

MAINE STATE LEGISLATURE

The following document is provided by the
LAW AND LEGISLATIVE DIGITAL LIBRARY
at the Maine State Law and Legislative Reference Library
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied
(searchable text may contain some errors and/or omissions)

L.U.O.

***Maine Department of Public Safety
Maine Criminal Justice Academy***

**2009 Annual Report to The Joint Standing Committee on Criminal
Justice and Public Safety**



**“Serving the people of Maine by promoting the highest level of
professional standards and performance through training”**

***Maine Criminal Justice Academy
Board of Trustees
Mr. Brian MacMaster, Chair
April 2010***

**HV
7269
.A1
M2
2009**

TABLE OF CONTENTS

	Page
Maine Criminal Justice Academy Board of Trustees	3
Letter from Chairman of the Board of Trustees	4
2008 Board of Trustee Actions.....	5
Letter from the Maine Criminal Justice Academy Director	6
Maine Criminal Justice Academy Vision & Values Statement	9
About the Academy.....	10
Organizational Chart.....	11
Summary of Training Activities	12
Six Year Budget Information.....	14
Significant Events.....	15
Appendix A	
Certified Municipal, County, and State Law Enforcement / Corrections Officers.....	18
Appendix B	
Municipal Police and Sheriff Departments Number of Personnel by Category.....	20
Appendix C	
Maine Criminal Justice Academy In-Service Training	24
Appendix D	
Maine Criminal Justice Academy Regional In-Service Training.....	30
Appendix E	
Maine Criminal Justice Academy Media Resource Center	41
Appendix F	
Training for Exempt Law Enforcement Agencies	44
Appendix G	
Guidelines for Regional Training Coordinators	47

APR 9 2010

MAINE DEPARTMENT OF PUBLIC SAFETY

Commissioner, Anne H. Jordan

MAINE CRIMINAL JUSTICE ACADEMY

Director, John B. Rogers

BOARD OF TRUSTEES

Chairman, Brian MacMaster

Director of Investigations, Office of the Attorney General

Commissioner Anne H. Jordan, ex-officio
Maine Department of Public Safety

Commissioner Martin Magnusson, ex-officio
Represented by **Harold "Bud" Doughty**
Maine Department of Corrections

Attorney General Janet T. Mills, ex-officio
Represented by **Brian MacMaster**
Director of Investigations –AG's Office

Col. Joel Wilkinson, ex-officio
Chief of the Maine Warden Service

Col. Patrick J. Fleming, ex-officio
Chief of the Maine State Police

Sean Bailey
Non-Supervisory Corrections Officer
Two Bridges Regional Jail

James A. Ferland
Non-Law Enforcement CJ Agency
Representative
Office of the Chief Medical Examiner

Roberta Tibbetts
Educator Representative
Waterville, Maine

Richard Davis
Municipal Official
Farmington Maine

Sheriff James P. Madore
Sheriff's Representative
Aroostook County Sheriff's Office

Chief Bradley Paul
Municipal Police Chief Representative
Saco Police Department

Linda Smithers
Citizen Representative
Starks, Maine

Sgt. Travis Roy
Municipal Police Officer Representative
Old Town Police Department

Lois Galgay Reckitt
Citizen Representative
South Portland, Maine

Deputy Chief Amy Berry (Vice-Chair)
Municipal Police Officer
South Portland Police Department

Linwood Carman Jr.
Representative from a Federal Law
Enforcement Agency
U.S. Transportation Security
Administration

Elizabeth Ward Saxl
Citizen Representative
Manchester, Maine

BOARD OF TRUSTEES

Maine Criminal Justice Academy

April 10, 2010

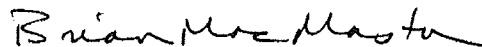
Senator Stan Gerzofsky, Senate Chair
Representative Anne M. Haskell, House Chair
Members of the Joint Standing Committee
on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0003

Dear Senator Gerzofsky, Representative Haskell, and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present its annual report to the Joint Standing Committee on Criminal Justice and Public Safety. This report is required by 25 M.R.S.A. § 2809, which states in part that "the purpose of the report is to provide the Legislature [with] annual information on the law governing law enforcement training in order to ensure that appropriate and timely training is accomplished." The Board is confident that the Committee will find this report informative and responsive to the requirement for its production.

The Board of Trustees, as well as the director and staff of the academy, stand ready to assist the Committee in its consideration of law enforcement and corrections training issues, and would be happy to appear before the Committee to elaborate on any issue or matter associated with the report or the academy. Included is a synopsis of the Board actions for 2009 on the following page.

Sincerely,



BRIAN MACMASTER
Chair
Board of Trustees

MAINE CRIMINAL JUSTICE ACADEMY
BOARD OF TRUSTEES ACTIONS: 2009

Type of Board Action	Jan	Mar	Apr	May	Jun	Sep	Oct	Dec	Total
Basic Law Enforcement Waivers	3	6	0	1	0	2	4	0	16
Basic Corrections Waivers	0	0	0	0	0	0	0	0	0
Extension for Basic Law Enforcement Training	0	0	0	1	0	2	0	0	3
Extension for Basic Corrections Training	0	0	0	0	0	6	0	0	6
Extension for Judicial Marshal Training	2	0	0	0	0	0	0	0	2
Executive Certification	0	1	2	0	1	1	1	0	6
Intermediate Law Enforcement Certification	0	1	3	0	0	2	0	3	9
Advanced Law Enforcement Certification	0	1	0	0	0	0	0	1	2
Instructor Certification	1	18	15	1	16	0	0	13	64
Firearms Instructor Certification	0	0	0	0	21	0	0	0	21
Crash Reconstruction Certification	0	6	1	0	2	0	0	0	9
Canine Handler Team Certification	0	0	0	4	0	0	6	3	13
Canine Trainer Certification	0	0	0	0	0	0	0	0	0
Drug Recognition Certification	0	0	0	8	11	0	0	0	19
Municipal Ordinance Prosecutor Certification	0	19	0	0	0	0	0	0	19
Chaplain Certification	4	0	0	0	0	0	0	0	4
Course Certification	0	4	0	0	0	0	0	1	5
Consent Agreements and/or Suspensions of Certification	4	0	1	3	0	2	1	2	13
Revocation or Voluntary Surrender, of Corrections & Law Enforcement Certification	2	8	3	0	7	7	0	1	28
Waiver of Conviction to Attend Academy Program	0	0	0	0	2	1	2	0	5

Note: There were no meetings in February, July, August or November 2009



John Elias Baldacci
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY

15 Oak Grove Road
Vassalboro, Maine 04989



Anne H. Jordan
Commissioner

John B. Rogers
Director

April 10, 2010

Senator Stan Gerzofsky, Senate Chairman
Representative Anne M. Haskell, House Chairman
Joint Standing Committee on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0003

Senator Gerzofsky and Representative Haskell:

I would like to thank you and the Board of Trustees for all the hard work you do for the Maine Criminal Justice Academy. As I write my 8th annual report reflecting on this past year, I look very much to the future of where the Academy is headed. I see many positive changes coming for the Director and the Staff, as well as the involvement of the Board of Trustees.

The Academy is the central training facility for state, county and municipal law enforcement and corrections officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro, Maine. From 1972 until December 28, 2000, the Academy was located at 93 Silver Street in Waterville, at the former Thomas College facility. The Academy has twelve (12) classrooms, four (4) conference rooms, a full cafeteria and can house 130 students. The building has a state of the art special training center, an indoor running track and formal parade grounds.

The mission of the Maine Criminal Justice Academy is to provide the highest level of training within given resources, to law enforcement and correctional officers in the State. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, all part-time law enforcement officers, all county and state correctional officers, all court security officers and all capitol police officers. The Academy also coordinates the 8 Regional Training Districts across the state, which provides academy certified training to officers in remote areas.

