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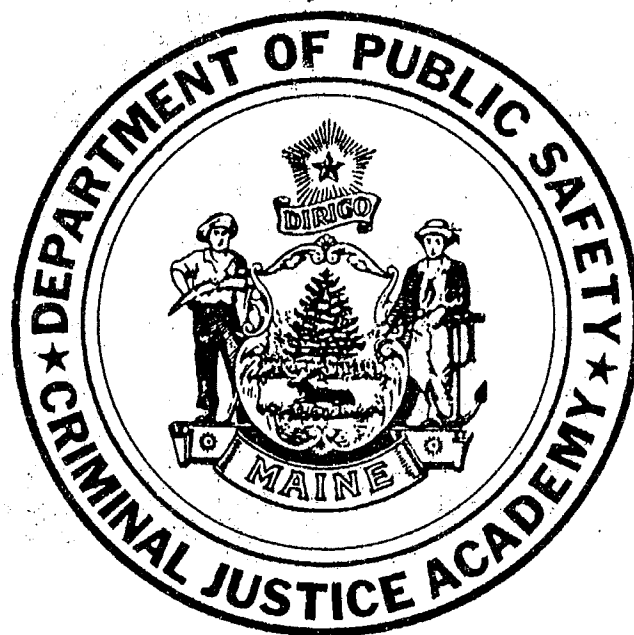
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ANNUAL REPORT TO THE CRIMINAL JUSTICE COMMITTEE



Maine Criminal Justice Academy

Board of Trustees

Brian MacMaster, Chairman

January 1999

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1999

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MAINE CRIMINAL JUSTICE ACADEMY

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STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE CRIMINAL JUSTICE ACADEMY

93 SILVER STREET
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ANGUS S. KING, JR.
GOVERNOR

STEVEN R. GIORGETTI
ACADEMY DIRECTOR

January, 1999

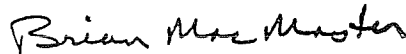
Senator Robert E. Murray, Jr.
Representative Edward J. Povich
Members of the Standing Committee
on Criminal Justice
State House
Augusta, Maine 04433

Dear Senator Murray, Representative Povich and Committee Members:

The Board of Trustees of the Maine Criminal Justice Academy is pleased to present to the Joint Standing Committee on Criminal Justice the annual report required by Title 15 M.R.S.A. § 2809, which states, in part, that "the purpose of the report is to provide the Legislature annual information on the law governing law enforcement training in order to ensure that appropriate and timely training is accomplished." I trust you will find the report informative and responsive to the charge of Legislature.

The Board of Trustees, as well as the Director of the Academy, stand ready to assist the Committee in its consideration of law enforcement and corrections training issues, and would be happy to appear before the Committee to elaborate on any issue or matter associated with the report.

Sincerely,


BRIAN MACMASTER
Chair
Board of Trustees
Tel: (207) 626-8520

BM:elr

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MAINE CRIMINAL JUSTICE ACADEMY

VISION

The Maine Criminal Justice Academy serves the people of Maine by promoting the highest level of professional standards and performance through the training of criminal justice personnel.

To achieve this we shall strive to:

Merit public confidence in the Criminal Justice System;

Provide high quality training;

Promote a work environment of mutual respect, support and trust;

Advance policies and procedures developed in the interest of public safety and service;

Encourage cooperation and coordination among Criminal Justice Agencies.

VALUES

We in the Criminal Justice Academy value..

..Integrity

In order to merit public confidence, we need to be diligent, understanding and maintain high ethical standards.

..Continuous Improvement

We vigorously strive for excellence and continuously seek to improve the quality of our standards.

..Teamwork

We promote teamwork by encouraging each individual member of the staff to foster:

- Open and honest communication;
- Trust and respect;
- Loyalty to the organization.

..Accountability

Working responsibly to understand the needs of Criminal Justice Agencies and the public.

..Awareness

A sensitivity to the competing demands of family, work, friends and our mental, physical and emotional health.

ABOUT THE ACADEMY

The origin of organized law enforcement training in Maine dates back to the late 1960's when the Federal Law Enforcement Assistance Agency made funds available through the Maine Criminal Justice Planning and Assistance Agency for improving the operation of the criminal justice system. Using this as seed money, the Maine Municipal Association initiated a two week law enforcement training program offered in the Portland, Augusta, and Bangor regions. A Board of Directors, consisting of law enforcement officials, was charged with overseeing the program and encouraging law enforcement agencies to support the training.

The early 1970's saw passage of the Mandatory Training Act for law enforcement and in 1972 the former Thomas College in Waterville was purchased to provide permanent facilities for the Maine Criminal Justice Academy. Since that time, the scope of activities at the Academy has steadily increased. In 1990, new legislation required that all law enforcement officers, state, county and municipal, who have the power of arrest and the authority to carry a firearm come under the purview of the Academy's Board of Trustees. This has greatly increased the responsibilities and tasks of the Academy.

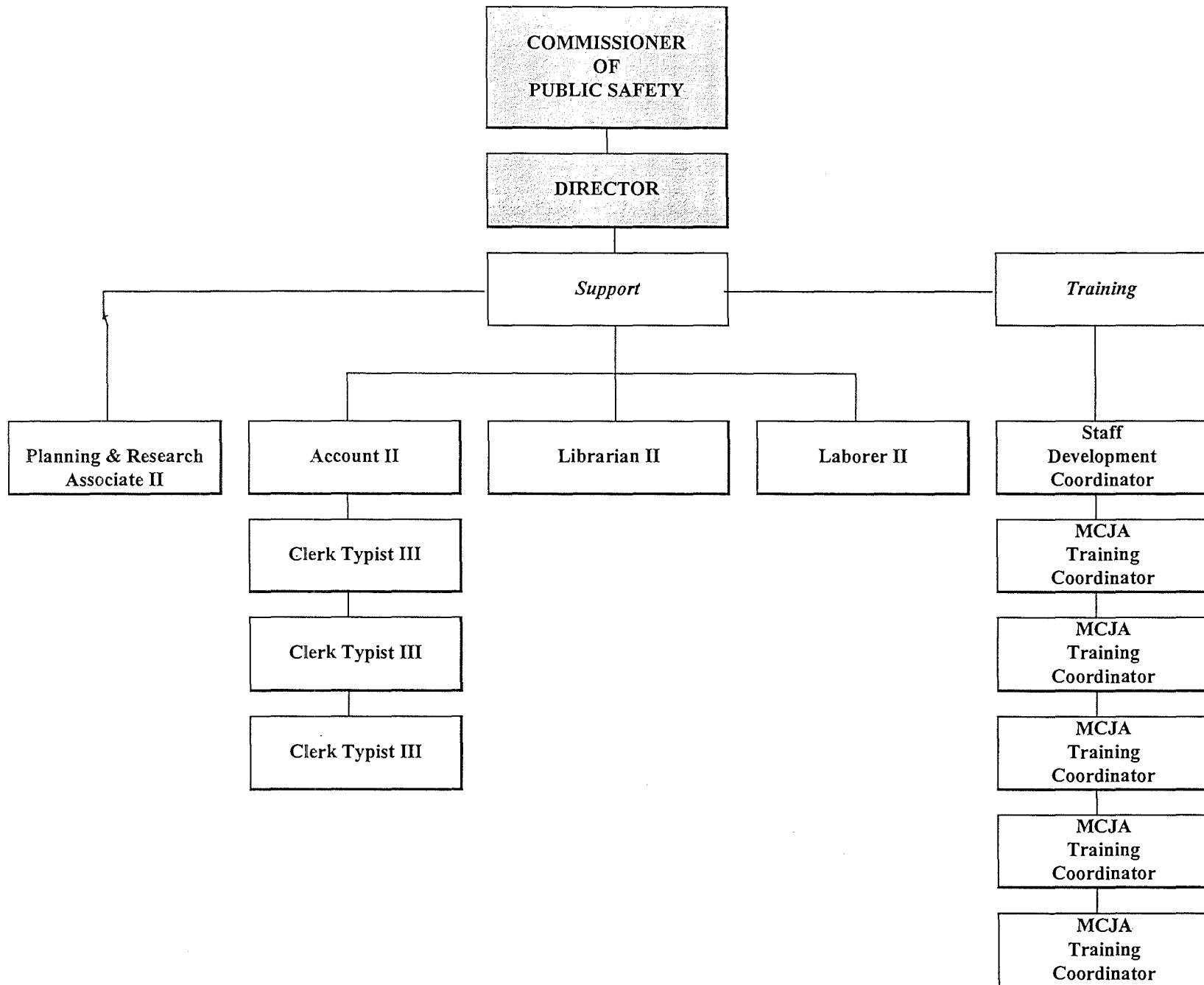
The Maine Criminal Justice Academy is responsible for the development and implementation of comprehensive training programs both at the Academy and through outreach programs across the state.

With this responsibility the Academy is providing:

1. A resident training facility of sufficient size to accommodate the needs of Maine's criminal justice professionals;
2. A training delivery system to reach all parts of the State.
3. A centralized administrative structure which promotes coordination and communication; and
4. A repository of support services that promotes research, management, and training activities of all types.

The citizens of Maine have a reasonable expectation that extensive training is provided to criminal justice personnel, particularly those responsible for dealing with emergency situations which could involve life and death decisions. Recent court decisions have held that it is the responsibility of criminal justice agencies to ensure that their personnel receive training which supports the quality performance these citizens expect and deserve. At present, the Maine Criminal Justice Academy is the primary vehicle for Maine criminal justice agencies to meet these obligations.

4.



SUMMARY OF TRAINING ACTIVITIES FOR 1998

LAW ENFORCEMENT TRAINING

Basic Police Training

The basic training for law enforcement officers for the calendar year 1998 consists of the following:

- 3 Municipal / County Basic Police Schools (480 hours) for 109 students.
- 1 State Police Recruit School (1,140 hours) for 33 students.
- 9 Pre-Service Law Enforcement Courses (100 hours) for 236 students.
- 2 Harbor Master Basic Training Schools (12 hours) for 67 students.

