

MAINE STATE LEGISLATURE

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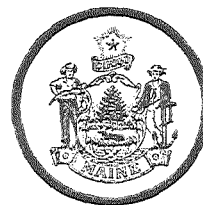
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Forty-fifth Report

OF THE

STATE AUDITOR



for period

JULY 1, 1963 TO JUNE 30, 1964

MICHAEL A. NAPOLITANO
STATE AUDITOR

JUL 3 1967 574825



FORTY-FIFTH REPORT OF THE STATE AUDITOR

Chapter 19, Revised Statutes of 1954, as amended, provides in part, “. . . the state auditor shall keep no accounts in the department of audit, but he shall conduct a continuous postaudit of the accounts, books, records, and other evidences of financial transactions kept in the department of finance and administration or in the other departments and agencies of the state government. He shall prepare and publish a report for each fiscal year, setting forth the essential facts of such audit in summary form . . .”

November 23, 1964

TO GOVERNOR JOHN H. REED AND MEMBERS
OF THE ONE HUNDRED AND SECOND LEGISLATURE

In compliance with statutory requirements, I submit herewith the annual report of the State Auditor for the fiscal year ended June 30, 1964. The financial data presented herewith are based upon the accounting records maintained in the Bureau of Accounts and Control.

Scope of Examination

We have made an extensive examination of major pertinent transactions; such as, appropriations and dedicated revenues, carrying balances, transfers and reserves; verified cash balances by direct communication with the depositories; securities in custody of the State Treasurer were inspected; other securities were verified by direct correspondence with the custodial banks. Verified other assets and liabilities by such other auditing procedures as were considered necessary in the circumstances, and tested major sources of revenue on a selective basis. We did not make a detailed examination of all recorded transactions on the general books of the State for the year. We did, however, make a detailed examination of accounting records, procedures and internal controls, and verified financial transactions on a selective basis in our postaudits of the activities of the major State departments during the year. The results of these audits, together with comments, exceptions, and recommendations are contained in our individual audit reports submitted to the respective departments.

Auditor's Opinion

Based on the scope of our examinations, it is our opinion that, except for the exclusion of certain trust and operating fund transactions and balances recorded and controlled locally by State agencies and not reflected herein, the accompanying financial statements present fairly the financial position of the operating funds of the State of Maine at June 30, 1964, and the results of their operations for the fiscal year then ended, in conformity with generally accepted governmental accounting principles applied on a consistent basis.

Respectfully submitted,

A handwritten signature in cursive script, reading "Michael A. Napolitano". The signature is written in dark ink and is positioned above the printed name of the State Auditor.

State Auditor

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COMMENTARY AND RECOMMENDATIONS

The State Department of Audit is governed by the statutory provisions of Chapter 19, Revised Statutes of 1954, as amended. The duties of the State Auditor with respect to the postauditing of State departments and agencies are summarized as follows:

- I. To perform a postaudit of all accounts and other financial records of the state government or any department or agency thereof, and to report annually on this audit, and at such other times as the legislature may require;
- II. To install uniform accounting systems and perform annual post-audits of all accounts and other financial records of the several counties . . .;
- III. To install uniform accounting systems and perform audits for cities, towns, and villages as required by sections 24 to 29 inclusive, of chapter 90-A;
- IV. To install uniform accounting systems and perform postaudits for the clerks of superior courts, and probation officers, . . .;
- V. To perform a postaudit of all accounts and other financial records of the state normal schools and teachers colleges, the Maine Port Authority, and the Maine Forestry District;
- VI. To serve as a staff agency to the legislature, or any of its committees, or to the governor in making investigations of any phase of the state's finances.

* * * *

Within the availability of departmental personnel, our audit program has continued to effect current continuous postauditing of departments, particularly those wherein the major financial responsibilities and transactions are concentrated; such as, State Highway Commission, State Treasury, Bureau of Taxation, Health and Welfare, and Liquor Commission. This program is necessarily flexible to allow for special audits when requested or circumstances arise.

The audit policy adopted by the Department provides that audits be made in conformance with generally accepted auditing standards and the utilization of all of the auditing procedures considered necessary in the circumstances surrounding each examination.

In order to conduct continuing review of State activities, the audit program established provides for the examination of all departments and agencies on an annual basis and copies of the reports thereon transmitted to the respective department, the Governor, Commissioner of Finance and Administration, and the State Controller.

The department heads are given an opportunity to review and discuss the reports for possible clarification before final release. This procedure results in better understanding by the department heads of our recommendations which are submitted for their consideration.

A primary objective of the individual departmental report is to set forth the major findings resulting from these audits, and to include comments and recommendations for the improvement of accounting procedures and practices, strengthen inventory and equipment controls, and for fostering compliance with established procedures.

It is in the interests of sound administration that the validity of all recommendations be explored by department heads and to implement those which are practicable.

* * * *

We have commented previously that the departmental postaudit reports will be most effective and the purposes which they serve will be more likely to be accomplished if they were made available to a committee of the legislature.

As an alternative suggestion, it is recommended that a committee within the Executive Council be delegated to review periodically copies of the postaudit reports which are filed with the Executive Department.

The benefits which may accrue from the review of audit reports could be of significant value. In any event, the audit reports and reviews thereof constitute an effective means of providing members with information which should be of value in connection with their consideration of all phases of the State's financial operations.

* * * *

The individual audit reports prepared for State departments, agencies, and institutions contain more detailed fiscal operational data, and include the scope of the examination and other material of interest.

Prior year recommendations have been included in this annual reporting. These recommendations, if implemented, will require legislative action.

* * * *

Consideration should be given to establishing an effective dual control in the handling of securities in custody of the State Treasurer. The dual control comprised of representatives of the Banking and Treasury departments was discontinued several years ago.

Interest free demand deposit balances maintained in various banks throughout the State should be reduced to a minimum. The cash flow study to be effective must be continuous, in order to determine the availability of cash for investment purposes.

* * * *

Amendatory legislation was enacted several years ago which ratified existing procedures pertaining to check disbursements by the State Controller. However, the present practices should be reviewed by the State Treasurer to determine if the responsibility of those activities pertaining to the control of checks issued and reconciliation of negotiated checks is properly delegated.

* * * *

Amendatory legislation should be enacted which would require public accountants conducting postaudits of municipalities to report deficiencies and any evidence of improper or illegal transactions to the Attorney General and to the respective County Attorney.

* * * *

Legislative consideration should be given to the various type of funds deposited and administered locally by State agencies; such as, personal funds and securities of patients and inmates in the institutions.

A maximum allowable balance should be established as to the amount to be retained at the local level, and that the excess be deposited with the State Treasurer.

* * * *

Previous legislation that brought about the revision of the general laws relating to municipalities has accomplished much to clarify the opera-

tions of local government. Similar consideration should be given to a revision of certain statutory provisions of Chapter 89 to clarify the fiscal operations of county government.

* * * *

Chapter 11, Section 17 of the Revised Statutes of 1954, as amended, requires that the Governor and Executive Council "... shall cause an audit of the books of the state to be made once in every four years by auditors other than those employed by the state department of audit."

Statutory provision should be considered to require periodic actuarial study and evaluation of the financial structure of the Maine Retirement System. A period of ten years has elapsed since such a study has been made of the System.

* * * *

During the course of an audit of the Maine School of Practical Nursing—Waterville for the fiscal year ended June 30, 1963, evidences were noted of improper transactions and improper practices of financial administration in the handling of local funds and collections, which were under control of a clerk at the School.

In a cooperative and joint effort, the Department of Education is in the process of conducting a detail follow-up of our findings, the results of which, when completed, will be submitted to the proper legal authority for whatever action deemed necessary.

Copies of the preliminary report have been previously submitted to the Governor and Attorney General in conformity with the requirements of the statutes.

* * * *

In the previous annual report, reference was made to the audit requested by petition filed by legally qualified voters of the Town of Sullivan.

Irregularities and evidences of improper transactions and practices of financial administration were disclosed in a special supplemental report covering the fiscal years 1962 and 1963, and subsequent audit report for the fiscal year ending in March, 1964.

Legal proceedings were instituted and the officials involved were prosecuted.

It is recommended that the agency administering grants-in-aid programs should be responsible for consulting with the State Controller and State Treasurer as to the timing of advances to be in accord with the actual cash requirements of the recipient in carrying out the purpose of the approved program or project.

An exception noted in the course of our postaudit of the Civil Defense Agency will illustrate the need for State agencies to consider a policy change. A payment of \$40,000 was authorized and paid to Penobscot County in September, 1963, for the purpose of assisting the County in construction of an emergency operating center on a Federal, State, and County percentage participation.

At audit date in September, 1964, known expenditures by the County totaled \$1,000, of which one-half was reimbursed from Federal funds and paid to the County by the State. A check of the records of the County revealed that the amount paid by the State was deposited and is retained in a savings bank account in the name of the County and had earned approximately \$1,600 in interest during the year.

* * * *

As previously reported, opportunities continue to exist in several areas of the State's financial operation to strengthen internal controls. In a number of cases, improvements in the accounting records and fiscal procedures of departments and agencies can be realized by administrative action.

Changes in systems and procedures should be made only after careful studies, in order that the State may realize the objectives of providing practical controls and improved accounting data, both within reasonable cost limitations.

* * * *

The State Controller has initiated positive action during the past year to review fiscal policies of several departments to effect improvement of accounting records and procedures.

* * * *

A review should be made of existent "unclassified positions" which are not enumerated in Section 11, Chapter 63, Revised Statutes of 1954, as amended.

* * * *

In the previous year's annual reporting, pertaining to State Teachers Colleges, reference was made to the feasibility of the preparation of a special financial manual for accounting for college activities, collec-

tion of fees, authorization for expenditures, rules and regulations, and accounting methods and procedures. The minutes of meetings of the Teachers College Administrative Board indicate that consideration has been given to the suggestions and that positive action is being initiated.

Progress has been observed in the installation of machine record keeping methods at two of the State Teachers Colleges as recommended in previous years' departmental audit reports of the Colleges.

* * * *

During the current fiscal year administrative action was taken by the Department of Mental Health and Corrections to implement various recommendations which had appeared in previous years' annual State Auditor's reports.

Administrative action taken pertained to institutional supply inventories, uniform policy with regard to invoicing and collections, uniform system of accounting to reflect operating costs of State owned motor vehicles, and maintenance values received by institutional employees.

This action was contained in various printed directives and memorandums distributed to the institutions. The implementation of these directives is in progress, the results of which will be subject to a later review during regular annual audits.

* * * *

There is a continuing trend on the part of certain officials toward improvement in accounting and internal control procedures in response to audit findings. Other recommendations made, which have not been implemented by the agencies, continue to be studied and considered for adoption by the respective departments affected.

* * * *

For reporting purposes, changes were made by the State Controller in the financial statements presentation under Public Service Enterprises. The amounts of financing provided by bond issues are the basis of fixed asset values, and the amortization payments of indebtedness made are reflected as valuation reserves applied to the fixed assets.

* * * *

The State Auditor is most appreciative for the excellent cooperation received from the State officials and for the courtesies extended to members of the audit staff.

GENERAL FUND

The recognized assets of the general fund were comprised principally of cash, investments, receivables, and advances to other funds. State owned land, buildings, and equipment are excluded from the assets although records are maintained as to their value.

Cash and the investments, consisting of United States Government short term obligations, were verified either by personal observation or direct confirmation; and the advances to other funds for working capital purposes were accounted for in the respective funds. These advances were made from the unappropriated surplus account either by legislative action or by approval of the Governor and Executive Council.

Receivables include certain taxes assessed as provided by statute, but are not due and payable until a later date. Open accounts due the State for various services rendered are circularized during the year by the Department of Audit to ascertain their asset value. A substantial reserve has been established to cover estimated losses.

Liabilities have been reviewed and appear to be properly stated. In addition to the current accounts payable, the liabilities include large prepayments from the Federal Government for health and welfare programs. The amount "due to other funds" consisted for the most part of 1964 Forestry District Tax.

The increase in total reserves as compared with the previous year was reflected principally in the appropriation balances carried forward by statute at the year end, less a decrease in the reserve for nonrecurring items to complete authorized construction and expansion projects in the ensuing year.

The surplus is segregated to reflect appropriated surplus, which earmarks the amounts specifically set aside; and unappropriated surplus, from which appropriations usually are made by the legislature for non-recurring projects. Unappropriated surplus showed a net increase of \$829,084 for the fiscal year.

Revenues derived from the major tax sources showed increases over the previous year; particularly from sales and use taxes, and liquor and beer taxes. Expenditures for departmental operations reflected increases as compared with the previous year, and were attributed principally to activities pertaining to education, protection of persons and property, and development and conservation of natural resources.

GENERAL FUND

The General Fund is used to finance the major activities of State Government. These activities are financed from appropriations authorized by legislature on a budgetary basis prepared from estimates of revenues to be received and from estimates of monies to be expended.

COMPARATIVE BALANCE SHEET		At June 30 1964	Change From Prior Year Increase or *Decrease
RECOGNIZED ASSETS			
Cash		\$ 3,514,756	\$1,205,840*
Investments		11,149,681	2,340,940
Taxes and Accounts Receivable (net)		3,850,405	345,165*
Due from Other Funds		165,694	184
Working Capital Advances (contra)		5,385,513	70,000
Other Assets		171,206	22,352
Contract with Canadian National Railways 1959-85		733,333	33,334*
Total Recognized Assets		\$24,970,588	\$ 849,137
LIABILITIES			
Accounts Payable		\$ 665,597	\$ 141,348*
Due to Other Funds		517,155	427,099*
Other Current Liabilities		3,405,578	35,863
Total Liabilities		4,588,330	532,584*
RESERVES			
Authorized Expenditures for Operations		5,618,771	1,172,967
Authorized Expenditures for Nonrecurring Items		1,823,668	571,249*
State Contingent Account		450,000	
Contingencies		112,308	93,492*
Construction Reserve Allocations		8,600	7,745
Total Reserves		8,013,347	515,971
SURPLUS			
Appropriated:			
Operating Capital		2,000,000	
Advances to Other Funds (contra)		5,385,513	70,000
Bar Harbor Ferry Terminal		733,333	33,334*
Advances to Other Funds		165,510	
Unappropriated		8,284,356	36,666
Total Surplus		4,084,555	829,084
Total Liabilities, Reserves, and Surplus		\$24,970,588	\$ 849,137

GENERAL FUND

COMPARATIVE STATEMENT OF OPERATIONS	Fiscal Year Ended June 30, 1964	Change From Prior Year
		Increase or *Decrease
REVENUES		
State Tax on Wild Lands	\$ 865,393	\$ 16,154
Inheritance and Estate Tax	4,569,210	203,174*
Sales and Use Tax	40,779,909	10,642,479
Cigarette Tax	7,853,684	189,719*
Tax on Public Utilities	3,968,376	130,724*
Tax on Insurance Companies	2,820,944	115,426
Commission on Pari Mutuels	1,050,750	35,712*
Other Taxes	1,134,286	3,624*
From Federal Government	17,964,234	793,568
From Cities, Towns, and Counties	1,051,690	225,288*
Service Charges for Current Services	2,878,893	300,758
Liquor and Beer (net)	11,140,516	231,602
Other Revenues	872,214	336,789*
Transfers From Other Operating Funds	497,451	154,066
Total Revenues	\$97,447,550	\$11,129,023
EXPENDITURES		
General Administration	\$ 4,847,846	\$ 196,354
Protection of Persons and Property	3,408,312	1,232,541
Development and Conservation of Natural Resources	4,030,483	523,261
Health, Welfare, and Charities	30,021,143	80,351
Mental Health and Corrections	12,617,744	697,763*
Education and Libraries	32,229,589	2,635,314
Miscellaneous	886,422	353,837
Transfers to Other Operating Funds	861,563	114,539
Other Transfers	6,492,283	1,263,041
Debt Retirement	570,000	150,000
Interest on Bonded Debt	119,590	21,570
Total Expenditures	\$96,084,975	\$5,873,045

GENERAL FUND

ANALYSIS OF CHANGE IN UNAPPROPRIATED SURPLUS	Fiscal Year Ended June 30, 1964
BALANCE AT BEGINNING OF YEAR	\$3,255,471
ADDITIONS	
Available Funds	\$99,601,433
Departmental Expenditures	92,648,836
Excess of Available Funds Over Expenditures	6,952,597
Balances Carried Forward— June 30, 1964	5,618,771
Unexpended Balances Lapsed	1,333,826
Actual Revenue	77,263,536
Appropriations by Regular Session of 101st Legislature for 1963-64	74,953,651
Excess of Actual Revenue Over Appropriations	2,309,885
Lapsed Balances and Transfers From Appropriations From Unappropriated Surplus	78,216
Annual Payment on Canadian National Railways Contract	33,333
Decrease in Reserve for Contingencies	93,492
Return of Working Capital Advance — Seed Potato Board	10,000
Adjustment of Prior Years' Transactions	110,225
Total	7,224,448
DEDUCTIONS	
Appropriations From Unappropriated Surplus —	
By Regular Session of 101st Legislature for 1963-64	2,822,329
Transfer From Reserve for Contingencies—	
Purchase of Land	93,492
Total Appropriations From Unappropriated Surplus	2,915,821
Amounts Reserved —	
Restore Contingent Account	179,159
Restore Group Life Insurance Fund	44,913
Total	3,139,893
BALANCE AT END OF YEAR	\$4,084,555

Note: The general fund surplus will be reduced by \$425,634 on July 1, 1964 as a result of appropriations by the One Hundred and First Legislature.

GENERAL HIGHWAY FUND

General highway fund assets are represented principally by cash, securities, receivables, and advances to other funds. Cash and investments, consisting of United States Government short term obligations, were verified by written confirmation or personal observation.

Receivables were comprised principally of matching funds due from the United States Bureau of Public Roads as its participating share of highway construction costs of approved projects. Mail verifications were made of receivables unpaid at the year end.

