

MAINE STATE LEGISLATURE

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STATE OF MAINE

Forty-first Report

OF THE

State Auditor



FOR THE PERIOD

JULY 1, 1959 to JUNE 30, 1960

MICHAEL A. NAPOLITANO

State Auditor

ROOMAE
CLAUDI
VIRIUS
1900

*State Auditors
and
Terms of Office*

1907-1910	Charles P. Hatch	Portland
1911-1912	Lamont A. Stevens	Wells
1913-1914	Timothy F. Callahan	Lewiston
1915-1916	J. Edward Sullivan	Bangor
1917-1921	Roy L. Wardwell	Augusta
1922-1940	Elbert D. Hayford	Farmingdale
1940-1944	William D. Hayes	Bangor
1945-1956	Fred M. Berry	Augusta
1957-	Michael A. Napolitano	Augusta

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MICHAEL A. NAPOLITANO
STATE AUDITOR



HERRICK W. BRADDON
DEPUTY AUDITOR

STATE OF MAINE
State Department of Audit
Augustus

November 14, 1960

The Honorable John E. Reed
Governor of Maine

Members of the One Hundredth Legislature

In compliance with the statutory requirements, I submit the forty-first annual report of the State Auditor for the fiscal year ended June 30, 1960.

The financial status of the State, and the results of the general fund and highway fund operations indicate efficient administrative control.

In our opinion, the accompanying balance sheets present fairly the financial position of these funds at June 30, 1960, and the results of operations of the funds for the year, in conformity with generally accepted governmental accounting procedures applied on a consistent basis.

Our examination of these statements was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records, and other auditing procedures as were considered necessary in the circumstances.

My sincere appreciation to the State officials for their cooperation and to the audit staff for their continued loyalty and valuable assistance.

Respectfully submitted,

Michael A. Napolitano
State Auditor

ANNUAL REPORT

STATE DEPARTMENT OF AUDIT

FISCAL YEAR 1959-60

The State Department of Audit is governed by the statutory provisions of Chapter 19, Revised Statutes of 1954, as amended. The duties of the State Auditor with respect to the postauditing of State departments and agencies are summarized as follows:

- I. To perform a postaudit of all accounts and other financial records of the state government or any department or agency thereof, and to report annually on this audit, and at such other times as the legislature may require;
- II. To install uniform accounting systems and perform annual postaudits of all accounts and other financial records of the several counties . . . ; (See Chapter 269, P. L., 1955.)
- III. To install uniform accounting systems and perform audits for cities, towns, and villages as required by sections 24 to 29 inclusive, of chapter 90-A;
- IV. To install uniform accounting systems and perform postaudits for the clerks of superior courts, judges and recorders of municipal courts, trial justices and probation officers, . . . ;
- V. To perform a postaudit of all accounts and other financial records of the state normal schools and teachers colleges, the Maine Port Authority, and the Maine Forestry District;
- VI. To serve as a staff agency to the legislature, or any of its committees, or to the governor in making investigations of any phase of the state's finances.

"Detailed Requirements.—The state auditor shall keep no accounts in the department of audit, but he shall conduct a continuous postaudit of the accounts, books, records and other evidences of financial transactions kept in the department of finance and administration or in the other departments and agencies of the state government. He shall prepare and publish a report for each fiscal year, setting forth the essential facts of such audit in summary form . . . If he shall find in the course of his audit evidences of improper transactions, or of incompetence in keeping accounts or handling funds or of any other improper practice of financial administration, he shall report the same to the governor immediately; if he shall find evidences of illegal transactions, he shall forthwith report such transactions both to the governor and to the attorney general. All such evidences shall be included in the annual reports of the state auditor and he may, at his discretion, make them public at any time during the fiscal year."

Our audit staff continues to be of limited size; however, revisions with regard to our audit program have progressed satisfactorily within this biennium to effect more current postauditing of departments. Favorable consideration to the budgetary request for the addition of personnel not replaced in past years will definitely enable the department to accomplish the objective and to comply more fully with the statutory requirements.

The scope of our audits include review of accounting systems and procedures for propriety and adequacy; review of practices for compliance with legal provisions and established procedures; review of the adequacy and effectiveness of internal controls; verification and handling of funds and property; and verification and propriety of disbursements.

The Department of Audit conducted 383 audits during the fiscal year ended June 30, 1960, of which 138 covered the financial transactions of State departments, institutions, and agencies. The department continued its policy of rendering a report to each department and agency examined during the period.

The department heads are given an opportunity to review and discuss the reports for possible clarification before final release. This procedure results in better understanding by the department heads of our recommendations which are submitted for their consideration and adoption. Copies of the individual audit reports also are filed with the Governor.

In the previous annual report reference was made to the Commissioner of Finance and Administration being requested by the Executive Department to assume responsibility of following up the individual departmental recommendations contained in the special report released by the certified public accounting firm. Under date of November 19, 1959, the Commissioner submitted to the Executive Department, a summary of pertinent agency comments on the recommendations and certain narrative comments set forth in the December, 1958 Special Report of Mount & Carter, together with his comments thereon.

The report enumerated those recommendations which he believed—warrant study by the Governor and Council to determine what action, if any, should be taken at this time or at a later date; those which will require legislative action before they can be made effective. Also, classified were recommendations which already have been acted on by the agencies concerned or in process of completion, and those which he believed the agencies have made a sufficient case against adoption to warrant the withholding of any action at this time, as well as those which he believed should not be adopted.

With the convening of legislature forthcoming, the Executive Department should study and review this report and consider the need of amendatory legislation.

* * * *

RECOMMENDATIONS Reference was made in prior reports that check signing duties be placed under control of the State Treasurer. It is recommended that amendatory legislation to ratify present procedures should be presented to the incoming Legislature for consideration.

The continual increase of general fund accounts receivable being recommended for annual charge offs, particularly of institutional accounts, warrants more effective billing and collection procedures. Receivables charged off as uncollectible amounted to \$40,000, \$77,800, and \$110,700 in the fiscal years ended June 30, 1957, 1958, and 1959 respectively.

However, the recommendation to charge off uncollectible accounts aggregating \$154,200 in the 1959-60 fiscal year was tabled by the Governor and Executive Council for further exploration, and subsequently indefinitely postponed.

Demand deposits in the more than seventy-five banks in the State should be reduced to a minimum. A continuous "cash flow" study should be made to determine the availability of cash for investment purposes.

The basic problem in investment of State funds is to take maximum advantage of the interest earning potentialities of cash on hand in a manner consistent with statutory restrictions, and at the same time to assure that adequate amounts of cash will be available at all times to meet current demands.

Legislative consideration should be given to the various type of funds deposited and administered locally by State agencies; such as, personal funds and securities of patients and inmates in the institutions. A maximum allowable balance should be established, as to the amount to be retained at the local level, and that the excess be deposited with the State Treasurer.

Also, consideration should be given to the disposition of property, still retained at the institutions, of patients and inmates deceased, discharged, or transferred.

With reference to previous recommendations, it is contemplated that the State Controller will request studies be made with regard to further mechanization of accounting processes in various accounting areas.

Many recommendations were included in the various individual audit reports filed during the fiscal year. Our comments and recommendations in the various individual reports are intended to be constructive, and are made in a spirit of cooperation with the departments or agencies audited.

Recommendations were made in the interest of improved accounting procedures and practices, strengthened inventory and equipment controls, and the elimination of noncompliance with established procedures.

MOTOR VEHICLES COST RECORD A review of cost records revealed that no standard or uniform system was being maintained to account for operating expenses of vehicles owned by State departments, institutions, and schools. As of September, 1959, these agencies were operating 1,777 vehicles of which 621 were either passenger vehicles or station wagons.

A majority of agencies maintain no record of vehicle mileage or expenses incident thereto; a few agencies attempt to maintain a record of vehicle operating costs; however, do not account for mileage which negates the value of such a record. Out of a total of forty-six State departments and institutions operating vehicles, only ten of these agencies were maintaining records which would produce cost per mile data.

State regulations should require the maintenance of a uniform system of accounting to reflect operating costs of State owned vehicles and to provide record of use.

ENCUMBRANCES . . . The dollar volume increase of encumbrances over a ten year period is significant. Outstanding encumbrances at June 30, 1950 totaled \$486,612 and at June 30, 1960 totaled \$1,185,617. Major items included in this amount were fuel oil, coal, etc., amounting to \$482,000; Health and Welfare general relief and board and care in the amount of \$99,000; municipal sewerage contracts of \$224,000; and capital equipment items of \$140,000. The balance of encumbrances of \$240,617 included practically all items of commodities and contractual services.

The schedule of calendar buying established by the Bureau of Purchases calls for annual, semiannual, quarterly, and monthly requisitioning of various commodities. Fuel oils and coal items account for the largest dollar volume of commodity requisitions encumbered at each fiscal year end.

Maximum encumbrance total that may be outstanding at the expiration of the fiscal year is only limited by the balance of available funds.

* * * *

MAINTENANCE AGREEMENTS Most State departments enter into so-called maintenance agreements with the several vendors of office machines. The agreements usually extend over a twelve month period, and cover the cost of labor involving repair personnel. Machines covered under these agreements included adding machines, typewriters, calculators, bookkeeping machines, cash registers, mail openers, automatic files, and validating machines.