In-Service Training

The Academy sponsored the following 153 specialized schools for 3,375 students and 169 regional classes for 3,912 students.

Appendix E outlines the Academy's in-service training strategies. Both Academy field offices, located in Bangor at University College and in South Portland at the Southern Maine Technical College, are funded through special revenues provided by supporting criminal justice agencies.

Corrections Training

The basic training for corrections officers consisted of the following:

- 16 Basic Corrections courses (80 hours) for 194 students.

The 1998 in-service training requirements were:

One (1) unit of training on changes made to Maine laws pertaining to Corrections during the last legislative

session; and three (3) units of training identified as a result of assessing training needs using the training assessment document developed by Academy staff for this purpose or by using a department's own training needs assessment. A copy of the results of the assessment conducted and units of training to be provided shall be submitted to the Academy for approval.

Exempt Law Enforcement Agencies

The Board of Trustees received information from law enforcement agencies who are not certified by the Academy. Letters received from these agencies regarding their training are included in Appendix D.

- (1) Probation and Parole
- (2) Department of Conservation

Drug Abuse Resistance Education (D.A.R.E.)

Drug Abuse Resistance Education began in Maine in 1987. The program started in Portland and the following year the Maine Criminal Justice Academy held Maine's first D.A.R.E. Officer Training for police officers. In 1993, the Maine Criminal Justice Academy received accreditation as a D.A.R.E. training site. There are approximately 150 active D.A.R.E. officers. Forty-one officers completed D.A.R.E. training during 1998; 23 went through the core 80 hour D.A.R.E. Officer Training, and 18 completed D.A.R.E. Middle School Training.

D.A.R.E. plays a major role as a prevention strategy in Maine's demand drug reduction policy and is now reaching over 39,000 students in Maine. The 5th or 6th grade curriculum represents the core

component of the D.A.R.E. program, which consists of seventeen intensive lessons designed for students who are exiting elementary school. The visitation of the D.A.R.E program includes four sessions for grades K-2 and five sessions for grades 3-4. It is designed to lay the groundwork for the core curriculum. The curriculum for the junior high/middle school level consists of ten lessons and reinforces the skills of resisting peer pressure to experiment with drugs and alcohol. Data collected shows that during the 1998 year:

- 17,109 students will have been involved in D.A.R.E visitation;
- 15,030 in the 5th/6th grade core curriculum;
- 4,832 in the junior high/middle school D.A.R.E curriculum;
- 505 in the D.A.R.E high school program, and
- 1,664 in D.A.R.E. summer programs.

FIVE YEAR BUDGET

GENERAL FUND APPROPRIATION

010/16A029001	1994	1995	1996	1997	1998
	Budget	Budget	Budget	Budget	Budget
Personal Services	\$328,541	\$332,561	\$317,016	\$310,106	\$315,642
All Other	\$205,937	\$210,739	\$238,365	\$261,978	\$268,412
Capital Equipment	0	0	0	0	0
Totals	\$534,478	\$543,300	\$555,381	\$572,084	\$584,054

SPECIAL REVENUE ACCOUNT

014/16A029001	1994	1995	1996	1997	1998
Personal Services	\$261,846	\$256,626	\$220,528	\$242,500	\$220,106
All Other	\$220,262	\$235,149	\$147,410	\$165,284	\$177,402
Capital Equipment	\$50,933	\$11,826	0	\$3,179	\$1,800
Totals	\$533,041	\$503,601	\$367,938	\$410,963	\$399,308

Improving Maine's Law Enforcement and Correction Personnel

Introduction:

A principal responsibility of the Board of Trustees is to raise the competency of Maine's law enforcement and corrections officers by establishing standards for the development and delivery of training.

Job analysis: A foundation for improving training effectiveness:

The job task analysis procedure can be relied upon to help ensure the relevancy of training. With the aid of the job analysis, curriculum developers can examine a specific job among many agencies in a systematic manner, in order to obtain a clear and complete understanding of the job as it exists.

The Board of Trustees, in 1990, completed its review of the Law Enforcement officers job task analyses initially completed in 1983. The Corrections Officer Task Analysis was originally completed in 1987. Significantly, the "Attorney General Task Force on the use of physical force" in 1992, made reference to the task analysis "applauding" the efforts of the Board.

Curriculum Relevance include:

- Reflects the actual developmental needs of the basic law enforcement and corrections officer.
- Review of the law enforcement officer tasks to insure the content is relevant and up-to-date.
- Establishment of a core law enforcement curriculum for all state, county and municipal law enforcement officers as a basic training requirement.
- Established a corrections officer training system which include; pre-employment, pre-assignment, basic and in-service training standards. This system is unique in the country.
- Established a pre-service law enforcement training curriculum for all part and full-time municipal and county law enforcement officers.
- Developed a certification examination to be administered to all law enforcement officers prior to issuing a Certificate of Eligibility. This examination assures a standard of quality in all basic training courses.

PROJECTS TO BE ADDRESSED

Critical Skill Instructor

The most important areas of training are those which deal with life threatening situations. Over the years the Academy has expanded its role in training in the areas of firearms, emergency vehicle operations, defensive tactics and first aid. These courses not only train to a certain skill level but also convey an attitude of responsibility to the trainee.

The critical skills instructors presently used are volunteers that have been recruited and trained by the Academy from criminal justice agencies throughout the State. These instructors have all demonstrated their proficiency through established criteria. The management of the critical skills training, done through the course coordinators, is on an ad hoc basis which results in the loss of a certain level of course development and expertise.

A staff instructor working through developed practitioners and contracted services would provide a needed consistency in these life threatening skills.

Management Training Institute

The Academy presently has a management certification program consisting of courses in the three areas, Supervision, Mid-Management and Executive Development. The establishment of a Management Training Institute would, using the present management certification program as a base, aggressively expand the training, seminars and lecture services. The Academy could facilitate increased discussion and communication on topics that are most challenging to criminal justice administration.

The goals of the Management Training Institute include:

- To enhance the problem-solving, decision making, planning capabilities of supervisory and management leaders in criminal justice;
- To develop a future perspective of issues affecting criminal justice; and
- To provide specific contributions to the body of knowledge and practice of criminal justice.

New Academy Facility

In 1990 the State of Maine purchased the Oak Grove Coburn complex which is located about 15 minutes north of Augusta on Route 201 in the town of Vassalboro. The site consists of over 105 acres with a main facility complex with renovations suitable for a new training site.

In 1998 the Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and build a specialized training building.

Ground breaking for this project is scheduled for late June or early July 1999, with the move from Waterville to Vassalboro scheduled for late in the year 2000.

The mission of the new facility is to support Academy training and educational functions in an effective, economical and safe manner. The new facility will:

- Be appropriately sized, with critical special functions, to maximize effectiveness and available time for training.
- Arrange functions in strategic relationships to maximize space efficiency and flexibility for change in response to changes in the program.
- Provide a safe training environment by meeting fire safety and building codes.

SIGNIFICANT EVENTS

>1976 - Municipal School increases from a ten-week program to twelve weeks. Regional law enforcement in-service training implemented.

>1977 - Dispatcher training curriculum developed.

>1978 - Basic Corrections Training Course developed. A system of reporting by corrections agencies is added to law enforcement reporting. Instructor Certification Program implemented. The Methods of Instruction Course is developed.

>1979 - Regional training certification by the Board of Trustees initiated. Supervision, Mid-Management, and Executive Development courses implemented. Arson investigation, team concept, developed. Reserve Officer Training curriculum and standards developed as directed by the Legislature.

>1980 - Mandatory in-service training for corrections officers takes effect. Advanced Arson Investigation curriculum developed. Domestic Violence Course developed. Law Enforcement Task Analysis initiated.

>1981 - Radar Operator's Course developed. Highway Safety film collection catalogued, maintained, and circulated. Specialized Instructor Certification program initiated. Intermediate and Advanced Officer Certification implemented. Firearms Instructor Course developed. Intoxilyzer Operator Certification initiated.

>1982 - Final report on the Law Enforcement Task Analysis is completed. Municipal/County Basic Police School curriculum revised. Emergency Vehicle Operator's Course developed.

>1983 - Training for part-time and reserve police officers is mandated by the Legislature. A statewide survey to identify all part-time police officers is completed. Verification and suspension procedures for certification of police officers is initiated.

>1984 - The Honeywell computer system is installed. Basic Warden School is established at the Academy. Court Security Course developed. ALERT Test required as entrance standard for police officers. Canine Handlers Course developed. Certificates of Eligibility required of all police officers. A Task Analysis for Corrections Officers is initiated.

>1985 - Academy responsible for administration of Justice Assistance Act funds for Maine. Background investigation manual.

>1986 - Technical Assistance Program for small law enforcement agencies is initiated. Municipal Ordinance Prosecutor's Course developed.

>1987 - Report on the Academy published by the Academy Review Committee. Basic Training for L.E. Dispatchers initiated. Entry level Corrections Officers Task Analysis published.

>1988 - Semi-Automatic Weapons training initiated. Academy auditorium renovated. Recommended Physical Fitness Standards published. Terminal Operators Certification. All Points Bulletin established. Advisory Committee on Correction established. Drug Abuse Resistance Education (D.A.R.E.) instructor program.

>1989 - Law Enforcement Officers Manual standardized. New Basic Corrections Training Curriculum established. New Standardized Field Sobriety Test Developed. Oak-Grove Coburn purchased. Statewide State Law Enforcement Task Analyses completed.

>1990 - Pre-Service Training Curriculum established. Statewide Regional In-Service Training Plan adopted. State Law Enforcement Training Curriculum adopted. Certification Test instituted.

>1991 - Drug Recognition Technicians certified. D.A.R.E. officers trained with Maine mentors. Community Police Strategies developed. Provided technical assistance for business crime prevention projects.

>1992 - New Decertification standards. Civil Rights training for all Law Enforcement agencies. Bloodborne Pathogens training for trainers. A.G. Task Force Report on the use of force.