The Academy has a staff of eleven (11) full-time people and operates with an annual FY10 budget of \$1,981,609, an increase of \$321,449. This Special Revenue account comes from 3% of the traffic fine money and student fees from tuition, meals, lodging and other miscellaneous fees. The Academy budget was increased because we have contracted with an attorney to do curriculum development and with law enforcement agencies for 2 full-time Cadre for the Basic Law Enforcement Training Program (BLETP). In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies and others in the criminal justice fields. During 2008, the Academy had 13, 624 instructor hours donated for Regional, In-service, Law Enforcement Pre-service, Basic Corrections training and the Basic Law Enforcement Training Program.

During 2004, the Academy completed a Job and Task Analysis (JTA) on what law enforcement officers do in the field. From this information, we have set a new course and curriculum goals and objectives for the BLETP. The staff is continuing to work on the process of writing the new curriculum using adult learning principles and integrating a "community policing philosophy" and "ethics" into as many courses as possible. The Academy provides many instructor development classes in order to train students to become future volunteer instructors.

In 2006, we completed work with the National Institute of Corrections (NIC) to completely redo the Basic Corrections Program. We started by NIC and MCJA completing a JTA and then NIC provided some technical assistance to the Academy on a revision of the Basic Corrections Program. The Board of Trustees and the Academy staff are working to revamp the Basic Corrections program to bring it up to date with new standards. We hope the final product will be finished in late 2010.

In 2008, the Academy Board started to look at the Law Enforcement Preservice Course (LEPS). After analyzing the goals and objectives of the current course and the way it was delivered, the Board voted to offer it in 3 phases. **Phase 1** would be 40 hours of on-line topics that we hired a curriculum writer to produce the lesson plans. The Justice Planning Management Associates (JPMA) will be take the lesson plans and officer them on-line. After passing Phase 1, student will then pass the physical fitness test before going to Phase 2. **Phase 2** of the program will be 80 hours of scenario based training and technical topic issues. Once an officer has Phase 1 and 2 behind them, the officer can be hired into **Phase 3** which will b 80 hours of supervised field training. This new 200 hour LEPS course is doubled from the old LEPS course. We have q target date of the fall of 2010 to have this implemented.

The Academy produces the lesson plans with the help of content experts for mandatory in-service training and JPMA put these lesson plans into electronic format for officers to use. This year, JPMA charged \$50.00 per person to access the mandatory training topics along with the rest of their on-line library. This resulted in cost savings to agencies for not having to pay tuition, salary, overtime replacement and travel costs. The 2009 mandatory training topics for law enforcement officers that were offered on-line were: New Law/Recent Court Decision Updates, Situational use of Force Assessment, Issues of Sexual Assault and Initial Response to Serious Motor Vehicle Crashes. Firearms had to be given in house because officers need to qualify with their service weapon on the range. The 2009 mandatory training topics for correctional officers were: New Law Updates to include LD 2080, Confidentiality, Dealing with Individuals with Development Disabilities and 2 elective on approved topics, not to include OHSA or Department of Labor requirements.

The Board of Trustees of the Academy awards certificates to Law Enforcement and Corrections Officers, Executives, Instructors, Canine Teams, Drug Recognition Experts, Traffic Reconstruction Experts and others. The Board continues to update the mandatory standards for the 12 mandated policies for law enforcement agencies in the State. The Board also certifies all new courses, and grants waivers and extensions to law enforcement and corrections officers in emergency or extenuating circumstances, as well as decertifies law enforcement and corrections officers. During 2009, the Board had a very busy year dealing with potentially decertifiable conduct and/or convictions for law enforcement and correctional officers. They dealt with 62 cases up for 47 in 2008. Chairman MacMaster and I taught several training session to Chiefs and Sheriffs in 2009 and I believe we have better reporting not more cases.

During calendar year 2009, the Academy provided the following training:

- 76 students (86 in 2008) graduated from the **Basic Law Enforcement Training Programs (BLETP)**, 720 hours in length (2 programs).

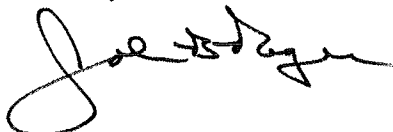
- 274 students (236 in 2008) completed the **Law Enforcement Pre-Service Training Program (LEPS)**, 100 hours in length (8 programs).
- 147 students (175 in 2008) graduated from the **Basic Corrections Officer Training Program (BCOR)**, 80 hours in length (12 programs).
- The Academy conducted 142 **In-Service Training Programs**, (137 in 2008), of which 1,233 officers (1,460 in 2008) attended for a total of 29,914 training hours (37,897 in 2008).
- 49 training programs (158 in 2008) were conducted in the 8 **Regional Training Districts** across the State, of which 937 officers (3,702 in 2008) attended for a total of 3,864 training hours (10,190 in 2008).

During calendar year 2009, the Academy Board of Trustee actions were as follows:

- 16 Waivers (16 in 2008) of the 18-week Basic Law Enforcement Training Program were granted.
- 3 Extensions (9 in 2008) to attend the Basic Law Enforcement Training Program were granted for emergency or extenuating circumstances.
- 0 Waivers (1 in 2008) of the 2-week Basic Corrections Training Program was granted.
- 6 Extensions (4 in 2008) to attend the Basic Corrections Training Program were granted for emergency or extenuating circumstances.
- 6 Executive Certificates (10 in 2008) were granted.
- 9 Intermediate Certificates (8 in 2008) were granted.
- 2 Advanced Certificates (5 in 2008) were granted.
- 64 Instructor Certificates (60 in 2008) were granted.
- 9 Crash Re-constructionist Certificates (5 in 2008) were granted.
- 21 Firearms Instructor Certificates (18 in 2008) were granted.
- 13 Canine Team Certificates (16 in 2008) were granted.
- 0 Canine Team Trainer Certificates (0 in 2008) were granted.
- 19 Drug Recognition Certificates (0 in 2008) were granted.
- 19 Municipal Ordinance Prosecutor Certificates (0 in 2008) were granted.
- 4 Chaplain Certificates (0 in 2008) were granted.
- 5 New Courses (8 in 2008) were approved.
- 13 Consent Agreements and/or Suspensions of Certifications
- 28 Law Enforcement/Corrections Officers (14 in 2008) voluntarily surrendered their certificates of eligibility or had their certifications revoked for criminal conduct or failure to meet Board required training.
- 5 Waivers (9 in 2008) of convicted persons to attend Academy programs were granted.

Again, I want to thank the members of the Joint Standing Committee on Criminal Justice and Public Safety for all the hard work you do and for your support of the Maine Criminal Justice Academy. I would like to extend to your committee members on behalf of my staff, the Board of Trustees and myself, any assistance, advice or guidance we can give you or to help you in your committee work, as it relates to the Maine Criminal Justice Academy.

Sincerely,



John B. Rogers, Director
Maine Criminal Justice Academy

MAINE CRIMINAL JUSTICE ACADEMY

VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

- Merit public confidence in the criminal justice system;
- Provide high quality training;
- Promote a work environment of mutual respect, support and trust;
- Advance policies and procedures developed in the interest of public safety and service;
- Encourage cooperation and coordination among criminal justice agencies.

VALUES

We in the Criminal Justice Academy value..

..Integrity

In order to merit public confidence, we need to be diligent, understanding, and maintain high ethical standards.

..Continuous Improvement

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

..Teamwork

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

..Accountability

Working responsibly to understand the needs of criminal justice agencies and the public.

..Awareness

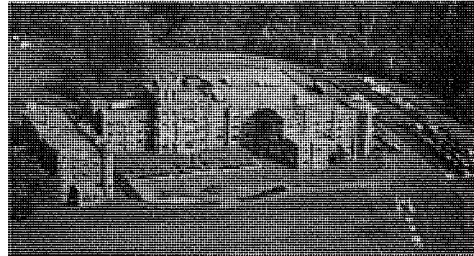
A sensitivity to the competing demands of family, work, friends, and our mental, physical and emotional health.

ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two-week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.