Working capital advances made to the highway garage account for the purchase of new equipment, capital outlay for new and additional plant facilities, and advances made to toll bridge funds for financing and operating purposes have been checked with the corresponding funds.

Current payables were liquidated subsequent to the close of the fiscal year. The reserve for authorized expenditures represented the unexpended balances of accounts which were carried forward to the ensuing year.

The surplus is segregated to reflect the amounts allocated for working capital to the highway garage and advances to toll bridges; and the balance unappropriated. The unappropriated surplus account showed a net decrease of \$1,339,813 for the fiscal year.

Revenues credited to General Highway Fund during the year showed an increase of \$5,160,435 as compared with the previous year. Major sources contributing to the increase were gasoline and use fuel taxes, motor vehicle registrations and drivers' licenses, and federal funds received for construction purposes.

Expenditures for operations and reduction of the bonded indebtedness reflected an increase of \$4,290,984 over the previous year. Increases were noted principally in the expenditures for highway construction and maintenance, and bonded debt accounts; and major decreases occurred in the snow removal and sanding program, and other activities.

GENERAL HIGHWAY FUND

The General Highway Fund is established to segregate funds for the construction and maintenance of State and State aid roads, the construction and maintenance of interstate, intrastate and international bridges, and for other specified items of expenditures. The fund finances the operations of the Highway Department and its allied divisions from revenues earmarked for that purpose. These revenues are derived primarily from gasoline taxes, motor vehicle registrations, and grants from the Federal Government.

COMPARATIVE BALANCE SHEET		At June 30 1964	Change From Prior Year Increase or *Decrease
RECOGNIZED ASSETS			
Cash		\$ 2,155,400	\$ 804,550*
Investments		16,235,687	11,040,458
Taxes and Accounts Receivable (net)		2,633,261	2,143,473*
Due From Other Funds		1,147,400	70,000*
Working Capital Advances		5,112,604	615,100
Other Assets		43,756	1,565*
Due From Proceeds of Bonds Authorized — Not Issued		3,550,000	11,050,000*
Total Recognized Assets		\$30,878,108	\$ 2,414,030*
LIABILITIES			
Accounts Payable		\$ 101,385	\$ 155,842*
Due to Other Funds		43,756	1,303*
Other Current Liabilities		5,320	278,163*
Total Liabilities		150,461	435,308*
RESERVES			
Authorized Expenditures for Operations		21,927,879	1,204,009*
Contingencies		20,000	20,000
Total Reserves		21,947,879	1,184,009*
SURPLUS			
Appropriated:			
Advances to Other Funds		5,112,604	615,100
Advances to Toll Bridges		1,147,400	70,000*
Total Appropriated		6,260,004	545,100
Unappropriated		2,519,764	1,339,813*
Total Surplus		8,779,768	794,713*
Total Liabilities, Reserves, and Surplus		\$30,878,108	\$ 2,414,030*

GENERAL HIGHWAY FUND

COMPARATIVE STATEMENT OF OPERATIONS	Fiscal Year Ended	Change From
	June 30, 1964	Prior Year
		Increase or
		*Decrease
REVENUES		
Gasoline Tax (net)	\$24,503,231	\$ 763,046
Use Fuel Tax (net)	868,932	179,600
Motor Carrier Tax (net)	27,587	4,618*
Motor Vehicle Registrations and Drivers' Licenses	11,279,547	1,157,963
Other Taxes	348,959	78,563*
From Federal Government	22,376,761	3,040,354
From Cities, Towns, and Counties	1,952,004	42,686*
Service Charges for Current Services	205,157	18,878*
Other Revenues	600,940	84,527
Contributions and Transfers From Other Funds	669,919	79,690
Total Revenues	\$62,833,037	\$5,160,435
EXPENDITURES		
General Administration	\$ 2,465,991	\$ 344,042
Protection of Persons and Property	2,533,330	21,795*
Highways and Bridges—		
Highway Construction	37,229,035	2,315,324
Highway Maintenance	11,111,096	2,658,290
Bridge Construction	1,026,419	113,639*
Bridge Maintenance	918,049	137,732*
Snow Removal and Sanding	5,741,151	624,981*
Other	688,838	803,967*
Interest on Bonded Indebtedness	813,850	105,313
Debt Retirement	4,250,000	550,000
Contributions and Transfers to Other Funds	992,981	20,129
Total Expenditures	\$67,770,740	\$4,290,984

GENERAL HIGHWAY FUND

ANALYSIS OF CHANGE IN UNAPPROPRIATED SURPLUS	Fiscal Year Ended June 30, 1964
BALANCE AT BEGINNING OF YEAR	\$3,859,577
ADDITIONS	
Available Funds	\$90,221,782
Expenditures	67,770,741
Excess of Available Funds Over Expenditures	22,451,041
Balances Carried Forward — June 30, 1964	21,927,880
Unexpended Balances Lapsed	523,161
Actual Revenue	37,249,779
Appropriations by Regular Session of 101st Legislature for 1963-64	38,052,376
Excess of Appropriations Over Actual Revenue	802,597*
Return of Advances —	
Augusta Memorial Bridge	70,000
Allagash Plantation	5,000
Secretary of State	44,661
Adjustment of Prior Years' Transactions	3,982
Total	3,703,784
DEDUCTIONS	
Appropriations From Unappropriated Surplus —	
Allocations by Commission	568,920
Working Capital Advances to the Highway Garage	615,100
Total	1,184,020
BALANCE AT END OF YEAR	\$2,519,764

* Denotes red figure.

OTHER SPECIAL REVENUE FUNDS

Other Special Revenue Funds are established to account for monies derived from special taxes and other sources to finance certain activities. These activities are usually determined by statutory enactments and administered by commissions, boards, or appointed officials. Budgetary control is maintained to the extent that expenditures shall not exceed available funds, and that any balances unexpended shall not lapse but be carried forward to the ensuing year for the same specific purposes.

COMPARATIVE BALANCE SHEET		At June 30 1964	Change From Prior Year Increase or *Decrease
RECOGNIZED ASSETS			
Cash		\$3,344,618	\$500,816
Investments		2,390,031	191,515
Taxes and Accounts Receivable (net)		149,695	306
Due From Other Funds		437,796	207,376*
Other Assets		167,150	415
Total Recognized Assets		\$6,489,290	\$485,676
LIABILITIES			
Accounts Payable		\$ 457,675	\$ 65,197*
Due to Other Funds		165,510	
Other Current Liabilities		1,051,369	47,933
Total Liabilities		1,674,554	17,264*
RESERVES			
Authorized Expenditures for Operations		4,814,736	502,940
Total Liabilities and Reserves		\$6,489,290	\$485,676

OTHER SPECIAL REVENUE FUNDS

COMPARATIVE STATEMENT OF OPERATIONS AND ANALYSIS OF RESERVE FOR AUTHORIZED EXPENDITURES		Fiscal Year Ended June 30, 1964	Change From Prior Year Increase or *Decrease
REVENUES			
Maine Forestry District Tax		\$ 519,843	\$ 211,587*
Gasoline and Use Fuel Tax (net)		102,043	32,887
Sardine Development Tax		396,894	107,434*
Tax on Insurance Companies		123,555	3,338
Hunting and Fishing Licenses		1,926,367	101,203
Other Taxes		1,196,201	377,829
From Federal Government		6,468,377	1,327,357
From Cities, Towns, and Counties		111,609	12,774*
Service Charges for Current Services		1,196,645	175,457*
Potato Tax		344,208	50,548
Other Revenues		114,578	158,676*
Transfers From Other Operating Funds		261,337	99,113
Total Revenues		12,761,657	1,326,347
EXPENDITURES			
General Administration		368,370	89,492
Protection of Persons and Property		760,630	21,129*
Development and Conservation of Natural Resources		5,290,854	94,762*
Health, Welfare, and Charities		1,109,763	42,486
Education and Libraries		2,415,413	403,828
Parks and Recreation		20,220	20,220
Maine Employment Security Commission		2,041,126	158,685
Contributions and Transfers to Other Funds		541,214	70,974
Total Expenditures		12,547,590	669,794
Excess of Revenue Over Expenditures		214,067	656,553
Reserve for Authorized Expenditures—Beginning of Year		4,311,797	389,053*
Adjustment of Prior Years' Transactions		288,872	407,312
Nonrevenue Receipts			171,873*
RESERVE FOR AUTHORIZED EXPENDITURES—END OF YEAR		\$ 4,814,736	\$ 502,939

OTHER FUNDS

Various other funds are maintained within the accounting structure of the State to record activities for specific purposes and to segregate assets of a trust or agency nature. These funds are not financed by legislative appropriations nor subject to the same budgetary control as are exercised over other funds. Expenditures are made therefrom only for authorized purposes and limited to the amount of available funds.

BALANCE SHEET AT JUNE 30, 1964	Public Service Enterprises	Working Capital Funds	Proceeds of Bond Issues	Trust and Agency Funds	Maine Employment Security Fund
RECOGNIZED ASSETS					
Cash	\$ 472,790	\$ 1,466,899	\$ 885,790	\$ 1,467,205	\$ 305,493
Investments	264,619	552,848	11,357,271	93,135,381	
Deposits with Federal Government					26,319,005
Taxes and Accounts Receivable (net)	33,944	365,556		137,462	518,834
Due From Other Funds		121,966		48,717	
Inventories	3,986,724	1,275,404			
Other Assets	817,400	511			
Plant and Equipment, Less Depreciation - Amortization	5,511,728	6,507,912			
Total Recognized Assets	\$11,087,205	\$10,291,096	\$12,243,061	\$94,788,765	\$27,143,332
LIABILITIES					
Accounts Payable	\$ 423,209	\$ 121,457	\$ 29,949	\$ 18,303	\$ 1,185
Due to Other Funds	1,147,400	47,751			
Other Current Liabilities	42,449		12,588	4,782	
Bonds Payable	4,990,000				
Total Liabilities	6,603,058	169,208	42,537	23,085	1,185
RESERVES					
Authorized Expenditures			12,200,524	27,240	26,623,313
Building Advance					518,834
Total Reserves			12,200,524	27,240	27,142,147
FUND BALANCES AND SURPLUS					
Fund Balances				94,678,440	
Surplus —					
Appropriated — Working Capital Advances	4,000,000	6,438,117		60,000	
Unappropriated	291,547	1,889,818			
Donated	192,600	1,793,953			
Total Fund Balances and Surplus	4,484,147	10,121,888		94,738,440	
Total Liabilities, Reserves, Fund Balances and Surplus	\$11,087,205	\$10,291,096	\$12,243,061	\$94,788,765	\$27,143,332

GENERAL BONDED DEBT FUND

The general bonded debt group of accounts is used to account for the principal of all unmatured bonds (and bonds authorized — not issued) except those payable from (and therefore recorded in the accounts of) the public service enterprise funds.

BALANCE SHEET AT JUNE 30, 1964	Total	General Fund Bonds	Highway Fund Bonds	University of Maine Bonds	Teachers Colleges Student Housing Bonds	Educa- tional Tele- vision Bonds	Maine Industrial Building Authority Bonds	Maine Maritime Academy	Toll Free Bridge Bonds
ASSETS									
Cash	\$ 237,321	\$	\$	\$	\$	\$	\$	\$	\$ 237,321
Short Term United States Government Securities	999,930								999,930
Accounts Receivable— Due 1964-93	1,419,095								1,419,095
Amount to be Provided From Future Revenue for Retirement of Bonds	66,820,511	10,960,000	34,550,000	9,915,000	4,030,000	1,350,000			6,015,511
Bonds Authorized— Not Issued	40,980,000	2,000	20,500,000		3,000		20,000,000	475,000	
Total	<u>\$110,456,857</u>	<u>\$10,962,000</u>	<u>\$55,050,000</u>	<u>\$9,915,000</u>	<u>\$4,033,000</u>	<u>\$1,350,000</u>	<u>\$20,000,000</u>	<u>\$475,000</u>	<u>\$8,671,857</u>
LIABILITIES AND RESERVES									
Current and Accrued Liabilities	\$ 1,403	\$	\$	\$	\$	\$	\$	\$	\$ 1,403
Bonds Payable	68,531,000	10,960,000	34,550,000	9,915,000	4,030,000	1,350,000			7,726,000
Reserve for Authorized Expenditures and Debt Retirement	944,454								944,454
Amounts due Funds from Proceeds of Bonds Authorized—Not Issued:									
Allocated	3,550,000		3,550,000						
Unallocated	37,430,000	2,000	16,950,000		3,000		20,000,000	475,000	
Total	<u>\$110,456,857</u>	<u>\$10,962,000</u>	<u>\$55,050,000</u>	<u>\$9,915,000</u>	<u>\$4,033,000</u>	<u>\$1,350,000</u>	<u>\$20,000,000</u>	<u>\$475,000</u>	<u>\$8,671,857</u>

BONDED DEBT—ALL FUNDS

The bonded debt, as tabulated below, represents bonds authorized and issued for the purposes designated, and are full faith and credit obligations of the State of Maine. Fore River Bridge and Kennebec Carlton Bridge bonds are partially financed by the railroads; Maine Central and Portland Terminal companies. Other bridges and ferry service bonds are self-liquidating from revenues from tolls, with exception of the bonds of the Deer Isle-Sedgwick Bridge (now toll free), which will be financed from the balance of its funds and the highway fund. Bonds issued by the colleges for revenue producing facilities are payable solely from related revenues. Insured mortgages guaranteed by the Maine Industrial Building Authority totaled \$7,-698,714 at June 30, 1964.

	Amounts Issued	Final Maturity	Interest Rates	Matured During Year	Outstanding June 30, 1964	Bonds Authorized and Unissued
GENERAL FUND						
Capital Improvement Bonds	\$12,370,000	1984	2.9 to 5	\$ 420,000	\$10,960,000	\$ 2,000
HIGHWAY FUND						
Highway and Bridge Bonds	48,900,000	1983	1.9 to 6	4,250,000	34,550,000	20,500,000
BRIDGES TOLL FREE						
Fore River Bridge Bonds	7,000,000	1967	1½		7,000,000	
Kennebec Carlton Bridge Bonds	1,350,000	1973	1⅜ to 1½	45,000	620,000	
Deer Isle-Sedgwick Bridge Bonds	490,000	1967	4	24,000	106,000	
PUBLIC SERVICE ENTERPRISES						
Bangor-Brewer Bridge Bonds	2,500,000	2004	1½ to 3	50,000	2,050,000	
Jonesport Reach Bridge Bonds	1,000,000	1986	2⅜ to 6	40,000	720,000	
Maine State Ferry Service Bonds	2,500,000	1984	2¾ to 6	60,000	2,220,000	
UNIVERSITY OF MAINE						
Loan Bonds	10,000,000	2004	1 to 5	45,000	9,915,000	
STATE TEACHERS COLLEGES						
Loan Bonds	4,030,000	1994	1 to 5		4,030,000	3,000
EDUCATIONAL TELEVISION						
Loan Bonds	1,500,000	1973	2¼	150,000	1,350,000	
MAINE INDUSTRIAL BUILDING AUTHORITY						
Mortgage Insurance Loan Bonds						20,000,000
MAINE MARITIME ACADEMY						
Self-liquidating Dining Facility Bonds						475,000
Total	\$91,640,000			\$5,084,000	\$73,521,000	\$40,980,000

RETIREMENT FUNDS

The Maine State Retirement System is an all inclusive system which automatically applies to all State employees and teachers in the public schools except members of the State legislature or the council or any judge of the superior court or supreme judicial court, and to employees of counties, cities, and towns which elect to join the retirement system. Costs of the benefits of the System not provided by employee contributions are provided by contributions from the employer. These are determined on an actuarially funded basis designed to build up the necessary funds during the employee's active service to provide the pensions payable after retirement.

	State Employees' Funds	Teachers' Retirement Funds	County Employees' Retirement Funds	Municipal Employees' Retirement Funds	Other Political Subdivisions Employees' Funds	Unallocated Interest
BALANCE AT JULY 1, 1963 (Adjusted)	\$29,416,404	\$32,783,584	\$1,007,933	\$8,649,706	\$750,657	\$2,344,642
ADDITIONS						
Contributions from—						
Members	2,259,806	2,801,954	50,050	654,751	56,134	
Political Subdivisions			115,785	780,919	62,044	
Appropriations from Other Funds for Benefits	3,164,858	4,257,241				
Investment Income (net)	1,254,090	1,260,373	40,414	341,224	29,197	358,702
Net Transfers	41,950*	5,695	2,381	35,950	2,076*	
Total Available	36,053,208	41,108,847	1,216,563	10,462,550	895,956	2,703,344
DEDUCTIONS						
Benefits Paid to Members or Beneficiaries	2,136,460	3,290,366	80,885	453,823	29,801	
Refunds and Withdrawals to Members	437,919	387,745	12,274	176,287	26,478	
Excess Military Leave Credits						
Returned to General Fund	9,608	1,634				
Total Deductions	2,583,987	3,679,745	93,159	630,110	56,279	
BALANCE AT JUNE 30, 1964	\$33,469,221	\$37,429,102	\$1,123,404	\$9,832,440	\$839,677	\$2,703,344

* Denotes red figure.

DEPARTMENT OF STATE TREASURY

The duties of the Treasury Department are defined under the provisions of Chapter 18, Revised Statutes of 1954, as amended. The primary duties of the State Treasurer consist of the receipt, recording, and depositing of all funds processed by the various State departments, institutions, and examining boards; the collection of unpaid accounts over ninety days old, performing the necessary duties relating to the issuance and sale of State of Maine Bonds, and the investment of State funds, exclusive of those of the Maine State Retirement System.

Receipts and Disbursements . . . The cash receipts and disbursements processed during the past biennium were as follows:

Year Ended June 30	Receipts	Disbursements
1964	\$319,930,309	\$321,023,695
1963	\$264,503,985	\$263,538,247

Cash Balances . . . The fiscal year end cash balances totaled \$13,849,891 and were distributed as follows:

Demand Deposits	\$10,900,985
Time Deposits	2,895,816
Petty Cash and Change Funds	45,915
Demand Deposit—Morgan Guaranty Trust	7,175
Total	<u>\$13,849,891</u>

Demand and time deposits were verified by direct correspondence with the depositories; and petty cash and change funds with those employees charged with the custody of these funds.