>1993 - Law Enforcement Agency Profile Survey Conducted joint effort MCJA/UMO Graduate Program. Total Quality Management Training Initiated.

> 1994 - Added two citizen positions to the Board, bringing the Board membership to 17 members. Extended probationary period to one year after graduation from the basic law enforcement course. Increased the minimum age requirement for entry into the Municipal/County Basic Police School to 21 years of age, or 20 years of age if the applicant has an associates degree or 60 hours of post secondary education. Upgraded computer networking capabilities to include regional offices.

>1995 - The Board established minimum physical fitness and academic standards for all officers entering the Municipal / County Basic Police School. The Board also developed eight minimum policy and procedure standards that were distributed to all law enforcement agencies in order for them to submit to the Board the eight policies required by LD #1114. Effective January 1, 1996 each law enforcement agency is required to report to the Academy all excessive use of force complaints received and the disposition of those complaints. A report from the Board was submitted to the Criminal Justice Committee recommending the implementation of joint training of Municipal, County and State Police.

>1996 - Academy received a federal grant to strengthen community policing in Maine by effectively responding to domestic violence cases.

>1997- Governor Angus King submitted a ten million dollar bond package to the Appropriations Committee, for the renovation or construction of a new Criminal Justice Academy.

>1998- The Legislature appropriated \$11,271,203 to renovate the former Oak-Grove Coburn school and construct a specialized training building.

APPENDIX A

Certified Municipal, County and State Law Enforcement and Corrections Officers

Appendix A

Certified Municipal, County and State Law Enforcement / Corrections Officers

Agency Categories Municipal / County Officers	# of Depts.	# of Authorized Full-Time Police	# of Authorized Part-Time Police
1-8 Officers	68	318	387
9-19 Officers	31	403	179
20-65 Officers	13	426	84
65+ Officers	03	291	0
Sheriff's Dept.	16	258	477
SUBTOTAL	131	1,696	1,127
Part-Time Municipal Officers	24	0	46
State Law Enforcement Agencies			
Baxter State Park Authority	1	7	0
State Police	1	343	0
Inland Game Wardens	1	110	8
Coastal Wardens	1	42	2
Liquor Enforcement	1	17	0
Fire Marshal	1	12	1
University Police	4	45	19
Attorney General Investigators	1	12	0
Motor Vehicle Investigators	1	14	0
Maine Drug Enforcement Agency	1	1	0
SUBTOTAL	13	603	30
TOTAL	168	2,299	1,203

Correctional Agencies	# of Depts.	# of Full-Time Corrections Officers
No. Maine Juvenile Detention Ctr.	1	31
State Prison	1	248
Bangor Pre-Release	1	13
Correctional Center	1	129
Central Maine Pre-Release	1	14
Youth Center	1	114
Charleston Correctional Center	1	36
Downeast Correctional Center	1	42
County Jails	16	503
TOTAL	24	1,130

APPENDIX B

Municipal Police and Sheriffs Departments Number of Personnel by Category

18

Appendix

B

Maine Police and Sheriff's Departments Number of Personnel by Category

Group #1 Department Personnel 1-8;
consists of small departments generally rural
in nature and supporting small communities.

68 Departments
318 Full Time
387 Part Time

Police Departments

1 Person Department	P/T
Milbridge	0
Phippsburg	1
Washburn	7
Winter Harbor	3

2 Person Department	P/T
Brownville	5
Carrabassett	5
Gouldsboro	2
Greenville	8
Rangeley	4

3 Person Department	
Ashland	5
Bethel	8
Harpwell	0
Machias	5
Penobscot Wardens	0
Rockport	5
Searsport	5
Van Buren	1

4 Person Department	P/T
Damariscotta	5
Eastport	12
Fort Fairfield	9
Fryeburg	4
Limestone	5
Mexico	5
Milo	7
Norway	7
Passamaquoddy Wardens	0

Oxford	16
Pleasant Point	5
Richmond	5
Thomaston	1
Veazie	6
Waldoboro	4
Wilton	8

5 Person Department	P/T
Baileyville	7
Dexter	7
Dixfield	9
Dover-Foxcroft	9
East Millinocket	4
Fort Kent	4
Hallowell	8
Lincoln	7
Mechanic Falls	5
Mount Desert	5
Newport	3
Penobscot Indian	4
Pittsfield	5
Southwest Harbor	6
Wiscasset	3

6 Person Department	P/T
Indian Township	5
Livermore Falls	17
Madawaska	6
Madison	5
Sabattus	4
Winslow	17

7 Person Department	P/T
Boothbay Harbor	3
Buxton	4
Calais	2
North Berwick	5
Oakland	15
Ogunquit	11
Paris	6

8 Person Department	P/T
Bridgton	3
Bucksport	6
Eliot	7
Jay	7
Millinocket	4
South Berwick	7
Winthrop	4

Group #2 Department personnel 9-19; consists of departments who routinely provide 24 hour coverage and who have varied demographic characteristics, ranging from rural to urban.

31	Departments
403	Full Time
179	Part Time

9 Person Department	P/T
Bar Harbor	12
Berwick	5
Gardiner	10

10 Person Department	P/T
Camden	8
Cumberland	8
Fairfield	9
Farmington	6
Hampden	2
Yarmouth	3

11 Person Department	P/T
Belfast	15
Ellsworth	5
Kennebunkport	10
Topsham	4

12 Person Department	P/T
Freeport	2
Orono	5

13 Person Department	P/T
Cape Elizabeth	2
Falmouth	1
Lisbon	5
Skowhegan	9

14 Person Department	P/T
Caribou	8
Houlton	4
Old Town	2

15 Person Department	P/T
Rumford	5

16 Person Department	P/T
Brewer	2
Presque Isle	0

17 Person Department	P/T
Kennebunk	12
Old Orchard Beach	18

18 Person Department	P/T
Bath	0
Gorham	5
Kittery	2

19 Person Department	P/T
Rockland	0

Group #3 Department personnel 20-65; consists of cities with population in excess of 16,000.

13	Departments
426	Full Time
84	Part Time

F/T	Police Department	P/T
46	Auburn	18
40	Augusta	6
44	Biddeford	1
31	Brunswick	3
27	Saco	0
35	Sanford	0
28	Scarborough	30
51	South Portland	0
30	Waterville	0
19	Wells	17
34	Westbrook	0
20	Windham	0
21	York	9

Group #4 Department personnel 65+ consists of the three larger metropolitan cities of Maine; Portland, Bangor and Lewiston.

3 Departments
291 Full Time

F/T	Police Department	P/T
70	Bangor	0
75	Lewiston	0
146	Portland	0

Group #5 Sheriffs - Consists of the 16 counties who maintain police patrol units and the 15 counties who maintain county jails with corrections officers.

16 Departments
258 Full Time
477 Part Time
503 Full Time Corrections

F/T	Sheriff's Department	P/T	CO
14	Androscoggin	18	44
12	Aroostook	26	24
39	Cumberland	29	127
13	Franklin	44	14
12	Hancock	20	10
24	Kennebec	34	59
16	Knox	29	30
15	Lincoln	23	15
12	Oxford	17	17
30	Penobscot	32	56
7	Piscataquis	35	15
15	Sagadahoc	18	2
13	Somerset	40	20
9	Waldo	43	10
9	Washington	49	16
18	York	20	44

Group #6 Department Personnel consist of part time officers serving rural population in small communities.

24 Towns
45 Part Time

Police Department	P/T
Albion	1
Bingham	1
Benton	4
Cambridge	2
Casco	1
Cherryfield	1
China	1
Cushing	2
Eddington	3
Farmingdale	4
Islesboro	2
Jonesport	1
Monmouth	3
Northport Village	1
Phillips	1
Pownal	4
Randolph	3
Stonington	1
Sullivan	2
Swans Island	2
Vassalboro	1
Vienna	1
Weld	1
Windsor	3

APPENDIX C

Use of the Academy Facility

USE OF FACILITY 1998

BASIC LAW ENFORCEMENT SCHOOLS

Session	Program	Dates	Students	Location
MCBP86th	Municipal/County Basic Police School	3/2/98-5/22/98	39	MCJA
MCBP87th	Municipal/County Basic Police School	4/6/98-6/26/98	30	Portland
MCBP88th	Municipal/County Basic Police School	8/31/98-11/20/98	40	MCJA

STATE POLICE BASIC POLICE SCHOOL

Session	Program	Dates	Students	Location
SPBS46th	State Police Basic Police School	9/20/98-4/29/99	33	MCJA

LAW ENFORCEMENT PRE-SERVICE

Session	Program	Dates	Students	Location
LEPS9801	Law Enforcement Pre-Service	1/5/98-1/16/98	20	Unity
LEPS9802	Law Enforcement Pre-Service	1/22/98-4/30/98	22	S. Portland
LEPS9803	Law Enforcement Pre-Service	3/2/98-5/6/98	13	Presque Isle
LEPS9804	Law Enforcement-Pre-Service	3/22/98-4/3/98	24	Scarborough
LEPS9805	Law Enforcement-Pre-Service	5/4/98-5/15/98	31	MCJA
LEPS9806	Law Enforcement Pre-Service	5/11/98-5/22/98	31	Bangor
LEPS9807	Law Enforcement Pre-Service	6/7/98-6/19/98	30	Ogunquit
LEPS9808	Law Enforcement Pre-Service	9/22/98-11/22/98	27	Bangor
LEPS9809	Law Enforcement Pre-Service	10/18/98-10/30/98	38	Biddeford

BASIC CORRECTIONS SCHOOLS

Session	Program	Dates	Students	Location
BCOR139th	139th Basic Corrections	1/5/98-1/16/98	13	Thomaston
BCOR140th	140th Basic Corrections	2/9/98-2/20/98	9	Portland
BCOR141st	141st Basic Corrections	3/23/98-4/3/98	18	Waterville
BCOR142nd	142nd Basic Corrections	4/6/98-4/17/98	8	Portland
BCOR143rd	143rd Basic Corrections	4/13/98-4/24/98	8	Thomaston
BCOR144th	144th Basic Corrections	6/1/98-6/12/98	27	MCJA
BCOR145th	145th Basic Corrections	5/25/98-6/5/98	10	Portland
BCOR146th	146th Basic Corrections	6/8/98-6/19/98	9	Thomaston
BCOR147th	147th Basic Corrections	8/3/98-8/14/98	10	Portland
BCOR148th	148th Basic Corrections	8/10/98-8/21/98	4	S. Portland
BCOR149th	149th Basic Corrections	9/28/98-10/9/98	19	S. Portland

