENTAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2008: The committee meets regularly and advises FAME in evaluating and improving the Maine Dental Education Loan Program.	25	5	5.4	1.9	Board Refreshment Costs Other Board Costs	P P	\$135.00 \$1,381.95

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
596	ADVISORY COMMITTEE ON FAMILY DEVELOPMENT ACCOUNTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25-B Summary of the activities related to accomplishing the mission of the board in 2008: The Committee meets to study and evaluate the effectiveness of Family Development Accounts in Maine and other states. It also makes recommendations for changes in the law to enhance the ability of account holders to improve their economic security, and advises FAME and other state entities, including the Legislature, as to its findings.	65	4	6.25	2.13	Other Board Costs	P	\$1,000.00
093	ADVISORY COMMITTEE ON MEDICAL EDUCATION Title 5, Chapter 379 Reference: Section 12004-I, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2008: The committee assists FAME in evaluating and improving the Access to Medical Education and the Maine Health Professions Loan Programs. The committee meets regularly and advises FAME on medical education issues and reviews applications for these two programs.	28	3	10.33	3	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	P P P	\$475.00 \$1,110.42 \$555.78
5031	ADVISORY COMMITTEE ON SCHOOL PSYCHOLOGICAL SERVICE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-I, sub-§12-A Summary of the activities related to accomplishing the mission of the board in 2008: 1) Recommendation to reinstate supervised internship in the 093 requirements, suggested 2 hours per week for initial year; 2) review initial letter, requirements are inconsistent; 3) recommendation to go beyond NASSP, recommend 1 year, all in favor; 4) release of names for investigations; 5) Ann Ervin new chair of committee, Cheryl O'Heir resigned.	15	1	8	2.5	Member Expenses	F	\$188.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

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311	ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS Title 5, Chapter 379 Reference: Section 12004-I, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2008: Continue to work with Buck Consultants in monitoring investment performance. Extra emphasis was given to this particular issue given the volatile stock market in 2008. Enforce the no solicitation policy.	32	2	7.5	2.5	Member Expenses	G	\$31.40
161	ADVISORY COUNCIL TO DIVISION OF DEAFNESS Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-B Summary of the activities related to accomplishing the mission of the board in 2008: The DoD Advisory Council completed and approved a five year plan which has been presented to the Bureau Director. The By-Laws have been updated and several position titles have been changed to better serve the community. The Council sponsored the Deaf Culture Tea at the Hall of Flags.	50	4	12.5	3	Member Expenses Board Refreshment Costs Other Board Costs	F F F	\$648.00 \$100.00 \$3,579.00
5140	ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12204-I, sub-§3-D Summary of the activities related to accomplishing the mission of the board in 2008: In its first year, the Council focused its attention on its initial responsibility to develop a proposed strategic plan for the Waterway.	60	5	5.2	5.9	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$1,540.00 \$1,615.00 \$640.00 \$783.00
257	ARCHIVES ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2008: Board met to adjust/adopt records retention schedules for Archives' client agencies and revise archival policies regarding holdings.	15	2	5	5.5	Member Expenses	G	\$411.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
289	ATLANTIC SALMON COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-A Summary of the activities related to accomplishing the mission of the board in 2008: The Atlantic Salmon Commission is established to provide policy direction for Atlantic salmon programs within the department. The purposes of the commission are to protect, preserve, enhance, restore and manage the Atlantic salmon and its habitat; to secure a sustainable recreational fishery in the State; and to conduct and coordinate all projects involving research, planning, management, restoration or propagation of the Atlantic salmon. In fulfillment of its purposes, the commission may conduct research, publish and disseminate information and plan, report and implement programs necessary for the purposes of managing Atlantic salmon and its habitat.	24	2	3	2.25	Member Per Diem Member Expenses Board Facility Rental Costs Board Public Hearing Costs	G G G G	\$25.00 \$280.00 \$250.00 \$100.00
5105	ATV ENFORCEMENT GRANT REVIEW COMMITTEE Title 5, Chapter 379 Reference: Section 12004-G, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2008: Met to distribute funds for ATV enforcement	8	1	7	3	Board Refreshment Costs Other Board Costs	G O	\$74.41 \$13,122.08
5133	ATV TRAIL ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2008: We met to discuss the definition of ATV in Title 12 since current language too vague for reasonable trail management; review LD 1979; plan for grant funding level for FY09; discuss again other funding issues (land mitigation reimbursement, capital equipment, Acquisition projects), update progress on Downeast Multi-use Trail conversion and Turner Androscoggin River Lands BPL work	15	1	6	4.5	Member Expenses Board Refreshment Costs	O O	\$685.09 \$79.49
280	BOARD OF ACCOUNTANCY Title 5, Chapter 379 Reference: Section 12004-A, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to cover complaints as well as other regulatory matters.	45	5	4.2	4.9	Member Per Diem Member Expenses	O O	\$735.00 \$979.74

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
602	BOARD OF AGRICULTURE Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board met at the State House in April to provide an opportunity for legislative members to attend the meeting or lunch. Discussions focused on the biennium budget, the Governor's plans to consolidate key areas within State Government, the MTI Bond Program and its relevance to agriculture R&D, and the bond proposals submitted by the University of Maine. The Board was presented updates on the College of Natural Sciences, Forestry & Agriculture and University of Maine Cooperative Extension research and extension programs and on the impacts of FY08 University budget reductions. The feedback on the meeting was very positive; we plan to have the Spring 2009 meeting at the State House. The Dec 2008 Board meeting was rescheduled to Jan 2009.	40	1	15	5	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$110.00 \$78.40 \$630.00
291	BOARD OF BAR EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board is responsible for certifying candidates for admission to the Maine bar. Requirements of the admission process are that an applicant pass the bar examination, administered by the Board, and provide evidence that they are of good moral character. The Board reviews these credentials and conducts moral character investigations, including a hearing process.	1560	7	8	5.21	Member Expenses	P	\$2,160.57
174	BOARD OF BOILERS AND PRESSURE VESSELS Title 5, Chapter 379 Reference: Section 12004-A, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	12	2	4.5	2	Member Per Diem Member Expenses	O O	\$350.00 \$701.80
297	BOARD OF CHIROPRACTIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	77	5	5.2	5	Member Per Diem Member Expenses	O O	\$910.00 \$1,235.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
502	BOARD OF COMPLEMENTARY HEALTH CARE PROVIDERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§8-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	3.5	1	5	1.5	Member Per Diem Member Expenses	O O	\$175.00 \$296.32
514	BOARD OF COUNSELING PROFESSIONALS LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-C Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	89.5	10	6	4.95	Member Per Diem Member Expenses	O O	\$2,100.00 \$2,520.52
313	BOARD OF DENTAL EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2008: The Board of Dental Examiners was established to protect the lives and health of the people of the State of Maine through regulation of the practice of dentistry so as to maintain high professional standards. Throughout 2008, the Dental Board conducted interviews for licensure, informal conferences, public hearings and adjudicatory hearings. In addition, the Board investigated forty-three new complaints during the year, along with ensuring compliance with disciplinary actions taken.	2100	13	8.08	7.92	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$5,775.00 \$5,160.48 \$1,300.00 \$1,775.10
313B	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTAL HYGIENIST SUBMISSIONS Title 5, Chapter 379 Reference: Section 12004-A, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2008: Pursuant to a Legislative change, The Board of Dental Examiners Subcommittee on Dental Hygienist Submissions as of July 18, 2008 is now the Subcommittee on Dental Hygienists. This Subcommittee now processes complaints regarding dental hygiene licensees in addition to processing applications for licensure. The Subcommittee met a total of eight times during 2008 in order to accomplish its mission.	50	8	4.25	1.19	Member Per Diem Member Expenses	O O	\$770.00 \$309.12

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
313A	BOARD OF DENTAL EXAMINERS' SUBCOMMITTEE ON DENTURIST DISCIPLINE	3	4	4.25	1	Member Per Diem Member Expenses	O O	\$385.00 \$338.64
	<p>Title 5, Chapter 379 Reference: Section 12004-A, sub-§10</p> <p>Summary of the activities related to accomplishing the mission of the board in 2008: The Board of Dental Examiners' Subcommittee on Denturists Discipline, as of July 18, 2008 is now called the Subcommittee on Denturists. The Subcommittee processed two complaints against denturist licensees' and issued one denturist license by endorsement. The Subcommittee also followed up with compliance on a consent agreement with a denturist licensee. The Subcommittee members met a total of four times during 2008 in order to complete its mission.</p>							
5086	BOARD OF DIRECTORS OF DIRIGO HEALTH	80	12	7.92	3.63	Member Per Diem Member Expenses	O O	\$2,300.00 \$1,080.66
	<p>Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-D</p> <p>Summary of the activities related to accomplishing the mission of the board in 2008: The substance of the discussions ranged from contractual considerations and negotiations, legal matters, financial review and oversight, program design, quality related updates, legislative bills and their impact on the Agency, recommendations of the Blue Ribbon Commission on Dirigo Health, the amount of Aggregate Measurable Cost Savings, the calculation of savings offset payments, and planning for the future of the Dirigo Health Agency. All of the meeting minutes as well as handouts are available at www.dirigohealth.maine.gov. Key activities and decisions made by the Board in SFY08 are as follows: Per the recommendation of the Governor's Blue Ribbon</p>							
386	BOARD OF ELEVATOR AND TRAMWAY SAFETY	11.5	2	6	1.75	Member Per Diem Member Expenses	O O	\$385.00 \$831.64
	<p>Title 5, Chapter 379 Reference: Section 12004-A, sub-§14</p> <p>Summary of the activities related to accomplishing the mission of the board in 2008: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.</p>							

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
101	BOARD OF ENVIRONMENTAL PROTECTION Title 5, Chapter 379 Reference: Section 12004-D, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2008: During 2008 the BEP decided on: [19] rulemaking initiatives - which included (CO2 budget trading / outdoor wood boilers); (set back for wading bird habitat / wastewater treatment); (bio-medical waste / composting) -- [104] Administrative Consent Agreements for violations of environmental laws and rules -- [10] Appeals of Commissioner Decisions -- [3] Petitions to Revoke, Modify or Suspend. The BEP's Annual Report to the Natural Resources Committee included: a proposal for 17 upgrades in water quality classification: (1) marine Class SB to Class SA, (2) Class A to Class AA, (12) Class B to Class A, and (2) Class C to Class B; research on impacts of temporary structures to wading bird habitat and listing the term "remand" as an explicit aut	1540	27	6.44	6.3	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O O	\$10,835.00 \$10,071.57 \$8,249.94 \$1,949.40 \$1,204.92 \$7,448.04
393	BOARD OF EXAMINERS IN PHYSICAL THERAPY Title 5, Chapter 379 Reference: Section 12004-A, sub-§31 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	19	2	4	1.75	Member Per Diem Member Expenses	O O	\$245.00 \$723.80
302	BOARD OF LICENSING OF AUCTIONEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	24	4	4.75	2	Member Per Diem Member Expenses	O O	\$665.00 \$1,241.36
344	BOARD OF LICENSING OF DIETETIC PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	19.5	3	4	2.5	Member Per Diem Member Expenses	O O	\$420.00 \$803.48

