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***Maine Department of Public Safety
Maine Criminal Justice Academy***

2013 Annual Report to The Joint Standing Committee on
Criminal Justice and Public Safety



**“Serving the people of Maine by promoting the highest level of
professional standards and performance through training”**

***Maine Criminal Justice Academy
Board of Trustees
Deputy Chief Amy J. Berry, Chair
April 2014***

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MAINE DEPARTMENT OF PUBLIC SAFETY

Commissioner, John E. Morris

MAINE CRIMINAL JUSTICE ACADEMY

Director, John B. Rogers

BOARD OF TRUSTEES

Chair, Amy J. Berry

Deputy Chief, South Portland Police Department

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Maine Department of Public Safety

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Maine Department of Corrections

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Chief of the Maine State Police

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Non-Supervisory Corrections Officer
Representative
Two Bridges Regional Jail

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Prosecutor from a District Attorney’s Office
Representative
Knox County District Attorney’s Office

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Educator Representative
Bangor, Maine

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Municipal Official Representative
Farmington, Maine

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Sheriff’s Representative
Aroostook County Sheriff’s Office

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Municipal Police Chief Representative
Saco Police Department

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Citizen Representative
Starks, Maine

Sergeant Lincoln Ryder
Municipal Police Officer Representative
Waterville Police Department

Thomas P. Peters II, P.A.
Citizen Representative
Lewiston, Maine

Deputy Chief Amy Berry (Chair)
Municipal Police Officer Representative
South Portland Police Department

Special Agent Brian R. Pellerin
Federal Law Enforcement Agency
Representative
U.S. Dept. of Health and Human Ser., OIG

Ms. Elizabeth Ward Saxl
Citizen Representative
Manchester, Maine

BOARD OF TRUSTEES

MAINE CRIMINAL JUSTICE ACADEMY

April 1, 2014

Senator Stan Gerzofsky, Senate Chair
Representative Mark Dion, House Chair
Members of the Joint Standing Committee on Criminal Justice and Public Safety
Room 436 State House
Augusta, ME 04333-0003

Dear Senator Gerzofsky, Representative Dion, and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present its annual report to the Joint Standing Committee on Criminal Justice and Public Safety. As you will see, the report is both informative and responsive to the statutory requirement for its production, and the Board is confident that the report will provide the Legislature with the information necessary to ensure that appropriate and timely training is accomplished.

The Board of Trustees, along with the Academy Director and staff, are committed to promoting the highest levels of professionalism in law enforcement and corrections and stand ready to appear before the Committee to elaborate on any issue associated with the report or with the Academy and its mission.

Respectfully submitted,



AMY BERRY, Chair
Board of Trustees

MAINE CRIMINAL JUSTICE ACADEMY

BOARD OF TRUSTEES ACTIONS: 2013

Type of Board Action	January	March	May	July	September	November	Total
Basic Law Enforcement Training Waivers	2	3	3	1	1	1	11
Basic Corrections Training Waivers	0	1	0	0	1	0	2
Extension for Basic Law Enforcement Training	0	1	0	2	2	2	7
Extension for Basic Corrections Training	0	0	1	0	0	0	1
Executive Certification	0	0	0	0	2	0	2
Municipal Ordinance Prosecutors Certification	0	0	0	0	0	17	17
Intermediate Law Enforcement Certification	1	1	2	1	2	0	7
Advanced Law Enforcement Certification	0	1	1	2	0	0	4
Instructor Certification	0	0	38	0	25	18	81
Firearms Instructor Certification	0	0	0	18	0	1	19
Crash Reconstruction Certification	0	0	0	0	0	0	0
Canine Handler Team Certification (Patrol and Detector)	0	1	0	14	0	13	28
Canine Trainer Certification (Regular and Assistant)	3	0	0	0	0	1	4
Drug Recognition Certification	0	0	0	1	17	0	18
Breath Testing Device Operator Certification	0	0	2	17	0	0	19
Physical Fitness Testing Protocol Certification	0	8	1	0	0	0	9
New Course Certification	1	2	0	0	0	1	4
Consent Agreements and/or Suspensions of Certification	3	3	6	3	3	5	23
Revocation or Voluntary Surrender, of Corrections & Law Enforcement Certification	4	3	2	2	1	3	15
Waiver of Conviction to Attend Academy Program	0	2	0	1	0	0	3

Note: There were no meetings in February, April, June, August, October and December 2013



Paul R. LePage
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY
15 Oak Grove Road
Vassalboro, Maine 04989



John E. Morris
Commissioner

John B. Rogers
Director

April 1, 2014

Senator Stan Gerzofsky, Senate Chairman
Representative Mark N. Dion, House Chairman
Joint Standing Committee on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0003

Senator Gerzofsky, Representative Dion and Committee Members:

I would like to thank you and the Board of Trustees for all the hard work you do for the Maine Criminal Justice Academy. As I write my 12th annual report reflecting on this past year, I look very much to the future of where the Academy is headed. I see many positive changes coming for the Director and the Staff, as well as the involvement of the Board of Trustees.