BASIC CORRECTIONS SCHOOLS

Session	Program	Dates	Students	Location
BCOR150th	150th Basic Corrections	10/12/98-10/23/98	19	S. Portland
BCOR151st	151st Basic Corrections	9/28/98-10/9/98	3	Thomaston
BCOR152nd	152nd Basic Corrections	11/30/98-12/11/98	7	Portland
BCOR153rd	153rd Basic Corrections	11/12/98-11/25/98	4	Thomaston
BCOR154th	154th Basic Corrections	12/7/98-12/18/98	26	MCJA

BASIC HARBOR MASTER IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
HBRM9801	Basic Harbor Master Training	4/24/98-4/26/98	21	Castine
HMRT9802	Annual Advanced Harbor Master Training	4/24/98-4/26/98	46	Castine

LAW ENFORCEMENT IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
MOI 9801	Methods of Instruction	1/5/98-1/9/98	17	MCJA
CPPR9802	Basic Crime Prevention	1/5/98-1/9/98	20	MCJA
TOC 9803	Terminal Operator Certification	1/19/98-1/23/98	11	MCJA
SELF9804	Unarmed Self-Defense Officer Instructor Refresher for Corrections	1/26/98-1/30/98	30	MCJA
DPSN9805	Determining Patrol Staffing Needs	1/26/98-1/18/98	30	MCJA
BDIS9806	Basic Public Safety Dispatcher	1/26/98-1/30/98	15	MCJA
TOR 9807	Terminal Operator Recertification	1/29/98	13	MCJA
SSDF9808	Staffing & Scheduling for Detention Facilities	1/29/98-1/30/98	7	MCJA
LSC 9809	1st Line Supervisor for Corrections	2/2/98-2/6/98	21	MCJA
RADR9810	Radar Operation & Certification	1/15/98-1/6/98	6	Brewer
INTX9811	Intoxilyzer Operation & Certification	1/15/98-1/16/98	9	Portland
RADR9812	Radar Operation & Certification	1/12/98-1/13/98	19	Kennebunkport
DOMV9813	Domestic Violence	2/11/98	35	MCJA
DOMV9814	Domestic Violence	2/19/98	36	MCJA
TOR 9815	Terminal Operator Recertification	2/19/98	11	Gardiner
EXDV9816	Executive Leadership Development	2/23/98-2/25/98	17	MCJA
TOC 9817	Terminal Operator Certification	2/23/98-2/27/98	11	MCJA
IUSE9818	Interactive Use of Force Instructor	2/24/98-2/27/98	16	MCJA
OUID9819	OUI Detection	2/18/98-2/20/98	21	Eliot
ARED9820	Advanced Reid Workshop on Interrogation Techniques	3/5/98-3/6/98	37	MCJA
TOR 9821	Terminal Operator Recertification	3/5/98	9	Farmington
MOI 9822	Methods of Instruction	3/16/98-3/20/98	18	MCJA
DARE9823	DARE In-Service Training	1/26/98	22	Brewer

LAW ENFORCEMENT IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
INTX9824	Intoxilyzer Operation & Certification	3/3/98-3/4/98	10	Portland
INTX9825	Intoxilyzer Operation & Certification	3/4/98-3/5/98	4	Lisbon
TOR 9826	Terminal Operator Recertification	3/12/98	19	Houlton
INTX9827	Intoxilyzer Operation & Certification	12/1/99-12/2/97	11	Norway
HOST9828	Basic Hostage Negotiation	3/23/98-3/27/98	31	MCJA
TOR 9829	Terminal Operator Recertification	3/19/98	22	Ogunquit
ARR 9830	Accident Reconstruction In-Service	3/24/98-3/25/98	62	MCJA
INTX9831	Intoxilyzer Operation & Certification	3/12/98-3/13/98	5	Machias
FI1 9832	Firearms I	3/30/98-4/3/98	24	MCJA
MCIS9833	Maine Chiefs In-Service	3/5/98	93	S. Portland
TOC 9834	Terminal Operator Certification	4/6/98-4/10/98	11	MCJA
MOI 9835	Methods of Instruction	4/6/98-4/10/98	19	MCJA
SINS9836	Stinger Spike Training	1/14/98	11	Brewer
BPHO9837	Police Photography	4/13/98-4/17/98	13	MCJA
SELF9838	Unarmed Self-Defense for Corrections Instructor Development	4/13/98-4/17/98	12	MCJA
INTX9839	Intoxilyzer Operation & Certification	4/21/98-4/22/98	13	MCJA
EVID9840	Evidence Collection & Preservation	4/20/98-4/24/98	12	MCJA
RADR9841	Radar Operation & Certification	4/23/98-4/24/98	10	MCJA
BDIS9842	Basic Public Safety Dispatcher	4/27/98-5/1/98	16	MCJA
CAEI9843	Child Abuse & Exploitation Investigative Techniques	4/27/98-5/1/98	47	MCJA
TOR 9844	Terminal Operator Recertification	4/24/98	14	Windham
INTX9845	Intoxilyzer Operation & Certification	3/25/98-3/26/98	15	Auburn
INTX9846	Intoxilyzer Operation & Certification	4/2/98-4/3/98	8	Farmington
ERPI9847	Emergency Vehicle Operation: Response & Pursuit Issues	5/4/98-5/5/98	59	MCJA
CSEC9848	Court Security School	5/4/98-5/8/98	16	MCJA
FDLE9849	3rd Session of Federal Law Enforcement Certification	4/30/98	15	Houlton
ACRI9850	Advanced Criminal Investigations	2/24/98-2/27/98	80	Wells
LSC 9851	1st Line Supervisor for Corrections	5/11/98-5/15/98	17	MCJA
SINS9852	Stinger Spike Training	4/19/98	9	Waterville
TOC 9853	Terminal Operator Certification	5/11/98-5/15/98	11	MCJA
CID 9854	Critical Incident Communications for Dispatchers and Police Officers	5/11/98	35	S. Portland
CIM 9855	Critical Incident Management	4/29/98	18	S. Portland
CIM 9856	Critical Incident Management	4/28/98	4	Orono
TAR 9857	Accident Reconstructionist	5/11/98-5/22/98	32	MCJA
BAIL9858	Bail Commissioner's Training	5/15/98	11	MCJA
CDIC9859	Counter Drug Investigation Course	4/27/98-5/1/98	18	Augusta
BDPE9860	Behavior Management	5/19/98-5/21/98	29	MCJA
AMOI9861	Advanced Methods of Instruction	5/28/98-5/29/98	17	MCJA
INTX9862	Intoxilyzer Operation & Certification	4/13/98-4/14/98	13	Bangor

LAW ENFORCEMENT IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
TOC 9863	Terminal Operator Certification	6/1/98-6/5/98	9	MCJA
BIKE9864	Police Cyclist	6/1/98-6/5/98	23	MCJA
DTIN9865	Defensive Tactics Instructor	6/1/98-6/5/98	23	MCJA
RADR9866	Radar Operation & Certification	4/11/98-4/12/98	14	Auburn
INTX9867	Intoxilyzer Operation & Certification	6/1/98-6/2/98	1	Lewiston
TOR 9868	Terminal Operator Recertification	6/20/98	27	MCJA
BPDS9869	Basic Patrol Dog School	3/23/98-6/12/98	10	Pownal
FTO 9870	Field Training Officer	6/8/98-6/12/98	19	MCJA
TOC 9871	Terminal Operator Certification	6/8/98-6/12/98	11	MCJA
BPHO9872	Police Photography	6/8/98-6/12/98	11	MCJA
FI2 9873	Firearms II	6/10/98-6/12/98	24	MCJA
INIV9874	Internal Investigations	6/15/98-6/19/98	33	MCJA
MOI 9875	Methods of Instruction	6/15/98-6/19/98	19	MCJA
TOR 9876	Terminal Operator Recertification	6/3/98	24	MCJA
MMC 9877	Mid-Management for Corrections	6/22/98-6/26/98	22	MCJA
URBN9878	Urban Rifle Instructor	6/22/98-6/26/98	19	MCJA
ADIS9879	Advanced Public Safety Dispatcher	6/22/98-6/26/98	16	MCJA
MCIS9880	Maine Chiefs In-Service	5/28/98	66	Bar Harbor
DARE9881	DARE Conference	4/22/98-4/23/98	70	Portland
INTX9882	Intoxilyzer Operation & Certification	5/19/98-5/20/98	10	Sanford
INTX9983	Intoxilyzer Operation & Certification	6/11/98-6/12/98	4	Gray
INTX9884	Intoxilyzer Operation & Certification	6/24/98-6/25/98	10	Auburn
INTX9885	Intoxilyzer Operation & Certification	6/24/98-6/25/98	12	Bangor
GAGC9886	Gangs, Corrections & the Community Video Conference	6/10/98	34	Augusta
OID9887	HGN/OUI Detection - SFST	6/30/98-7/2/98	25	Sanford
BJAN9888	BJA Narcotics Task Force Workshop	6/4/98-6/8/98	24	Portland
INTX9889	Intoxilyzer Operation & Certification	7/7/98-7/8/98	16	Searsport
INTX9890	Intoxilyzer Operation & Certification	7/22/98-7/23/98	10	Portland
DRUG9891	Drug Investigation & Search & Seizure	6/4/98	21	MCJA
DRUG9892	Drug Investigation & Search & Seizure	6/23/98	16	Portland
TCT 9893	Training Coordinators Training Session	7/29/98	13	MCJA
DARE9894	DARE: Middle/Jr. High Training	8/17/98-8/19/98	18	MCJA
INTX9895	Intoxilyzer Operation & Certification	7/21/98-7/22/98	9	Biddeford
CRAN9896	Criminal Intelligence Analysis	8/1/98-9/4/98	17	MCJA
CPCV9897	Community Policing to Combat Domestic Violence	9/1/98-9/2/98	29	China
HATE9898	Hate Crime Training	8/26/98	9	Massachusetts
RRGC9899	Railroad Grade Crossing Accident Investigation	9/8/98-9/9/98	23	MCJA
INTX98A1	Intoxilyzer Operation & Certification	8/17/98-8/18/98	4	Gray
FTO 98A2	Field Training Officer	9/14/98-9/18/98	19	MCJA
INXD98A3	Intoxilyzer Instructor Development	9/15/98-9/18/98	15	MCJA
EXDC98A4	Executive Development for Corrections	9/21/98-9/23/98	18	MCJA

