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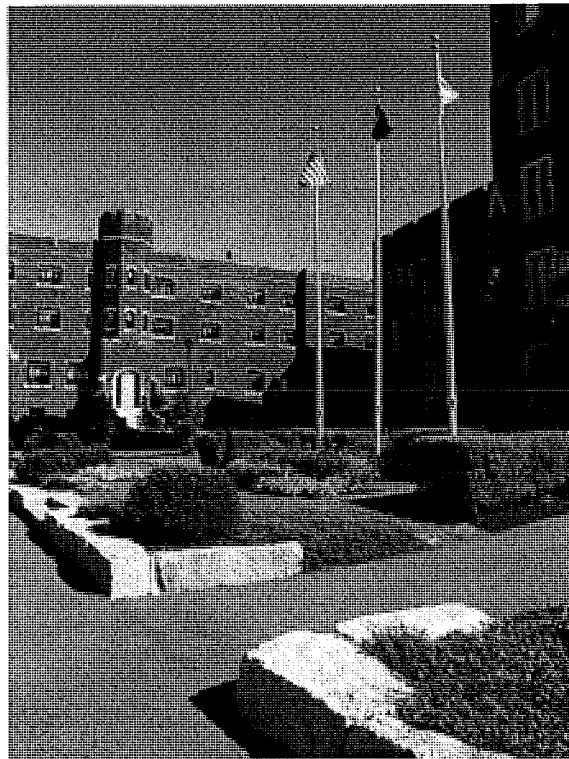


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***Maine Department of Public Safety
Maine Criminal Justice Academy***

**2007 Annual Report to The Joint Standing Committee on Criminal
Justice and Public Safety**



**“Serving the people of Maine by promoting the highest level of
professional standards and performance through training”**

***Maine Criminal Justice Academy
Board of Trustees
Mr. Brian MacMaster, Chair
April 2008***

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2007**



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MAINE DEPARTMENT OF PUBLIC SAFETY

Commissioner, Anne H. Jordan

MAINE CRIMINAL JUSTICE ACADEMY

Director, John B. Rogers

BOARD OF TRUSTEES

Chairman, Brian MacMaster

Director of Investigations, Attorney General's Office

Commissioner Anne H. Jordan
Department of Public Safety

Commissioner Martin Magnusson
Represented by **Wesley Andrenyak**
Department of Corrections

Attorney General G. Steven Rowe
Represented by **Brian MacMaster**
Director of Investigations –AG's Office

Acting Col. Gregory Sanborn
Chief Warden
Dept. of Inland Fisheries & Wildlife

Lisa L. Webster
Non-Supervisory Corrections Officer
Androscoggin County Sheriffs Office

James A. Ferland
Office of Chief Medical Examiner
Augusta, ME

Col. Patrick J. Fleming
Maine State Police
Augusta, ME

Roberta Tibbetts
Educator
Waterville, ME

Richard Davis
Municipal Official, Farmington ME

Sheriff James P. Madore
Sheriffs Representative
Aroostook County Sheriffs Office

Chief Bradley Paul
Municipal Police Chief Representative
Saco Police Department

Linda Smithers
Citizen
Starks, ME

Sgt. Travis Roy
Municipal Police Officer
Old Town Police Department

Lois Galgay Reckitt
Citizen
South Portland, ME

Deputy Chief Amy Berry
Municipal Police Officer
South Portland, ME

Richard Harburger
Representative from a Federal Law
Enforcement Agency

Elizabeth Ward Saxl
Citizen
Manchester, ME

BOARD OF TRUSTEES

Maine Criminal Justice Academy

April 24, 2008

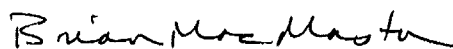
Senator William G. Diamond, Senate Chair
Representative Stan Gerzofsky, House Chair
Members of the Joint Standing Committee
on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0003

Dear Senator Diamond, Representative Gerzofsky, and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present its annual report to the Joint Standing Committee on Criminal Justice and Public Safety. This report is required by 25 M.R.S.A. § 2809, which states in part that "the purpose of the report is to provide the Legislature [with] annual information on the law governing law enforcement training in order to ensure that appropriate and timely training is accomplished." The Board is confident that the Committee will find this report informative and responsive to the requirement for its production.

The Board of Trustees, as well as the director and staff of the academy, stand ready to assist the Committee in its consideration of law enforcement and corrections training issues, and would be happy to appear before the Committee to elaborate on any issue or matter associated with the report or the academy. I have included a synopsis of the Board actions for 2007 on the following page.

Sincerely,



BRIAN MACMASTER
Chair
Board of Trustees

MAINE CRIMINAL JUSTICE ACADEMY

BOARD OF TRUSTEES ACTIONS: 2007

Type of Board Action	Jan	Mar	Apr	May	Jun	Sep	Oct	Dec	Total
Basic Law Enforcement Waivers	1	0	4	2	3	4	1	1	16
Basic Corrections Waivers	0	0	0	1	1	2	0	0	4
Extension for Basic Law Enforcement Training	1	0	0	1	5	4	1	1	13
Extension for Basic Corrections Training	3	0	0	0	0	0	0	0	3
Executive Certification	0	0	3	1	2	4	2	3	15
Intermediate Law Enforcement Certification	0	0	1	0	0	0	1	2	4
Advanced Law Enforcement Certification	1	0	0	0	0	0	0	0	1
Instructor Certification	10	0	12	5	6	0	2	15	50
Firearms Instructor Certification	0	0	0	0	24	1	0	0	25
Crash Reconstruction Certification	0	0	0	0	0	0	0	0	0
Canine Handler Team Certification	7	0	8	0	0	0	0	10	25
Canine Trainer Certification	0	0	0	0	8	0	0	0	8
Drug Recognition Certification	0	0	0	0	16	0	0	0	16
Harbor Master Certification	0	0	0	0	0	0	0	0	0
Municipal Ordinance Prosecutor Certification	0	0	0	0	0	0	0	0	0
Chaplain Certification	0	0	0	0	0	0	23	3	27
Federal Officer Limited Authority Certification	0	0	0	0	0	0	0	0	0
Course Certification	0	0	2	9	1	2	10	1	25
Revocation or Voluntary Surrender, of Corrections & Law Enforcement Certification	1	0	2	3	0	0	0	1	7
Waiver of Conviction to Attend Academy Program	1	0	2	0	1	0	0	3	7

No meeting in February, March (due to snow storm), July, August and November 2007



John Elias Baldacci
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY

15 Oak Grove Road
Vassalboro, Maine 04989



Anne H. Jordan
Commissioner

John B. Rogers
Director

April 24, 2008

Senator Bill Diamond, Chairman
Representative Stan Gerzofsky, Chairman
Joint Standing Committee on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0003

Senator Diamond and Representative Gerzofsky:

I would like to thank you and the Board of Trustees for all the hard work you do for the Maine Criminal Justice Academy. As I write my 6th annual report reflecting this past year, I look very much to the future of where the Academy is headed. I see many positive changes coming for the Director and the Staff, as well as the involvement of the Board of Trustees.

The Academy is the central training facility for state, county and municipal law enforcement and corrections officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro, Maine. From 1972 until December 28, 2000, the Academy was located at 93 Silver Street in Waterville, at the former Thomas College facility. The Academy has eleven (11) classrooms, four (4) conference rooms, a full cafeteria and can house 130 students. The building has a state of the art special training center, an indoor running track and formal parade grounds.

The mission of the Maine Criminal Justice Academy is to provide the highest level of training within given resources, to law enforcement and correctional officers in the State. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, all part-time law enforcement officers, all county and state correctional officers, all court security officers and all capitol security officers. The Academy also coordinates the 8 Regional Training Districts across the state, which provides academy certified training to officers in remote areas.

The Academy has a staff of eleven (11) full-time people and operates with an annual FY08 budget of \$1,592,794 (Special Revenues) and \$120,000 (Special Revenues for FY 08 only) for the construction of a parking lot. In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies and others in the criminal justice fields. During 2007, the Academy had 17495.5 instructor hours donated for Regional, In-service, Corrections training and the Basic Law Enforcement Training Program (BLETP).