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

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360	BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§21 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	48.5	6	5.5	4.08	Member Per Diem Member Expenses	O O	\$1,155.00 \$1,206.28
373	BOARD OF LICENSURE IN MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2008: Reviewed and vetted new license applications (M.D. and P.A.), issued new licenses, reviewed complaints against licensees, held adjudicatory hearings and informal conferences. Our goal is to protect the health, safety and welfare of the citizens of Maine through the regulation of Medical Doctors and Physician Assistants.	1540	11	8.36	8.41	Member Expenses Member Other Expenses Board Refreshment Costs	O O O	\$3,850.89 \$17,750.00 \$2,507.71
333	BOARD OF LICENSURE OF FORESTERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	21.5	3	4.67	3.17	Member Per Diem Member Expenses	O O	\$490.00 \$795.94
396	BOARD OF LICENSURE OF PODIATRIC MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	22	4	4	1.5	Member Per Diem Member Expenses	O O	\$560.00 \$1,415.14
429	BOARD OF LICENSURE OF WATER SYSTEM OPERATORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§46 Summary of the activities related to accomplishing the mission of the board in 2008: To regulate and license water operators for public and private water supplies. Public health protection.	1040	5	6.4	3.2	Member Per Diem Member Expenses	O O	\$349.15 \$905.56

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

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179	BOARD OF OCCUPATIONAL SAFETY AND HEALTH Title 5, Chapter 379 Reference: Section 12004-G, sub-§24 Summary of the activities related to accomplishing the mission of the board in 2008: Review and propagation of rules related to workplace/occupational safety. Specifically for 2008, worked on rules for dive teams & traffic safety.	12	5	5.4	1.5	Member Per Diem Member Expenses	G G	\$1,409.19 \$158.76
477	BOARD OF OCCUPATIONAL THERAPY PRACTICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§26 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	20.5	4	3.25	1.13	Member Per Diem Member Expenses	O O	\$455.00 \$728.76
383	BOARD OF OSTEOPATHIC LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2008: The Board is charged with protecting the public through the licensure of only those most qualified to practice osteopathic medicine in the State of Maine	2188	11	6.55	5.05	Member Per Diem Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O O	\$4,125.00 \$4,773.20 \$132.00 \$1,100.00 \$690.00
026	BOARD OF PESTICIDES CONTROL Title 5, Chapter 379 Reference: Section 12004-D, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met 10 times during 2008 including one rulemaking hearing. It devoted most of its 2008 efforts to a rigorous and methodical review of its current rules and rules of other government entities relating to aerial spraying and pesticide drift, and then developed a comprehensive rulemaking overhaul. Aerial spraying and drift were the main topic of discussion at all 10 of the Board's 2008 meetings. Other 2008 accomplishments include approval of 14 Administrative Consent Agreements, 3 Special Local Needs Labels, 5 rule variances and 4 Board policies; adoption of 5 rulemaking amendments; initiation of rulemaking amendments to 5 different chapters; and review of bee mortality, pesticide runoff and the annual summary of complaints.	60	10	5.5	4.3	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	O O O O O	\$2,915.00 \$3,188.70 \$195.00 \$338.59 \$1,080.20

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
298	BOARD OF REAL ESTATE APPRAISERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§9-B Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	82.5	11	6.18	3.5	Member Per Diem Member Expenses	O O	\$2,380.00 \$3,284.71
343	BOARD OF RESPIRATORY CARE PRACTITIONERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	7	1	3	2	Member Per Diem Member Expenses	O O	\$105.00 \$127.00
416	BOARD OF SOCIAL WORKER LICENSURE Title 5, Chapter 379 Reference: Section 12004-A, sub-§38 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	80	11	5.73	3.32	Member Per Diem Member Expenses	O O	\$2,205.00 \$3,174.52
5144	BOARD OF SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY AND HEARING AID DEALING AND FITTING Title 5, Chapter 379 Reference: Section 12004-A, sub-§48 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	45.5	8	5.5	1.69	Member Per Diem Member Expenses	O O	\$1,540.00 \$1,862.60

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370	BOARD OF TRUSTEES, MAINE MARITIME ACADEMY Title 5, Chapter 379 Reference: Section 12004-C, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2008: General oversight of the governance of the college including authorization to confer degrees, establishment of the level of tuition and fees on an annual basis, acceptance of all gifts and grants to the Academy, decisions regarding major changes in policy, endowment investment, capital expenditures and addition or removal of academic courses. The Board reviews the audited financial statements of the college. A Board Retreat is held, usually on an annual basis, for the discussion and possible updating of the Strategic Plan as well as long range planning for the future direction of the Academy. Matters reviewed and discussed by the various Standing Committees of the Board may be brought before the Board for a vote at one of the quarterly	250	4	12.25	1.63	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O	\$872.18 \$3,680.28 \$9,870.94 \$74.75 \$4,551.48
411	BOARD OF TRUSTEES, MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM Title 5, Chapter 379 Reference: Section 12004-F, sub-§9 Summary of the activities related to accomplishing the mission of the board in 2008: Meets monthly to oversee the administration, investments and operations of the Maine Public Employees Retirement System.	240	20	5.9	5.13	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$4,070.00 \$4,625.52 \$7,530.47
397	BOARD OF TRUSTEES, MAINE VETERANS' HOME Title 5, Chapter 379 Reference: Section 12004-G, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2008: Sets strategic direction for Maine Veterans' Homes to provide long-term care and related services to Maine veterans. Approves the annual budget and major business transactions as established by MRS 37-B602 as a Body Corporate. Appoints and oversees the Chief Executive Officer and regularly reviews organizational performance and effectiveness. Develops the organization's overarching policies for management guidance and implementation. Sets nursing home and residential care daily rates. Advises management on proposals, initiatives, concerns, and issues. Conducts annual review of mission, vision, strategic goals, and policies.	50	10	9	4.15	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$10,492.07 \$2,314.20 \$2,035.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
421	BOARD OF TRUSTEES, UNIVERSITY OF MAINE SYSTEM Title 5, Chapter 379 Reference: Section 12004-C, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2008: The UMS Board of Trustees held 6 two-day sessions and 1 full day meeting. In addition, the Board held 14 half day committee meetings.	2100	7	12.71	44.6	Member Expenses Board Refreshment Costs	G G	\$4,321.37 \$19,138.95
481	BOARD OF UNDERGROUND STORAGE TANK INSTALLERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§43 Summary of the activities related to accomplishing the mission of the board in 2008: (1) Certifying underground oil storage tank installers and underground oil storage tank inspectors; (2) managing and accrediting continuing education for certified underground tank installers and inspectors; and (3) taking disciplinary action against installers and inspectors who violate its enabling statutes and rules.	1500	6	4	2.83	Member Expenses Board Refreshment Costs	O O	\$601.70 \$217.84
5107	CITIZEN TRADE POLICY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§79-A Summary of the activities related to accomplishing the mission of the board in 2008: The CTPC provides an ongoing state-level mechanism to assess the impact of international trade policies and agreements on Maine's state and local laws, business environment and working conditions.	200	7	10.71	4.86	Member Per Diem Member Expenses	G G	\$1,144.40 \$2,523.00
5092	COMMERCIAL FISHING SAFETY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-E Summary of the activities related to accomplishing the mission of the board in 2008: Letters of support sent to Senators Collins and Snowe regarding the USCG reauthorization bill - where the State of Maine would like to see safety parity between documented and state registered vessels, as well as the possibility of changing the boundary line. Also made recommendation to DMR to require all divers and tenders to have current CPR cards at the time of license renewal (in the regulatory process now -with effective date of summer 2009). Held meeting at the Fisherman's Forum to update fishermen on current reauthorization proposals by the USCG on safety requirements.	75	4	7.75	3.88	Member Per Diem	O	\$557.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
270	COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES Title 5, Chapter 379 Reference: Section 12004-G, sub-§33 Summary of the activities related to accomplishing the mission of the board in 2008: The Commission on Governmental Ethics and Election Practices is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators, to administer the lobbyist disclosure laws, and to administer and ensure effective implementation of the Maine Clean Election Act. During FY 2008, the Commission conducted regular public meetings, issued informal advisory opinions, and its staff rendered oral advice regarding the interpretation of the statutes administered by the Commission. The staff distributed filing notices to all candidates, political action committees, and lobbyists with reporting or disclosure obligations and processed	85	15	4.6	2.33	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G O	\$3,795.00 \$2,802.48 \$125.09 \$25.53
5035	COMMISSION ON MUNICIPAL DEORGANIZATION Title 5, Chapter 379 Reference: Section 12004-L, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: Participated in a deorganization meeting in Highland Plantation, Maine.	5	1	4	3	Member Expenses Member Expenses Member Expenses	P G O	\$19.89 \$249.48 \$61.60
271	COMMISSION ON UNIFORM STATE LAWS Title 5, Chapter 379 Reference: Section 12004-K, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2008: Commissioners must attend an 8 day Annual Meeting of the Uniform Law Conference. Commissioners must be active in the offering of Uniform State Laws for consideration by the Legislature. In 2008 the Uniform Anatomical Gifts Act was passed and signed by the Governor. In 2009 Acts for consideration may include the Uniform Prudent Management of Institutional Funds Act; The Uniform Power of Attorney Act; the Debt Management Services Act; and amendments to Uniform Commercial Code Articles 1 and 7.	100	2	1	37	Member Expenses	P	\$3,450.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5108	COMMUNITY PRESERVATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-F Summary of the activities related to accomplishing the mission of the board in 2008: Affordable Housing Q of P Council and Regional Asset Based planning Downtown revitalization, Q of P bond proposals Building Codes Historic Tax Credit Informed Growth Act Local Exemption Paid for mitigation Benchmarking Smart Growth	4	2	12.5	3.75	Member Per Diem Member Expenses	G G	\$440.00 \$713.50
5064	CONSENSUS ECONOMIC FORECASTING COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2008: The Consensus Economic Forecasting Commission shall develop short and long term macroeconomic forecasts. The commission shall submit recommendations for state economic assumptions for the next fiscal biennium and analyze economic assumptions for the current fiscal biennium, which must be approved by a majority of the commission members.	8	3	5	5	Board Facility Rental Costs Board Refreshment Costs	G G	\$15.00 \$414.74
518	CONTINUING EDUCATION ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§70-A Summary of the activities related to accomplishing the mission of the board in 2008: Review, approve or disapprove of Continuing Education course submissions.	87	12	4.25	1.25	Member Per Diem Member Expenses	O O	\$936.00 \$48.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
139	CRIMINAL LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52 Summary of the activities related to accomplishing the mission of the board in 2008: Accomplishments as listed in the survey response: (1) It reviewed all L.D.s that came before the Joint Standing Committee on Criminal Justice and Public Safety relating to the Maine Criminal Code, Maine Bail Code and Maine Juvenile Code and provided, through its Chair, written comments and suggestions and testimony as to each to the Committee. It submitted to the Legislature, pursuant to 17-A MRSA Section 1354(2), four bills of its own - namely, L.D. 2240 "An Act Concerning the Recommendations of the Criminal Law Advisory Commission" (P.L. 2007, ch. 518); L.D. 2248 "An Act To Delete Outdated References to Rule 42 of the Maine Rules of Criminal Procedure from the Maine Bail Code and the Provision Allowing for Appeals of Aggrieved Con	150	5	9.8	2.2	Member Per Diem	G	\$688.75
390	DISPLACED HOMEMAKERS ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54 Summary of the activities related to accomplishing the mission of the board in 2008: Members will play a leadership role within the Advisory Council and are expected to strategize, advocate, donate, and fundraise for the Maine Displaced Homemakers Program (aka Maine Centers for Women, Work and Community). Members will be a resource/partner to statewide administrative and/or local program staff and other Advisory Council members. Official appointments are made through the Governor's office for four-year terms.	25	3	5.33	2.5	Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs	G P P G	\$250.00 \$250.00 \$150.00 \$150.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
241	E-9-1-1 COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§74-A Summary of the activities related to accomplishing the mission of the board in 2008: The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implementation and operation of the E-9-1-1 system.	45	6	10	1.92	Member Per Diem Member Other Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$160.72 \$78.40 \$82.32 \$78.40
318	ELECTRICIANS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2008: The board met its mission at lest once a year to consider complaints as well as other regulatory matters.	82	10	6.3	4.2	Member Per Diem Member Expenses	O O	\$2,205.00 \$6,073.28
163	EMERGENCY MEDICAL SERVICES BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2008: Oversight of the Maine EMS system including establishing educational content, licensing requirements, service & vehicle inspection, complaint investigations and adjudication.	2080	7	13.57	3.21	Member Per Diem Member Expenses Member Other Expenses	G G F	\$1,480.00 \$5,157.03 \$81.56
595	FAMILY LAW ADVISORY COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§52-A Summary of the activities related to accomplishing the mission of the board in 2008: At request of Judiciary Committee and the Maine Supreme Judicial Court, evaluated and reported on various family law issues, including proposed legislation and rules.	100	6	7.67	2.92	Member Expenses	G	\$629.16