LAW ENFORCEMENT IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
TOC 98A5	Terminal Operator Certification	9/21/98-9/25/98	10	MCJA
EXDC98A6	Executive Development for Corrections	9/23/98-9/25/98	19	MCJA
POST98A7	Police Officer Survival Tactics	9/28/98-9/29/98	66	MCJA
INTX98A8	Intoxilyzer Operation & Certification	7/28/98-7/29/98	7	Unity
INTX98A9	Intoxilyzer Operation & Certification	9/8/98-9/9/98	5	Portland
INTX98B1	Intoxilyzer Operation & Certification	9/21/98-9/22/98	7	Brunswick
OUID98B2	OUI Detection	9/14/98-9/16/98	24	Portland
RADR98B3	Radar Operation & Certification	9/28/98-9/29/98	8	Portland
CIM 98B4	Critical Incident Management	9/2/98	24	Presque Isle
BPHO98B5	Police Photography	10/5/98-10/9/98	14	MCJA
CIM 98B6	Critical Incident Management	9/9/98	35	Bangor
CIM 98B7	Critical Incident Management	9/23/98	79	Augusta
CILE98B8	Contemporary Issues in Law Enforcement	9/1/98	19	Presque Isle
CIM 98B9	Critical Incident Management	9/30/98	66	S. Portland
INTX98C1	Intoxilyzer Operation & Certification	10/13/98-10/14/98	17	MCJA
CCM 98C2	Calming & Controlling the Mentally Ill	10/14/98	22	MCJA
RADR98C3	Radar Operation & Certification	10/15/98-10/16/98	9	MCJA
K9DD98C4	Canine Drug Detection	9/21/98-10/23/98	5	Pownal
TOC 98C5	Terminal Operator Certification	10/19/98-10/23/98	11	MCJA
DARE98C6	DARE Officer Training - CORE	10/19/98-10/30/98	23	S. Portland
TOR 98C7	Terminal Operator Recertification	10/16/98	16	MCJA
REID98C8	Reid Interview & Interrogation	10/21/98-10/23/98	52	MCJA
FMIT98C9	Following the Money Investigative Techniques	9/14/98-9/16/98	22	Augusta
INTX98D1	Intoxilyzer Operation & Certification	9/29/98-9/30/98	13	York
RADR98D2	Radar Operation & Certification	10/3/98-10/4/98	16	Auburn
MCIS98D3	Maine Chiefs In-Service	10/9/98	259	Carrabassett
FTOC98D4	Field Training Officer for Corrections	11/16/98-11/20/98	14	MCJA
MOI 98D5	Methods of Instruction	11/16/98-11/20/98	17	MCJA
TOC 98D6	Terminal Operator Certification	11/16/98-11/20/98	11	MCJA
TOR 98D7	Terminal Operator Recertification	11/13/98	13	Windham
MOP 98D8	Municipal Ordinance Prosecution	12/2/98	10	MCJA
SUDV98D9	Supervisory Development	11/30/98-12/11/98	35	MCJA
TOC 98E1	Terminal Operator Certification	12/7/98-12/11/98	10	MCJA
FATS98E2	Firearms Training System Instructor Course	12/14/98-12/15/98	22	MCJA
INTX98E3	Intoxilyzer Operation & Certification	12/7/98-12/8/98	18	Rumford
IUSE98E4	Interactive Use of Force Instructor (Simmunitions)	12/21/98-12/23/98	16	MCJA
INTX98E5	Intoxilyzer Operation & Certification	11/16/98-11/17/98	9	Presque Isle
TOR 98E6	Terminal Operator Recertification	12/18/98	14	Bangor
INTX98E7	Intoxilyzer Operation & Certification	12/1/98-12/2/98	8	Portland
SINS98E8	Stinger Spike Training	12/2/98	7	Belfast
CRT 98E9	Civil Rights Training	12/3/98	70	MCJA

LAW ENFORCEMENT IN-SERVICE SCHOOLS

Session	Program	Dates	Students	Location
RDVI98F1	Radar Visual Instructor Course	2/25/98-2/26/98	8	Scarborough
CRT 98F2	Civil Rights Training	12/2/98	89	MCJA
SINS98F3	Stinger Spike Training	12/9/98	9	Calais
SINS98F4	Stinger Spike Training	12/28/98	1	Skowhegan
SINS98F5	Stinger Spike Training	2/24/98	11	Portland
SINS98F6	Stinger Spike Training	12/17/98	11	Biddeford
SINS98F7	Stinger Spike Training	12/10/98	12	Biddeford
SINS98F8	Stinger Spike Training	12/17/98	11	Biddeford
SINS98F9	Stinger Spike Training	12/10/98	8	Biddeford

MEETINGS / SEMINAR	DATES	ATTENDEES
LETN Training	1/5/98	11
Probation & Parole Meeting	1/8/98	7
Board of Trustees Meeting	1/9/98	20
Waterville PD Meeting	1/12/98	25
State Police Commissioned Officers Meeting	1/13/98	20
Bureau Directors Meeting	1/13/98	12
Training & Standards Committee Meeting	1/14/98	8
Maine Chiefs of Police Meeting	1/22/98	20
Dive Team Meeting	1/23/98	12
Probation & Parole Meeting	1/23/98	8
PAT Meeting (Fitness)	1/26/98	6
Anti-Terrorism Meeting	1/28/98	12
Maine Chiefs Awards Committee Meeting	1/29/98	10
Domestic violence Meeting	1/30/98	6
Bureau Directors Meeting	2/5/98	15
State Police Commissioned Officers Meeting	2/5/98	20
Board of Trustees Meeting	2/6/98	20
Board of Trustees Meeting	2/6/98	40
DARE Meeting	2/9/98	10
Bureau Director's Meeting	2/13/98	15
State Police Commissioned Officers Meeting	2/13/98	20
Women's Unlimited Meeting	2/18/98	12
District Chiefs Meeting	2/19/98	10
Domestic Violence Meeting	2/19/98	29
FATS Training	2/19/98	5
Probation & Parole Meeting	2/20/98	7
TAC Team Training	2/24/98-2/26/98	17
US Marshal's Meeting	3/10/98	6
DARE Meeting	3/9/98	7
Board of Trustees	3/13/98	20
Fire Marshal's Office Meeting	3/16/98	50
Probation & Parole Meeting	3/17/98	7
State Police Meeting	3/30/98	40
Central Maine Training Council Meeting	3/30/98	20
Probation & Parole Meeting	3/31/98	7
Maine Chiefs Training & Standards Meeting	4/1/98	10
TAC Team Training	4/7/98-4/9/98	20
Corrections Meeting	4/9/98	7
State Police Meeting	4/9/98	12
Probation & Parole Meeting	4/10/98	8
State Police Firearms Instructor Meeting	4/15/98	20
State Police Supervision Training	4/21/98	20
State Police Secretaries Meeting	4/30/98	12
Board of Trustees Meeting	5/1/98	20
Court Security School	5/4/98-5/8/98	20
National Fire Academy	5/4/98-5/9/98	17
Probation & Parole Meeting	5/8/98	7
NESPAC Training	5/12/98	20

Bail Commissioner's Training	5/15/98	15
Tobacco Committee Meeting	5/18/98	10
MDEA Meeting	5/27/98	25
AG's Office Training	6/4/98	70
Board of Trustees Meeting	6/5/98	20
Probation & Parole Meeting	6/5/98	7
Bureau Director's Meeting	6/9/98	10
NESPAC Training	6/15/98-6/26/98	40
Law Enforcement Explorers Program	6/22/98-6/26/98	20
Probation & Parole Meeting	6/30/98	9
Maine Chiefs Training & Standard Meeting	7/14/98	10
Fire Academy Meeting	7/15/98	12
Probation & Parole Meeting	7/15/98	8
State Police Orientation	7/17/98-7/19/98	40
Probation & Parole Meeting	7/20/98-7/24/98	10
Maine State Fire Academy	7/24/98-8/2/98	30
TAC Team Training	7/30/98-7/31/98	20
Forest Fire Control Meeting	7/28/98	20
MDEA Meeting	8/11/98	30
Maine Chiefs Complaint Committee Meeting	8/11/98	6
Reserve Officer Committee Meeting	8/11/98	6
State Police Hostage Negotiations	8/18/98-8/19/98	15
State Police Incident Review Meeting	9/4/98	10
Board of Trustees Meeting	9/11/98	20
DARE Meeting	9/14/98	12
Maine Chiefs Standards & Training	9/15/98	10
Probation & Parole	9/18/98	8
Probation & Parole Meeting	9/21/98	7
Civil Rights Training	9/30/98	20
State Police Secretaries Meeting	10/1/98	10
District Chiefs Meeting	10/6/98	8
DARE Meeting	10/12/98	12
Liquor Enforcement Inspection	10/13/98	20
Waterville Citizens Academy	10/13/98-12/22/98	20
Tobacco Committee Meeting	10/15/98	7
State Police Commissioned Officers Meeting	10/27/98	20
TAC Team Training	11/3/98-11/5/98	20
Probation & Parole Meeting	11/5/98	8
Board of Trustees Meeting	11/6/98	20
Maine Chiefs Training & Standards Meeting	11/10/98	10
Probation & Parole Meeting	11/13/98	9
DATA Max Software Training	11/19/98	75
DARE Meeting	11/23/98	10
Probation & Parole Meeting	11/24/98	8
DARE Meeting	11/30/98	8
Civil Rights Training	12/2/98-12/3/98	75
State Police Commissioned Officers Meeting	12/8/98	20
Maine Chiefs Training & Standards Meeting	12/8/98	8
DARE Meeting	12/14/98	8