With this responsibility the Academy is providing:

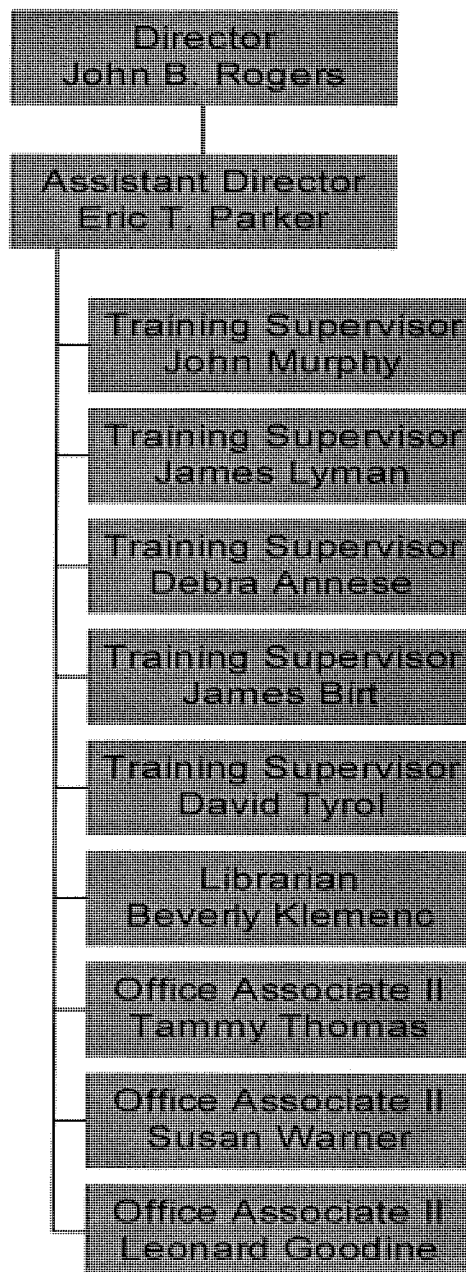
1. A residential training facility to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations, which could involve life and death decisions. Court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training, which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

Maine Department of Public Safety

Maine Criminal Justice Academy

January 1, 2010



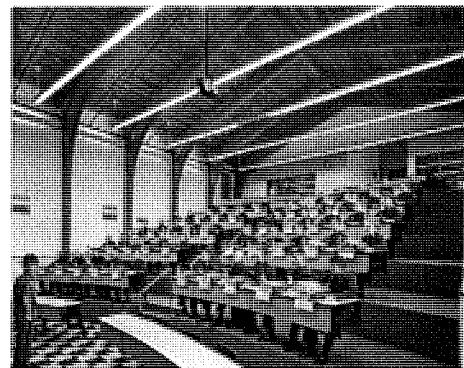
SUMMARY OF TRAINING ACTIVITIES FOR 2009

LAW ENFORCEMENT TRAINING

Basic Police Training

The basic training for law enforcement officers for the calendar year 2009 consists of the following:

- 2 Basic Law Enforcement Training Programs (720 hours) for 76 students.
- 8 Pre-Service Law Enforcement Courses (100 hours) for 274 students.



In-Service Training

The Academy sponsored 142 specialized in-service training classes for 1,233 students totaling 29,914 training hours and 49 regional in-service training classes for 937 students totaling 3,864. Of the Regional Training Districts, only Region 1, 3 and 4 did any training. Region 2, 5, 6, 7, 8 did not doing any regional training as many agencies continue to use the on-line training option to complete Board mandated refresher training or officers completed local training, which is not Academy sanctioned. The Academy wrote and provided lesson plans for these mandated topics. Justice Planning Management Associates (JPMA) then developed this course for on-line competency-based training. The classes included: New Law/Recent Court Decision Updates, Situational Use of Force Assessment, Issues of Sexual Assault, and Initial Response to Serious Motor Vehicle Crashes.

During 2007, we joined forces with the Northeast Counterdrug Training Center (NCTC) in Fort Indiantown Gap, Annville, Pennsylvania. NCTC offers top quality training for law enforcement at no cost. They requested a partnership with MCJA so they could offer courses to a larger audience. We agreed to trial run, both the quality of the training and the response from the Maine law enforcement community. The response was tremendous. The evaluations indicated that these courses are professionally taught and a great deal of value to the officers attending. Our partnership has allowed Maine officers to receive free training that could never be offered here because of fiscal strains both at the state and local level. Maine citizens believe quality programs free to Maine officers is the best bargain going. We look forward to continuing this partnership with NCTC in 2010. The NCTC courses offered in 2009 were:

- Identifying Deceptive Behavior
- Police Executive Development
- Leadership and Mastering Performance

The 2009 mandatory in-service training requirements for law enforcement officers were:

- Two (2) hours of New Law Updates / Recent Court Decisions.
- Two (2) hours of Situational Use of Force Assessment.
- Two (2) hours of Issues of Sexual Assault.
- Two (2) hours of Initial Response to Serious Motor Vehicle Crashes.
- Two (2) hours of Firearms.

Corrections Training

The basic training for corrections officers consisted of the following:

- 12 Basic Corrections courses (80 hours) for 147 students.

The 2009 mandatory in-service training requirements for correctional officers were:

- One (1) unit of New Law Updates to Include LD 2080
- One (1) unit of Confidentiality
- One (1) unit of Dealing with Individuals with Developmental Disabilities
- Two (2) units of approved elective training set by the facility, which cannot be OSHA of Department of Labor Requirements.

Exempt Law Enforcement Agencies

The Board of Trustees received information from law enforcement agencies that are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix F.

- (1) Department of Corrections - Probation and Parole Division
- (2) Department of Conservation – Forestry Division

SIX YEAR BUDGET

	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
General Fund	\$217,265	\$0	\$0	\$0	\$0	\$0
Federal Fund	\$361,102	\$396,396	\$353,479	\$0	\$0	\$0
Other Special Revenue	\$1,244,003	\$1,599,640	\$1,554,792	\$1,712,794	\$1,657,160	\$1,981,609
Totals	\$1,822,370	\$1,996,036	\$1,908,268	\$1,712,794	\$1,657,160	\$1,981,609
Positions	11.0	11.0	11.0	11.0	11.0	11.0
Personal Services	\$705,075	\$697,794	\$711,945	\$737,862	\$754,596	\$802,878
All Other	\$1,117,295	\$1,298,242	\$1,196,323	\$854,932	\$880,564	\$1,178,731
Capital	\$0	\$0	\$0	\$120,000	\$22,000	\$0
Totals	\$1,822,370	\$1,996,036	\$1,908,268	\$1,712,794	\$1,657,160	\$1,981,609

SIGNIFICANT EVENTS

1976 - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.

1977 - Dispatcher training curriculum developed.

1978 - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.

1979 - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.

1980 - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.

1981 - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.

1982 - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.

1983 - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.

1984 - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.

1985 - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.

1986 - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.

1987 - Report on the Academy published by the Academy Review Committee. Basic Training for public safety dispatchers initiated. Entry level Corrections Officers Task Analysis published.

1988 - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Correction established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.

1989 - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test Developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.

1990 - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

1991 - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

1992 - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

1993 - Law Enforcement Agency Profile Survey conducted a joint effort MCJA/UMO Graduate Program. Total Quality Management training was initiated.

1994 - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended employment probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associate's degree or 60 hours of post secondary education. Upgraded computer networking capabilities to include regional offices.

1995 - The Board established minimum physical fitness and academic standards for all officers entering the Municipal / County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the eight policies required by legislation. Effective January 1, 1996 each law enforcement agency is required to report to the Academy all excessive use of force complaints and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police.

Program recommendations to the Board of Trustees for revision of the curriculum was done.

1996 - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

1997 - Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee for the renovation or construction of a new Criminal Justice Academy.

1998 - The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training facility.

1999 - The Maine Criminal Justice Academy Board of Trustees, following a recommendation from the Law Enforcement Advisory Committee established mandatory annual in-service training requirements for the year 2000. The Board of Trustees is also working to establish entrance standards for the combined Law Enforcement Basic Training Course and the entrance requirements for tuition students.

2000 - The Maine Criminal Justice Academy's staff and programs moved to a new facility in Vassalboro, Maine. This was also the first year that all law enforcement officers were required to complete mandatory in-service refresher training.

