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***Maine Department of Public Safety  
Maine Criminal Justice Academy***

2015 Annual Report to The Joint Standing Committee on  
Criminal Justice and Public Safety



**“Serving the people of Maine by promoting the highest level of professional standards and performance through training”**

***Maine Criminal Justice Academy  
Board of Trustees  
Deputy Chief Amy J. Berry, Chair  
April 2016***



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**MAINE DEPARTMENT OF PUBLIC SAFETY**

**Commissioner, John E. Morris**

**MAINE CRIMINAL JUSTICE ACADEMY**

**Director, John B. Rogers**

**BOARD OF TRUSTEES**

**Chair, Amy J. Berry**

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Maine Department of Public Safety

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Maine Department of Corrections

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Representative  
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Prosecutor from a District Attorney’s Office  
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Municipal Official Representative  
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**Special Agent Brian R. Pellerin**  
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Representative  
U.S. Dept. of Health and Human Ser., OIG

**Ms. Elizabeth Ward Saxl**  
Citizen Representative  
Manchester, Maine

# BOARD OF TRUSTEES MAINE CRIMINAL JUSTICE ACADEMY

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April 1, 2016

Senator Kimberly C. Rosen, Senate Chair  
Representative Lori A. Fowle, House Chair  
Members of the Joint Standing Committee on Criminal Justice and Public Safety  
Room 436 State House  
Augusta, ME 04333-0003

Dear Senator Rosen, Representative Fowle, and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present its annual report to the Joint Standing Committee on Criminal Justice and Public Safety. As you will see, the report is both informative and responsive to the statutory requirement for its production, and the Board is confident that the report will provide the Legislature with the information necessary to ensure that appropriate and timely training is accomplished.

The Board of Trustees, along with the Academy Director and staff, are committed to promoting the highest levels of professionalism in law enforcement and corrections and stand ready to appear before the Committee to elaborate on any issue associated with the report or with the Academy and its mission.

Respectfully submitted,



AMY BERRY, Chair  
Board of Trustees



# MAINE CRIMINAL JUSTICE ACADEMY

## BOARD OF TRUSTEES ACTIONS: 2015

Type of Board Action	January	March	May	July	September	November	Total
Basic Law Enforcement Training Waivers	0	3	3	5	0	4	15
Basic Corrections Training Waivers	0	0	0	0	0	0	0
Extension for Basic Law Enforcement Training	1	0	4	1	1	0	7
Extension for Basic Corrections Training	0	0	0	0	0	0	0
Extension for P/T Law Enforcement Officers over 1040 hours	0	0	1	1	1	0	3
Executive Certifications	1	0	1	1	3	1	7
Crisis Negotiator Certifications	0	0	0	0	0	1	1
Intermediate Law Enforcement Certifications	1	2	3	3	1	1	11
Intermediate Corrections Certifications	0	2	0	12	0	0	14
Advanced Law Enforcement/Corrections Certifications	2	2	0	1	1	0	6
Instructor Certifications	0	28	24	0	0	0	52
Firearms Instructor Certifications	0	0	0	18	0	1	19
L. E. Computer Crimes First Responder Certifications	0	2	0	0	0	0	2
L.E. Computer Evidence Analyst Certifications	0	1	0	0	0	0	1
Crash Reconstruction Certifications	0	0	0	0	0	0	0
Canine Handler Team Certifications (Patrol and Detector)	2	4	0	8	1	11	26
Canine Trainer Certifications (Regular and Assistant)	0	0	0	0	0	0	0
Electronic Speed Measurement Instructor Certifications	0	0	0	0	0	0	0
New Course Certifications	1	1	0	0	0	0	2
Drug Expert Recognition Certifications	0	0	12	0	9	0	21
Breath Testing Device Instructor Certifications	13	0	0	0	0	0	13
Physical Fitness Protocol Instructor Certifications	0	17	0	0	8	0	25
Chaplain Certifications	0	11	1	1	0	0	13
Reinstatement of Law Enforce./ Corrections Certifications	0	0	0	0	0	0	0
Consent Agreements and/or Suspensions of Certification	0	0	3	2	3	5	12
Revocation or Voluntary Surrender, of Corrections & Law Enforcement Certification	1	4	3	1	4	3	16
Waiver of Conviction to Attend Academy Program	3	3	1	3	0	1	11

**Note: There were no meetings in February, April, June, August, October and December 2015**



**Paul R. LePage**  
Governor

STATE OF MAINE  
*Department of Public Safety*  
**MAINE CRIMINAL JUSTICE ACADEMY**  
15 Oak Grove Road  
Vassalboro, Maine 04989



**John E. Morris**  
Commissioner

**John B. Rogers**  
Director

April 1, 2016

Senator Kimberly C. Rosen, Senate Chairman  
Representative Lori A. Fowle, House Chairman  
Joint Standing Committee on Criminal Justice and Public Safety  
Room 436 State House  
Augusta, Maine 04333-0003

Senator Rosen, Representative Fowle and Committee Members:

I would like to thank you and the Board of Trustees for all the hard work you do for the Maine Criminal Justice Academy. As I write my 14<sup>th</sup> annual report reflecting on this past year, I look very much to the future of where the Academy is headed. I see many positive changes coming for the Director and the Staff, as well as the involvement of the Board of Trustees.

The Academy is the central training facility for state, county and municipal law enforcement and corrections officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro, Maine. From 1972 until December 28, 2000, the Academy was located at 93 Silver Street in Waterville, at the former Thomas College facility. The Academy has twelve (12) classrooms, four (4) conference rooms, a full cafeteria and can house 130 students. The building has a tactical training center, an indoor running track, outside obstacle course, and formal parade grounds.

The mission of the Maine Criminal Justice Academy is to provide the highest level of training within given resources, to law enforcement and correctional officers in the State. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, all part-time law enforcement officers, all county and state correctional officers, all judicial marshal's and all capitol police officers. The Academy also coordinates the 8 Regional Training Districts across the state, many of which provides academy certified training and other training to officers in remote areas.

The Academy has a staff of eleven (11) full-time people and operates with an annual FY16 budget of \$1,998,243, an increase of \$80,-10 from FY 15. The Academy received \$597,568 from the General Fund and \$1,400,685 from the Special Revenue Fund. The Special Revenue Fund comes from 3% of the traffic fine money and student fees from tuition, meals, lodging and other miscellaneous fees. In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies and others in the criminal justice fields. During 2015, the Academy had 18,740 instructor hours (17,409 in 2014) donated from 127 different agencies for Regional, In-service, Law Enforcement Pre-service, and Basic Corrections training as well as the Basic Law Enforcement Training Program.



During 2004, the Academy completed a Job and Task Analysis (JTA) on what law enforcement officers do in the field. From this information, we have set a new course and curriculum goals and objectives for the BLETP. The staff is continuing to work on the process of writing the new curriculum using adult learning principles and integrating a “community policing philosophy” and “ethics” into as many courses as possible. The Academy provides many instructor development classes in order to train students to become future volunteer instructors. We hope the final product will be finished in late 2016.

In 2006, we completed work with the National Institute of Corrections (NIC) to completely redo the Basic Corrections Training Program (BCOR). We started by NIC and MCJA completing a Job & Task Analysis and then NIC provided some technical assistance to the Academy on a revision of the BCOR. The Board and the Academy staff worked to revamp the BCOR to bring it up to date with new standards, including writing all new lesson plans. The new BCOR is now 200 hours long (up from 80 hours) and started on July 1, 2015. The new entrance requirements added to the existing background check; were passing the written Alert Test and a medical physical from a healthcare professional.

