

MAINE STATE LEGISLATURE

The following document is provided by the
LAW AND LEGISLATIVE DIGITAL LIBRARY
at the Maine State Law and Legislative Reference Library
<http://legislature.maine.gov/lawlib>



Reproduced from electronic originals
(may include minor formatting differences from printed original)

***Maine Department of Public Safety
Maine Criminal Justice Academy***

**2005 Annual Report to The Joint Standing Committee on
Criminal Justice and Public Safety**



**“Serving the people of Maine by promoting the highest level
of professional standards and performance through
training”**

***Maine Criminal Justice Academy
Board of Trustees
Mr. Brian MacMaster, Chair
January, 2006***

MAINE DEPARTMENT OF PUBLIC SAFETY

Commissioner, Michael P. Cantara

MAINE CRIMINAL JUSTICE ACADEMY

Director, John B. Rogers

BOARD OF TRUSTEES

Chairman, Brian MacMaster

Director of Investigations,

Attorney General's Office

Commissioner Michael P. Cantara

Department of Public Safety

Commissioner Martin Magnusson

Represented by **Wesley Andrenyak**

Department of Corrections

Attorney General G. Steven Rowe

Represented by **Brian MacMaster**

Director of Investigations

Col. Thomas A. Santaguida

Chief Warden

Dept. of Inland Fisheries & Wildlife

Lisa L. Webster

Non-Supervisory Corrections Officer

Androscoggin County Sheriffs Office

James A. Ferland

Office of Chief Medical Examiner

Augusta, ME

Col. Craig A. Poulin

Maine State Police

Augusta, ME

Roberta Tibbetts

Educator

Waterville, ME

Richard Davis

Municipal Official

Farmington, ME

Sheriff Lloyd C. Herrick

Oxford County Sheriff's Department

South Paris, ME

Chief Jerry A. Hinton

Municipal Police Department

Brunswick, ME

Linda Smithers

Citizen

Starks, ME

Sgt. Travis Roy

Municipal Police Officer

Old Town Police Department

Lois Galgay Reckitt

Citizen

South Portland, ME

Deputy Chief Amy Berry

Municipal Police Officer

South Portland, ME

Richard Harburger

Representative from a Federal Law

Enforcement Agency

Laurel J. Daigle

Citizen

Fort Kent, ME

BOARD OF TRUSTEES

Maine Criminal Justice Academy

April 10, 2006

Senator William G. Diamond, Senate Chair
Representative Patricia A. Blanchette, House Chair
Members of the Joint Standing Committee
on Criminal Justice and Public Safety
State House
Augusta, Maine 04333

Dear Senator Diamond, Representative Blanchette, and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present its annual report to the Joint Standing Committee on Criminal Justice and Public Safety. This report is required by 25 M.R.S.A. § 2809, which states in part that “the purpose of the report is to provide the Legislature [with] annual information on the law governing law enforcement training in order to ensure that appropriate and timely training is accomplished.” The Board is confident that the Committee will find this report informative and responsive to the requirement for its production.

The Board of Trustees, as well as the director and staff of the academy, stand ready to assist the Committee in its consideration of law enforcement and corrections training issues, and would be happy to appear before the Committee to elaborate on any issue or matter associated with the report or the academy.

Sincerely,

BRIAN MACMASTER
Chair
Board of Trustees



John Elias Baldacci
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY
15 Oak Grove Road
Vassalboro, Maine 04989



Michael P. Cantara
Commissioner

John B. Rogers
Director

April 3, 2006

Senator Bill Diamond, Chairman
Representative Patricia A. Blanchette, Chairman
Joint Standing Committee on Criminal Justice and Public Safety
Room 436 State House
Augusta, Maine 04333-0006

Senator Diamond and Representative Blanchette:

I would like to thank you and the Board of Trustees for all the hard work you do for the Maine Criminal Justice Academy. As I write my 4th annual report reflecting this past year, I look very much to the future of where the Academy is headed. I see many positive changes coming for the Director and the Staff, as well as the involvement of the Board of Trustees.

The Academy is the central training facility for state, county and municipal law enforcement and corrections officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro, Maine. From 1972 until December 28, 2000, the Academy was located at 93 Silver Street in Waterville, at the former Thomas College facility. The Academy has eleven (11) classrooms, four (4) conference rooms, a full cafeteria and can house 130 students. The building has a state of the art special training center, an indoor running track and formal parade grounds.

The mission of the Maine Criminal Justice Academy is to provide the highest level of training within given resources, to law enforcement and correctional officers in the State. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, all part-time law enforcement officers, all county and state correctional officers, all harbor masters, all court security officers and all capitol security officers. The Academy also coordinates the 8 Regional Training Districts across the state, which provides academy certified training to officers in remote areas.

The Academy has a staff of eleven (11) full-time people and operates with an annual FY06 budget of \$1,599,640 (Special Revenues). In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies and others in the criminal justice fields. During 2005, the Academy had 13,420 instructor hours donated for Regional, In-service, Corrections training and the Basic Law Enforcement Training Program (BLETP).

OFFICE LOCATED AT: 15 OAK GROVE ROAD, VASSALBORO, MAINE 04989

(207) 877-8000 (Voice)

(207) 877-8027 (Fax)

(207) 287-8058 (TTY)

During 2004, Academy completed a Job and Task Analysis (JTA) on what law enforcement officers do in the field. From this information, we have set a new course and curriculum goals and objectives. The staff has begun the process of writing the new curriculum using adult learning principles and integrating a “community policing philosophy” and “ethics” into as many courses as possible. The Academy provides many instructor development classes, in order to train students to become future volunteer instructors.

We intend in the up-coming year to work with the National Institute of Corrections (NIC) to completely redo the basic corrections program. This includes completing a JTA and then NIC providing the technical assistance to the Academy on the national model for rural states to develop 3 different programs. They are a Basic Adult Basic Corrections program for state institutions, a Basic Juvenile Corrections program for state institutions, and a Basic Adult Corrections program for short term county jail institutions. We also have incorporated a block of training on dealing with the Homelessness into the BLETP as well as a mandatory topic for all law enforcement officers in 2006. The Academy also had three (3) tuition students (paying \$6,500 on their own) graduate from the BLETP.

The Academy secured grant funding for the development of on-line training for the mandatory topic for the first time. This resulted in the up-front cost of development paid by the grant and free training to all officers in the state. The cost savings to agencies for not having to pay tuition, salary, overtime replacement and travel costs, resulted in an estimate of \$250 savings per officer, per agency. The 2005 mandatory training topics that were offered on-line were: Scenario Based Search and Seizure, Cultural Diversity, Admissions and Confessions, and New Law Updates. Firearms can not be offered online because officers need to qualify with their service weapon on the range. This resulted in fewer officers taking the traditional regional training programs.

The Board of Trustees of the Academy awards certificates to Law Enforcement and Corrections Officers, Executives, Instructors, Canine Teams, Drug Recognition Experts, Traffic Reconstruction Experts and others. The Board continues to update the mandatory standards for the 12 mandated policies for law enforcement agencies in the State. The Board also certifies all new courses, and grants waivers and extensions to law enforcement and corrections officers in emergency or extenuating circumstances, as well as decertifies law enforcement and corrections officers.

During calendar year 2005, the Academy provided the following training:

- 93 students (85 in 2004) graduated from 2 ***Basic Law Enforcement Training Programs (BLETP)***, 18 weeks in length.
- 229 students (271 in 2004) completed the 100-hour ***Law Enforcement Pre-Service Training Program***.
- 204 students (182 in 2004) graduated from the 2-week ***Basic Corrections Officer Training Program***.
- The Academy conducted 144 ***In-Service Training Programs***, (151 in 2004), of which 2,179 officers (3,503 in 2004) attended for a total of 56,593 training hours (65,388 in 2004).
- 282 training programs (333 in 2004) were conducted in the 8 ***Regional Training Districts*** across the State, of which 6,356 officers (9,676 in 2004) attended for a total of 24,052 training hours (34,543 in 2004).

During calendar year 2005, the Academy Board of Trustee actions were as follows:

- **7** Waivers (7 in 2004) of the 18-week Basic Law Enforcement Training Program were granted.
- **14** Ninety-day Extensions (3 in 2004) to attend the Basic Law Enforcement Training Program were granted for emergency or extenuating circumstances.
- **1** Waivers (4 in 2004) of the 2-week Basic Corrections Training Programs was granted.
- **12** Ninety-day Extension (7 in 2004) to attend the Basic Corrections Training Program were granted for emergency or extenuating circumstances.
- **3** Executive Certificates (9 in 2004) were granted.
- **39** Instructor Certificates (46 in 2004) were granted.
- **27** Firearms Instructor Certificates (29 in 2004) were granted.
- **29** Canine Team Certificates (30 in 2004) were granted.
- **2** Canine Team Trainer Certificates (4 in 2004) were granted.
- **34** Drug Recognition Expert Certificate (30 in 2004) was granted.
- **17** New Courses (16 in 2004) were approved.
- **26** Law Enforcement/Corrections Officers (12 in 2004) voluntarily surrendered their certificates of eligibility or had their certifications revoked for criminal conduct.
- **1** Waivers (2 in 2004) of convicted persons for person to attend Academy programs was granted.
- **11** Intermediate Certificates (44 in 2004) were granted.
- **8** Advanced Certificate (4 in 2004) was granted.
- **3** Crash Reconstructionist Certificates (0 in 2004) were granted.
- **2** Municipal Ordinance Prosecutions Certificates (4 in 2004) were granted.
- **5** Federal Officer Limited Authority Certificates (2 in 2004) were granted.
- **3** Consent Agreements (0 in 2004) were approved by the Board.

Again, I want to thank the members of the Joint Standing Committee on Criminal Justice and Public Safety for all the hard work you do and for your support of the Maine Criminal Justice Academy. I would like to extend to your committee members on behalf of my staff, the Board of Trustees and myself, any assistance, advice or guidance we can give you or to help you in your committee work, as it relates to the Maine Criminal Justice Academy.

Sincerely,

John B. Rogers, Director
Maine Criminal Justice Academy

TABLE OF CONTENTS

	Page
Maine Criminal Justice Academy Board of Trustees	2
Letter from Chairman of the Board of Trustees	4
Letter from the Maine Criminal Justice Academy Director	6-8
Maine Criminal Justice Academy Vision & Values Statement.....	12
About the Academy	14
Organizational Chart.....	16
Summary of Training Activities.....	18-19
Six Year Budget Information	20
Significant Events	22-24
Appendix A	
Certified Municipal, County, and State Law Enforcement / Corrections Officers	26-28
Appendix B	
Maine Police and Sheriffs' Departments Number of Personnel by Category.....	30-34
Appendix C	
In-Service Training and Use of Facilities	36-49
Appendix D	
Maine Criminal Justice Regional In-Service Training.....	50-70
Appendix E	
Maine Criminal Justice Media Resource Center	72-75
Appendix F	
Training for Exempt Law Enforcement Agencies	76-79
Appendix G	
Guidelines for Regional Training Coordinators.....	80-85
Appendix H	
Board of Trustees Actions 2002	86-88

MAINE CRIMINAL JUSTICE ACADEMY

VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

Merit public confidence in the criminal justice system;

Provide high quality training;

Promote a work environment of mutual respect, support and trust;

Advance policies and procedures developed in the interest of public safety and service;

Encourage cooperation and coordination among criminal justice agencies.

VALUES

We in the Criminal Justice Academy value..

..Integrity

In order to merit public confidence, we need to be diligent, understanding, and maintain high ethical standards.

..Continuous Improvement

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

..Teamwork

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

..Accountability

Working responsibly to understand the needs of criminal justice agencies and the public.

..Awareness

A sensitivity to the competing demands of family, work, friends, and our mental, physical and emotional health.

ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.