2001 - During this year the 1st Basic Law Enforcement Training Program involving eighteen weeks of training combining State, municipal and county law enforcement officers was conducted at the new Maine Criminal Justice Academy's facility in Vassalboro, Maine.

2003 - The Academy accepted the first two tuition students into the Basic Law Enforcement Training Program. The Academy also applied for and received a federal grant to conduct a Job & Task Analysis of the Basic Law Enforcement Training Program to update the curriculum.

2004 - The Academy completed a job & task analysis of the Basic Law Enforcement Training Program. New Goals and Objectives were identified and implemented.

2005 - The Academy offered nine courses “*on-line*” to assist agencies in complying with Board mandated training for law enforcement officers. More than 7,500 courses were completed on-line saving agencies tens of thousands of dollars in officer overtime, travel and replacement costs.

2007 – The Academy entered into a partnership with Northeast Counterdrug Training Center out of Pennsylvania to put on tuition free training in Maine for topics such as: Interview and Interrogation, Identifying Deceptive Behavior, Leadership and Mastering Performance, School Resource Officer, Advance School Resource Officer, Video Surveillance Techniques and other management type courses. This partnership should continue for many years.

2007 – The Academy closed the Southern Maine office, which was located at the Southern Maine Community College in South Portland.

2008 – The Academy had a 3rd parking lot constructed adjacent to Building A which can hold another 57 vehicles.

2009 – The Academy was allowed to hire a Kate Faragher Houghton as a contract curriculum writer. The main focus will be on the new Law Enforcement Preservice Program. The Academy was also able to contract with 2 agencies for full-time Cadre for the Basic Law Enforcement Training Program (BLETP). These contract Cadre positions are for a 2 year period and designed to give Cadets consistent training from BLETP class to BLETP class.

APPENDIX A

Certified Municipal, County and State Law Enforcement and Corrections Officers

Appendix A
Certified Municipal, County and State Law Enforcement / Corrections Officers

Agency Categories Municipal / County Officers	# of Depts.	# of Authorized Full-Time Police	# of Authorized Part-Time Police
1-8 Officers	73	320	377
9-19 Officers	31	405	135
20-64 Officers	17	557	104
65+ Officers	3	309	0
Sheriff's Dept. (6 Transport Officers)	16	332	298
SUBTOTAL	140	1,923	914
Part-Time Municipal Officers	15	0	29
State Law Enforcement Agencies			
Railroad Police	1	1	0
State Corrections LE Investigators	1	3	2
Baxter State Park Authority	1	7	0
Maine State Police	1	317	0
Maine Warden Service	1	114	3
Maine Marine Patrol	1	45	0
Judicial Marshal's	1	69	0
Capitol Police	1	6	0
Fire Marshal Investigators	1	17	0
University Police	4	38	23
Attorney General Investigators	1	12	0
Motor Vehicle Investigators	1	11	0
Maine Drug Enforcement Agency	1	1	0
SUBTOTAL	16	641	28
TOTAL	171	2,564	971
Correctional Agencies	# of Depts.	# of Authorized Full-Time Corrections	# of Authorized Part-Time Corrections
Mountain View Youth Development	1	92	0
Maine State Prison	1	299	0
Maine Correctional Center	1	174	0
Central Maine Pre-Release	1	18	0
Long Creek Youth Development	1	102	0
Charleston Correctional Center	1	30	0
Downeast Correctional Center	1	47	0
County Jails	15	763	151
TOTAL	22	1,525	139

APPENDIX B

Municipal Police and Sheriff's Departments Number of Personnel by Category

Appendix B

Maine Police and Sheriff's Departments Number of Personnel by Category

Group #1 Department Personnel 1-8;
consists of small departments generally rural
in nature and supporting small communities.

73 Departments

320 F/T Law Enforcement Officers

377 P/T Law Enforcement Officers

1 Person Police Departments

P/T

Bethel	6
Frye Island	3
Hancock County DA's Office	0
Knox County DA's Office	0
Lincolnville	5
Maliseet Tribal Police	0
Phippsburg	1
Swan's Island	2
York County DA's Office	0

2 Person Police Departments

P/T

Baileyville	8
Gouldsboro	2
Limestone	9
Milbridge	4
Passamaquoddy Indian Township	9
Penobscot Indian Nation Warden Ser.	1
Rangeley	3
Washburn	4

3 Person Police Departments

Ashland	2
Brownville	7
Clinton	0
Greenville	8
Kennebec County DA	0
Milo	4
Penobscot Indian Nation	6
Searsport	7
Van Buren	4
Wiscasset	10

4 Person Police Departments

P/T

Dixfield	10
East Millinocket	4
Fort Fairfield	4
Fort Kent	4
Lincoln	12
Machias	7

Mexico	7
Monmouth	5
Pittsfield	10
Richmond	3

5 Person Police Departments

P/T

Damariscotta	11
Dexter	9
Dover-Foxcroft	9
Eastport	8
Fryeburg	10
Hallowell	7
Holden	7
Madawaska	6
Mechanic Falls	1
Oxford	7
Passamaquoddy Indian Township W.S.	2
Rockport	1
Southwest Harbor	6
Veazie	3

6 Person Police Departments

P/T

Boothbay Harbor	6
Calais	5
Livermore Falls	16
Madison	12
Sabattus	6
Wilton	9

7 Person Police Departments

P/T

Bridgton	4
Bucksport	4
Buxton	6
Carrabassett Valley	2
Jay	8
Newport	6
Norway	4
Paris	3
Passamaquoddy Pleasant Point P.S.	3
Thomaston	2
Winslow	8

8 Person Police Departments

P/T

Eliot	1
Millinocket	2
Mount Desert	1
South Berwick	8
Waldoboro	3

Group #2 Department personnel 9-19; consists of departments who routinely provide 24-hour coverage and who have varied demographic characteristics, ranging from rural to urban.

31 Departments
405 F/T Law Enforcement Officers
135 P/T Law Enforcement Officers

9 Person Police Departments	P/T
Berwick	6
North Berwick	5
Oakland	14
Ogunquit	8

10 Person Police Departments	P/T
Cumberland	2
Winthrop	4

11 Person Police Departments	P/T
Camden	1
Fairfield	9
Freeport	2
Kennebunkport	5

12 Person Police Departments	P/T
Cape Elizabeth	1
Farmington	3
Gardiner	2
Hampden	2
Rumford	6
Yarmouth	1

13 Person Police Departments	P/T
Bar Harbor	1
Topsham	5

14 Person Police Departments	P/T
Belfast	6
Caribou	8
Houlton	7
Old Town	2
Orono	1

15 Person Departments	P/T
Lisbon	5
Skowhegan	8

16 Person Departments	P/T
Ellsworth	2

17 Person Police Departments	P/T
Rockland	0

18 Person Police Departments	P/T
Bath	1
Falmouth	6

19 Person Police Departments	P/T
Kennebunk	11
Presque Isle	0

Group #3 Department personnel 20-65; consists of cities with population in excess of 16,000.

17 Departments
557 F/T Law Enf. Officers
104 P/T Law Enf. Officers

F/T	Police Departments	P/T
20	Old Orchard Beach	30
20	Kittery	1
21	Brewer	2
22	Gorham	0
23	Wells	20
25	Windham	0
27	York	19
31	Waterville	0
34	Brunswick	5
34	Saco	0
35	Scarborough	17
37	Westbrook	4
40	Augusta	5
42	Sanford	0
46	Biddeford	1
49	Auburn	0
51	South Portland	0

Group #4 Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

3 Departments
304 F/T Law Enf. Officers
0 P/T Law Enf. Officers

F/T	Police Departments	P/T
76	Bangor	0
80	Lewiston	0
148	Portland	0

Group #5 Sheriff's - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

16 Sheriff Departments
 332 F/T Law Enf. Officers
 298 P/T Law Enf. Officers
 15 County Jails
 763 F/T Corrections Officers
 151 P/T Corrections Officers

Law Enforcement Officers

F/T	Sheriff's Office	P/T	Trans.
17	Androscoggin	14	0
18	Aroostook	22	0
52	Cumberland	12	0
16	Franklin	40	0
16	Hancock	9	0
26	Kennebec	26	0
18	Knox	14	0
24	Lincoln	13	6
17	Oxford	8	0
37	Penobscot	21	0
9	Piscataquis	19	0
20	Sagadahoc	15	0
15	Somerset	37	0
17	Waldo	16	0
15	Washington	21	0
15	York	11	0

Corrections Officers

F/T	County Jails	P/T
51	Androscoggin	26
29	Aroostook	9
166	Cumberland	8
13	Franklin	11
20	Hancock	18
68	Kennebec	4
39	Knox	7
16	Oxford	2
86	Penobscot	14
23	Piscataquis	7
68	Somerset	18
12	Waldo	13
20	Washington	9
85	York	3
67	Two Bridges Regional Jail	2

Group #6 Department Personnel consist of part time officers serving rural population in small communities.