The Academy produces the lesson plans with the help of content experts for mandatory in-service training and JPMA puts these lesson plans into electronic format for officers to use. Again this past year, JPMA charged \$60.00 per person to access the mandatory training topics along with the rest of their on-line library. This resulted in cost savings to agencies for not having to pay tuition, salary, overtime replacement and travel costs. The 2015 mandatory training topics for law enforcement officers that were offered on-line were: New Law / Recent Court Decision Updates, Emotional Wellness & Vitality in Law Enforcement, Juvenile Issues & Procedures, Patrol Tactical Response to High Risk Incidents. Firearms had to be given in house because officers need to qualify with their service weapon on the range. The 2015 mandatory training topics for corrections officers required were offered in a traditional classroom format.

The Board of Trustees of the Academy awards certificates to Law Enforcement and Corrections Officers, Executives, Instructors, Canine Teams, Drug Recognition Experts, Traffic Reconstruction Experts, and others. The Board continues to update the mandatory standards for the 12 mandated policies for law enforcement agencies in the State. The Board also certifies all new courses, and grants waivers and extensions to law enforcement and corrections officers in emergency or extenuating circumstances, as well as decertifies law enforcement and corrections officers. During 2015, the Board had a very busy year dealing with potentially decertifiable conduct and/or convictions for law enforcement and correctional officers. The Board dealt with 50 cases, slightly down from 53 in 2014.

During calendar year 2015 the Academy provided the following training:

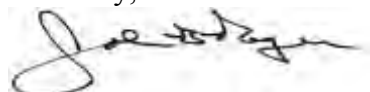
- 120 students (106 in 2014) graduated from the **Basic Law Enforcement Training Programs (BLETP)**, 720 hours in length (2 programs).
- 142 students (119 in 2014) completed the **Law Enforcement Pre-Service Training Program (LEPS)**, 200 hours in length (6 programs).
- 183 students (292 in 2013) graduated from the **Basic Corrections Officer Course (BCOR)**, (ended 6/30/2015), 80 hours in length (22 programs).
- 56 students graduated from the **Basic Corrections Training Program (BCTP)**(started 7/1/2015), 200 hours in length (7 programs).
- The Academy conducted 51 **In-Service Training Programs**, (65 in 2014), of which 808 officers (865 in 2014) attended for a total of 33,896 training hours (31,672 in 2014).
- 112 training programs (136 in 2014) were conducted in the 8 **Regional Training Districts** across the State, of which 564 officers (653 in 2014) attended for a total of 37,522 training hours (27,159 in 2014).
- JPMA conducted mandatory topics programs online for the Academy totaling 28,094 training hours (28,094 in 2014) completed by officers around the State.

During calendar year 2015, the Academy Board of Trustee actions were as follows:

- 15 Waivers (13 in 2014) of the 18-week Basic Law Enforcement Training Program were granted.
- 7 Extensions (8 in 2014) to attend the Basic Law Enforcement Training Program were granted for emergency or extenuating circumstances.
- 0 Waivers (1 in 2014) of the 2-week Basic Corrections Training Program were granted.
- 0 Extensions (2 in 2014) to attend the Basic Corrections Training Program were granted for emergency or extenuating circumstances.
- 3 Extensions (7 in 2014) to attend the Part-time Law Enforcement Officers working more than 1040 hours in a calendar year were granted for emergency or extenuating circumstances.
- 0 Waiver (1 in 2014) of the Law Enforcement Preservice Course was granted.
- 7 Executive Certifications (10 in 2014) were granted.
- 25 Intermediate Certifications (49 in 2014) were granted.
- 6 Advanced Certifications (2 in 2014) were granted.
- 52 Instructor Certifications (73 in 2014) were granted.
- 19 Firearms Instructor Certifications (18 in 2014) were granted.
- 0 Electronic Speed Measurement Instructor Certifications (11 in 2014) were granted.
- 0 Crash Re-constructionist Certifications (5 in 2014) were granted.
- 26 Canine Handler Team (Patrol and Detector) Certifications (22 in 2014) were granted.
- 0 Canine Team and Assistant Canine Team Trainer Certifications (2 in 2014) were granted.
- 21 Drug Recognition Certifications (0 in 2014) were granted.
- 1 Crisis Negotiator Certifications (29 in 2014) were granted.
- 0 Municipal Ordinance Prosecutor Certifications (0 in 2014) were granted.
- 13 Breath Testing Device Operator Certifications (0 in 2014) were granted.
- 25 Physical Fitness Testing Protocol Certifications (0 in 2014) were granted.
- 13 Chaplain Certifications (0 in 2014) were granted.
- 2 New Courses (8 in 2014) were approved.
- 0 Tactical Team Certifications (0 in 2014) were granted.
- 0 Federal Law Enforcement Officer Certifications (9 in 2014) were granted.
- 0 Mechanics of Arrest, Restraint & Control Instructor Certifications (2 in 2014) were granted.
- 2 Law Enforcement Computer Crimes First Responder Certifications (0 in 2014)
- 1 Law Enforcement Computer Evidence Analyst Certifications (1 in 2014)
- 12 Consent Agreements and/or Suspensions of Certifications (7 in 2014)
- 16 Law Enforcement/Corrections Officers (12 in 2014) voluntarily surrendered their certificates of eligibility or were revoked for criminal conduct or were revoked for failure to meet Board training.
- 11 Waivers (9 in 2014) of convicted persons to attend Academy programs were granted.
- 0 Reinstatement of Law Enforcement or Corrections Officer Certifications (2 in 2014) were granted.

Again, I want to thank the members of the Joint Standing Committee on Criminal Justice and Public Safety for all the hard work you do and for your support of the Maine Criminal Justice Academy. I would like to extend to your committee members on behalf of my staff, the Board of Trustees and myself, any assistance, advice or guidance we can give you or to help you in your committee work, as it relates to the Maine Criminal Justice Academy.

Sincerely,



John B. Rogers, Director  
Maine Criminal Justice Academy

# MAINE CRIMINAL JUSTICE ACADEMY

## VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

- Merit public confidence in the criminal justice system;
- Provide high quality training;
- Promote a work environment of mutual respect, support and trust;
- Advance policies and procedures developed in the interest of public safety and service;
- Encourage cooperation and coordination among criminal justice agencies.

## VALUES

We in the Criminal Justice Academy value.

### **..Integrity**

In order to merit public confidence, we need to be diligent, understanding, and maintain high ethical standards.

### **..Continuous Improvement**

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

### **..Teamwork**

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

### **..Accountability**

Working responsibly to understand the needs of criminal justice agencies and the public.

### **..Awareness**

A sensitivity to the competing demands of family, work, friends, and our mental, physical and emotional health.

## ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two-week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm, come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.