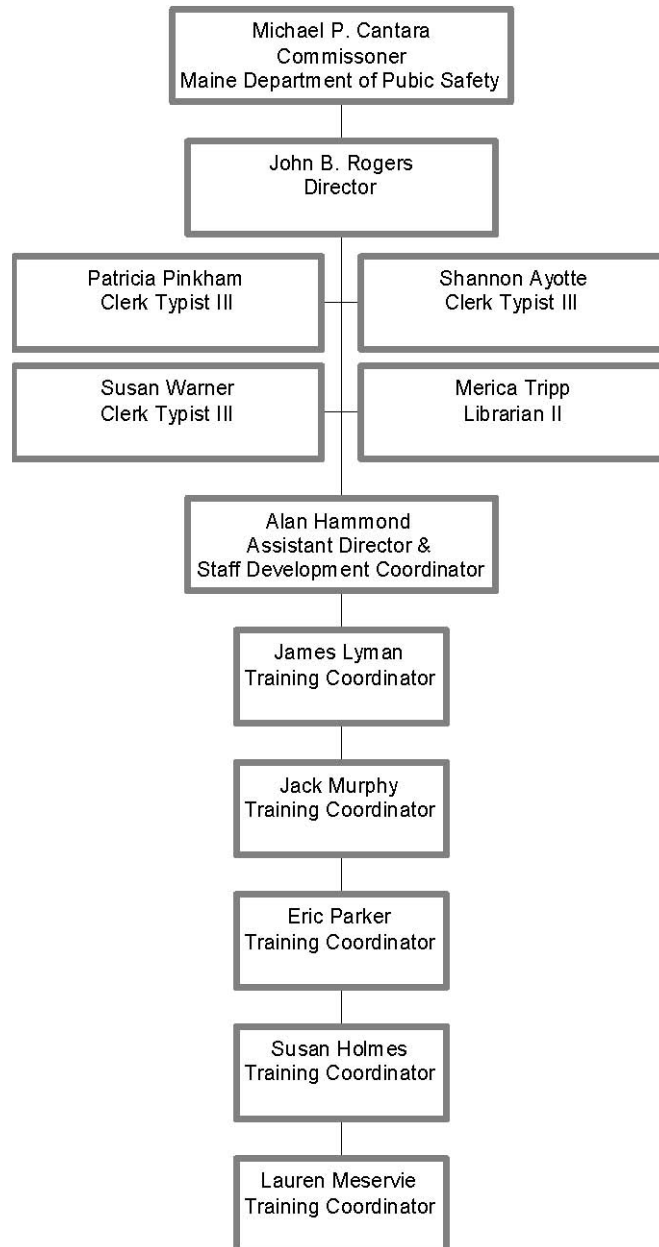
With this responsibility the Academy is providing:

1. A residential training facility to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations which could involve life and death decisions. Court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

Maine Department of Public Safety

Maine Criminal Justice Academy



SUMMARY OF TRAINING ACTIVITIES FOR 2003

LAW ENFORCEMENT TRAINING

Basic Police Training

The basic training for law enforcement officers for the calendar year 2005 consists of the following:

- 2 Basic Law Enforcement Training Program (720 hours) for 93 students.
- 6 Pre-Service Law Enforcement Courses (100 hours) for 229 students.



In-Service Training

The Academy sponsored 144 specialized schools for 2,179 students totaling 56,593 training hours and 282 regional classes for 6,356 students totaling 24,052 training hours. The Academy also offered nine courses on line, required by the Board as mandatory training for 2005. These classes included two units of Cultural Diversity, two units of Scenario Based Search and Seizure, two units of Admissions and Confessions and three units of New Law Updates. Officers completed more than 7,500 classes on line.

Appendix E outlines the Academy's in-service training strategies. The Academy's field office, located in South Portland at the Southern Maine Community College, is funded through special revenues provided by supporting criminal justice agencies.

The 2005 mandatory in-service training requirements for law enforcement officers were:

Two (2) hours of new law updates / recent court decisions; two (2) hours of scenario based search and seizure; two (2) hours of admissions and confessions; two (2) hours of cultural diversity; and two (2) hours of firearms. In addition, officers had to complete an additional twenty-four (24) hours of elective training during the period from January 1, 2004, to December 31, 2005.

Corrections Training

The basic training for corrections officers consisted of the following:

- 16 Basic Corrections courses (80 hours) for 204 students.

The 2005 mandatory in-service training requirements for correctional officers were:

One (1) unit on new law up-dates to include the Prison Rape Elimination Act of 2003, one (1) unit on Record Keeping, and two (2) units of electives determined by the needs of the specific institution.

Exempt Law Enforcement Agencies

The Board of Trustees received information from law enforcement agencies who are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix D.

- (1) Probation and Parole
- (2) Department of Conservation

SIX YEAR BUDGET

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006
General Fund	\$742,136	\$754,402	\$688,093	\$246,922	\$217,265	\$0
Federal Fund	\$582,880	\$395,787	\$372,248	\$354,022	\$361,102	\$396,396
Other Special Revenue	\$582,722	\$667,723	\$664,853	\$1,135,333	\$1,244,003	\$1,599,640
Totals	\$1,907,738	\$1,817,912	\$1,725,194	\$1,736,277	\$1,822,370	\$1,996,036
Positions	14.0	12.0	12.0	11.0	11.0	11.0
Personal Services	\$685,662	\$632,333	\$606,602	\$595,403	\$705,075	\$697,794
All Other	\$900,498	\$1,173,579	\$1,118,592	\$1,133,874	\$1,117,295	\$1,298,242
Capital	\$321,578	\$12,000	\$0	\$7,000	\$0	\$0
Totals	\$1,907,738	\$1,817,912	\$1,725,194	\$1,736,277	\$1,822,370	\$1,996,036

SIGNIFICANT EVENTS

- >**1976** - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.
- >**1977** - Dispatcher training curriculum developed.
- >**1978** - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.
- >**1979** - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.
- >**1980** - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.
- >**1981** - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.
- >**1982** - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.
- >**1983** - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.
- >**1984** - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.
- >**1985** - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.
- >**1986** - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.
- >**1987** - Report on the Academy published by the Academy Review Committee. Basic Training for public safety dispatchers initiated. Entry level Corrections Officers Task Analysis published.
- >**1988** - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Correction established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.
- >**1989** - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test Developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.
- >**1990** - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

>**1991** - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

>**1992** - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

>**1993** - Law Enforcement Agency Profile Survey Conducted joint effort MCJA/UMO Graduate Program. Total Quality Management Training Initiated.

> **1994** - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended employment probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associates degree or 60 hours of post secondary education. Upgraded computer networking capabilities to include regional offices.

>**1995** - The Board established minimum physical fitness and academic standards for all officers entering the Municipal / County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the eight policies required by legislation. Effective January 1, 1996 each law enforcement agency is required to report to the Academy all excessive use of force complaints and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police.

>**1996** - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

>**1997**- Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee for the renovation or construction of a new Criminal Justice Academy.

>**1998**- The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training facility.

>**1999**- The Maine Criminal Justice Academy Board of Trustees, following a recommendation from the Law Enforcement Advisory Committee established mandatory annual in-service training requirements for the year 2000. The Board of Trustees is also working to establish entrance standards for the combined Law Enforcement Basic Training Course and the entrance requirements for tuition students.

>**2000**- The Maine Criminal Justice Academy's staff and programs moved to a new facility in Vassalboro, Maine. This was also the first year that all law enforcement officers were required to complete mandatory in-service refresher training.

>**2001**- During this year the 1st Basic Law Enforcement Training Program involving eighteen weeks of training combining State, municipal and county law enforcement officers was conducted at the new Maine Criminal Justice Academy's facility in Vassalboro, Maine.

>**2003**- The Academy accepted the first two tuition students into the Basic Law Enforcement Training Program. The Academy also applied for and received a federal grant to conduct a Job & Task Analysis of the Basic Law Enforcement Training Program to up-date the curriculum.

>**2004**- The Academy completed a job & task analysis of the Basic Law Enforcement Training

Program and made recommendations to the Board of Trustees for revision of the curriculum.

>**2005**- The Academy offered nine courses “*on-line*” to assist agencies in complying with Board mandated training for law enforcement officers. More than 7,500 courses were completed on-line saving agencies tens of thousands of dollars in officer overtime, travel and replacement costs.

APPENDIX A

Certified Municipal, County and State Law Enforcement and Corrections Officers

Appendix A

Certified Municipal, County and State Law Enforcement / Corrections Officers

Agency Categories Municipal / County Officers	# of Depts.	# of Authorized Full-Time Police	# of Authorized Part-Time Police
1-8 Officers	73	333	388
9-19 Officers	33	444	179
20-65 Officers	15	482	53
65+ Officers	3	319	0
Sheriff's Dept.	17	324	406
SUBTOTAL	139	1,902	1,026
Part-Time Municipal Officers	13	0	27
State Law Enforcement Agencies			
Railroad Police	2	4	0
State Corrections	4	5	0
Baxter State Park Authority	1	7	0
State Police	1	310	0
Inland Game Wardens	1	112	4
Coastal Wardens	1	43	0
Court Security	1	41	12
Capitol Security	1	6	0
Fire Marshal	1	14	0
University Police	4	49	30
Attorney General Investigators	1	12	0
Motor Vehicle Investigators	1	11	0
Maine Drug Enforcement Agency	1	1	0
SUBTOTAL	20	615	46
TOTAL	172	2,517	1,099

Correctional Agencies	# of Depts.	# of Full-Time Corrections Officers
Mountain View Youth Development	1	103
State Prison	1	294
Correctional Center	1	164
Central Maine Pre-Release	1	18
Long Creek Youth Development	1	112
Charleston Correctional Center	1	24
Downeast Correctional Center	1	48
County Jails	16	669
TOTAL	23	1,432

APPENDIX B

Municipal Police and Sheriffs Departments Number of Personnel by Category

Appendix B

Maine Police and Sheriff's Departments Number of Personnel by Category

Group #1 Department Personnel 1-8; consists of small departments generally rural in nature and supporting small communities.

73 Departments
333 Full Time
388 Part Time

Police Departments

1 Person Department	P/T
Brownville	6
Carrabassett Valley	7
Frye Island	1
Hancock County DA	0
Knox County DA	0
Lincolnville	6
Monmouth	5
Phippsburg	1
Swan's Island	6
Winter Harbor	4

2 Person Department	P/T
Ashland	6
Gouldsboro	4
Greenville	8
Kennebec County DA	0
Passamaquody Warden (Perry)	1
Washburn	2

3 Person Department	
Bethel	6
Clinton	3
Holden	6
Rangeley	5
Searsport	9
Van Buren	3

4 Person Department	P/T
Dixfield	9
East Millinocket	6
Fort Fairfield	6
Fort Kent	2
Fryeburg	8
Hallowell	8
Machias	6
Milbridge	1

Milo	7
Passamaquody Warden (Indian Island)	2
Penobscot Nation	3
Penobscot Nation Warden Service	0
Richmond	9
Veazie	6

5 Person Department	P/T
Damariscotta	11
Dexter	11
Dover-Foxcroft	12
Mechanic Falls	4
Newport	6
Mexico	8
Norway	5
Oxford	7
Pittsfield	5
Thomaston	2
Wilton	7
Wiscasset	11

6 Person Department	P/T
Boothbay Harbor	5
Eastport	8
Indian Township	4
Lincoln	4
Livermore Falls	15
Madawaska	6
Southwest Harbor	6
Waldoboro	2

7 Person Department	P/T
Baileyville	5
Bucksport	7
Buxton	6
Jay	10
Mount Desert	3
Rockport	1
Sabattus	3

8 Person Department	P/T
Bridgton	6
Calais	0
Eliot	2
Madison	9
Millinocket	3

North Berwick	6
Paris	4
Pleasant Point	7
South Berwick	10
Winthrop	5

Group #2 Department personnel 9-19; consists of departments who routinely provide 24 hour coverage and who have varied demographic characteristics, ranging from rural to urban.