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
457	FINANCE AUTHORITY OF MAINE Title 5, Chapter 379 Reference: Section 12004-F, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2008: The FAME Board regularly meets to oversee, promote, and make decisions regarding the agency's mission: To provide innovative financial solutions to help Maine citizens pursue business and educational opportunities. In 2008, the Board met on a monthly basis at FAME's Augusta office and elsewhere in Maine to consider the financial needs of Maine businesses and students, including approving deals and modifications to FAME programs and services, touring places of business and higher education, and receiving updates on industry developments.	285	11	10.36	3.23	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O O	\$5,060.00 \$7,129.48 \$6,058.00 \$4,940.84 \$4,752.77
564	FUND INSURANCE REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§11-A Summary of the activities related to accomplishing the mission of the board in 2008: The board hears and decides appeals from insurance claims-related decisions by the Commissioner of the Maine Department of Environmental Protection, as well as adopts rules and guidelines necessary for the furtherance of its statutory duties.	80	4	6.5	2.5	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$261.60 \$225.14 \$27,384.06
5098	GAMBLING CONTROL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§47 Summary of the activities related to accomplishing the mission of the board in 2008: The Board continues to regulate and oversee the Hollywood Slots Racino in Bangor.	40	10	4.3	1.1	Member Per Diem Member Expenses	G G	\$2,365.00 \$1,812.20
5139	HOMELAND SECURITY ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§91 Summary of the activities related to accomplishing the mission of the board in 2008: The HSAC met in April 2008 to accept and forward to the Legislature the Federal Funding reports submitted by the Maine CDC and MEMA as required by law. The Board has not met since April due to a number of circumstances, however another meeting is currently being planned and scheduled for early 2009.	10	1	3	2.5	Board Refreshment Costs	F	\$50.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5025	INFORME BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2008: Throughout 2007, the InforME Board completed the RFP process for the day to day operations of InforME and the Maine.gov portal. Maine Information Network, the incumbent, was selected and a new multi-year contract was executed in March 2008. InforME added 27 new services to Maine.gov, expanding Maine's eGovernment service offerings to nearly 400. Of those services, 12 were fee services and 15 free services. The convenience and efficiencies of online services become particularly important during times of economic slowdown, tighter budgets, and high gas prices, as we have seen this year. A most notable accomplishment in 2008 was Maine's sixth place ranking in the Brookings Institute's Annual Governance Study. The study seeks to identify those	60	12	10.42	1.83	Member Expenses Board Refreshment Costs	P P	\$46.80 \$1,000.00
140	INLAND FISHERIES & WILDLIFE ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§20 Summary of the activities related to accomplishing the mission of the board in 2008: Rulemaking for the Department of Inland Fisheries and Wildlife	50	10	8.4	2.5	Member Per Diem Member Expenses	G G	\$3,550.00 \$8,864.00
566	INTEGRATED PEST MANAGEMENT COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-C Summary of the activities related to accomplishing the mission of the board in 2008: Educated the public about ways to manage pests while safeguarding human and environmental health through booths at public events, municipal hazardous waste collection sites, website, educational materials. Advise State of Maine on pest management policies. Identified priority needs for promoting integrated pest management policies and practices to reduce risks of pests and pesticides.	160	2	8	4	Board Refreshment Costs	O	\$183.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5082	INTERAGENCY TASK FORCE ON INVASIVE AQUATIC PLANTS AND NUISANCE SPECIES Title 5, Chapter 379 Reference: Section 12004-D, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2008: The Task Force was established to advise the Land and Water Resources Council on matters pertaining to research, control and eradication of invasive aquatic plants and nuisance species. The Task Force met twice in 2008 and deliberated on the Review process for updating the State Action Plan for Managing Invasive Aquatic Species; Challenges in preventing spread and responding to illegal introductions of nuisance fish populations; Priorities for DEP's invasive aquatic plant prevention and control program; and Funding for invasive aquatic species prevention and control efforts in Maine.	48	2	11	5.5	Board Refreshment Costs	O	\$471.68
5040	INTERDEPARTMENTAL COMMITTEE ON TRANSITION Title 5, Chapter 379 Reference: Section 12004-I, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2008: COT coordinated transition services for youth with disabilities, ages 14 to 26 moving from high school to the next stage in their lives through inter-agency coordination; planning and training as well as through fostering youth leadership and self-advocacy skills	43.5	6	24.5	2.25	Board Refreshment Costs Other Board Costs	G G	\$352.69 \$1,300.00
5024	JUDICIAL COMPENSATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§23-A Summary of the activities related to accomplishing the mission of the board in 2008: The commission held 2 meetings in 2008 to study and makes recommendations regarding an inequity in a recently enacted change to Judicial Retirement statutes and to update recommendations regarding judicial salaries that were not enacted during the 2007 legislative session.	140	2	3	2.25	Member Expenses	G	\$356.60

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
178	KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§10-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board administers the Kim Wallace Adaptive Equipment Loan Program Fund, or "mPower", and contracts with FAME for assistance in administering the program. The board meets regularly, considers applications for funding, and adopts rules to help carry out its statutory purposes.	312	12	7.5	4.92	Member Expenses Board Refreshment Costs Other Board Costs	P P P	\$4,184.44 \$3,329.33 \$444,923.97
113	LAND FOR MAINE'S FUTURE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29 Summary of the activities related to accomplishing the mission of the board in 2008: Supported conservation of more than 490,000 acres. Implemented the Working Waterfront Access Pilot Program. Approximately 40 transactions currently under negotiation. Since 2000 have leveraged approx. \$3 of match funds for every \$1 of LMF investment.	10	5	8.6	4.2	Board Facility Rental Costs Board Refreshment Costs	G G	\$1,225.00 \$1,327.00
5111	LEGISLATIVE YOUTH ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§54-C Summary of the activities related to accomplishing the mission of the board in 2008: LYAC was created to advise the Legislature, the President of the Senate and the Speaker of the House of Representatives on proposed and pending legislation, state budget expenditures and policy matters related to youth.	200	5	9	4.4	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$440.00 \$1,643.24 \$119.74

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
340	LOBSTER ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§58 Summary of the activities related to accomplishing the mission of the board in 2008: The Lobster Advisory Council met 9 times and discussed many topics throughout 2008 including: Owner Operator Rule Provision, Lower Limit of Licenses, Zone F & Zone G Buffer Zone, Maine's Low-Profile Groundline Area Proposal, Federal Whale Rules, Double Tagging, Trap Tag Fees, Maine Stewardship Council Certification for the Lobster Industry, Effort Reduction Questionnaire, Stricter Penalties for Lobster Violations, Lobster Seed Fund Allocations, Limited Entry using Trap Tag Calculations, Trap Tag Replacement Policy , Tiered License System, Markets, Seasons, Landings and met with Representatives from FAME, Department of Economic & Community Development, Eastern Maine Development Cooperation, Small Business Association and Coastal Enterprises	342	9	10.33	3.22	Member Expenses	O	\$6,761.77
097	LOBSTER PROMOTION COUNCIL (MLPC) Title 5, Chapter 379 Reference: Section 12004-H, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2008: The Lobster Promotion Council, established in Title 5, section 12004-H, subsection 14 and referred to in this subchapter as the "council," is created to promote and market actively Maine lobsters in state, regional, national and international markets. The board meets regularly to carry out its responsibilities in accordance with this mandate.	30	5	6	3	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$1,210.00 \$1,968.29 \$210.00 \$1,123.30
5145	MAINE AGRICULTURE IN THE CLASSROOM COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§4-C Summary of the activities related to accomplishing the mission of the board in 2008: The Council was first assembled in Jan. '08. Officers were elected at that time. Through the course of the year we have met, discussed, and developed a plan for how to provide Agriculture in the Classroom throughout the state. We now have a firm plan of how to proceed with that. It has been decided to employ an executive director and we are in the middle of the application/interview process at this time. The position will be filled in January, 2009. A budget has been developed as well.	40	8	7.75	2.5	Board Public Hearing Costs	O	\$250.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5112	MAINE ARBORIST ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§1-A Summary of the activities related to accomplishing the mission of the board in 2008: Distribute information to the public on the benefits of hiring licensed arborists, review complaints against arborists and unlicensed companies, and recommend ways of improving the examination and licensing procedures.	8	2	4.5	2.75	Member Expenses Board Refreshment Costs	O O	\$276.00 \$88.00
088	MAINE ARTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-B Summary of the activities related to accomplishing the mission of the board in 2008: Public meetings were held and the commission activities involved National arts and cultural initiatives, grant process approvals, agency budget discussions, arts in education, Percent for Art program, public art, support for individual artists and arts organizations, support for traditional arts in Maine, community arts and cultural communities, technological resources to serve the public in connecting with the arts and culture in Maine, Maine's creative sector of the creative economy, agency communications with our constituents and international exchange/border crossing arts and culture initiatives.	360	3	13	6.33	Member Per Diem Member Expenses Member Expenses Board Facility Rental Costs Board Refreshment Costs	G F G F F	\$49.00 \$917.52 \$1,237.20 \$64.00 \$1,875.40
392	MAINE BOARD OF PHARMACY Title 5, Chapter 379 Reference: Section 12004-A, sub-§30-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	174	8	4.25	5.44	Member Per Diem Member Expenses	O O	\$1,353.44 \$1,063.36