A review of expenditures for the 1959 fiscal year revealed that there were thirteen vendors who were paid \$24,800 under maintenance contracts or agreements covering 750 machines utilized in approximately 45 State agencies.

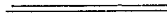
The State Purchasing Agent should review the office machine maintenance policy to determine if the State is securing such services in a manner and for a value consistent with quality of services best adapted for purposes needed.

* * * *

In the course of audits of certain departments, attention was directed to certain construction projects wherein the expenditures, as classified, exceeded the amounts authorized by legislature. Although the expenditures for all construction projects within a department did not exceed the total appropriations authorized, it is believed that the intent of the legislature is to limit the expenditures of each project to the specific amount appropriated. Appropriations and allocation of funds for specific projects should be individually controlled accounting-wise.

A less justifiable procedure noted during the course of our audits — whereby a department expended monies out of "contractual services" for rental charges for several items of office equipment, which amounts were subsequently applied toward the purchase price of the specific equipment, and the balance paid from funds earmarked for capital expenditures. The result is an improper allocation and interpretation of costs and a diversion of legislative and budgetary directives.

GENERAL FUND



COMPARATIVE BALANCE SHEET

COMPARATIVE STATEMENT OF DEPARTMENTAL OPERATIONS

COMPARATIVE STATEMENT OF UNAPPROPRIATED SURPLUS

* * * *

WITH SUPPLEMENTARY COMMENTS

General Fund

Comparative Balance Sheet

At June 30

RECOGNIZED ASSETS

	1960	1959
Cash	\$ 9,867,998	\$ 6,709,767
Investments	11,106,846	10,330,914
Taxes and Accounts Receivable (net)	3,896,849	3,559,632
Due From Other Funds	107,514	67,403
Working Capital Advances (contra)	4,680,513	4,705,513
Other Assets	416,542	252,439
Contract with Canadian National Railway 1959-85	866,667	900,000
Encumbered Future Revenue to Retire Bonded Debt	3,950,000	
Total Recognized Assets	<u>\$34,892,929</u>	<u>\$26,525,668</u>

LIABILITIES

Accounts Payable	\$ 665,070	\$ 704,115
Due to Other Funds	3,823,042	473,875
Other Current Liabilities	2,720,727	1,436,264
Bonds Payable	3,950,000	
Total Liabilities	<u>11,158,839</u>	<u>2,614,254</u>

RESERVES

Authorized Expenditures for Operations	5,641,704	2,987,536
Authorized Expenditures for Nonrecurring Items	4,822,327	4,411,800
State Contingent Account	450,000	450,000
Contingencies	118,400	128,900
Construction Reserve Allocation	1,245,492	1,949,479
Urban Planning and Ferry Service Advances	107,510	67,510
Total Reserves	<u>12,385,433</u>	<u>9,995,225</u>

SURPLUS

Appropriated:		
Operating Capital	2,000,000	2,000,000
Advances to Other Funds (contra)	4,680,513	4,705,513
Bar Harbor Ferry Terminal	866,667	900,000
	<u>7,547,180</u>	<u>7,605,513</u>
Unappropriated	3,801,477	6,310,676
Total Liabilities, Reserves, and Surplus	<u>\$34,892,929</u>	<u>\$26,525,668</u>

General Fund

Comparative Statement of

Departmental Operations

Fiscal Years Ended June 30

	1960	1959
REVENUES:		
State Tax on Wild Lands	\$ 505,419	\$ 512,756
Inheritance and Estate Taxes	3,228,909	3,001,616
Sales and Use Taxes	27,318,071	24,482,180
Cigarette Tax	6,551,378	6,188,054
Tax on Public Utilities	4,078,185	3,958,510
Tax on Insurance Companies	2,324,062	2,210,608
Commissions on Pari Mutuels	1,065,321	977,532
Other Taxes	987,796	962,675
From Federal Government	14,077,964	12,954,947
From Cities, Towns, and Counties	1,090,414	1,026,103
Service Charges for Current Services	2,287,803	2,012,214
Liquor and Beer (net)	9,162,148	8,573,452
Other Revenues	985,815	738,689
Contributions and Transfers From Other Funds	568,924	416,726
Total Revenues	74,233,209	68,016,062
OPERATING EXPENDITURES:		
General Administration	3,626,772	3,669,852
Protection of Persons and Property	1,728,190	1,617,257
Development and Conservation of Natural Resources	2,860,430	2,599,776
Health, Welfare, and Charities	25,085,030	23,807,806
Institutional Service	9,775,331	8,806,482
Education and Libraries	20,320,572	17,250,009
Miscellaneous	411,875	261,098
Contributions and Transfers to Other Funds	9,073,588	4,387,097
Total Operating Expenditures	72,881,788	62,399,377
Excess of Revenues Over Operating Expenditures	1,351,421	5,616,685
Add:		
Proceeds From Bond Issue	3,950,000	
	5,301,421	5,616,685
Deduct:		
Expenditures for Construction and Special Items	5,456,423	5,537,712
Amount Carried to Unappropriated Surplus	\$ 155,002*	\$ 78,973

* Denotes red figure.

General Fund

Comparative Statement of

Unappropriated Surplus

Fiscal Years Ended June 30

	1960	1959
BALANCE AT BEGINNING OF YEAR	\$6,310,676	\$2,244,182
Adjustment of Prior Years' Transactions	75,855	85,826
	<u>6,386,531</u>	<u>2,330,008</u>
ADDITIONS:		
Amount From Departmental Operations		78,973
Reductions in Amounts Reserved—		
Decrease in Reserve for Authorized Expenditures for Operations		907,639
Return of Working Capital Advances		15,000
Expenditures in Excess of Appropriations From Unappropriated Surplus		3,256,116
Excess of Expenditures Over Allocations to Construction Reserve Account	561,187	
Annual Payment on Canadian National Railways Contract	33,334	33,333
Repayment—Island Ferry Service		35,000
Decrease in Amount Reserved for Acquisition of Specific Real Estate	10,500	355,100
Transfers from Contingent Account	148,128	128,378
Lapsed Balances and Transfers From Appropriations From Unappropriated Surplus	768,542	111,308
Total	<u>7,908,222</u>	<u>7,250,855</u>
DEDUCTIONS:		
Amount From Departmental Operations	155,002	
Additional Amounts Reserved—		
Increase in Reserve for Authorized Expenditures for Operations	2,714,381	
Working Capital Advances to Other Funds ..		500,000
Appropriations From Unappropriated Surplus in Excess of Expenditures	972,734	
Allocations to Construction Reserve Account in Excess of Expenditures		287,801
Restoration of Revolving Contingent Account	240,628	128,378
Transfers to Other Funds	24,000	24,000
Total Deductions	<u>4,106,745</u>	<u>940,179</u>
BALANCE AT END OF YEAR	<u><u>\$3,801,477</u></u>	<u><u>\$6,310,676</u></u>

GENERAL FUND

Activities of State Government, not specically provided for in other funds, are handled through the general fund. Appropriations to finance these activities are authorized by legislature on a budgetary basis prepared from estimates of revenues to be received and from estimates of expenditures.

The presentation of the accompanying statements varies in certain respects with that of the Controller, and is comparable to the presentation as recommended by Mount and Carter, the independent auditors employed by the State, to present fairly a concise, comprehensive summary of the financial condition of the fund as of June 30, 1960, and the results of operations for the fiscal year then ended.

* * * *

BALANCE SHEET Assets of the fund, as reported by the State Controller, include cash, investments, receivables, advances, and other assets which are expected to be resolved into cash or its equivalent in the natural course of events and with reasonable certainty, and certain advances which are returnable to the fund at some subsequent date. The more permanent or fixed assets are excluded from the statements. Liabilities of the fund are mostly current, except for the outstanding bonds which were issued during the fiscal year.

* * * *

ASSETS Cash amounting to \$9,867,998 was on deposit with numerous banks within the State and included petty cash funds in custody of bonded State employees. All monies on deposit were verified directly with the depositories by the Department of Audit.

Investments of \$11,106,846 consisted of United States Government securities which are held for safekeeping with the Federal Reserve Bank of Boston. Principally of short term duration, they were purchased from available cash not needed for current requirements. Income from investments amounted to approximately \$417,250 for the year.

Taxes and accounts receivable amounted to \$3,372,865 and \$523,983 respectively, after allowance for possible losses. The amount of \$220,128 has been provided for as a reserve for losses on receivables. Outstanding taxes consist principally of assessments levied in the Spring of 1960, and normally collected after the close of the fiscal year. Accounts receivable are comprised largely of charges for institutional and welfare services, and in many instances are considered uncollectible.

The amounts for working capital advances represent properly authorized advances for such purposes as liquor inventories, \$3,500,000; mortgage insurance revolving fund, \$500,000; and schooling

of children in unorganized territories, \$394,106. The advances are returnable to the general fund should the projects for which they are advanced be terminated.

Included among other assets are charges against the Federal Government for reimbursable expenditures made to relocate facilities on federal aid highways. The Federal Government is to reimburse ninety per cent of these costs, which were listed at \$367,814 at the close of the fiscal year.

The indenture of lease with the Canadian National Railways was entered into through the Maine Port Authority, which was advanced \$1,000,000 to build the ferry terminal at Bar Harbor. Terms of the lease require rental payments in thirty equal annual installments to liquidate the cost of construction. At June 30, 1960, payments totaling \$133,333 had been received by the Port Authority and remitted to the State Treasurer leaving a balance in effect of \$866,667.