33	Departments
444	Full Time
179	Part Time

9 Person Department	P/T
Oakland	15
Winslow	6

10 Person Department	P/T
Berwick	8
Cumberland	4
Ogunquit	6

11 Person Department	P/T
Bar Harbor	7
Camden	3
Gardiner	9
Hampden	4
Yarmouth	1

12 Person Department	P/T
Cape Elizabeth	1
Fairfield	6
Freeport	2
Kennebunkport	9
Topsham	5
Yarmouth	2

13 Person Department	P/T
Belfast	6
Farmington	2
Houlton	5
Skowhegan	7

14 Person Department	P/T
Caribou	4
Orono	1
Rumford	4

15 Person Department	P/T
Lisbon	6

16 Person Department	P/T
Ellsworth	4
Falmouth	6
Old Town	2

18 Person Department	P/T
Old Orchard Beach	33
Rockland	0

19 Person Department	P/T
Bath	1
Brewer	0
Kennebunk	10
Presque Isle	0

Group #3 Department personnel 20-65; consists of cities with population in excess of 16,000.

15	Departments
482	Full Time
53	Part Time

F/T	Police Department	P/T
20	Kittery	1
20	Gorham	0
21	Wells	7
24	Windham	0
28	York	12
30	Waterville	0
32	Scarborough	22
32	Westbrook	0
33	Saco	1
35	Brunswick	4
37	Sanford	0
38	Augusta	4
45	Auburn	2
46	Biddeford	0
51	South Portland	0

Group #4 Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

3	Departments
319	Full Time

F/T	Police Department	P/T
75	Bangor	0
82	Lewiston	0
162	Portland	0

Group #5 Sheriffs - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

17 Departments
324 Full Time
406 Part Time
669 Full Time Corrections

F/T	Sheriff's Department	P/T	CO
18	Androscoggin	22	49
18	Aroostook	31	27
54	Cumberland	52	162
16	Franklin	33	19
17	Hancock	10	24
26	Kennebec	24	57
19	Knox	17	35
22	Lincoln	16	21
15	Oxford	10	18
30	Penobscot	29	65
8	Piscataquis	26	23
17	Sagadahoc	13	6
15	Somerset	42	27
15	Waldo	26	23
13	Washington	47	23
21	York	8	86
0	Two Bridges Regional Jail		4

Group #6 Department Personnel consist of part time officers serving rural population in small communities.

13 Towns
27 Part Time

Police Department	P/T
Benton	1
Brownville	8
Casco	1
Farmingdale	6
Frenchville	1
Harmony	1
Islesboro	1
Northport Village	2
Randolph	1
Stockton Springs	2
Vassalboro	1
West Bath	1
Woolwich	1

APPENDIX C

In- Service Training Use of Academy Facility



REPORT OF in service training: 2005

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS0416	INTOXILYZER OPERATION & CERTIFICATION	01/24/05	Alfred	1	16
INS0462	INTOXILYZER OPERATION & CERTIFICATION	04/24/05	Berwick PD	1	16
INS0463	INTOXILYZER OPERATION & CERTIFICATION	04/12/05	Greenville	11	16
INS0501	INTOXILYZER INSTRUCTOR DEVELOPMENT	01/14/05	MCJA	16	40
INS0502	TERMINAL OPERATOR CERTIFICATION	01/14/05	MCJA	9	40
INS0503	INTOXILYZER OPERATION & CERTIFICATION	01/14/05	MCJA	7	16
INS0504	EXECUTIVE LEADERSHIP DEVELOPMENT	01/27/05	MCJA	26	24
INS0505	BASIC SUPERVISION FOR LAW ENFORCEMENT	02/11/05	MCJA	30	80
INS0506	1ST LINE SUPERVISOR FOR CORRECTIONS	01/05/05	SMCC	9	16
INS0507	INTOXILYZER OPERATION & CERTIFICATION	01/05/05	Androscoggin SO	11	16
INS0508	METHODS OF INSTRUCTION	02/11/05	MCJA	17	40
INS0509	MULTI AGENCY INCIDENT MANAGEMENT	02/10/05	Portland	87	6
INS0510	TERMINAL OPERATOR CERTIFICATION	02/18/05	MCJA	9	40
INS05100	INTOXILYZER OPERATION & CERTIFICATION	08/08/05	Penobscot SO	1	16
INS05103	STAFF SUPERVISION TRAINING FOR CORRECTIONS	09/30/05	MCJA	16	36
INS05104	INTOXILYZER OPERATION & CERTIFICATION	08/29/05	Penobscot SO	1	16
INS05105	INTOXILYZER OPERATION & CERTIFICATION	09/27/05	MCJA	21	16
INS05106	INTOXILYZER OPERATION & CERTIFICATION	10/11/05	MCJA	22	16
INS05107	INTOXILYZER OPERATION & CERTIFICATION	09/29/05	Bangor	1	16
INS05108	INTOXILYZER OPERATION & CERTIFICATION	09/07/05	Auburn	3	16
INS05109	OUI-SFST TRAINING	09/30/05	MCJA	0	24
INS0511	TRAFFIC RADAR INSTRUCTOR DEVELOPMENT	02/18/05	MCJA	12	40
INS05110	INTOXILYZER OPERATION & CERTIFICATION	08/12/05	Penobscot SO	1	16

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS05111	WICKLANDER-ZULAWSKI REID METHOD OF	10/20/05	MCJA	39	24
INS05112	TERMINAL OPERATOR CERTIFICATION	10/21/05	MCJA	10	40
INS05113	OUI-SFST TRAINING	10/14/05	MCJA	0	24
INS05114	INTOXILYZER OPERATION & CERTIFICATION	10/04/05	MCJA	22	16
INS05117	OUI-SFST TRAINING	10/05/05	MCJA	0	24
INS05118	OUI-SFST REFRESHER TRAINING	09/13/05	MCJA	12	4
INS05119	DOMESTIC VIOLENCE INTERVENTION &	10/12/05	Portland	71	4
INS0512	RADAR OPERATION & CERTIFICATION	02/18/05	MCJA	10	16
INS05120	METHODS OF INSTRUCTION	10/28/05	MCJA	19	40
INS05121	DOMESTIC VIOLENCE INTERVENTION &	10/12/05	Bangor	29	4
INS05123	RR GRADE CROSSING COLLISION INVESTIGATION	10/27/05	Bangor	21	16
INS05124	INTOXILYZER OPERATION & CERTIFICATION	08/05/05	Brunswick	1	16
INS05125	POLICE TRAINING OFFICER COURSE	11/04/05	MCJA	16	40
INS05126	OUI-SFST TRAINING	08/11/05	Presque Isle	0	24
INS05127	COURT SECURITY OFFICER TRAINING	11/04/05	MCJA	22	40
INS05128	INTOXILYZER OPERATION & CERTIFICATION	10/18/05	Auburn Police Department	6	16
INS05129	EXECUTIVE LEADERSHIP DEVELOPMENT	11/10/05	MCJA	25	24
INS0513	ADVANCED MOI: FACILITATION SKILLS	02/24/05	MCJA	16	16
INS05130	EXECUTIVE POLICE COMMAND TRAINING	10/28/05	South Portland	23	80
INS05131	TERMINAL OPERATOR CERTIFICATION	11/18/05	MCJA	11	40
INS05132	UNARMED SELF DEFENSE FOR CORRECTIONS	11/18/05	MCJA	21	40
INS05134	INTOXILYZER OPERATION & CERTIFICATION	11/08/05	Knox SO	5	16
INS05135	CIVIL RIGHTS OFFICER TRAINING	12/07/05	MCJA	13	8
INS05136	TERMINAL OPERATOR CERTIFICATION	12/09/05	MCJA	9	40
INS05137	RADAR OPERATION & CERTIFICATION	11/23/05	MCJA	65	16
INS05138	METHODS OF INSTRUCTION	12/23/05	MCJA	17	40
INS05139	DNA EVIDENCE: IDENTIFICATION, COLLECTION &	12/14/05	MCJA	42	12

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS05140	INTOXILYZER OPERATION & CERTIFICATION	11/15/05	Houlton	1	16
INS05141	INTOXILYZER OPERATION & CERTIFICATION	11/12/05	Brunswick	1	16
INS05142	INTOXILYZER OPERATION & CERTIFICATION	12/12/05	Ashland PD	4	16
INS05143	INTOXILYZER OPERATION & CERTIFICATION	12/06/05	Somerset SO	1	16
INS05144	RADAR OPERATION & CERTIFICATION	09/27/05	Auburn PD	10	16
INS05145	CANINE NARCOTICS DETECTION SCHOOL	11/04/05	Vassalboro	8	320
INS05146	PROJECT SAFE NEIGHBORHOOD FEDERAL	12/14/05	Wells	58	8
INS05147	PROJECT SAFE NEIGHBORHOOD FEDERAL	12/13/05	Bangor	58	8
INS05148	INTOXILYZER OPERATION & CERTIFICATION	12/07/05	Scarborough PD	1	16
INS05149	INTOXILYZER OPERATION & CERTIFICATION	12/29/05	Bar Harbor PD	11	16
INS0515	INTOXILYZER OPERATION & CERTIFICATION	02/05/05	Winslow PD	2	16
INS05151	DRE/OUI INVESTIGATION REFRESHER	12/14/05	Portland PD	23	8
INS05152	RADAR OPERATION-CERTIFICATION	09/09/05	Biddeford PD	2	16
INS05153	RADAR OPERATION & CERTIFICATION	11/23/05	York PD	0	16
INS05154	OUI-SFST REFRESHER TRAINING	09/20/05	Portland PD	14	4
INS05155	OUI DETECTION REFRESHER	09/20/05	Portland PD	14	4
INS05156	INTOXILYZER OPERATION & CERTIFICATION	08/15/05	Portland	1	16
INS05157	CRASH RECONSTRUCTION IN-SERVICE	12/15/05	Augusta	51	16
INS0517	BICYCLE SAFETY AND THE LAW	05/10/05	mcja	12	4
INS0518	EXECUTIVE LEADERSHIP	01/20/05	Portland	14	4
INS0519	INTEMEDATE SANCTIONS	01/20/05	Portland	7	2
INS0520	DETERMING STAFFING NEEDS	01/20/05	Portland	8	4
INS0521	LEADERSHIP	01/21/05	Portland	22	2
INS0522	MULTI AGENCY INCIDENT MANAGEMENT	02/10/05	South Portland	48	24
INS0523	USING COGNITIVE INTERVIEW & STATEMENT	03/10/05	MCJA	43	24
INS0524	INTOXILYZER OPERATION & CERTIFICATION	01/27/05	Norway PD	8	16
INS0525	RADAR OPERATION & CERTIFICATION	03/17/05	MCJA	2	16

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS0526	INTOXILYZER OPERATION & CERTIFICATION	03/15/05	MCJA	4	16
INS0527	TERMINAL OPERATOR CERTIFICATION	03/18/05	MCJA	8	40
INS0528	INTOXILYZER OPERATION & CERTIFICATION	02/08/05	Cumberland SO	9	16
INS0529	INTOXILYZER OPERATION & CERTIFICATION	02/25/05	Van Buren	4	16
INS0530	INTOXILYZER OPERATION & CERTIFICATION	02/03/05	Westbrook PD	2	16
INS0531	INTERACTIVE USE OF FORCE TRAINING	03/25/05	MCJA	12	40
INS0532	STAFF SUPERVISION TRAINING FOR CORRECTIONS	03/25/05	MCJA	24	40
INS0533	INTOXILYZER OPERATION & CERTIFICATION	03/07/05	Presque Isle	7	16
INS0534	INTOXILYZER OPERATION & CERTIFICATION	02/22/05	Old Town PD	2	16
INS0535	INTOXILYZER RE-CERTIFICATION	03/30/05	MCJA	1	4
INS0536	ARSON INVESTIGATION: A TEAM APPROACH	04/08/05	MCJA	23	40
INS0537	OUI-SFST REFRESHER TRAINING	03/29/05	MCJA	18	8
INS0539	CIVIL RIGHTS OFFICER TRAINING	04/13/05	MCJA	26	8
INS0540	TERMINAL OPERATOR CERTIFICATION	05/13/05	MCJA	11	40
INS0541	ADVANCED INSTRUCTIONAL DESIGN	06/01/05	Maine Criminal Justice Academy	59	16
INS0542	METHODS OF INSTRUCTION	04/29/05	MCJA	18	40
INS0543	BASIC POLICE PHOTOGRAPHY	05/06/05	MCJA	16	40
INS0544	POLICE CYCLIST	05/27/05	Brunswick	8	40
INS0545	LAW ENFORCEMENT OFFICER RECERTIFICATION	06/15/05	MCJA	11	16
INS0546	TRAFFIC CRASH RECONSTRUCTION SCHOOL	05/27/05	MCJA	34	80
INS0547	TERMINAL OPERATOR CERTIFICATION	06/10/05	MCJA	7	40
INS0548	CADRE LEADERSHIP DEVELOPMENT - 8TH BLETP	01/21/05	MCJA	5	80
INS0549	DRUG RECOGNITION TECHNICIAN SCHOOL	04/29/05	MCJA	21	72
INS0550	DEFENSIVE TACTICS INSTRUCTOR	06/10/05	MCJA	29	40
INS0551	FIREARMS INSTRUCTOR DEVELOPMENT	05/20/05	MCJA	24	80
INS0552	ADVANCED SEXUAL ASSAULT INVESTIGATION	06/08/05	MCJA	52	16
INS0553	21ST BASIC PATROL CANINE SCHOOL	06/03/05	Maine Criminal Justice Academy	7	480