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5156	MAINE CHILDREN'S GROWTH COUNCIL Title 5, Chapter 379 Reference: Section 12004-J, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2008: The Children's Growth Council seeks to achieve sustainable social and financial investment in the healthy development of young children and their families. The Council had its inaugural meeting in December 2008, during which it reviewed its mission and charge as outlined in statute. It studied the state early childhood comprehensive systems plan, Invest Early in Maine, and met with members of the former Task Force on Early Childhood (TFEC). The Council identified leaders for the five Accountability Teams that will monitor progress of the state plan (Family, Health, Early Care and Education, Community and State). It reviewed the consensus Transition Report of the TFEC and a Memorandum of Understanding with the Child Care Advisory Council.	100	1	24	2.5	Board Facility Rental Costs Board Refreshment Costs	O O	\$100.00 \$507.18
480	MAINE COMMUNITY COLLEGE SYSTEM, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2008: Overseeing growth of the System through student enrollments, development and implementation of five-year strategic plan, management oversight and fiscal accountability of the MCCA and its seven colleges.	150	8	11.25	6.19	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	G G G G	\$1,210.00 \$4,936.67 \$2,784.74 \$1,867.53

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
227	MAINE CRIMINAL JUSTICE ACADEMY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: The Board consists of 17 members, 12 of whom are appointed by the Governor and the remaining five of whom serve on the board by virtue of their public office. The Board membership includes five members who are not and never have been a sworn member of a law enforcement agency. The Board is responsible for the training and certification of all law enforcement and corrections officers in the State (including State Police enlisted personnel, harbor masters, and court security officers), the setting of admission and graduation standards, the certification of police chiefs and sheriffs and jail administrators, and other training programs considered to be beneficial to law enforcement officers, corrections officers, and other criminal justice pe	50	8	14.75	2.06	Board Refreshment Costs Board Public Hearing Costs	O O	\$944.00 \$280.00
050	MAINE DEVELOPMENTAL DISABILITIES COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§66 Summary of the activities related to accomplishing the mission of the board in 2008: The DD Council is a federally-funded, independent organization with members from across the state, including persons with disabilities, family members, and representatives of public and private agencies which provide services and/or funding for services for individuals with developmental disabilities. As required in federal law, we are involved in advocacy, capacity building and systemic change activities, with the goal that individuals with developmental and other disabilities of all ages are fully included, integrated and involved in their communities and the decisions impacting them.	100	9	16.56	4.94	Member Expenses Member Other Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F F	\$1,822.80 \$2,380.00 \$1,222.50 \$3,767.25 \$4,515.08

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
434	MAINE EDUCATIONAL LOAN AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2008: 1) Provided lowest cost supplemental education loan program to Maine families; 2) Disbursed approximately \$30 million in supplemental education loans which played a key role in making higher education more accessible and affordable for Maine families; 3) Secured interim financing to fund 2008-09 student loan disbursements when turbulence in the capital markets prohibited a traditional financing; 4) Maintained a low cumulative gross default rate of less than 2.00 % on an outstanding loan portfolio of over \$129 million; and 5) Continued a 20 year history of funding all MELA loans with the proceeds from tax-exempt bonds or obligations (cumulative disbursements totaling approximately \$223 million) with no General Fund monies.	160	7	4.14	1.5	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	P P P P P	\$605.00 \$767.36 \$659.27 \$137.24 \$940.79
5146	MAINE ENERGY CONSERVATION BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§20-B Summary of the activities related to accomplishing the mission of the board in 2008: The Board formed an Efficiency Maine (EM) committee for focused discussion of EM's activities, including EM's 3 year review. The Energy and Carbon Savings Trust passed an emergency rule to disburse funds to conserve fossil fuel this winter. The Board formed a fossil fuel committee to submit recommendations for that program. The Trust will draft an interim plan for conservation programs over the next 18 months. The Board drafted the first version of that plan. The Board is negotiating a contract with a consultant to provide expertise during the drafting of the Triennial Plan that will be developed jointly by the PUC and the Trust. As a first step, the Board is building consensus around principles for future administration of programs.	252	10	7.4	2.85	Board Refreshment Costs	O	\$341.45

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5081	MAINE FIRE PROTECTION SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-J, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2008: The Fire Commission monitors and evaluates Maine's fire service system and advises and makes recommendations regarding necessary changes to the Governor and Legislature. The Fire Commission meets monthly. The Fire Commission will be submitting legislation in 2009. The Fire Commission also sponsors the Blaine House Conference in April, hosts the Fire Service Day at the State House as well as a Legislative Breakfast in February, maintains a website and publishes a monthly newsletter	300	10	14.5	1.85	Member Per Diem	G	\$440.00
405	MAINE GOVERNMENTAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2008: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	4.5	2	3.5	1.25	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$123.60 \$110.00 \$33.96 \$40.31

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
336	MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2008: The Board meets on a regular basis, normally monthly, through out the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	19.5	7	7.57	1.21	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$1,900.72 \$1,815.00 \$3,629.11 \$17.50
590	MAINE HEALTH DATA ORGANIZATION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-B Summary of the activities related to accomplishing the mission of the board in 2008: Conducted several meetings, adopted amendments to four existing rules and adopted a new rule to protect prescribers who seek confidentiality pertaining to prescription drug information. Took compliance action against delinquent health care payers and providers for non-submission of data. Appointed a subcommittee to establish a list of criteria to consider when imposing fines. Instructed staff to contact hospital CEOs and CFOs to resolve matters with their vendors to ensure data submissions.		6	11	2.33	Member Expenses Board Refreshment Costs Board Public Hearing Costs Other Board Costs	O O O O	\$1,433.73 \$81.18 \$1,042.77 \$645.07
089	MAINE HISTORIC PRESERVATION COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-D Summary of the activities related to accomplishing the mission of the board in 2008: The Commission nominated 17 individual properties and 5 historic districts to the National Register of Historic Places; made grants through the New Century Community Program to 25 historic preservation projects statewide; and presented 3 Historic Preservation awards.	18.5	4	8.25	1.63	Member Expenses Board Refreshment Costs Board Public Hearing Costs	F F F	\$1,743.65 \$929.71 \$919.52

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
348	MAINE HUMAN RIGHTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§15 Summary of the activities related to accomplishing the mission of the board in 2008: Commissioners participate in regularly scheduled meetings throughout the year making determinations on cases that come before it and set overall policy.	216	9	3.67	3.33	Member Per Diem Member Expenses Member Expenses Member Other Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Other Board Costs Other Board Costs	G F G G G F G F F G	\$109.00 \$195.00 \$1,138.61 \$275.00 \$1,215.00 \$825.00 \$119.95 \$85.75 \$769.92 \$228.93
5142	MAINE INNOVATION ECONOMY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§6-G Summary of the activities related to accomplishing the mission of the board in 2008: The Maine Innovation Economy Advisory Board (established by Title 5, section 12004-I, subsection 6-G) coordinated the state's research and development activities. Specifically, the board recommended criteria for administering the \$50m MTAF bond. In addition, by its membership requirements, the board fosters collaboration among higher education and nonprofit research institutions and members of the business community. Specifically, an adhoc subcommittee of diverse membership reviewed proposals for funding.	40	4	28.25	3.88	Board Facility Rental Costs Board Refreshment Costs	G G	\$40.00 \$400.00
180	MAINE LABOR RELATIONS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2008: Resolved representation disputes concerning the composition of bargaining units or the status of bargaining agents by facilitating agreements between the parties or by conducting secret ballot elections. Facilitated collective bargaining by processing prohibited practice complaints and providing interest dispute resolution services.	100	9	2.11	2.22	Member Per Diem Member Per Diem Member Expenses Member Expenses	O G G O	\$750.00 \$900.00 \$265.28 \$143.96

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
082	MAINE LIBRARY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-E Summary of the activities related to accomplishing the mission of the board in 2008: The Library Commission, a seventeen-member board appointed by the Governor, is broadly representative of the state's library community. The Commission establishes the policies and operations of the State Library, gives advice and makes recommendations on the expenditure of state and federal funds, and establishes guidelines and policies for statewide library programs.	2	5	10.2	2.3	Member Expenses	F	\$1,372.52
015	MAINE MILK COMMISSION Title 5, Chapter 379 Reference: Section 12004-E, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2008: The Commission met monthly to set minimum milk prices dictated by statute. The Commission also investigated complaints and violations of Maine milk statutes and rules. The Commission conducted hearings on rule changes and as a result rule changes were adopted.	300	15	4.33	1.23	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$2,805.00 \$2,203.66 \$16,567.09
376	MAINE MUNICIPAL BOND BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§2 Summary of the activities related to accomplishing the mission of the board in 2008: The board meets on a regular basis, normally monthly, throughout the year to review proposed capital activities from eligible borrowers and to approve or deny applications for funding. The Commissioners as well meet to review and approve services as provided or proposed to be provided by underwriting banks, including but not limited to acceptance of offers to purchase Authority bonds sold for approved capital projects. The Commissioners review proposed budgets for Authority activities, monthly budget activity review, annual independent financial audits and any other such activities appropriate to the Authority's operations.	40	10	4.1	1.4	Member Expenses Member Other Expenses Board Refreshment Costs Other Board Costs	P P P P	\$835.59 \$1,430.00 \$3,147.16 \$194.60