LIABILITIES The liabilities of the general fund included current invoices charged against departmental appropriations but not actually paid until after the close of the year; amounts due to other funds; other current liabilities; and bonds payable.

The amounts "due to other funds" represent interfund transactions consisting principally of the proceeds of the general fund bond issue which were transferred to another fund for capital improvements authorized by the legislature under Chapter 175, Private and Special Laws of 1959. This liability also includes forestry taxes accruing to the Forestry District and an amount required by statute to restore the Group Life Insurance Fund.

Other current liabilities comprise for the most part advance payments, taxes, licenses and fees applicable to the ensuing year, and withholding taxes payable to the Federal Government. These liabilities have been reviewed and appear to be properly stated.

A general fund bond issue in the amount of \$3,950,000 was sold during the fiscal year. The bonds, dated June 1, 1960, bear interest at 2.90 per cent and mature in the years 1961 to 1970 inclusive. These bonds were approved by the voters on October 12, 1959.

RESERVES The reserves for authorized expenditures show balances of \$5,641,704 for operations and \$4,822,327 for unusual or nonrecurring items. The reserve for operations is considerably larger than at the previous year end, due in part to a number of appropriation balances being carried by statute to the close of the biennium. The reserve for unusual or nonrecurring items represents monies available in the ensuing year to complete authorized construction and expansion projects.

Other reserves consist of the established State contingent account, \$450,000; contingencies, which include \$78,400 for the purchase of land near the State House and \$40,000 for an armory at Rockland, when matched by the municipality; construction allocations

of \$1,245,492 made available for expenditure on specific projects; and advances of \$107,510 to other funds. These advances are \$67,510 for an urban planning program participated in by the Federal Government and municipalities, and \$40,000 to the Maine State Ferry Service to pay maturing bonds.

SURPLUS The general fund surplus designated as "appropriated" is comprised of amounts earmarked for specific purposes and includes the necessary capital for departmental operations, advances to carry on certain enterprises, and a loan to build the Bar Harbor Ferry Terminal. The largest advance was to the Liquor Commission to maintain inventories.

Unappropriated surplus amounted to \$3,801,476 at June 30, 1960, a decrease of \$2,509,200 from the beginning of the year. The surplus will be further reduced by \$517,895 on July first when appropriations authorized by the Ninety-ninth Legislature become effective. The decrease in unappropriated surplus was due principally to the following factors:

Appropriations from Unappropriated Surplus		\$5,692,784
Less: Revenue in Excess of Appropriation Requirements	\$2,114,226	
Lapsed Balances of Appropriation Accounts	1,082,056	
		<u>3,196,282</u>
Net Decrease		<u>\$2,496,502</u>

DEPARTMENTAL OPERATIONS For the 1959-60 fiscal year, revenues credited to the general fund exceeded expenditures for current operations by \$1,351,421. However, other receipts available and other expenditures made resulted in a deficit of \$155,002 being charged against the unappropriated surplus account.

Other receipts of \$3,950,000 came from proceeds of the bond issue, while the other expenditures included payments of \$4,720,050 for unusual and nonrecurring items charged against the appropriations from unappropriated surplus, and \$736,373 charged to the construction reserve allocations.

REVENUES Revenues of \$74,233,209, as reported by the Controller, showed an increase of \$6,217,147 as compared with the previous year. The largest increases were in sales and use taxes with a gain of \$2,835,891 and in Federal grants with a gain of \$1,123,017.

Revenues to finance appropriations amounted to \$57,959,489 or \$2,114,226 in excess of requirements. Revenues credited direct to the departments totaled \$16,273,720 of which \$13,974,453 represented grants from the Federal Government. These grants are mostly for the old age assistance and aid to dependent children programs.

EXPENDITURES Expenditures of \$72,881,788 exceeded the corresponding prior year by \$10,482,410. Although the "contribu-

tions and transfers to other funds" showed the greatest increase, due to the transfer of bond proceeds to another fund, the increase of expenditures by departments was most noticeable in the education and health and welfare divisions.

Expenditures for education totaled \$20,320,572 as compared with \$17,250,009 for the previous year. The increase occurred principally in the payment of subsidies to municipalities. In the health and welfare accounts, the increased expenditures of \$1,277,224 were for the most part in the programs for which grants were received from the Federal Government.

* * * *

GENERAL HIGHWAY FUND

COMPARATIVE BALANCE SHEET

COMPARATIVE STATEMENT OF DEPARTMENTAL OPERATIONS

COMPARATIVE STATEMENT OF UNAPPROPRIATED SURPLUS

* * * *

WITH SUPPLEMENTARY COMMENTS

General Highway Fund

Comparative Balance Sheet

Fiscal Years Ended June 30

	1960	1959
RECOGNIZED ASSETS		
Cash	\$ 2,936,127	\$ 3,702,618
Investments	15,281,986	7,459,192
Taxes and Accounts Receivable (net)	1,016,082	1,339,654
Due from Other Funds	1,136,575	1,032,575
Working Capital Advances	3,578,904	3,041,863
Other Assets	46,968	41,084
Bonds Authorized—Unissued	3,821,025	6,257,000
Encumbered Future Revenue to Retire Bonded Debt	29,400,000	24,000,000
Total Recognized Assets	<u>\$57,217,667</u>	<u>\$46,873,986</u>
LIABILITIES		
Accounts Payable	\$ 304,513	\$ 158,128
Due to Other Funds	45,997	40,885
Other Current Liabilities	3,546	183,938
Bonds Payable	29,400,000	24,000,000
Total Liabilities	<u>29,754,056</u>	<u>24,382,951</u>
RESERVES		
Authorized Expenditures for Operations	<u>17,169,625</u>	<u>14,243,399</u>
SURPLUS		
Appropriated:		
Advances to Other Funds	3,578,904	3,041,863
Advances to Toll Bridges	1,136,575	1,032,575
	<u>4,715,479</u>	<u>4,074,438</u>
Unappropriated	5,578,507	4,173,198
Total Liabilities, Reserves, and Surplus	<u>\$57,217,667</u>	<u>\$46,873,986</u>

General Highway Fund

Comparative Statement of

Departmental Operations

Fiscal Years Ended June 30

	1960	1959
REVENUES:		
Gasoline Tax (net)	\$22,607,810	\$21,790,974
Use Fuel Tax (net)	401,673	329,347
Motor Carrier Tax (net)	15,343	31,060
Motor Vehicle Registration and Drivers' Licenses	9,485,124	8,746,509
Other Taxes	378,163	340,068
From Federal Government	19,820,117	20,453,018
From Cities, Towns, and Counties	2,766,961	1,747,254
Service Charges for Current Services	303,822	245,379
Other Revenues	742,282	378,062
Contributions and Transfers from Other Funds	1,050,531	946,156
Total Revenues	57,571,826	55,007,827
EXPENDITURES:		
General Administration	2,023,752	1,728,948
Protection of Persons and Property	2,224,500	2,101,850
Highways and Bridges—		
Highway Construction	32,227,772	35,611,357
Highway Maintenance	10,069,313	9,525,498
Bridge Construction	1,189,801	1,172,761
Bridge Maintenance	637,201	539,069
Snow Removal and Sanding	5,250,334	5,192,588
Other	677,639	548,639
Interest on Bonded Indebtedness	622,113	445,250
Contributions and Transfers to Other Funds	732,648	628,055
Debt Retirement	3,600,000	100,000
Total Expenditures	59,255,073	57,594,015
Excess of Expenditures Over Revenues	1,683,247	2,586,188
Add:		
Allocations from Bond Proceeds	6,564,025	2,950,000
Amount Carried to Unappropriated Surplus	\$ 4,880,778	\$ 363,812

General Highway Fund

Comparative Statement of

Unappropriated Surplus

Fiscal Year Ended June 30

	1960	1959
BALANCE AT BEGINNING OF YEAR	\$4,173,199	\$4,507,339
Adjustment of Prior Years' Transactions	6,350	1,575
	<u>4,179,549</u>	<u>4,508,914</u>
ADDITIONS:		
Amount From Departmental Operations	4,880,778	363,812
Reductions in Amounts Reserved—		
Return of Advances:		
Augusta Memorial Bridge		110,000
State Aid Projects		100,000
Repayment—St. John River Bridge	10,000	5,000
Total	<u>9,070,327</u>	<u>5,087,726</u>
DEDUCTIONS:		
Additional Amounts Reserved—		
Increase in Reserve for Authorized Expenditures	2,954,778	255,527
Advances made to the Highway Garage Fund	537,042	659,000
Total Deductions	<u>3,491,820</u>	<u>914,527</u>
BALANCE AT END OF YEAR	<u><u>\$5,578,507</u></u>	<u><u>\$4,173,199</u></u>

GENERAL HIGHWAY FUND

The general highway fund finances the operations of the Highway Department and its allied divisions from specifically designated revenues earmarked for that purpose. Major revenue sources are the taxes on gasoline and use fuel, monies received from motor vehicle registrations and drivers' licenses, and the federal, municipal, and county grants or matching funds.

Additional monies needed to meet construction requirements are obtained through the issuance of bonds approved by the voters. During the current fiscal year, new bonds in the amount of \$9,000,-000 were issued.