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS0554	LAW ENFORCEMENT CHAPLAINS PROGRAM	06/10/05	MCJA	14	40
INS0555	USING POWERPOINT AS A PRESENTATION TOOL	04/20/05	MCJA	15	8
INS0556	INTOXILYZER OPERATION & CERTIFICATION	04/19/05	JCJA	28	16
INS0557	RADAR OPERATION & CERTIFICATION	02/16/05	MCJA	28	15
INS0558	METHODS OF INSTRUCTION	06/24/05	MCJA	20	40
INS0560	INTOXILYZER OPERATION & CERTIFICATION	03/22/05	Ellsworth PD	1	16
INS0561	INTOXILYZER OPERATION & CERTIFICATION	03/16/05	Cumberland County SO	1	16
INS0564	INTOXILYZER OPERATION & CERTIFICATION	04/18/05	Gardiner PD	1	16
INS0565	INTOXILYZER OPERATION & CERTIFICATION	04/11/05	Milo PD	2	16
INS0566	INTOXILYZER OPERATION & CERTIFICATION	04/19/05	Wells PD	15	16
INS0567	OUI-SFST TRAINING	04/23/05	MCJA	18	24
INS0568	INTOXILYZER OPERATION & CERTIFICATION	05/03/05	Portland PD	1	8
INS0569	RR GRADE CROSSING ACCIDENT INVESTIGATION	05/12/05	Brunswick	22	16
INS0570	OUI-SFST TRAINING	04/16/05	Cumberland SO	1	24
INS0571	INTOXILYZER OPERATION & CERTIFICATION	06/16/05	Old Town PD	1	16
INS0573	OUI I DETECTION REFRESHER	04/05/05	Portland PD	22	4
INS0574	OUI-SFST REFRESHER TRAINING	04/05/05	Portland PD	2	4
INS0575	CHILD SEXUAL ABUSE FORENSIC INTERVIEWING	06/29/05	Auburn	19	24
INS0576	OUI-SFST REFRESHER TRAINING	03/01/05	Bangor	8	4
INS0577	DISPROPORTIONATE MINORITY CONTACT (DMC)	06/23/05	Portland	2	4
INS0578	DISPROPORTIONATE MINORITY CONTACT (DMC)	06/24/05	Auburn	1	4
INS0579	RADAR OPERATION & CERTIFICATION	03/31/05	South Portland PD	7	16
INS0580	INTOXILYZER OPERATION & CERTIFICATION	06/30/05	Cumberland PD	4	16
INS0581	INTOXILYZER OPERATION & CERTIFICATION	06/28/05	Sanford	1	16
INS0582	INTOXILYZER OPERATION & CERTIFICATION	07/02/05	South Portland PD	1	16
INS0583	OUI-SFST TRAINING	06/08/05	York	2	24
INS0584	FOUNDATIONS OF INTELLIGENCE ANALYSIS	07/01/05	South Portland	5	40

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
INS0585	INTOXILYZER OPERATION & CERTIFICATION	07/18/05	Alfred	1	16
INS0586	CADRE LEADERSHIP DEVELOPMENT - 9TH BLETP	08/12/05	MCJA	4	80
INS0587	DNA EVIDENCE: IDENTIFICATION, COLLECTION &	08/17/05	MCJA	35	15
INS0589	RADAR OPERATION & CERTIFICATION	07/21/05	York PD	1	16
INS0591	INTOXILYZER OPERATION & CERTIFICATION	07/18/05	South Portland PD	1	16
INS0592	INTOXILYZER OPERATION & CERTIFICATION	08/02/05	Orono PD	2	16
INS0593	REGIONAL TRAINING COORDINATORS SEMINAR	09/08/05	MCJA	15	4
INS0594	INTOXILYZER OPERATION & CERTIFICATION	08/26/05	Augusta PD	3	16
INS0595	URBAN RIFLE INSTRUCTOR SCHOOL	09/16/05	MCJA	18	40
INS0596	CRIME SCENE PROCESSING	09/16/05	MCJA	22	40
INS0597	TERMINAL OPERATOR CERTIFICATION	09/16/05	MCJA	11	40
INS0598	OUI DETECTION REFRESHER	09/13/05	MCJA	12	4
INS0599	INTOXILYZER OPERATION & CERTIFICATION	08/30/05	Somerset SO	10	16

Classes: 144

Students: 2,179 Hours: 56,593

MEETINGS / SEMINARS	2005	DATES	ATTENDEES
Maine Forest Service PFT's		1/20/05	25
District 4 Chiefs Meeting		1/20/05	10
State Police Post School		1/24/05-3/11/05	6
Crisis Negotiation Team Training		1/25/06-1/26/05	20
Kennebec SO Orientation		1/26/05	10
Corrections Training		1/26/05-1/28/05	18
911 Meeting		1/26/05	15
JAGG Meeting		1/26/05	30
MARC Instructor Meeting		1/27/05	10
K-9 Advisory Committee		2/2/05	8
Correctional Advisory Committee		2/3/05	5
Board of Trustees Meeting		2/4/05	25
911 Certification Training		2/8/05-2/9/05	12
State Police Commissioned Officers Meeting		2/9/05	20
911 Meeting		2/15/05	25
ERT Training		2/17/05-2/18/05	20
Crash Reconstruction Meeting		2/15/05	15
District 4 Chiefs Meeting		2/17/05	10
RCC Supervisor's Meeting		2/17/05	10
JAGG Meeting		2/23/05	25
Maine Warden Service In-Service Training		2/28/05-3/3/05	30
Kennebec SO Element Training		3/2/05	15
Staff Supervision Planning Meeting		3/2/05	10
Board of Trustees Meeting		3/4/05	25
Limited Access Training		3/3/05	11
Firearms Sub-Committee Meeting		3/3/05	6
Kennebec SO Orientation Meeting		3/7/05	12
Maine Warden Service In-Service Training		3/7/05-3/10/05	30
911 Certification		3/8/05-3/9/05	12
Kennebec SO Element Training		3/9/05	15
State Police Sgt's Exams		3/9/05	40
Maine Chiefs of Police Association Meeting		3/9/05	30
Training Coordinator's Meeting		3/9/05	7
Domestic Violence in the Workplace meeting		3/10/05	30
Kennebec SO Orientation		3/14/05	15
Maine Warden Service In-Service Training		3/14/05-3/17/05	30
Kennebec SO Element Training		3/16/05	15
TAC Team Training		3/16/05	25
District 4 Chiefs Meeting		3/17/05	15
Maine Sheriffs Association Meeting		3/17/05	25
State Police Oral Boards		3/18/05	12
Train the Trainer for Corrections		3/21/05	15
Kennebec SO Element Training		3/23/05	13
State Police Sgt's Exams		3/23/05	30
JAGG Meeting		3/23/05	30
US Probation Meeting		3/24/05	10

Train the Trainer for Corrections	3/28/05-3/30/05	20
MDEA Training	3/29/05	45
Supervisory Training	3/30/05-3/31/05	15
Sub-Committee Meeting	4/1/05	5
Board of Trustees Meeting	4/1/05	30
Limited Access Training	4/7/05	11
State Police Oral Boards	4/8/05	12
State Police Training on TAMS	4/8/05	18
State Police Training on TAMS	4/11/05	18
NESPAC NCO's Training	4/11/05-4/18/05	30
TAC Team Training	4/12/05-4/13/05	22
911 Certification Training	4/12/05-4/13/05	20
Kennebec SO Self Defense Training	4/13/05	11
Supervisory Training	4/13/05-4/14/05	15
911 Certification Training	4/13/05-4/14/05	12
Maine Chiefs Meeting	4/13/05	30
Verizon Meeting	4/14/05	10
EMD Training	4/19/05-4/21/05	18
911 Council Meeting	4/19/05	20
Kennebec SO Self Defense Training	4/20/05	10
Verizon Meeting	4/21/05	10
District 4 Chiefs Meeting	4/21/05	10
State Police TAMS Training	4/22/05	18
Corrections Curriculum Committee	4/22/05	8
State Police Screening Committee	4/22/05	18
State Police TAC Team Interviews	4/22/05	5
State Police Sgt's Exams	4/25/05	6
State Police TAMS Training	4/25/05	18
CVEU Training	4/26/05	20
Crisis Negotiation Team Training	4/26/05	20
Warden Service Training	4/26/05	18
State Police Oral Boards	4/29/05	8
Kennebec SO Self Defense Training	4/27/05	12
Agriculture Meeting	4/27/05	25
JAGG Meeting	4/27/05	20
State Police PFT's	4/28/05	50
Firearms Instructor Meeting	4/28/05	15
State Police Oral Boards	5/2/05	12
Corrections Training	5/3/05	16
JCCO Basic Training	5/4/05-5/6/05	4
Kennebec SO Supervisory Training	5/4/05	10
BLETP Sub-Committee Meeting	5/4/05	5
State Police TAMS Training	5/5/05-5/6/05	18
Maine Chiefs Policy Committee	5/5/05	5
Board of Trustees Meeting	5/6/05	25
JCCO Basic Training	5/9/05-5/13/05	4
Computer Composit Class	5/9/05	18
State Police Training on TAMS	5/10/05	18
Kennebec SO Element Training	5/11/05	10
Maine Chiefs Meeting	5/11/05	30

ERT Training	5/12/05-5/13/05	20
State Police Training on TAMS	5/13/05	18
JCCO Basic Training	5/16/05-5/20/05	4
State Police Training on TAMS	5/16/05	18
Skills End – Debriefing	5/16/05	10
Limited Access Training	5/17/05	10
Kennebec SO Officer Training	5/18/05	10
BLETP Review Committee	5/18/05	30
911 Certification Training	5/18/05-5/19/05	10
Maine Sheriffs Association Meeting	5/19/05	25
Corrections Training Committee	5/20/05	6
State Police Training on TAMS	5/20/05	18
State Police Psychological	5/20/05	5
State Police Training on TAMS	5/23/05	18
Verizon Meeting	5/24/05	10
Kennebec SO Officer Training	5/25/05	10
JAGG Meeting	5/25/05	25
Verizon Meeting	5/26/05	15
State Police Supervisor's Meeting	5/26/05	9
Kennebec SO Supervisor Meeting	6/1/06	10
AG's Office Meeting	6/2/05	12
Sub-Committee Meeting	6/3/05	5
Board of Trustees Meeting	6/30/05	25
Department of Agriculture Meeting	6/6/05	8
Marine Patrol In-Service Training	6/6/05-6/10/05	20
Kennebec SO Office Training	6/8/05	10
State Police Oral Boards	6/10/05	10
Corrections MI Training	6/13/05-6/15/05	20
Computer Crimes Task Force Training	6/13/05	18
US Probation Meeting	6/13/05-6/15/05	21
TAC Team Training	6/14/05-6/15/05	23
911 Certification Training	6/14/05-6/15/05	15
Kennebec SO Training	6/15/05	10
Maine Sheriffs Association Meeting	6/16/05	25
Maine Forest Service	6/16/05	21
Law Enforcement Explorer Training	6/20/05-6/24/05	30
Corrections MI Training	6/20/06-6/22/05	20
MDEA Training	6/21/05	45
911 Meeting	6/21/05	15
Kennebec SO Training	6/22/05	10
JAGG Meeting	6/22/05	25
BLETP Advisory Board	6/23/05	7
Financial Crimes for the Elderly	6/27/05-6/30/05	20
Kennebec SO Training	6/28/05	12
Limited Access Training	6/28/05	10
Kennebec SO Training	7/1/05-7/11/05	12
State Police Oral Boards	7/8/05	15
911 JTS Meeting	7/13/05	7
Maine Sheriffs Association Meeting	7/21/05	25
Verizon Meeting	7/28/05	15