During 2004, Academy completed a Job and Task Analysis (JTA) on what law enforcement officers do in the field. From this information, we have set a new course and curriculum goals and objectives for the BLETP. The staff is continuing to work on the process of writing the new curriculum using adult learning principles and integrating a "community policing philosophy" and "ethics" into as many courses as possible. The Academy provides many instructor development classes, in order to train students to become future volunteer instructors.

In 2006, we completed work with the National Institute of Corrections (NIC) to completely redo the Basic Corrections Program. We started by NIC and MCJA completing a JTA and then NIC provided some technical assistance to the Academy on a revision of the Basic Corrections Program. We are still working on the final product and have begun the process of writing new lesson plans for that program. The 2007 mandatory training topics for correctional officers were: New Law Updates, Communications Skills, Direct Supervision, Ethics, Cross Gender Supervision and Body Searches.

The Academy continues to work with JPMA and the Maine Chiefs to develop training on-line for the mandatory topics. The Academy produced the lesson plans with the help of content experts and JPMA put these lesson plans into electronic format for officers to use. This year, JPMA charged \$50.00 per person to access the mandatory training topics along with the rest of their on-line library. This resulted in cost savings to agencies for not having to pay tuition, salary, overtime replacement and travel costs. The 2007 mandatory training topics for law enforcement officers that were offered on-line were: New law updates, Basic computer Crimes, Elder Abuse and the American with Disabilities Act. Firearms had to given in house because officers need to qualify with their service weapon on the range.

The Board of Trustees of the Academy awards certificates to Law Enforcement and Corrections Officers, Executives, Instructors, Canine Teams, Drug Recognition Experts, Traffic Reconstruction Experts and others. The Board continues to update the mandatory standards for the 12 mandated policies for law enforcement agencies in the State. The Board also certifies all new courses, and grants waivers and extensions to law enforcement and corrections officers in emergency or extenuating circumstances, as well as decertifies law enforcement and corrections officers.

During calendar year 2007, the Academy provided the following training:

- 102 students (120 in 2006) graduated from 2 **Basic Law Enforcement Training Programs (BLETP)**, 18 weeks in length.
- 242 students (288 in 2006) completed the 100-hour **Law Enforcement Pre-Service Training Program**.
- 189 students (202 in 2006) graduated from the 2-week **Basic Corrections Officer Training Program**.
- The Academy conducted 142 **In-Service Training Programs**, (138 in 2006), of which 1,876 officers (2,095 in 2006) attended for a total of 56,278 training hours (52,758 in 2006).
- 103 training programs (125 in 2006) were conducted in the 8 **Regional Training Districts** across the State, of which 3,034 officers (3,466 in 2006) attended for a total of 12,241 training hours (10,361 in 2006).

OFFICE LOCATED AT: 15 OAK GROVE ROAD, VASSALBORO, MAINE 04989

(207) 877-8000 (Voice)

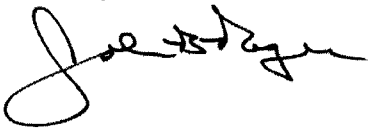
(207) 877-8027 (Fax)

(207) 287-8058 (TTY)

- 13 Extensions (8 in 2006) to attend the Basic Law Enforcement Training Program were granted for emergency or extenuating circumstances.
- 4 Waivers (1 in 2006) of the 2-week Basic Corrections Training Programs was granted.
- 3 Extensions (25 in 2006) to attend the Basic Corrections Training Program were granted for emergency or extenuating circumstances.
- 15 Executive Certificates (6 in 2006) were granted.
- 4 Intermediate Certificates (12 in 2006) were granted.
- 1 Advanced Certificate (10 in 2006) was granted.
- 50 Instructor Certificates (22 in 2006) were granted.
- 0 Crash Re-constructionist Certificates (24 in 2006) were granted.
- 25 Firearms Instructor Certificates (25 in 2006) were granted.
- 25 Canine Team Certificates (27 in 2006) were granted.
- 8 Canine Team Trainer Certificates (0 in 2006) were granted.
- 16 Drug Recognition Certificates (0 in 2006) were granted.
- 27 Chaplain Certificates (0 in 2006) were granted.
- 25 New Courses (9 in 2006) were approved.
- 7 Law Enforcement/Corrections Officers (15 in 2006) voluntarily surrendered their certificates of eligibility or had their certifications revoked for criminal conduct or failure to meet Board required training.
- 7 Waivers (5 in 2006) of convicted persons for person to attend Academy programs was granted.

Again, I want to thank the members of the Joint Standing Committee on Criminal Justice and Public Safety for all the hard work you do and for your support of the Maine Criminal Justice Academy. I would like to extend to your committee members on behalf of my staff, the Board of Trustees and myself, any assistance, advice or guidance we can give you or to help you in your committee work, as it relates to the Maine Criminal Justice Academy.

Sincerely,



John B. Rogers, Director
Maine Criminal Justice Academy

MAINE CRIMINAL JUSTICE ACADEMY

VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

Merit public confidence in the criminal justice system;

Provide high quality training;

Promote a work environment of mutual respect, support and trust;

Advance policies and procedures developed in the interest of public safety and service;

Encourage cooperation and coordination among criminal justice agencies.

VALUES

We in the Criminal Justice Academy value..

..Integrity

In order to merit public confidence, we need to be diligent, understanding, and maintain high ethical standards.

..Continuous Improvement

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

..Teamwork

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

..Accountability

Working responsibly to understand the needs of criminal justice agencies and the public.

..Awareness

A sensitivity to the competing demands of family, work, friends, and our mental, physical and emotional health.

ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two-week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.



With this responsibility the Academy is providing:

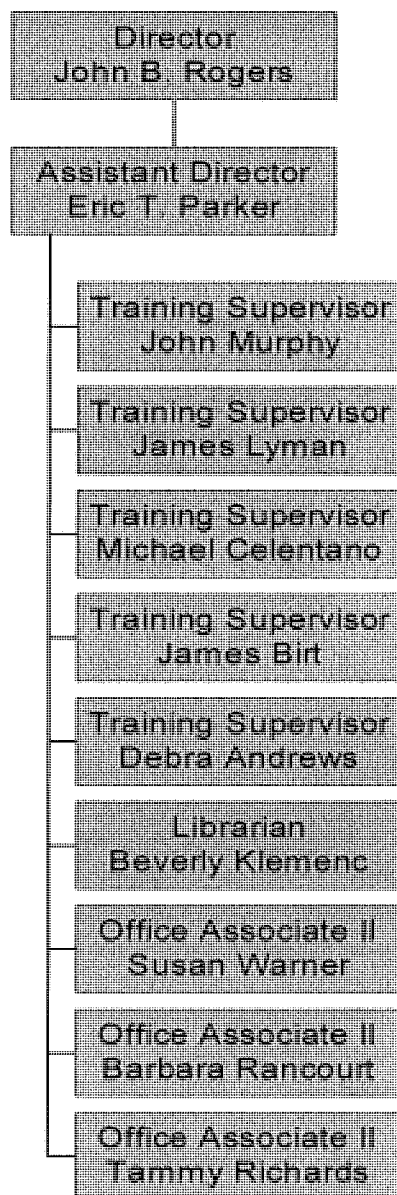
1. A residential training facility to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations, which could involve life and death decisions. Court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training, which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

Maine Department of Public Safety

Maine Criminal Justice Academy

4/1/2008



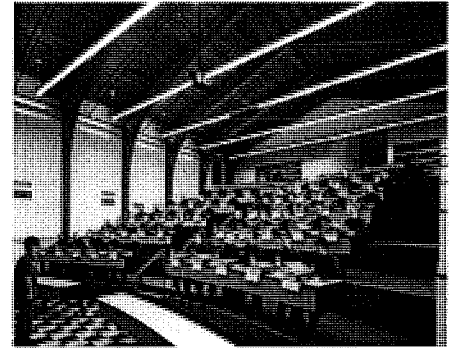
SUMMARY OF TRAINING ACTIVITIES FOR 2007

LAW ENFORCEMENT TRAINING

Basic Police Training

The basic training for law enforcement officers for the calendar year 2007 consists of the following:

- 2 Basic Law Enforcement Training Programs (720 hours) for 102 students.
- 9 Pre-Service Law Enforcement Courses (100 hours) for 242 students.