In addition to the above cash balances, an amount of \$26,319,005 was on deposit with the Treasurer of the United States and represented a reserve for unemployment compensation benefits.

Investments . . . Securities held to the credit of the several State funds (exclusive of the Maine State Retirement System) were valued at \$50,-727,928 and are summarized as follows:

	1964	1963
Bonds at Par	\$50,173,400	\$26,872,700
Stocks at Cost	554,213	481,285
Other	315	315
Total	<u>\$50,727,928</u>	<u>\$27,354,300</u>

Securities valued at \$6,863,928 held in the custody of the State Treasurer were verified by physical count. United States Treasury certificates of indebtedness, bills, notes, and bonds valued at \$43,864,000 and held for safekeeping by the Federal Reserve Bank of Boston, were confirmed by this bank as of June 30, 1964.

Investment Earnings . . . The net earnings on securities, profits or losses from exchanges, and sales and interest earned on time deposits amounted to \$1,001,273 and were credited to the various funds as follows:

State Funds:	
General Fund	\$ 357,259
Highway Fund	361,894
Public Service Enterprises	52,051
Working Capital	42,077
	<u>813,281</u>
Bond Funds:	
University of Maine	17,653
State Teachers Colleges	10,958
	<u>28,611</u>
Trust Funds:	
Lands Reserved for Public Uses	75,439
Permanent School Fund	17,699
All Other	66,243
	<u>159,381</u>
Total	<u>\$1,001,273</u>

Earnings on the investment of guarantee deposits and securities held by legal requirement only, are not included in the above summary. Earnings on these funds are remitted to depositors or added to the original deposits as provided by statute.

Trust Funds . . . The principals of State trust and trust and guarantee deposits at June 30, 1964 (exclusive of the Maine State Retirement System and Group Life Insurance Fund) amounted to \$7,932,375, an increase of \$637,001 as compared with the previous year. Undistributed income and reserves applicable to these funds amounted to \$157,757 and \$460,283 respectively.

Administration . . . Funds available to finance the departmental operations amounted to \$76,555, an increase of \$4,491 over the previous year. Expenditures totaled \$70,089 for the year.

PATIENTS' TRUST FUND—AUGUSTA STATE HOSPITAL

On December 5, 1955, by authority of Chapter 38, Resolves of 1955, \$8,212 was deposited with the State Treasury, which amount created the principal of the Patients' Trust Fund of the Augusta State Hospital. The initial amount deposited was comprised as follows:

Accumulated Interest on Savings Accounts	\$4,481
Unclaimed Deposits—June 30, 1955	3,731
Total	<u>\$8,212</u>

The income from the fund may be expended for the benefit, welfare, and entertainment of the patients at the Augusta State Hospital.

Subsequent to the establishment of the Patients' Trust Fund, earned interest on other savings accounts in custody of the Hospital had been deposited periodically with the State Treasurer and added to the principal of this fund. These deposits, as of June 30, 1964, totaled \$20,845.

During the audit of the Trust Funds in custody of the State Treasurer for the year ended June 30, 1964, it was noted that an authorized payment was made from the Patients' Trust Fund to an appointed guardian of a patient.

As a result of our review of the data supporting this claim and the statutes creating this trust fund, it was determined that only the original deposit of \$8,212 represents the principal of the Trust Fund as authorized by the Resolve of 1955.

It is recommended that such amounts, as are on deposit in the Patients' Trust Fund in excess of the amount authorized in the Resolve, be returned to the Augusta State Hospital and a determination be made for the proper distribution of such funds.

DEPARTMENT OF CIVIL DEFENSE AND PUBLIC SAFETY

The Department is authorized to establish local organizations for civil defense and public safety activities in the political sub-divisions and with other states, and to carry out emergency functions resulting from hostile action or disaster created by natural causes, as provided by Chapter 12, Revised Statutes of 1954, as amended.

A summary of the financial operations for the year is as follows:

	General Fund	Special Revenue Fund
Total Available Funds	\$436,959	\$229,361
Total Expenditures	409,375	85,351
Unexpended Balances—June 30, 1964:		
Lapsed	1,872	
Carried	25,712	144,010

Departmental Operations . . . Funds available to finance the administration of the Department amounted to \$208,725 and were comprised of an adjusted balance brought forward of \$2,517, a legislative appropriation of \$116,431, and revenue totaling \$89,777.

Expenditures were \$205,785 for the year, a decrease of \$1,101 as compared with the prior year.

Federal Matching Program

Supplies-Utilities-Equipment . . . The object of this program is the procurement of civil defense equipment with joint federal and State financing. Funds available to finance the federal matching program totaled \$228,235 and consisted of a legislative appropriation of \$50,000, revenue of \$20,469, and an adjusted balance brought forward of \$157,766.

Expenditures were \$203,590, an increase of \$48,054 as compared with the previous year. The increase was reflected in part by a disbursement of \$40,000 to Penobscot County to aid in the construction of an emergency control center.

The balance of funds in this federal matching program at the end of the fiscal year totaled \$24,645, and consisted of \$2,756 encumbered and \$21,889 carried forward to the ensuing year by statute.

Federal Matching Program

Cities-Towns-Counties . . . This account is used as a holding account for federal advances received for the purpose of financing State and local government costs of personnel and administration, construction, and equipment.

Funds available to finance this program, as reflected on the records of the State Controller, amounted to \$222,964. Expenditures totaled \$78,953, an increase of \$1,444 as compared with the previous year. An amount of \$144,011 was carried forward to the ensuing year.

General . . . The civil defense surplus property account balance of \$6,397 was transferred to the Department of Education surplus property

account. This action was taken with the approval of the federal and State agencies concerned.

In the departmental report of audit, reference was made to unused federal reimbursed funds applicable to prior years, and funds held in a suspense account pertaining to the terminated Farmington project, which should be lapsed to general fund unappropriated surplus.

DEPARTMENT OF AGRICULTURE

The Department of Agriculture is maintained for the improvement of agriculture and the advancement of the interests of husbandry, under the provisions of Chapter 32, Revised Statutes of 1954, as amended; and for administrative purposes is organized into five divisions — Administration, Animal Industry, Inspection, Markets, and Plant Industry.

The fiscal operations of the Department are segregated in two accounting designations. Legislative appropriations from the general fund support certain activities, while revenues derived from services and fees support other activities classified as special revenue accounts.

A summary of the financial operations for the year is as follows:

	General Fund	Special Revenue Funds
Total Available Funds	\$1,298,711	\$1,790,872
Total Expenditures	1,197,887	1,113,857
Unexpended Balances—June 30, 1964:		
Lapsed	62,223	
Carried	38,601	677,015

General fund balances carried forward were comprised of encumbrances of \$11,878 and restricted federal and State funds of \$26,723.

Special revenue fund balances are carried forward to finance the same programs. The major portion of these balances was available for programs pertaining to potato inspection, \$423,193; sardine inspection, \$133,205; food and fertilizer inspection, \$93,938; and poultry inspection, \$25,532.

Available Funds Funds available to finance general fund activities were comprised principally of legislative appropriations of \$834,599, revenues of \$285,979, balances brought forward of \$67,910, and transfers of \$110,223.

Funds available to finance special revenue accounts were comprised of revenues totaling \$1,118,935, balances brought forward of \$691,187,

less a transfer of \$19,250 from the sardine inspection account to the Maine Sardine Council as part repayment of funds made available, on a loan basis, in prior years.

The major portion of revenues credited to the general fund accounts was received from the State stipend on harness and running races. Revenues credited to special revenue accounts were derived principally from federal grants, and inspection and registration fees.

Expenditures Expenditures from general fund accounts totaled \$1,197,887, as compared with \$1,292,020 during the previous year.

Expenditures were classified as follows:

	Year Ended June 30, 1964	Increase *Decrease
Personal Services	\$ 481,059	\$ 16,939
Capital Expenditures	40,957	132,762*
All Other	675,871	21,690
Total	\$1,197,887	\$ 94,133*

The decrease was reflected principally in the construction of the shop and vehicle storage building which was built in the 1962-63 fiscal year.

DEPARTMENT OF HEALTH AND WELFARE

The Department has the general supervision of the interest of health and general welfare of the citizens of the State; and is organized and operated under the provisions of Chapter 25, Revised Statutes of 1954, as amended. The organization is segregated into three bureaus: Administration, Health, and Social Welfare. The funds necessary for operation of the Department are derived from legislative appropriations, federal and municipal grants, and revenues from licenses and fees.

The fiscal operations of the Department are reflected in accounts classified within the general, special revenue, and bond funds. The available funds and expenditures for the year are summarized as follows:

	General Fund	Special Revenue Funds	Bond Fund
Total Available Funds	\$31,291,540	\$1,214,113	\$151,288
Total Expenditures	29,332,807	1,039,134	55,174
Unexpended Balances—June 30, 1964:			
Lapsed	401,734		
Carried	1,556,999	174,979	96,114

The major portion of general fund account balances carried forward related to welfare activities: Hospital and Medical Care, Medical Service Pool, and Assistance to Aged, Blind, and Disabled in the amounts of \$520,121, \$529,664, and \$295,000 respectively.

Special revenue fund account balances carried forward were for the most part related to health activities: Sanitary Engineering, \$105,787; Federal Health Grants, \$20,518; and Control Over Plumbing, \$41,028.

Bond fund activities were financed from balances brought forward of \$151,288.

Available Funds Funds available to finance the activities of the general fund accounts were comprised of adjusted balances brought forward from the previous year of \$898,086, legislative appropriations, \$12,038,806, revenue, \$18,351,167, and transfers in the amount of \$3,482.

The majority of revenues consisted of federal and municipal grants credited to the public assistance accounts together with private contributions and recoveries from individuals.

Special revenue fund activities were financed from balances brought forward of \$140,188 and revenues of \$1,073,925. Revenues were derived from federal grants and receipts from licenses, fees, and sales of other services.

Expenditures Expenditures amounted to \$30,427,116, an increase of \$606,504 as compared with the previous year, summarized as follows:

	Year Ended June 30, 1964	Increase *Decrease
Grants, Subsidies, and Pensions	\$26,161,922	\$552,075
Personal Services	2,984,996	181,157
Capital Expenditures	107,883	188,784*
All Other	1,172,315	62,056
Total	<u>\$30,427,116</u>	<u>\$606,504</u>

Increased expenditures for grants, subsidies, and pensions were reflected within the public assistance programs, hospital and medical care, and medical service pool accounts and resulted from an increase in the amount of federal participation.

The expenditures within the Department's public assistance programs amounted to \$20,995,783, which includes \$4,650,203 of the medical service pool funds. Payments of grants for public assistance are made on the basis of exception payrolls from the central office, while the perti-

nent information to substantiate each claim is maintained in the Department's several field offices.

A representative number of cases of public assistance for aid to dependent children were reviewed during the examination of this department, such review being confined to matters of a financial nature as would effect the payment, or a change in payment, of a grant. The results of these examinations are maintained on file within the State Department of Audit.

A summary of the average case load per month involving the public assistance accounts is as follows:

	Case Load Monthly Average	Expenditures 1963-64
Assistance to Aged, Blind, and Disabled	13,852	\$ 9,494,585
Aid to Dependent Children	5,654	6,850,995
Total	<u>19,506</u>	<u>\$16,345,580</u>

Deposits in Trust At June 30, 1964, the trust deposits in the custody of the State Treasurer were as follows:

Committed Children	\$67,121
Jefferson Camp	1,859
State Wards	540
Total	<u>\$69,520</u>

In addition to the above trust deposits, there are time deposits in custody of the Department for committed children totaling \$16,259, and Veterans Administration Funds of \$9,242 at June 30, 1964.

Undedicated Revenue Undedicated revenue credited to the general fund amounted to \$230,264 and was comprised of federal grants for retirement purposes, payments of assessments against relatives, charges against the trust funds of committed children for board and care, and claims for T. B. hospital services rendered.

BUREAU OF TAXATION

The Bureau of Taxation is designated by statute as an operating unit of the Department of Finance and Administration. Administered by the State Tax Assessor, the Bureau is organized into the following divisions: Excise Tax, Sales and Use Tax, Inheritance Tax, Property Tax, and Administration.

Revenues . . . Revenues credited to the operating funds of the State and derived from taxes assessed by the Bureau amounted to \$88,726,841, representing an increase of \$10,980,900 over the previous year. The majority of this increase is the result of the enactment of Chapter 360, Public Laws of 1963 which increased the sales tax from 3% to 4%, effective July 1, 1963. A comparative summary of revenues applicable to operating funds is as follows:

	Year Ended June 30, 1964	Increase *Decrease
General Fund	\$61,691,872	\$10,287,400
Highway Fund	25,400,232	938,075
Special Revenue Funds	1,609,561	247,550*
Working Capital Funds	25,176	2,975
Total	<u>\$88,726,841</u>	<u>\$10,980,900</u>

Excise Tax . . . The Excise Tax Division administers those taxes which relate to levies imposed upon companies, corporations, etc., as a right to do or conduct business within the State, and various special industry taxes.

Revenues processed through this Division amounted to \$41,660,046, an increase of \$732,182 as compared with the prior year. Major sources of tax revenues were gasoline and use fuel, cigarettes, premium tax on insurance companies, telephone and telegraph companies, and railroads.

Sales and Use Tax . . . The Sales and Use Tax Division administers the assessment and collection of sales and use taxes. Revenues amounted to \$40,779,864, an increase of \$10,642,393 over the previous year which resulted from the sales tax increase, effective July 1, 1963.

Inheritance Tax . . . The Inheritance Tax Division administers the assessment and collection of inheritance and estate taxes. Revenues from taxes assessed by this Division amounted to \$4,569,210, a decrease of \$203,174 as compared with the previous year.

Property Tax . . . The Property Tax Division administers the assessment and collection of poll, real, and personal property taxes in unorganized territories, the revenues from which accrue to the general fund, special revenue funds, working capital, and agency funds.

Revenues from assessments by this Division, exclusive of accruals to agency funds, amounted to \$1,717,721, a decrease of \$190,502 as compared with the previous year. The major factor contributing to this decrease is the reduction in tax revenue from properties within the Forestry District. The major revenue sources were taxes on wild land, taxes on property within the Maine Forestry District and school taxes on unorganized territories.

Tax revenue accruing to agency funds for the benefit of counties and municipalities amounted to \$793,111.

Administration . . . Administrative expenses of the Bureau amounted to \$863,469 as compared with \$798,055 in the preceding year. Increased expenditures occurred for the most part within the personal services category, and with expenditures for commodities and capital outlay reflecting lesser increases.

DEPARTMENT OF EDUCATION

The Department of Education is organized in accordance with the provisions of Chapter 41, Revised Statutes of 1954, as amended. The Commissioner of Education, chosen by the State Board of Education, administers the affairs of the Department.

The financial operations of the Department are segregated in three accounting designations; general fund, special revenue funds, and working capital funds. Special revenue and working capital funds are established to finance specific programs and projects. Unexpended balances within these funds are carried forward to finance these projects in the ensuing year.

A summary of financial operations for the year is as follows:

	General Fund	Special Revenue Funds
Total Available Funds	\$22,030,205	\$2,426,181
Total Expenditures	21,704,209	2,349,459
Unexpended Balances—June 30, 1964:		
Lapsed	49,812	
Carried	276,184	76,722

Available Funds . . . Funds available to finance general fund activities were comprised of legislative appropriations of \$21,122,423, revenues of \$623,967, authorized transfers from other accounts of \$126,089, and balances brought forward in the amount of \$157,726.

Funds available to finance special revenue accounts were comprised of revenues of \$2,186,543 and balances brought forward of \$334,606. These amounts were reduced by authorized transfers to other accounts in the amount of \$94,968. The major portion of these transfers was made from the Federal Vocational Education-George Barden Act account to general fund accounts.

Expenditures . . . Expenditures from general fund accounts totaled \$21,704,209, as compared with \$19,050,799 during the previous year.

Expenditures were classified as follows:

Grants, Subsidies, and Pensions	\$20,276,294
Personal Services	848,080
All Other	579,835
Total	<u>\$21,704,209</u>

Included in expenditures classified as grants was the amount of \$19,137,795 disbursed to cities and towns for general purpose educational aid. Additional increases in expenditures were reflected in vocational and other educational programs.

Expenditures charged to special revenue accounts totaled \$2,349,459, an increase of \$398,949 as compared with the previous year. This increase was reflected principally in the National Defense Education Act—Title V-Guidance and Testing account and Title VIII-Technicians accounts, the Manpower Development Act, and the Federal School Lunches accounts. Decreased expenditures were noted in the Federal Vocational Education-George Barden Act and the George M. Briggs-Vocational Education accounts, and in expenditures within several programs under the National Defense Education Act.

Working Capital Funds . . . Two working capital funds are administered by the Department; schooling of children in unorganized territories and federal surplus property pool.

The organized territory fund is utilized to finance and record capital expenditures in connection with the program for unorganized territory schooling. Income to finance expenditures within this program is derived from taxes assessed on property within the unorganized townships by the State Tax Assessor and by billing for construction costs of a new school building.

Receipts credited to this fund were \$72,854, a decrease of \$75,460 as compared with the previous year. The major portion of this decrease was attributed to the collection in the previous year of a fire loss settlement on the Connor School fire. An authorized transfer of \$45,000 from the general fund unappropriated surplus to provide funds for construction of an elementary school in Connor, Maine was a contributing factor.

Disbursements during the year totaled \$139,557, an increase of \$110,019 as compared with the previous year. The major portion of this increase was reflected in the expenditures for construction of new school buildings.

The surplus property pool fund was established to finance the cost of acquiring, handling, warehousing, and distribution of federal surplus property and commodities acquired for educational purposes. Revenue, derived from billings to recipients for handling charges, amounted to \$84,229, while expenditures charged to the fund amounted to \$66,515.