* * * *

BALANCE SHEET Recognized assets of the general highway fund totaled \$23,996,642 at June 30, 1960, and encumbered future revenues of \$33,221,025 which will be required to meet bond maturities and allocations authorized. The assets of the fund were comprised for the most part of cash, investments, and amounts due from receivables and advances. Liabilities amounted to \$29,754,-056 of which \$29,400,000 represented outstanding bonds payable.

* * * *

ASSETS The cash and investments were verified either by written confirmation or personal observation. The investments were in short term United States Government securities which mature during the ensuing fiscal year.

The taxes and accounts receivable were comprised principally of progress and final vouchers amounting to \$978,570 which were chargeable to the United States Bureau of Public Roads for construction projects. Other accounts receivable include an item of \$15,000 due in annual installments from Allagash Plantation for its share of construction costs of the St. John River Bridge, against which a reserve of like amount has been established. Taxes uncollected on gasoline, motor carriers, and use fuel amounted to approximately \$5,900.

Amounts due from other funds are summarized as follows:

Augusta Memorial Bridge	\$ 610,000
Bangor-Brewer Bridge	324,375
Jonesport Reach Bridge	202,200
Total	<u>\$1,136,575</u>

During the year, advances of \$39,000 were made to the Bangor-Brewer Bridge fund and \$65,000 to the Jonesport Reach Bridge fund.

According to statutory provisions, advances were to be granted until such time as the bridges become self-supporting. Inasmuch

as funds were available in the Bangor-Brewer Bridge fund to finance interest requirements, the necessity of transferring the total amount appropriated is questioned.

Working capital advances are made to the highway garage for the purchase of new equipment and for plant additions. These advances have the approval of the Governor and Council.

LIABILITIES The liabilities of the general highway fund were comprised principally of current charges against the appropriation accounts and long term outstanding bonds. The current charges were liquidated in the month following the close of the fiscal year.

Outstanding bonds mature in varying amounts through the year 1974. In the current year, new bonds in the amount of \$9,000,000 were issued and maturing bonds amounted to \$3,600,000. In addition, unmatured Fore River Bridge bonds totaling \$7,000,000 are to be retired from future highway fund revenues. These bonds are reflected in a separate fund under Public Service Enterprises.

RESERVES The reserve for authorized expenditures represented the unexpended and allocated appropriation balances which were carried forward to the ensuing year. The balances were either encumbered by purchase orders and contracts or carried by statutory requirement.

SURPLUS Advances to the highway garage and to the toll bridges are designated as appropriated surplus and not available for future allocation.

The unappropriated surplus showed an increase of \$1,405,309 for the fiscal year. The increase was due largely to the gain in revenue over estimates and appropriation requirements. In detail, the increase was accounted for as follows:

Revenue in Excess of Appropriation Requirements	\$2,059,895	
Lapsed Balances from Appropriation Accounts	134,728	
Repayment—St. John River Bridge	10,000	
Adjustment of Prior Years' Transactions	6,351	
		<hr/>
		2,210,974
Less: Apportionments by Highway Commission	\$268,624	
Advances to Highway Garage	537,041	
		<hr/>
		805,665
		<hr/>
Gain for Year		<u>\$1,405,309</u>

DEPARTMENTAL OPERATIONS Expenditures, including debt retirement, exceeded current year revenues by \$1,683,247. However, allocations from bond proceeds by the legislature were available to meet the excess expenditures, and also available were the appropriation balances brought forward from the previous year.

REVENUES Revenues credited to the fund amounted to \$57,571,826, an increase of \$2,563,999 as compared with the prior year. Major sources contributing to the increase were tax and motor vehicle registration revenues, and monies received from cities, towns, and counties. Federal grants decreased slightly, due to a reduction of federal funds available for construction projects.

The allocation of \$6,564,025 from bond proceeds is reflected to establish approved participation projects, and to reserve available federal funds in advance of the time when cash will be needed and construction expenditures occur. Bonds have been authorized by referendum and will be issued at appropriate times.

EXPENDITURES Expenditures included the department's operating expenses of \$51,354,871, bond retirement and interest amounting to \$4,222,112, and amounts charged for services rendered by other departments of \$3,678,090. The principal costs of services rendered were for the administration and operation of the State Police, \$2,066,277. Approximately fifty per cent of this cost was financed by a contribution from the general fund.

Expenditures were \$1,661,058 more than the previous year. Bond maturities and interest requirements for the year increased to the extent of \$3,676,863, while expenditures for construction and maintenance of highways and bridges decreased by \$2,724,598. Variations in other categories resulted in the net increase.

* * * *

OTHER SPECIAL REVENUE FUNDS

WITH SUPPLEMENTARY COMMENTS

* * * *

Other Special Revenue Funds *Comparative Balance Sheet*

At June 30

	1960	1959
RECOGNIZED ASSETS		
Cash	\$1,333,151	\$1,729,548
Investments	2,494,375	2,000,353
Taxes and Accounts Receivable (net)	129,516	166,612
Due From Other Funds	477,097	413,215
Other Assets	67,848	104,551
Total Recognized Assets	<u>\$4,501,987</u>	<u>\$4,414,279</u>
LIABILITIES		
Accounts Payable	\$ 161,753	\$ 217,844
Due to Other Funds	67,510	67,510
Other Current Liabilities	36,842	32,100
Total Liabilities	<u>266,105</u>	<u>317,454</u>
RESERVES		
Authorized Expenditures for Operations	4,235,882	4,096,825
Total Liabilities and Reserves	<u>\$4,501,987</u>	<u>\$4,414,279</u>

Other Special Revenue Funds

Statement of Operations and Analysis of

Reserve for Authorized Expenditures

Fiscal Years Ended June 30

	1960	1959
REVENUES:		
Maine Forestry District Tax	\$ 564,346	\$ 499,628
Gasoline Tax (net)	90,847	90,305
Hunting and Fishing Licenses	1,811,811	1,756,420
Potato Tax	300,626	272,620
Sardine Development Tax	448,118	499,034
Tax on Insurance Companies	110,457	107,679
Other Taxes	638,383	564,940
From Federal Government	4,251,375	4,065,381
From Cities, Towns, and Counties	100,481	95,791
Service Charges for Current Services	1,063,076	1,036,044
Other Revenues	141,964	142,201
Contributions and Transfers From Other Funds	223,831	61,073
Total Revenues	9,745,315	\$9,191,116
EXPENDITURES:		
General Administration	89,939	103,774
Protection of Persons and Property	707,748	650,853
Development and Conservation of Natural Resources	4,769,354	4,836,860
Health, Welfare, and Charities	761,422	727,141
Education and Libraries	1,375,775	1,010,467
Maine Employment Security Commission—Administration	1,453,506	1,533,340
Contributions and Transfers to Other Funds	417,667	321,527
Total Expenditures	9,575,411	9,183,962
Excess of Revenues Over Expenditures	169,904	7,154
Reserve for Authorized Expenditures—Beginning of Year	4,096,824	4,129,940
Adjustment of Previous Years' Transactions	27,846*	64,269*
Transfers to and from Other Funds	3,000*	24,000
Reserved for Authorized Expenditures—End of Year	\$4,235,882	\$4,096,825

* Denotes red figures.

OTHER SPECIAL REVENUE FUNDS

Other special revenue funds are established to account for monies derived from specific taxes and other sources to finance certain activities. These activities are usually determined by statutory enactments and administered by commissions, boards, or appointed officials.

Since the special revenue funds are of a self-supporting nature, budgetary control is maintained only to the extent that expenditures may not at any time exceed the funds available from the specific income sources.

Accounts established for these funds include principally the Department of Inland Fisheries and Game, the Maine Forestry District, federal health and educational programs, and examining boards.

The recognized assets of the funds at June 30, 1960 amounted to \$4,501,987. The liabilities were \$226,105, and balances carried forward to the ensuing year, available for expenditure, totaled \$4,235,882.

* * * *

ASSETS . . . The assets consisted principally of cash, securities, and receivables. The cash and securities, which represent over eighty-five per cent of the assets, have been verified by direct confirmation with the depositories. The securities are comprised of United States Government notes and certificates of indebtedness which mature during the 1960-61 fiscal year.

Taxes and accounts receivable are in the process of being verified. These receivables include Maine Forestry District taxes, amounts due from the Government for Federal Aid in Fish and Wildlife Restoration projects, and various items of a miscellaneous nature due for services rendered.

Other assets include the 1960 taxes assessed in unorganized townships, but not due from the general fund until the ensuing year, and an advance received for urban planning projects. Travel advances to employees also are listed in this category.

LIABILITIES The liabilities included the outstanding bills payable, which were liquidated in July following the close of the fiscal year; the advance received from the contingent account for urban renewal projects; and fees and licenses collected that are applicable to the 1960-61 year.

RESERVES The reserve for authorized expenditures consisted of the unused balances of the various activities at June 30, which were carried forward for future expenditure. These balances amounted to \$4,235,882 with the major portion being available for development and conservation of natural resources activities.