Dept. of Agriculture Meeting	8/9/05-8/12/05	40
911 Certification Training	8/9/05-8/10/05	12
Kennebec SO Element Training	8/10/05	15
State Police Oral Boards	8/12/05	10
Priority Dispatch – EMD	8/15/05-8/17/05	15
DNA Testing	8/16/05	40
Powerphone EMD	8/17/05-8/19/05	10
Maine Sheriffs Association Meeting	8/18/05	25
Firearms Instructor Meeting	8/18/05	10
State Police NIBRS Training	8/22/05-8/26/05	75
ERT Training	9/22/05-8/26/05	30
Kennebec SO Training	8/24/05	9
Adult PO Training	9/7/05-9/8/05	10
Kennebec SO Training	9/7/05	15
Board of Trustees Meeting	9/9/05	25
Probation Officer Training	9/13/05	15
District 4 Chiefs Meeting	9/13/05	15
Kennebec SO Training	9/14/05	12
Husson College Training	9/14/05-10/5/05	12
CVEU Meeting	9/20/05	12
911 Certification	9/21/05-9/23/05	20
JAGG Meeting	9/28/05	25
State Police Incident Command Training	10/3/05-10/7/05	18
Kennebec SO Training	10/5/05	12
TAC Team Interviews	10/6/005	10
Sub-Committee Meeting	10/7/05	5
Board of Trustees Meeting	10/7/05	25
State Law Enforcement Union Group	10/9/05	75
District 4 Chiefs Meeting	10/11/05	15
Element Training	10/12/05	15
Net-Smartz Training	10/12/05	20
Maine Chiefs Meeting	10/12/05	30
Kennebec SO Training	10/14/05	12
Warden Service In-Service Training	10/18/05	18
NENA Conference Planning Meeting	10/18/05	10
Kennebec SO Training	10/19/05	12
K-9 Meeting	10/19/05	6
Maine Sheriffs Meeting	10/20/05	25
Kennebec SO Training	10/26/05	15
JAGG Meeting	10/26/05	25
Firearms Instructor Meeting	10/27/05	12
911 Certification Training	11/1/05-11/2/05	12
TAC Team Training	11-8/05	23
District 4 Chiefs Meeting	11/8/05	12
Forest Service PFT's	11/18/05	100
Maine Chiefs Meeting	11/9/05	30
CML Meeting	11/6/05	6
ERT Training	11/7/05-11/18/05	30
Maine Sheriffs Meeting	11/17/05	25
Advanced Fire Dispatch	11/17/05-11/18/05	30

State Police Oral Boards	11/18/05	10
Kennebec SO Training	11/18/05	10
Corrections Meeting	11/21/05	6
Limited Access Training	11/22/05	11
Corrections Meeting	11/29/05	10
Legislative Resolve Meeting	11/30/05-11/30/05	20
Limited Access Training	11/30/05	10
Animal Control Officer Basic Training	12/2/05	57
Board of Trustees Meeting	12/2/05	25
911 Certification Training	12/6/05-12/7/05	12
State Police Oral Boards	12/9/05	25
State Police Dive Team Interviews	12/9/05	10
State Police Underwater Recover Team Interviews	12/9/05	10
DNA Evidence	12/13/05	20
District 4 Chiefs Meeting	12/13/05	15
Wireless 911	12/14/05	65
Maine Chiefs Meeting	12/14/05	30
Awards Committee Meeting	12/14/05	6
Maine Sheriffs Meeting	12/15/05	25
Firearms Committee Meeting	12/15/05	12
Dive Team Interviews	12/29/05-12/30/05	10

Total Meetings and Seminars in 2005: 217

3,831

APPENDIX D

Maine Criminal Justice Academy Regional In-Service Training

***MAINE CRIMINAL JUSTICE ACADEMY
IN-SERVICE REGIONAL TRAINING***

LAW ENFORCEMENT TRAINING REGIONS	COURSES	OFFICERS	TOTAL HOURS
York County Training Council (Region 1)	60	1,247	5,962
Cumberland County Training Council (Region 2)	34	798	4,302
Western Maine Training Council (Region 3)	27	1,159	3,017
Central Maine Training Council (Region 4)	31	828	1,656
Penobscot / Piscataquis County Regional Training Council (Region 5)	102	1,667	4,277
Mid Coast Training Council (Region 6)	8	282	564
Hancock County Training Council (Region 7A)	1	13	26
Washington County Training Council (Region 7B)	8	171	468
Aroostook County Training Council (Region 8)	11	192	780
<i>TOTALS</i>	<i>282</i>	<i>6,357</i>	<i>21,052</i>



REPORT OF REGIONAL TRAINING: REGION 1

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC0501	OPERATIONS LEVEL RE-CERT TABLE TOP - WMD	01/11/05	York	23	4
YCTC0502	RAPID DRUG SCREENING	02/02/05	York SO	23	2
YCTC0503	SEXUAL ASSAULT INVESTIGATION	03/10/05	Wells	63	16
YCTC0504	COLLECTION & PRESERVATION OF EVIDENCE IN A WMD ENVIRONMENT	03/15/05	Gorham	16	4
YCTC0505	WMD FULL OPS	04/04/05	York	22	8
YCTC0506	RMS PAPERLESS REPORTING	04/06/05	York SO	16	2
YCTC0507	LIMITED ACCESS TERMINAL	05/11/05	York SO	38	2
YCTC0508	PRACTICAL & TACTICAL HANDCUFFING	05/30/05	York PD	3	4
YCTC0509	SELF DEFENSE	05/30/05	York PD	3	4
YCTC0510	NIMS TRAINING	06/01/05	York PD	16	2
YCTC0511	UNARMED SELF DEFENSE	06/18/05	York	15	4
YCTC0512	OC SPRAY CERTIFICATION	06/18/05	Ogunquit	21	2
YCTC0513	HANDCUFFING	06/18/05	York	12	4
YCTC0514	ASP TACTICAL BATON TRAINING	03/24/05	Sanford	5	8
YCTC0515	CULTURAL AWARENESS	04/28/05	York	38	4
YCTC0516	LABORATORY & EQUIPMENT FAMILIARIZATION	05/03/05	York SO	19	8
YCTC0517	ASP TACTICAL BATON TRAINING	05/05/05	Sanford	10	8
YCTC0518	ASP TACTICAL BATON TRAINING	05/06/05	Sanford	10	8
YCTC0519	CULTURAL AWARENESS	05/16/05	Old Orchard Beach	38	3
YCTC0520	CLANDESTINE METHAMPHETAMINE LABS	05/26/05	York	33	3
YCTC0521	ADA	05/27/05	Ogunquit	12	2
YCTC0522	BLOODBORNE PATHOGENS	05/27/05	Ogunquit	13	2
YCTC0523	JUVENILE LAW	05/27/05	Ogunquit	13	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC0524	NEW LAW UPDATE	05/27/05	Ogunquit	15	2
YCTC0525	ARREST LAWS	05/31/05	Ogunquit	12	2
YCTC0526	SEARCH & SEIZURE LAWS	05/31/05	Ogunquit	12	2
YCTC0527	USE OF FORCE - LEGAL ISSUES	05/31/05	Ogunquit	12	2
YCTC0528	PUBLIC ACCESS TO RECORDS	06/01/05	York	20	2
YCTC0529	BLOODBORNE PATHOGENS	06/01/05	York	16	2
YCTC0530	POLICE MOUNTAIN BIKE SKILLS COURSE	06/20/05	York PD	23	8
YCTC0531	EXPANDALE BATON	06/21/05	York	20	8
YCTC0532	RESPONSE TO DOMESTIC VIOLENCE	06/22/05	Ogunquit	11	4
YCTC0533	OUI DETECTION	06/22/05	Ogunquit	15	3
YCTC0534	CULTURAL AWARENESS	06/23/05	Ogunquit	58	4
YCTC0535	SCENERIO BASED SEARCH & SEIZURE	07/06/05	York SO	26	2
YCTC0536	ACTIVE SHOOTER TRAINING	08/15/05	Biddeford PD	13	6
YCTC0537	ACTIVE SHOOTER TRAINING	08/16/05	Biddeford PD	16	6
YCTC0538	ACTIVE SHOOTER TRAINING	08/17/05	Biddeford PD	16	6
YCTC0539	ACTIVE SHOOTER TRAINING	08/18/05	Biddeford PD	17	6
YCTC0540	DOMESTIC VIOLENCE AWARENESS	08/03/05	York SO	25	2
YCTC0541	INTERVIEW & INTERROGATIONS	10/05/05	York SO	28	2
YCTC0542	NEW LAW UPDATES	10/05/05	York SO	27	2
YCTC0543	FIREARMS QUALIFICATION	10/04/05	York SO	2	2
YCTC0544	INTERVIEW & INTERROGATION	10/06/05	Wells	29	24
YCTC0545	NEW LAW UPDATES	09/21/05	Biddeford	43	2
YCTC0546	ACTIVE SCHOOL SHOOTING	10/15/05	Berwick	27	4
YCTC0547	CULTURAL DIVERSITY	10/19/05	Biddeford	44	2
YCTC0548	S.A.F.E - HOSTAGE CRISIS NEGOTIATION SEMINAR	10/28/05	Wells	40	8
YCTC0549	SEARCH & SEIZURE	11/01/05	York	32	4
YCTC0550	SEARCH & SEIZURE	11/02/05	Saco PD	28	4
YCTC0552	SEARCH & SEIZURE	11/09/05	York	27	4

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
YCTC0553	ASP	11/11/05	Sanford	7	8
YCTC0554	NEW LAW UPDATE	12/05/05	Sanford	4	2
YCTC0555	ADMISSIONS & CONFESSIONS/SEARCH & SEIZURE	12/06/05	Sanford	13	4
YCTC0556	ADMISSIONS & CONFESSIONS/SEARCH & SEIZURE	12/07/05	Sanford	6	4
YCTC0557	NEW LAW UPDATE	12/08/05	Sanford	6	2
YCTC0558	CASE LAW UPDATE	12/12/05	Sanford	21	2
YCTC0559	NEW LAW UPDATE	12/12/05	Sanford	14	2
YCTC0560	SEARCH & SEIZURE/ADMISSIONS & CONFESSIONS	11/08/05	Saco PD	31	4
YCTC0561	CULTURAL DIVERSITY	12/07/05	York SO	29	2