DEPARTMENT OF ECONOMIC DEVELOPMENT

The Department is responsible for the promotion of industrial development and recreational industry within the State, under the provisions of Chapter 38-A, Revised Statutes of 1954, as amended; and for administrative purposes is organized into five divisions as follows: Research and Planning; Industrial Promotion; Vacation Travel Promotion; Publicity and Public Relations; and Geological Survey.

The fiscal operations of the Department are segregated in three accounting designations: general fund, special revenue funds, and bond fund. Special revenue and bond funds are established to finance specific programs and projects. Unexpended balances within these funds are carried forward to finance these projects in the ensuing year.

A summary of financial operations for the year is as follows:

	General Fund	Special Revenue Funds	Bond Fund
Total Available Funds	\$1,409,412	\$461,981	\$23,000
Total Expenditures	1,331,969	221,953	7,159
Unexpended Balances—June 30, 1964:			
Lapsed	12,984		
Carried	64,459	240,028	15,841

Available Funds . . . Funds available to finance general fund activities were comprised of legislative appropriations of \$871,677, revenues of \$7,007, and adjusted balances forward of \$530,728.

Special revenue and bond funds are established to finance specific programs and projects. Unexpended balances within these funds are carried forward to finance these projects in the ensuing year.

Funds available to finance special revenue accounts were comprised of appropriations from the general fund totaling \$25,000, revenues totaling \$198,742, and balances brought forward of \$238,239. The major portion of revenues was derived from federal grants and revenues from cities and towns to help finance the conduct of metropolitan or regional planning work on urban renewal projects.

An appropriation of \$23,000 was made from the bond fund for the purpose of renovating the Exhibition Hall at West Springfield, Massachusetts.

Expenditures . . . Expenditures from general fund accounts totaled \$1,331,969, an increase of \$489,703 as compared with the previous year.

Expenditures were classified as follows:

	Year Ended June 30, 1964	Increase *Decrease
Personal Services	\$ 249,435	\$ 4,753*
Capital Expenditures	5,497	1,600
All Other	1,077,037	492,856
Total	<u>\$1,331,969</u>	<u>\$489,703</u>

The increase was reflected principally in the payment of \$459,000 as the State's share of participation in the New York World's Fair.

Expenditures charged to special revenue accounts totaled \$221,953, an increase of \$32,331 as compared with the previous year. This increase was reflected principally in payments for research services paid for urban planning projects. Expenditures charged to bond fund accounts totaled \$7,159.

MAINE STATE LIQUOR COMMISSION

The Maine State Liquor Commission is empowered with the general supervision of manufacturing, importing, storing, transporting, and sale of all liquors within the State, under the provisions of Chapter 61, Revised Statutes of 1954, as amended.

Operations The operations of the Commission resulted in a net profit of \$11,140,516, an increase of \$231,602 as compared with the previous year. A summary of operations as compared with the previous year is as follows:

	Year Ended June 30, 1964	Increase
Net Sales	\$28,053,463	\$579,161
Cost of Goods Sold	18,720,923	366,302
Gross Profit	9,332,540	212,859
Operating Expense	2,217,876	107,478
Net Operating Profit	7,114,664	105,381
Other Income	4,025,852	126,221
Net Profit	<u>\$11,140,516</u>	<u>\$231,602</u>

Sales through the Commission's seventy-nine retail stores were \$470,940 in excess of the previous year, while sales through the two wholesale stores were \$116,170 in excess of the previous year. Six new retail stores were placed in operation during the 1963-64 year: Woodland; Waldo-boro; North Windham; Waterville; Scarborough; and Falmouth.

Expenditures Total expenditures for Commission operations of \$2,217,876 were comprised of administrative expenses (\$449,472) and selling expenses (\$1,768,404). Expenditures were \$107,478 in excess of the previous year, with the major portion of this increase being reflected in store operating costs. Employee salary increases and the cost of operating six new retail stores accounted for the higher store operating costs.

Other Income Revenue from the malt beverage excise tax was \$3,483,135 during the fiscal year, and represented an increase of \$144,964 over the previous year.

Financial Data Total assets of the Commission, excluding warehouse building, amounted to \$4,461,847 at June 30, 1964, and were comprised principally of merchandise inventory of \$3,959,246, equipment with a book value of \$239,996, and operating cash of \$219,404.

Liabilities of \$461,847 represented current accounts payable and accrued payroll changes which were liquidated in the month following the fiscal year end.

Working capital advances available to the Commission at the year end totaled \$4,000,000. This amount was comprised of the permanent working capital of \$3,500,000 authorized by the legislature, and a temporary advance of \$500,000 authorized by the Governor and Council.

MAINE STATE RETIREMENT SYSTEM

The Maine State Retirement System, administered by a board of trustees, provides for retirement allowances and other benefits for members in accordance with the provisions of Chapter 63-A, Revised Statutes of 1954, as amended.

The system membership includes State employees and teachers, the employees of ten counties, twenty-nine municipalities, and thirty-two other participating organizations.

At June 30, 1964, retirement benefits were being paid to 4,829 eligible retirees while 204 were receiving survivors' benefits, an increase as compared with the previous year of eight per cent and nineteen per cent respectively.

Funded Reserves Reserves for pensions, survivors' benefits, and contributions totaled \$85,397,190 at June 30, 1964, an increase of \$10,456,920 during the year.

A major category included in these reserves represents teachers who began teaching prior to July 1, 1924, from whom no contribution toward a retirement plan was required prior to 1945.

It was noted that a substantial unfunded accrued liability continues to exist in respect to benefits for this group of teachers. This condition is the result of an excess of pension payments authorized by statute over appropriated funds, interest, and other credits in each of the respective years.

The deficit balances at June 30 for the years indicated are as follows: 1964, \$7,171,284; 1963, \$5,793,288; 1962, \$4,359,957; 1961, \$3,163,744; 1960, \$1,761,390.

Investments The investments of the System were comprised of bonds, stocks, and FHA guaranteed mortgages, which were carried at a book value of \$85,913,757, an increase of \$10,890,993 as compared with the previous year. Investments are summarized as follows:

	Book Value June 30, 1964	Net Income Cash Basis 1963-64	Per Cent of Yield to Book Value
Bonds	\$59,671,670	\$2,106,963	3.765
Stocks	8,984,241	372,063	4.480
Mortgages	17,257,846	804,976	4.964
Total	<u>\$85,913,757</u>	<u>\$3,284,002</u>	4.081

The increase in investment holdings were reflected for the most part in utility company bonds, industrial stocks, and Federal Housing Authority insured mortgages. The effective yield on investments as computed by the Retirement System on the accrual basis was 4.207 per cent.

Securities valued at \$37,670,907 were held for safekeeping and servicing by the Morgan Guaranty Trust Company of New York at June 30, 1964.

It was noted during the current year's audit that earnings of \$114,612 had been distributed in excess of funds available for such distribution. Necessary adjustments were made during the current year and the 1963-64 earnings to be distributed during the subsequent year will be reduced accordingly.

DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS

The Department of Mental Health and Corrections has the general supervision and management of all institutions in accordance with the provisions of Chapter 27, Revised Statutes of 1954, as amended.

Administration Funds available for administrative purposes from appropriations and other credits, exclusive of the reserve fund, amounted

to \$745, 531 of which \$99,488 was for departmental operations; \$188,259 for the Bureau of Mental Health; \$313,720 for the State Probation and Parole Board; and \$144,064 for Mental Health Services.

Expenditures were \$660,273 and consisted principally of payments for personal services, contractual services, and grants to associations within the State to promote mental health programs.

Institutional Farms Farms at six of the institutions are operated as working capital funds with the accounting records being segregated from the general operations. This segregation was made in 1949 with the general fund providing working capital to commence operations. At June 30, 1964, the farms collectively had net assets of \$1,034,706, comprised principally of cash, livestock, and fixed assets.

Accounts payable and amounts due other funds totaling \$62,659, and advances of \$17,000 from the working capital fund were the only recorded liabilities at June 30, 1964.

The surplus account within the farm operations consists of donated surplus, \$695,576 and earned surplus, \$259,470.

The donated surplus represents the value of properties, equipment, and livestock segregated from the general fund accounts of the institutions at the time the working capital funds for farm operations were established (1949) plus or minus any subsequent changes.

The earned surplus of \$259,470 represents the accumulated profits since the farm accounts were set up.

Operations of the farms for the fiscal year ended June 30, 1964, resulted in a net loss of \$20,589 as compared with a net loss of \$45,666 and \$36,224 for the previous two years.

The distribution of costs of farm operations was consistent with the previous years; however, the relative proximity of the farms to the institutions results in many factors pertaining to income and expense being absorbed by the institutions and vice versa, which would have to be considered if the farms were independently operated.

Locally Handled Funds As of June 30, 1964, fund balances handled locally totaled \$498,189 and were comprised as follows:

	Personal Funds	Benefit Funds	Canteens and Stores
Cash on Hand and Demand Deposits	\$ 37,769	\$13,402	\$15,569
Time Deposits	344,152	38,002	
Dividends Receivable		3,242	
Securities	16,487	5,289	
Merchandise and Supplies			15,968
Equipment			8,309
Total	<u>\$398,408</u>	<u>\$59,935</u>	<u>\$39,846</u>

Canteens Canteens, snack bars, community stores, and commissaries are operated at six of the institutions within the Department of Mental Health and Corrections. Each are operated independently of the institution as is shown by the fact that non-State employees, inmates, and patients are employed.

Sales exceed \$200,000 annually and provide a net income of approximately \$30,000 for the use of the institutions.

Operational manuals have been issued by the department which provide uniformity in record keeping and certain internal controls; however, the department manual does not specify, except in general, what use may be made of the net profits from operations.

The propriety of operating canteens, etc., by the institutions independent of State financial and budgetary controls, should be reviewed by the fiscal officers.

State Institutions

The following financial and statistical data are summarized for the fiscal year ended June 30, 1964:

Institution	Average Population	Total Available Funds	General Operations		
			Expenditures and Transfers	Balance June 30, 1964	
				Lapsed	Carried
Augusta State Hospital	1,652.0	\$ 3,377,556	\$ 3,223,278	\$27,573	\$126,705
Bangor State Hospital	1,198.8	2,308,556	2,192,257	25,921	90,378
Pineland Hospital and Training Center	1,192.9	3,146,912	3,043,255	16,209	87,448
Maine State Prison	492.0	824,478	777,688	4,936	41,854
Reformatory for Men	209.8	515,891	500,567	872	14,452
Boys Training Center	198.2	753,452	732,751	1	20,700
Governor Baxter State School for the Deaf	135.0	404,363	394,359	124	9,880
Stevens Training Center	85.6	329,252	307,314	7,301	14,637
Reformatory for Women	42.5	268,262	254,536	2,976	10,750
Military and Naval Children's Home	29.0	73,441	68,389	2,481	2,571
Total	5,235.8	\$12,002,163	\$11,494,394	\$88,394	\$419,375

The construction, improvement, and repair programs at State institutions were continued in the 1963-64 fiscal year. Funds available for these programs totaled \$1,103,583 of which \$475,868 was expended, \$599,581 was carried forward to continue the programs in 1964-65, and \$28,134 was lapsed to the general fund surplus account.

DISTRICT COURT FUND

The District Court System was established in the State under the provisions of Chapter 108-A, Revised Statutes of 1954, as amended.

This statute provides that the court shall possess the civil and criminal jurisdiction exercised by all trial justices and municipal courts in the State on September 16, 1961, and in addition, original jurisdiction, concurrent with that of the superior court of all civil actions in which neither damages in excess of \$1,200 nor equitable relief is demanded, of actions for divorce or annulment of marriage and of proceedings under Chapter 167, and Chapter 167-A and original jurisdiction, concurrent with that of the probate court, of actions for separation.

A summary of the Court's fiscal operations during the past three fiscal years is as follows:

Appropriation (Effective September 16, 1961)	\$ 50,000
Expenditures	11,873
Balance Carried—June 30, 1962	\$ 38,127
Balance—July 1, 1962	\$ 38,127
Receipts and Transfers	118,536
Expenditures	112,521
Balance Carried—June 30, 1963	\$ 44,142
Balance—July 1, 1963	\$ 44,142
Receipts and Transfers	329,023
Expenditures	190,309
Balance Carried—June 30, 1964	\$182,856

Available Funds . . . Funds available to finance the District Courts during the 1963-64 fiscal year were comprised of an adjusted balance brought forward of \$44,142, an appropriation from the general fund of \$50,000 to establish District Court sites, and net revenues from court operations of \$279,023.

Net revenues credited to the fund were from the Caribou and Madawaska courts, \$62,407; Presque Isle and Houlton courts, \$51,315; Bangor court, \$85,207; Waterville and Augusta courts, \$67,466; and Dover-Foxcroft, Millinocket, and Lincoln courts, \$12,618.

During the 1962-63 fiscal year, two transfers totaling \$35,000 were made from the contingent account, on a loan basis, to the District Court Fund. This amount is to be returned to the general fund at such time as funds become available.

Expenditures . . . Expenditures during the 1963-64 fiscal year amounted to \$190,309, and were comprised of expenses of the following courts: Caribou and Madawaska, \$31,031; Presque Isle and Houlton, \$27,414; Bangor, \$31,106; Calais and Machias, \$8,789; Waterville and Augusta, \$34,756; Dover-Foxcroft, Millinocket, and Lincoln, \$22,731; Judge at Large—Portland, \$20,186; Judge at Large—Bangor, \$14,181; and miscellaneous expenses of \$115.

MAINE MARITIME ACADEMY

The Maine Maritime Academy, located at Castine, Maine, is maintained by the State of Maine with the aid of the Federal Government for the purpose of training young men to qualify as officers in the United States Merchant Marine, and the United States Naval Reserve.

Assets, Liabilities, and Surplus . . . At June 30, 1964, the Maine Maritime Academy had net assets of \$2,012,089 consisting principally of cash, investments, and inventories of \$64,360, receivables due from the Federal Government, cadets, and others of \$31,071, and fixed assets of \$1,915,191. The fixed assets exclude the training ship "State of Maine," boats owned by the Academy, and all equipment obtained or loaned from the Federal Government.

Outstanding indebtedness of \$150,000 was in the form of six \$25,000 demand bank loans, the proceeds of which were applied toward construction costs of new dormitory units. Revenue derived from cadet room rents has been pledged to assure the repayment of these loans.

The net surplus balance of \$1,760,757 is not segregated to show surplus from current operations and surplus from State appropriations for capital construction.

Revenue and Expenditures . . . Total operating revenue for the fiscal year ended June 30, 1964, amounting to \$1,227,196, included \$284,500 appropriated by the State of Maine and a grant of \$75,000 from the Federal Government. In addition, the Academy received \$867,696 for tuition, subsistence, room rent, sale of books and clothing, and miscellaneous fees from cadets. Total revenue and grants increased \$280,951 over the previous year and were attributed principally to the addition of a fourth class of students and a larger appropriation from the State of Maine.

Expenditures totaled \$1,087,281, an increase of \$172,897 as compared with the previous year. Major increases were noted in the following categories:

Salaries	\$ 89,099
Food	37,975
Fuel	16,601
Clothing	11,880
All Other (net)	17,342
Total	<u>\$172,897</u>

The addition of a fourth class was the principal factor affecting the increase in expenditures. Two cruises, instead of one, increased faculty and staff, and a 4% increase in salaries also contributed to the increase in expenditures.

MAINE PORT AUTHORITY

The Maine Port Authority is constituted a public agency of the State of Maine for the general purpose of fostering the development of Maritime Activities in the State of Maine.

The prescribed regular and special duties and responsibilities of the Maine Port Authority are considered under the following classifications:

Maine State Pier . . . At June 30, 1964, the Maine State Pier had net assets totaling \$1,911,565 of which \$1,842,803 was represented by land, buildings, and wharf structures. Outstanding indebtedness of \$40,000 was in the form of serial notes, payable at the rate of \$10,000 annually. Operating losses over the years are reflected in a net deficit of \$178,176.

The records indicate that the Maine State Pier operated at a net loss of \$8,287 for the fiscal year ended June 30, 1964, as compared with \$8,458 in the previous fiscal year. A contributing factor to the net loss was the annual amount of \$20,846 charged to operating expenses for depreciation on pier properties.

Promotion and Development Program Funds available for the operations of the Promotion and Development Program amounted to \$62,069, of which \$36,000 was provided by a State appropriation and \$12,150 was from contributions.

The expenditures for the year totaled \$47,980. This amount included the salaries of the Directors of the Maine Port Authority and the New York representative totaling \$14,024 and expenditures associated with promotion, development, and travel of \$13,164. Other expenditures cover fixed items for rent of offices, advertising and publicity, and administrative charges by the Maine State Pier.

Rehabilitation of Maine State Pier Properties The rehabilitation program was continued in the 1963-64 fiscal year. Expenditures of \$24,-

464 were made from available funds of \$94,129. The unexpended balance of \$69,665 was carried forward to the 1964-65 fiscal year.

Casco Bay Landings Funds available for repairs, inspection, and maintenance of the State owned Casco Bay Landings amounted to \$24,579. Expenditures totaled \$19,217 for the year and the unexpended balance of \$5,362 was carried forward at June 30, 1964.

Maine State Ferry Service The Maine Port Authority also is charged with the administrative responsibilities of the "Maine State Ferry Service." Cost of operations, including interest on bond issue, totaled \$381,329 for the fiscal year ended June 30, 1964. Bond payments were \$60,000. Revenue from fees and services amounted to \$259,343. State appropriations supplement revenue in the operation of the lines.