The Academy is the central training facility for state, county and municipal law enforcement and corrections officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro, Maine. From 1972 until December 28, 2000, the Academy was located at 93 Silver Street in Waterville, at the former Thomas College facility. The Academy has twelve (12) classrooms, four (4) conference rooms, a full cafeteria and can house 130 students. The building has a state of the art special training center, an indoor running track and formal parade grounds.

The mission of the Maine Criminal Justice Academy is to provide the highest level of training within given resources, to law enforcement and correctional officers in the State. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, all part-time law enforcement officers, all county and state correctional officers, all judicial marshal's and all capitol police officers. The Academy also coordinates the 8 Regional Training Districts across the state, many of which provides academy certified training and other training to officers in remote areas.

The Academy has a staff of eleven (11) full-time people and operates with an annual FY14 budget of \$1,855,997, an increase of \$100,950 from FY 13 to make up the decrease of \$86,012 from FY 12. This Special Revenue account comes from 3% of the traffic fine money and student fees from tuition, meals, lodging and other miscellaneous fees. In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies and others in the criminal justice fields. During 2013, the Academy had 17,808 instructor hours (19,646 in 2012) donated from 118 different agencies for Regional, In-service, Law Enforcement Pre-service, and Basic Corrections training as well as the Basic Law Enforcement Training Program.

During 2004, the Academy completed a Job and Task Analysis (JTA) on what law enforcement officers do in the field. From this information, we have set a new course and curriculum goals and objectives for the BLETP. The staff is continuing to work on the process of writing the new curriculum using adult learning principles and integrating a “community policing philosophy” and “ethics” into as many courses as possible. The Academy provides many instructor development classes in order to train students to become future volunteer instructors. We hope the final product will be finished in late 2014.

In 2006, we completed work with the National Institute of Corrections (NIC) to completely redo the Basic Corrections Program. We started by NIC and MCJA completing a JTA and then NIC provided some technical assistance to the Academy on a revision of the Basic Corrections Program. The Board of Trustees and the Academy staff are working to revamp the Basic Corrections program to bring it up to date with new standards. We hope the final product will be finished in late 2014.

The Academy produces the lesson plans with the help of content experts for mandatory in-service training and JPMA puts these lesson plans into electronic format for officers to use. Again this past year, JPMA charged \$50.00 per person to access the mandatory training topics along with the rest of their on-line library. This resulted in cost savings to agencies for not having to pay tuition, salary, overtime replacement and travel costs. The 2013 mandatory training topics for law enforcement officers that were offered on-line were: New Law/Recent Court Decision Updates, Cultural Diversity & Biased Based Policing, Drug Recognition and Impairment, and Social Media. Firearms had to be given in house because officers need to qualify with their service weapon on the range. The 2013 mandatory training topics for correctional officers were: New Law Updates, Staff Domestic Violence Awareness, Transgender Issues and 2 electives on approved topics, not to include OSHA or Department of Labor requirements.

The Board of Trustees of the Academy awards certificates to Law Enforcement and Corrections Officers, Executives, Instructors, Canine Teams, Drug Recognition Experts, Traffic Reconstruction Experts, and others. The Board continues to update the mandatory standards for the 12 mandated policies for law enforcement agencies in the State. The Board also certifies all new courses, and grants waivers and extensions to law enforcement and corrections officers in emergency or extenuating circumstances, as well as decertifies law enforcement and corrections officers. During 2013, the Board had a very busy year dealing with potentially decertifiable conduct and/or convictions for law enforcement and correctional officers. They dealt with 49 cases, slightly down from 56 cases in 2012.