Classes: 60

Students: 1,247 Hours: 5,962



REPORT OF REGIONAL TRAINING: REGION 2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CCTC0501	ADVANCED MOTOR VEHICLE LAW	02/16/05	Cape Elizabeth	30	4
CCTC0502	EMERGENCY MEDICAL CARE FOR LAW ENFORCEMENT	04/21/05	Souht Portland	90	8
CCTC0503	NESPIN MEDICAL CARE FOR LAW ENFORCEMENT	04/22/05	Portland	90	8
CCTC0504	SPIKEMAT TRAINING	05/02/05	Falmouth	21	2
CCTC0505	EVOC REFRESHER	06/06/05	BNSA	3	4
CCTC0506	EVOC REFRESHER	06/07/05	BNSA	7	4
CCTC0507	EVOC REFRESHER	06/08/05	BNAS	6	4
CCTC0508	EVOC REFRESHER	06/09/05	BNAS	8	4
CCTC0509	EVOC REFRESHER	06/10/05	BNAS	4	4
CCTC0510	FIRST LINE SUPERVISION	07/20/05	Westbrook PD	8	24
CCTC0511	IACP CRISIS NEGOTIATIONS	08/10/05	Westbrook PD	12	24
CCTC0512	STREET CRIMES	09/29/05	Cape Elizabeth	26	24
CCTC0513	ADMISSIONS & CONFESSIONS, SCENARIO BASED SEARCH & SEIZURE	11/18/05	Westbrook PD	22	4
CCTC0514	NEW LAW UPDATES	11/18/05	Westbrook PD	34	2
CCTC0515	NEW LAW UPDATES	12/02/05	Westbrook PD	39	4
CCTC0516	ADMISSIONS/CONFESSIONS & SCENARIO BASED SEARCH & SEIZURE	12/02/05	Westbrook PD	38	4
CCTC0517	ADMISSIONS/CONFESSIONS & SEARCH & SEIZURE	12/07/05	Cape Elizabeth	24	4
CCTC0518	NEW LAW UPDATES	12/07/05	Cape Elizabeth	53	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CCTC0519	NEW LAW UPDATES	11/16/05	South Portland PD	17	2
CCTC0520	CULTURAL DIVERSITY	12/13/05	South Portland PD	34	2
CCTC0521	CULTURAL DIVERSITY	05/16/05	Scarborough PD	28	2
CCTC0522	FIREARMS	05/18/05	Scarborough PD	14	8
CCTC0523	FIREARMS	05/18/05	Scarborough PD	13	8
CCTC0524	FIREARMS - GLOCK SHOTGUN - AR 15	05/18/05	Scarborough PD	7	8
CCTC0525	ADMISSIONS & CONFESSIONS - MIRANDA ISSUES	05/19/05	Scarborough PD	30	2
CCTC0526	SCENARIO BASED SEARCH & SEIZURE	05/19/05	Scarborough PD	30	2
CCTC0527	FIREARMS QUALIFICATION	06/05/05	Scarborough	17	2
CCTC0528	FIREARMS QUALIFICATION	06/30/05	Scarborough	1	2
CCTC0529	CULTURAL DIVERSITY	09/22/05	Scarborough	25	2
CCTC0530	SEARCH & SEIZURE/ADMISSIONS & CONFESSIONS	09/22/05	Scarborough	24	4
CCTC0531	NEW LAW UPDATES/CASE LAW	09/22/05	Scarborough	31	2
CCTC0532	FIREARMS QUALIFICATIONS	09/23/05	Scarborough	10	2
CCTC0533	FIREARMS QUALIFICATIONS	11/29/05	Scarborough	1	2
CCTC0534	FIREARMS QUALIFICATIONS	12/07/05	Scarborough	1	2

Classes: 34

Students: 798 Hours: 4,302



REPORT OF REGIONAL TRAINING: REGION 3

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WMTC0501	FINGERPRINTING	01/11/05	Rumford Police Department	15	3
WMTC0502	FINGERPRINTING	01/19/05	Paris Fire Department	19	3
WMTC0503	FINGERPRINTING	01/04/05	Farmington P.D.	37	3
WMTC0504	STATEMENT ANALYSIS	02/01/05	Farmington P.D.	42	3
WMTC0505	STATEMENT ANALYSIS	02/08/05	Rumford P.D.	20	3
WMTC0506	STATEMENT ANALYSIS	02/09/05	Paris Fire Dept.	29	3
WMTC0507	STATEMENT ANALYSIS	02/15/05	Sabattus P.D.	11	3
WMTC0508	ADMISSIONS AND CONFESSIONS	03/09/05	South Paris Fire Station	55	2
WMTC0509	ADMISSIONS AND CONFESSIONS	03/29/05	Rumford P.D.	39	2
WMTC0510	ADMISSIONS AND CONFESSIONS	03/22/05	Farmington P.D.	75	3
WMTC0511	CULTURAL DIVERSITY	04/12/05	Rumford P.D.	36	2
WMTC0512	CULTURAL DIVERSITY	04/13/05	Paris Fire Dept.	61	3
WMTC0513	SEARCH AND SEIZURE	05/03/05	Farmington P.D.	62	2
WMTC0514	CULTURAL DIVERSITY	04/20/05	Farmington P.D.	71	3
WMTC0515	SEARCH AND SEIZURE	05/10/05	Rumford P.D.	35	3
WMTC0516	SEARCH AND SEIZURE	05/11/05	Paris Fire Dept.	63	2
WMTC0517	FIRST RESPONDER CHILD SEXUAL ASSAULT	10/11/05	Rumford P.D.	15	2
WMTC0518	FIRST RESPONDER CHILD SEXUAL ASSAULT	10/18/05	Sabattus P.D.	9	3
WMTC0519	BLOODBORNE PATHOGENS	09/13/05	Stevens Memorial Hospital	16	1
WMTC0520	BLOODBORNE PATHOGENS	09/13/05	Stevens Memorial Hospital	10	1

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WMTC0521	NEW LAW UPDATES	11/01/05	Farmington PD	52	2
WMTC0522	NEW LAW UPDATES	11/15/05	Rumford PD	34	2
WMTC0523	NEW LAW UPDATES	11/16/05	Paris Fire Dept	37	2
WMTC0524	CHEMICAL FIELD TESTING-BASIC DRUG EXAMINER	12/06/05	Farmington PD	61	3
WMTC0525	FIRST RESPONDER CHILD SEXUAL ASSAULT	10/12/05	Paris Fire Dept	29	2
WMTC0526	CHEMICAL FIELD TESTING-BASIC DRUG EXAMINER	12/20/05	Sabattus PD	56	3
WMTC0527	LOW SPEED EVOC	10/12/05	Oxford Plains Speedway	74	4

Classes: 27

Students: 1,159 Hours: 3,017



REPORT OF REGIONAL TRAINING: REGION 4

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
CMTC0501	FIRST RESPONDER TO SEXUAL ASSAULT	01/20/05	Augusta	6	2
CMTC0502	FIRST RESPONDER TO SEXUAL ASSAULT	02/03/05	Augusta	39	2
CMTC0503	ADMISSIONS AND CONFESSIONS	04/14/05	Skowhegan	30	2
CMTC0504	SCENARIO BASED SEARCH AND SEIZURE	04/21/05	Skowhegan	32	2
CMTC0505	CULTURAL DIVERSITY	04/28/05	Skowhegan	26	2
CMTC0507	ADMISSIONS AND CONFESSIONS	05/11/05	Waterville	45	2
CMTC0508	SEARCH AND SEIZURE	05/18/05	Waterville	41	2
CMTC0509	CULTURAL DIVERSITY	05/25/05	Waterville	42	2
CMTC0510	INTERVIEW AND INTERROGATION	06/07/05	Augusta	19	2
CMTC0511	SEARCH AND SEIZURE	06/13/05	Augusta	16	2
CMTC0512	CULTURAL DIVERSITY	06/21/05	Augusta	12	2
CMTC0513	LIQUOR LAW REFRESHER	07/07/05	Waterville	22	2
CMTC0514	NEW LAW UPDATES	10/11/05	Waterville	37	2
CMTC0515	CULTURAL DIVERSITY	10/11/05	Waterville	9	2
CMTC0516	ADMISSIONS & CONFESSIONS	10/11/05	Waterville	9	2
CMTC0517	SEARCH & SEIZURE	10/11/05	Waterville	10	2
CMTC0518	ADMISSIONS & CONFESSIONS	09/29/05	Skowhegan	11	2
CMTC0519	SCENARIO BASED SEARCH & SEIZURE	09/29/05	Skowhegan	12	2
CMTC0520	CULTURAL DIVERSITY	09/29/05	Skowhegan	9	2
CMTC0521	NEW LAW UPDATES	09/29/05	Skowhegan	27	2
CMTC0522	NEW LAW UPDATE	10/22/05	Waterville	20	2
CMTC0523	ADMISSIONS & CONFESSIONS	10/22/05	Waterville	11	2
CMTC0524	SEARCH & SEIZURE	10/22/05	Waterville	13	2

NUMBER	CLASS NAME	DATE	LOCATION	STUDENTS	HOURS
CMTC0525	CULTURAL DIVERSITY	10/22/05	Waterville	13	2
CMTC0526	NEW LAW UPDATES	11/09/05	Augusta	49	2
CMTC0527	CULTURAL DIVERSITY	11/09/05	Augusta	36	2
CMTC0528	SEARCH & SEIZURE	11/09/05	Augusta	38	2
CMTC0529	ADMISSIONS & CONFESSIONS	11/09/05	Augusta	39	2
CMTC0530	NEW LAW UPDATES	12/06/05	Skowhegan	53	2
CMTC0531	SCENARIO BASED SEARCH & SEIZURE	09/22/05	Skowhegan	49	2
CMTC0532	ADMISSIONS AND CONFESSIONS	10/13/05	Skowhegan	53	2
Classes: 31				Students: 828	Hours: 1,656



REPORT OF REGIONAL TRAINING: REGION 5

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
REG50501	CULTURAL DIVERSITY	01/25/05	Old Town	25	2
REG50502	SEARCH & SEIZURE	01/25/05	Old Town	23	2
REG50503	ADMISSIONS & CONFESSIONS	01/25/05	Old Town	25	2
REG50504	CULTURAL DIVERSITY	02/24/05	Orono	32	2
REG50505	ADMISSIONS & CONFESSIONS	02/24/05	Orono	33	2
REG50506	SEARCH & SEIZURE	02/24/05	Orono	29	2
REG50507	STREET DRUGS OF TODAY	03/02/05	Holden	5	2
REG50508	ADMISSIONS & CONFESSIONS	03/03/05	Orono	16	2
REG50509	CULTURAL DIVERSITY	03/03/05	Orono	16	2
REG50510	SEARCH & SEIZURE	03/03/05	Orono	16	2
REG505100	ADMISSIONS AND CONFESSIONS	11/17/05	Bangor	11	2
REG505101	SEARCH & SEIZURE WITH SCENARIOS	11/17/05	Bangor	11	2
REG505102	NEW LAW & CASE LAW UPDATES	10/27/05	Bangor	51	2
REG505103	CULTURAL DIVERSITY	10/27/05	Bangor	51	2
REG50511	LIQUOR LAW REFRESHER	03/23/05	Newport	10	1
REG50512	CULTURAL DIVERSITY	04/09/05	Holden	12	2
REG50513	ADMISSIONS & CONFESSIONS	04/09/05	Holden	13	2
REG50514	SEARCH & SEIZURE	04/09/05	Holden	12	2
REG50515	ADMISSIONS & CONFESSIONS	04/23/05	Dover-Foxcroft	33	2
REG50516	CULTURAL DIVERSITY	04/23/05	Dover-Foxcroft	34	2
REG50517	SEARCH & SEIZURE	04/23/05	Dover-Foxcroft	33	2
REG50518	ANTI-TERRORISM STRATEGIES FOR LAW	05/20/05	Bangor	20	4
REG50519	ADMISSIONS & CONFESSIONS	08/25/05	Bangor	58	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
REG50520	ADMISSIONS & CONFESSIONS	08/29/05	Bangor	15	2
REG50521	SEARCH & SEIZURE	08/29/05	Hampden	15	2
REG50522	CULTURAL DIVERSITY	08/29/05	Hampden	15	2
REG50523	OSHA REVIEW	08/30/05	Bangor	15	2
REG50524	LIQUOR LAWS	08/30/05	Bangor	14	2
REG50525	AED/CPR/FIRE EXTINGUISHERS	08/30/05	Bangor	14	2
REG50526	TERRORISM VIDEO	08/30/05	Bangor	15	2
REG50527	FIREARMS	08/31/05	Brewer	13	6
REG50528	GAS MASK	08/31/05	Brewer	11	1
REG50529	SIMUNITION SCENARIOS	09/01/05	Bangor	12	7
REG50530	EVOC	09/02/05	Bangor	12	4
REG50531	DEFENSIVE TACTICS	09/02/05	Bangor	12	3
REG50532	ADMISSIONS & CONFESSIONS	09/12/05	Hampden	17	2
REG50533	NEW LAW UPDATE	09/12/05	Hampden	17	2
REG50534	SEARCH & SEIZURE	09/12/05	Hampden	17	2
REG50535	CULTURAL DIVERSITY	09/12/05	Hampden	17	2
REG50536	FIREARMS	09/13/05	Brewer	15	5
REG50537	EVOC	09/14/05	Bangor	15	7
REG50538	SIMMUNITION	09/15/05	Bangor	14	7
REG50539	OSHA REVIEW	09/16/05	Bangor	15	1
REG50540	TERRISOM VIDEO	09/16/05	Bangor	14	1
REG50541	LIQUOR LAWS	09/16/05	Bangor	14	2
REG50542	DEFENSIVE TACTICS	09/16/05	Bangor	15	3
REG50543	ADMISSIONS & CONFESSIONS	09/26/05	Hampden	18	2
REG50544	NEW LAW UPDATE	09/26/05	Hampden	19	2
REG50545	SEARCH & SEIZURE	09/26/05	Hampden	18	2
REG50546	CULTURAL DIVERSITY	09/26/05	Hampden	18	2