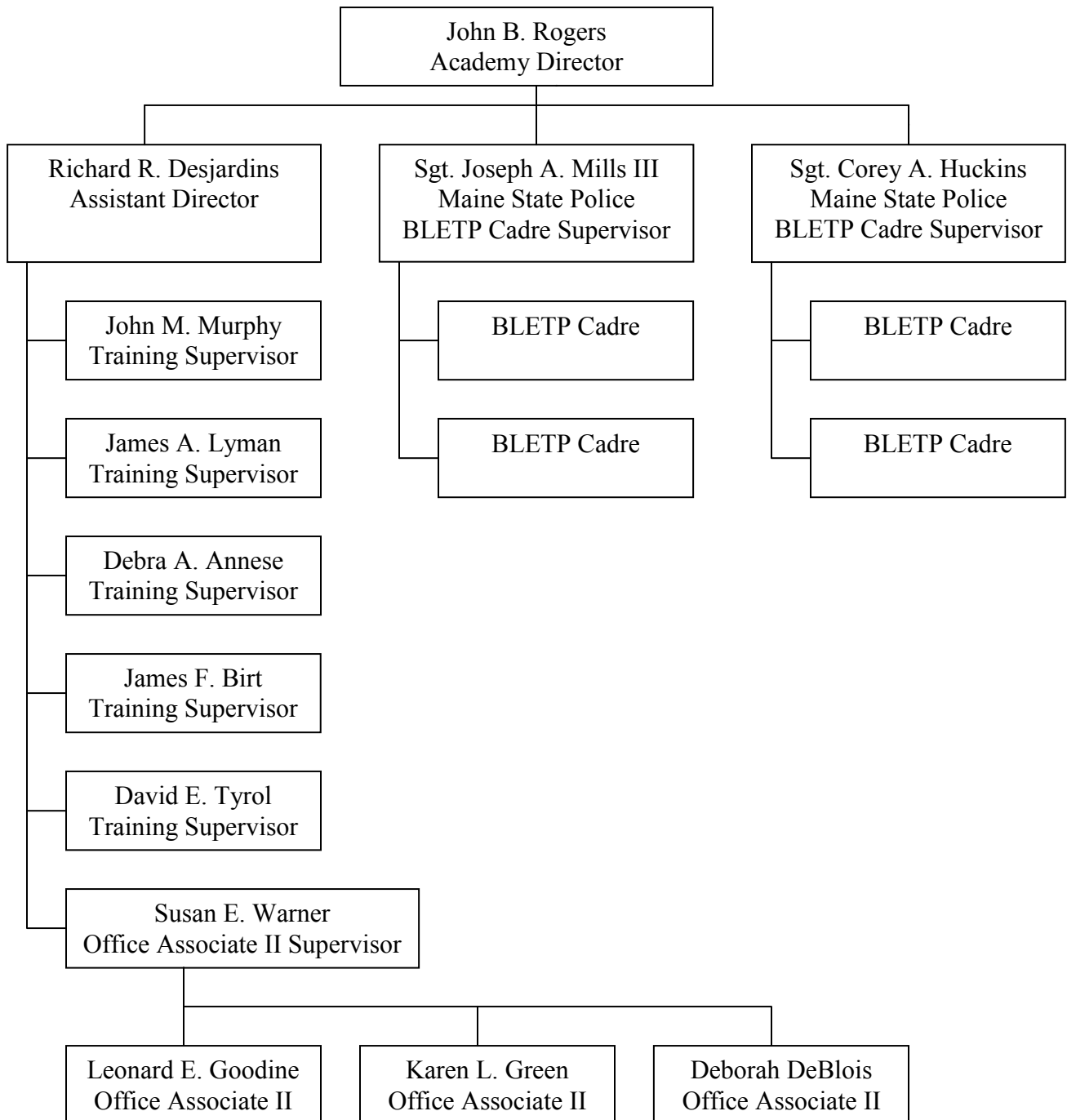
With this responsibility the Academy is providing:

1. A residential training facility to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations, which could involve life and death decisions. Court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training, which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

# Maine Department of Public Safety

## Maine Criminal Justice Academy



# SUMMARY OF TRAINING ACTIVITIES FOR 2015

## LAW ENFORCEMENT TRAINING

### Basic Police Training

The basic training for law enforcement officers for the calendar year 2015 consists of the following:

- 2 Basic Law Enforcement Training Programs (720 hours) for 120 students.
- 6 Pre-Service Law Enforcement Courses – Phase I (40 hours), Phase II (80 hours) and Phase III (80 hours) for 142 students.



### In-Service Training

The Academy sponsored 51 specialized in-service training classes for 808 students totaling 33,896 training hours and 112 regional in-service training classes for 564 students totaling 37,522 training hours. This year the Regional Training Districts put on more Basic Corrections Courses and more K-9 programs, thus increasing the hours greatly. I must also say that many agencies are providing a great deal of training on their own that is not recorded in this report because they are not Academy training programs. The Academy wrote and provided lesson plans for all of the mandated training topics. Justice Planning Management Associates (JPMA), which has partnered with MCJA for 11 years, then developed this course for on-line competency-based training. The classes included: New Law / Recent Court Decision Updates, Emotional Wellness & Vitality in Law Enforcement, Juvenile Issues & Procedures and Patrol Tactical Response to High Risk Incidents.

In 2015, JPMA conducted mandatory training topics, representing approximately 23,957 training hours. The Academy produces the lesson plans with the help of subject-matter experts for the mandatory training topics and JPMA puts these into electronic format for the officers to use. The \$60.00 per officer fee covers all the mandatory topics, plus the rest of their on-line training library. JPMA also provided in their online format Mechanics of Effective Restraint & Control, Module 1 and Module 5 for corrections officers. This resulted in cost savings for agencies not having to pay of salary, overtime replacement and travel cost. In addition, many agencies used online classes to meet their training requirements in the non-specified topics but that number is not currently tracked for statewide reporting. Examples of completions in some areas include: Bloodborne Pathogens, Workplace Harassment, and DV in the Workplace.

In 2007, we joined forces with the Northeast Counterdrug Training Center (NCTC) in Fort Indiantown Gap, Annville, Pennsylvania. NCTC offers top quality training for law enforcement at no cost. We had a partnership in place until late 2014, when the federal government cut their funding. NCTC has taught many supervisory, investigative and patrol classes in 2007 and we hope to renew this partnership with NCTC in 2016 as Director John B. Rogers wrote letters of support for the NCTC Budget to Senator Susan Collins and Senator Angus King asking for their support. Eventually their budget was passed.



The 2015 mandatory in-service training requirements for law enforcement officers were:

- Two (2) hours of New Law / Recent Court Decision Updates
- Two (2) hours of MCJA Firearms Qualifications
- Two (2) hours of Emotional Wellness & Vitality in Law Enforcement
- Two (2) hours of Juvenile Issues & Procedures
- Two (2) hours of Patrol Tactical Response to High Risk Incidents

### **Corrections Training**

The 2015 training for corrections officers consisted of the following:

- 22 Basic Corrections Courses (80 hours)(pre July 1, 2015)
- 7 Basic Corrections Training Programs (200 hours) (post July 1, 2015)
- Law Enforcement Pre-service Course - Phase I and Phase II (120 hours)
- Breath Testing Device Instructor Development (24 hours)
- Breath Testing Device Operator (8 hours).
- Civil Rights Officer Training (8 hours).
- Methods of Instruction (80 hours).
- Firearms Instructor Development (80 hours).

The 2015 mandatory in-service training requirements for correctional officers were:

- One (1) unit of Mechanics of Effective Restraint & Control – Module 1
- One (1) unit of Mechanics of Effective Restraint & Control – Module 5
- One (1) unit of New Law Updates (material to be provided by the AG's Office)
- One (1) unit of approved elective training set by the facility, which cannot be OSHA, Department of Labor Requirements or Detention and Corrections Standards for County Jail Requirements.

### **Exempt Law Enforcement Agencies**

The Board of Trustees received information from law enforcement agencies that are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix E.

- (1) Department of Corrections – Probation and Parole Division.
- (2) Department of Conservation – Forestry Division.