OPERATING REVENUES To finance activities of the special revenue fund accounts, revenues amounting to \$9,745,315 were derived from special tax levies, fees, and federal grants. As compared with the prior year, the revenues showed an increase of \$554,199 which was obtained from the following sources:

	Year Ended June 30, 1960	Increase
Federal Grants	\$4,251,375	\$185,994
Taxes and Fees	2,152,777	118,571
Hunting and Fishing Licenses	1,811,811	55,391
Service Charges for Current Services	1,063,076	27,032
Other Revenues	466,276	167,211
Total	\$9,745,315	\$554,199

Federal grants are received for such activities as health and educational programs, child welfare service, fisheries research, and poultry inspection; also, for the administration of the Maine Employment Security Commission. The increase in grants for the current year occurred for the most part in the health and educational programs, with increases of over \$65,000 for health accounts and nearly \$150,000 for educational accounts under the National Defense Education Act.

The revenues received from taxes and fees showed an increase over the previous year, with the more noticeable gains appearing in the Maine Forestry District tax and the tax on special businesses.

Other revenues exceeded revenues in the same category for the corresponding prior year by over \$167,000. This excess was accounted for principally by contributions from other funds, including \$65,625 for spruce budworm control and \$58,350 for urban planning projects. These contributions were from appropriations made in the general fund and transferred to the special revenue fund activities.

EXPENDITURES Expenditures from all activities amounted to \$9,575,411, and an additional \$3,000 was transferred to a general fund account by direction of the Governor and Council. The transfer was requested in order that all funds for construction purposes be contained in one account.

The expenditures were \$391,449 more than in the preceding year, but less than the revenues received for the period. The largest increase in amounts paid out were for educational purposes under the National Defense Education Act. These new programs began operating during the 1958-59 fiscal year, and for the current year showed increased expenditures of \$285,703.

Other activity expenditures varied in considerable amounts, such as the increase in expenditures of \$153,765 for the Maine Forestry District and a decrease in expenditures of \$181,250 for the Sardine Council accounts. More than fifty per cent of the Forestry District increase was expended on the spruce budworm project, while the decrease in the Sardine Council account was due to a smaller pack.

DEPARTMENT OF STATE TREASURY

The Department, under the direction of the State Treasurer, is responsible for the receipt, recording, and depositing of all cash items processed by State departments, institutions, schools, and examining boards; collection of unpaid accounts over ninety days old; performing the necessary duties relating to the sale and issuance of State of Maine bonds; and the investment of State funds (exclusive of Maine State Retirement System funds).

RECEIPTS AND DISBURSEMENTS The following is a summary of cash receipts and disbursements processed by the Department during the past five fiscal years:

Year Ended June 30	Receipts	Disbursements
1960	\$247,054,456	\$245,266,272
1959	\$208,614,117	\$210,991,832
1958	\$193,233,472	\$190,471,856
1957	\$158,675,846	\$157,926,570
1956	\$153,465,869	\$151,425,423

CASH BALANCES The aggregate cash balance of all funds at June 30, 1960 amounted to \$17,911,275 distributed as follows:

Demand Deposits	\$17,384,691
Time Deposits	488,164
Petty Cash and Change Funds	38,420
Total	<u>\$17,911,275</u>

Included in demand deposits is an account of the Maine State Retirement System held by the Morgan Guaranty Trust Company of New York. The cash balance in this account at June 30, 1960 was \$207,059.

In addition to cash balances, there was an amount of \$29,249,277 on deposit with the Treasurer of the United States, which was held to the credit of the State of Maine Employment Security Commission as a reserve for unemployment compensation benefits.

INVESTMENTS The value of investments was \$91,352,519 at June 30, 1960, representing an increase of \$19,492,073 as compared with the previous year end summarized as follows:

	Year Ended June 30, 1960	Increase
State Funds	\$34,722,500	\$12,869,000
Trust Funds	56,630,019	6,623,073
Total	<u>\$91,352,519</u>	<u>\$19,492,073</u>

The increase in investments held to the credit of the State was due primarily to additional highway funds invested in United States Government certificates of indebtedness and notes, and the investment of funds received from a bond issue for construction at the University of Maine. These funds were not needed immediately for construction purposes.

The increase in the value of securities held to the credit of trust funds, amounting to \$6,623,073, was reflected principally in investments of the Maine State Retirement System.

Negotiable securities owned by the Maine State Retirement System with a value of \$24,328,700 were held for safekeeping and servicing by the Morgan Guaranty Trust Company of New York. Other securities owned by the Retirement System, consisting of registered bonds, stocks, and mortgages amounting to \$26,645,194 at June 30, 1960, remained in the custody of the State Treasurer.

BONDED DEBT

The State Auditor is required by statute to keep an account of all bonds issued, showing the number and amount of each, and the date when payable. The Department of Audit also maintains a continuous review of all transactions in connection with such bonds and with interest payments.

New bonds issued during the year were for highway construction, \$9,000,000; general fund capital improvements, \$3,950,000; construction of housing at the University of Maine, \$3,300,000; and for the Island Ferry Service, \$500,000.

Bonds maturing during the same period consisted of \$3,600,000 in highway bonds, \$225,000 in special bridge bonds, and \$40,000 of the Island Ferry Service Loan. Final bonds on the Waldo-Hancock bridge became due and were paid during the year.

BONDS OUTSTANDING The outstanding bonds at the close of the fiscal year were for the following purposes:

Capital Improvements	\$ 3,950,000
Highways and Bridges	29,400,000
University of Maine Loan	3,300,000
Island Ferry Service	2,460,000
Special Bridge Bonds:	
Bangor-Brewer	\$2,250,000
Fore River	7,000,000
Kennebec Carlton	835,000
Jonesport Reach	880,000
	<hr/>
	10,965,000
Total	<hr/> <u>\$50,075,000</u> <hr/>

BONDS AUTHORIZED AND UNISSUED At June 30, 1960, the legislature had authorized, and the voters approved, bonds in the amount of \$35,100,000 which have not been issued. These bonds include \$24,500,000 for highways and bridges, \$3,900,000 for a bridge across the Passagassawaukeag River at Belfast, and \$6,700,000 remaining in the authorized issue for the University of Maine loan.

CONTINGENT LIABILITIES The State of Maine is obligated by statute to pay the outstanding bonds of the Deer Isle-Sedgwick bridge, provided toll revenues are inadequate to meet requirements. These bonds total \$199,000 and mature in varying amounts through 1968.

The faith and credit of the State also is pledged to insure the payment of mortgage loans on industrial projects authorized by the Maine Industrial Building Authority. Mortgage loans guaranteed by the Authority amount to \$839,009 of which \$822,252 was outstanding at June 30, 1960.

MAINE STATE RETIREMENT SYSTEM

The Maine State Retirement System has been established to provide retirement allowances and other benefits under the provisions of Chapter 63A of the Revised Statutes of 1954, as amended. The administration and responsibility for the proper operation of the System is vested in the Board of Trustees.

FUNDED RESERVES Funded reserves of the System totaled \$50,794,052 at June 30, 1960, and represented an increase of \$6,587,110 for the year. The funds and increases over the previous year are summarized as follows:

	Year Ended June 30, 1960	Increase
Members' Contribution Fund:		
State Employees	\$10,486,339	\$1,156,692
Teachers	14,176,224	1,514,522
Participating Districts	3,130,956	392,908
	<hr/> 27,793,519	<hr/> 3,064,122
Pension Accumulation Fund:		
State Employees	9,045,550	1,506,128
Teachers	8,129,106	934,399
Participating Districts	3,705,495	510,798
	<hr/> 20,880,151	<hr/> 2,951,325
Unallocated Interest	1,253,196	252,655
Survivors' Benefit Fund:		
State Employees	571,970	206,259
Teachers	212,524	73,443
Participating Districts	82,692	39,306
	<hr/> 867,186	<hr/> 319,008
Total	<hr/> \$50,794,052	<hr/> \$6,587,110

Membership of the System included State employees and teachers, employees of twenty-five municipalities, nine counties, four libraries, and fourteen utility districts. Other agencies in the System were Maine Port Authority, Maine Maritime Academy, Maine-New Hampshire Bridge Authority, Maine Turnpike Authority, Maine

Municipal Association, Rumford Fire and Police Department, and Portland Slum Clearance and Redevelopment Authority.

At June 30, 1960, persons receiving retirement benefits totaled 3,592 and those receiving survivors' benefits were eighty-five, an increase of 9.9 per cent and 6.7 per cent respectively over the previous year.

INVESTMENTS Investments of the System were comprised of bonds, stocks, and FHA guaranteed mortgages, carried at a book value of \$50,880,175. A summary of comparative values of these securities is as follows:

	Book Value		Income	Per Cent Effective
	6-30-60	6-30-59	1959-60	Yield
Bonds	\$42,471,680	\$38,381,469	\$1,396,749	3.52
Stocks	3,394,316	2,531,958	140,086	4.84
Mortgages	5,014,179	3,597,644	189,144	4.38
Total	<u>\$50,880,175</u>	<u>\$44,511,071</u>	<u>\$1,725,979</u>	<u>3.68</u>

The increase in investment holdings was reflected for the most part in bonds of public utilities, financial companies and Canadians, stocks of public utility and industrial companies, and Federal Housing Authority insured mortgages.

Securities valued at \$24,328,700 were held for safekeeping and servicing by the Morgan Guaranty Trust Company of New York at June 30, 1960.

DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS

The Department of Mental Health and Corrections has general supervision and management of all institutions (Chapter 27, Section 1, Revised Statutes of 1954, as amended). Included in this category are the hospitals for the mentally ill, Pineland Hospital and Training Center, the Maine State Prison, the reformatories for men and women, the juvenile institutions, the Governor Baxter State School for the Deaf, and the Military and Naval Children's Home.