APPENDIX D

Maine Criminal Justice Academy Regional In-Service Training

REGIONAL TRAINING COORDINATORS

Region 1: York, Cumberland

Coordinator: Ron Gregor

Location: Southern Maine Technical College, S. Portland

Phone: 799-9564

Region 2: Androscoggin, Franklin, Kennebec, Somerset, Oxford

Coordinator: Peter Hall

Location: Maine Criminal Justice Academy, Waterville

Phone: 877-8009

Region 3: Sagadahoc, Lincoln, Knox, Waldo, Hancock, Washington

Coordinator: Pierrette Ayotte

Location: Maine Criminal Justice Academy, Waterville

Phone: 877-8014

Region 4: Piscataquis, Penobscot, Aroostook

Coordinator: Arthur Hildebrandt

Location: Katahdin Hall, Univ. of Maine, Bangor

Phone: 581-6202

IN-SERVICE TRAINING REGIONS

DEPARTMENTS	MUNICIPAL		COUNTY		TOWNS	CORRECTIONS
	Full Time L. E.	Part Time L. E.	Full Time L. E.	Part Time L. E.	Part Time L. E.	Full Time Corrections
Region #1 = 37 Agencies	652	165	57	49	5	414
Region #2 = 49 Agencies	362	227	76	153	26	168
Region #3 = 45 Agencies	179	134	76	182	12	373
Region #4 = 33 Agencies	245	124	49	93	3	175
TOTAL	1,438	650	258	477	46	1,130

Full-Time Municipal / County Law Enforcement Officers	1,696	Full-Time State Law Enforcement Officers	603
Part-Time Municipal / County Law Enforcement Officers	1,173	Full-Time Correction Officers	1,130

***MAINE CRIMINAL JUSTICE ACADEMY
IN-SERVICE REGIONAL TRAINING***

LAW ENFORCEMENT TRAINING REGIONS	COURSES	OFFICERS	TOTAL HOURS
Aroostook County Training Council	17	231	1,160.5
Penobscot / Piscataquis County Regional Training Council	33	732	6,955
Central Maine Training Council	12	212	820
Cumberland County Training Council	15	367	1,454
Hancock County Training Council	5	79	237
Mid Coast Training Council	18	506	1,635
Washington County Training Council	9	108	420
Western Maine Training Council	38	1,096	3,699
York County Training Council	22	581	5,735

<i>TOTALS</i>	<i>169</i>	<i>3,912</i>	<i>22,115.5</i>
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REGIONAL IN-SERVICE PROGRAMS 1998

AROOSTOOK COUNTY TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
ACTC9817	TAC/EOD	2/12/98	18	Presque Isle
	Oleoresin Capsicum	3/12/98	4	Houlton
	Patients with Mental Retardation	4/7/98	11	Houlton
	Felony Vehicle Stops	5/21/98	10	Presque Isle
	E.V.O.C.	6/18/98	5	Limestone
	Knife Fight & Avoiding Rip-Offs (videos)	4/8/98	16	Caribou
	Civil Process	3/11/98	15	Caribou
	Oleoresin Capsicum	3/30/98	4	Houlton
	Basic Spanish for Law Enforcement	3/16-3/20/98	3	Presque Isle
	French for Law Enforcement	3/23/-3/27/98	7	Presque Isle
	Identi-Kit (Smith & Wesson)	9/17/98	13	Houlton
	New Law Update	10/14/98	40	Limestone
	Domestic Violence	10/14/98	11	Limestone
	Interview & Interrogation	10/15/98	21	Limestone
	New Law Update	10/16/98	32	Limestone
	New Law Update	11/4/98	8	Limestone
	Fatal Motor Vehicle Accident Investigation	12/21/98	13	Caribou

CENTRAL MAINE TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
CMTC9812	Expandable Baton	1/5/98	13	Winslow
	Sudden Infant Death Syndrome	1/22/98	15	Oakland
	Pepper Spray, Capstun Review	2/2/98	12	Winslow
	Juvenile Law Update	8/3/98	32	Waterville
	Civil Rights Training	9/22/98	14	Waterville
	Civil Rights Training	9/29/98	16	Waterville
	Emergency Response to Terrorism	10/27/98	11	Winslow
	Use of Force	11/2/98	27	Winslow
	Dealing with Alzheimer's Patients	11/16/98	10	Waterville
	Law Enforcement Ariel Observation Course	12/1/98	15	Skowhegan
	Civil Rights Training	12/7/98	13	Winslow
	Emergency Vehicle Response & Liability Issues	12/14/98	34	Waterville

CUMBERLAND COUNTY TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
CCTC9816	Community Policing - Module 1	1/14/98	29	S. Portland
	Community Policing - Module 2	1/14/98	21	S. Portland
	Community Policing - Module 3	1/21/98	18	S. Portland
	Community Policing - Module 2	2/4/98	22	Falmouth
	Community Policing - Module 3	2/4/98	20	Falmouth
	Community Policing - Module 1	2/6/98	19	Falmouth
	Community Policing - Module 2	2/11/98	26	Falmouth
	Community Policing - Module 3	2/11/98	22	Falmouth
	Violations of Civil Rights Act	3/11/98	17	Gorham
	New Law Updates	3/12/98	36	Portland
	Title 29A/17A Updates	3/26/98	23	Portland
	Critical Incidence Management	9/30/98	65	S. Portland
	Reconnaissance & Interdiction Detachment	11/17/98	11	Portland
	Alzheimer's Disease	12/16/98	9	Portland
	Community Resolution Team Training	12/9/98	29	Falmouth

HANCOCK COUNTY TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
HCTC9805	Use of Force	4/8/98	12	Bar Harbor
	Use of Force	4/21/98	9	Bucksport
	Search & Seizure	5/6/98	20	Bar Harbor
	Search & Seizure	5/19/98	18	Bucksport
	Search Warrant Preparation	11/17/98	20	Ellsworth

MID-COAST TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
MCAT9818	Domestic Violence - The Police Response and Building a Case	1/14/98	39	Rockland
	Community Policing to Combat Domestic Violence Module 2	1/21/98	48	Brunswick
	Domestic Violence/Legal Implications	2/11/98	39	Rockland
	Domestic Violence Module 3	2/25/98	63	Brunswick
	Problem Solving	4/15/98	34	Brunswick
	Police Liability	5/13/98	22	Rockland
	Police Liability	5/20/98	35	Brunswick
	Self Defense & Tactics	7/30/98	3	Belfast
	Use of Deadly Force Investigations by AG	9/9/98	19	Rockland
	Investigation of Officer Involved Deaths	9/16/98	19	Brunswick
	Calming & Controlling the Mentally Ill	9/17/98	17	Wiscasset
	Search & Seizure	10/14/98	38	Rockland
	New Laws/Search & Seizure	10/21/98	18	Brunswick
	Hate/Biased Crimes Investigation	11/10/98	30	Rockland
	Hate/Biased Crimes Investigation	11/18/98	25	Brunswick
	Involuntary Commitment Law	12/16/98	33	Brunswick
	Problem Solving	4/8/98	10	Waldoboro
	Reconnaissance & Interdiction Detachment	12/15/98	14	Brunswick

REGION 5 TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
REG59833	Bangor PD In-Service	6/1-6/5/98	15	Bangor
	Bangor PD In-Service	6/15-6/19/98	22	Bangor
	Bangor PD In-Service	5/18-5/22/98	12	Bangor
	Bangor PD In-Service	4/6-4/10/98	11	Bangor
	Bangor PD In-Service	4/27-5/1/98	12	Bangor
	Bangor PD In-Service	5/4-5/8/98	13	Bangor
	Domestic Violence, Module 1	1/5/98	42	Orono
	Management of Aggressive Behavior	1/5-1/6/98	6	Orono
	Domestic Violence, Module 2	1/7/98	41	Orono
	Cultural Diversity	1/7/98	16	Orono
	Domestic Violence, Module 1	1/14/98	19	Lincoln
	Domestic Violence, Module 3	1/21/98	21	Lincoln
	Domestic Violence, Module 1	1/28/98	48	Hampden
	Domestic Violence, Module 2	2/4/98	45	Hampden
	Domestic Violence, Module 3	2/6/98	17	Old Town
	Domestic Violence, Module 3	2/11/98	64	Orono
	Spike Mats	2/23/98	27	Orono
	When Drugs are Used For Rape	5/5/98	47	Orono
	Air Smuggling	5/11-5/13/98	19	Bangor

REGION 5 TRAINING COUNCIL (cont).