## SIX YEAR BUDGET

	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
General Fund	\$0	\$0	\$0	\$500,000	\$564,839	\$597,558
Federal Fund	\$200,000	\$75,000	\$0	\$0	\$0	\$0
Other Special Revenue	\$1,941,578	\$1,766,059	\$1,755,047	\$1,370,617	\$1,353,394	\$1,400,685
<b>Totals</b>	<b>\$2,141,578</b>	<b>\$1,841,059</b>	<b>\$1,755,047</b>	<b>\$1,855,997</b>	<b>\$1,918,233</b>	<b>\$1,998,243</b>
Positions	11.0	11.0	11.0	11.0	11.0	11.0
Personal Services	\$821,258	\$801,850	\$737,677	\$786,416	\$812,215	\$944,288
All Other	\$1,320,320	\$964,209	\$1,017,370	\$1,069,581	\$1,106,018	\$1,054,015
Capital	\$0	\$75,000	\$0	\$0	\$0	\$0
<b>Totals</b>	<b>\$2,141,578</b>	<b>\$1,841,059</b>	<b>\$1,755,047</b>	<b>\$1,855,997</b>	<b>\$1,918,233</b>	<b>\$1,998,243</b>

## SIGNIFICANT EVENTS

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**1976** - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.

**1977** - Dispatcher training curriculum developed.

**1978** - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.

**1979** - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.

**1980** - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.

**1981** - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.

**1982** - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.

**1983** - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.

**1984** - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.

**1985** - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.

**1986** - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.

**1987** - Report on the Academy published by the Academy Review Committee. Basic Training for public safety dispatchers initiated. Entry level Corrections Officers Task Analysis published.

**1988** - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Corrections established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.

**1989** - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.

**1990** - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

**1991** - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

**1992** - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

**1993** - Law Enforcement Agency Profile Survey conducted a joint effort MCJA/UMO Graduate Program. Total Quality Management training was initiated.

**1994** - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended employment probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associate's degree or 60 hours of post-secondary education. Upgraded computer networking capabilities to include regional offices.

**1995** - The Board established minimum physical fitness and academic standards for all officers entering the Municipal/County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the adopted final policies, as required by legislation. Also effective January 1, 1996, each law enforcement agency was required to report to the Academy all excessive use of force complaints and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police. The program recommendations to the Board of Trustees for revision of the curriculum was completed for the new joint basic law enforcement training program.

**1996** - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

**1997** - Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee for the renovation or construction of a new Criminal Justice Academy.

**1998** - The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training facility.

**1999** - The Maine Criminal Justice Academy Board of Trustees, following a recommendation from the Law Enforcement Advisory Committee established mandatory annual in-service training requirements for the year 2000. The Board of Trustees is also working to establish entrance standards for the combined Law Enforcement Basic Training Course and the entrance requirements for tuition students.

**2000** - The Maine Criminal Justice Academy's staff and programs moved to a new facility in Vassalboro, Maine. This was also the first year that all law enforcement officers were required to complete mandatory in-service refresher training.

**2001** - During this year the 1<sup>st</sup> Basic Law Enforcement Training Program involving eighteen weeks of training that combined state, county and municipal law enforcement officers was implemented at the new Maine Criminal Justice Academy's facility in Vassalboro, Maine.

**2003** - The Academy accepted the first two tuition students into the Basic Law Enforcement Training Program. The Academy also applied for and received a federal grant to conduct a Job & Task Analysis of the Basic Law Enforcement Training Program to update the curriculum.

**2004** - The Academy completed a Job & Task Analysis of the Basic Law Enforcement Training Program. New Goals and Objectives were identified and implemented.

**2005** - The Academy offered nine courses “*on-line*” to assist agencies in complying with Board mandated training for law enforcement officers. More than 7,500 courses were completed on-line saving agencies tens of thousands of dollars in officer overtime, travel and replacement costs.

**2007** – The Academy entered into a partnership with Northeast Counterdrug Training Center out of Pennsylvania to put on tuition free training in Maine for topics such as: Interview and Interrogation, Identifying Deceptive Behavior, Leadership and Mastering Performance, School Resource Officer, Advance School Resource Officer, Video Surveillance Techniques and other management type courses. This partnership should continue for many years.

**2007** – The Academy closed the Southern Maine office, which was located at the Southern Maine Community College in South Portland.

**2008** – The Academy had a 3<sup>rd</sup> parking lot constructed adjacent to Building A which can hold another 57 vehicles.

**2009** – The Academy was allowed to hire Kate Faragher Houghton as a contract curriculum writer. The main focus will be on the new Law Enforcement Preservice Program. The Academy was also able to contract with 2 agencies for full-time Cadre for the Basic Law Enforcement Training Program (BLETP). These contract Cadre positions are for a 2 year period and designed to give Cadets consistent training from BLETP class to BLETP class.

**2011** – The Academy received a federal grant to replace the 20+ year old records management system. Informa, Inc. was selected, which will allow for more accurate information to be entered, online registration for training classes and for all criminal justice agencies in Maine to enter their own training records. The Academy closed the library and reopened it as a student lounge. The MCJA Student Benefit Fund purchased furniture, LCD projector, Blue Ray DVD player, surround sound system and a gaming port for the LCD projector.

**2012** – The Academy received a federal grant to replace a 15+ year old Firearms Training Simulator. Meggitt Systems, Inc. was selected because this new Use of Force Training Simulator will allow for Firearms, OC Spray, Taser, Impact Tools and Flashlights to be used for training options. This advanced system will better prepare officers.

**2014** – The Academy started to receive General Fund money of \$564, 839 as part of the annual budget because fines revenues were decreasing and at the same time eliminated \$564,839 from the Special Revenue Fund.

**2015** – The Academy changed the Basic Corrections Training Program (BCTP) from 80 hours to 200 hours, plus added a requirement that all corrections students pass the Alert Test, prior to starting the BCTP.

## **APPENDIX A**

**Certified Municipal, County and State  
Law Enforcement and Corrections Officers  
For 2015**



**Appendix A**  
**Certified Municipal, County and State Law Enforcement / Corrections Officers**

<b>Agency Categories Municipal / County Officers</b>	<b># of Depts.</b>	<b># of Authorized Full-Time Police</b>	<b># of Authorized Part-Time Police</b>
1-8 Officers	65	291	342
9-19 Officers	34	443	133
20-64 Officers	16	542	78
65+ Officers	3	318	0
Sheriff's Dept. (28 Judicial Marshal's)	16	364	234
<b>SUBTOTAL</b>	<b>134</b>	<b>1,958</b>	<b>787</b>
<b>P/T Law Enforcement Agencies</b>	<b>13</b>	<b>0</b>	<b>29</b>
<b>State Law Enforcement Agencies</b>			
Railroad Police	1	1	0
Dept. of Corrections LE Investigators	1	64	13
Dept. of Corrections Probation Officers	1	138	0
Baxter State Park Authority	1	4	0
Maine Forest Service	1	50	0
Maine State Police	1	302	0
Maine Warden Service	1	118	0
Maine Marine Patrol	1	41	0
Maine Judicial Marshal Office	1	111	0
Maine Capitol Police	1	12	0
Maine Fire Marshal Investigators	1	15	0
Maine University Police Departments	4	33	18
Attorney General Investigators	1	10	0
Motor Vehicle Investigators	1	10	0
Maine Drug Enforcement Agency	1	1	0
<b>SUBTOTAL</b>	<b>18</b>	<b>910</b>	<b>31</b>
<b>TOTAL</b>	<b>165</b>	<b>2,868</b>	<b>847</b>
<b>Correctional Agencies</b>	<b># of Depts.</b>	<b># of Authorized Full-Time Corrections</b>	<b># of Authorized Transport Officers</b>
Charleston Correctional Center	1	43	0
Downeast Correctional Facility	1	32	0
Long Creek Youth Development	1	104	0
Maine Correctional Center	1	187	0
Maine State Prison	1	259	0
Maine Dept. of Corrections Main Office	1	1	0
Mountain View Youth Development	1	81	0
Southern Maine Re-entry Center	1	12	0
County Jails	15	825	9
<b>TOTAL</b>	<b>23</b>	<b>1,544</b>	<b>9</b>

## **APPENDIX B**

### **Municipal Police and Sheriff's Departments Number of Personnel by Category For 2015**

## Appendix B

### Maine Police and Sheriff's Departments Number of Personnel by Category

**Group #1** Department Personnel 1-8;  
consists of small departments generally rural in  
nature and supporting small communities.