MAINE PORT AUTHORITY—STATEMENT OF FINANCIAL POSITION

At June 30, 1964

	Maine State Pier	Promotion and Solicitation Program	Rehabilita- tion Program	Casco Bay Landings
ASSETS				
Cash	\$ 28,565	\$14,089	\$69,734	\$ 5,362
Investments	4,981			
Accounts Receivable (net)	13,792			
Land, Buildings, and Structures (net)	1,842,803			151,638
Equipment (net)	14,907			
Unexpired Insurance	6,517			
Total Assets	\$1,911,565	\$14,089	\$69,734	\$157,000
LIABILITIES				
Accounts Payable	\$ 3,415	\$	\$	\$
Notes Payable	40,000			
Total Liabilities	43,415			
RESERVES AND SURPLUS				
Authorized Expenditures		14,089	69,734	5,362
Legal Services	600			
Total Reserves	600	14,089	69,734	5,362
Donated Surplus	2,045,726			151,638
Deficit	178,176*			
Net Surplus	1,867,550			151,638
Total Liabilities, Reserves, and Surplus	\$1,911,565	\$14,089	\$69,734	\$157,000

* Denotes red figure.

MAINE PORT AUTHORITY—STATEMENT OF OPERATIONS

Fiscal Year Ended June 30, 1964

	Maine State Pier	Promotion and Solicitation Program	Rehabilita- tion Program	Casco Bay Landings
BALANCE FORWARD				
Reserve for Authorized Expenditures	\$	\$13,919	\$19,129	\$ 79
State of Maine:				
Appropriations	13,150	36,000	75,000	24,500
Operating Revenue:				
Handling Cargo	39,682			
Rentals	40,873			
Other	26,853			
	107,408			
Other Income:				
Interest and Dividends	1,172			
Contributions		12,150		
Unclassified	428			
	1,600	12,150		
Total	\$122,158	\$62,069	\$94,129	\$24,579
Expenditures:				
Personal Services	\$ 73,013	\$14,024	\$	\$
Operating	70,418	20,868	21,859	19,217
Administrative Charges—Prorated	26,475*	13,088	2,605	
Debt Service	1,485			
Other	12,004			
	130,445	47,980	24,464	19,217
Net Loss	8,287*			
BALANCE FORWARD				
Reserve for Authorized Expenditures		14,089	69,665	5,362
Total	\$122,158	\$62,069	\$94,129	\$24,579

* Denotes red figure.

Department of Audit

FINANCIAL STATISTICS OF MUNICIPALITIES AND COUNTIES

STATE DEPARTMENT OF AUDIT

DEPARTMENTAL DIVISION

The Departmental Division, in accordance with statutory provisions, performs the postaudits of all accounts and other financial records of State departments, institutions, and agencies of State Government. A tabulation of audits completed or in process by the Division covering the 1963-64 fiscal year is as follows:

State Departments	65
Agricultural Fairs and Race Meetings	18
Examining Boards	22
Public Administrators	16
Institutions	10
Sanatoriums	1
Teachers Colleges and Schools	10
Quasi-Independent Agencies	6
Total	<u>148</u>

Funds available to finance operations of the Division amounted to \$133,234, being comprised principally of legislative appropriations. Expenditures were \$125,655, of which \$114,241 was expended for personal services; \$7,365 for travel expenses; and \$4,049 for other operating expenses.

Revenues amounting to \$5,827 derived from auditing services rendered to departments financed by the general highway fund, were credited to the general fund undedicated revenue account.

MUNICIPAL DIVISION

Municipalities and quasi-municipal corporations are by statute required to have their accounts postaudited annually. The State Department of Audit or qualified public accountants may conduct the postaudits on the basis of auditing standards and procedures prescribed by the State Auditor. These postaudits are performed by the Municipal Division upon request. This Division also performs postaudits of the superior, district, municipal, and trial justice courts as required by statute as well as postaudits of counties and school districts requesting such service. This Division is a self-supporting activity which derives its revenue from auditing services rendered. However, additional services required by statute, for which no revenue is received, was financed by a general fund appropriation.

Revenues totaled \$93,458 for the fiscal year, an increase of \$15,298 as compared with the preceding year. Expenditures amounted to \$97,153

which included \$72,472 for personal services and \$16,067 for travel expense.

During the fiscal year, the Municipal Division conducted postaudits of the following:

Municipalities and Municipal Districts	132
Superior, District, Municipal and Trial Justice Courts	111
Counties (Including Registers of Deeds and Probate)	10
School Districts	22
Academies	4
Special Services	33
Total	<u>312</u>

MUNICIPALITIES

The Revised Statutes of 1954, Chapter 90-A, as amended, includes the general laws relating to municipal accounting and postauditing. The duties of the State Auditor as well as those of public accountants with respect to the postauditing of municipalities and quasi-municipal corporations are contained principally in the following sections:

Sec. 24. Uniform accounting system. Each municipality and each quasi-municipal corporation, including but not limited to various types of districts or corporations embracing a portion of a municipality, a single municipality or several municipalities, not under the jurisdiction of the Public Utilities Commission shall keep its accounting records in conformity with general accepted principles of municipal accounting and that a uniform classification be used for revenue, expenditures, and balance sheet accounts. (1963, c. 163, Sec. 1.)

Sec. 25. Investigation of accounting and auditing system. The State Auditor may inquire into the accounting and auditing system of any municipality or any quasi-municipal corporation not under the jurisdiction of the Public Utilities Commission, and the officers shall furnish information pertaining to the system in such form as he may prescribe. (1957, c. 311.)

Sec. 26. Annual postaudit. Each municipality and quasi-municipal corporation shall have an annual postaudit made of its accounts covering the last complete fiscal year by the State Department of Audit or by a qualified public accountant elected by ballot or, if not so elected, engaged by its officers. The postaudit shall be conducted on the basis of auditing standards and procedures prescribed by the State Auditor.

I. When there is dissatisfaction with a postaudit made by a public accountant as shown by a petition signed by at least 10% of the voters of a municipality or village corporation, but in no case more than 1,000, and filed with the State Auditor, he shall order a new postaudit to be made by his Department, the expense of which shall be paid by the municipality or village corporation.

II. Whenever a postaudit is being made, all necessary records shall be made available to the auditor.

III. After the postaudit has been completed, the auditor shall submit a report to the officers of the municipality or quasi-municipal corporation. (1957, c. 311.)

A. The report shall contain the following items:

1. Letter of transmittal.
2. Auditor's comments and suggestions for improving the financial administration.
3. Comparative balance sheet.
4. Analysis of surplus.
5. Statement of departmental operations.
6. Statement of cash receipts and disbursements, and bank reconciliation of cash balance.
7. Statement of property valuation, assessment, and collection of taxes.
8. Statement of public debt.

B. Within 30 days after completion of the postaudit, the auditor shall send to the State Auditor a certified copy of the postaudit and a certified copy of the audit procedural form prescribed by the State Auditor for governmental audits. (1957, c. 311.)

IV. Each municipality and quasi-municipal corporation shall pay the expense of its postaudit.

A. The State Auditor shall certify to the Treasurer of State for collection any unpaid balance due the State Department of Audit after a 90-day period from the date of billing has elapsed.

V. The complete report of the postaudit shall be kept in the municipal office. (1957, c. 311.)

Sec. 27. Witnesses and records. The State Auditor may subpoena witnesses and records, and may examine witnesses under oath in all matters arising under sections 24 to 26.

Sec. 28. Penalty. A public official who neglects or refuses to perform any duty imposed by section 24 to 26 shall be punished by a fine of not more than \$100 and shall forfeit his office.

Sec. 29. State Auditor's report on financial affairs. The State Auditor shall publish annually statistics and other information pertaining to the financial affairs of municipalities and quasi-municipal corporations which may be printed and distributed as a document separate from his annual fiscal report.

* * * *

Approximately one-fourth of the municipalities of Maine were post-audited by the Municipal Division for the 1963 fiscal year. Several of the larger municipalities have adopted machine accounting with gratifying results. For the most part satisfactory accounting procedures and practices were being followed by the municipal officers. The audit results did, however, show some exceptions which were discussed with the responsible officials as well as being included in the audit report commentary.

Attention was directed to noncompliance with statutory requirements, the principal violation pertaining to overdrafts. Several municipalities overexpended appropriations without benefit of voter approval (authorization). As the statutes make no provision for overdrafts, except for highways and then only in cases of emergency, it is evident that legislation be considered that would clearly state the responsibility of municipal officers in the matter.

Legal opinion has been expressed that municipal treasurers would be responsible for overexpenditures even though they are required to disburse funds only on written authority of at least a majority of the municipal officers. In many instances, the treasurer would be required to maintain records separate from the municipal officers in order to have reasonable control and knowledge of appropriated fund balances.

Other statutory violations which required recommendations pertained to the following: remittances of tax and excise tax collections by collectors; depositing of municipal monies by treasurers; commitment of supplemental taxes by assessors; tax collectors securing delinquent real estate taxes by legal process to protect foreclosure rights; and treasurers disbursing municipal monies prior to receipt of properly authorized warrants.

Exceptions were noted in the disbursing of funds to fire departments in excess of the sum provided by statute. Attention was directed to the statute which provides that a municipality may raise and appropriate money for supporting an incorporated volunteer fire department and that when a sum not in excess of \$500 has been appropriated, the municipality may pay the amount to the treasurer of the department.

In instances where it was believed that municipal accounting procedures and practices could be strengthened, recommendations were submitted to the officials. Some of the recommendations were: maintenance of complete general ledgers and monthly trial balances; retaining vendors' original invoices; periodic reconciliations of tax accounts with collectors; current billing of reimbursable expenditures; and review of properties acquired by nonpayment of taxes for liquidation.

* * * *

The contents of a postaudit report are prescribed in the Revised Statutes as is the provision that within thirty days after completion of the post-audit, the auditor shall send to the State Auditor a certified copy of the report and a certified copy of the audit procedural form prescribed by the State Auditor. The filing requirement is not being adhered to in many instances.

The results of a review of municipal auditors' reports and procedural forms indicated that many reports did not contain commentary and/or recommendations pertaining to financial administration; or exceptions relative to nonconformity with statutory provisions. The procedural form review disclosed apparent weaknesses in several audit programs particularly pertaining to verification of certain asset and liability accounts; such as, taxes and accounts receivable; tax liens and notes payable.

* * * *

COURTS

The State Department of Audit, through its Municipal Division, conducted audits of the financial records of one hundred four county court agencies, which included superior, municipal and trial justice courts, during the fiscal year.

Statutory requirements were not being adhered to in some of the county courts and the exceptions noted were submitted to the respective court or county officials; and, recommendations were offered that would strengthen court accounting systems. The principal exceptions and

recommendations pertained to: submitting dockets to county commissioners for annual examination; depositing and remitting court funds at specified times; maintenance of bank account in name of court; and maintenance of a docket. Other recommendations were: numbering and docketing warrants at time of issuance; issuing prenumbered duplicate receipts for all monies received; and maintenance of a cashbook.

* * * *

During the 1962 and 1963 fiscal years there were ten district courts established under the provisions of Chapter 108A, Revised Statutes of 1954, as amended. The Municipal Division, as of June 30, 1964, had audited the financial records of seven of these courts.

The audits included an examination of dockets, warrants, remittance statements, related cash records, and verification of remittances to the State Treasurer. Audit reports have been submitted to the Chief Judge and to each respective District Court Judge.

The district court accounts were being maintained in a generally satisfactory manner, however, in those instances where accounting procedures could be strengthened, recommendations were submitted for consideration.

The Department has received excellent cooperation from the new court officials and personnel.

COUNTIES

On request of fifteen of the sixteen counties of Maine, the Municipal Division of the State Department of Audit conducted postaudits of their financial records. Kennebec County records were audited by a public accountant.

The accounting records maintained by the State audited counties and their various related agencies were generally satisfactory. However, there were instances wherein procedures and controls could be strengthened and in those audit reports we made recommendations designed to correct conditions. They pertained principally to maintenance of general ledgers, bank accounts in the name of the county for depositing and remitting county fees, etc., use of prenumbered duplicate receipts for all collections in certain agencies, and prompt preparation of claims for reimbursable expenditures.

In some cases noncompliance to statutory provisions were noted and commented on in our reports of audit. The principal exceptions pertained to the following: sick leave and vacation records of county clerical employees; clerk of court's records of doings of the county commissioners; certain phases of excise tax collection procedures for unorganized townships; remittances of collections at specific times; collection of interest on delinquent taxes; certain payments to county personnel; and financial activity reporting by county law libraries.

For more complete and informative reporting it is suggested that amend-

atory legislation be considered that would require excerpts from the last report of audit be published in the annual county report.

Also, consideration should be given to amendatory legislation regarding the use of unappropriated surplus funds. At present such funds may only be used for the reduction of tax levies or the creation of funds for specific capital expenditures.

Included in the financial section of this report are combined statements pertaining to the financial status of each county as well as their operational results for the 1963 fiscal year.

STATEMENT OF ASSETS, LIABILITIES, RESERVES AND SURPLUS
OF THE SIXTEEN COUNTIES OF THE STATE OF MAINE
AT DECEMBER 31, 1963

ASSETS

County	Cash and Investments			Taxes Receivable	Other Assets	Amount Necessary To Retire Debt	Total Assets
	General Fund	Sinking and/or Special Reserve Funds	Equity and/or Probate Accounts				
Androscoggin	\$ 55,473	\$ 13,983	\$ 7,716	\$	\$ 3,576	\$ 41,000	\$ 121,748
Aroostook	79,538	162,725	3,828	98,576			344,667
Cumberland	80,391	384,202	7,318		898	1,717,000	2,189,809
Franklin	56,939		2,895	17,212	1,064		78,110
Hancock	119,157		1,313	5,685			126,155
Kennebec	101,782		19,214	366	87		121,449
Knox	39,053	3,169	5,023	54,343			101,588
Lincoln	31,682	36,772	9,387	18	73	15,000	92,932
Oxford	250,709	32,832	27,503	25,971			337,015
Penobscot	160,962	183,002	12,449	24,447	1,621		382,481
Piscataquis	48,870	828	24,430	45,170	11,689	120,000	250,987
Sagadahoc	71,538	46,448	3,742	1,031			122,759
Somerset	197,239	34,396	4,615	46,870	495		283,615
Waldo	99,554	34,389	2,595	20,831			157,369
Washington	44,183		3,373	15,517	3,195	215,000	281,268
York	1,664	54,857	21,057	51,840	3,665		133,083
	\$1,438,734	\$987,603	\$156,458	\$407,877	\$26,363	\$2,108,000	\$5,125,035

LIABILITIES, RESERVES AND SURPLUS

County	Reserves and/or Accounts Payable	Bonds, Notes and/or Contracts Payable	Equity and/or Probate Accounts	Total Liabilities and Reserves	Surplus		Total Liabilities, Reserves and Surplus
					Appropri- ated	Unappropri- ated	
Androscoggin	\$ 19,045	\$ 41,000	\$ 7,716	\$ 67,761	\$ 15,000	\$ 38,987	\$ 121,748
Aroostook	162,726		3,828	166,554	144,741	33,372	344,667
Cumberland	384,202	1,722,219	7,318	2,113,739	6,000	70,070	2,189,809
Franklin	213		2,895	3,108	35,671	39,331	78,110
Hancock			1,313	1,313	27,872	96,970	126,155
Kennebec	7,570		19,214	26,784		94,665	121,449
Knox	3,169	30,000	5,023	38,192		63,396	101,588
Lincoln	42,320	15,000	9,387	66,707		26,225	92,932
Oxford	36,246		27,503	63,749	28,514	244,752	337,015
Penobscot	172,891		12,449	185,340	10,432	186,709	382,481
Piscataquis	5,287	120,000	24,430	149,717	17,640	83,630	250,987
Sagadahoc	46,448		3,742	50,190		72,569	122,759
Somerset	34,396		4,615	39,011	91,973	152,631	283,615
Waldo	34,389		2,595	36,984		120,385	157,369
Washington		215,000	3,373	218,373	31,198	31,697	281,268
York	55,327	13,338	21,057	89,722	18,959	24,402	133,083
	\$1,004,229	\$2,156,557	\$156,458	\$3,317,244	\$428,000	\$1,379,791	\$5,125,035

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
OF THE SIXTEEN COUNTIES OF THE STATE OF MAINE
FOR THE YEAR ENDED DECEMBER 31, 1963

RECEIPTS

	Andros- coggin	Aroos- took	Cumber- land	Frank- lin	Han- cock	Kenne- bec	Knox	Lin- coln	Oxford	Penob- scot	Piscata- quis	Sagada- hoc	Somer- set	Waldo	Washing- ton	York
RECEIPTS																
Revenue Items:																
Fines	\$ 45,946	\$ 18,072	\$ 106,230	\$ 28,046	\$ 32,003	\$ 35,353	\$ 21,497	\$ 18,189	\$ 40,739	\$ 76,457	\$ 19,253	\$ 13,338	\$ 53,205	\$ 22,366	\$ 37,565	\$126,196
Fees of Office	28,862	34,041	81,896	10,775	22,773	42,516	15,910	13,226	18,950	50,233	8,167	9,517	19,047	12,685	12,616	56,781
Miscellaneous	13,724	3,639	53,268			91		84		8,457				8,321		913
Taxes:																
Municipal	282,897	270,944	855,245	95,647	165,308	229,274	92,208	137,676	160,848	304,047	69,244	83,830	135,765	89,586	164,079	249,072
Wild Land		39,422		7,623	3,315	73	97	84	5,998	11,513	63,006		39,225		15,110	
Road Repair		33,297		21,624	7,781				19,361	12,504	17,924		34,153		14,592	
Other		11,305		2,777	1,669		29		4,432	2,887	5,691		5,293		5,339	
Other Receipts:																
Proceeds from Notes	150,000		450,000	10,000		60,500	40,000	45,000							85,000	115,000
Road Repair Accounts		24,847		16,940		1,542			10,323	1,539	15,976		34,048		21,161	
Capital Reserve Funds		15,000							45,000	21,504						5,000
Miscellaneous	7,057	4,944	38,600	4,835	46,842	14,990	1,370	1,732	63,513	107,072	26,972	2,422	19,027	530	21,072	136,397
TOTAL RECEIPTS	\$528,486	\$455,511	\$1,585,239	\$198,267	\$279,691	\$384,339	\$171,111	\$215,991	\$369,164	\$596,213	\$226,233	\$109,107	\$339,763	\$133,488	\$376,534	\$689,359