Session #	Program	Dates	# Students	Location
	Baton Training Refresher	7/9/98	19	Orono
	Baton Training Refresher	7/14/98	17	Orono
	Management of Aggressive Behavior	8/13/98	8	Bangor
	EVOC	9/1/98	10	Bangor
	EVOC	9/2/98	11	Bangor
	New Law Update	9/11/98	13	Bangor
	Road Block Terminations/Spike Mats	9/30/98	8	Bangor
	EVOC	10/12/98	11	Bangor
	Domestic Violence, Module 2	1/14/98	19	Lincoln
	Drug Interdiction Investigative Techniques for Patrol Officers	11/2-11/4/98	45	Brewer
	Photography Refresher	12/3/98	12	Orono
	Police Civil Liability	12/16/98	32	Bangor
	R.A.I.D. Law Enforcement Agent	12/9/98	12	Dover-Foxcroft
	Community Resolution Team Facilitator	12/15/98	18	Bangor

WASHINGTON COUNTY TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
WCTC9809	Civil Rights Training	4/9/98	17	Machias
	Accident Investigation	5/3/98	25	Machias
	Tire Deflation Device	6/23/98	2	Calais
	ADA Basic Awareness	10/1/98	7	Machias
	ADA Basic Awareness	10/8/98	9	Calais
	New Law Update/Search & Seizure	10/28/98	16	Baileyville
	New Law Update/Search & Seizure	11/3/98	21	Machias
	ADA Basic Awareness	11/4/98	1	Calais
	Bloodbourne Pathogens	11/19/98	10	Calais

WESTERN MAINE TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
WMTC9838	Domestic Violence, Module 2	1/21/98	42	Auburn
	Domestic Violence, Module 3	1/26/98	47	Farmington
	Liquor Laws/Cigarette Laws/Tax Stamps	2/3/98	43	Farmington
	Liquor Laws/Tobacco Tax	2/17/98	48	Auburn
	Critical Incident Stress Debriefing/Line Officer's Role in ICS	3/3/98	37	Farmington
	Liquor Laws/Cigarette Laws	2/10/98	21	Norway
	Critical Incident Stress Debriefing	3/10/98	29	Norway
	Stinger Spike System Training	3/11/98	19	Norway
	Stress & Recovery	3/17/98	28	Auburn
	Police Ethics and Responsibility/MCJA Decertification	4/7/98	42	Farmington
	Police Ethics	4/14/98	23	Norway
	Police Ethics/Certification	4/28/98	25	Auburn
	Motorcycle Gangs	5/5/98	36	Farmington
	Motorcycle Gangs	5/12/98	30	Norway
	Motorcycle Gangs	5/19/98	29	Auburn
	Sexual Harassment and Discrimination	5/18/98	12	South Paris
	Crime Scene Investigation	6/2/98	34	Farmington
	Crime Scene Investigation	6/9/98	25	Norway
	Crime Scene Investigation	6/16/98	39	Auburn
	Low Speed EVOC	8/17/98	9	Farmington
	Low Speed EVOC	8/18/98	8	Wilton
	Low Speed EVOC	8/19/98	9	Wilton
	Low Speed EVOC	8/20/98	11	Wilton
	Drug Investigations, MDEA	5/18/98	43	Norway
	Drug Investigation Seminar	5/11/98	47	Farmington
	Police and the Public	9/1/98	30	Farmington
	Community Policing	9/8/98	10	Norway
	Community Policing	9/15/98	12	Auburn
	New Law Update	9/30/98	38	Auburn
	New Law Update	10/6/98	30	Farmington
	New Law Update	10/13/98	26	Norway
	New Law Update	10/27/98	38	Auburn
	Civil Rights Training	11/3/98	29	Farmington
	Hate/Bias Crimes	11/10/98	17	Norway
	Hate/Bias Crimes	11/17/98	43	Auburn
	Railroad Grade Safety/Electrical Safety	12/9/98	26	Farmington
	Railroad Grade Safety/Electrical Safety	12/8/98	13	Norway
	Railroad Grade Safety/Electrical Safety	12/15/98	48	Auburn

YORK COUNTY TRAINING COUNCIL

Session #	Program	Dates	# Students	Location
YCTC9822	Community Policing, Module 1	12/3/97	42	York
	Community Policing, Module 2	12/16/97	40	York
	Community Policing, Module 3	1/7/98	30	York
	Community Policing, Module 3	2/4/98	25	Kennebunkport
	Community Policing, Module 1	2/3/98	24	Kennebunkport
	Community Policing, Module 2	2/5/98	41	Kennebunkport
	Community Policing, Module 1	2/10/98	17	North Berwick
	Community Policing, Module 2	2/11/98	18	North Berwick
	Community Policing, Module 3	2/12/98	27	North Berwick
	Interview & Interrogation	2/11/98	48	Wells
	Use of Force	3/17/98	24	Saco
	Infectious Disease Control	4/2/98	7	Saco
	Advanced Criminal Investigation	2/24/98	80	Wells
	OUI - Recreational Vehicle Enforcement	4/15/98	13	York
	Performance Appraisals	4/22/98	19	York
	Chemical Agent Training	5/27/98	12	Kennebunkport
	Chemical Agent Training	5/28/98	15	Ogunquit
	Use of Force/Search & Seizure	5/28/98	13	Ogunquit
	Bloodbourne Pathogens	6/2/98	5	Ogunquit
	Civil Rights Training	6/3/98	16	Ogunquit
	Community Policing, Module 1	12/4/97	40	Sanford
	Community Policing, Module 2	12/17/97	25	Sanford

APPENDIX E

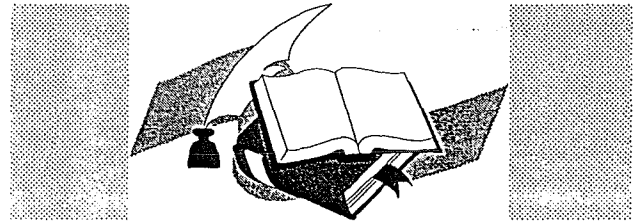
Maine Criminal Justice Academy Media Resource Center

MAINE CRIMINAL JUSTICE ACADEMY'S

MEDIA RESOURCE

CENTER

The Adventure Begins



AUDIO-VISUAL COLLECTION

The Maine Criminal Justice Academy Resource Center has the following audio-visual materials:

- ◊ 543-16mm films on highway safety, law enforcement and corrections training
- ◊ 51- 3/4" U-matic videocassettes
- ◊ 282-1/2" VHS videocassettes
- ◊ 126-35mm slide/audiocassette programs.

All programs are available for loan if they have not been previously scheduled for a training session at the Academy. Media catalogues are available upon request indexing our collection by subject area.

CATALOGUED BOOK COLLECTION

The Academy has over 3,375 books and government publications available for loan. It is not necessary to attend training to borrow books. The book/document collection is accessed through the card catalogue located in the reading room—both through subject [orange-labeled drawers] as well as author/issuing agency/title [white-labeled drawers]. The book stacks are labeled on the end of each row to help you locate the item. To sign out a book, simply take the book card out of the pocket in the back of the book and on a small yellow post-a-note write the date, your name and agency/address. Place this yellow note on the front of the book card and put the card in the file folder taped to the right end of the card catalogue.

INTERLIBRARY LOAN

If you want a particular book we do not have in our collection, please notify us and we will initiate an interlibrary loan for you. This process may take several weeks before you receive the book. This service is free of charge and an excellent way for a small specialized library with a limited budget to make more materials available to their patrons.

MAINE REVISED STATUTES ANNOTATED {MRSA}

The Reading Room houses a complete set of Maine Revised Statutes Annotated kept updated as the revisions are made available. These statutes are reference material and are restricted to library use only and can not be circulated.

NEWSPAPERS

Four daily newspapers are received at the Academy. These are located in the wooden storage rack located on the floor in the Reading Room. The Portland Press Herald, Central Maine Morning Sentinel, Kennebec Journal and Bangor Daily News {Aroostook County Edition} are available. We ask that they not be removed from the Reading Room because of the level of use by students and staff members. Back issues are stored for a two week period on the metal shelving unit located to the left of the wooden rack.

PAMPHLET FILE

Smaller documents; magazine articles, newspapers clippings, etc., are alphabetically filed in folders by SUBJECT HEADING. They are stored in the green file cabinet to the right as you enter the Reading Room. These documents are indexed through 3"x 5" catalogue cards located in a drawer labeled PAMPHLET INDEX which is on top of the filing cabinet. These items may be loaned out.

PAPERBACK BOOK COLLECTION

This small collection is located on the third from the left metal shelving unit above the Maine Registers. Please feel free to browse this section. If you see anything that interests you, just take it with you and return it when you have finished. There is no sign out procedure for this collection. If you have any paperbacks you would like to donate to this medley—all gifts will be gratefully accepted.

PERIODICALS COLLECTION

This year's periodicals are shelved alphabetically to the right of the newspaper rack. They may be loaned out. A box of slips is located on the top shelf of the magazine section. Please write the title of the magazine and the issue date—then under this write the date, your name and agency/address and deposit this slip in the file folder at the end of the card catalogue. Back issues of magazines are shelved in the library office and can also be loaned out. The Criminal Justice Periodicals Index {CJPI} {blue volumes} are shelved on the top of the study desk adjacent to the windows. These are indexed by author or subject.

MAINE CRIMINAL JUSTICE ACADEMY MEDIA RESOURCE CENTER

Statistics for the Year 1998

FILM LOAN STATISTICS PATRONS	YTD	OVERALL STATISTICS FILMS	YTD
Basic School	215	Total film circulation {p/u & mail}	1473
Business/Industry	24	Total film showings	1798
Commercial Driver Education	318	Films requested/unavailable	78
Conservation {School}	2	Films mailed	752
Corrections School	6	Films picked up	721
In-Service	61	Films cleaned/inspected	211/1259
Local Agencies	5	Films used in-house	325
Parent/Community Groups	10	Films previewed	2
Police Departments	170	New titles purchased/donated	21
Pre-Service Training	150	Cards typed/pamphlet file	98
Prisons/Corrections	18	PRINT MATERIALS	
Schools	525	Book circulation	418
Sheriffs Departments	48	Handout circulation	3172
Staff	28	Pamphlet/periodical circulation	1427
State Agencies	72	Media catalogues distributed	81
State Police {School}	115	Books purchased/donated	55
Warden {School}	4	Periodicals received	769
Other	27	REFERENCE	
TOTAL	1798	Program inquiries	28
EQUIPMENT {IN-HOUSE AND OFF GROUNDS}		Informational assistance {reference}	548
Fatal Vision Goggles	20	Interlibrary loan requests	15/19
16mm projectors	99	Items catalogued	76
35mm projectors	32	Referrals to other libraries	60
Overhead projectors	83	REQUESTS FOR FILMS/BOOKS	
Audiocassette recorders	9	By phone	997
Video equipment	611	In-person	1568
Other	696	By mail	327
TOTAL	1550	TOTAL	2892

APPENDIX F

Training For Exempt Agencies

The attached letters to this report, from the Division of Probation and Parole and the Department of Conservation represent training information reported to the Board of Trustees as required in Title 25 MRSA section 2809 (4).