In-Service Training

The Academy sponsored 142 specialized schools for 1,876 students totaling 56,278 training hours and 103 regional classes for 3,034 students totaling 12,241 training hours. Many agencies continue to use the on-line training option to complete Board mandated refresher training. The Academy wrote and provided lesson plans for these mandated topics. On-line classes included topics on Basic computer Crimes, Elder Abuse, ADA and New Law/Case Law Updates. Officers completed more than 50,000 classes on-line (7,500 in 2006). As you can see on-line training is becoming more and more popular.

During 2007, we chose to close the Academy's field office, located in South Portland at the Southern Maine Community College because it was not cost efficient. The training coordinator assigned to that office was moved back to Vassalboro at the MCJA facility.

During 2007, we joined force with the Northeast Counterdrug Training Center (NCTC) in Fort Indiantown Gap, Annville, Pennsylvania. NCTC offers top quality training for law enforcement at no cost. They requested a partnership with MCJA so they could offer courses to a larger audience. We agreed to a trial run both the quality of the training and the response from the Maine law enforcement community. The response was tremendous. The evaluations indicated that these courses are professionally taught and a great deal of value to the officers attending. Our partnership has allowed Maine officers to receive training that could never be offered here because of fiscal strains. Maine citizens believe quality programs free to Maine officers is the best bargain going. We look forward to expanding the number of course offered in 2008. The NCTC courses offered in 2007 were:

- Identifying Deceptive Behavior
- Video Surveillance Techniques
- Leadership and Mastering Performance
- Interview and Interrogation

The 2007 mandatory in-service training requirements for law enforcement officers were:

- Two (2) hours of New Law Updates / Recent Court Decisions.
- Two (2) hours of Basic Computer Crimes.
- Two (2) hours of the Americans with Disabilities Act.
- Two (2) hours of Elder Abuse.
- Two (2) hours of Firearms.
- Twenty (20) hours of elective training approved by the Chief Law Enforcement Officer.

Corrections Training

The basic training for corrections officers consisted of the following:

*20 Basic Corrections courses (80 hours) for 189 students.

The 2007 mandatory in-service training requirements for correctional officers were:

- One (1) unit of New Law Updates
- One (1) unit of Communications Skills
- Two (2) of any of the following units Direct Supervision, Ethics, Cross Gender Supervision and Pat Searches/Body Searches/Strip Searches

Exempt Law Enforcement Agencies

The Board of Trustees received information from law enforcement agencies that are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix F.

- (1) Probation and Parole
- (2) Department of Conservation

SIX YEAR BUDGET

	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
General Fund	\$688,093	\$246,922	\$217,265	\$0	\$0	\$0
Federal Fund	\$372,248	\$354,022	\$361,102	\$396,396	\$353,479	\$0
Other Special Revenue	\$664,853	\$1,135,333	\$1,244,003	\$1,599,640	\$1,554,792	\$1,712,794
Totals	\$1,725,194	\$1,736,277	\$1,822,370	\$1,996,036	\$1,908,268	\$1,712,794
Positions	12.0	11.0	11.0	11.0	11.0	11.0
Personal Services	\$606,602	\$595,403	\$705,075	\$697,794	\$711,945	\$737,862
All Other	\$1,118,592	\$1,133,874	\$1,117,295	\$1,298,242	\$1,196,323	\$854,932
Capital	\$0	\$7,000	\$0	\$0	\$0	\$120,000
Totals	\$1,725,194	\$1,736,277	\$1,822,370	\$1,996,036	\$1,908,268	\$1,712,794

SIGNIFICANT EVENTS

1976 - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.

1977 - Dispatcher training curriculum developed.

1978 - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.

1979 - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.

1980 - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.

1981 - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.

1982 - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.

1983 - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.

1984 - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.

1985 - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.

1986 - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.

1987 - Report on the Academy published by the Academy Review Committee. Basic Training for public safety dispatchers initiated. Entry level Corrections Officers Task Analysis published.

1988 - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Correction established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.

1989 - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test Developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.

1990 - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

1991 - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

1992 - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

1993 - Law Enforcement Agency Profile Survey conducted a joint effort MCJA/UMO Graduate Program. Total Quality Management training was initiated.

1994 - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended employment probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associate's degree or 60 hours of post secondary education. Upgraded computer networking capabilities to include regional offices.

1995 - The Board established minimum physical fitness and academic standards for all officers entering the Municipal / County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the eight policies required by legislation. Effective January 1, 1996 each law enforcement agency is required to report to the Academy all excessive use of force complaints and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police.

Program recommendations to the Board of Trustees for revision of the curriculum was done.

1996 - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

1997 - Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee for the renovation or construction of a new Criminal Justice Academy.

1998 - The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training facility.

1999 - The Maine Criminal Justice Academy Board of Trustees, following a recommendation from the Law Enforcement Advisory Committee established mandatory annual in-service training requirements for the year 2000. The Board of Trustees is also working to establish entrance standards for the combined Law Enforcement Basic Training Course and the entrance requirements for tuition students.

2000 - The Maine Criminal Justice Academy's staff and programs moved to a new facility in Vassalboro, Maine. This was also the first year that all law enforcement officers were required to complete mandatory in-service refresher training.

2001 - During this year the 1st Basic Law Enforcement Training Program involving eighteen weeks of training combining State, municipal and county law enforcement officers was conducted at the new Maine Criminal Justice Academy's facility in Vassalboro, Maine.

2003 - The Academy accepted the first two tuition students into the Basic Law Enforcement Training Program. The Academy also applied for and received a federal grant to conduct a Job & Task Analysis of the Basic Law Enforcement Training Program to update the curriculum.

2004 - The Academy completed a job & task analysis of the Basic Law Enforcement Training Program. New Goals and Objectives were identified and implemented.

2005 - The Academy offered nine courses “*on-line*” to assist agencies in complying with Board mandated training for law enforcement officers. More than 7,500 courses were completed on-line saving agencies tens of thousands of dollars in officer overtime, travel and replacement costs.

2007 – The Academy entered into a partnership with Northeast Counterdrug Training Center out of Pennsylvania to put on tuition free training in Maine for topics such as: Interview and Interrogation, Identifying Deceptive Behavior, Leadership and Mastering Performance, School Resource Officer, Advance School Resource Officer, Video Surveillance Techniques and other management type courses. This partnership should continue for many years.

2007 – The Academy closed the Southern Maine office, which was located at the Southern Maine Community College in South Portland.

APPENDIX A

Certified Municipal, County and State Law Enforcement and Corrections Officers

Appendix A
Certified Municipal, County and State Law Enforcement / Corrections Officers

Agency Categories Municipal / County Officers	# of Depts.	# of Authorized Full-Time Police	# of Authorized Part-Time Police
1-8 Officers	73	311	372
9-19 Officers	33	434	178
20-65 Officers	15	500	60
65+ Officers	3	312	0
Sheriff's Dept.	17	338	287
SUBTOTAL	141	1,895	897
Part-Time Municipal Officers	12	0	20
State Law Enforcement Agencies			
Railroad Police	1	1	0
State Corrections	1	4	0
Baxter State Park Authority	1	8	0
State Police	1	314	0
Inland Game Wardens	1	117	3
Coastal Wardens	1	49	0
Court Security	1	69	0
Capitol Security	1	5	1
Fire Marshal	1	15	0
University Police	4	42	25
Attorney General Investigators	1	14	0
Motor Vehicle Investigators	1	10	0
Maine Drug Enforcement Agency	1	1	0
SUBTOTAL	17	649	29
TOTAL	170	2,544	946
Correctional Agencies	# of Depts.	# of Authorized Full-Time Corrections	# of Authorized Part-Time Corrections
Mountain View Youth Development	1	106	0
State Prison	1	301	0
Correctional Center	1	184	0
Central Maine Pre-Release	1	18	0
Long Creek Youth Development	1	109	0
Charleston Correctional Center	1	37	0
Downeast Correctional Center	1	48	0
County Jails	17	714	142
TOTAL	24	1,517	142

APPENDIX B

Municipal Police and Sheriffs Departments Number of Personnel by Category

Appendix B

Maine Police and Sheriff's Departments

Number of Personnel by Category

Group #1 Department Personnel 1-8;
consists of small departments generally rural
in nature and supporting small communities.