During calendar year 2013 the Academy provided the following training:

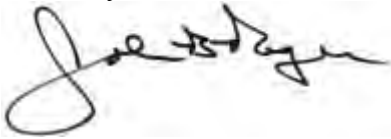
- 92 students (100 in 2012) graduated from the **Basic Law Enforcement Training Programs (BLETP)**, 720 hours in length (2 programs).
- 130 students (88 in 2012) completed the **Law Enforcement Pre-Service Training Program (LEPS)**, 200 hours in length (6 programs).
- 292 students (163 in 2012) graduated from the **Basic Corrections Officer Training Program (BCOR)**, 80 hours in length (19 programs).
- The Academy conducted 69 **In-Service Training Programs**, (214 in 2012), of which 955 officers (1,780 in 2012) attended for a total of 32,610 training hours (55,084 in 2012).
- 233 training programs (38 in 2012) were conducted in the 8 **Regional Training Districts** across the State, of which 1,684 officers (1,508 in 2012) attended for a total of 5,664 training hours (13,271 in 2012).
- JPMA conducted 54 **On-line training programs** in 2013, of which 235 students attended for a total of 9,400 training hours.

During calendar year 2013, the Academy Board of Trustee actions were as follows:

- 11 Waivers (16 in 2012) of the 18-week Basic Law Enforcement Training Program were granted.
- 7 Extensions (4 in 2012) to attend the Basic Law Enforcement Training Program were granted for emergency or extenuating circumstances.
- 2 Waivers (0 in 2012) of the 2-week Basic Corrections Training Program were granted.
- 1 Extensions (13 in 2012) to attend the Basic Corrections Training Program were granted for emergency or extenuating circumstances.
- 2 Executive Certifications (2 in 2012) were granted.
- 7 Intermediate Certifications (11 in 2012) were granted.
- 4 Advanced Certifications (1 in 2012) were granted.
- 81 Instructor Certifications (69 in 2012) were granted.
- 0 Crash Re-constructionist Certifications (2 in 2012) were granted.
- 19 Firearms Instructor Certifications (21 in 2012) were granted.
- 28 Canine Handler Team Certifications (38 in 2012) were granted.
- 4 Canine Team and Assistant Canine Team Trainer Certifications (4 in 2012) were granted.
- 18 Drug Recognition Certifications (0 in 2012) were granted.
- 17 Municipal Ordinance Prosecutor Certifications (0 in 2012) were granted.
- 19 Breath Testing Device Operator Certifications (0 in 2012) were granted.
- 9 Physical Fitness Testing Protocol Certifications (0 in 2012) were granted.
- 0 Chaplain Certifications (13 in 2012) were granted.
- 4 New Courses (6 in 2012) were approved.
- 0 Tactical Team Certifications (0 in 2012) were granted.
- 23 Consent Agreements and/or Suspensions of Certifications (23 in 2012)
- 15 Law Enforcement/Corrections Officers (15 in 2012) voluntarily surrendered their certificates of eligibility or had their certifications revoked for criminal conduct or failure to meet Board required training.
- 3 Waivers (7 in 2012) of convicted persons to attend Academy programs were granted.

Again, I want to thank the members of the Joint Standing Committee on Criminal Justice and Public Safety for all the hard work you do and for your support of the Maine Criminal Justice Academy. I would like to extend to your committee members on behalf of my staff, the Board of Trustees and myself, any assistance, advice or guidance we can give you or to help you in your committee work, as it relates to the Maine Criminal Justice Academy.

Sincerely,



John B. Rogers, Director
Maine Criminal Justice Academy

MAINE CRIMINAL JUSTICE ACADEMY

VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

- Merit public confidence in the criminal justice system;
- Provide high quality training;
- Promote a work environment of mutual respect, support and trust;
- Advance policies and procedures developed in the interest of public safety and service;
- Encourage cooperation and coordination among criminal justice agencies.

VALUES

We in the Criminal Justice Academy value.

..Integrity

In order to merit public confidence, we need to be diligent, understanding, and maintain high ethical standards.

..Continuous Improvement

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

..Teamwork

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

..Accountability

Working responsibly to understand the needs of criminal justice agencies and the public.

..Awareness

A sensitivity to the competing demands of family, work, friends, and our mental, physical and emotional health.

ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two-week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm, come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.