DISBURSEMENTS

DISBURSEMENTS																
Buildings	\$ 35,585	\$ 29,869	\$ 62,266	\$ 6,717	\$ 26,161	\$ 16,871	\$ 14,797	\$ 6,636	\$ 20,582	\$ 42,184	\$ 6,734	\$ 7,045	\$ 13,658	\$ 6,604	\$ 21,075	\$ 13,501
Support of Prisoners	35,769	42,589	106,709	9,758	21,569	43,123	13,704	3,896	14,460	53,801	10,295	5,051	21,249	22,298	16,370	38,081
Sheriff's Department	48,211	27,937	70,967	6,488	19,921	24,786	19,169	19,320	33,468	24,495	5,341	11,975	29,770	26,395	10,958	28,053
County Offices	92,828	100,746	180,633	38,576	73,252	99,922	40,961	55,213	84,238	117,640	31,558	48,115	72,509	31,183	57,380	127,754
Accounts Payable						3,298		782								5,018
County Courts	80,339	56,581	172,340	21,870	30,310	50,144	13,227	23,853	44,503	90,549	22,630	19,118	38,867	26,249	22,948	94,835
Debt and Interest	161,214		719,288	10,097		61,233	10,000	56,014			13,575				138,296	167,417
Highways and Bridges		20,000	54,770	14,769		12,008	7,471	5,000	56,673	33,723		5,000	31,178	16,064		39,708
Road Repair Accounts		54,653		40,749	3,611				30,901	72,702	38,546		45,787		44,225	
Capital Expenditures			1,167			8,821				10,113					53,929	6,962
Miscellaneous	72,154	115,138	138,695	22,417	96,913	46,277	33,981	32,450	93,627	150,458	76,518	16,946	39,462	59,509	52,516	169,417
TOTAL DISBURSEMENTS	\$526,100	\$447,513	\$1,506,835	\$171,441	\$271,737	\$363,185	\$153,310	\$205,680	\$379,234	\$585,552	\$215,310	\$113,250	\$292,480	\$188,302	\$417,697	\$690,746

STATEMENT OF DEPARTMENTAL OPERATIONS
OF THE SIXTEEN COUNTIES OF THE STATE OF MAINE
FOR THE YEAR ENDED DECEMBER 31, 1963

	Andros- coggin	Aroos- took	Cumber- land	Frank- lin	Han- cock	Kenne- bec	Knox	Lin- coln	Oxford	Penob- scot	Piscata- quis	Sagada- hoc	Somer- set	Waldo	Washing- ton	York
BALANCES FORWARD— JANUARY 1, 1963	\$ 15,000	\$ 15,373	\$	\$	\$ 8,141	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 20,873
ADD:																
Tax Commitment	282,897	333,605	855,245	103,849	168,745	229,362	146,605	137,743	180,077	321,855	132,363	84,861	184,771	107,851	180,382	250,992
Revenue Applied	96,050	37,600	206,850	26,000	40,000	50,395	25,564	25,000	50,000	122,500	15,000	24,000	54,250	45,000	29,775	155,000
Transfer From Surplus	16,883		1,184		12,000	20,000			40,000			10,000				
Actual Revenue Over Estimated	3,991*	18,153	45,524	12,821	14,776	44,098	11,843	6,573	9,689	12,647	12,420	1,145*	18,002	1,627*	20,406	30,976
Miscellaneous	6,188	1,698	7,098	3,240	42,352	30,057	1,339	1,556	48,459	35,236	18,511	1,301	5,511		3,678	4,292
TOTAL	413,027	406,429	1,115,901	145,910	286,014	373,912	185,351	170,872	328,225	492,238	178,294	119,017	262,534	151,224	234,241	462,133
DEDUCT:																
Operating Expenditures	378,031	369,319	1,042,476	120,780	268,126	302,685	143,310	162,761	308,809	460,441	162,116	113,250	235,778	158,302	211,275	419,756
BALANCES— DECEMBER 31, 1963																
Carried Forward to 1964	15,000	5,373	6,000													18,959
Lapsed to Surplus	19,996	31,737	67,425	25,130	17,888	71,227	42,041	8,111	19,416	31,797	16,178	5,767	26,756	7,078*	22,966	23,418
	\$34,996	\$ 37,110	\$ 73,425	\$ 25,130	\$ 17,888	\$ 71,227	\$ 42,041	\$ 8,111	\$ 19,416	\$ 31,797	\$ 16,178	\$ 5,767	\$ 26,756	\$ 7,078*	\$ 22,966	\$ 42,377

* Denotes red figure.

VALUATION AND DEBT STATISTICS OF MUNICIPALITIES BY COUNTIES
AT CLOSE OF 1963 FISCAL YEAR

ANDROSCOGGIN COUNTY

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Auburn	24,449	\$35,982,040	.069	\$2,499,429	97.2	\$2,698,653	\$2,035,944	\$	\$ 65,417
Durham	1,086	626,000	.134	84,400	94.8	46,950		2,100	7,098
Greene	1,226	950,435	.098	94,034	95.1	71,282	60,010	17,903	2,879
Leeds	807	513,812	.166	85,884	96.5	38,536	(a)	(a)	(a)
Lewiston	40,804	69,116,445	.0495	3,449,386	96.9	5,183,733	3,921,762	23,629	979,794
Lisbon	5,042	21,104,845	.0255	541,935	97.4	1,582,863	201,421	19,997	19,997
Livermore	1,363	1,171,420	.098	115,762	101.3	87,857		7,056	17,499
Livermore Falls	3,343	3,085,528	.1045	324,796	97.8	231,415	105,000	51,728	20,773
Mechanic Falls	2,195	5,925,410	.0316	188,677	95.3	444,406		12,322	19,446
Minot	780	463,160	.122	57,046	96.5	34,737	8,000	1,704	8,880
Poland	1,537	8,101,540	.019	155,024	75.5	607,615	66,157	3,655	39,206
Turner	1,890	1,239,260	.142	177,244	97.9	92,944	82,000	8,648	25,270
Wales	488	378,135	.073	27,952	92.8	28,360		4,230	1,627
Webster	1,302	914,131	.098	90,525	92.6	68,560		885	16,651

AROOSTOOK COUNTY

Allagash Plt.	557	443,860	.198	88,160	99.3	33,290	5,281	2,196	18,464
Amity	206	88,225	.186	16,545	84.4	6,617		1,589	9,016
Ashland	1,980	1,783,490	.093	166,921	95.8	133,762	6,550		62,216
Bancroft	94	91,413	.082	7,559	97.2	6,856	(a)	(a)	(a)
Benedicta	200	205,634	.085	17,599	76.3	15,423	3,000	1,756	7,280
Blaine	945	563,453	.110	62,544	77.7	42,259	3,172	8,066	16,281
Bridgewater	999	800,557	.0865	69,908	80.5	60,042		14,089	24,237
Caribou	12,464	43,235,940	.026	1,129,534	100.4	3,242,695	847,403	89,841	100,099
Cary Plt.	208	82,059	.180	14,918	79.6	6,154		4,016	2,468
Castle Hill	554	514,829	.060	31,223	71.7	38,612		4,580	14,202
Caswell Plt.	853	212,778	.170	36,445	91.9	15,958		4,500	31,411
Chapman	376	183,555	.050	9,400	89.8	13,767		3,378	23,322
Crystal	285	293,160	.088	25,798	86.9	21,987		3,444	5,444
Cyr Plt.	233	171,590	.114	19,681	85.1	12,869	3,000	4,937	1,043
Dyer Brook	180	125,212	.084	10,623	75.3	9,391	647	4,161	18,171
E Plt.	9	43,728	.077	3,382	103.0	3,280		732	2,850
Eagle Lake	1,138	631,115	.090	57,370	79.1	47,334	2,459	7,696	16,228
Easton	1,389	1,157,390	.120	139,811	90.9	86,804	60,200	24,804	4,876
Fort Fairfield	5,876	19,902,360	.029	579,082	93.4	1,492,677	109,239	9,408	26,407
Fort Kent	4,761	3,566,265	.090	323,067	89.5	267,470	590	68,755	18,709
Frenchville	1,421	1,102,055	.088	97,782	94.7	82,654	16,761	15,246	16,354
Garfield Plt.	89	42,770	.054	2,370	97.8	3,208		2,350	7,004
Glenwood Plt.	30	58,372	.095	5,572	97.7	4,378		3,259	1,812*
Grand Isle	978	462,430	.101	47,179	82.3	34,682	8,000	5,848	13,830
Hamlin Plt.	374	166,915	.142	23,885	76.4	12,519	(a)	(a)	(a)
Hammond Plt.	94	114,650	.075	8,647	91.8	8,599		1,845	3,370
Haynesville	187	120,810	.087	10,630	100.3	9,061		4,149	7,376
Hersey	106	103,385	.106	11,013	96.6	7,754	(a)	(a)	1,879
Hodgdon	926	868,875	.076	66,548	83.1	65,166	2,000	16,655	25,223
Houlton	8,289	13,876,347	.061	851,860	95.2	1,040,726	79,111	157,709	59,727
Island Falls	1,018	856,370	.092	79,446	97.0	64,228	4,793	8,955	24,216
Limestone	13,102	9,589,240	.021	202,874	103.9	719,193	10,000	107,440	52,688
Linneus	607	480,785	.092	44,595	88.6	36,059	17,394	3,590	1,133*
Littleton	982	1,070,985	.073	78,776	88.5	80,324		(a)	13,670
Ludlow	274	119,569	.140	16,902	72.6	8,968		2,483	20,186
Macwahoc Plt.	165	99,243	.160	15,999	99.9	7,443	5,600	(a)	(a)

AROOSTOOK COUNTY—Continued

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund Surplus and/or Deficit*	
		Valuation	Tax Rate	Commitment				Appropriated	Unappropriated
Madawaska	5,507	\$17,564,215	.0455	\$ 802,352	99.3	\$1,317,316	\$ 153,501	\$ 13,295*	\$ 3,074
Mapleton	1,514	5,453,960	.018	99,149	98.1	409,047			72,436
Mars Hill	2,062	7,414,210	.028	208,813	83.3	556,066	95,045	9,957	28,275
Masardis	408	438,490	.104	45,882	80.4	32,887	12,293	822*	6,576
Merrill	337	183,762	.160	29,594	76.3	13,782	(a)	(a)	(a)
Monticello	1,109	1,254,440	.046	58,388	93.1	94,083	75	2,071	49,978
Moro Plt.	49	127,933	.064	8,211	100.7	9,595		(a)	(a)
Nashville Plt.	30	71,470	.054	3,874	100.8	5,360	(a)	(a)	(a)
New Canada Plt.	288	677,210	.040	27,286	70.9	50,791	3,542	1,075	12,891
New Limerick	394	363,965	.092	33,743	90.0	27,297		310	16,754
New Sweden	713	951,380	.050	48,148	85.6	71,354	10,000	(a)	(a)
Oakfield	848	339,735	.192	65,709	89.0	25,480	11,264	7,253	32,850
Orient	124	134,598	.118	15,958	97.3	10,095	119	3,516	5,367
Oxbow Plt.	137	135,700	.088	12,038	96.6	10,178		(a)	(a)
Perham	512	643,480	.072	46,652	84.4	48,261	4,000	3,448	22,383
Portage Lake	458	432,540	.105	45,687	95.3	32,441	1,500	6,367	14,987
Presque Isle	12,886	41,532,050	.0335	1,395,824	98.8	3,114,904	75,000		206,680
Reed Plt.	325	103,348	.222	23,150	97.0	7,751	241	5,311	12,054
St. Agatha	1,137	1,898,920	.046	87,866	75.8	142,419	19,544	17,118	25,607
St. Francis Plt.	1,058	201,058	.248	50,468	80.9	15,079		11,362	51,452
St. John Plt.	407	128,527	.140	18,159	97.0	9,640		2,619	2,518
Sherman	1,034	779,985	.082	64,586	79.0	58,499	(a)	3,075	21,674
Smyrna	331	223,305	.131	29,502	83.2	16,748		(a)	(a)
Stockholm	649	334,831	.094	31,807	92.1	25,112		16,017	6,919
Van Buren	4,679	3,428,830	.081	279,745	81.0	257,162	60,099	23,782	33,363
Wade	220	349,385	.048	16,926	91.9	26,204		7,027	7,465
Wallagrass Plt.	818	354,239	.112	40,092	75.5	26,568		2,419	21,633
Washburn	2,083	2,922,200	.056	164,585	94.2	219,165	11,949	18,043	49,892
Westfield	569	1,177,000	.046	54,505	81.4	88,275	2,000	3,345	24,822
Westmanland Plt.	46	126,965	.053	6,774	102.5	9,522		(a)	(a)
Weston	202	138,838	.142	19,874	96.4	10,413		31	4,121
Winterville Plt.	215	104,740	.055	5,860	109.6	7,856		1,807	5,298
Woodland	1,372	806,810	.088	71,860	81.2	60,511	5,000	19,775	31,211

CUMBERLAND COUNTY

Baldwin	773	692,555	.156	109,428	107.1	51,942		23,308	10,469
Bridgton	2,707	5,711,767	.058	333,283	95.9	428,382	273,887	45,689	10,143
Brunswick	15,797	38,769,470	.0367	1,429,993	97.9	2,907,710	1,448,835	8,292	222,416
Cape Elizabeth	5,505	31,670,030	.028	891,525	98.9	2,375,252	1,195,000	15,570	1,106,988*
Casco	947	1,231,290	.078	96,746	101.0	92,347		44,005	1,963
Cumberland	2,765	8,741,372	.044	386,819	98.0	655,603	207,002	2,702	29,569
Falmouth	5,976	25,113,380	.0326	823,457	97.2	1,883,503	1,521,000	15,946	131,205
Freeport	4,055	11,206,500	.0405	456,794	96.8	840,487	361,233	17,059	51,177
Gorham	5,767	20,309,530	.0275	562,694	94.4	1,523,215	829,000	28,569	100,598
Gray	2,184	6,763,400	.040	272,117	96.5	507,255	60,720	37,984	30,770
Harpeswell	2,032	2,057,615	.110	227,864	99.4	154,321	135,450	7,284	42,768
Harrison	1,014	2,403,735	.050	120,976	96.1	180,280	5,133	16,579	10,512
Naples	735	1,354,615	.076	103,614	98.5	101,596	36,000	3,451	9,007
New Gloucester	3,047	780,225	.153	120,424	96.2	58,517	31,000	2,579	15,628
North Yarmouth	1,140	775,095	.130	101,581	91.2	58,132	23,389	(a)	(a)
Otisfield	549	612,245	.110	67,815	97.4	45,918		2,658	6,591
Portland	72,566	310,532,375	.032	9,984,016	96.5	23,289,928	9,049,109		5,010*
Pownal	778	338,735	.170	58,062	84.3	25,405		7,122	12,114
Raymond	732	2,370,072	.056	133,432	98.4	177,755	36	11,447	15,225
Scarborough	6,418	30,698,150	.028	864,075	98.5	2,302,361	752,918	10,257	124,507
Sebang	546	1,075,917	.090	97,340	98.8	80,694	2,038	8,228	19,805
South Portland	22,788	106,829,000	.028	3,007,619	97.0	8,012,175	2,963,736	36,805	93,380
Standish	2,095	2,300,295	.164	378,796	98.6	172,522		13,246	46,141
Westbrook	13,820	30,385,470	.0556	1,699,815	99.7	2,278,910	1,215,063	163*	135,526
Windham	4,498	3,589,013	.138	498,767	94.7	269,176	7,673	31,057	48,433
Yarmouth	3,517	30,498,140	.026	795,907	97.8	2,287,361	1,302,063	95,815	61,201

FRANKLIN COUNTY

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Avon	436	\$ 344,270	.070	\$ 24,402	98.9	\$ 25,820	\$ 72	\$ 3,112	\$ 14,728
Carthage	370	293,898	.075	22,240	94.4	22,042		8,724	10,417
Chesterville	505	406,340	.092	37,800	93.3	30,476	70	2,470	12,691
Coplin Plt.	40	171,911	.036	6,231	109.1	12,893		1,525	2,632
Dallas Plt.	77	336,945	.043	14,555	100.0	25,271		(a)	(a)
Eustis	666	606,310	.070	42,904	93.7	45,473	106	8,841	9,184
Farmington	5,001	4,950,900	.090	448,647	94.0	371,317	42,161	3,314*	44,985
Industry	262	262,365	.094	24,878	95.4	19,677		(a)	(a)
Jay	3,247	10,135,040	.0395	402,341	98.0	760,128	208,786	6,604	2,346
Kingfield	864	1,754,690	.037	65,527	98.5	131,602	20,500	3,124	865*
Madrid	108	148,690	.080	12,009	101.5	11,152	8	332	7,524
New Sharon	712	514,073	.098	50,907	94.6	38,555	304	8,463	219
New Vineyard	357	442,605	.069	30,825	99.6	33,195	194	348	7,172
Phillips	1,021	717,488	.110	79,576	96.1	53,812	19,547	11,134	11,091
Rangeley Plt.	39	487,319	.064	31,242	98.5	36,549	5,156	2,399	2,205
Rangeley	1,087	4,630,210	.038	176,904	94.9	347,265	35,072	8,555	16,401
Sandy River Plt.	54	319,675	.029	9,337	99.5	23,976	(a)	(a)	(a)
Strong	976	1,010,195	.082	83,544	94.5	75,765		18,913	820
Temple	314	315,770	.072	22,972	102.5	23,683	6,672	5,077	2,503
Weld	348	792,600	.058	46,193	98.4	59,445	28,000	8,286	7,686
Wilton	3,274	5,585,931	.053	298,304	100.6	418,945	210,000	19,558	29,721