**65 Departments**  
**291 F/T Law Enforcement Officers**  
**342 P/T Law Enforcement Officers**

<b>1 Person Police Departments</b>	<b>P/T</b>
Frye Island	8
Hancock County DA's Office	1
Knox County DA's Office	0
Phippsburg	2
Rangeley	2

<b>2 Person Police Departments</b>	<b>P/T</b>
Ashland	8
Brownville	9
East Millinocket	14
Gouldsboro	3
Greenville	9
Kennebec County DA's Office	0
Milo	8
Penobscot Indian Nation Warden Service	2
Washburn	5

<b>3 Person Police Departments</b>	<b>P/T</b>
Baileyville	3
Fort Fairfield	6
Limestone	10
Machias	5
Mechanic Falls	1
Monmouth	8
Searsport	10
Van Buren	4
Wiscasset	5

<b>4 Person Police Departments</b>	<b>P/T</b>
Clinton	2
Eastport	9
Fort Kent	5
Fryeburg	12
Milbridge	3
Passamaquoddy Indian Township W.S.	1
Southwest Harbor	4
Thomaston	4
Veazie	5

<b>5 Person Police Departments</b>	<b>P/T</b>
Calais	2
Damariscotta	5
Dover-Foxcroft	13
Dixfield	5
Hallowell	8
Mexico	7
Penobscot Indian Nation P.D.	3
Pittsfield	7
Rockport	3

<b>6 Person Police Departments</b>	<b>P/T</b>
Boothbay Harbor	2
Carrabassett Valley	3
Dexter	10
Holden	5
Jay	6
Lincoln	12
Livermore Falls	15
Madawaska	4
Millinocket	5
Newport	1
Passamaquoddy Indian Township	5
Passamaquoddy Pleasant Point P.S.	2
Richmond	4
Sabattus	3
Wilton	3

<b>7 Person Police Departments</b>	<b>P/T</b>
Mount Desert	6
Waldoboro	3

<b>8 Person Police Departments</b>	<b>P/T</b>
Bridgton	3
Bucksport	5
Buxton	5
Eliot	0
Norway	3
Oxford	11
Paris	4

**Group #2** Department personnel 9-19; consists of departments who routinely provide 24-hour coverage and who have varied demographic characteristics, ranging from rural to urban.

**34 Departments**  
**443 F/T Law Enforcement Officers**  
**133 P/T Law Enforcement Officers**

<b>9 Person Police Departments</b>	<b>P/T</b>
North Berwick	7
South Berwick	9
Winslow	8
Winthrop	3

<b>10 Person Police Departments</b>	<b>P/T</b>
Berwick	4
Cumberland	1
Fairfield	9
Oakland	10
Ogunquit	7

<b>11 Person Police Departments</b>	<b>P/T</b>
Camden	3
Gardiner	2
Hampden	2

<b>12 Person Police Departments</b>	<b>P/T</b>
Farmington	1
Kennebunkport	3
Rumford	5
Topsham	3

<b>13 Person Police Departments</b>	<b>P/T</b>
Bar Harbor	1
Cape Elizabeth	2
Lisbon	4
Yarmouth	3

<b>14 Person Police Departments</b>	<b>P/T</b>
Caribou	7
Houlton	0
Orono	0
Skowhegan	9

<b>15 Person Police Departments</b>	<b>P/T</b>
Belfast	6
Old Town	0

<b>16 Person Police Departments</b>	<b>P/T</b>
Presque Isle	0
Rockland	0

<b>17 Person Police Departments</b>	<b>P/T</b>
Ellsworth	3
Freeport	3

<b>18 Person Police Departments</b>	<b>P/T</b>
Bath	0
Falmouth	9
Kennebunk	6
Kittery	3

<b>19 Person Police Departments</b>	<b>P/T</b>
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**Group #3** Department personnel 20-64; consists of cities with population in excess of 16,000.

**16 Departments**  
**542 F/T Law Enf. Officers**  
**78 P/T Law Enf. Officers**

<b>F/T</b>	<b>Police Departments</b>	<b>P/T</b>
20	Brewer	3
20	Old Orchard Beach	16
21	Wells	16
22	Gorham	0
25	Windham	0
25	York	19
31	Waterville	0
32	Brunswick	4
34	Saco	0
36	Westbrook	5
37	Scarborough	11
39	Sanford	0
43	Augusta	4
52	South Portland	0
52	Auburn	0
53	Biddeford	0

**Group #4** Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

**3 Departments**  
**318 F/T Law Enf. Officers**  
**0 P/T Law Enf. Officers**

<b>F/T</b>	<b>Police Departments</b>	<b>P/T</b>
77	Bangor	0
81	Lewiston	0
160	Portland	0

**Group #5** Sheriff's - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

**16 Sheriff Departments**  
**364 F/T Law Enforcement Officers**  
**234 P/T Law Enforcement Officers**  
**28 Judicial Marshal's**

<b>Law Enforcement Officers</b>			
<b>F/T</b>	<b>Sheriff's Office</b>	<b>P/T</b>	<b>JM's</b>
19	Androscoggin	6	
20	Aroostook	16	
57	Cumberland	50	
14	Franklin	7	
17	Hancock	12	
27	Kennebec	13	22 JM's
18	Knox	6	
24	Lincoln	13	
25	Oxford	6	
40	Penobscot	19	
8	Piscataquis	11	
20	Sagadahoc	3	
19	Somerset	26	6 JM's
17	Waldo	12	
12	Washington	17	
27	York	17	

**15 County Jails**  
**825 Corrections Officers**  
**9 Transport Officers**

<b>Corrections Officers</b>		
<b>F/T</b>	<b>County Jails</b>	<b>Trans.</b>
51	Androscoggin	4
34	Aroostook	0
165	Cumberland	0
21	Franklin	1
27	Hancock	0
75	Kennebec	4
44	Knox	0
15	Oxford	0
96	Penobscot	0
17	Piscataquis	0
75	Somerset	0
14	Waldo	0
32	Washington	0
97	York	0
62	Two Bridges Regional Jail	0

**Group #6** Department Personnel consists of part time officers serving rural population in small communities.

**13 Towns**  
**29 P/T Law Enforcement Officers**

<b>P/T Law Enforcement Agencies</b>	<b>P/T</b>
Boothbay Harbor, Town of	1
Farmingdale, Town of	4
Islesboro, Town of	3
Lincolnton, Town of	2
Northport Village Corporation	1
Piscataquis D.A.'s Office	1
Randolph	1
Stockton Springs	7
Vassalboro, Town of	1
West Bath, Town of	2
Willimantic, Town of	1
Winter Harbor, Town of	4
Woolwich, Town of	1