73 Departments
311 Full Time
372 Part Time

Police Departments

1 Person Department

	P/T
Frye Island	0
Hancock County DA	0
Knox County DA	0
Milbridge	5
Phippsburg	1
Swan's Island	3
Winter Harbor	4

2 Person Department

	P/T
Carrabassett Valley	2
Brownville	7
Gouldsboro	4
Greenville	10
Indian Township	7
Lincolnville	4
Machias	9
Maliseet Tribal Police	0
Penobscot Nation Warden Service	0
Washburn	4

3 Person Departments

Ashland	1
Bethel	6
Clinton	8
Dixfield	8
Fort Fairfield	4
Kennebec County DA	0
Limestone	3
Lincoln	6
Milo	7
Rangeley	7
Searsport	8
Wilton	8
Wiscasset	8

4 Person Department

P/T

East Millinocket	7
Fort Kent	3
Hallowell	8
Holden	4
Mexico	5
Monmouth	3
Penobscot Indian Nation	5
Pittsfield	4
Southwest Harbor	8
Van Buren	3

5 Person Department

	P/T
Damariscotta	11
Dexter	8
Dover-Foxcroft	10
Eastport	9
Fryeburg	6
Mechanic Falls	0
Passamaquoddy Pleasant Point Public Safety	9
Passamaquoddy Warden Indian Twp	3
Oxford	8
Richmond	5
Thomaston	2
Veazie	4

6 Person Department

	P/T
Baileyville	6
Boothbay Harbor	1
Madawaska	4
Madison	9
Millinocket	2
Newport	7
Norway	7
Rockport	1
Waldoboro	5

7 Person Department

	P/T
Bridgton	9
Bucksport	7
Jay	7
Livermore Falls	14
Sabattus	4

8 Person Department

	P/T
Buxton	4

Calais	0
Eliot	1
Mount Desert	6
North Berwick	7
Paris	4
South Berwick	8

Group #2 Department personnel 9-19; consists of departments who routinely provide 24-hour coverage and who have varied demographic characteristics, ranging from rural to urban.

33	Departments
434	Full Time
178	Part Time

9 Person Department	P/T
Bar Harbor	5
Oakland	15
Ogunquit	8
Winslow	7
Winthrop	4

10 Person Department	P/T
Cumberland	2
Kennebunkport	6

11 Person Department	P/T
Camden	2
Freeport	2
Gardiner	2

12 Person Department	P/T
Berwick	7
Fairfield	6
Farmington	1
Hampden	5
Houlton	8
Skowhegan	9
Topsham	4
Yarmouth	1

13 Person Department	P/T
Cape Elizabeth	2

14 Person Department	P/T
Belfast	5

Old Town	3
Orono	0
Rumford	5

15 Person Department	P/T
Ellsworth	2
Caribou	5

16 Person Department	P/T
Falmouth	6
Lisbon	7

17 Person Department	P/T
Kennebunk	11

18 Person Department	P/T
Bath	1
Presque Isle	0
Rockland	0

19 Person Department	P/T
Old Orchard Beach	23
Wells	14

Group #3 Department personnel 20-65; consists of cities with population in excess of 16,000.

15	Departments
500	Full Time
50	Part Time

F/T	Police Department	P/T
20	Brewer	1
21	Kittery	1
22	Gorham	0
26	Windham	0
27	York	15
29	Waterville	0
31	Scarborough	22
32	Saco	1
34	Brunswick	3
34	Westbrook	2
37	Sanford	0
41	Augusta	3
45	Biddeford	2
49	Auburn	0
52	South Portland	0

Group #4 Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

3 Departments
312 Full Time
0 Part Time

F/T	Police Department	P/T
70	Bangor	0
81	Lewiston	0
161	Portland	0

169	Cumberland	6
18	Franklin	7
20	Hancock	13
52	Kennebec	5
35	Knox	9
6	Lincoln	0
17	Oxford	6
74	Penobscot	23
24	Piscataquis	10
5	Sagadahoc	0
33	Somerset	10
18	Waldo	9
20	Washington	9
79	York	0
57	Two Bridges Regional Jail	0

Group #5 Sheriffs - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

17 Departments
338 Full Time Law Enforce.
287 Part Time Law Enforce.
714 Full Time Corrections
142 Part Time Corrections

F/T	Sheriff's Department	P/T	F/T
17	Androscoggin	11	51
17	Aroostook	21	29
53	Cumberland	15	164
15	Franklin	30	19
15	Hancock	10	21
29	Kennebec	25	54
16	Knox	17	32
22	Lincoln	13	5
15	Oxford	10	18
37	Penobscot	16	74
9	Piscataquis	20	23
21	Sagadahoc	13	6
15	Somerset	37	28
20	Waldo	15	23
12	Washington	28	18
25	York	6	80
0	Two Bridges Regional Jail		52

Part Time Corrections:

F/T	Sheriff's Department	P/T
CO	Androscoggin	24
51	Aroostook	8

Group #6 Department Personnel consist of part time officers serving rural population in small communities.

12 Towns
20 Part Time

Police Department	P/T
Benton	1
China	1
Farmingdale	4
Islesboro	2
Northport Village	2
Piscataquis D.A.'s	1
Randolph	1
Stockton Springs	4
Thomaston Marine	1
Vassalboro	1
West Bath Marine	1
Woolwich	1