There are established within the administration of the department, the Bureau of Mental Health and the State Probation and Parole Board. In addition, a reserve fund for institutions and a working capital advance for institutional farms are also available to the department.

ADMINISTRATION Total available funds from legislative appropriations and other credits amounted to \$324,372 per the following summary:

	Departmental Operations	Bureau of Mental Health	State Probation and Parole Board
Available Funds	\$60,188	\$32,641	\$231,543
Expenditures	49,671	5,788	224,884
Unexpended Balance—June 30, 1960:			
Lapsed	5,361	25,902	6,062
Carried	5,156	951	597
	<u>\$10,517</u>	<u>\$26,853</u>	<u>\$ 6,659</u>

RESERVE FUND The reserve fund is used primarily to finance additional costs at institutions, resulting from population and commodity price increases. Available funds in the reserve fund for the 1959-60 fiscal year amounted to \$284,302 from which allocations totaling \$27,276 were authorized. Expenditures were \$24,932 and the balance of \$2,344 was returned to the fund. At June 30, 1960, an amount of \$63,011 was lapsed to the general fund unappropriated surplus account and the balance of \$196,359 was carried forward.

WORKING CAPITAL FUND The working capital fund of \$30,000 made available by the legislature in 1951 for the use of the institutional farms, showed a balance of \$13,000 unallocated at June 30, 1960. The institutional farms utilizing advances from the fund are the State Prison and the Reformatory for Women in the amounts of \$14,500 and \$2,500 respectively.

STATE INSTITUTIONS The following financial and statistical data are summarized for the fiscal year ended June 30, 1960:

Average number of Patients, Inmates, etc. 5,661

Total funds available from legislative appropriations and dedicated revenue amounted to \$14,859,920 as per the following summary:

	General Operations	Capital Expenditures
Available Funds	\$10,017,780	\$4,842,140
Expenditures	9,522,656	1,440,667
Unexpended Balance—June 30, 1960:		
Lapsed	92,187	103,566
Carried	402,937	3,297,907
	<u>\$ 495,124</u>	<u>\$3,401,473</u>

INVENTORIES OF MATERIALS AND SUPPLIES The inventories of materials and supplies as recorded at the institution amounted to \$606,514 at June 30, 1960, a decrease of \$11,242 or 1.8 per cent as compared with the previous year. These inventories are distributed among the several institutions as follows:

	Inventory Value	Per Cent of Total
Augusta State Hospital	\$236,541	39.0
Pineland Hospital and Training Center	145,808	24.0
Bangor State Hospital	95,564	15.8
Maine State Prison	42,804	7.1
State Reformatory for Men	18,960	3.1
Boys' Training Center	22,526	3.7
Stevens Training Center	14,572	2.4
State Reformatory for Women	15,543	2.6
Governor Baxter State School for the Deaf	10,927	1.8
Military and Naval Children's Home	3,269	.5
Total	<u>\$606,514</u>	<u>100.0</u>

The inventory records, for the most part, are maintained on a unit control basis, with monetary values established only at June 30 of each year.

ACCOUNTS RECEIVABLE Accounts receivable records are maintained at the Augusta State Hospital, Bangor State Hospital, and Pineland Hospital and Training Center to account for charges to patients and/or relatives for board and care of patients.

As of June 30, 1960, these records reflected unpaid balances totaling \$323,680 against which allowances for uncollectible accounts in the amount of \$189,797 or 58.6 per cent have been established.

These amounts are distributed as follows:

	Accounts Receivable	Allowance for Uncollectible Accounts	Per Cent of Allowance
Augusta State Hospital	\$205,219	\$121,957	59.4
Bangor State Hospital	45,877	21,726	47.3
Pineland Hospital and Training Center	72,584	46,114	63.5
Total	<u>\$323,680</u>	<u>\$189,797</u>	<u>58.6</u>

The per cent of receivables considered uncollectible and the annual request for write off of such accounts warrant a continuous review with the objective of establishing uniform basis for charges and for effecting collections.

The collectibility of charges should be considered before setting up receivables, to effect minimum write offs annually.

LOCALLY HANDLED FUNDS As of June 30, 1960, fund balances handled locally totaled \$351,570 and were comprised as follows:

Personal Funds of Patients, Inmates, etc.	\$305,282
Benefit Funds	33,209
Canteen Funds	13,079
Total	<u>\$351,570</u>

Several changes were noted in the accounting records and procedures relative to internal control over locally handled funds. These changes resulted from the application of standard procedures contained in the recently prepared accounting manual adopted by the Department of Mental Health and Corrections for all institutions.

INSTITUTIONAL FARMS Farms at seven of the institutions are operated as working capital funds with the accounting records being segregated from the general operations. This segregation was made in 1949 with the general fund providing working capital to commence operations. At June 30, 1960, the farms collectively had net assets of \$1,178,314, comprised principally of cash, livestock, and fixed assets.

Current unpaid bills totaling \$12,028 and advances of \$17,000 from the working capital fund were the only recorded liabilities at June 30, 1960.

SURPLUS The surplus account within the farm operations consists of donated surplus, \$823,006 and earned surplus, \$313,429.

The donated surplus represents the value of properties, equipment, and livestock segregated from the general fund accounts of the institutions at the time the working capital funds for farm operations were established (1949) plus or minus any subsequent changes.

The earned surplus of \$313,429 represents the accumulated profits since the farm accounts were set up.

OPERATIONS Operations of the farms for the fiscal year ended June 30, 1960, resulted in a net gain of \$19,833 as compared with a net loss of \$4,370 for the previous year.

The distribution of costs of farm operations was consistent with the previous years; however, the relative proximity of the farms to the institutions results in many factors pertaining to income or expense being absorbed by the institutions and vice versa, which would have to be considered if the farms were independently operated.

BUREAU OF TAXATION

The Bureau, administered by the State Tax Assessor, is designated by statute as an operating unit of the Department of Finance and Administration, and is organized under the following divisions: Property Tax, Inheritance Tax, Excise Tax, Sales and Use Tax, and Administrative.

REVENUES The total revenue to the State's operating funds in the 1959-60 year, as a result of taxes assessed and operations by the Bureau of Taxation, amounted to \$69,310,992. A summary of these revenues, which were \$4,675,163 more than the previous year, is as follows:

	Year Ended June 30, 1960	Increase
Sales and Use Taxes	\$27,318,071	\$2,835,891
Gasoline and Use Fuel	23,115,950	874,046
Public Utilities and Insurance Companies	6,430,076	235,155
Cigarettes	6,554,119	363,176
Inheritance and Estates	3,228,909	227,293
All Others	2,663,867	139,602
Total	\$69,310,992	\$4,675,163

The increase in revenue from sales and use tax assessments, in general, reflects the level of business and the State's economy, as well as new tax sources. Other major taxes are based on sales and income factors as reported by licensees.

Revenues from the Bureau's operations were credited to the several operating funds as follows:

	Year Ended June 30, 1960	Increase
General Fund	\$44,653,320	\$3,754,947
Highway Fund	23,025,102	873,503
Special Revenue Funds	1,632,570	46,713
Total	\$69,310,992	\$4,675,163

The operating expenses of the several divisions of the Bureau amounted to \$730,537, as compared with \$663,097 in the previous year. This increase was reflected in the following divisions:

Division	Year Ended June 30, 1960	Increase
Administrative and Property	\$185,364	\$39,491
Inheritance	30,832	1,591
Sales	408,896	19,007
Excise	105,445	7,351
Total	\$730,537	\$67,440

DEPARTMENT OF EDUCATION

Administrative Operations

The Department of Education is organized under the State Board of Education in accordance with the provisions of Chapter 41, Revised Statutes of 1954, as amended. The Commissioner of Education, chosen by the Board, administers the affairs of the Department.

DEPARTMENTAL OPERATIONS The fiscal operations of the Department are segregated under general fund, special revenue fund, and working capital fund accounting designations.

A summary of operations for the year ended June 30, 1960, is as follows:

	General Fund	Special Revenue	Working Capital
	Accounts	Accounts	Accounts
Total Available Funds	\$15,091,470	\$1,916,613	\$211,647
Total Expenditures	14,693,592	1,375,775	135,938
Unexpended Balance—June 30, 1960	\$ 397,878	\$ 540,838	\$ 75,709

The unexpended balances of the general fund accounts amounted to \$397,878 of which \$79,056 was lapsed to the general fund unappropriated surplus account. Balances of \$318,823 were carried forward to the ensuing year in accordance with statutory or fiscal requirements, or to liquidate encumbered purchase orders. Special revenue and working capital funds are for specific purposes or projects, and balances unexpended are carried forward to continue financing these activities.

AVAILABLE FUNDS AND EXPENDITURES Funds available to finance general fund operations totaled \$15,091,470 and were derived from legislative appropriations of \$14,418,742, revenues of \$602,830, and other credits of \$69,898.

Expenditures were \$14,693,592, an increase of \$2,298,688 as compared with the previous fiscal year. This increase was reflected for the most part in expenditures classified as grants, in such amounts, under the following programs: general purpose aid, \$2,199,178; special education for physically handicapped children, \$75,745; and driver education, \$5,410.