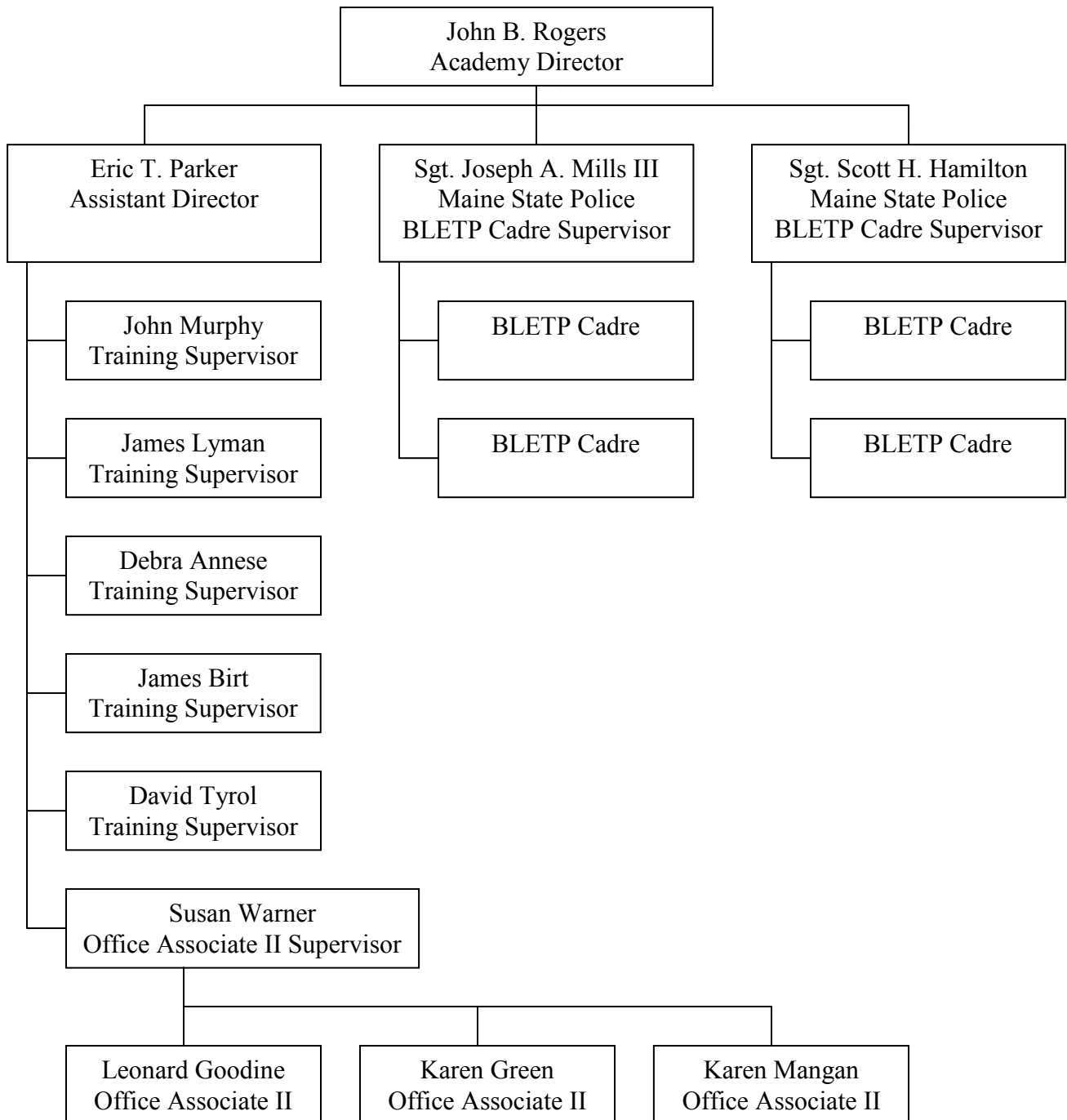
With this responsibility the Academy is providing:

1. A residential training facility to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations, which could involve life and death decisions. Court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training, which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

Maine Department of Public Safety

Maine Criminal Justice Academy



SUMMARY OF TRAINING ACTIVITIES FOR 2013

LAW ENFORCEMENT TRAINING

Basic Police Training

The basic training for law enforcement officers for the calendar year 2013 consists of the following:

- 2 Basic Law Enforcement Training Programs (720 hours) for 92 students.
- 6 Pre-Service Law Enforcement Courses – Phase I (40 hours), Phase II (80 hours) and Phase III (80 hours) for 130 students.