It should be noted that both agencies submitted, at an earlier date, outlines of their basic law enforcement course for the Board's inspection. These orientation programs were accepted by the Board as to content of the training.



ANGUS S. KING, JR.
GOVERNOR

STATE OF MAINE
DEPARTMENT OF CORRECTIONS
111 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0111

MAR 10 1999

MARTIN A. MAGNUSSON
COMMISSIONER

MARY ANN SAAR
ASSOCIATE COMMISSIONER
FOR JUVENILE SERVICES

March 9, 1999

Steve R. Giorgetti, Director
Maine Criminal Justice Academy
93 Silver Street
Waterville, Maine 04901

Dear Mr. Giorgetti:

I am writing to advise you as to the status of staff training in the Department of Corrections, Division of Juvenile Services, Field Services.

In 1998, all new staff received a two week basic training course which has now been extended to three weeks. From March 31 - April 2, 1998, there was a two and a half day in-service training for all Field Services staff, professional and support (copy attached). On October 9, 1999, the Juvenile Caseworkers received 3 hours of Blood borne Pathogens and Tuberculosis training. In 1998, the Juvenile Caseworkers also received 4 hours on field drug testing and 2 hours regarding DNA draws. Additionally, there are training opportunities at the monthly staff meetings of approximately 24 hours on topics such as multi-systemic therapy, new program offerings by various vendors, data systems and DOCIS training, etc.

We are committed to ensuring that our staff is well trained. As you can see, we invest a considerable amount of time in doing so.

Sincerely,

Mary Ann Saar
Associate Commissioner
for Juvenile Services

MAS/eb



PRINTED ON RECYCLED PAPER



Angus S. King, Jr.
Governor

Ronald B. Lovaglio
Commissioner

DEPARTMENT OF CONSERVATION

Leslie Wiles
State Planning and Training Coordinator
Division of Forest Fire Control
Augusta, Me. 04333

Steve Giorgetti, Director
MCJA
93 Silver St.
Waterville, Me. 04901

Dear Mr. Giorgetti,

The following law enforcement training was offered to our personnel in 1998.

Basic Firearms Course - 40 hrs.- 6 Rangers
FATS training - 16 hrs. - 6 Rangers
Simunitions - 24 hrs. - 2 Rangers

Respectfully,

Leslie Wiles
State Planning and Training Coord.



APPENDIX G

Guidelines for Regional Training Coordinators

MAINE CRIMINAL JUSTICE ACADEMY

A Bureau of the Department of Public Safety

Guidelines for Regional Training Coordinators

Training Memorandum 93-1 (Revised)

PURPOSE

The purpose of the Academy's regional in-service training program is to provide certified law enforcement, corrections officers and other criminal justice personnel an opportunity to upgrade their existing levels of job skills and develop new areas of expertise.

The statewide in-service training will carry out the following primary objectives:

- 1) Provide cost effective training;
- 2) Provide local officers with training opportunities in their own locale and on a flexible schedule;
- 3) Provide quality training on topics specific to local needs;
- 4) Promote and encourage local law enforcement and corrections officers to upgrade their skills; and
- 5) Develop and support courses which maintain and promote philosophies and standards established by the Academy's Board of Trustees.

DESCRIPTION OF IN-SERVICE TRAINING PROGRAM

The Academy is required by statute to offer in-service training for law enforcement and corrections officers. The various types of in-service training are:

SPECIALIZED TRAINING

This type of training is usually done at the Academy and involves the development of special skills, e.g., Police Photography, Arson Investigation, Instructor Development. These courses could be offered locally if coordinated with other training regions. These activities are supported by fees paid by attendee's agencies.

MANAGEMENT TRAINING

Supervisor, Mid-Management and Executive Training are developed courses with specifications and offered annually at the Academy. Regionally, Coordinators should offer, on a needs basis, work-shops, seminars and conferences for area management that deals with local issues or problems. Statewide issues and problems should be scheduled at the Academy. The Management courses could be offered regionally if coordinated through the Academy. These activities are supported by fees paid by attendee's agencies.

REFRESHER TRAINING

This type of training sharpens and expands the skills and knowledge of officers as it deals with changes in the law, new concepts, updated procedures and critical skills. Training subjects could be required by the legislature, the Board of Trustees or identified through an established Regional Training Council. Fees could be assessed and maintained by individual councils.

ORGANIZATION OF IN-SERVICE TRAINING

Training regions have been organized to recognize the geographical boundaries established by the courts. These prosecutorial districts recognize more than one county. It should be noted that the Maine Chiefs of Police Association also recognizes these boundaries setting their District representation. The Academy has used the same boundaries to establish the four training regions which are;

- 1) Region 1, District (1) York
- 2) Region 2, District (2) Cumberland
District (3) Franklin, Oxford, Androscoggin
District (4) Somerset, Kennebec
- 3) Region 3, District (6) Waldo, Knox, Lincoln, Sagadahoc
District (7) Washington, Hancock
- 4) Region 4, District (5) Penobscot, Piscataquis
District (8) Aroostook

The establishment of a Regional Training Council within each training region is an essential part of the overall training plan. The Task Force Report from the Attorney General noted that regional training councils should reflect the concerns of municipal, county, state law enforcement officers, district attorneys and designated public members who have no affiliation with law enforcement.

The Task Force Report recognized the importance of identifying local training issues and to address these problems by improving performance. Each district should be made up of a minimal representation of:

- 1) District Attorney, or designee
- 2) Troop Commander or designee
- 3) County Sheriff (s) or designee
- 4) Representative member of Chiefs of differing sizes
- 5) Public member(s).

The primary role of the regional training coordinator is to provide technical assistance to the Council. It further becomes the responsibility of the coordinator to provide leadership within the training region in ensuring that all officers are receiving the required training and become the standard bearer for the Academy.

The Regional Training Council should meet periodically, and through this process, identify training needs. With identification, also requires the responsibility of assuring that the training is

of sufficient quality in regard to both content and instructor. The regional training coordinator serves the role of technical assistance to this process and assures that it meets the overall Board of Trustee's standard of course certification.

The duties of the regional training coordinator will include but is not limited to the following:

- * Assess the training needs of their region's criminal justice community and develop programs based on those needs.
- * Develop Specialized in-service programs for that area (i.e. Fingerprinting, photography, Criminal Investigation, Radar, Intoxilyzer, Etc.)
- * Develop general refresher training to serve as a continual update of latest law changes and new procedure changes.
- * Provide advanced seminars & workshops for command level personnel.
- * Provide the 100 hour Pre-serve Training Program on a needs basis in the region.
- * Work with the area criminal justice agencies and institutions of higher education in an effort to constantly provide training of the highest quality.
- * To serve as the on-site coordinator for all Academy certified programs within their geographic regions.

PLANNING

- * Understand the role of the Academy and the Council
- * Work with the Academy/Council in identifying training needs
- * Examine resources and prior evaluations in establishing courses.
- * Coordinate need for training with the Training Manager/Academy and local agencies to determine number of presentations and estimated total number of students to be trained.
- * Determine funding sources
 - 1) Fees
 - 2) Outside funding sources
- * Select training facilities, when possible, conducive to satisfactory learning.
 - 1) Comfortable environment (seating/workspace)
 - 2) Distraction/interruption
 - 3) Audio-visual readily available

- * Arrange for needed equipment for instructors
- * Develop cancellation policy, i.e. low enrollment, inclement weather, instructor availability.
- * Develop and maintain brochures and course announcements.

EVALUATION

- * Conduct course and instructor evaluation.
 - 1) Monitoring first presentations of new instructor
 - 2) Periodically monitoring all courses.
 - 3) Administer student evaluations of courses and instructors.
- * Provide feedback to instructors on evaluations
- * Provide assistance and/or counseling to instructors as necessary on a one-to-one basis.

Dated: February 10, 1995

STEVEN R. GIORGETTI
Director

DISTRIBUTION: MCJA Staff

APPENDIX H

Board of Trustees Actions 1998

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Maine Criminal Justice Academy

Board of Trustees Actions

1998

Certification Topics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Law Enforcement Waivers			1		1						3		5
Corrections Waivers													0
Law Enforcement Extensions		2	2						1		1	1	7
Corrections Extensions									4				4
Executive Certificates					1	1					3	4	9
Instructor Certificates		5	7		11	1			12		5	3	44
Canine Handlers Certifications			3						2		10		15
Canine Trainers Certifications						1							1
Canine Evaluators Certifications													0
Accident Reconstructionist Cert.													0
Course Certifications		2	2		7	2			5			3	21
Law Enforcement Decertifications		1	4			1			3		1	1	11
Corrections Decertifications		1											1
Drug Recognition Technician			3										3

Maine Criminal Justice Academy

Board of Trustees Actions

1990 - 1998

	1990	1991	1992	1993	1994	1995	1996	1997	1998	Total
Law Enforcement Waivers	12	6	9	4	6	7	12	7	5	68
Corrections Waivers	4	3		1	1	1		2	-	12
Law Enforcement Extensions	3	4	1	1	5	3	8	10	7	42
Corrections Extensions	6		2			1		3	4	16
Executive Certificates	5	5	3	2	9	7	5	5	9	50
Instructor Certificates	39	34	30	32	46	46	46	49	44	366
Canine Handlers Certifications		42	3	14	26	16	9	4	15	129
Canine Trainers Certifications		6	1		2	4	5	2	1	21
Canine Evaluators Certifications		10	4	2	4	3	2	1	-	26
Accident Reconstructionist Certifications	52	14	5	58		2	18	0	-	149
Course Certifications	1			15	16	33	32	22	21	140
Law Enforcement Decertifications	1	4	2	6	2	4	3	3	11	36
Corrections Decertifications			2	2	2	2	1	0	1	10
Drug Recognition Technician		23		16	3		5	5	3	55