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
585	MAINE OUTDOOR HERITAGE FUND BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§29-B Summary of the activities related to accomplishing the mission of the board in 2008: The board reviews and awards funding requests to specific projects that maintain, improve, and expand state and local natural resource conservation programs and associated compatible public uses.	1176	2	7	4	Member Per Diem Member Expenses	P P	\$440.00 \$900.89
387	MAINE PILOTAGE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§40 Summary of the activities related to accomplishing the mission of the board in 2008: The Maine Pilotage Commission held three regularly scheduled meetings in 2008 as well as a rate increase hearing. The Commission is charged with issuing pilotage licenses, administering rules and laws relating to pilotage, investigating pilot conduct, and providing training and other resources in order to ensure the safe passage of vessels along the Maine coast.	520	4	5.5	2.38	Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O	\$1,299.58 \$155.55 \$336.58
398	MAINE PORT AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§8 Summary of the activities related to accomplishing the mission of the board in 2008: The Board provides advice and direction to the Executive Director on development opportunities for port operations throughout the State.	24	4	4.75	2.25	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$1,500.00 \$713.72 \$90.69
401	MAINE PUBLIC UTILITY FINANCING BANK, BOARD OF COMMISSIONERS Title 5, Chapter 379 Reference: Section 12004-F, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: The Board meets on an as needed basis to review proposed capital activities from eligible borrowers.	3	2	5	1	Member Other Expenses Other Board Costs	P P	\$330.00 \$38.92

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5090	MAINE RURAL DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-F, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2008: Monthly review of Loan Portfolio, Financial Report, Invoices. Consideration of Loan Applications for Brunswick NAS Project and Brunswick/Allied. Approval of Loan for Brunswick/Allied.	32	11	5.55	1.59	Board Refreshment Costs	O	\$159.90
5006	MAINE SCHOOL OF SCIENCE AND MATHEMATICS BOARD OF TRUSTEES Title 5, Chapter 379 Reference: Section 12004-C, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2008: Set policies, oversee administration, financial oversight, including approval of annual operating budget, set fees, grant diplomas and certificates, enter contracts and agreements.	200	4	14.75	2.13	Member Expenses Board Refreshment Costs	G G	\$6,053.53 \$550.00
288	MAINE STATE BOARD FOR LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	38.5	6	7.67	2.42	Member Per Diem Member Expenses	O O	\$1,610.00 \$2,141.92
546	MAINE STATE CULTURAL AFFAIRS COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-A Summary of the activities related to accomplishing the mission of the board in 2008: State cultural initiatives, New Century Community Program, First Lady 175th Blaine House Celebration, and served as a forum for inter-agency (cultural agencies) planning and administration.	98	7	10.29	1.93	Board Facility Rental Costs	G	\$110.82

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
325	MAINE STATE FERRY ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§82 Summary of the activities related to accomplishing the mission of the board in 2008: The Board advise to the Dept. of Transportation included, but was not limited to the following areas: Rate/fee increases, charge accounts, five year business plan, new vessel procurement, ferry-related construction projects, policy issues, parking policy, schedules, and budget .	80	8	14.75	2.88	Member Expenses Member Expenses Board Facility Rental Costs Board Facility Rental Costs Board Refreshment Costs Board Refreshment Costs Board Public Hearing Costs Board Public Hearing Costs	H O O H O H O H	\$144.00 \$144.00 \$250.00 \$250.00 \$533.00 \$533.00 \$275.00 \$275.00
346	MAINE STATE HOUSING AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2008: The Board of Commissioners participated in activities which are in keeping with MaineHousing's mission including but not limited to a public hearing on weatherization state plan; amendment to general housing draw down bond indenture for money market eligibility and ease of marketing; public hearing on LIHEAP State Plan; adoption of series resolution to mortgage purchase program bond resolution; adoption of supplemental resolution to the general housing finance bond resolution; hearing on and adoption of changes to low income housing tax credit qualified allocation plan; adoption of emergency LIHEAP rule; and hearing on and adoption of low income housing energy assistance program rule.	60	15	5.73	2.93	Member Per Diem Member Expenses Board Refreshment Costs	P P P	\$4,070.00 \$1,874.82 \$636.69
085	MAINE STATE MUSEUM COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§7-C Summary of the activities related to accomplishing the mission of the board in 2008: The Maine State Museum Commission oversees the Director of the Museum to make sure the museum follows its mandates and Mission Statement.	80	12	9.42	2.25	Member Expenses Board Refreshment Costs	G G	\$2,220.79 \$826.88

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
611	MAINE TECHNOLOGY INSTITUTE Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-D Summary of the activities related to accomplishing the mission of the board in 2008: During FY08, the Maine Technology Institute funded 165 new technology and cluster development projects in all 16 counties, totaling just over \$7 million. This funding leveraged an additional \$16 million in matching investment by Maine companies and organizations. The MTI Board met approximately monthly during the year in its role as the governing body for the Institute to oversee the review process of the more than 350 applications received during the year for funding. It also guided the MTI staff's development of two major new programs, the Maine Technology Asset Fund that was financed by the State's \$50 million bond for research, development and commercialization as well as the expanded Cluster Initiative program.	300	16	10.69	4.41	Member Expenses Board Facility Rental Costs Board Refreshment Costs Board Public Hearing Costs	G G G G	\$273.60 \$1,071.00 \$4,584.27 \$263.39
461	MAINE TOURISM COMMISSION Title 5, Chapter 379 Reference: Section 12004-I, sub-§87 Summary of the activities related to accomplishing the mission of the board in 2008: The Maine Tourism Commission assists, advises and makes recommendations to the Office of Tourism to achieve its purpose under section 13090-C.	130	12	18.83	6.13	Member Expenses	O	\$4,306.34
420	MAINE TURNPIKE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2008: Supervision and approval of all contractual, right of way matters, personnel & planning issues, financing & budgetary decisions and major policy decisions of every variety, all as necessary to comply with the MTA's Enabling Act & Bond Resolution.	96	27	4.89	2.89	Member Per Diem Member Expenses Member Expenses	O P O	\$6,435.00 \$83.08 \$1,530.52
5010	MAINE WATER WELL COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-B Summary of the activities related to accomplishing the mission of the board in 2008: To regulate and license well drillers and pump installers for public safety to protect our resources.	1040	12	6.42	3.63	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$2,296.00 \$1,228.20 \$141.38

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
419	MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY Title 5, Chapter 379 Reference: Section 12004-K, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2008: Oversee business of the Sarah Long Bridge.	25	5	5.2	2.5	Member Per Diem	P	\$360.00
385	MANUFACTURED HOUSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§22 Summary of the activities related to accomplishing the mission of the board in 2008: "The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters".	92.5	9	6.33	2.78	Member Per Diem Member Expenses	O O	\$1,750.00 \$2,472.56
190	MARINE RESOURCES ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-G, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2008: This Council provided advice and consent on a wide variety of agency regulations throughout the year. In addition it conferred on the Department's overall budget, natural resource agency consolidation and many other issues facing the commercial and recreational saltwater fisheries of the State.	40	4	8.75	3.63	Member Per Diem Member Expenses	G G	\$264.00 \$2,386.72
591	MOTOR CARRIER REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§33-C Summary of the activities related to accomplishing the mission of the board in 2008: In calendar year 2008, the Board, in accordance with rules developed and adopted previously, conducted 19 preliminary and 6 full carrier reviews. As a result of those reviews the Board issued 14 warning letters to carriers with histories of significant and repeated carrier violations in Maine. The Secretary of State, acting on the recommendation of the Board, suspended one carrier's right to operate in Maine.		3	5.33	1.67	Board Refreshment Costs	H	\$43.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5106	MOTOR VEHICLE FRANCHISE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-B Summary of the activities related to accomplishing the mission of the board in 2008: Meet to consider testimony and vote on decisions; meet to consider and adopt decisions; meet to consider arguments on remand.	11	5	5	1.2	Member Per Diem Member Expenses	P P	\$1,046.12 \$635.00
428	NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§3 Summary of the activities related to accomplishing the mission of the board in 2008: Ongoing coordination of environmental issues are they relate to the 6 New England States and New York State that make up the Commission. Focus is water-related issues.	180	3	3.67	48	Board Facility Rental Costs Board Refreshment Costs	G G	\$1,350.00 \$310.00
5101	NEWBORN HEARING SCREENING ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§14-C Summary of the activities related to accomplishing the mission of the board in 2008: helped facilitate/sponsor audiology education conference; advised Maine Newborn Hearing Program on its programmatic functions; supported the work of the legislative work group studying Childhood Hearing Loss; assisted/supported the Maine Newborn Hearing Program in obtaining federal grant funds	120	4	9.75	4	Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	F F F F	\$980.54 \$375.00 \$1,558.78 \$2,512.00
584	NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY Title 5, Chapter 379 Reference: Section 12004-F, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2008: Guide NNEPRA regarding decisions on Funding, expansion (number of RT & Portland North), and policies	90	21	3.33	1.33	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G G	\$3,025.00 \$398.70 \$852.12 \$1,226.44
371	NURSING HOME ADMINISTRATORS LICENSING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§23 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	39	7	4.57	1.57	Member Per Diem Member Expenses	O O	\$1,120.00 \$1,742.46

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5073	NUTRIENT MANAGEMENT REVIEW BOARD Title 5, Chapter 379 Reference: Section 12004-D, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: The Board provides general oversight of the Nutrient Management Program; input to the Department regarding complex agricultural compliance issues related to livestock operations; a review mechanism for the Nutrient Management Grant and Loan Programs, for pertinent statute and rule revisions, and for the development of training materials for nutrient management planners and others, and; hears appeals of decisions made by the Commissioner under the Right-to-Farm Law and other statutes. 2008 found the Board participating in a two-day appeals hearing and rendering a decision regarding a complicated case involving nutrient management/environmental issues. Participated in a meeting on the expanded listing of salmon in Maine waters.	60	5	5.4	3.8	Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G	\$277.12 \$72.85 \$95.00
381	OIL AND SOLID FUEL BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§27 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met it's statutory requirements by meeting at least once this year to consider complaints and other regulatory matters including hearings.	39	5	6.4	3.8	Member Per Diem Member Expenses	O O	\$980.00 \$2,789.75
567	OIL SPILL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-B Summary of the activities related to accomplishing the mission of the board in 2008: This committee was established to advise the Commissioner of the Department of Environmental Protection with regard to specific policies and duties arranged by the Legislature (38 MRSA Section 551-A). Some member duties include reviewing the implementation of and regulations related to the Federal Oil Pollution Act of 1990, reviewing the State of Maine Oil Spill Contingency Plan and adequacy of the federal Oil Spill Liability Trust Fund, monitoring the effects of the State's oil spill liability laws, and reviewing expenditures and the priority for expenditures of the Maine Coastal and Inland Surface Oil Clean-up Fund. The committee has had two meetings since reestablishment this year and has already begun pursuing these activities.	120	2	8.5	4.5	Member Expenses Board Refreshment Costs	O O	\$415.02 \$446.93