APPENDIX C

In- Service Training

Maine Criminal Justice Academy 2007

In-Service Training Classes

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS07	TEST CLASS	MCJA	0	8.00
INS0701	DRAFTING EFFECTIVE SEARCH	MCJA	19	16.00
INS0702	DRAFTING EFFECTIVE SEARCH	MCJA	21	16.00
INS0703	OUI DETECTION REFRESHER	MCJA	28	4.00
INS0704	SFST REFRESHER	MCJA	28	4.00
INS0705	CADRE LEADERSHIP DEVELOPMENT -	MCJA	5	80.00
INS0706	TERMINAL OPERATOR CERTIFICATION	MCJA	8	40.00
INS0707	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0708	INTOXILYZER OPERATION &	MCJA	3	16.00
INS0709	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07100	OUI/SFST TRAINING	MCJA	0	24.00
INS07101	OUI-SFST REFRESHER TRAINING	MCJA	1	4.00
INS07102	OUI/SFST TRAINING	MCJA	0	24.00
INS07103	OUI/SFST TRAINING	MCJA	0	24.00
INS07104	OUI/SFST TRAINING	MCJA	2	24.00
INS07105	OUI/SFST TRAINING	MCJA	2	24.00
INS07106	OUI/SFST TRAINING	MCJA	0	24.00
INS07107	INTOXILYZER OPERATION &	MCJA	17	16.00
INS07108	INTOXILYZER OPERATION &	MCJA	16	16.00
INS07109	INTOXILYZER OPERATION &	MCJA	16	16.00
INS0711	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07110	INTOXILYZER OPERATION &	York County SO	6	16.00
INS07111	INTOXILYZER OPERATION &	Augusta PD	5	16.00
INS07112	INTOXILYZER OPERATION &	Augusta PD	5	8.00
INS07113	INTOXILYZER OPERATION &	MCJA	2	16.00
INS07114	INTOXILYZER OPERATION &	Somerset SO	2	8.00
INS07114	INTOXILYZER OPERATION &	MSP – Troop A	1	8.00
INS07115	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS07116	CIVIL RIGHTS OFFICER TRAINING	Waterville PD	8	8.00
INS07116	JUDICIAL MARSHAL SCHOOL	MCJA	17	40.00
INS07117	NARCOTIC DETECTION K-9 SCHOOL	MCJA	10	320.00
INS07118	IDENTIFICATION OF DECEPTIVE	MCJA	44	24.00
INS07119	METHODS OF INSTRUCTION	MCJA	15	80.00
INS0712	CRIME SCENE PROCESSING	MCJA	12	40.00
INS07120	INTOXILYZER OPERATION &	MSP – Troop B	1	8.00
INS07121	INTOXILYZER OPERATION &	Kennebec County SO	1	8.00
INS07122	INTOXILYZER OPERATION &	Penobscot SO	2	16.00
INS07123	INTOXILYZER OPERATION &	Lincoln County SO	2	8.00
INS07124	INTOXILYZER OPERATION &	Hampden PD	10	16.00
INS07125	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS07126	SFST REFRESHER	Presque Isle PD	4	4.00
INS07127	DRUG RECOGNITION TECHINICIAN	Portland PD	17	8.00
INS07128	CIVIL RIGHTS OFFICER TRAINING	MCJA	30	8.00
INS07129	TERMINAL OPERATOR CERTIFICATION	MCJA	8	40.00
INS0713	INTOXILYZER OPERATION &	MCJA	1	16.00
INS07130	LAW ENFORCEMENT OFFICER	MCJA	31	16.00
INS07131	ENFORCING UNDERAGE DRINKING	South Portland	40	16.00
INS07132	INTOXILYZER OPERATION &	Waldoboro PD	19	16.00
INS07133	INTOXILYZER OPERATION &	York PD	1	8.00
INS07134	INTOXILYZER OPERATION &	Waterville PD	3	8.00
INS07135	INTOXILYZER OPERATION &	Lewiston PD	4	8.00
INS07136	VIDEO EOUIPMENT TRAINING FOR	MCJA	0	24.00
INS07137	AMERICANS WITH DISABILITIES ACT	MCJA	21	2.00
INS07138	ELDER ABUSE	MCJA	20	2.00
INS07139	BASIC COMPUTER CRIMES	MCJA	23	2.00
INS0714	INTOXILYZER OPERATION &	MCJA	4	16.00
INS07140	NEW LAW UPDATES	MCJA	22	2.00
INS07141	TEEN DRIVING INITIATIVES	MCJA	19	8.00
INS07142	ADVANCED MOTORCYCLE	Augusta	0	40.00
INS07143	CRASH RECONSTRUCTION IN-SERVICE	MCJA	0	16.00
INS07145	INTOXILYZER OPERATION &	Waldo County SO	7	8.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0715	INTOXILYZER OPERATION &	MCJA	8	16.00
INS0716	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0717	OUI/SFST TRAINING & PROFICIENCY	MCJA	24	24.00
INS0718	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS0719	RADAR OPERATION & CERTIFICATION	MCJA	0	16.00
INS0720	COMPUTER BASICS AND	MCJA	5	3.00
INS0721	OUI/SFST TRAINING & PROFICIENCY	MCJA	28	24.00
INS0722	LAW ENFORCEMENT OFFICER	MCJA	24	16.00
INS0722	LAW ENFORCEMENT OFFICER	MCJA	1	16.00
INS0723	BASIC CRISIS NEGOTIATIONS SCHOOL	MCJA	35	40.00
INS0724	MICROSOFT EXEL BASIC	MCJA	8	3.00
INS0724	MICROSOFT EXCEL BASIC	MCJA	8	3.00
INS0725	MICROSOFT EXCEL INTERMEDIATE	MCJA	7	3.00
INS0726	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0727	FIELD TRAINING OFFICER	MCJA	16	24.00
INS0728	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0729	DRUG RECOGNITION EXPERT	MCJA	16	72.00
INS0730	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00
INS0731	POLICE TRAINING OFFICER COURSE	MCJA	18	40.00
INS0732	NEW CHIEF-SHERIFFS SEMINAR	MCJA	15	40.00
INS0733	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0734	OUI/SFST TRAINING	MCJA	10	24.00
INS0735	OUI/SFST TRAINING	MCJA	15	24.00
INS0736	OUI/SFST TRAINING	MCJA	10	24.00
INS0737	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0738	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0739	INTOXILYZER OPERATION &	MCJA	20	16.00
INS0740	MICROSOFT EXCEL ADVANCED	MCJA	4	6.00
INS0741	POLICE PHOTOGRAPHY	MSP – Crime Lab	6	40.00
INS0742	METHODS OF INSTRUCTION	MCJA	19	40.00
INS0743	BASIC PATROL K-9 SCHOOL	MCJA	8	480.00
INS0744	TERMINAL OPERATOR CERTIFICATION	MCJA	9	40.00
INS0745	MECHANICS OF RESTRAINT & CONTROL	MCJA	23	40.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0746	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0747	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0747	INTOXILYZER OPERATION &	Penobscot County SO	0	16.00
INS0748	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0749	INTOXILYZER OPERATION &	MCJA	4	16.00
INS0750	INTOXILYZER OPERATION &	MCJA	8	16.00
INS0750	INTOXILYZER OPERATION &	MCJA	0	16.00
INS0751	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0752	INTOXILYZER OPERATION &	MCJA	2	16.00
INS0753	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0754	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0755	INTOXILYZER OPERATION &	MCJA	5	16.00
INS0756	INTOXILYZER OPERATION &	MCJA	2	16.00
INS0757	INTOXILYZER OPERATION &	MCJA	7	16.00
INS0758	INTOXILYZER OPERATION &	MCJA	1	16.00
INS0759	BASIC SUPERVISION FOR LAW	MCJA	35	80.00
INS0760	CHILD PASSENGER SAFETY	MCJA	13	32.00
INS0761	INTERACTIVE USE OF FORCE	MCJA	19	40.00
INS0762	POLICE CYCLIST	Brunswick PD	18	40.00
INS0763	INTOXILYZER OPERATION &	MCJA	4	16.00
INS0765	DRUG RECOGNITION TECHNICIAN	MCJA	27	8.00
INS0766	INTOXILYZER OPERATION &	MSP - Augusta	15	16.00
INS0767	INTOXILYZER OPERATION &	Cumberland County SO	4	16.00
INS0768	INTOXILYZER OPERATION &	MSP – Troop B	11	8.00
INS0769	INTOXILYZER OPERATION &	Passamaquoddy/Pleasant Point PS	4	16.00
INS0770	INTOXILYZER OPERATION &	Saco PD	1	8.00
INS0771	INTOXILYZER OPERATION &	MSP – Troop A	3	16.00
INS0772	INTOXILYZER OPERATION &	Cumberland County SO	6	16.00
INS0773	INTOXILYZER OPERATION &	MCJA	1	8.00
INS0774	INTOXILYZER OPERATION &	MSP – Troop B	1	8.00
INS0775	INTOXILYZER OPERATION &	MSP – CID II	15	8.00
INS0776	INTOXILYZER OPERATION &	Penobscot County SO	4	16.00
INS0777	OUI-SFST REFRESHER TRAINING	Bangor PD	17	4.00

<u>Course</u>	<u>Class Name</u>	<u>Location</u>	<u>Students</u>	<u>Hours</u>
INS0778	FIREARMS SKILLS DEVELOPMENT	MCJA	0	8.00
INS0779	OUI/SFST TRAINING	Acadia Park National PD	9	24.00
INS0780	OUI/SFST TRAINING & PROFICIENCY	Portland PD	24	24.00
INS0781	SFST REFRESHER	Portland PD	12	8.00
INS0782	OUI DETECTION REFRESHER	Portland PD	10	8.00
INS0782	INTOXILYZER OPERATION &	Bath PD	2	8.00
INS0783	INTOXILYZER OPERATION &	Kittery PD	2	8.00
INS0784	INTOXILYZER OPERATION &	Saco PD	1	8.00
INS0785	REGIONAL TRAINING COORDINATORS	MCJA	10	4.00
INS0786	FIREARMS INSTRUCTOR DEVELOPMENT	MCJA	23	80.00
INS0787	OUI-SFST REFRESHER TRAINING	Auburn PD	1	4.00
INS0788	OUI-SFST REFRESHER TRAINING	Portland PD	17	4.00
INS0789	INTOXILYZER OPERATION &	Winthrop PD	1	8.00
INS0790	INTOXILYZER OPERATION &	Lincoln County SO	3	16.00
INS0791	OUI/SFST TRAINING	MCJA	1	24.00
INS0792	OUI-SFST REFRESHER TRAINING	South Portland PD	1	4.00
INS0793	TERMINAL OPERATOR CERTIFICATION	MCJA	10	40.00
INS0794	URBAN RIFLE INSTRUCTOR SCHOOL	MCJA	10	40.00
INS0795	OUI-SFST TRAINING	Bangor PD	9	24.00
INS0796	OUI-SFST REFRESHER TRAINING	Bangor PD	3	4.00
INS0797	AT-SCENE CRASH ACCIDENT	MSP - Augusta	21	80.00
INS0798	FINANCIAL EXPLOITATION CASES	MCJA	21	16.00
INS0799	OUI-SFST REFRESHER TRAINING	MCJA	13	4.00
			1,485.00	3,782.00