## **APPENDIX C**

**All Training Held At  
MCJA, Regional Training, and In-service Training  
For 2015**



## Maine Criminal Justice Academy Training Held at MCJA and Around the State – 2015

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
8898	Standardized Field Sobriety Testing Refresher	1/2/2015	East Millinocket	4	1	4
10002	Phase I	1/7/2015	on-line	40	11	440
8284	Law Enforcement Officer Recertification Course	1/7/2015	on-line	40	1	40
8284	Law Enforcement Officer Recertification Course	1/8/2015	on-line	40	1	40
7469	Electronic Speed Measurement Device Operator	1/9/2015	Kennebunkport	8	1	8
7469	Electronic Speed Measurement Device Operator	1/10/2015	Kennebunkport	8	1	8
7469	Electronic Speed Measurement Device Operator	1/11/2015	Kingfield	8	1	8
10066	Breath Testing Device Operator	1/13/2015	Penobscot County	8	1	8
9500	Basic Corrections	1/16/2015	MCJA	80	13	1040
8116	Methods Of Instruction	1/16/2015	MCJA	80	28	2240
10002	Phase I	1/16/2015	on-line	40	1	40
9584	Cadre Leadership Development	1/16/2015	MCJA	80	1	80
9500	Basic Corrections	1/21/2015	Alfred	80	2	160
10002	Phase I	1/21/2015	on-line	40	4	160
8284	Law Enforcement Officer Recertification Course	1/21/2015	on-line	40	2	80
10002	Phase I	1/26/2015	on-line	40	1	40
10066	Breath Testing Device Operator	1/26/2015	Kennebunk	8	1	8
1555	Mechanics of Restraint & Control Instructor for Corrections	1/30/2015	MCJA	40	25	1000
6432	Drug Recognition Expert Classification School	1/30/2015	MCJA	80	21	1680
10002	Phase I	2/4/2015	on-line	40	1	40
8284	Law Enforcement Officer Recertification Course	2/4/2015	on-line	40	2	80
10066	Breath Testing Device Operator	2/5/2015	Bar Harbor	8	2	16
10003	Phase II	2/6/2015	MCJA	80	18	1440
9500	Basic Corrections	2/6/2015	Portland	80	20	1600

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
8898	Standardized Field Sobriety Testing Refresher	2/6/2015	Houlton	4	4	16
6584	Interactive Use Of Force Instructor Development	2/9/2015	MCJA	32	14	448
10015	Physical Fitness Testing Protocols	2/10/2015	MCJA	8	19	152
8898	Standardized Field Sobriety Testing Refresher	2/12/2015	Bangor	4	6	24
10002	Phase I	2/18/2015	on-line	40	3	120
10066	Breath Testing Device Operator	2/18/2015	Auburn	8	1	8
10066	Breath Testing Device Operator	2/20/2015	Rockland	8	1	8
8898	Standardized Field Sobriety Testing Refresher	2/20/2015	Rockland	4	1	4
7469	Electronic Speed Measurement Device Operator	2/20/2015	MCJA	8	58	464
9587	Law Enforcement Chaplains Program	2/27/2015	MCJA	40	18	720
10066	Breath Testing Device Operator	2/27/2015	Kittery	8	1	8
10002	Phase I	3/4/2015	on-line	40	6	240
10066	Breath Testing Device Operator	3/5/2015	Newport	8	1	8
9500	Basic Corrections	3/12/2015	Windham	80	13	1040
10066	Breath Testing Device Operator	3/12/2015	Dover Foxcroft	80	13	1040
6688	Terminal Operator Certification	3/13/2015	MCJA	40	10	400
8284	Law Enforcement Officer Recertification Course	3/16/2015	on-line	40	1	40
8284	Law Enforcement Officer Recertification Course	3/17/2015	on-line	40	1	40
10066	Breath Testing Device Operator	3/17/2015	MCJA	8	1	8
10002	Phase I	3/18/2015	on-line	40	8	320
8284	Law Enforcement Officer Recertification Course	3/18/2015	on-line	40	1	40
10066	Breath Testing Device Operator	3/18/2015	Bangor	80	13	1040
8898	Standardized Field Sobriety Testing Refresher	3/19/2015	MCJA	4	10	40
7469	Electronic Speed Measurement Device Operator	3/20/2015	MCJA	8	2	16
9808	Basic Crime Scene Investigation	3/30/2015	MCJA	40	17	680
9500	Basic Corrections	3/23/2015	Augusta	80	1	80
4917	Basic Juvenile Corrections	3/23/2015	South Portland	80	8	640
8898	Standardized Field Sobriety Testing Refresher	3/23/2015	Gardiner	4	1	4
8284	Law Enforcement Officer Recertification Course	3/24/2015	on-line	40	1	40

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
8898	Standardized Field Sobriety Testing Refresher	3/25/2015	Waterville	4	2	8
10066	Breath Testing Device Operator	3/28/2015	Ogunquit	8	1	8
10066	Breath Testing Device Operator	3/31/2015	Gardiner	8	1	8
10066	Breath Testing Device Operator	3/31/2015	Waterville	8	3	24
10002	Phase I	4/1/2015	on-line	40	16	640
8116	Methods Of Instruction	4/3/2015	MCJA	80	24	1920
9867	Basic Judicial Marshal School	4/3/2015	MCJA	40	26	1040
8284	Law Enforcement Officer Recertification Course	4/3/2015	on-line	50	1	50
10066	Breath Testing Device Operator	4/6/2015	Bangor	8	1	8
3867	Standardized Field Sobriety Testing	4/8/2015	MCJA	24	2	48
7293	Civil Rights Officer Training	4/9/2015	MCJA	8	21	168
3867	Standardized Field Sobriety Testing	4/9/2015	MCJA	24	20	480
10066	Breath Testing Device Operator	4/9/2015	Bridgton	8	4	32
3867	Standardized Field Sobriety Testing	4/15/2015	MCJA	24	2	48
8284	Law Enforcement Officer Recertification Course	4/15/2015	on-line	40	4	160
10002	Phase I	4/15/2015	on-line	40	17	680
8898	Standardized Field Sobriety Testing Refresher	4/15/2015	MCJA	4	2	8
3867	Standardized Field Sobriety Testing	4/16/2015	MCJA	24	20	480
6688	Terminal Operator Certification	4/17/2015	MCJA	40	10	400
1555	Mechanics of Restraint & Control Instructor for Corrections	4/17/2015	MCJA	40	17	680
9500	Basic Corrections	4/17/2015	Wiscasset	80	3	240
10066	Breath Testing Device Operator	4/17/2015	MCJA	8	19	152
10066	Breath Testing Device Operator	4/20/2015	Fort Kent	8	4	32
3867	Standardized Field Sobriety Testing	4/23/2015	MCJA	24	20	480
3867	Standardized Field Sobriety Testing	4/23/2015	MCJA	24	1	24
10066	Breath Testing Device Operator	4/23/2015	MCJA	8	1	8
10066	Breath Testing Device Operator	4/24/2015	MCJA	8	19	152
10002	Phase I	4/29/2015	on-line	40	22	880
8284	Law Enforcement Officer Recertification Course	4/29/2015	on-line	40	2	80