In-Service Training

The Academy sponsored 69 specialized in-service training classes for 955 students totaling 32,610 training hours and 233 regional in-service training classes for 1,684 students totaling 5,664 training hours. Of the 8 Regional Training Districts, about 94% of the training conducted involved a 2-hour class on Breath Testing Device Operator Update. This is because the State of Maine purchased several new Intoxilyzer 8000 breath testing machines and replaced the 15 year old Intoxilyzer 5000 breath testing machines. This training course involved training almost half of the law enforcement officers in the State on this topic. I must also say that many agencies are providing a great deal of training on their own that is not recorded in this report because they are not Academy training programs. The Academy wrote and provided lesson plans for all of the mandated training topics. Justice Planning Management Associates (JPMA) then developed this course for on-line competency-based training. The classes included: New Law / Recent Court Decision Updates, Cultural Diversity & Biased Based Policing, Drug Recognition and Impairment, and Social Media.

During 2007, we joined forces with the Northeast Counterdrug Training Center (NCTC) in Fort Indiantown Gap, Annville, Pennsylvania. NCTC offers top quality training for law enforcement at no cost. They requested a partnership with MCJA so they could offer courses to a larger audience. We agreed to a trial run and the response from the Maine law enforcement community was tremendous. The evaluations indicated that these courses are professionally taught and a great deal of value to the officers attending. Our partnership has continued to allow Maine officers to receive free training that could never be offered here because of fiscal strains both at the state and local level. We believe that Maine citizens would agree that quality programs free to Maine officers is the best bargain going. We hope to continue this partnership with NCTC in 2013. The NCTC courses offered in 2013 were:

- Leadership and Mastering Performance.
- Interview and Interrogation.
- Social Networking.
- Technologies Used Against Police and Persecutors

The 2013 mandatory in-service training requirements for law enforcement officers were:

- Two (2) hours of New Law / Recent Court Decision Updates.
- Two (2) hours of MCJA Firearms Qualifications.
- Two (2) hours of Cultural Diversity & Biased Based Policing.
- Two (2) hours of Drug Recognition and Impairment.
- Two (2) hours of Social Media.

Corrections Training

The training for corrections officers consisted of the following:

- 19 Basic Corrections Courses (80 hours).
- Leadership and Mastering Performance (40 hours).
- Breath Testing Device Operator (8 hours).
- Civil Rights Officer Training (8 hours).
- Methods of Instruction (80 hours).
- Firearms Instructor Development (80 hours).

The 2013 mandatory in-service training requirements for correctional officers were:

- One (1) unit of New Law Updates.
- One (1) unit of Staff Domestic Violence Awareness.
- One (1) unit of Transgender Issues.
- Two (2) units of approved elective training set by the facility, which cannot be OSHA, Department of Labor Requirements or Detention and Corrections Standards for County Jail Requirements.

Exempt Law Enforcement Agencies

The Board of Trustees received information from law enforcement agencies that are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix E.

- (1) Department of Corrections – Probation and Parole Division.
- (2) Department of Conservation – Forestry Division.

SIX YEAR BUDGET

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
General Fund	\$0	\$0	\$0	\$0	\$0	\$500,000
Federal Fund	\$0	\$0	\$200,000	\$75,000	\$0	\$0
Other Special Revenue	\$1,657,160	\$1,981,609	\$1,941,578	\$1,766,059	\$1,755,047	\$1,370,617
Totals	\$1,657,160	\$1,981,609	\$2,141,578	\$1,841,059	\$1,755,047	\$1,855,997
Positions	11.0	11.0	11.0	11.0	11.0	11.0
Personal Services	\$754,596	\$802,878	\$821,258	\$801,850	\$737,677	\$786,416
All Other	\$880,564	\$1,178,731	\$1,320,320	\$964,209	\$1,017,370	\$1,069,581
Capital	\$22,000	\$0	\$0	\$75,000	\$0	\$0
Totals	\$1,657,160	\$1,981,609	\$2,141,578	\$1,841,059	\$1,755,047	\$1,855,997

SIGNIFICANT EVENTS

1976 - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.

1977 - Dispatcher training curriculum developed.

1978 - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.

1979 - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.

1980 - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.

1981 - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.

1982 - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.

1983 - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.

1984 - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.

1985 - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.

1986 - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.

1987 - Report on the Academy published by the Academy Review Committee. Basic Training for public safety dispatchers initiated. Entry level Corrections Officers Task Analysis published.

1988 - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Correction established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.

1989 - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.

1990 - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

1991 - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

1992 - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

1993 - Law Enforcement Agency Profile Survey conducted a joint effort MCJA/UMO Graduate Program. Total Quality Management training was initiated.