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
187	PANEL OF MEDIATORS Title 5, Chapter 379 Reference: Section 12004-B, sub-§3 Additional Info: No minutes kept; therefore no record of lengths of meetings Summary of the activities related to accomplishing the mission of the board in 2008: Continued to be the cornerstone of the dispute resolution process, providing services in 61 cases, involving 66 bargaining units, and achieving 87% settlement rate in the 40 cases closed in FY 08.	6	1	1	0	Member Per Diem Member Expenses	O O	\$17,900.00 \$9,080.99
5051	PARTICIPATING LOCAL DISTRICT ADVISORY COMMITTEE (STATE RETIREMENT SYSTEM) Title 5, Chapter 379 Reference: Section 12004-I, sub-§78-A Summary of the activities related to accomplishing the mission of the board in 2008: The Participating Local District Advisory Committee met to review several items related to the administration of the PLD Consolidated Retirement Plan.	4	1	10	3.5	Board Refreshment Costs	P	\$105.00
438	PASSAMAQUODDY INDIAN HOUSING AUTHORITY- INDIAN TOWNSHIP Title 5, Chapter 379 Reference: Section 12004-I, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2008: monitor policies, assign vacant homes/apartments	52.5	28	4.14	1.86	Member Per Diem Board Refreshment Costs Board Public Hearing Costs Other Board Costs	G G G G	\$5,050.00 \$250.00 \$200.00 \$250.00
395	PLUMBERS' EXAMINING BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	47.5	5	3.8	5.5	Member Per Diem Member Expenses	O O	\$665.00 \$1,402.80
582	PROPANE AND NATURAL GAS BOARD Title 5, Chapter 379 Reference: Section 12004-A, sub-§33-A Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	20	3	4.67	2.83	Member Per Diem Member Expenses	O O	\$385.00 \$493.48

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
303	PULL EVENTS COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§3-A Summary of the activities related to accomplishing the mission of the board in 2008: Board reviews the various pulls in the State and activities of pulling superintendents.	12	4	7.75	3	Member Expenses	O	\$780.56
465	RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§36 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	36.5	6	5.67	2.08	Member Per Diem Member Expenses	O O	\$1,190.00 \$1,148.80
039	REAL ESTATE COMMISSION Title 5, Chapter 379 Reference: Section 12004-A, sub-§37 Summary of the activities related to accomplishing the mission of the board in 2008: The Commission met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	68.5	9	4.78	3.61	Member Per Diem Member Expenses	O O	\$1,505.00 \$2,192.92
5135	RIGHT TO KNOW ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-J, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2008: The RTKAC was established by PL 2005, chapter 631 as a permanent advisory council with oversight authority and responsibility for a broad range of activities associated with the purposes and principles underlying Maine's Freedom of Access laws.	200	9	11.33	4.56	Member Per Diem Member Expenses	G G	\$495.00 \$1,353.43
5117	SCALLOP ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-F Summary of the activities related to accomplishing the mission of the board in 2008: This year was an active one for the SAC. They worked with the Department (of Marine Resources) and the Legislature to limit entry to the fishery, increase the minimum ring size for drags, implement mandatory harvester reporting and significantly reduce the season length. They also worked with DMR to try to close areas of the coast, but this was not successful.	300	6	9	3.17	Member Expenses	O	\$4,102.46

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SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5017	SCHOOL BOARD OF THE GOVERNOR BAXTER SCHOOL FOR THE DEAF Title 5, Chapter 379 Reference: Section 12004-C, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2008: The most important functions of the school board are as follows: developing and adopting policies to guide and operate the school, adopting courses of study aligned with the State's Learning Results for setting standards and for monitoring, evaluating, and reporting results of the educational program, giving final approval for employing staff necessary for carrying out the instructional and support programs, holding hearings on matters such as employee dismissals or other issues that cannot be resolved by the administration, preparing and adopting an annual budget, planning expansion, improvement, financing, construction and maintenance of the campus, conducting business meetings in public the exception of executive sessions.	36	13	6.85	3.04	Member Per Diem Member Expenses Board Refreshment Costs	G G G	\$31,460.00 \$21,034.00 \$14,400.00
5069	SEA URCHIN ZONE COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§57-B Summary of the activities related to accomplishing the mission of the board in 2008: The Sea Urchin Zone Council met 4 times and discussed many topics throughout 2008 including: Status of Canthaxanthin Testing, Tolerance of Over-sized Urchins, Taunton Bay Management Area and Special Management of the Urchin Resource within that area, Discussion on 2008-2009 Urchin Season, 1/16 gauge increase and Update on Scallop Management Changes.	152	4	6.25	2.75	Member Expenses	O	\$1,205.32
014	SEED POTATO BOARD Title 5, Chapter 379 Reference: Section 12004-H, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: Oversees operation of Porter Farm Nuclear Seed Facility, sets prices for seed, monitors status of aging equipment, recommends purchase of new equipment, and reviews progress on contract to construct a new mini-tuber production facility.	154	4	6	2.38	Board Refreshment Costs	O	\$157.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5118	SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2008: The purpose of the Advisory Board is to advise and assist in promoting and supporting the statewide creation, growth and sustainability of SAFE Programs in Maine hospital emergency departments. At the quarterly meetings, the members provide advice and assistance regarding training, technical assistance, standards and resources to the Program.	30	4	9	2.38	Board Refreshment Costs	O	\$80.00
592	SMALL ENTERPRISE GROWTH BOARD Title 5, Chapter 379 Reference: Section 12004-F, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2008: Board Members functions include determining the Fund's mission and purposes; approving investments to qualifying small businesses; providing ongoing support and guidance to the Fund Manager and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies; and working closely with the Fund Manager in keeping the Legislature apprised of the Fund's activities and needs.	2080	12	7.92	3.38	Member Per Diem Board Refreshment Costs	G G	\$205.45 \$1,527.31
5119	SNOWMOBILE TRAIL FUND ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§3-B Summary of the activities related to accomplishing the mission of the board in 2008: There were two meetings during the 2008 calendar year. The first meeting 8 members were present, and the second meeting 8 members were also present as well as 18 guests because of the agenda subjects that developed substantial interest from trail maintainers. The primary agenda items/issues were; setting the target budget/expenditures for the Snowmobile Trail Fund FY 09 that included increasing the funding for both club trail maintenance and municipal trail maintenance grants, discussion/review of expenditures and program activity, discussion of replacing one member who went to prison, review of LD 633 and results of that legislation, and emergency help for clubs & municipalities having to deal with the extremely high fuel costs	16	2	8	4.5	Member Expenses Board Refreshment Costs	O O	\$158.70 \$168.25

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5152	SOLID WASTE MANAGEMENT ADVISORY COUNCIL Title 5, Chapter 379 Reference: Section 12004-I, sub-§68-B Summary of the activities related to accomplishing the mission of the board in 2008: Board met twice, once in June and again in December. Its mission is to assist the State Planning Office in reviewing solid waste management policy. Both meeting agendas focused on their consideration of and input to the state's waste management and recycling plan, which is currently being updated.	40	2	11.5	3	Board Facility Rental Costs	O	\$150.00
497	ST. CROIX INTERNATIONAL WATERWAY COMMISSION Title 5, Chapter 379 Reference: Section 12004-K, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: Made decisions and delivered programs to further the implementation of the Maine/New Brunswick St. Croix International Waterway Management Plan	185	3	5	4.67	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Refreshment Costs Board Refreshment Costs	G P G P P G	\$560.00 \$490.00 \$447.16 \$222.40 \$48.56 \$27.26
384	STATE BOARD OF ALCOHOL AND DRUG COUNSELORS Title 5, Chapter 379 Reference: Section 12004-A, sub-§41 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	21.5	2	6	2.75	Member Per Diem Member Expenses	O O	\$350.00 \$570.70
186	STATE BOARD OF ARBITRATION AND CONCILIATION Title 5, Chapter 379 Reference: Section 12004-B, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2008: Successfully resolved all disputes presented, including the conciliation of agreements by the parties in over 50% of the grievance matters presented to the Board in FY 08.	100	12	3	3	Member Per Diem Member Expenses	O O	\$5,550.00 \$846.38
070	STATE BOARD OF CERTIFICATION FOR GEOLOGISTS AND SOIL SCIENTISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§19 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	9	2	6	1	Member Per Diem Member Expenses	O O	\$105.00 \$99.64

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5155	STATE BOARD OF CORRECTIONS Title 5, Chapter 379 Reference: Section 12004-G, sub-§6-C Summary of the activities related to accomplishing the mission of the board in 2008: The purpose of the board is to develop and implement a unified correctional system that demonstrates sound fiscal management, achieves efficiencies, reduces recidivism and ensures the safety and security of correctional staff, inmates, visitors, volunteers and surrounding communities.	75	11	5.18	4.86	Member Expenses Board Refreshment Costs Board Public Hearing Costs	G G G	\$1,206.79 \$460.17 \$967.76
077	STATE BOARD OF EDUCATION Title 5, Chapter 379 Reference: Section 12004-C, sub-§1 Summary of the activities related to accomplishing the mission of the board in 2008: The State Board of Education is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning State Laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; to approve the formation of Community School Districts; to grant permission for administrative units to enter into agreements for cooperative educational purposes; to act upon articles of agreement for creation of an Interstate School District; to develop and adopt a plan for the establishment of career and technical education centers; to approve standards for school constructi	2000	13	8.77	5.5	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs Other Board Costs	G G G G G	\$6,215.00 \$8,135.59 \$840.00 \$3,216.81 \$1,102.66
415	STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS Title 5, Chapter 379 Reference: Section 12004-A, sub-§34 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	174	11	5.27	6.64	Member Per Diem Member Expenses	O O	\$2,030.00 \$2,702.68
331	STATE BOARD OF FUNERAL SERVICE Title 5, Chapter 379 Reference: Section 12004-A, sub-§18 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters.	54	8	6.63	2.75	Member Per Diem Member Expenses	O O	\$1,855.00 \$3,777.52