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
3896	New Chief And Sheriffs Seminar	5/1/2015	MCJA	40	15	600
8284	Law Enforcement Officer Recertification Course	5/4/2015	on-line	40	1	40
10002	Phase I	5/5/2015	on-line	40	1	40
10066	Breath Testing Device Operator	5/6/2015	Gray	8	1	8
9500	Basic Corrections	5/7/2015	Augusta	80	4	320
9500	Basic Corrections	5/8/2015	MCJA	80	19	1520
10002	Phase I	5/8/2015	on-line	40	1	40
6688	Terminal Operator Certification	5/15/2015	MCJA	40	10	400
9500	Basic Corrections	5/15/2015	Madison	80	13	1040
8284	Law Enforcement Officer Recertification Course	5/20/2015	on-line	40	2	80
10012	Emergency Medical Dispatch Certification - EMD	5/21/2015	MCJA	40	12	480
6219	Basic Law Enforcement Training Program	5/22/2015	MCJA	720	60	43200
10003	Phase II	5/22/2015	Bangor	80	21	1680
10003	Phase II	5/22/2015	Auburn	80	12	960
9500	Basic Corrections	5/22/2015	Warren	80	10	800
9500	Basic Corrections	5/22/2015	Windham	80	12	960
9500	Basic Corrections	5/22/2015	Alfred	80	8	640
10066	Breath Testing Device Operator	5/25/2015	Damariscotta	8	3	24
7469	Electronic Speed Measurement Device Operator	5/26/2015	MCJA	8	1	8
10002	Phase I	5/29/2015	on-line	40	2	80
10002	Phase II	5/29/2015	Wells	80	20	1600
8898	Standardized Field Sobriety Testing Refresher	5/31/2015	Wells	4	5	20
9500	Basic Corrections	6/1/2015	Warren	80	8	640
5973	Advanced Roadside Impaired Driving Enforcement	6/2/2015	Rockland	16	13	208
8284	Law Enforcement Officer Recertification Course	6/3/2015	on-line	40	2	80
10002	Phase I	6/3/2015	on-line	40	8	320
10066	Breath Testing Device Operator	6/3/2015	Baileyville	8	5	40
2752	Firearms Skills Workshop	6/12/2015	MCJA	8	8	64
6688	Terminal Operator Certification	6/12/2015	MCJA	40	9	360

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
10003	Phase II	6/12/2015	Wells	80	46	3680
9500	Basic Corrections	6/12/2015	MCJA	80	7	560
5584	K-9 Handler Team - Patrol	6/12/2015	MCJA	560	5	2800
1542	K9 Team Article Detector	6/12/2015	MCJA	80	1	80
1544	K9 Team Tracking Without Apprehension	6/12/2015	MCJA	200	1	200
5584	K-9 Handler Team - Patrol	6/12/2015	MCJA	560	1	560
9500	Basic Corrections	6/12/2015	Machias	80	6	480
9500	Basic Corrections	6/12/2015	Alfred	80	6	480
10066	Breath Testing Device Operator	6/12/2015	Gray	8	1	8
9500	Basic Corrections	6/17/2015	Charleston	80	7	560
10002	Phase I	6/17/2015	on-line	40	3	120
5051	Firearms Instructor Development	6/19/2015	MCJA	80	18	1440
9500	Basic Corrections	6/19/2015	Augusta	80	10	800
1339	K-9 Narcotics Detection And Building Search	6/22/2015	Bangor	320	1	320
6062	K-9 Handler Team - Detection	6/22/2015	Bangor	320	1	320
5973	Advanced Roadside Impaired Driving Enforcement	6/24/2015	Bangor	16	17	272
10066	Breath Testing Device Operator	6/24/2015	Kennebunk	8	2	16
9500	Basic Corrections	6/26/2015	Bangor	80	9	720
9500	Basic Corrections	6/26/2015	Wiscasset	80	7	560
10002	Phase I	7/1/2015	on-line	40	2	80
8284	Law Enforcement Officer Recertification Course	7/1/2015	on-line	40	2	80
8898	Standardized Field Sobriety Testing Refresher	7/2/2015	Freeport	4	1	4
10066	Breath Testing Device Operator	7/6/2015	Westbrook	8	1	8
10002	Phase I	7/7/2015	on-line	40	1	40
10066	Breath Testing Device Operator	7/14/2015	Buxton	8	2	16
10002	Phase I	7/15/2015	on-line	40	2	80
8284	Law Enforcement Officer Recertification Course	7/15/2015	on-line	40	1	40
10066	Breath Testing Device Operator	7/21/2015	Somerset County	8	8	64
10066	Breath Testing Device Operator	7/24/2015	Gray	8	3	24

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
8284	Law Enforcement Officer Recertification Course	7/27/2015	on-line	40	1	40
7259	Limited Access Training	7/30/2015	MCJA	4	0	0
9500	Basic Corrections	7/31/2015	Augusta	80	2	160
10015	Physical Fitness Testing Protocols	8/4/2015	MCJA	8	1	8
8284	Law Enforcement Officer Recertification Course	8/5/2015	on-line	40	1	40
10002	Phase I	8/5/2015	on-line	40	7	280
4917	Basic Juvenile Corrections	8/7/2015	South Portland	200	6	1200
8284	Law Enforcement Officer Recertification Course	8/7/2015	on-line	40	1	40
10015	Physical Fitness Testing Protocols	8/10/2015	MCJA	8	7	56
6062	K-9 Handler Team - Detection	8/10/2015	Portland	320	1	320
10066	Breath Testing Device Operator	8/13/2015	Bangor	8	4	32
9584	Cadre Leadership Development	8/14/2015	MCJA	80	3	240
8284	Law Enforcement Officer Recertification Course	8/19/2015	on-line	40	1	40
10002	Phase I	8/19/2015	on-line	40	5	200
10066	Breath Testing Device Operator	8/20/2015	York	8	1	8
8898	Standardized Field Sobriety Testing Refresher	9/2/2015	Augusta	4	7	28
8284	Law Enforcement Officer Recertification Course	9/2/2015	on-line	40	2	80
10002	Phase I	9/2/2015	on-line	40	10	400
6062	K-9 Handler Team - Detection	9/9/2015	Indian Township	320	1	320
10002	Phase I	9/16/2015	on-line	40	10	400
8284	Law Enforcement Officer Recertification Course	9/16/2015	on-line	40	2	80
8898	Standardized Field Sobriety Testing Refresher	9/17/2015	Westbrook	4	1	4
8898	Standardized Field Sobriety Testing Refresher	9/17/2015	Augusta	4	2	8
5051	Firearms Instructor Development	9/21/2015	MCJA	80	1	80
10066	Breath Testing Device Operator	9/23/2015	Bangor	8	2	16
10066	Breath Testing Device Operator	9/24/2015	Orrington	8	1	8
6688	Terminal Operator Certification	9/25/2015	MCJA	40	10	400
9500	Basic Corrections	9/25/2015	Windham	200	8	1600
10061	Breath Testing Device Operator Update	9/25/2015	Portland	2	1	2



ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
10066	Breath Testing Device Operator	9/29/2015	Milbridge	8	2	16
3867	Standardized Field Sobriety Testing	10/1/2015	MCJA	24	20	480
3867	Standardized Field Sobriety Testing	10/1/2015	MCJA	24	2	48
8284	Law Enforcement Officer Recertification Course	10/1/2015	on-line	40	1	40
10066	Breath Testing Device Operator	10/2/2015	MCJA	8	20	160
10002	Phase I	10/2/2015	on-line	40	1	40
8284	Law Enforcement Officer Recertification Course	10/7/2015	MCJA	40	2	80
10002	Phase I	10/7/2015	on-line	40	3	120
3867	Standardized Field Sobriety Testing	10/8/2015	MCJA	24	20	480
3867	Standardized Field Sobriety Testing	10/8/2015	MCJA	24	1	24
8284	Law Enforcement Officer Recertification Course	10/8/2015	on-line	40	1	40
10066	Breath Testing Device Operator	10/8/2015	Oxford	8	3	24
6688	Terminal Operator Certification	10/9/2015	MCJA	40	9	360
10003	Phase II	10/9/2015	MCJA	80	25	2000
10066	Breath Testing Device Operator	10/9/2015	MCJA	8	20	160
5973	Advanced Roadside Impaired Driving Enforcement	10/10/2015	Farmington	16	19	304
10066	Breath Testing Device Operator	10/11/2015	Lincoln	8	1	8
1443	Investigating Complaints Of Officer Misconduct	10/15/2015	MCJA	16	28	448
3867	Standardized Field Sobriety Testing	10/15/2015	MCJA	24	20	480
6062	K-9 Handler Team - Detection	10/16/2015	MCJA	320	10	3200
10066	Breath Testing Device Operator	10/16/2015	MCJA	8	19	152
10066	Breath Testing Device Operator	10/18/2015	Westbrook	8	1	8
1558	Advanced Judicial Marshal Training	10/19/2015	MCJA	32	24	768
10002	Phase I	10/21/2015	on-line	40	4	160
8284	Law Enforcement Officer Recertification Course	10/21/2015	on-line	40	1	40
7469	Electronic Speed Measurement Device Operator	10/22/2015	Oakland	8	2	16
9380	Police Training Officer Course	10/23/2015	MCJA	40	15	600
9500	Basic Corrections	10/23/2015	Alfred	200	7	1400
1558	Advanced Judicial Marshal Training	10/23/2015	MCJA	32	0	0