1994 - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended employment probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associate's degree or 60 hours of post secondary education. Upgraded computer networking capabilities to include regional offices.

1995 - The Board established minimum physical fitness and academic standards for all officers entering the Municipal/County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the adopted final policies, as required by legislation. Also effective January 1, 1996, each law enforcement agency was required to report to the Academy all excessive use of force complaints and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police. The program recommendations to the Board of Trustees for revision of the curriculum was completed for the new joint basic law enforcement training program.

1996 - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

1997 - Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee for the renovation or construction of a new Criminal Justice Academy.

1998 - The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training facility.

1999 - The Maine Criminal Justice Academy Board of Trustees, following a recommendation from the Law Enforcement Advisory Committee established mandatory annual in-service training requirements for the year 2000. The Board of Trustees is also working to establish entrance standards for the combined Law Enforcement Basic Training Course and the entrance requirements for tuition students.

2000 - The Maine Criminal Justice Academy's staff and programs moved to a new facility in Vassalboro, Maine. This was also the first year that all law enforcement officers were required to complete mandatory in-service refresher training.

2001 - During this year the 1st Basic Law Enforcement Training Program involving eighteen weeks of training that combined state, county and municipal law enforcement officers was implemented at the new Maine Criminal Justice Academy's facility in Vassalboro, Maine.

2003 - The Academy accepted the first two tuition students into the Basic Law Enforcement Training Program. The Academy also applied for and received a federal grant to conduct a Job & Task Analysis of the Basic Law Enforcement Training Program to update the curriculum.

2004 - The Academy completed a Job & Task Analysis of the Basic Law Enforcement Training Program. New Goals and Objectives were identified and implemented.

2005 - The Academy offered nine courses “*on-line*” to assist agencies in complying with Board mandated training for law enforcement officers. More than 7,500 courses were completed on-line saving agencies tens of thousands of dollars in officer overtime, travel and replacement costs.

2007 – The Academy entered into a partnership with Northeast Counterdrug Training Center out of Pennsylvania to put on tuition free training in Maine for topics such as: Interview and Interrogation, Identifying Deceptive Behavior, Leadership and Mastering Performance, School Resource Officer, Advance School Resource Officer, Video Surveillance Techniques and other management type courses. This partnership should continue for many years.

2007 – The Academy closed the Southern Maine office, which was located at the Southern Maine Community College in South Portland.

2008 – The Academy had a 3rd parking lot constructed adjacent to Building A which can hold another 57 vehicles.

2009 – The Academy was allowed to hire Kate Faragher Houghton as a contract curriculum writer. The main focus will be on the new Law Enforcement Preservice Program. The Academy was also able to contract with 2 agencies for full-time Cadre for the Basic Law Enforcement Training Program (BLETP). These contract Cadre positions are for a 2 year period and designed to give Cadets consistent training from BLETP class to BLETP class.

2011 – The Academy received a federal grant to replace the 20+ year old records management system. Informa, Inc. was selected, which will allow for more accurate information to be entered, online registration for training classes and for all criminal justice agencies in Maine to enter their own training records. The Academy closed the library and reopened it as a student lounge. The MCJA Student Benefit Fund purchased furniture, LCD projector, Blue Ray DVD player, surround sound system and a gaming port for the LCD projector.

2012 – The Academy received a federal grant to replace a 15+ year old Firearms Training Simulator. Meggitt Systems, Inc. was selected because this new Use of Force Training Simulator will allow for Firearms, OC Spray, Taser, Impact Tools and Flashlights to be used for training options. This advanced system will better prepare officers.

APPENDIX A

Certified Municipal, County and State Law Enforcement and Corrections Officers

Appendix A
Certified Municipal, County and State Law Enforcement / Corrections Officers