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
REG50547	FIREARMS	09/27/05	Brewer	16	5
REG50548	GAS MASK EXERCISE	09/27/05	Brewer	15	2
REG50549	EVOC	09/28/05	Bangor	15	5
REG50550	AED/CPR/FIRE EXTINGUISHER	09/28/05	Bangor	20	2
REG50551	SIMMUNITION SCENARIOS	09/29/05	Bangor	15	7
REG50552	OSHA REVIEW	09/30/05	Bangor	15	7
REG50553	TERRORISM VIDEO	09/30/05	Bangor	14	1
REG50554	LIQUOR LAW	09/30/05	Bangor	15	2
REG50555	DEFENSIVE TACTICS	09/30/05	Bangor	14	3
REG50556	SEARCH & SEIZURE	10/03/05	Hampden	12	2
REG50557	NEW LAW UPDATE	10/03/05	Hampden	11	2
REG50559	ADMISSIONS & CONFESSIONS	10/03/05	Hampden	12	2
REG50560	GAS MASK EXERCISE	10/04/05	Brewer	10	2
REG50561	FIREARMS	10/04/05	Brewer	11	5
REG50562	EVOC	10/05/05	Bangor	11	5
REG50563	AED/CPR/FIRE EXTINGUISHER	10/05/05	Bangor	11	2
REG50564	SIMUNITION	10/06/05	Bangor	11	7
REG50565	OSHA REVIEW	10/07/05	Bangor	9	2
REG50566	TERRORISM VIDEO	10/07/05	Bangor	9	1
REG50567	LIQUOR LAW	10/07/05	Bangor	9	2
REG50568	DEFENSIVE TACTICS	10/07/05	Bangor	10	3
REG50569	ADMISSIONS & CONFESSIONS	10/17/05	Bangor	14	2
REG50570	SEARCH & SEIZURE	10/17/05	Bangor	14	2
REG50571	CULTURAL DIVERSITY	10/17/05	Bangor	14	2
REG50572	CLANDESTINE LAB AWARENESS	10/17/05	Bangor	16	1
REG50573	GAS MASK EXERCISE	10/18/05	Bangor	11	2
REG50574	FIREARMS	10/18/05	Bangor	12	5

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
REG50575	AED/CPR/FIRE EXTINGUISHER	10/19/05	Bangor	14	2
REG50576	EVOC	10/19/05	Bangor	11	5
REG50577	SIMUNITION	10/20/05	Bangor	11	7
REG50578	OSHA REVIEW	10/21/05	Bangor	12	2
REG50579	LIQUOR LAWS	10/21/05	Bangor	14	2
REG50580	DEFENSIVE TACTICS	10/21/05	Bangor	13	3
REG50581	ADMISSIONS & CONFESSIONS	10/24/05	Bangor	22	2
REG50582	SEARCH & SEIZURE	10/24/05	Bangor	22	2
REG50583	CULTURAL DIVERSITY	10/24/05	Bangor	23	2
REG50584	NEW LAW UPDATE	10/24/05	Bangor	28	2
REG50585	FIREARMS	10/25/05	Bangor	13	5
REG50586	GAS MASK EXERCISE	10/25/05	Bangor	11	2
REG50587	OSHA REVIEW	10/26/05	Bagnor	16	1
REG50588	AED/CPR/FIRE EXTINGUISHER	10/26/05	Bangor	21	2
REG50589	EVOC	10/26/05	Bangor	11	5
REG50590	SIMUNITION	10/27/05	Bangor	12	7
REG50591	CLANDESTINE LAB AWARENESS	10/28/05	Bangor	10	2
REG50592	DEFENSIVE TACTICS	10/28/05	Bangor	9	3
REG50593	TERRORISM VIDEO	10/28/05	Bangor	11	1
REG50594	SEARCH & SEIZURE WITH SCENARIOS	11/16/05	Bangor	2	2
REG50595	ADMISSIONS & CONFESSIONS	11/16/05	Bangor	2	2
REG50596	CULTURAL DIVERSITY	10/17/05	Bangor	14	2
REG50597	CLANDESTINE LAB AWARENESS	10/17/05	Bangor	16	2
REG50598	SEARCH & SEIZURE	10/17/05	Bangor	14	2
REG50599	ADMISSIONS AND CONFESSIONS	10/17/05	Bangor	14	2

Classes: 102

Students: 1,667 Hours: 4,277



REPORT OF REGIONAL TRAINING: REGION 6

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
MCTC0501	NEW HANDCUFFING TECHNIQUES	05/19/05	Belfast	16	2
MCTC0502	SEARCH & SEIZURE (SCENARIO BASED)	07/28/05	Belfast	47	2
MCTC0503	ADMISSIONS & CONFESSIONS	08/18/05	Belfast	44	2
MCTC0504	CULTURAL DIVERSITY	09/15/05	Belfast	42	2
MCTC0505	NEW LAW UPDATES	10/20/05	Belfast	49	2
MCTC0506	NEW LAW UPDATES	09/19/05	Wiscasset	16	2
MCTC0507	NEW LAW UPDATES/CASE LAW	09/21/05	Rockland	54	2
MCTC0508	SEARCH & SEIZURE SCENARIO BASED	12/12/05	Wiscasset	14	2

Classes: 8

Students: 282 Hours: 564



REPORT OF REGIONAL TRAINING: REGION 7

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
HCTC0501	DEATH INVESTIGATION PROTOCOL	03/02/05	Bucksport P.D.	13	2

Classes: 1

Students: 13

Hours: 26



REPORT OF REGIONAL TRAINING: REGION 7

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
WCTC0501	ADMISSIONS AND CONFESSIONS	04/13/05	Calais	25	2
WCTC0502	SEARCH AND SEIZURE	04/13/05	Calais	25	2
WCTC0503	ADMISSIONS AND CONFESSIONS	04/20/05	Machias	35	2
WCTC0504	SEARCH AND SEIZURE	04/20/05	Machias	35	2
WCTC0505	INTERACTIVE USE OF FORCE	05/26/05	Calais	14	8
WCTC0506	CULTURAL DIVERSITY	10/26/05	WCCC	13	4
WCTC0507	NEW LAW UPDATE	12/06/05	Calais	16	2
WCTC0509	CULTURAL DIVERSITY	10/25/05	Machias	8	4

Classes: 8

Students: 171 Hours 468



REPORT OF REGIONAL TRAINING: REGION 8

<u>NUMBER</u>	<u>CLASS NAME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>STUDENTS</u>	<u>HOURS</u>
ACTC0501	AUTISM TRAINING	04/28/05	Presque Isle	8	2
ACTC0503	SEARCH AND SEIZURE (SCENARIO)	11/16/05	Houlton PD	13	2
ACTC0504	ADMISSIONS AND CONFESSIONS	11/16/05	Houlton PD	14	2
ACTC0505	NEW LAW UPDATES/CASE LAW	11/18/05	Presque Isle	17	2
ACTC0506	SEARCH & SEIZURE	11/18/05	Presque Isle	18	2
ACTC0507	ADMISSIONS & CONFESSIONS	11/18/05	Presque Isle	7	2
ACTC0508	CULTURAL DIVERSITY	11/18/05	Presque Isle	3	2
ACTC0509	METH LAB TRAINING	06/02/05	Presque Isle	23	4
ACTC0510	LIABILITY PREVENTION AND RISK MANAGEMENT	06/15/05	Presque Isle	18	8
ACTC0511	ETHICS	06/16/05	Presque Isle	25	8
ACTC0512	CULTURAL DIVERSITY	06/30/05	Presque Isle	46	4

Classes: 11

Students: 192 Hours: 780

APPENDIX E

**Maine Criminal Justice Academy
Media Resource Center**

About the Maine Criminal Justice Academy Media Resource Center

The following is a brief guide to the services and resources of the Media Resource Center at the Maine Criminal Justice Academy.

Collection Management

The Media Resources Center selects, organizes, circulates maintains and continuously evaluates its collections in response to the changing nature and needs of the MCJA staff, law enforcement/corrections personnel and the traffic safety community.

Some details on the Media Resource Center's collections:

- Audio Visual Collection

The MRC has videos, 16 mm films, and slide/audio cassette programs available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Our current listings may be viewed at our web site.

- Main Collection

Even though the emergence of the Internet has brought a wealth of information to your desktop, books are still a prime source of information. Supporting MCJA's diverse interests, the Media Resource Center has over 3000 books on a wide variety of subjects. Criminal justice, supervision and computing are just a few of the areas covered by the main collection.

Books are catalogued and arranged according to the Library of Congress Classification System. You may find specific authors, titles or subject areas using the card catalog available in the Media Resource Center.

Books in the main collection are available for 4-week loan to MCJA staff, law enforcement/corrections personnel, the highway safety community, students and other interested parties.

- Reference Collection

The reference collection includes a number of encyclopedias, statutes, indices, maps, manuals and more. These materials are available for day use on MCJA premises only.

- Magazines and Newsletters

The MRC subscribes to a number of magazines and newsletters. Training, law enforcement and corrections are among the subjects available. Of special note are some popular magazines subscribed to as part of the MCJA Student Benefit Fund. Magazines and newsletters may circulate for 2 weeks.

- Newspapers

The Media Center currently subscribes to 3 of the most popular daily newspapers in Maine including the *Morning Sentinel*, the *Kennebec Journal* and the *Bangor Daily News*.

- Vertical Files

Documents, magazine articles and newspaper clippings are filed in folders arranged by subject. The vertical files are indexed in a card catalog file (located in the MRC). These items may circulate for 2 weeks.

- Training Manuals

The MRC is the repository for handouts and training manuals primarily used in training sessions held at the Academy. These items may circulate for up to 2 weeks to MCJA staff and law enforcement/corrections personnel.

- Fatal Vision Goggles

The MRC has 6 sets of Fatal Vision Goggles available for loan to MCJA staff, law enforcement/corrections personnel and the highway safety community. Enclosed in each set are 3 pairs of goggles (.20, .08, .08 night), a video and a training guide. It is encouraged that users request goggles well in advance of when they are needed to ensure availability of these popular resources.

- Costumes

Daren, the D.A.R.E. lion and McGruff, the Crime Dog suits are available for loan to the law enforcement community for programs and events throughout the state of Maine. Due to their size, the suits must be picked up at the Media Resource Center in Vassalboro. The suits should be returned to the MRC by the agreed upon due date in good condition. If the suit is returned dirty or torn, cleaning/mending fees may be incurred by the borrower.

- Paperback Collection

The paperback collection is a small collection of popular fiction books. Please feel free to browse and borrow anything that might interest you. Please return your selection upon completion. Donations to this collection are gratefully accepted by the MRC staff.

Information Retrieval

- *Ready Reference*

Utilizing sources readily at hand, staff members can supply quick facts such as data items, addresses and telephone numbers, dates, definitions and referrals to other appropriate resources.

- *Research*

A research service is available to help find needed information as quickly and efficiently as possible. Using a wide-range of print and electronic resources the MRC staff will:

- Work with you to redefine your information needs,
- Search literature, databases and the Internet,
- Identify and contact experts in the field,
- Collect relevant documents,
- Organize, analyze and summarize, and
- Follow-up or monitor as needed.