15 Towns
 29 P/T Law Enf. Officers

Police Department	P/T
Benton	1
China	1
Farmingdale	5
Harrington	1
Islesboro	2
Northport Village Corp.	2
Piscataquis D.A.'s Office	1
Randolph	1
Stockton Springs	7
Thomaston Marine	1
Vassalboro	1
Warren Marine	1
West Bath Marine	1
Winter Harbor	3
Woolwich Marine	1

APPENDIX C

MCJA In-Service Training

Maine Criminal Justice Academy 2007

In-Service Training Classes

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS07	TEST CLASS	Room 246	0	8.00
INS0701	DRAFTING EFFECTIVE SEARCH	MCJA	19	16.00
INS0702	DRAFTING EFFECTIVE SEARCH	MCJA	21	16.00
INS0703	OUI DETECTION REFRESHER	MCJA	28	4.00
INS0704	SFST REFRESHER	MCJA	28	4.00
INS0705	CADRE LEADERSHIP DEVELOPMENT -	MCJA	5	80.00
INS0706	TERMINAL OPERATOR CERTIFICATION	MCJA	8	40.00
INS0707	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0708	INTOXILYZER OPERATION &	MCJA	3	16.00
INS0709	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07100	OUI/SFST TRAINING	MCJA	0	24.00
INS07101	OUI-SFST REFRESHER TRAINING	MCJA	1	4.00
INS07102	OUI/SFST TRAINING	MCJA	0	24.00
INS07103	OUI/SFST TRAINING	MCJA	0	24.00
INS07104	OUI/SFST TRAINING	MCJA	2	24.00
INS07105	OUI/SFST TRAINING	MCJA	2	24.00
INS07106	OUI/SFST TRAINING	MCJA	0	24.00
INS07107	INTOXILYZER OPERATION &	MCJA	17	16.00
INS07108	INTOXILYZER OPERATION &	MCJA	16	16.00
INS07109	INTOXILYZER OPERATION &	MCJA	16	16.00
INS0711	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07110	INTOXILYZER OPERATION &	YCSO	6	16.00
INS07111	INTOXILYZER OPERATION &	Augusta PD	5	16.00
INS07112	INTOXILYZER OPERATION &	Augusta PD	5	8.00
INS07113	INTOXILYZER OPERATION &	MCJA	2	16.00
INS07114	INTOXILYZER OPERATION &	Somerset SO	2	8.00
INS07114	INTOXILYZER OPERATION &	Alfred MSP	1	8.00
INS07115	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS07116	CIVIL RIGHTS OFFICER TRAINING	Waterville Police Department	8	8.00
INS07116	JUDICIAL MARSHAL SCHOOL	MCJA	17	40.00
INS07117	NARCOTIC DETECTION K-9 SCHOOL	Vassalboro	10	320.00
INS07118	IDENTIFICATION OF DECEPTIVE	MCJA	44	24.00
INS07119	METHODS OF INSTRUCTION	MCJA	15	80.00
INS0712	CRIME SCENE PROCESSING	MCJA	12	40.00
INS07120	INTOXILYZER OPERATION &	Grey SP	1	8.00
INS07121	INTOXILYZER OPERATION &	Ken SO	1	8.00
INS07122	INTOXILYZER OPERATION &	Penobscot SO	2	16.00
INS07123	INTOXILYZER OPERATION &	LCSO	2	8.00
INS07124	INTOXILYZER OPERATION &	Hampden PD	10	16.00
INS07125	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS07126	SFST REFRESHER	Presque Isle PD	4	4.00
INS07127	DRUG RECOGNITION TECHNICIAN	Portland PD	17	8.00
INS07128	CIVIL RIGHTS OFFICER TRAINING	MCJA	30	8.00
INS07129	TERMINAL OPERATOR CERTIFICATION	MCJA	8	40.00
INS0713	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07130	LAW ENFORCEMENT OFFICER	MCJA	31	16.00
INS07131	ENFORCING UNDERAGE DRINKING	South Portland Conference Center	40	16.00
INS07132	INTOXILYZER OPERATION &	Waldoboro PD	19	16.00
INS07133	INTOXILYZER OPERATION &	York PD	1	8.00
INS07134	INTOXILYZER OPERATION &	Waterville PD	3	8.00
INS07135	INTOXILYZER OPERATION &	Lewiston PD	4	8.00
INS07136	VIDEO EQUIPMENT TRAINING FOR	MCJA	0	24.00
INS07137	AMERICANS WITH DISABILITIES ACT	MCJA	21	2.00
INS07138	ELDER ABUSE	MCJA	20	2.00
INS07139	BASIC COMPUTER CRIMES	MCJA	23	2.00
INS0714	INTOXILYZER OPERATION &	MCJA	4	16.00
INS07140	NEW LAW UPDATES	MCJA	22	2.00
INS07141	TEEN DRIVING INITIATIVES	MCJA	19	8.00
INS07142	ADVANCED MOTORCYCLE	CMCC Augusta	0	40.00
INS07143	CRASH RECONSTRUCTION IN-SERVICE	Maine Criminal Justice Academy	0	16.00
INS07145	INTOXILYZER OPERATION &	Waldo SO	7	8.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0715	INTOXILYZER OPERATION &	MCJA	8	16.00
INS0716	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0717	OUI/SFST TRAINING & PROFICIENCY	MCJA	24	24.00
INS0718	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS0719	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS0720	COMPUTER BASICS AND	MCJA	5	3.00
INS0721	OUI/SFST TRAINING & PROFICIENCY	MCJA	28	24.00
INS0722	LAW ENFORCEMENT OFFICER	MCJA	24	16.00
INS0722	LAW ENFORCEMENT OFFICER	MCJA	1	16.00
INS0723	BASIC CRISIS NEGOTIATIONS SCHOOL	MCJA	35	40.00
INS0724	MICROSOFT EXEL BASIC	MCJA	8	3.00
INS0724	MICROSOFT EXCEL BASIC	MCJA	8	3.00
INS0725	MICROSOFT EXCEL INTERMEDIATE	MCJA	7	3.00
INS0726	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0727	FIELD TRAINING OFFICER	MCJA	16	24.00
INS0728	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0729	DRUG RECOGNITION EXPERT	MCJA	16	72.00
INS0730	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00
INS0731	POLICE TRAINING OFFICER COURSE	MCJA	18	40.00
INS0732	NEW CHIEF-SHERIFFS SEMINAR	MCJA	15	40.00
INS0733	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0734	OUI/SFST TRAINING	MCJA	10	24.00
INS0735	OUI/SFST TRAINING	MCJA	15	24.00
INS0736	OUI/SFST TRAINING	MCJA	10	24.00
INS0737	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0738	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0739	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0740	MICROSOFT EXCEL ADVANCED	MCJA	4	6.00
INS0741	POLICE PHOTOGRAPHY	State Police Crime Lab-Conference	6	40.00
INS0742	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0743	BASIC PATROL K-9 SCHOOL	MCJA	8	480.00
INS0744	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00
INS0745	MECHANICS OF RESTRAINT & CONTROL	MCJA	23	40.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0746	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0747	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0747	INTOXILYZER OPERATION &	Penobscot SO	0	16.00
INS0748	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0749	INTOXILYZER OPERATION &	MCJA	4	16.00
INS0750	INTOXILYZER OPERATION &	MCJA	8	16.00
INS0750	INTOXILYZER OPERATION &	MCJA	0	16.00
INS0751	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0752	INTOXILYZER OPERATION &	MCJA	2	16.00
INS0753	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0754	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0755	INTOXILYZER OPERATION &	MCJA	5	16.00
INS0756	INTOXILYZER OPERATION &	MCJA	2	16.00
INS0757	INTOXILYZER OPERATION &	MCJA	7	16.00
INS0758	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0759	BASIC SUPERVISION FOR LAW	MCJA	35	80.00
INS0760	CHILD PASSENGER SAFETY	MCJA	13	32.00
INS0761	INTERACTIVE USE OF FORCE	MCJA	19	40.00
INS0762	POLICE CYCLIST	Brunswick	18	40.00
INS0763	INTOXILYZER OPERATION &	MCJA	4	16.00
INS0765	DRUG RECOGNITION TECHINICIAN	MCJA	27	8.00
INS0766	INTOXILYZER OPERATION &	CMCC Aug	15	16.00
INS0767	INTOXILYZER OPERATION &	CCSO	4	16.00
INS0768	INTOXILYZER OPERATION &	Gray SP	11	8.00
INS0769	INTOXILYZER OPERATION &	Pleasant Point Public Safety	4	16.00
INS0770	INTOXILYZER OPERATION &	Saco PD	1	8.00
INS0771	INTOXILYZER OPERATION &	Alfred SP	3	16.00
INS0772	INTOXILYZER OPERATION &	CCSO	6	16.00
INS0773	INTOXILYZER OPERATION &	MCJA	1	8.00
INS0774	INTOXILYZER OPERATION &	Gray SP	1	8.00
INS0775	INTOXILYZER OPERATION &	Augusta CID	15	8.00
INS0776	INTOXILYZER OPERATION &	PCSO	4	16.00
INS0777	OUI-SFST REFRESHER TRAINING	Bangor UTC	17	4.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0778	FIREARMS SKILLS DEVELOPMENT	MCJA	0	8.00
INS0779	OUI/SFST TRAINING	Acadia Park	9	24.00
INS0780	OUI/SFST TRAINING & PROFICIENCY	Portland NSC	24	24.00
INS0781	SFST REFRESHER	Portland PD	12	8.00
INS0782	OUI DETECTION REFRESHER	Portland PD	10	8.00
INS0782	INTOXILYZER OPERATION &	Bath PD	2	8.00
INS0783	INTOXILYZER OPERATION &	Kittery PD	2	8.00
INS0784	INTOXILYZER OPERATION &	Saco PD	1	8.00
INS0785	REGIONAL TRAINING COORDINATORS	MCJA	10	4.00
INS0786	FIREARMS INSTRUCTOR DEVELOPMENT	MCJA	23	80.00
INS0787	OUI-SFST REFRESHER TRAINING	Auburn PD	1	4.00
INS0788	OUI-SFST REFRESHER TRAINING	Portland PD	17	4.00
INS0789	INTOXILYZER OPERATION &	Winthrop PD	1	8.00
INS0790	INTOXILYZER OPERATION &	LCSO	3	16.00
INS0791	OUI/SFST TRAINING	MCJA	1	24.00
INS0792	OUI-SFST REFRESHER TRAINING	South Portland PD	1	4.00
INS0793	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0794	URBAN RIFLE INSTRUCTOR SCHOOL	MCJA	10	40.00
INS0795	OUI-SFST TRAINING	Bangor PD	9	24.00
INS0796	OUI-SFST REFRESHER TRAINING	Bangor Police Department	3	4.00
INS0797	AT-SCENE CRASH ACCIDENT	CMCC	21	80.00
INS0798	FINANCIAL EXPLOITATION CASES	MCJA	21	16.00
INS0799	OUI-SFST REFRESHER TRAINING	MCJA	13	4.00
			1,485.00	3,782.00