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
10061	Breath Testing Device Operator Update	10/26/2015	Portland	2	2	4
10066	Breath Testing Device Operator	10/28/2015	Augusta	8	1	8
10066	Breath Testing Device Operator	10/29/2015	Augusta	8	1	8
10066	Breath Testing Device Operator	11/1/2015	Biddeford	8	2	16
10002	Phase I	11/4/2015	on-line	40	4	160
6688	Terminal Operator Certification	11/6/2015	MCJA	40	8	320
10066	Breath Testing Device Operator	11/6/2015	Portland	8	1	8
10066	Breath Testing Device Operator	11/9/2015	Lewiston	8	9	72
10066	Breath Testing Device Operator	11/11/2015	Bangor	8	1	8
4635	Municipal Ordinance Prosecutor Certification	11/12/2015	Ellsworth	8	21	168
8898	Standardized Field Sobriety Testing Refresher	11/12/2015	Somerset County	4	2	8
9500	Basic Corrections	11/13/2015	Warren	80	15	1200
10002	Phase I	11/18/2015	on-line	40	9	360
9500	Basic Corrections	11/19/2015	South Portland	200	9	1800
10066	Breath Testing Device Operator	11/19/2015	York	8	1	8
9500	Basic Corrections	11/20/2015	Farmington	200	5	1000
10066	Breath Testing Device Operator	11/22/2015	Houlton	8	2	16
7469	Electronic Speed Measurement Device Operator	11/25/2015	MCJA	8	0	0
10066	Breath Testing Device Operator	11/25/2015	Bucksport	8	1	8
9500	Basic Corrections	11/30/2015	Warren	200	12	2400
10066	Breath Testing Device Operator	11/30/2015	Cumberland	8	1	8
10002	Phase I	12/2/2015	on-line	40	11	440
10066	Breath Testing Device Operator	12/2/2015	Bangor	8	3	24
8898	Standardized Field Sobriety Testing Refresher	12/5/2015	Gardiner	4	1	4
8898	Standardized Field Sobriety Testing Refresher	12/6/2015	Eliot	4	1	4
10002	Phase I	12/7/2015	on-line	40	1	40
8284	Law Enforcement Officer Recertification Course	12/7/2015	on-line	40	1	40
10066	Breath Testing Device Operator	12/10/2015	Bangor	8	3	24
6688	Terminal Operator Certification	12/11/2015	MCJA	40	9	360

ID #	Course Name	Training Date	Location	Class Hours	Officers	Total Hours
1563	Fire Investigations & Analysis	12/11/2015	MCJA	40	25	1000
10066	Breath Testing Device Operator	12/11/2015	Camden	8	2	16
8898	Standardized Field Sobriety Testing Refresher	12/13/2015	Cumberland	4	1	4
10002	Phase I	12/14/2015	on-line	40	1	40
9500	Basic Corrections	12/15/2015	Augusta	200	6	1200
10066	Breath Testing Device Operator	12/15/2015	Bangor	8	1	8
10002	Phase I	12/16/2015	on-line	40	3	120
8284	Law Enforcement Officer Recertification Course	12/16/2015	on-line	40	2	80
6219	Basic Law Enforcement Training Program	12/18/2015	MCJA	720	60	43200
10066	Breath Testing Device Operator	12/18/2015	Saco	8	1	8
10066	Breath Testing Device Operator	12/18/2015	Kittery	8	1	8
10066	Breath Testing Device Operator	12/19/2015	Cumberland	8	1	8
10066	Breath Testing Device Operator	12/22/2015	Van Buren	8	2	16
8898	Standardized Field Sobriety Testing Refresher	12/22/2015	Auburn	4	1	4
10066	Breath Testing Device Operator	12/23/2015	Gardiner	8	4	32
10066	Breath Testing Device Operator	12/24/2015	Westbrook	8	1	8
1559	Breath Testing Device Operator Recertification	12/31/2015	MCJA	4	5	20
1559	Breath Testing Device Operator Recertification	12/31/2015	MCJA	4	1	4
10002	Phase I	12/31/2015	on-line	40	1	40
5584	K-9 Handler Team - Patrol	12/31/2015	Windham	560	1	560
		<b>Courses: On-line</b>		<b>59</b>		
		<b>Course: Held at MCJA</b>		<b>73</b>		
		<b>Courses: Held Regionally</b>		<b>112</b>		
		<b>Total Class Hours</b>		<b>13,650</b>		
		<b>Total Students Attending Training</b>			<b>1774</b>	
		<b>Total Training Hours: On-line, MCJA and Regionally</b>				<b>170,188</b>

## **APPENDIX D**

### **Maine Criminal Justice Academy Regional In-Service Training For 2015**

## MAINE CRIMINAL JUSTICE ACADEMY 2015 IN-SERVICE REGIONAL TRAINING

<b>LAW ENFORCEMENT TRAINING REGIONS</b>	<b>COURSES</b>	<b>OFFICERS</b>	<b>TOTAL HOURS</b>
York County Training Council ( <b>Region 1</b> )	17	108	9,168
Cumberland County Training Council ( <b>Region 2</b> )	25	100	8,790
Western Maine Training Council ( <b>Region 3</b> )	8	51	2,380
Central Maine Training Council ( <b>Region 4</b> )	19	71	3,820
Penobscot / Piscataquis County Regional Training Council ( <b>Region 5</b> )	21	108	6,132
Mid-Coast Training Council ( <b>Region 6</b> )	11	70	5,552
Downeast Training Council ( <b>Region 7</b> )	7	44	1,600
Aroostook County Training Council ( <b>Region 8</b> )	4	12	80

<b>TRAINING YEAR</b>	<b>COURSES</b>	<b>OFFICERS</b>	<b>TOTAL HOURS</b>
<b>2015 TOTALS</b>	112	564	37,522
<b>2014 TOTALS</b>	136	653	27,129
<b>2013 TOTALS</b>	233	1,684	5,664
<b>2012 TOTALS</b>	38	1,508	13,271
<b>2011 TOTALS</b>	31	618	4,180
<b>2010 TOTALS</b>	47	927	3,894
<b>2009 TOTALS</b>	49	937	3,864

Regional In-service Training courses and total training hours reported to the Academy has significantly gone up since 2009. Justice Planning Management Associates (JPMA) conducts almost all the mandatory law enforcement training for officers in Maine. The Academy staff produces the lesson plans, the MCJA Board approves them and then JPMA converts them to the on-line format. In 2015, the MCJA Board voted to increase the Basic Corrections Training Program from 80 hours to 200 hours and this program was conducted regionally, as well at the Academy.

## **APPENDIX E**

### **Training For Exempt Law Enforcement Agencies For 2015**

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 M.R.S.A. section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.