Typical requests include:

- Finding current articles about all aspects of law enforcement and corrections.
- Identifying sources to support professional development,
- Compiling of bibliographies,

Identifying emerging technologies, revealing new techniques in law enforcement/corrections and monitoring court decisions affecting the law enforcement/corrections community.

Facilities

- *Reading Room*

In addition to the array of services and resources, the MRC has a reading room available for staff and student use. It is a quiet, comfortable place to work, read or relax. Seating is available at tables and study carrels.

Maine Criminal Justice Academy Media Resource Center

Media Statistics 2005

AV Circulation Statistics				Print Materials	
Patron Type	Pick up	Mail	Total	Book Circulation	600
Basic Corrections	19		19	Book Acquisitions	
BLETP	48		48	Pamphlet/Periodical Circulation	369
Business/Industry		2	2	Pamphlet/Periodical Acquisitions	1033
Commercial Driver Education	76	76	152		
In-Service	68		68	Other Media Center Materials	
Parent/Community Groups				Fatal Vision Goggles	49
Police Departments	29	32	61	Costumes	8
Pre-Service Training	36		36		
Prisons/Correctional Facilities	2	5	7	AV Equipment Setup (Not including Auditorium)	
Schools/Universities	10	6	16	16mm Film Projector	
Sheriff's Offices	2		2	Audiocassette Recorder	1
Staff	2		2	LCD/Laptop	72
State Agencies	20	11	31	Slide Projector	1
Other	2	14	16	Visual Presenter	6
Totals	291	149	440	Other	83
Other AV Statistics				Other Services	
AV Inspections	430			Reference/Research	47

* Does not include Basic Law Enforcement Training Program

APPENDIX F

Training For Exempt Agencies

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 MRSA section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.



STATE OF MAINE
DEPARTMENT OF CORRECTIONS
111 STATE HOUSE STATION
AUGUSTA MAINE
04333-0111

JOHN ELIAS BALDACCI
GOVERNOR

MARTIN A. MAGNUSSON
COMMISSIONER

April 20, 2006

John Rogers, Director
Maine Criminal Justice Academy
15 Oak Grove Road
Vassalboro, ME 04989

Dear Mr. Rogers:

I am writing to advise you as to the status of staff training in the Department of Corrections, Community Corrections. In 2005, training occurred as indicated below:

Jan/May	Bloodborne Pathogens	2 hours
Jan/Oct	Foundation Skills for Trainers	40 hours
Jan	Juveniles Who Sexually Offend	6 hours
Feb	Victim Services	1.5 hours
Feb	Cognitive-Based Behavior Programs	1 hour
Feb/Sep	GPS	4 hours
Mar-Dec	Leadership Development	46 hours
May 4-20	New JCCO Orientation and Training	120 hours
Jun	Disproportionate Minority Contacts	6 hours
Jun/Aug/Nov	Motivational Interviewing	24 hours
Jun	Drug Investigations	6 hours
Jun/Sep/Aug	CORIS (database)	4 hours
Jul	LSI	16 hours
Jul/Aug/Sep/Oct	Firearms Requalifications	4 hours
Aug-Sep	New Probation Officer Academy	240 hours
Aug/Sep	Domestic Violence	3.5 hours
Aug/Nov	Management of Aggressive Behavior	16 hours
Oct	Urine Testing	1 hour
Oct	Voice ID System	4 hours
Nov	Interstate Compact Updates	2 hours
Nov	LD 1764	.5 hours

Additionally, there were training opportunities at the monthly staff meetings of approximately 10 hours on topics such as, new program offerings by various vendors and DOC Policies & Procedures.

We are committed to ensuring that our staff is well trained. As you can see, we invest a considerable amount of time in doing so.

Sincerely,

Bartlett Stoodley
Associate Commissioner/Juvenile Services



JOHN ELIAS BALDACCI
Governor

STATE OF MAINE
DEPARTMENT OF CONSERVATION
MAINE FOREST SERVICE
22 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0022

PATRICK K. MCGOWAN
Commissioner

May 2, 2006

Leslie Wiles
State Plan & Train Coord.
Forest Protection Division
State House Station #22
Augusta, Me. 04333

John B. Rogers, Director
Maine Criminal Justice Academy 15
Oak Grove Academy
Vassalboro, Me. 04989

Dear Mr. Rogers,

The Forest Protection Division did not conduct law enforcement training during the year 2005.

Respectfully submitted,

Leslie Wiles
State Plan & Train. Coord.

R. ALEC GIFFEN, DIRECTOR

PHONE: (207) 237-2791 OR 1-800-367-0223
FAX: (207) 287-8422
TTY: (207) 287-2213
www.maine.gov/doc/mfs

We help you make informed decisions about Maine's forests

APPENDIX G

Guidelines for Regional Training Coordinators

MAINE CRIMINAL JUSTICE ACADEMY

A Bureau of the Department of Public Safety

Guidelines for Regional Training Coordinators

Training Memorandum 93-1 (Revised)

PURPOSE

The purpose of the Academy's regional in-service training program is to provide certified law enforcement, corrections officers and other criminal justice personnel an opportunity to upgrade their existing levels of job skills and develop new areas of expertise.

The statewide in-service training will carry out the following primary objectives:

- 1) Provide cost effective training;
- 2) Provide local officers with training opportunities in their own locale and on a flexible schedule;
- 3) Provide quality training on topics specific to local needs;
- 4) Promote and encourage local law enforcement and corrections officers to upgrade their skills; and
- 5) Develop and support courses which maintain and promote philosophies and standards established by the Academy's Board of Trustees.

DESCRIPTION OF IN-SERVICE TRAINING PROGRAM

The Academy is required by statute to offer in-service training for law enforcement and corrections officers. The various types of in-service training are:

SPECIALIZED TRAINING

This type of training is usually done at the Academy and involves the development of special skills, e.g., Police Photography, Arson Investigation, Instructor Development. These courses could be offered locally if coordinated with other training regions. These activities are supported by fees paid by attendee's agencies.

MANAGEMENT TRAINING

Supervisor, Mid-Management and Executive Training are developed courses with specifications and offered annually at the Academy. Regionally, Coordinators should offer, on a needs basis, work-shops, seminars and conferences for area management that deals with local issues or problems. Statewide issues and problems should be scheduled at the Academy. The Management courses could be offered regionally if coordinated through the Academy. These activities are supported by fees paid by attendee's agencies.

REFRESHER TRAINING

This type of training sharpens and expands the skills and knowledge of officers as it deals with changes in the law, new concepts, updated procedures and critical skills. Training subjects could be required by the legislature, the Board of Trustees or identified through an established Regional Training Council. Fees could be assessed and maintained by individual councils.

ORGANIZATION OF IN-SERVICE TRAINING

Training regions have been organized to recognize the geographical boundaries established by the courts. These prosecutorial districts recognize more than one county. It should be noted that the Maine Chiefs of Police Association also recognizes these boundaries setting their District representation. The Academy has used the same boundaries to establish the four training regions which are;

- 1) Region 1,
 District (1) York
 District (2) Cumberland
- 2) Region 2,
 District (3) Franklin, Oxford, Androscoggin
 District (4) Somerset, Kennebec
- 3) Region 3,
 District (6) Waldo, Knox, Lincoln, Sagadahoc
 District (7) Washington, Hancock
- 4) Region 4,
 District (5) Penobscot, Piscataquis
 District (8) Aroostook

The establishment of a Regional Training Council within each training region is an essential part of the overall training plan. The Task Force Report from the Attorney General noted that regional training councils should reflect the concerns of municipal, county, state law enforcement officers, district attorneys and designated public members who have no affiliation with law enforcement.

The Task Force Report recognized the importance of identifying local training issues and to address these problems by improving performance. Each district should be made up of a minimal representation of:

- 1) District Attorney, or designee
- 2) Troop Commander or designee
- 3) County Sheriff (s) or designee
- 4) Representative member of Chiefs of differing sizes
- 5) Public member(s).

The primary role of the regional training coordinator is to provide technical assistance to the Council. It further becomes the responsibility of the coordinator to provide leadership within the training region in ensuring that all officers are receiving the required training and become the standard bearer for the Academy.

The Regional Training Council should meet periodically, and through this process, identify training needs. With identification, also requires the responsibility of assuring that the training is of sufficient quality in regard

to both content and instructor. The regional training coordinator serves the role of technical assistance to this process and assures that it meets the overall Board of Trustee's standard of course certification.

The duties of the regional training coordinator will include but is not limited to the following:

- * Assess the training needs of their region's criminal justice community and develop programs based on those needs.
- * Develop Specialized in-service programs for that area (i.e. Fingerprinting, photography, Criminal Investigation, Radar, Intoxilyzer, Etc.)
- * Develop general refresher training to serve as a continual update of latest law changes and new procedure changes.
- * Provide advanced seminars & workshops for command level personnel.
- * Provide the 100 hour Pre-serve Training Program on a needs basis in the region.
- * Work with the area criminal justice agencies and institutions of higher education in an effort to constantly provide training of the highest quality.
- * To serve as the on-site coordinator for all Academy certified programs within their geographic regions.

PLANNING

- * Understand the role of the Academy and the Council
- * Work with the Academy/Council in identifying training needs
- * Examine resources and prior evaluations in establishing courses.
- * Coordinate need for training with the Training Manager/Academy and local agencies to determine number of presentations and estimated total number of students to be trained.
- * Determine funding sources
 - 1) Fees
 - 2) Outside funding sources
- * Select training facilities, when possible, conducive to satisfactory learning.
 - 1) Comfortable environment (seating/workspace)
 - 2) Distraction/interruption
 - 3) Audio-visual readily available
- * Arrange for needed equipment for instructors
- * Develop cancellation policy, i.e. low enrollment, inclement weather, instructor availability.
- * Develop and maintain brochures and course announcements.

EVALUATION

- * Conduct course and instructor evaluation.
 - 1) Monitoring first presentations of new instructor
 - 2) Periodically monitoring all courses.
 - 3) Administer student evaluations of courses and instructors.
- * Provide feedback to instructors on evaluations
- * Provide assistance and/or counseling to instructors as necessary on a one-to-one basis.

Dated: February 10, 1995

JOHN B. ROGERS
Director

DISTRIBUTION: MCJA Staff

APPENDIX H

Board of Trustees Actions

MAINE CRIMINAL JUSTICE ACADEMY

BOARD OF TRUSTEES ACTIONS: 2005

Type of Board Action	Jan	Feb	Mar	Apr	May	Jun	Sep	Oct	Nov	Dec	Total
Basic Law Enforcement Waivers	0		3	0	1	0	0	2		1	7
Basic Corrections Waivers	0		1	0	0	0	0	0		0	1
Extension for Basic Law Enforcement Training	1		1	1	3	3	3	2		0	14
Extension for Basic Corrections Training	6		0	0	0	6	0	0		0	12
Executive Certification	0		1	0	0	0	1	0		1	3
Intermediate Law Enforcement Certification	0		2	3	1	3	1	0		1	11
Advanced Law Enforcement Certification	2		2	1	1	0	2	0		0	8
Instructor Certification	4		2	2	6	11	6	0		8	39
Firearms Instructor Certification	0		0	0	0	26	1	0		0	27
Crash Reconstruction Certification	0		0	3	0	0	0	0		0	3
Canine Handler Team Certification	20		1	0	0	0	8	0		0	29
Canine Trainer Certification	1		1	0	0	0	0	0		0	2
Drug Recognition Certification	3		3	4	24	0	0	0		0	34
Harbor Master Certification	0		0	0	0	0	0	0		0	0
Municipal Ordinance Prosecutor Certification	0		2	0	0	0	0	0		0	2
Federal Officer Limited Authority Certification	0		1	0	0	0	4	0		0	5
Course Certification	1		3	2	3	2	3	1		2	17
Revocation or Voluntary Surrender, of Corrections & Law Enforcement Certification											26
Waiver of Conviction to Attend Academy Program											1
Consent Agreements											3