Agency Categories Municipal / County Officers	# of Depts.	# of Authorized Full-Time Police	# of Authorized Part-Time Police
1-8 Officers	71	313	424
9-19 Officers	30	393	120
20-64 Officers	16	578	78
65+ Officers	3	313	0
Sheriff's Dept. (7 Transport Officers)	16	366	269
SUBTOTAL	136	1,963	891
P/T Law Enforcement Agencies	14	0	30
State Law Enforcement Agencies			
Railroad Police	1	1	0
Dept. of Corrections LE Investigators	1	3	10
Baxter State Park Authority	1	5	0
Maine State Police	1	308	0
Maine Warden Service	1	117	3
Maine Marine Patrol	1	45	1
Maine Judicial Marshal Office	1	113	0
Maine Capitol Police	1	7	0
Maine Fire Marshal Investigators	1	15	0
Maine University Police Departments	4	34	14
Attorney General Investigators	1	10	0
Motor Vehicle Investigators	1	11	1
Maine Drug Enforcement Agency	1	1	0
SUBTOTAL	16	672	29
TOTAL	166	2,635	950
Correctional Agencies	# of Depts.	# of Authorized Full-Time Corrections	# of Authorized Part-Time Corrections
Mountain View Youth Development	1	82	0
Southern Maine Re-entry Center	1	11	0
Maine State Prison	1	264	0
Maine Correctional Center	1	180	0
Long Creek Youth Development	1	90	0
Charleston Correctional Center	1	33	0
Downeast Correctional Center	1	33	0
County Jails	15	848	10
TOTAL	22	1,541	10

APPENDIX B

Municipal Police and Sheriff's Departments Number of Personnel by Category

Appendix B

Maine Police and Sheriff's Departments Number of Personnel by Category

Group #1 Department Personnel 1-8;
consists of small departments generally rural
in nature and supporting small communities.

71 **Departments**
313 **F/T Law Enforcement Officers**
424 **P/T Law Enforcement Officers**

1 Person Police Departments	P/T
Frye Island	6
Hancock County DA's Office	0
Knox County DA's Office	0
Maliseet Tribal Police	0
Phippsburg	1
Swan's Island	1

2 Person Police Departments	P/T
Ashland	3
Brownville	9
Gouldsboro	2
Greenville	10
Kennebec County DA	0
Limestone	10
Milbridge	5
Penobscot Indian Nation	6
Washburn	4

3 Person Police Departments	P/T
Baileyville	4
Clinton	8
Damariscotta	9
Fort Fairfield	6
Hallowell	6
Machias	7
Milo	8
Monmouth	8
Passamaquoddy Indian Township	3
Passamaquoddy Indian Township W.S.	2
Penobscot Indian Nation Warden Service	2
Rangeley	5
Searsport	9
Van Buren	5
Veazie	5
Wiscasset	10

4 Person Police Departments	P/T
East Millinocket	11
Eastport	12

5 Person Police Departments	P/T
Carrabassett Valley	3
Dixfield	7
Fort Kent	3
Holden	5
Madawaska	5
Mechanic Falls	3
Mexico	10
Newport	4
Pittsfield	8
Richmond	5
Thomaston	3

6 Person Police Departments	P/T
Boothbay Harbor	5
Calais	6
Dexter	12
Dover-Foxcroft	15
Eliot	2
Fryeburg	10
Lincoln	11
Livermore Falls	13
Madison	11
Millinocket	5
Oxford	9
Passamaquoddy Pleasant Point P.S.	3
Rockport	4
Sabatius	6
Southwest Harbor	5
Wilton	8

7 Person Police Departments	P/T
Bucksport	6
Jay	10
Norway	4
Paris	2
Waldoboro	5

8 Person Police Departments	P/T
Bridgton	5
Buxton	5
Camden	5
Fairfield	8
Mount Desert	5
South Berwick	8
Winthrop	3

Group #2 Department personnel 9-19; consists of departments who routinely provide 24-hour coverage and who have varied demographic characteristics, ranging from rural to urban.

30 Departments
393 F/T Law Enforcement Officers
120 P/T Law Enforcement Officers

9 Person Police Departments	P/T
North Berwick	7
Ogunquit	7
Winslow	6

10 Person Police Departments	P/T
Gardiner	2
Hampden	4
Rumford	5

11 Person Police Departments	P/T
Berwick	4
Cumberland	0
Oakland	13
Topsham	4

12 Person Police Departments	P/T
Kennebunkport	5
Yarmouth	1

13 Person Police Departments	P/T
Cape Elizabeth	2
Farmington	2
Freeport	4
Houlton	5
Lisbon	5
Orono	0
Rockland	0
Skowhegan	7

14 Person Police Departments	P/T
Bar Harbor	1
Belfast	5

15 Person Departments	P/T
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16 Person Departments	P/T
Caribou	6
Ellsworth	2
Old Town	0
Presque Isle	0

17 Person Police Departments	P/T
Falmouth	9

18 Person Police Departments	P/T
Kennebunk	11
Kittery	2

19 Person Police Departments	P/T
Bath	1

Group #3 Department personnel 20-65; consists of cities with population in excess of 16,000.