APPENDIX D

Maine Criminal Justice Academy Regional In-Service Training

**MAINE CRIMINAL JUSTICE ACADEMY
2009 IN-SERVICE REGIONAL TRAINING**

LAW ENFORCEMENT TRAINING REGIONS	COURSES	OFFICERS	TOTAL HOURS
York County Training Council (Region 1)	17	366	2,768
Cumberland County Training Council (Region 2)	0	0	0
Western Maine Training Council (Region 3)	30	525	1,050
Central Maine Training Council (Region 4)	2	23	46
Penobscot / Piscataquis County Regional Training Council (Region 5)	0	0	0
Mid Coast Training Council (Region 6)	0	0	0
Downeast Training Council (Region 7)	0	0	0
Aroostook County Training Council (Region 8)	0	0	0

2009 TOTALS	49	937	3,864
2008 TOTALS	158	3,702	10,190
2007 TOTALS	103	3,034	12,241
2006 TOTALS	125	3,466	10,361



REPORT OF REGIONAL TRAINING: REGION 1

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC 0916	CRISIS INTERVENTION TRAINING	11/20/09	York	23	40
YCTC 0917	TASER LIABILITY/USE OF FORCE	12/15/09	Wells	76	7
YCTC0901	OUI TRAINING SEMINAR	03/30/09	Wells	65	6
YCTC0902	TASER INSTRUCTOR	04/06/09	Berwick PD	19	8
YCTC0903	WMD OPERATIONS LEVEL REFRESHER TRAINING	04/07/09	York	23	4
YCTC0904	HAZMAT FIRST RESPONDER OPERATIONS LEVEL - REFRESHER	05/04/09	Wells	22	4
YCTC0905	RADIO PROCEDURES	05/19/09	York	7	1
YCTC0906	ASP TRAINING	06/15/09	York	10	8
YCTC0907	MAINE BICYCLE SAFETY COALITION	06/16/09	York	25	4
YCTC0908	DNA EVIDENCE COLLECTION & PACKAGING	06/17/09	Biddeford PD	17	3
YCTC0909	MOUNTAIN BIKE TECHNIQUES	06/16/09	York	20	7
YCTC0910	OC SPRAY CERTIFICATION	06/17/09	York	10	2
YCTC0911	UNARMED SELF DEFENSE	06/17/09	York	9	4
YCTC0912	HANDCUFFING	06/17/09	York	10	4
YCTC0913	RESPONSE TO DOMESTIC VIOLENCE	06/18/09	York	10	4
YCTC0914	OUI DETECTION	06/18/09	York	10	3
YCTC0915	PATROL TECHNIQUES - (DAY/LOW LIGHT)	06/18/09	York	10	5

Classes: 17

Students: 366

Hours: 2,768



REPORT OF REGIONAL TRAINING: REGION 2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
---------------	-------------------	-------------	-----------------	-----------------	--------------