HANCOCK COUNTY

Amherst	168	132,640	.105	14,041	97.5	9,948		359	13,614
Aurora	75	110,450	.095	10,570	96.3	8,284			7,209
Bar Harbor	3,807	23,731,370	.028	667,250	93.9	1,779,852	87,015	28,024	87,855
Blue Hill	1,270	1,280,904	.118	152,101	105.4	96,068	16,737	7,092	30,322
Brooklin	525	773,810	.084	65,477	100.3	58,036	14	2,368	20,977
Brooksville	603	3,429,010	.021	72,534	99.0	257,176	33,041	1,546	14,534
Bucksport	3,466	6,966,535	.074	517,960	99.4	522,490	226,226	26,348	50,383
Castine	824	3,580,000	.0226	81,400	99.3	268,500	14	3,740	11,973
Cranberry Isles	181	512,895	.0494	25,505	97.8	38,467	332	13,441	1,824
Dedham	438	559,989	.108	60,842	96.2	41,999	3,998	20,612	109*
Deer Isle	1,129	1,452,820	.068	99,761	97.7	108,962	2,241	1,786	32,586
Eastbrook	167	244,388	.070	17,257	99.2	18,329	500	(a)	(a)
Ellsworth	4,444	8,522,530	.074	634,003	94.7	639,189	358,010	25,939	152,147
Franklin	627	634,520	.081	51,858	95.0	47,589	(a)	(a)	(a)
Gouldsboro	1,100	807,310	.106	86,535	91.8	60,548	7,889	1,045	22,619
Hancock	806	815,940	.074	61,058	98.8	61,196		996	4,310
Lamoine	484	283,690	.178	50,833	97.2	21,277	17,237	2,900	15,461
Long Island Plt.	57	58,900	.098	5,853	97.2	4,418	(a)	(a)	(a)
Mariaville	144	120,550	.110	13,333	95.7	9,041	(a)	(a)	(a)
Mount Desert	1,663	4,285,290	.100	429,999	100.9	321,397	10,000	25,680	17,983
Orland	1,195	2,892,620	.03725	108,563	98.0	216,947	18,304	6,377	17,040
Osborn Plt.	36	73,964	.072	5,358	104.7	5,547	(a)	(a)	(a)
Otis	100	190,992	.080	15,360	92.5	14,324		964	5,798
Penobscot	706	534,855	.084	45,468	94.9	40,114	23,096	5,013	22,933
No. 33 Plt.	58	51,700	.129	6,705	102.5	3,878	(a)	(a)	(a)
Sedgwick	574	1,320,370	.040	53,246	97.8	99,028	255	7,331	19,818
Sorrento	196	392,180	.094	37,024	100.9	29,414	6,172	4,523	7,647
Southwest Harbor	1,480	4,111,120	.039	161,435	100.3	308,334	43,000	16,939	33,772
Stonington	1,408	1,978,640	.059	117,889	90.1	148,398	34,011	28,599	8,606
Sullivan	709	1,324,670	.038	50,708	94.0	99,350	53,680	1,577	18,142
Surry	547	812,490	.081	66,247	97.3	60,937	450	778	17,428
Swan's Island	402	312,110	.118	37,117	99.4	23,408	(a)	(a)	(a)
Tremont	1,044	693,225	.130	90,863	100.4	51,992	19,100	20,964	9,616
Trenton	375	341,636	.088	30,386	96.9	25,623	956		4,532
Verona	435	787,800	.032	25,513	97.5	59,085	126	6	11,874
Waltham	153	132,055	.088	11,774	101.9	9,904	3	608	8,071
Winter Harbor	756	645,834	.085	61,562	88.1	48,437	14,000	8,204	20,159

KENNEBEC COUNTY

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Albion	974	\$ 653,476	.103	\$ 67,972	98.4	\$ 49,011	\$ (a)	\$ (a)	\$ (a)
Augusta	21,680	68,683,520	.0345	2,383,394	97.1	5,151,264	1,443,605		397,851
Belgrade	1,102	2,228,270	.512	114,896	96.3	167,120	65,200	3,805	38,318
Benton	1,521	795,210	.118	94,918	97.3	59,641	20,676	388	11,978
Chelsea	1,893	596,200	.100	60,442	103.7	44,715	30,491	976	16,787
China	1,561	7,337,958	.018	133,175	99.9	550,347	34,478	1,175*	15,840
Clinton	1,729	930,425	.104	97,904	96.8	69,782	55,063	5,677	15,257
Farmingdale	1,941	3,092,630	.056	174,609	97.0	231,947	2,853	4,071	19,249
Fayette	328	518,090	.094	49,030	99.6	38,857		727	9,847
Gardiner	6,897	8,524,310	.090	771,799	99.0	639,323	57,627	3,200	36,926
Hallowell	3,169	2,488,142	.113	283,089	94.6	186,611	25,055	1,832	30,523
Litchfield	1,011	2,820,880	.035	99,430	95.5	211,566	(a)	(a)	(a)
Manchester	1,068	5,089,402	.023	117,845	92.6	381,705	5,799	11,775	20,058
Monmouth	1,884	8,244,882	.0245	203,308	97.8	618,366	138,095	6,612	20,280
Mount Vernon	596	1,128,990	.069	78,371	94.9	84,674	64,457	12,802	4,041*
Oakland	3,075	5,034,644	.051	258,879	97.2	377,598	128,522	4,450	27,763
Pittston	1,311	502,689	.116	59,059	96.7	37,702		1,404*	22,884
Randolph	1,724	1,471,526	.058	86,573	91.9	110,364	2,000	1,801	19,042
Readfield	1,029	3,596,395	.028	101,443	66.4	269,730	(a)	(a)	(a)
Rome	367	560,910	.089	50,176	97.7	42,068	7,177	5,662	7,363
Sidney	988	2,293,025	.035	81,012	99.6	171,977	35,099	3,930	5,713
Vassalboro	2,446	5,530,220	.034	189,551	92.9	414,766	50,156	4,333*	44,394
Vienna	160	162,935	.098	16,103	100.9	12,220	114	975*	8,828
Waterville	18,695	76,269,560	.022	1,691,562	99.1	5,720,217	2,264,206		134,554
Wayne	498	672,010	.097	65,608	97.5	50,401	24,057	6,104	6,122
West Gardiner	1,144	717,390	.082	59,657	96.1	53,804	6,496		9,265
Windsor	878	579,318	.088	51,568	100.2	43,449		2,873	26,035
Winslow	5,891	20,725,299	.028	584,526	98.9	1,554,397	804,064	48,207	17,966
Winthrop	3,537	10,365,655	.033	344,846	97.7	777,424	147,965	12,539	53,606

KNOX COUNTY

Appleton	672	993,310	.043	43,210	95.8	74,498		12,353	15,354
Camden	3,988	8,534,150	.055	469,378	100.1	640,061	206,125	57,014	30,078
Cushing	479	466,065	.112	52,199	95.6	34,955	73	9,662	9,186
Friendship	806	663,465	.106	70,979	98.7	49,760	170	5,846	7,991
Hope	525	373,348	.108	40,667	96.3	28,001	(a)	(a)	(a)
Isle au Haut	68	130,465	.112	14,705	100.0	9,785	(a)	(a)	(a)
Matinicus Isle Pkt.	100	95,102	.065	6,278	97.3	7,133	128	740	2,028
North Haven	384	1,076,504	.065	70,267	100.4	80,738	20,116	11,482	5,790
Owl's Head	994	900,052	.080	72,778	96.2	67,504	16,500	3,474	7,963
Rockland	8,769	33,627,540	.032	1,082,009	95.4	2,522,065	251,696	7,379	143,940
Rockport	1,893	8,910,975	.0248	222,372	94.0	668,323	42,491	6,561	36,109
St. George	1,588	2,016,788	.077	156,528	93.6	151,259	35,589	20,802	19,042
South Thomaston	732	678,350	.064	43,969	97.5	50,876	2,500	1,954	17,953
Thomaston	2,780	2,170,713	.141	307,819	96.7	162,803	48,584	29,942	27,725
Union	1,196	1,293,033	.075	97,769	97.4	96,977	25,382	4,897	17,153
Vinalhaven	1,273	1,957,530	.065	128,220	100.4	146,815	124	19,121	7,686
Warren	1,678	4,961,200	.033	164,908	92.1	372,090	120,873	17,154	29,303
Washington	636	549,218	.109	60,279	95.3	41,191	4,884	5,229	13,663

LINCOLN COUNTY

Alna	347	446,390	.062	27,958	96.8	33,479	3,546	1,519	11,560
Boothbay	1,617	2,494,800	.086	215,942	96.0	187,110	9,000	12,925	22,654
Boothbay Harbor	2,252	3,111,950	.094	294,425	98.9	233,396	8,237	22,739	18,566
Bremen	438	378,815	.133 1/3	51,116	92.5	28,411	12,052	283*	8,800

LINCOLN COUNTY—Continued

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Bristol	1,441	\$8,581,550	.168	\$146,491	98.6	\$643,616	\$ 64,625	\$19,770	\$27,295
Damariscotta	1,093	1,257,690	.100	126,555	100.5	94,327	5,059	1,425	7,764
Dresden	766	359,140	.110	39,979	98.0	26,936	18,754	815	2,799
Edgecomb	453	438,990	.094	41,691	99.6	32,924	98	5,780	8,282
Jefferson	1,048	675,280	.108	73,737	96.5	50,646	2,500	1,029	13,605
Monhegan Plt.	65	179,032	.069	12,434	100.1	13,427	7,200	9,582	3,911
Newcastle	1,101	1,038,650	.094	98,332	100.4	77,899		1,880	21,832
Nobleboro	679	418,690	.120	50,756	96.5	31,402	5,000	286*	16,250
Somerville Plt.	254	147,040	.098	14,360	91.4	11,028	124	2,155	13,727
South Bristol	610	897,445	.092	83,090	98.0	67,308	53,214	10,599	16,415
Southport	416	2,694,550	.040	108,151	99.8	202,091	14,136	7,679	6,249
Waldoboro	2,882	1,876,610	.136	257,517	93.8	140,746	120,741	3,228	39,135
Westport	133	235,155	.095	22,516	99.0	17,637	4,695	1,651	3,909
Whitefield	1,068	1,047,992	.071	75,047	89.5	78,599	73,879	430	12,132
Wiscasset	1,800	5,109,675	.068	348,712	97.8	383,226	54,845	27,384	13,992

OXFORD COUNTY

Andover	762	1,511,506	.071	107,951	99.6	113,363	17,240	6,236	316*
Bethel	2,408	6,496,291	.041	267,912	94.9	487,222	67,209	24,680	59,026
Brownfield	538	319,030	.125	40,267	87.6	23,927		1,777	19,433
Buckfield	982	932,100	.084	78,959	96.8	69,908	40,798	8,187	10,745
Byron	108	281,359	.062	17,516	89.2	21,101	82	143*	3,804
Canton	728	661,630	.090	60,024	94.7	49,622	13,505	306	14,713
Denmark	376	602,805	.108	65,487	97.8	45,210	3,365	8,221	11,836
Dixfield	2,323	5,363,660	.0334	180,802	98.9	402,275	23,257	8,793	11,242
Fryeburg	1,874	1,651,161	.125	207,827	96.8	123,837	41,800	8,292	23,642
Gilead	136	280,490	.058	16,370	100.5	21,037	5,061	399	1,391
Greenwood	601	651,529	.100	65,587	100.0	48,864	4,943	1,440	21,335
Hanover	240	365,300	.066	24,296	95.9	27,397	706	6,465	3,287
Hartford	325	382,995	.108	41,648	87.9	28,725	6,396	4,393	11,493
Hebron	465	344,640	.106	41,150	87.8	25,848	2,858	1,019	9,550
Hiram	699	556,949	.129	72,519	106.1	41,771	1,024	10,746	8,815
Lincoln Plt.	99	1,256,390	.029	36,522	100.0	94,229	135	5,210	25,250
Lovell	588	1,435,526	.070	100,949	99.3	107,664	4,126	11,140	17,798
Magalloway Plt.	50	316,457	.061	19,337	99.9	23,734	16,200	8,330	3,498
Mexico	5,043	7,198,550	.044	319,862	97.3	539,891	84,005	37,600	49,507
Newry	260	330,280	.110	36,448	84.3	24,771	2,500	6,425	858*
Norway	3,733	10,595,500	.031	331,144	98.3	794,663	7,000	14,355	28,167
Oxford	1,658	2,590,970	.051	133,256	96.3	194,323	54,915	11,872	26,910
Paris	3,601	2,922,295	.090	265,386	98.3	219,172	295	8,837	78,055
Peru	1,229	1,769,978	.070	124,759	94.8	132,748		19,157	15,987
Porter	975	438,745	.120	53,408	97.9	32,906	8,334	1,474	24,535
Roxbury	344	514,680	.102	52,743	95.8	38,601		2,876	6,037
Rumford	10,005	61,518,920	.02565	1,584,388	100.4	4,613,919	687,051	400,860	27,914
Stoneham	180	251,070	.080	20,242	101.3	18,830	8,318	5,173	9,244
Stow	108	131,390	.109	14,415	97.2	9,854		8,353	3,015
Summer	481	492,970	.094	46,693	88.8	36,973		(a)	(a)
Sweden	119	339,945	.068	23,212	102.7	25,496	264	6,153	4,193
Upton	35	357,150	.044	15,730	99.0	26,786		19,978	3,663
Waterford	834	1,076,665	.086	93,127	99.8	80,750		7,304	19,416
West Paris	1,050	1,671,555	.054	91,077	98.2	125,367	4,670	1,802*	20,649
Woodstock	930	1,242,700	.068	85,167	101.3	93,202	6,500	5,013	28,942

PENOBSCOT COUNTY

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Alton	303	\$ 80,805	.202	\$ 16,527	96.7	\$ 6,060	\$ 317	\$ 4,400	\$ 6,459
Bangor	38,912	139,702,300	.302	4,238,812	104.0	10,477,672	7,574,719		805,335
Bradford	690	1,288,810	.044	57,164	78.0	96,660	8,383	3,060	39,168
Bradley	951	378,747	.161	61,623	96.7	28,406	6,697	3,072	25,189
Brewer	9,009	17,785,210	.075	1,340,137	91.2	1,333,891	773,500		63,134
Burlington	353	196,080	.142	28,059	89.6	14,706	6,200	459*	4,582
Carmel	1,206	573,680	.156	90,382	90.3	43,026	29,484	277*	15,028
Carroll Plt.	147	92,400	.147	13,709	98.2	6,930		1,265	6,410
Charleston	750	480,580	.102	49,430	89.3	36,044	25,143	3,986	17,532
Chester	261	110,675	.184	20,544	93.3	8,301	(a)	(a)	(a)
Clifton	227	149,378	.112	16,910	100.1	11,203	4	579	4,883
Corinna	1,895	1,101,665	.150	166,405	93.5	82,625	22,545	5,604	19,524
Corinth	1,138	641,115	.131	84,821	90.1	48,083	3	2,757	31,607
Dexter	3,951	5,725,030	.067	386,316	96.4	429,377	61,849	12,193	9,685*
Dixmont	551	210,265	.166	35,231	91.7	15,770	1,552	50*	3,798
Drew Plt.	43	71,637	.094	6,761	119.6	5,373	4,003	86	405
East Millinocket	2,392	15,630,136	.0418	654,915	99.6	1,172,260	790,205	11,878	16,194
Eddington	958	1,567,200	.040	63,492	100.0	117,540	37,400	280	15,833
Edinburg	19	68,186	.070	4,800	99.7	5,114	10	2,740	6,425
Enfield	1,098	767,998	.115	88,947	93.6	57,600	15,687	11,348	19,883
Etna	486	322,620	.088	28,633	92.5	24,196	386	1,964	23,370
Exeter	707	300,787	.180	54,613	87.1	23,559	33,265	4,012	27,646
Garland	568	228,910	.190	43,859	78.0	17,168	23,675	3,215	12,193
Glenburn	965	585,512	.120	70,999	88.0	43,913	37	2,279	8,364
Grand Falls Plt.	7	58,949	.051	2,997	101.1	4,421	2,351	1,468	11,482
Greenbush	565	136,650	.250	34,511	90.3	10,249	3	1,313*	767
Greenfield	100	102,609	.127	13,130	99.9	7,696		1,723	39,022
Hampden	4,583	6,102,620	.064	393,265	96.7	457,697	33,451	8,111	55,369
Hermion	2,087	1,985,780	.077	154,249	98.9	148,934	62,123	3,919	5,420*
Holden	1,375	3,148,260	.031	98,406	101.6	236,120	51,820	1,004	58,794
Howland	1,362	1,990,490	.064	128,240	125.9	149,287	27,715 b	1,505	18,445
Hudson	542	258,910	.140	36,613	90.7	19,418		1,275*	16,206
Kenduskeag	584	508,590	.053	27,306	109.1	38,144	264	1,299	19,138
Lagrange	424	240,447	.117	28,427	99.8	18,034	(a)	(a)	(a)
Lakeville Plt.	21	157,315	.038	6,002	94.2	11,799		1,487	23,800
Lee	555	301,260	.100	30,552	97.4	22,595	4	434	22,288
Levant	765	1,225,465	.046	56,881	92.8	91,909		97,553	46,268
Lincoln	4,541	11,120,980	.050	559,091	96.9	834,073	393,112	650	5,928
Lowell	132	97,265	.162	15,865	94.7	7,295	165	3,054	14,915
Mattawamkeag	945	1,028,405	.012	124,056	99.6	77,130	55,000	1,350	464
Maxfield	39	81,200	.068	5,549	99.1	6,090		5,701	25,958
Medway	1,266	514,146	.280	144,699	95.5	38,561	62,700	7,904	16,500
Millford	1,572	1,623,295	.076	124,498	98.8	121,747	1,778,647	90,291	99,495
Millinocket	7,453	29,875,845	.04755	1,425,536	99.7	2,240,688		1,445	6,613
Mount Chase Plt.	179	213,495	.082	17,624	97.5	16,012	(a)	(a)	(a)
Newburgh	636	268,700	.078	21,354	103.3	20,153		6,003	7,273*
Newport	2,322	1,903,015	.120	229,808	93.1	142,726	29,809	19,280	88,296
Old Town	8,626	13,118,430	.069	911,709	107.9	983,882	527,273	32,252	16,173
Orono	8,341	20,413,480	.026	534,110	98.4	1,331,011	486,056	171,658	28,325
Orrington	2,539	4,342,050	.042	184,100	98.5	325,654		250	10,511
Passadumkeag	355	110,574	.154	17,235	86.8	8,293	4,292	30,356	19,642
Patten	1,312	826,555	.100	83,430	89.9	61,992		2,790	15,754
Plymouth	494	198,985	.158	31,779	99.6	14,924	1,984	9,345	3,794
Prentiss Plt.	227	81,134	.182	14,922	96.5	6,085	25	1,355	5,185
Seboeis Plt.	77	141,810	.080	11,396	99.3	10,636	1,489	272	7,676
Springfield	426	130,738	.162	21,417	95.9	9,805	4,500	4,802	21,153
Stacyville	673	939,740	.048	45,519	91.8	70,481	3,312	1,239*	9,629
Stetson	420	186,540	.138	25,983	85.6	13,991	32,874	7,980	19,386
Veazie	1,354	12,755,320	.013	166,632	99.5	956,649	(a)	(a)	(a)
Webster Plt.	79	76,080	.106	8,097	90.0	5,706			13,202
Winn	526	164,591	.244	40,487	91.6	12,344	30,187	838	12,326
Woodville	49	484,950	.031	15,078	99.8	36,371			