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
322	STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS Title 5, Chapter 379 Reference: Section 12004-A, sub-§16 Summary of the activities related to accomplishing the mission of the board in 2008: The Professional Engineers Board was established in 1935 to protect the public through regulation of the practice of engineering in the State of Maine by establishing and maintaining professional standards. Mandatory Continuing Education was established for the 2005 renewal period. The Board has performed random audits for both the 2005 and 2007 renewal periods. The Board continues to use the National Council of Examiners for Engineers and Surveyors examinations to Certify new Engineer Interns and to license Professional Engineers. The Board also licenses approximately 150 new licensees per year, by comity with other States and foreign Countries. The Board receives approximately seven to ten complaints per year, which are resolved	2080	5	6.2	4.8	Member Per Diem Member Expenses Board Facility Rental Costs Board Refreshment Costs	O O O O	\$860.00 \$1,243.00 \$640.00 \$384.12
380	STATE BOARD OF NURSING Title 5, Chapter 379 Reference: Section 12004-A, sub-§25 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met in four regular sessions (eight days) and approximately eight subcommittee sessions for the purpose of informal conferences with licensees and during those times made decisions regarding safe and professional practice of its licensed nurses: approving persons for licensure, revoking, suspending or denying licenses as necessary, requesting voluntary surrender and disciplining licenses as necessary. Board staff (total of seven people) renewed approximately 10,000 licenses, endorsed approximately 700, licensed by examination approximately 700. The Board itself reviewed approximately 200 complaints. In addition, the Board reviewed requests for approval of three nursing programs - all approved. Staff daily responds	2000	13	4.92	7.73	Member Per Diem Member Expenses Board Public Hearing Costs	O O O	\$4,730.00 \$4,914.50 \$4,138.48

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
382	STATE BOARD OF OPTOMETRY Title 5, Chapter 379 Reference: Section 12004-A, sub-§28 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met 5 times in 2008. In February and August, the Board administered the written/oral exam to 11 new applicants. All applicants passed the Board exam and were issued a license. The Board received 5 written complaints in '08. Three complaints were resolved and two complaints are pending Board action.	40	5	5	3.3	Member Per Diem Member Expenses Board Refreshment Costs	O O O	\$875.00 \$2,045.00 \$65.00
391	STATE BOARD OF PROPERTY TAX REVIEW Title 5, Chapter 379 Reference: Section 12004-B, sub-§6 Summary of the activities related to accomplishing the mission of the board in 2008: Despite several unfilled vacancies and the resignation of one Public Member, the State Board of Property Tax Review continues to serve the public interest and achieve the goal as outlined in Title 36 MRSA, Section 271 et seq.	1000	12	3.92	7.96	Member Per Diem Member Expenses	G G	\$4,275.00 \$4,185.34
285	STATE BOARD OF VETERINARY MEDICINE Title 5, Chapter 379 Reference: Section 12004-A, sub-§42 Summary of the activities related to accomplishing the mission of the board in 2008: The Board met its mission by meeting at least once a year to consider complaints as well as other regulatory matters	67.5	4	5.75	5.38	Member Per Diem Member Expenses	O O	\$805.00 \$1,721.54
388	STATE CIVIL SERVICE APPEALS BOARD Title 5, Chapter 379 Reference: Section 12004-B, sub-§4 Summary of the activities related to accomplishing the mission of the board in 2008: The State Civil Service Appeals Board continues to operate effectively within its statutory authority.	17	3	2	3.67	Member Per Diem Member Expenses	G G	\$300.00 \$336.40
185	STATE CLAIMS COMMISSION Title 5, Chapter 379 Reference: Section 12004-B, sub-§5 Summary of the activities related to accomplishing the mission of the board in 2008: The State Claims Commission believes that it has achieved the goal as outlined in Title 23 MRSA Section 151 et seq	2000	10	2.7	5.1	Member Per Diem Member Expenses	H H	\$4,200.00 \$1,642.20

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
410	STATE EMERGENCY RESPONSE COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2008: During the course of the year the SERC heard from a number of LEPC's on the status of local planning and response capabilities. Additionally the SERC has increased its education mission to facilities with hazardous chemicals as it relates to annual reporting. Presently the SERC through MEMA staff monitors about 1600 facilities that store hazardous chemicals and may pose a threat to public safety. Of this number about 275 facilities are required to develop plans that are reviewed on an annual basis.	1664	3	7.67	1.83	Member Expenses	O	\$124.60
350	STATE EMPLOYEE HEALTH COMMISSION Title 5, Chapter 379 Reference: Section 12004-F, sub-§10 Summary of the activities related to accomplishing the mission of the board in 2008: Oversee and make decisions on the State Employee Health Plan for active employees and retirees of the State of Maine.	40	26	10.08	3.19	Member Expenses	O	\$4,821.31
017	STATE HARNESS RACING COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§32 Summary of the activities related to accomplishing the mission of the board in 2008: During calendar year 2008 the Maine State Harness Racing Commission met its mission by promulgating rules; monitoring live racing activities through its staff; monitored pari-mutuel wagering activities through its staff; imposed penalties for violations of its rules and statutes; and, maintained a positive relationship with the industry through informational meetings.	351	13	4.15	2.35	Member Per Diem Member Per Diem Member Expenses Member Expenses Board Public Hearing Costs Board Public Hearing Costs Other Board Costs	G O G O O G O	\$935.00 \$2,035.00 \$1,106.44 \$2,592.36 \$21,535.76 \$2,484.98 \$337.50
364	STATE LIQUOR AND LOTTERY COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§14 Summary of the activities related to accomplishing the mission of the board in 2008: Approved new instant or online lottery games. Licensed lottery games. Approved online lottery machines in agent stores. Approved new distilled spirit products. Approved quarterly adjustments to pricing of distilled spirits.	150	11	4.82	1.91	Member Per Diem Member Expenses Board Refreshment Costs Board Public Hearing Costs	O O O O	\$2,915.00 \$3,424.30 \$216.84 \$295.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
208	STATE PAROLE BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§7 Summary of the activities related to accomplishing the mission of the board in 2008: Meet with inmates who are eligible to apply for parole status	20	1	4	1.5	Member Per Diem Member Expenses	G G	\$100.00 \$96.60
5055	STATE TRAUMA PREVENTION AND CONTROL ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§49-B Summary of the activities related to accomplishing the mission of the board in 2008: Provide input to the Board of EMS and hospitals on matters relating to trauma care.	96	4	16.5	2	Board Refreshment Costs	F	\$311.27
5131	STATEWIDE HOMELESS COUNCIL Title 5, Chapter 379 Reference: Section 12004-L, sub-§13 Summary of the activities related to accomplishing the mission of the board in 2008: Adopted and began implementation of Maine's Plan to End & Prevent Homelessness. Supported three Regional Homeless Councils in developing a matrix of shelters and services that has led to regional work of identifying and overcoming barriers to shelter and to enhancing referral systems between shelters. Advocated The E-9-1-1 Council, established in Title 5, section 12004-I, subsection 74-A, shall advise and assist the bureau in the implementation of the E-9-1-1 system. The council has the following duties. A. The council shall advise the bureau on activities relating to the establishment of an E-9-1-1 system. B. The council shall review and comment on rules proposed by the bureau under this chapter. C. The council shall assist the bureau in providing public information about the implement for legislation that expanded membership on the council to include the Commissioners from DHHS and DOC, or their designees, and expanded the advisory obligation of the Council to include DHHS and DOC.	1000	12	10.42	4.46	Member Expenses Member Other Expenses Board Refreshment Costs	P P P	\$550.00 \$50.00 \$360.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
5018	SUBMERGED LANDS ADVISORY BOARD Title 5, Chapter 379 Reference: Section 12004-I, sub-§24-E Summary of the activities related to accomplishing the mission of the board in 2008: The Submerged Lands Advisory Board met in 2008 with program staff and members of a working group to discuss proposed amendments to the lease fee schedule. The board endorsed the recommendations prior to submission to the legislature for further action.	8	1	6	4	Board Refreshment Costs	O	\$6.00
577	SUBSTANCE ABUSE SERVICES COMMISSION Title 5, Chapter 379 Reference: Section 12004-G, sub-§13-C Summary of the activities related to accomplishing the mission of the board in 2008: This year's focus for the SASC was the development of a Substance Abuse policy of schools and the creation of a report card to measure Maine's progress in the prevention of substance abuse.	60	10	7.9	2.35	Member Expenses Board Refreshment Costs	G G	\$3,402.40 \$1,000.00
5056	TRUANTS AND DROPOUTS ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-I, sub-§17 Summary of the activities related to accomplishing the mission of the board in 2008: test	8	4	7.75	2	Member Expenses Board Facility Rental Costs Board Refreshment Costs	F F F	\$389.92 \$960.00 \$811.20
426	UNIVERSITY OF MAINE SYSTEM BLUEBERRY ADVISORY COMMITTEE Title 5, Chapter 379 Reference: Section 12004-H, sub-§12 Summary of the activities related to accomplishing the mission of the board in 2008: The Committee reviewed results of wild blueberry research and recommended future research and education. Entomology and plant disease research included biology and ecology of the pest, Integrated Pest Management strategies, and control tactics. Plant nutrition work focused on the effect of soil pH and gypsum on nutrient uptake, and phosphite fertilizer treatments. Weed management focused on bunchberry and bulrush control and selected control materials. Food safety and quality control of the fruit was researched. The effects of consuming wild blueberries on the arterial properties of rats and human satiety and glycemic response were investigated. Over a dozen educational sessions were conducted for growers and processors in Maine.	37	3	6	5	Board Facility Rental Costs Board Refreshment Costs Other Board Costs	O O O	\$176.00 \$707.12 \$150.00

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
550	VICTIMS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-J, sub-§11 Summary of the activities related to accomplishing the mission of the board in 2008: The Victims' Compensation Board reviews and decides claims for financial reimbursement from victims of violent crime in Maine.	0	12	2.67	2	Member Per Diem Member Expenses	O O	\$1,760.00 \$1,213.88
294	WILD BLUEBERRY COMMISSION OF MAINE Title 5, Chapter 379 Reference: Section 12004-H, sub-§13-A Summary of the activities related to accomplishing the mission of the board in 2008: The WBC supported and provided funding for 17 research projects and more than 12 grower education sessions. Two thirds of the funds were devoted to Wild Blueberry promotion including 4 national and 2 regional trade shows. Thirteen ads were placed in 7 trade and consumer publications. Seven wild blueberry health press releases were distributed nationally. There were an estimated two thousand press articles mentioning the blueberry health story. Initial steps were taken to develop off-shore promotion programs to open up new international markets for wild blueberries. WBC also interfaced with state and federal agencies regarding water use, crop protectants, food safety, and land stewardship policies important to growers and processors.	54	3	7	4.5	Member Expenses Board Refreshment Costs	O O	\$158.72 \$516.20
351	WORKERS' COMPENSATION BOARD Title 5, Chapter 379 Reference: Section 12004-G, sub-§35 Summary of the activities related to accomplishing the mission of the board in 2008: The Governor worked diligently with the Legislature and the Board to ensure the passage of Public Law 2004 Chapter 608 which became effective April 8, 2004. The intent of the legislation was to break the Board's gridlock on key issues and return a sense of normalcy to the Board's operations. The legislation changed the structure of the Board from eight members to seven. Three members represent labor and three represent management. The seventh member is the Executive Director, who serves as Chair of the Board and at the pleasure of the Governor. Since the effective date of the legislation, the Board has resolved most of the gridlock issues and functions in an effective manner in set	10	20	5.5	1.35	Member Per Diem Member Expenses	O O	\$9,100.00 \$5,797.69