Classes:				Students:	Hours:
----------	--	--	--	-----------	--------



REPORT OF REGIONAL TRAINING: REGION 3

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WMTC0901	HATE CRIME RECOGNITION	01/06/09	Farmington	27	2
WMTC0902	HATE BIAS CRIMES	01/13/09	Rumford	14	2
WMTC0903	PATROL INTERDICTION & CURRENT DRUG TRENDS	02/03/09	Farmington	27	2
WMTC0904	DRUG INTERDICTION & CURRENT DRUG TRENDS	02/18/09	Sabattus Police Department	4	2
WMTC0905	DRUG INTERDICTION & CURRENT DRUG TRENDS	02/11/09	Paris Police Department	19	2
WMTC0906	DRUG INTERDICTION & CURRENT DRUG TRENDS	02/10/09	Rumford	9	2
WMTC0907	CRIME LAB OVERVIEW	03/18/09	Sabattus Police Department	18	2
WMTC0908	CRIME LAB OVERVIEW/DNA EVIDENCE COLLECTION	03/10/09	Rumford	9	2
WMTC0909	CRIME LAB OVERVIEW/DNA EVIDENCE COLLECTION	03/03/09	Franklin S.O.	21	2
WMTC0910	RESPONSE DRIVING	04/22/09	Sabattus Police Department	3	2
WMTC0911	DEATH NOTIFICATIONS/RESPONSE DRIVING	04/14/09	Rumford	11	2
WMTC0912	SITUATIONAL USE OF FORCE	05/05/09	Farmington P. D.	38	2
WMTC0913	DEATH NOTIFICATION/RESPONSE DRIVING	04/07/09	Farmington P. D.	34	2
WMTC0914	SITUATIONAL USE OF FORCE	05/20/09	Sabattus Police Department	31	2
WMTC0915	STATEMENT ANALYSIS/INTERVIEW AND INTERROGATION	09/08/09	Rumford	13	2
WMTC0916	STATEMENT ANALYSIS & INTERROGATION	09/16/09	Sabattus Police Department	3	2
WMTC0917	STATEMENT ANALYSIS	09/01/09	Farmington Police Department	25	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WMTC0918	CMP-SAFETY-POWER LINES	11/17/09	Paris Fire Department	13	2
WMTC0919	NEW LAW UPDATES	11/12/09	Paris Fire Department	15	2
WMTC0920	NEW LAW UPDATES	11/18/09	Sabattus Police Department	15	2
WMTC0921	NEW LAW UPDATES	11/10/09	Rumford Police Department	12	2
WMTC0922	SITUATIONAL USE OF FORCE	12/01/09	Farmington Police Department	36	2
WMTC0923	ISSUES OF SEXUAL ASSAULT	10/13/09	Rumford	13	2
WMTC0924	ISSUES OF SEXUAL ASSAULT	10/21/09	Sabattus Police Department	7	2
WMTC0925	NEW LAW UPDATES	11/03/09	Farmington Police Department	43	2
WMTC0926	SITUATIONAL USE OF FORCE	12/08/09	Rumford Police Department	9	2
WMTC0927	INITIAL RESPONSE TO SERIOUS TRAFFIC CRASH	12/16/09	Rumford Police Department	8	2
WMTC0928	CIVIL RIGHTS/HATE CRIMES	01/14/09	Paris Fire Department	11	2
WMTC0929	EMERGENCY VEHICLE OPERATOR/ CIVIL LIABILITY	04/15/09	Paris Fire Department	18	2
WMTC0930	SEX ASSAULT TRAINING	10/14/09	Paris Fire Department	19	2

Classes: 30

Students: 525

Hours: 1,050



REPORT OF REGIONAL TRAINING: REGION 4

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CMTC0901	SITUATIONAL USE OF FORCE	11/02/09	Somerset Sheriff's Office	12	2
CMTC0902	SEXUAL ASSAULT RESPONSE	10/15/09	Somerset Sheriff's Office	11	2

Classes: 2

Students: 23

Hours: 46



REPORT OF REGIONAL TRAINING: REGION 5

NUMBER

CLASS NAME

DATE

LOCATION

STUDENTS

HOURS

Classes:

Students:

Hours:



REPORT OF REGIONAL TRAINING: REGION 6

NUMBER

CLASS NAME

DATE

LOCATION

STUDENTS

HOURS

Classes:

Students:

Hours:



REPORT OF REGIONAL TRAINING: REGION 7

NUMBER

CLASS NAME

DATE

LOCATION

STUDENTS

HOURS

Classes:

Students:

Hours:



REPORT OF REGIONAL TRAINING: REGION 8

NUMBER

CLASS NAME

DATE

LOCATION

STUDENTS

HOURS

Classes:

Students:

Hours:

APPENDIX E

Maine Criminal Justice Academy Media Resource Center

About the Maine Criminal Justice Academy Media Resource Center

The following is a brief guide to the services and resources of the Media Resource Center at the Maine Criminal Justice Academy.

Collection Management

The Media Resources Center selects, organizes, circulates, maintains and continuously evaluates its collections in response to the changing nature and needs of the MCJA staff, law enforcement/corrections personnel and the traffic safety community. Some details on the Media Resource Center's collections:

- **Audio Visual Collection**

The MRC has videos, and slide/audio cassette programs available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Our current listings may be viewed at our web site.

- **Main Collection**

Even though the emergence of the Internet has brought a wealth of information to your desktop, books are still a prime source of information. Supporting MCJA's diverse interests, the Media Resource Center has over 3000 books on a wide variety of subjects. Criminal justice, supervision and computing are just a few of the areas covered by the main collection.

Books are catalogued and arranged according to the Library of Congress Classification System. You may find specific authors, titles or subject areas using the card catalog available in the Media Resource Center.

Books in the main collection are available to MCJA staff, law enforcement/corrections personnel, the highway safety community, students and other interested parties up to a 4-week loan period.

- **Reference Collection**

The reference collection includes a number of encyclopedias, statutes, indices, maps, manuals and more. These materials are available for day use on MCJA premises only.

- **Magazines and Newsletters**

The MRC subscribes to a number of magazines. Training, law enforcement and corrections are among the subjects available. Of special note are some popular magazines subscribed to as part of the MCJA Student Benefit Fund. Magazines and newsletters may circulate for 2 weeks.

- **Vertical Files**

Documents, magazine articles and newspaper clippings are filed in folders arranged by subject. The vertical files are indexed in a card catalog file (located in the MRC). These items may circulate for 2 weeks.

- **Training Manuals**

The MRC is the repository for handouts and training manuals primarily used in training sessions held at the Academy. These items may circulate for up to 2 weeks to MCJA staff and law enforcement/corrections personnel.

- Fatal Vision Goggles

The MRC has 6 sets of Fatal Vision Goggles available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Enclosed in each set are 3 pairs of goggles (.20, .08, .08 night), a video and a training guide. It is encouraged that users request goggles well in advance of when they are needed to ensure availability.

- Costumes

Daren, the D.A.R.E. lion and McGruff, the Crime Dog suits are available for loan to the law enforcement community for programs and events throughout the state of Maine. Due to their size, the suits must be picked up at the Media Resource Center in Vassalboro. The suits should be returned to the MRC by the agreed upon due date in good condition. If the suit is returned dirty or torn, cleaning/mending fees may be incurred by the borrower.

- Paperback Collection

The paperback collection is a small collection of popular fiction books. Please feel free to browse and borrow anything that might interest you. Please return your selection upon completion. Donations to this collection are gratefully accepted by the MRC staff.

Information Retrieval

- Ready Reference

Utilizing sources readily at hand, staff members can supply quick facts such as data items, addresses and telephone numbers, dates, definitions and referrals to other appropriate resources.

- Research

A research service is available to help find needed information as quickly and efficiently as possible. Using a wide-range of print and electronic resources the MRC staff will:

- Work with you to redefine your information needs,
- Search literature, databases and the Internet,
- Identify and contact experts in the field,
- Collect relevant documents,
- Organize, analyze and summarize, and
- Follow-up or monitor as needed.

Typical requests include:

- Finding current articles about all aspects of law enforcement and corrections.
- Identifying sources to support professional development,
- Compiling of bibliographies,

Identifying emerging technologies, revealing new techniques in law enforcement/corrections and monitoring court decisions affecting the law enforcement/corrections community.

Facilities

- Reading Room

In addition to the array of services and resources, the MRC has a reading room available for staff and student use. It is a quiet, comfortable place to work, read or relax. Seating is available at tables and study carrels.

APPENDIX F

Training For Exempt Law Enforcement Agencies

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 M.R.S.A. section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.



STATE OF MAINE
DEPARTMENT OF CORRECTIONS
111 STATE HOUSE STATION
AUGUSTA MAINE
04333-0111

JOHN ELIAS BALDACCI
GOVERNOR

MARTIN A. MAGNUSSON
COMMISSIONER

March 8, 2010

John Rogers, Director
Maine Criminal Justice Academy
15 Oak Grove Road
Vassalboro, ME 04989

Dear Mr. Rogers:

This letter is to advise you as to the status of staff training in the Department of Corrections, Community Corrections.