16 Departments
578 F/T Law Enf. Officers
78 P/T Law Enf. Officers

F/T	Police Departments	P/T
20	Old Orchard Beach	17
21	Brewer	2
22	Wells	20
23	Gorham	0
25	Windham	0
26	York	16
30	Waterville	0
33	Saco	0
33	Brunswick	3
36	Scarborough	11
37	Augusta	4
37	Sanford	0
40	Westbrook	5
46	Biddeford	0
53	Auburn	0
54	South Portland	0

Group #4 Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

3 Departments
313 F/T Law Enf. Officers
0 P/T Law Enf. Officers

F/T	Police Departments	P/T
74	Bangor	0
83	Lewiston	0
156	Portland	0

Group #5 Sheriff's - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

16 Sheriff Departments
366 F/T Law Enforcement Officers
269 P/T Law Enforcement Officers

15 County Jails
848 F/T Corrections Officers
10 P/T Corrections Officers

Law Enforcement Officers			
F/T	Sheriff's Office	P/T	Trans.
21	Androscoggin	8	2
19	Aroostook	12	0
58	Cumberland	53	0
14	Franklin	17	0
16	Hancock	12	0
24	Kennebec	18	0
19	Knox	10	0
25	Lincoln	14	3
23	Oxford	8	0
46	Penobscot	24	0
7	Piscataquis	17	0
20	Sagadahoc	8	1
20	Somerset	29	0
18	Waldo	12	1
10	Washington	12	0
26	York	15	0

Corrections Officers		
F/T	County Jails	P/T
50	Androscoggin	1
34	Aroostook	2
172	Cumberland	0
16	Franklin	0
25	Hancock	3
69	Kennebec	0
40	Knox	2
17	Oxford	0
107	Penobscot	0
36	Piscataquis	0
76	Somerset	0
18	Waldo	0
32	Washington	0
90	York	2
66	Two Bridges Regional Jail	0

Group #6 Department Personnel consist of part time officers serving rural population in small communities.

14 Towns
30 P/T Law Enforcement Officers

P/T Law Enforcement Agencies	P/T
Boothbay Harbor Marine	2
China	1
Farmingdale	4
Harrington	1
Islesboro	3
Lincolnton Harbor Marine	1
Northport Village Corporation	1
Piscataquis D.A.'s Office	1
Randolph	2
Stockton Springs	6
Vassalboro	1
West Bath Marine	1
Winter Harbor	3
Woolwich Marine	1

APPENDIX C

All Training Held At MCJA, Regional Training, and In-service Training

Maine Criminal Justice Academy Training Held at MCJA and Around the State

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APPENDIX D

Maine Criminal Justice Academy Regional In-Service Training

MAINE CRIMINAL JUSTICE ACADEMY 2013 IN-SERVICE REGIONAL TRAINING

LAW ENFORCEMENT TRAINING REGIONS	COURSES	OFFICERS	TOTAL HOURS
York County Training Council (Region 1)	46	416	1,086
Cumberland County Training Council (Region 2)	60	401	1,520
Western Maine Training Council (Region 3)	34	186	632
Central Maine Training Council (Region 4)	30	221	694
Penobscot / Piscataquis County Regional Training Council (Region 5)	26	181	716
Mid-Coast Training Council (Region 6)	19	95	376
Downeast Training Council (Region 7)	11	73	404
Aroostook County Training Council (Region 8)	7	111	236

TRAINING YEAR	COURSES	OFFICERS	TOTAL HOURS
2013 TOTALS	233	1,684	5,664
2012 TOTALS	38	1,508	13,271
2011 TOTALS	31	618	4,180
2010 TOTALS	47	927	3,894
2009 TOTALS	49	937	3,864
2008 TOTALS	158	3,702	10,190
2007 TOTALS	103	3,034	12,241

Regional In-service Training reported to the Academy has significantly gone down since 2007. Officers are not doing less training. It involves the switch from traditional classroom type training that is attendance based to the new internet based on-line training that is competency based. Justice Planning Management Associates (JPMA) conducts almost all the mandatory law enforcement training for officers in Maine. In 2013, the State went to a new Breath Testing Intoxilyzer Device and of the 233 Regional Training courses taught, 219 (94%) was this updated course for all officers around the State.

APPENDIX E

Training For Exempt Law Enforcement Agencies

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 M.R.S.A. section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.