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008

SOS#	Board or Commission Name.	Total Clerk Hours	# of Meetings	Average Attendance	Average Length (Hours.)	Expense Type	Funding Source	Expense Amount
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Total Boards or Commissions Reporting as Active in 2008: 171

Summary of Expenses Reported by Boards and Commissions for Calendar 2008

Board Related Costs

General Fund

Total Facility Rental Costs:	\$10,516.65
Total Refreshment Costs:	\$53,455.68
Total Public Hearing Costs:	\$5,337.57
Total Other Board Costs:	\$2,881.59

Highway Fund

Total Facility Rental Costs:	\$250.00
Total Refreshment Costs:	\$576.00
Total Public Hearing Costs:	\$275.00

Other Special Revenue

Total Facility Rental Costs:	\$16,051.22
Total Refreshment Costs:	\$31,072.00
Total Public Hearing Costs:	\$52,099.79
Total Other Board Costs:	\$31,006.94

Federal Fund

Total Facility Rental Costs:	\$3,446.50
Total Refreshment Costs:	\$9,489.36
Total Public Hearing Costs:	\$919.52
Total Other Board Costs:	\$11,376.00

Private Fund

Total Facility Rental Costs:	\$1,384.27
Total Refreshment Costs:	\$25,369.47
Total Public Hearing Costs:	\$940.79
Total Other Board Costs:	\$478,946.97

Member Related Costs

General Fund

Total Per Diem:	\$72,879.79
Total Expenses:	\$92,313.19
Total Other Expenses:	\$275.00

Highway Fund

Total Per Diem:	\$4,200.00
Total Expenses:	\$1,786.20

Other Special Revenue

Total Per Diem:	\$126,173.19
Total Expenses:	\$155,619.85
Total Other Expenses:	\$17,960.40

Federal Fund

Total Per Diem:	\$413.97
Total Expenses:	\$11,514.99
Total Other Expenses:	\$2,461.56

Private Fund

Total Per Diem:	\$12,581.12
Total Expenses:	\$33,960.82
Total Other Expenses:	\$3,735.00

Total General Fund Costs (all Categories):	\$237,659.47
Total Highway Fund Costs (all Categories):	\$7,087.20
Total Other Special Revenue Costs (all Categories):	\$429,983.39
Total Federal Fund Costs (all Categories):	\$39,621.90
Total Private Fund Costs (all Categories):	\$556,918.44

Grand Total of all costs in 2008: \$1,271,270.40

Summary of Annual Reports Filed by Boards and Commissions to Calendar Year 2008 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
540	ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-A	Y	Y	Testing Applicants Reviewing Complaints	N	9/21/2007	
5012	ADVISORY BOARD FOR THE LICENSING OF WHITEWATER GUIDES Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 23-B	Y	Y	Met in on 11-19-2007, no new business.	N	11/19/2007	
5103	ADVISORY BOARD OF THE MAINE LEARNING TECHNOLOGY FUND Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 18-C	Y	Y	Undergoing restructuring of mission and vision.	N	10/23/2006	
612	ADVISORY COMMITTEE ON FAIR COMPETITION WITH PRIVATE ENTERPRISE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-E	Y	N		N	1/11/2007	
328	AROOSTOOK WATER AND SOIL MANAGEMENT BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4	Y	Y	No technical or legislative issues to resolve / no income or expenditures.	N	7/1/2006	
265	BOARD OF BARBERING AND COSMETOLOGY Title 5, Chapter 379 reference: 5 MRSA §12004-A sub- § 6	Y	Y	No Quorum.	N	11/20/2006	
319	BOARD OF EMERGENCY MUNICIPAL FINANCE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 25-A	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
404	BOARD OF TRUSTEES, MINING EXCISE TAX TRUST FUND Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 33-B	Y	N		N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
5015	BOARD OF VISITORS, DOWNEAST CORRECTIONAL FACILITY Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5	Y	Y	Difficulty with getting a full board appointed.	N	5/24/2007	
5138	CONNECTME ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 85-A	Y	Y	The advisory council shall provide advice and counsel to the authority on technical, policy, financial and economic issues. The advisory council shall also perform limited functions assigned to it by the authority or as provided for by rule adopted	N	9/12/2007	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Rept filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
165	DRIVER EDUCATION AND EVALUATION PROGRAMS APPEALS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 15-A	Y	Y	DEEP's Board of Appeals only active when a DEEP client files an appeal, and there were none filed in 2008.	N	9/1/2007	
317	EDUCATION COMMISSION OF THE STATES Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 1	Y	Y	Members did not meet.	N	12/6/2006	
532	FACILITY SITING BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-D sub- § 4	Y	Y	No potential solid waste disposal site was identified for possible development and use, which is the trigger for the Board to meet	N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)
143	JUNIOR MAINE GUIDES AND TRIP LEADERS CURRICULUM ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 24	Y	Y	Board is inactive due to no reason to meet at this time.	N	5/23/2003	
020	MAINE AGRICULTURAL BARGAINING BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-B sub- § 7	Y	Y	No issues of unfair practices or qualification of grower associations were brought.	N	7/1/2003	
5083	MAINE BIOMEDICAL RESEARCH BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 4-B	Y	N		N	5/11/2006	
5160	MAINE COUNCIL ON POVERTY AND ECONOMIC SECURITY Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 6-H	Y	Y	Members not appointed	N	12/6/2006	
230	MAINE DRUG ENFORCEMENT AGENCY ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-L sub- § 10	Y	Y	No Meetings in 2008	N	12/6/2007	
5102	MAINE ENGINEERS RECRUITMENT AND RETENTION ADVISORY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 18-E	Y	Y	No funding for program.	N	1/1/2003	
5115	MAINE REGULATORY FAIRNESS BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 2-G	Y	Y	Lack of leadership, group was splintered. Waiting on Governor's appointment	N	5/1/2007	
300	MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 10	Y	Y	Commission not convened. There were no known issues requiring commission consideration in 2008.	N	1/1/2003	

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5071	MARINE RECREATIONAL FISHING ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 57-D	Y	Y	No issues	N	3/1/2005	
259	MEDICAL ADVISORY BOARD (LICENSING OF DRIVERS) Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 84	Y	N		N	11/10/2004	Exempt from filing by 29-A MRSA Section 1258, subsection 8 if the board did not meet.
5050	NEW ENGLAND AND EASTERN CANADA LEGISLATIVE COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-K sub- § 11	Y	Y	Commission was not convened. No item requiring commission consideration was identified in 2008.	N	1/1/2003	
5149	NOTARY PUBLIC REVIEW BOARD Title 5, Chapter 379 reference: 5 MRSA §12204-G sub- § 31-C	Y	Y	Organizational meeting was not held during 2008; expect that this meeting will be called in early 2009.	N	12/6/2006	
5132	PHARMACEUTICAL COST MANAGEMENT COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 14-E	Y	Y	Group is on hold pending further review	N	6/1/2005	
5120	POLICY REVIEW COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 4-A	Y	Y	Meetings were not held due to conflicts for members and difficulty scheduling.	N	12/19/2007	
5163	RAILROAD CROSSING INFORMATION COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 92	Y	Y	Council members not appointed	N	12/6/2006	
316	STATE COMPENSATION COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-G sub- § 26-D	Y	Y	No appointments made due to lack of interest	N	11/16/1999	
519	STATE HOUSE AND CAPITOL PARK COMMISSION Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 75-A	Y	Y	The State House and Capitol Park Commission did not convene in 2008. There was no matter that required commission consideration in 2008. Because of planned work in the Capitol Park over the next 2 years, the commission plans to meet in 2009.	N	10/1/2005	
581	STATE POET LAUREATE ADVISORY SELECTION COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 5-A	Y	Y	This committee is only needed for review and selection of the Maine State Poet Laureate. The Poet Laureate serves a term of 5 years. 2008 was not a selection year.	N	12/6/2006	Board exempt from repeal for inactivity pursuant to 5 MRSA Section 12006(3)

Summary of Annual Reports Filed by Boards and Commissions for Calendar Year 2008 -- Reported Inactive or Did not Meet

SOS #	Board or Commission Name	Report filed	Inactive	Reason Inactive	Met this year?	Last meeting	Additional Information
5153	STATE SENTENCING AND CORRECTIONS PRACTICES COORDINATING COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 74-E	Y	Y	This is a newly formed council and therefore have not met yet.	N	12/1/2008	
379	TRAVEL INFORMATION ADVISORY COUNCIL Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 86	Y	Y	Lack of sign issues and membership	N	12/4/2007	
5154	WE SUPPORT OUR TROOPS ADVISORY BOARD Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 84-A	Y	Y	Awaiting appointment of two persons representing the interest of the public by the Governor's Office	N	1/1/2007	
453	WHITEWATER SAFETY COMMITTEE Title 5, Chapter 379 reference: 5 MRSA §12004-I sub- § 70	Y	Y	Committee was repealed in 2008 and functions given to the Advisory Board for the Licensing of Whitewater Guides	N	11/26/2007	

Total of 35 Boards or Commissions reporting in this category for 2008

Boards Failing to File Annual Report for 2008

<u>SOS Tracking #</u>	<u>Board Name and Clerk of the Board, Main Statutory Reference and Title 5, chapter 379 Reference</u>
5151	Citizens' Code Of Conduct Working Group Betty Lamoreau DAFS-Purchases, 9 SHS 5 MRSA §1825-T 5 MRSA §12004-I, sub-§29-D
5011	Long-Term Care Oversight Committee Diana Scully DHHS-Office of Elder Services, 11 SHS 22 MRSA §5107-J 5 MRSA §12004-I, sub-§47-F
510	Maine HIV Advisory Committee Randall May Frannie Peabody Center 335 Valley Street, Portland, ME 04102 5 MRSA §19202 5 MRSA §12004-I, sub-§42
061	Maine Land Use Regulation Commission Peggy Dwyer LURC, 22 SHS 12 MRSA § 683 5 MRSA §12004-D, sub-§1
5150	Publicly Supported Private Secondary School Advisory Council James E. Rier 23 SHS 20-A MRSA § 3061 5 MRSA §12004-I, sub-§13-A
5066	Tobacco Prevention and Control Advisory Council Marybeth T. Welton 11 SHS, Key Plaza, 4th Floor 22 MRSA § 272 5 MRSA §12004-I, sub-§36-D