In 2009, training occurred as indicated below:

Air & Bloodborne Pathogens Refresher	2 hours
LSI Training Update	4 hours
Motivational Interviewing Refresher & Update	4 hours
New Law Update	2 hours
Unarmed Self Defense, Defensive Tactics	6 hours
Management of Aggressive Behavior	8 hours
Leadership Development	40 hours
Video Display Terminal	1 hour
Collaborative Problem Solving	4 hours
Handcuffing & OC Spray	8 hours
Workplace Harassment/ADA	2 hours
Ethics	2 hours
Firearms (Adult Probation only)	8 hours

Additionally, there were training opportunities at the monthly staff meetings of approximately 10 hours on topics such as, new program offerings by various vendors and DOC Policies & Procedures.

We are committed to ensuring that our staff is well trained. As you can see, we invest a considerable amount of time in doing so.

Sincerely,

Bartlett Stoodley
Associate Commissioner/Juvenile Services



JOHN ELIAS BALDACCI
GOVERNOR

STATE OF MAINE
DEPARTMENT OF CONSERVATION
MAINE FOREST SERVICE
22 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0022



PATRICK MCGOWAN
COMMISSIONER

December 18, 2009

Chairman Brian MacMaster
Maine Criminal Justice Academy
15 Oak Grove Road
Vassalboro, ME 04989

Dear Chairman MacMaster,

The Maine Forest Service wishes to advise the Maine Criminal Justice Academy's Board of Trustees that it has continued to provide training for our law enforcement officers pursuant to 25 M.R.S.A. §2801-B(2). During Calendar year 2009 the following law enforcement training has been provided:

- 4 Forest Rangers attended Interview and Interrogation Training.
- 1 Forest Ranger attended the Maine Criminal Justice Academy's Law Enforcement Pre-Service Training Program.
- 6 Forest Rangers attended Identifying Deceptive Behavior Training.
- 2 Forest Rangers attended the REID Method of Interview and Interrogation Training.
- 3 Forest Rangers attended Incident Command System Train the Trainer Training.
- 65 Forest Rangers attended Defensive Tactics Training.

Rangers attended a total of 1,318 hours of law enforcement training during calendar year 2009. In addition to this law enforcement training, Forest Rangers received more than 12,000 hours of training in numerous other topics specific to our agency's mission.

Sincerely,

Alan Hammond,
State Planning and Training Coordinator,
Forest Protection Division

MAINE FOREST SERVICE
ALEC GIFFEN, DIRECTOR

PHONE: (207) 287-2791 OR 1-800-367-0223
FAX: (207) 287-8422
TTY: (888) 557-6690
www.maineforestservice.org

We help you make informed decisions about Maine's forests

APPENDIX G

Guidelines for Regional Training Coordinators

MAINE CRIMINAL JUSTICE ACADEMY

A Bureau of the Department of Public Safety

Guidelines for Regional Training Coordinators

Training Memorandum 93-1 (Revised)

PURPOSE

The purpose of the Academy's regional in-service training program is to provide certified law enforcement, corrections officers and other criminal justice personnel an opportunity to upgrade their existing levels of job skills and develop new areas of expertise.

The statewide in-service training will carry out the following primary objectives:

- 1) Provide cost effective training;
- 2) Provide local officers with training opportunities in their own locale and on a flexible schedule;
- 3) Provide quality training on topics specific to local needs;
- 4) Promote and encourage local law enforcement and corrections officers to upgrade their skills; and
- 5) Develop and support courses which maintain and promote philosophies and standards established by the Academy's Board of Trustees.

DESCRIPTION OF IN-SERVICE TRAINING PROGRAM

The Academy is required by statute to offer in-service training for law enforcement and corrections officers. The various types of in-service training are:

SPECIALIZED TRAINING

This type of training is usually done at the Academy and involves the development of special skills, e.g., Police Photography, Arson Investigation, Instructor Development. These courses could be offered locally if coordinated with other training regions. These activities are supported by fees paid by attendee's agencies.

MANAGEMENT TRAINING

Supervisor, Mid-Management and Executive Training are developed courses with specifications and offered annually at the Academy. Regionally, Coordinators should offer, on a needs basis, workshops, seminars and conferences for area management that deals with local issues or problems. Statewide issues and problems should be scheduled at the Academy. The Management courses could be offered regionally if coordinated through the Academy. These activities are supported by fees paid by attendee's agencies.

REFRESHER TRAINING

This type of training sharpens and expands the skills and knowledge of officers as it deals with changes in the law, new concepts, updated procedures and critical skills. Training subjects could be required by the legislature, the Board of Trustees or identified through an established Regional Training Council. Fees could be assessed and maintained by individual councils.

ORGANIZATION OF IN-SERVICE TRAINING

Training regions have been organized to recognize the geographical boundaries established by the courts. These prosecutorial districts recognize more than one county. It should be noted that the Maine Chiefs of Police Association also recognizes these boundaries setting their District representation. The Academy has used the same boundaries to establish the four training regions, which are;

- 1) Region 1,
 - District (1) York
 - District (2) Cumberland
- 2) Region 2,
 - District (3) Franklin, Oxford, Androscoggin
 - District (4) Somerset, Kennebec
- 3) Region 3,
 - District (6) Waldo, Knox, Lincoln, Sagadahoc
 - District (7) Washington, Hancock
- 4) Region 4,
 - District (5) Penobscot, Piscataquis
 - District (8) Aroostook

The establishment of a Regional Training Council within each training region is an essential part of the overall training plan. The Task Force Report from the Attorney General noted that regional training councils should reflect the concerns of municipal, county, state law enforcement officers, district attorneys and designated public members who have no affiliation with law enforcement.

The Task Force Report recognized the importance of identifying local training issues and to address these problems by improving performance. Each district should be made up of a minimal representation of:

- 1) District Attorney, or designee
- 2) Troop Commander or designee
- 3) County Sheriff (s) or designee
- 4) Representative member of Chiefs of differing sizes
- 5) Public member(s).

The primary role of the regional training coordinator is to provide technical assistance to the Council. It further becomes the responsibility of the coordinator to provide leadership within the training region in ensuring that all officers are receiving the required training and become the standard bearer for the Academy.

The Regional Training Council should meet periodically, and through this process, identify training needs. With identification, also requires the responsibility of assuring that the training is of sufficient quality in regard to both content and instructor. The regional training coordinator serves the role of technical assistance to this process and assures that it meets the overall Board of Trustee's standard of course certification.

The duties of the regional training coordinator will include but is not limited to the following:

- * Assess the training needs of their region's criminal justice community and develop programs based on those needs.
- * Develop specialized in-service programs for that area (i.e. Fingerprinting, photography, Criminal Investigation, Radar, Intoxilyzer, Etc.)
- * Develop general refresher training to serve as a continual update of latest law changes and new procedure changes.
- * Provide advanced seminars & workshops for command level personnel.
- * Provide the Pre-service Training Program on a needs basis in the region.
- * Work with the area criminal justice agencies and institutions of higher education in an effort to constantly provide training of the highest quality.
- * To serve as the on-site coordinator for all Academy certified programs within their geographic regions.

PLANNING

- * Understand the role of the Academy and the Council
- * Work with the Academy/Council in identifying training needs
- * Examine resources and prior evaluations in establishing courses.
- * Coordinate need for training with the Training Manager/Academy and local agencies to determine number of presentations and estimated total number of students to be trained.
- * Determine funding sources
 - 1) Fees and Outside funding sources
- * Select training facilities, when possible, conducive to satisfactory learning.
 - 1) Comfortable environment (seating/workspace)
 - 2) Distraction/interruption
 - 3) Audio-visual readily available
- * Arrange for needed equipment for instructors
- * Develop cancellation policy, i.e. low enrollment, inclement weather, and instructor availability.
- * Develop and maintain brochures and course announcements.

EVALUATION

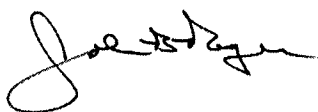
* Conduct course and instructor evaluation.

- 1) Monitoring first presentations of new instructor
- 2) Periodically monitoring all courses.
- 3) Administer student evaluations of courses and instructors.

* Provide feedback to instructors on evaluations

* Provide assistance and/or counseling to instructors as necessary on a one-to-one basis.

Dated: February 10, 1995



JOHN B. ROGERS

Director

DISTRIBUTION: MCJA Staff