APPENDIX D

Maine Criminal Justice Academy Regional In-Service Training

MAINE CRIMINAL JUSTICE ACADEMY
2007 IN-SERVICE REGIONAL TRAINING

LAW ENFORCEMENT TRAINING REGIONS	COURSES	OFFICERS	TOTAL HOURS
York County Training Council (Region 1)	31	848	4,745
Cumberland County Training Council (Region 2)	18	728	2,516
Western Maine Training Council (Region 3)	25	464	1,204
Central Maine Training Council (Region 4)	11	445	1,022
Penobscot / Piscataquis County Regional Training Council (Region 5)	8	260	1,808
Mid Coast Training Council (Region 6)	5	187	458
Downeast Training Council (Region 7)	0	0	0
Aroostook County Training Council (Region 8)	5	1,020	488

2007 TOTALS	103	3,034	12,241
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2006 TOTALS	125	3,466	10,361
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REPORT OF REGIONAL TRAINING: REGION 1

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC 0729	ID, PREVENTION, & INVESTIGATION	10/26/07	West Kennebunk FD	27	8
YCTC 0730	FLYING WHILE ARMED	05/14/07	Well PD	22	1
YCTC 0731	FREEDOM OF ACCESS LAW	05/14/07	Well PD	22	2
YCTC 0732	STALKING LAWS	05/14/07	Well PD	22	2
YCTC0701	DOMESTIC VIOLENCE TRAINING	06/21/07	York PD	13	2
YCTC0702	GANGS & ASSOC ACTIVITIES	02/28/07	Wells PD	53	8
YCTC0703	FREEDOM OF INFORMATION	03/08/07	York PD	30	2
YCTC0704	OC SPRAY CERTIFICATION	06/20/07	York PD	16	2
YCTC0705	HANDCUFFING	06/20/07	York PD	16	4
YCTC0706	UNARMED SELF DEFENSE	06/20/07	York PD	16	4
YCTC0707	EXPANDABLE BATON	06/18/07	York PD	16	8
YCTC0708	PATROL TECHNIQUES (DAY/LOW	06/21/07	York PD	16	5
YCTC0709	OUI DETECTION	06/21/07	York PD	16	3
YCTC0710	MOUNTAIN BIKE TECHNIQUES	06/19/07	York PD	25	7
YCTC0711	RADIO PROCEDURES	05/24/07	York PD	13	2
YCTC0712	DRUG IDENTIFICATION	05/25/07	York PD	15	3
YCTC0713	OSHA/SAFETY ISSUES	05/25/07	York PD	15	2
YCTC0714	AMERICANS WITH DISABILITIES	05/25/07	York PD	15	2
YCTC0715	JUVENILE LAW	05/25/07	York PD	15	2
YCTC0716	OPERATIONS LEVEL REFRESHER	05/10/07	York PD	10	7
YCTC0717	USE OF FORCE	05/24/07	York PD	13	2
YCTC0718	GLOCK ARMORER SCHOOL	06/19/07	York PD	19	8
YCTC0719	OPERATIONS LEVEL REFRESHER	05/22/07	York PD	11	7
YCTC0720	SEARCH & SEIZURE	05/24/07	York PD	13	2
YCTC0721	ARREST LAWS	05/24/07	York PD	13	2
YCTC0722	HEALTH OF OUR TROOPS	09/20/07	Wells PD	106	6
YCTC0724	NEW LAW/CASE LAW UPDATES	10/02/07	Wells PD	73	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC0725	ADA COMPLIANCE	10/02/07	Wells PD	73	2
YCTC0726	ELDER ABUSE	01/02/07	Wells PD	39	2
YCTC0727	INTERVIEW AND INTERROGATION	10/11/07	Wells PD	73	24
YCTC0728	HR 218 NATIONAL CONCEALED	05/14/07	Wells PD	22	1
Classes: 31				Students: 848	Hours: 4,745



REPORT OF REGIONAL TRAINING: REGION 2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CCTC 0702	NEW LAWS/CASE LAW UPDATES	10/09/07	SMCC	52	2
CCTC 0704	THE HEALTH OF OUR TROOPS	12/04/07	Portland	6	4
CCTC 0705	AMERICANS WITH DISABILITIES	12/12/07	Cape Elizabeth PD	26	2
CCTC 0706	LAW UPDATES	12/12/07	Cape Elizabeth PD	24	2
CCTC 0707	ELDER ABUSE	12/12/07	Cape Elizabeth PD	23	2
CCTC 0708	COMPUTER CRIMES	12/12/07	Cape Elizabeth PD	28	2
CCTC 0709	AMERICANS WITH DISABILITIES	12/07/07	Westbrook PD	34	2
CCTC 0710	COMPUTER CRIMES	12/07/07	Westbrook PD	36	2
CCTC 0711	NEW LAW/CASE LAW UPDATES	12/07/07	Westbrook PD	37	2
CCTC 0712	ELDER ABUSE	12/07/07	Westbrook PD	36	2
CCTC 0713	AMERICANS WITH DISABILITIES	11/09/07	Westbrook PD	38	2
CCTC 0714	COMPUTER CRIMES	11/09/07	Westbrook PD	43	2
CCTC 0715	NEW LAW/CASE LAW UPDATES	11/09/07	Westbrook PD	44	2
CCTC 0716	ELDER ABUSE	11/09/07	Westbrook PD	40	2
CCTC 0717	PROJECT SAFE CHILDHOOD: THE	10/23/07	Portland	70	12
CCTC0701	ADMINISTRATIVE CAREER	02/08/07	Portland	87	6
CCTC0703	ADA	10/09/07	SMCC	52	2
CCTC0704	ELDER ABUSE	10/09/07	SMCC	52	2

Classes: 18

Students: 728

Hours: 2,516



REPORT OF REGIONAL TRAINING: REGION 3

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WMTC0701	GANGS AND ASSOCIATED	01/09/07	Rumford PD	9	3
WMTC0702	HATE/BIAS CRIMES	02/13/07	Rumford PD	18	3
WMTC0703	HATE/BIAS CRIMES	02/27/07	Auburn, Maine	14	3
WMTC0704	ALL HAZARDS TRAINING	03/13/07	Rumford PD	12	3
WMTC0705	HATE CRIME RECOGNITION	02/15/07	Paris FD	21	2
WMTC0706	GANGS AND ASSOCIATED	01/10/07	Paris FD	25	3
WMTC0707	ALL HAZARDS	03/14/07	Paris FD	25	3
WMTC0708	ACTIVE SHOOTER	04/10/07	Rumford PD	21	3
WMTC0709	ACTIVE SHOOTER	04/03/07	Farmington PD	25	3
WMTC0710	ACTIVE SHOOTER	04/11/07	Paris FD	32	2
WMTC0711	CIVIL RIGHTS OFFICER TRAINING	05/29/07	Oxford PD	11	8
WMTC0712	TRAFFIC CRASH UPDATE	09/12/07	Paris FD	12	2
WMTC0713	SUSPECT KIT COLLECTION	10/09/07	Rumford PD	7	2
WMTC0714	ACCIDENT REPORT REFRESHER	09/11/07	Rumford PD	9	3
WMTC0715	CURRENT DRUG TRENDS	05/09/07	Paris FD	20	2
WMTC0716	SEXUAL ASSAULT EVIDENCE	10/04/07	Farmington PD	13	2
WMTC0717	SUSPECT KIT TRAINING	10/23/07	Auburn Maine	11	2
WMTC0718	SEXUAL ASSAULT RESPONSE	10/17/07	Paris FD	13	6
WMTC0719	NEW LAW UPDATES 2007	11/13/07	Rumford PD	13	2
WMTC0720	NEW LAW UPDATES 2007	11/06/07	Farmington PD	44	2
WMTC0721	NEW LAW UPDATES 2007	11/07/07	Auburn, Maine	40	2
WMTC0722	SUSPECT KIT TRAINING	10/23/07	Auburn, Maine	11	2
WMTC0723	EVIDENCE COLLECTION AND	12/04/07	Farmington PD	39	2
WMTC0724	EVIDENCE COLLECTION AND	12/11/07	Rumford PD	9	2
WMTC0725	COMPUTER CRIME SCENE	12/18/07	Auburn, Maine	10	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
Classes: 25				Students: 464	Hours: 1,204