PISCATAQUIS COUNTY

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Appropriated	Deficit* Unappropriated
Abbot	404	\$ 214,545	.011	\$ 23,930	95.5	\$ 16,090	\$ 25	\$ 230	\$ 15,533
Atkinson	280	205,108	.096	19,834	93.6	15,383	5,400	973	12,239
Barnard Plt.	32	97,379	.032	3,146	98.1	7,303		1,422	3,990
Blanchard Plt.	57	109,496	.072	7,944	97.0	8,212	7	650	530
Bowerbank	17	241,560	.041	9,927	99.1	18,117	5,500	4,511	1,389
Brownville	1,641	1,016,280	.118	121,121	94.0	76,221	18,452	18,759	20,468
Dover-Foxcroft	4,173	10,322,950	.036	394,759	93.6	774,221	147,650	70,130	40,671
Elliottsville Plt.	23	181,293	.045	8,209	99.9	13,597	3,903	1,271	3,294
Greenville	2,025	6,118,762	.028	172,453	89.9	458,907	26,062	11,831	32,468
Guilford	1,880	1,320,075	.127	168,907	91.8	99,006	20,390	803	13,295
Kingsbury Plt.	8	111,500	.060	6,696	96.4	8,363	(a)	(a)	(a)
Lake View Plt.	18	184,468	.034	6,293	97.9	13,835		2,217	1,039
Milo	2,756	1,893,446	.128	244,122	99.0	142,008	74,048	6,838	23,603
Monson	852	620,010	.102	63,841	94.3	46,500		6,867	9,824
Parkman	530	307,360	.104	32,334	94.8	23,052	34	600	8,156
Sangerville	1,157	564,275	.112	63,937	92.1	42,321	334	2,242	17,277
Sebec	384	312,438	.113	33,566	96.3	23,433	4,000	1,928	6,897
Shirley	214	160,231	.088	14,234	99.0	12,019	(a)	(a)	(a)
Wellington	231	115,950	.100	11,769	92.3	8,696		150	12,835
Willimantic	137	219,935	.074	16,374	98.1	16,495	1,951	1,661	4,794

SAGadahoc COUNTY

Arrowsic	177	219,155	.062	13,717	99.8	16,437	500	(a)	(a)
Bath	10,717	21,552,135	.057	1,235,579	99.9	1,616,410	709,361	15,929	106,836
Bowdoin	668	273,813	.200	55,219	88.3	20,536	(a)	(a)	(a)
Bowdoinham	1,131	980,836	.095	93,947	98.2	73,563	7,937	4,809*	13,647
Georgetown	790	564,282	.100	56,803	94.9	42,321	9,564	3,326	16,392
Phippsburg	1,121	1,835,300	.078	144,002	98.2	137,647	80,000	13,521	6,982
Richmond	2,185	1,322,748	.120	160,155	97.5	99,206	26,455	1,577	26,092
Topsham	3,818	15,130,480	.022	335,007	100.9	1,134,786	220,125	66,734	45,583
West Bath	766	2,671,190	.031	83,323	93.6	200,339	100,000	3,235	8,987
Woolwich	1,417	2,140,635	.054	116,713	98.6	160,548	11,821	3,091*	28,626

SOMERSET COUNTY

Anson	2,252	5,041,970	.038	193,017	100.5	378,147	88,000	4,472	13,864
Athens	602	377,180	.126	47,927	96.2	28,289	10,110	2,324	17,256
Bingham	1,308	1,236,901	.092	114,788	99.3	92,768	31	2,564	13,609
Brighton Plt.	62	94,110	.090	8,530	99.5	7,058		1,761	2,341
Cambridge	354	171,185	.084	14,593	97.0	12,839		1,418	6,227
Canaan	800	411,804	.140	58,181	100.0	30,885	662	3,411	9,525
Caratunk Plt.	90	236,730	.050	11,927	98.0	17,755		1,550	9,605
Cornville	585	411,230	.140	58,022	92.4	30,842	(a)	(a)	(a)
Dennistown Plt.	17	174,695	.023	4,048	100.3	13,102	(a)	(a)	(a)
Detroit	564	461,054	.068	31,754	97.7	34,579	215	181	15,058
Embden	321	1,100,940	.072	79,535	100.0	82,570	39,078	1,709	40,530
Fairfield	5,829	4,478,535	.130	585,810	97.3	335,890	49,163	60,699	32,817
Harmony	712	485,500	.106	51,967	94.5	36,413		1,579	8,960
Hartland	1,447	2,830,340	.050	142,309	99.4	212,275	23,528	6,779	8,794
Highland Plt.	46	72,024	.084	6,082	97.1	5,402		4,533	99
Jackman	984	1,343,250	.043	58,450	99.7	100,744	70,000	1,270	18,939
Madison	3,935	4,100,357	.094	388,323	98.6	307,527	105,817	11,780	61,265
Mercer	272	227,455	.116	26,619	95.1	17,059	(a)	(a)	(a)
Moose River	205	352,250	.040	14,246	98.7	26,419	3,000	(a)	(a)
Moscow	559	2,896,793	.064	185,797	98.9	217,259		4,119	13,999
New Portland	620	611,592	.092	56,713	96.7	45,869	28	1,907	4,133

SOMERSET COUNTY—Continued

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund	
		Valuation	Tax Rate	Commitment				Surplus and/or Deficit*	
								Appropriated	Unappropriated
Norridgewock	1,634	\$ 913,551	.146	\$134,656	96.6	\$ 68,516	\$ 36,794	\$19,129	\$19,144
Palmyra	1,009	495,560	.160	79,959	87.7	37,167	26,884	5,090	7,533
Pittsfield	4,010	5,617,785	.070	396,041	99.7	421,334	181,007	14,281	20,707*
Pleasant Ridge Plt.	108	3,245,860	.038	123,412	100.0	243,439		5,440	14,436
Ripley	317	178,440	.150	27,033	99.6	13,383		86*	4,857
St. Albans	927	813,710	.100	81,899	89.0	61,028	7,707	2,538	17,653
Skowhegan	7,661	27,535,100	.031	858,985	97.1	2,065,132	284,115	12,506	134,781
Smithfield	382	461,442	.080	37,230	104.5	34,608	484	2,021	6,032
Solon	669	833,990	.080	67,223	100.3	62,549	8,700	329	21,681
Starks	306	324,190	.076	24,881	98.6	24,315		3,555	7,273
The Forks Plt.	53	245,220	.048	11,810	101.3	18,392	(a)	1,488	(a)
West Forks Plt.	93	225,950	.042	9,559	99.1	16,946	(a)	(a)	(a)

WALDO COUNTY

Belfast	6,140	18,289,500	.0312	574,661	96.9	1,371,713	171,468	8,907*	32,253
Belmont	295	254,990	.080	20,585	93.4	19,124		3,053	6,431
Brooks	758	459,443	.112	51,914	90.1	34,458	5,905		13,832
Burnham	755	405,565	.142	58,058	93.2	30,417	385	860	7,394
Frankfort	692	385,345	.116	45,111	87.7	28,901	2,240	8,938	31,580
Freedom	406	250,265	.118	29,822	91.8	18,770	(a)	(a)	(a)
Islesboro	444	1,117,580	.085	95,363	98.7	83,819	3,161	5,106*	49,884
Jackson	220	156,150	.122	19,200	89.0	11,711		2,155*	12,608
Knox	439	561,720	.071	40,146	101.1	42,129	6,582	810	5,935
Liberty	458	613,055	.098	60,448	92.8	45,979	15,142	6,664	3,390
Lincolnville	867	866,235	.096	83,837	98.6	64,968	6,102	3,937	6,471
Monroe	497	737,535	.060	44,579	94.0	55,315	2,717	5,773	28,053
Montville	366	231,645	.110	25,802	90.3	17,373	22,500 b	570	6,360
Morrill	355	411,810	.066	27,446	99.4	30,886	30,885	2,418	2,563*
Northport	648	669,529	.112	75,470	97.7	50,215	17,227	4,892	17,200
Palermo	528	444,950	.098	44,058	94.2	33,371	7,000	4,482	8,969
Prospect	412	207,721	.135	28,303	94.7	15,579		866	4,613
Searsmont	628	395,025	.112	44,708	98.5	29,627	8,405	2,400*	2,198
Searsport	1,838	12,223,195	.0192	235,798	76.7	916,740	325,016	8,810*	52,129
Stockton Springs	980	2,602,400	.030	78,753	97.6	195,165			26,877
Swanville	514	503,300	.090	45,549	87.9	37,748		3,060	9,262
Thorndike	457	299,845	.100	30,291	95.1	22,488	(a)	(a)	(a)
Troy	469	323,620	.077	25,276	98.0	24,272	(a)	(a)	(a)
Unity	983	1,839,430	.048	89,016	98.7	137,957		111	27,505
Waldo	395	224,647	.102	23,181	95.1	16,849	93	3,884	1,996
Winterport	2,088	829,047	.188	157,052	91.8	62,179	5,903	7,627	93,435

WASHINGTON COUNTY

Addison	744	375,595	.125	47,568	94.7	28,233	7,600	3,287	17,721
Alexander	220	286,430	.080	23,079	95.5	21,482	(a)	(a)	(a)
Baileyville	1,863	3,692,790	.092	340,981	99.7	276,959	11,161	1,839	34,708
Baring Plt.	200	185,420	.055	10,336	98.1	13,907		9,804	3,450
Beals	640	(a)	(a)	(a)	(a)	(a)	(a)	(a)	(a)
Beddington	14	66,980	.057	3,842	98.8	5,024		1,437	2,903
Calais	4,223	13,680,196	.032	440,652	88.3	1,026,015	99,148	15,138	11,659
Centerville	47	123,590	.082	10,155	101.6	9,269	(a)	(a)	(a)
Charlotte	260	228,105	.074	17,084	101.5	17,108		3,777	5,020
Cherryfield	780	1,303,950	.040	52,809	100.6	97,796		10,208	2,118
Codyville Plt.	38	120,787	.058	7,030	99.5	9,059		733	7,015
Columbia	219	212,090	.112	23,928	94.5	15,907		928	12,419
Columbia Falls	442	400,500	.074	30,045	97.6	30,038	4,000	825	2,582
Cooper	106	268,470	.041	11,082	108.2	20,135	(a)	(a)	(a)

WASHINGTON COUNTY—Continued

Municipality	Population 1960 Census	1963			% Total Collections All Years	7½% Legal Debt Limit	Total Debt	General Fund Surplus and/or Deficit*	
		Valuation	Tax Rate	Commitment				Appropriated	Unappropriated
Crawford	83	\$ 66,021	.141	\$ 9,387	95.9	\$ 4,952	\$ (a)	\$ (a)	\$ (a)
Cutler	634	378,349	.076	29,001	99.4	28,376	(a)	(a)	(a)
Danforth	821	404,570	.138	56,506	90.0	30,343	10,875	2,102	9,423
Deblois	26	53,745	(a)	4,143	100.2	4,031	(a)	(a)	(a)
Dennysville	303	371,435	.062	23,264	109.5	27,859	(a)	(a)	(a)
East Machias	1,198	620,742	.112	69,934	98.1	46,556	(a)	(a)	(a)
Eastport	2,537	6,048,699	.032	195,184	95.1	453,652	(a)	(a)	(a)
Grand Lake Stream Plt.	219	378,651	.085	32,369	99.7	28,399		503*	8,053
Harrington	717	417,990	.087	36,830	93.9	31,349		2,516	2,173
Jonesboro	428	522,812	.055	29,061	98.5	39,211	(a)	(a)	(a)
Jonesport	1,563	1,645,744	.0455	75,891	96.3	123,431	8	13,716	14,814
Lubec	2,684	7,049,640	.025	178,014	96.6	528,723	4,200	550	9,583
Machias	2,614	1,274,053	.135	173,305	97.0	95,554	47,174	5,968	2,176
Machiasport	980	479,578	.106	51,411	100.5	35,968	(a)	(a)	(a)
Marshfield	267	168,980	.115	19,598	96.2	12,674	(a)	(a)	(a)
Meddybemps	86	73,141	.160	11,766	93.0	5,486	(a)	(a)	(a)
Milbridge	1,101	989,790	.076	75,959	92.1	74,234	11,107	5,118	4,976
Northfield	79	169,788	.089	15,171	97.1	12,734		3,745	4,102
Pembroke	871	398,670	.108	43,551	96.9	29,900	1,050	6,634	8,988
Perry	564	700,255	.060	42,024	97.1	52,519	(a)	(a)	10,476
No. 14. Plt.	63	109,978	.095	10,498	87.5	8,248	(a)	(a)	(a)
No. 21 Plt.	56	80,750	.084	6,846	99.6	6,056		1,198	1,246
Princeton	829	811,890	.065	53,431	98.8	60,892	41	3,420	16,514
Robbinston	476	273,315	.112	31,222	99.3	20,499		(a)	(a)
Roque Bluffs	152	60,545	.118	7,240	99.7	4,541	(a)	(a)	(a)
Steuben	673	831,050	.072	60,343	85.8	62,329	75,093	964	6,023
Talmadge	58	142,255	.039	5,584	99.6	10,669	(a)	(a)	(a)
Topsfield	201	594,656	.030	17,984	96.5	44,599	156	1,365*	7,117
Vanceboro	389	265,785	.106	28,440	96.7	19,934	1,369	4,640	3,917
Waite	73	119,270	.098	11,778	97.6	8,945	(a)	(a)	(a)
Wesley	145	126,484	.0921	11,723	92.7	9,486	(a)	(a)	(a)
Whiting	339	224,032	.127	28,675	96.3	16,802	1,000	2,192	252*
Whitneyville	229	194,960	.150	29,442	96.4	14,622	(a)	1,359	5,870

YORK COUNTY

Acton	501	885,175	.104	92,460	97.7	66,388	35,666	6,082	4,186
Alfred	1,201	3,034,760	.029	88,776	98.7	227,607		(a)	(a)
Arundel	907	988,564	.068	67,891	93.7	74,142	41,009	10,937	10,413
Berwick	2,738	3,497,990	.059	208,211	93.6	262,349	129,180	16,432	49,683
Biddeford	19,255	30,670,360	.044	1,362,699	95.7	2,300,277	1,222,971	21,327	73,601*
Buxton	2,339	3,831,715	.077	296,594	98.5	287,379	15,250	8,469	75,693
Cornish	816	490,670	.140	69,195	94.1	36,800	2,800	2,779	24,413
Dayton	451	928,326	.060	56,072	98.9	69,624	14,817	2,508	2,266
Eliot	3,133	6,709,670	.032	217,015	102.3	503,225	93,154	20,281	11,926
Hollis	1,195	2,199,410	.073	161,427	97.6	164,956		8,497	17,378
Kennebunk	4,551	9,230,220	.060	557,422	95.9	692,266	527,256	79,752	68,369
Kennebunkport	1,851	8,121,295	.040	326,333	96.9	609,097	53,875	8,523	86,605
Kittery	10,689	9,328,410	.070	658,005	97.8	699,631	235,000	49,621	36,644
Lebanon	1,534	962,550	.138	134,008	100.3	72,191		9,965	13,222*
Limerick	907	758,045	.124	94,676	96.2	56,853			
Limington	839	459,405	.171	79,182	94.1	34,455		1,066	6,079
Lyman	529	591,254	.088	52,435	98.9	44,344	2,000	4,447	15,168
Newfield	319	467,938	.094	44,244	98.1	35,095		1,175	7,924
North Berwick	1,844	2,711,299	.058	158,635	92.4	203,347	42,950	5,139	45,552
Old Orchard Beach	4,580	9,768,725	.072	706,192	97.5	732,654	682,100	56*	18,829
Parsonsfield	869	768,113	.130	100,482	96.2	57,608	9,800	30,768	12,902
Saco	10,515	16,862,190	.062	1,052,689	98.8	1,264,664	846,572	875	9,759
Sanford	14,962	53,019,995	.0266	1,421,306	96.4	3,976,500	450,000	333,917	289,533*
Shapleigh	515	568,382	.150	85,680	97.6	42,629		8,363	9,491
South Berwick	3,112	2,788,930	.088	247,715	98.6	209,170	70,233	6,613	4,708
Waterboro	1,059	3,007,415	.038	115,137	98.8	225,556	(a)	(a)	(a)
Wells	3,528	12,753,275	.056	717,318	95.5	956,496		21,018	23,825
York	4,663	26,914,954	.024	649,523	97.4	2,018,622	180,368	16,985	75,246

(a) Information not available.

(b) Exceeds debt limit.