Funds available to finance special revenue fund activities totaled \$1,916,613, and were comprised of revenues of \$1,462,639 and balances carried forward from the previous year of \$460,307, offset in part by net transfers to other departmental activities of \$6,333.

Expenditures were \$1,375,775, an increase of \$365,308 as compared with the preceding year. This increase was accounted for in part by new or added expenditures of \$290,454 under National Defense Education Act programs for instruction, guidance and testing, technicians, research and statistics, television research, and student loans. Added expenditures of \$58,808 were noted under the Federal School Lunch program.

WORKING CAPITAL FUNDS The Department administers in whole or part two fiscal activities classified as working capital funds. These accounts relate to schooling of children in unorganized territories and federal surplus properties.

Chapter 41, Revised Statutes of 1954, as amended, created the unorganized territory working capital fund to finance the cost of capital outlays for unorganized territory schooling. Expenditures from this fund are recovered through a tax assessed by the State

Tax Assessor on property in the unorganized townships. Receipts credited to this fund were \$33,783 during the year, while disbursements amounted to \$63,769.

The surplus property pool fund was created under the provisions of Chapter 144, Resolves of 1949 to finance the cost of acquiring warehousing, handling, and selling federal surplus property acquired for educational purposes.

Previous reports of the State Auditor have taken exception to the accounting procedures used relative to the charging of certain administrative and operating costs to a general fund appropriation account.

A subsequent audit of this program by a federal agency supported these exceptions and resulted in a transfer of \$11,584 being made from this fund to reimburse the general fund of the State for erroneous charges made during the period July 1, 1955 to June 30, 1959.

DEPARTMENT OF HEALTH AND WELFARE

(Exclusive of Sanatoriums)

The Department has the general supervision of the interest of health and life of the citizens of the State, under the provisions of Chapter 25 of the Revised Statutes of 1954, as amended. For administrative purposes, the Department is organized into three bureaus—the Bureau of Health, the Bureau of Social Welfare, and the Bureau of Administration.

General fund activities are supported for the most part by legislative appropriations and federal grants, while those classified as special revenue fund accounts are supported by revenues from licenses and fees, and federal grants.

A review of the fiscal operations for the year revealed that available funds exceeded expenditures by \$1,390,372, summarized as follows:

	General Fund Accounts	Special Revenue Fund Accounts
Total Available Funds	\$24,958,404	\$914,231
Total Expenditures	23,753,654	728,609
Unexpended Balances	<u>\$ 1,204,750</u>	<u>\$185,622</u>

AVAILABLE FUNDS Total funds available to finance general fund activities were comprised of revenues of \$14,557,035, legislative appropriations of \$9,711,589, and balances forward and transfers amounting to \$689,780. Revenues from federal grants totaled \$13,298,402; contributions from cities and towns, \$957,115; and departmental revenue, \$301,518, which was derived principally from recoveries pertaining to the Aid to Dependent Children and Old Age Assistance programs.

Funds available to finance special revenue accounts were comprised of revenues of \$737,642, and balances of \$176,589 brought forward from the previous year. Revenues were derived from federal grants, \$599,402, and receipts from licenses and fees, \$138,240.

Unexpended balances of general fund accounts in the amount of \$106,018 were lapsed to the general fund unappropriated surplus account, and balances of \$1,098,732 were carried forward to the following fiscal year. Balances carried forward were comprised for the most part of balances in the "all other" allotment category of public assistance accounts, which are authorized by statute.

Unexpended balances of special revenue fund accounts were carried forward to support the same programs.

EXPENDITURES Expenditures were \$24,482,263, an increase of \$1,352,903 over the previous year. This increase was reflected in the following expenditure classifications:

	Year Ended June 30, 1960	Increase
Grants, Subsidies, Pensions	\$21,268,910	\$1,140,919
Personal Services	2,274,772	115,028
All Other	938,581	96,956
Total	<u>\$24,482,263</u>	<u>\$1,352,903</u>

The major portion of the increase in expenditures was reflected under the public assistance programs administered by the Department. A revised federal formula increasing the federal share of assistance, effective in February, 1959, resulted in increased grants being paid to recipients. In addition, higher case loads were noted in the programs for Aid to the Disabled and Aid to Dependent Children.

UNDEDICATED REVENUE Revenues totaling \$152,774 were received in the Department and credited to the general fund as undedicated revenue. The source of these revenues were—reimbursement for board and care of children, earnings on trust funds, federal grants for employee retirement costs, and miscellaneous items.

MAINE STATE LIQUOR COMMISSION

Under the provisions of Chapter 61, Revised Statutes of 1954, as amended, the Commission has the general supervision over manufacturing, importing, storing, transporting, and sale of all liquors within the State.

OPERATIONS The operations of the Commission resulted in a net profit of \$9,162,148, an increase of \$588,696 (6.9 per cent) over the previous year. The net profit from operations was transferred to the general fund as undedicated revenue as provided by statute. A summary of operations as compared with the previous year is as follows:

	Year Ended June 30, 1960	Increase
Net Sales	\$25,630,070	\$1,223,266
Gross Profit	\$8,274,235	\$563,749
Operating Expense	\$1,827,905	\$140,033
Other Income	\$2,715,818	\$164,980
Net Profit	\$9,162,148	\$588,696

The increase in net sales was reflected in sales through the Commission's sixty-three retail stores, which were \$888,360 in excess of the previous year and sales through two wholesale stores, which were \$334,905 more than the previous year.

Expenditures for store operating expense were \$113,776 more than the previous year. This increase was the result of employee salary increases authorized by the legislature, and the opening of seven new retail stores. Stores were opened at Milbridge, Stonington, Dover-Foxcroft, Brewer, Bangor, Pittsfield, and Southwest Harbor.

Increased receipts classified as other income were due primarily to additional collections from malt beverage excise taxes.

To supplement the permanent working capital of \$3,000,000 authorized by statute, a temporary advance of \$500,000 was authorized by the Governor and Council in April, 1960, to provide funds for financing additional stocks of liquor merchandise which are normally carried during the summer months. This advance was returned to the general fund in September in accordance with the terms of the council order.

MAINE INDUSTRIAL BUILDING AUTHORITY

The Authority was created by the legislature, “. . . to encourage the making of mortgage loans for the purpose of furthering industrial expansion in the State” and thus, “. . . stimulate a larger flow of private investment funds from banks, investment houses, insurance companies, and other financial institutions including pension and retirement funds, to help satisfy the need for housing industrial expansion.”

The statute creating the Authority established a mortgage insurance fund of \$500,000 and designated the fund as a nonlapsing, revolving fund with all expenses and income of the Authority charged or credited thereto.

A summary of the mortgage insurance fund operations for the fiscal year is as follows:

Fund Balance—July 1, 1959		\$477,338
Income—Insured Mortgage Fees	\$ 5,501	
Interest on Invested Funds	14,880	
		\$20,381
Expenses—Administrative		18,919
Excess of Income Over Expenses		1,462
Fund Balance—June 30, 1960		<u>\$478,800</u>

The Authority is authorized to insure payment of mortgage loans, secured by industrial projects, and pledging the credit of the State to the extent of \$20,000,000.

The value of insured mortgages reflected on the State's records at June 30, 1960, amounted to \$839,009 and covered seven industrial projects. In addition, the Authority had voted conditional agreements on seven projects for which insurance coverage would total \$3,170,500.

MAINE PORT AUTHORITY

The Maine Port Authority is constituted a public agency of the State of Maine for the general purpose of providing for the building of public wharves, the establishment of adequate port facilities, and for the advancement of commerce.

The program of the Maine Port Authority is considered under the following categories:

- 1) Operation of Maine State Pier
- 2) Promotion and Solicitation Program
- 3) Pier Rehabilitation Program
- 4) Maine State Ferry Service

Operation of Maine State Pier

The records indicate that the Maine State Pier operated at a net loss of \$11,246 for the fiscal year ended June 30, 1960. The major items contributing to this loss were the annual amount of \$20,846 charged to operating expenses for depreciation on wharf structures and buildings, and the State appropriation of \$13,150 for general operations. The decline in handling cargo for ocean going shipping also was a factor contributing to the net loss from operations.

Promotion and Solicitation Program

The promotion and solicitation program is a joint venture embracing the State of Maine, the cities of Portland and South Portland, and the Portland Shipping Association. The program, before State appropriations were made available, was under the direction of the Greater Portland Chamber of Commerce—Port Committee. Since State participation in the program, the record keeping and approval of expenditures have been transferred to the Maine Port Authority.

Funds available for promotion and solicitation in the fiscal year ended June 30, 1960, totaled \$60,201 of which \$47,373 was expended and the balance of \$12,828 was carried forward to the 1960-61 fiscal year.

Rehabilitation of Maine State Pier Properties

The rehabilitation program of pier properties was commenced in 1958 by a State appropriation of \$158,900 to which were added

an appropriation of \$56,100 in 1959 and an appropriation of \$54,700 in 1960.

In connection with this program, it should be pointed out that since 1943, depreciation of pier properties has been taken into consideration. Except for a period during World War II, annual amounts of \$20,846 have been provided, so that the reserve reflects an accumulative total of \$501,533 at June 30, 1960.

The Directors of the Port Authority should consider a redetermination of the annual depreciation charge during the period that the State is financing the rehabilitation program of pier properties.