REPORT OF REGIONAL TRAINING: REGION 4

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CMTC0701	BASIC COMPUTER CRIMES	09/19/07	Somerset County SO	52	2
CMTC0702	AMERICANS WITH DISABILITIES	03/28/07	Somerset County SO	61	2
CMTC0703	ELDER ABUSE	03/28/07	Somerset County SO	64	2
CMTC0704	DECIPHERING THE THREAT:	09/27/07	MSP - Augusta	24	8
CMTC0705	AMERICANS WITH DISABILITIES	11/28/07	Somerset County SO	5	2
CMTC0706	BASIC COMPUTER CRIMES	11/28/07	Somerset County SO	8	2
CMTC0707	NEW LAW/CASE LAW	09/25/07	FMO - Augusta	57	2
CMTC0708	AMERICANS WITH DISABILITIES	09/25/07	FMO - Augusta	57	2
CMTC0709	ELDER ABUSE	09/25/07	FMO - Augusta	57	2
CMTC0713	SUSPECT SEX CRIMES KIT	10/10/07	Paris FD	9	2
CMTC0714	NEW LAW UPDATES	12/19/07	Somerset County SO	46	2

Classes: 11

Students: 445

Hours: 1,022



REPORT OF REGIONAL TRAINING: REGION 5

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
REG50701	CRIME SCENE PROCESSING &	01/24/07	Guilford PD	19	16
REG50702	DRAFTING EFFECTIVE SEARCH	02/27/07	Hampden PD	75	8
REG50703	MAINE CHIEFS ROAD SHOW	04/24/07	Hampden PD	62	6
REG50704	STINGER SPIKE CLASS	06/21/07	Hampden PD	18	2
REG50705	PREDOMINANT AGGRESSOR	05/08/07	Millinocket, PD	6	3
REG50706	THE HEALTH OF OUR TROOPS	12/07/07	Bangor, PD	10	4
REG50707	MAINE CHIEFS ROAD SHOW	09/18/07	Hampden PD	52	6
REG50708	STALKING INTERVENTION AND	09/28/07	Hampden PD	18	7
Classes: 8				Students: 260	Hours: 1,808



REPORT OF REGIONAL TRAINING: REGION 6

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
MCTC0701	FREEDOM OF ACCESS OF	05/01/07	FMO - Augusta	53	2
MCTC0702	FLYING WHILE ARMED HR 218	05/01/07	FMO - Augusta	53	2
MCTC0703	STALKING	05/01/07	FMO -Augusta	53	2
MCTC0704	ANTI-TERRORISM TRAINING	05/16/07	Damariscotta PD	21	4
MCTC0705	ENHANCING THE MIDCOAST	05/16/07	Bath PD	7	8
Classes: 5				Students: 187	Hours: 458



REPORT OF REGIONAL TRAINING: REGION 7

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
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Classes:

Students: 0

Hours:



REPORT OF REGIONAL TRAINING: REGION 8

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
ACTC0701	LIDAR TRAINING	01/18/07	Presque Isle PD	10	4
ACTC0702	RESPONSE TO ACTIVE SHOOTER	01/10/07	Presque Isle PD	12	6
ACTC0703	SEX OFFENDER EVIDENCE	02/26/07	Presque Isle PD	26	2
ACTC0704	MAINE CHIEFS ROADSHOW	05/30/07	UMPI	26	6
ACTC0705	MAINE CHIEFS ROADSHOW	09/05/07	UMPI	28	6

Classes: 5

Students: 102

Hours: 488

APPENDIX E

Maine Criminal Justice Academy Media Resource Center

About the Maine Criminal Justice Academy Media Resource Center

The following is a brief guide to the services and resources of the Media Resource Center at the Maine Criminal Justice Academy.

Collection Management

The Media Resources Center selects, organizes, circulates, maintains and continuously evaluates its collections in response to the changing nature and needs of the MCJA staff, law enforcement/corrections personnel and the traffic safety community. Some details on the Media Resource Center's collections:

- Audio Visual Collection

The MRC has videos, and slide/audio cassette programs available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Our current listings may be viewed at our web site.

- Main Collection

Even though the emergence of the Internet has brought a wealth of information to your desktop, books are still a prime source of information. Supporting MCJA's diverse interests, the Media Resource Center has over 3000 books on a wide variety of subjects. Criminal justice, supervision and computing are just a few of the areas covered by the main collection.

Books are catalogued and arranged according to the Library of Congress Classification System. You may find specific authors, titles or subject areas using the card catalog available in the Media Resource Center.

Books in the main collection are available to MCJA staff, law enforcement/corrections personnel, the highway safety community, students and other interested parties up to a 4-week loan period.

- Reference Collection

The reference collection includes a number of encyclopedias, statutes, indices, maps, manuals and more. These materials are available for day use on MCJA premises only.

- Magazines and Newsletters

The MRC subscribes to a number of magazines. Training, law enforcement and corrections are among the subjects available. Of special note are some popular magazines subscribed to as part of the MCJA Student Benefit Fund. Magazines and newsletters may circulate for 2 weeks.

- Vertical Files

Documents, magazine articles and newspaper clippings are filed in folders arranged by subject. The vertical files are indexed in a card catalog file (located in the MRC). These items may circulate for 2 weeks.

- Training Manuals

The MRC is the repository for handouts and training manuals primarily used in training sessions held at the Academy. These items may circulate for up to 2 weeks to MCJA staff and law enforcement/corrections personnel.

- Fatal Vision Goggles

The MRC has 6 sets of Fatal Vision Goggles available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Enclosed in each set are 3 pairs of goggles (.20, .08, .08 night), a video and a training guide. It is encouraged that users request goggles well in advance of when they are needed to ensure availability.

- Costumes

Daren, the D.A.R.E. lion and McGruff, the Crime Dog suits are available for loan to the law enforcement community for programs and events throughout the state of Maine. Due to their size, the suits must be picked up at the Media Resource Center in Vassalboro. The suits should be returned to the MRC by the agreed upon due date in good condition. If the suit is returned dirty or torn, cleaning/mending fees may be incurred by the borrower.

- Paperback Collection

The paperback collection is a small collection of popular fiction books. Please feel free to browse and borrow anything that might interest you. Please return your selection upon completion. Donations to this collection are gratefully accepted by the MRC staff.

Information Retrieval

- Ready Reference

Utilizing sources readily at hand, staff members can supply quick facts such as data items, addresses and telephone numbers, dates, definitions and referrals to other appropriate resources.

- Research

A research service is available to help find needed information as quickly and efficiently as possible. Using a wide-range of print and electronic resources the MRC staff will:

- Work with you to redefine your information needs,
- Search literature, databases and the Internet,
- Identify and contact experts in the field,
- Collect relevant documents,
- Organize, analyze and summarize, and
- Follow-up or monitor as needed.

Typical requests include:

- Finding current articles about all aspects of law enforcement and corrections.
- Identifying sources to support professional development,
- Compiling of bibliographies,

Identifying emerging technologies, revealing new techniques in law enforcement/corrections and monitoring court decisions affecting the law enforcement/corrections community.

Facilities

- Reading Room

In addition to the array of services and resources, the MRC has a reading room available for staff and student use. It is a quiet, comfortable place to work, read or relax. Seating is available at tables and study carrels.

APPENDIX F

Training For Exempt Law Enforcement Agencies

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 M.R.S.A. section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.

STATE OF MAINE
DEPARTMENT OF CORRECTIONS
111 STATE HOUSE STATION
AUGUSTA MAINE
04333-0111
March 28, 2008

MARTIN A. MAGNUSSON
COMMISSIONER

JOHN ELIAS BALDACCI
GOVERNOR

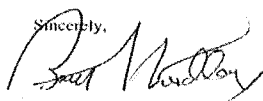
Dear Mr. Rogers:

This letter is to advise you as to the status of staff training in the Department of Corrections, Community Corrections.
In 2007, training occurred as indicated below:

Air & Bloodborne Pathogens	2 hours
Drug Identification & Contemporary Illegal Narcotics Issues	4 hours
Conducting Home & Vehicle Searches	6 hours
LSI Training Update	4 hours
Motivational Interviewing Refresher & Update	4 hours
New Law Update	2 hours
Unarmed Self Defense, Defensive Tactics & Weapon Retention	6 hours
Officer Safety, Meth Labs	4 hours
Evidence Based Practices	2 hours
Difference Between Batterers Intervention & Anger Management	3 hours
Substance Abuse Treatment	1 hour
Gender Responsivity/Female Programs	1 hour
Motivational Interviewing	7 hours
Understanding Polygraphs	2 hours
Reentry	2 hours
Management of Aggressive Behavior	8 hours
Leadership Development	40 hours
Video Display Terminal	1 hour
Domestic Violence	1 hour
Collaborative Problem Solving	4 hours
Straight Talk	2 hours
Cultural Competence	4 hours
Hi-Fidelity Wraparound	2 hours
Resources for Juveniles with Fire Setting History	2 hours
Adolescent Brain Development	2 hours
Trauma Based Cognitive Behavioral Therapy	2 hours
Hostage Survival in the Workplace	2 hours
What Drugs are They Using Besides Alcohol, Marijuana, & Nicotine	2 hours
Role of Defense Counsel in Our Juvenile System	2 hours
Cyber Safety	2 hours
Substance Abuse: Myth vs. Reality	2 hours
Responding to Girls in the Juvenile Justice System	2 hours

Additionally, there were training opportunities at the monthly staff meetings of approximately 10 hours on topics such as, new program offerings by various vendors and DOC Policies & Procedures.

We are committed to ensuring that our staff is well trained. As you can see, we invest a considerable amount of time in doing so.

Sincerely,


Bartlet Stoodley
Associate Commissioner/Juvenile Services



JOHN ELIAS BALDACCI
GOVERNOR

STATE OF MAINE
DEPARTMENT OF CONSERVATION
MAINE FOREST SERVICE
22 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0022



PATRICK MCGOWAN
COMMISSIONER

December 19, 2007

Chairman Brian MacMaster Maine Criminal
Justice Academy 15 Oak Grove Road
Vassalboro, ME 04989

Dear Chairman MacMaster,

The Maine Forest Service wishes to advise the Maine Criminal Justice Academy's Board of Trustees that it has continued to provide training for our law enforcement officers pursuant to 25 M.R.S.A. §2801-B(2). During Calendar year 2007 the following law enforcement training has been provided:

- 4 Rangers attended the Law Enforcement Pre-Service Training Program at the Maine Criminal Justice Academy.
- 9 Rangers attended Advanced Interview and Interrogation Training.
- 4 Rangers attended basic ICS training.
- 1 Ranger attended Drafting Effective Search Warrants.
- 8 Rangers attended Identifying Deceptive Behavior.
- 9 Rangers attended a Wildfire Investigation Class

In addition to the above law enforcement training, Rangers received training in CPR, Infectious Disease, hazardous materials and numerous other topics specific to our agency's mission.

Sincerely,

Bill Williams,
State Supervisor,
Forest Protection Division

MAINE FOREST SERVICE

ALEC GIFFEN, DIRECTOR

FAX: (207) 287-8422
TTY: (888) 557-6690
www.maineforestservice.org

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We help you make informed decisions about Maine's forests

APPENDIX G

**Guidelines for
Regional Training Coordinators**

MAINE CRIMINAL JUSTICE ACADEMY

A Bureau of the Department of Public Safety

Guidelines for Regional Training Coordinators

Training Memorandum 93-1 (Revised)

PURPOSE

The purpose of the Academy's regional in-service training program is to provide certified law enforcement, corrections officers and other criminal justice personnel an opportunity to upgrade their existing levels of job skills and develop new areas of expertise.

The statewide in-service training will carry out the following primary objectives:

- 1) Provide cost effective training;
- 2) Provide local officers with training opportunities in their own locale and on a flexible schedule;
- 3) Provide quality training on topics specific to local needs;
- 4) Promote and encourage local law enforcement and corrections officers to upgrade their skills; and
- 5) Develop and support courses which maintain and promote philosophies and standards established by the Academy's Board of Trustees.

DESCRIPTION OF IN-SERVICE TRAINING PROGRAM

The Academy is required by statute to offer in-service training for law enforcement and corrections officers. The various types of in-service training are:

SPECIALIZED TRAINING

This type of training is usually done at the Academy and involves the development of special skills, e.g., Police Photography, Arson Investigation, Instructor Development. These courses could be offered locally if coordinated with other training regions. These activities are supported by fees paid by attendee's agencies.

MANAGEMENT TRAINING

Supervisor, Mid-Management and Executive Training are developed courses with specifications and offered annually at the Academy. Regionally, Coordinators should offer, on a needs basis, work-shops, seminars and conferences for area management that deals with local issues or problems. Statewide issues and problems should be scheduled at the Academy. The Management courses could be offered regionally if coordinated through the Academy. These activities are supported by fees paid by attendee's agencies.

REFRESHER TRAINING

This type of training sharpens and expands the skills and knowledge of officers as it deals with changes in the law, new concepts, updated procedures and critical skills. Training subjects could be required by the legislature, the Board of Trustees or identified through an established Regional Training Council. Fees could be assessed and maintained by individual councils.

ORGANIZATION OF IN-SERVICE TRAINING

Training regions have been organized to recognize the geographical boundaries established by the courts. These prosecutorial districts recognize more than one county. It should be noted that the Maine Chiefs of Police Association also recognizes these boundaries setting their District representation. The Academy has used the same boundaries to establish the four training regions, which are;

- 1) Region 1,
 District (1) York
 District (2) Cumberland
- 2) Region 2,
 District (3) Franklin, Oxford, Androscoggin
 District (4) Somerset, Kennebec
- 3) Region 3,
 District (6) Waldo, Knox, Lincoln, Sagadahoc
 District (7) Washington, Hancock
- 4) Region 4,
 District (5) Penobscot, Piscataquis
 District (8) Aroostook

The establishment of a Regional Training Council within each training region is an essential part of the overall training plan. The Task Force Report from the Attorney General noted that regional training councils should reflect the concerns of municipal, county, state law enforcement officers, district attorneys and designated public members who have no affiliation with law enforcement.

The Task Force Report recognized the importance of identifying local training issues and to address these problems by improving performance. Each district should be made up of a minimal representation of:

- 1) District Attorney, or designee
- 2) Troop Commander or designee
- 3) County Sheriff (s) or designee
- 4) Representative member of Chiefs of differing sizes
- 5) Public member(s).

The primary role of the regional training coordinator is to provide technical assistance to the Council. It further becomes the responsibility of the coordinator to provide leadership within the training region in ensuring that all officers are receiving the required training and become the standard bearer for the Academy.

The Regional Training Council should meet periodically, and through this process, identify training needs. With identification, also requires the responsibility of assuring that the training is of sufficient quality in regard to both content and instructor. The regional training coordinator serves the role of

technical assistance to this process and assures that it meets the overall Board of Trustee's standard of course certification.

The duties of the regional training coordinator will include but is not limited to the following:

- * Assess the training needs of their region's criminal justice community and develop programs based on those needs.
- * Develop specialized in-service programs for that area (i.e. Fingerprinting, photography, Criminal Investigation, Radar, Intoxilyzer, Etc.)
- * Develop general refresher training to serve as a continual update of latest law changes and new procedure changes.
- * Provide advanced seminars & workshops for command level personnel.
- * Provide the 100 hour Pre-serve Training Program on a needs basis in the region.
- * Work with the area criminal justice agencies and institutions of higher education in an effort to constantly provide training of the highest quality.
- * To serve as the on-site coordinator for all Academy certified programs within their geographic regions.

PLANNING

- * Understand the role of the Academy and the Council
- * Work with the Academy/Council in identifying training needs
- * Examine resources and prior evaluations in establishing courses.
- * Coordinate need for training with the Training Manager/Academy and local agencies to determine number of presentations and estimated total number of students to be trained.
- * Determine funding sources
 - 1) Fees and Outside funding sources
- * Select training facilities, when possible, conducive to satisfactory learning.
 - 1) Comfortable environment (seating/workspace)
 - 2) Distraction/interruption
 - 3) Audio-visual readily available
- * Arrange for needed equipment for instructors
- * Develop cancellation policy, i.e. low enrollment, inclement weather, and instructor availability.
- * Develop and maintain brochures and course announcements.

EVALUATION

- * Conduct course and instructor evaluation.

- 1) Monitoring first presentations of new instructor
- 2) Periodically monitoring all courses.
- 3) Administer student evaluations of courses and instructors.

* Provide feedback to instructors on evaluations

* Provide assistance and/or counseling to instructors as necessary on a one-to-one basis.

Dated: February 10, 1995

JOHN B. ROGERS
Director

DISTRIBUTION: MCJA Staff