Maine State Ferry Service

The purchase of equipment and property for the operation of a ferry line or lines between the mainland and certain towns in Penobscot Bay, by statute is the duty of the Maine Port Authority, which also is charged with the operation of such line or lines.

To establish and operate the ferry service, the Ninety-eighth Legislature authorized, and the voters approved, the issuance of \$2,500,000 in bonds. At June 30, 1960, \$2,313,402 of the bond proceeds had been expended for ferries, equipment, structures, and improvements.

Four ferry lines are in operation as follows:

<i>Line</i>	<i>Ferry</i>	<i>Inaugurated</i>
Lincolnville-Islesboro	"Governor Muskie"	September, 1959
Rockland-Vinalhaven	"Everett Libby"	February, 1960
Rockland-North Haven	"North Haven"	February, 1960
McKinley-Swan's Island	"William S. Silsby"	March, 1960

Net revenue from tolls, fares, and mail contracts for the various periods of operations to June 30, 1960 totaled \$70,498, while costs of inaugurating and operating the lines were \$140,973. Other income of \$29,717 was derived from the investment of excess cash not immediately needed for construction or operations during the year.

Expenditures included the payment of interest on bonds of \$30,003 which became payable subsequent to the date the ferries were placed in operation. Prior interest payments were capitalized as part of the construction costs. All factors considered, the operational results reflected an excess of expenditures over revenues for the period.

Early forecasts of operating deficits were projected and at the Special Session of the Ninety-ninth Legislature an appropriation of \$253,113 was provided to supplement revenue from tolls, fares, etc., for general operations to June 30, 1961.

An additional appropriation of \$10,000 was made available to conduct a survey of Long Island Plantation to determine the feasibility of extending the ferry service to include that island. However, no expenditures had been made from this appropriation as of the close of the current year.

Maine Port Authority Statement of Financial Position

At June 30, 1960

	Maine State Pier	Promotion and Solicitation Program	Rehabilita- tion Program	Maine State Ferry Service	Total
ASSETS					
Cash	\$ 19,676	\$10,525	\$24,264	\$ 113,108	\$ 167,573
Investments	4,981			300,000	304,981
Accounts Receivable (net)	8,776	3,125			11,901
Inventories				7,692	7,692
Land, Buildings, and Structures (net)	1,505,391			1,151,033	2,656,424
Equipment (net)	1,994			1,162,369	1,164,363
Other Equipment			4,478		4,478
Unexpired Insurance	7,482				7,482
Total Assets	<u>\$1,548,300</u>	<u>\$13,650</u>	<u>\$28,742</u>	<u>\$2,734,202</u>	<u>\$4,324,894</u>
LIABILITIES					
Accounts Payable	\$ 2,604	\$ 822	\$	\$ 18,900	\$ 22,326
Notes Payable	80,000				80,000
Due State Contingent Account				40,000	40,000
Bonds Unmatured				2,460,000	2,460,000
Interest Matured—Not Presented				1,775	1,775
Total Liabilities	<u>82,604</u>	<u>822</u>		<u>2,520,675</u>	<u>2,604,101</u>

RESERVES					
Authorized Expenditures		12,828	23,174	213,527	249,529
Working Capital	20,000				20,000
Legal Services	600				600
Contractors' Bid Deposits			1,090		1,090
Deferred Maintenance	4,981				4,981
Total Reserves	<u>25,581</u>	<u>12,828</u>	<u>24,264</u>	<u>213,527</u>	<u>276,200</u>
SURPLUS					
Donated	1,620,260		4,478		1,624,738
Earned	180,145*				180,145*
Total Surplus	<u>1,440,115</u>		<u>4,478</u>		<u>1,444,593</u>
Total Liabilities, Reserves, and Surplus	<u>\$1,548,300</u>	<u>\$13,650</u>	<u>\$28,742</u>	<u>\$2,734,202</u>	<u>\$4,324,894</u>

* Denotes red figures

Maine Port Authority Statement of Operations

Fiscal Year Ended June 30, 1960

	Maine State Pier	Promotion and Solicitation Program	Rehabilita- tion Program	Maine State Ferry Service	Total
BALANCES FORWARD:					
Reserve for Authorized Expenditures	\$	\$10,802	\$ 11	\$ 21,175	\$ 31,988
STATE OF MAINE:					
Appropriations	13,150	36,000	54,700	263,113	366,963
OPERATING REVENUE:					
Tolls and Fees				66,023	66,023
Handling Cargo	38,412				38,412
Rentals	43,127				43,127
Other	12,762			4,475	17,237
	94,301			70,498	164,799
OTHER INCOME:					
Interest and Dividends	729			29,717	30,446
Unclassified	262				262
Contributions		13,400			13,400
	991	13,400		29,717	44,108
Total	\$108,442	\$60,202	\$54,711	\$384,503	\$607,858

EXPENDITURES:					
Personal Services	\$ 56,464	\$21,988	\$ 2,635	\$ 55,610	\$136,697
Operating	75,722	25,386	28,902	85,363	215,373
Debt Service	2,517			30,003	32,520
Reimbursable Expenditures (See Note A)	15,015*				15,015*
	<u>119,688</u>	<u>47,374</u>	<u>31,537</u>	<u>170,976</u>	<u>369,575</u>
Net Loss	<u>11,246*</u>				<u>11,246*</u>
BALANCES FORWARD:					
Reserve for Authorized Expenditures		12,828	23,174	213,527	249,529
Total	<u>\$108,442</u>	<u>\$60,202</u>	<u>\$54,711</u>	<u>\$384,503</u>	<u>\$607,858</u>

* Denotes red figures

NOTE: Ferry Service is only activity reflected on records of State Controller.

(A) Represents overhead charges reimbursed from other activities.

MAINE STATE RUNNING HORSE RACING COMMISSION

The State Running Horse Racing Commission is authorized to make rules and regulations for the holding, conducting, and operating of all running horse races and for the operation of tracks on which any running horse race meet is held.

REVENUES Revenues derived from mutuel operations at Scarborough Downs amounted to \$638,578, an increase of \$58,105 over the previous year.

The increase was attributed to a record mutuel handle totaling \$9,002,899 for the forty-eight day meeting of the 1959 racing season.

Administrative expenses of the Commission were \$23,165, an increase of \$2,646 over the previous year, which was reflected in expenditures for personal and contractual services.

A representative of the State Department of Audit was present at each race meeting during the 1959 racing season for the purpose of auditing the various phases of pari mutuel operations. These audits included the computation of pari mutuel pools and payoffs.

MAINE STATE HARNESS RACING COMMISSION

The State Harness Racing Commission is authorized to establish rules and regulations in connection with the operation of harness horse racing held in the State for public exhibition, in accordance with the provisions of Chapter 86, Revised Statutes of 1954, as amended.

REVENUES Revenues derived from mutuel operations amounted to \$437,414, an increase of \$22,147 over the previous year.

Administrative expenses of the Commission were \$30,813, a decrease of \$685 as compared with the previous year.

A representative of the State Department of Audit was present at each race meeting during the 1959 racing season for the purpose of auditing the various phases of pari mutuel operations. These audits included the computation of pari mutuel pools and payoffs.

SURVEY OF MUNICIPALITIES AUDITED BY PUBLIC ACCOUNTANTS

The statutes provide that the State Auditor may inquire into the accounting and auditing systems of municipalities and quasi-municipal corporations.

Field representatives of this department continued the test survey of a selected number of municipalities that employ public account-

ants to conduct the annual postaudit. This survey was concerned principally with the accounting systems and records maintained, and the performance of certain duties by the municipal officers as required by statute.

The municipal officers were very receptive and cooperative and were desirous of obtaining advice and information regarding accounting methods and other matters relative to financial administration.

During the period of the test survey, fifty-five municipalities were visited, the results disclosed in certain instances evidence of non-compliance with statutory requirements. Exceptions pertaining to assessment, commitment, and collection of taxes are of extreme importance.

A review of the municipal auditors reports and procedurals filed with the Department of Audit as required by statute, disclosed that in most reports no specific comments, recommendations or exceptions were made by the auditor with regard to nonconformity with procedures prescribed by statutes.

However, the results of the test survey made by this department disclosed the following number () of municipalities wherein inconsistencies were noted—(16) tax collectors warrants were not signed; (5) taxes not committed to collector; (8) tax collections not remitted as required by statute; (8) treasurer's receipts not deposited as required by statute; (17) waivers not taken for partial payments on tax liens; (9) certification of officers oath not properly recorded; (8) records of minutes of town meeting not attested by town clerk; (1) record of town meetings not entered for past 12 years; (11) town officials surety bonds not approved or recorded; (1) tax collector-treasurer not bonded; (13) treasurers warrants not properly approved for payment, yet paid by treasurer.

An audit shall in no case consist merely of a verification of accounts, but shall include a review of the authority under which fiscal activities and ventures are engaged and a report upon any failure to comply therewith.

Before undertaking an audit of the records of a municipality, the public accountant should have an adequate knowledge of the laws of Maine and interpretations thereof applicable to the municipality and its officials.

A primary purpose of an audit of any municipality is the protection of public funds and properties, and the accountant should keep this uppermost in his mind at all times during the course of his audit engagement.

POSTAUDITS OF MUNICIPALITIES

Statutory requirements, Chapter 90-A, Section 26, Revised Statutes of 1954, provide that each municipality and quasi-municipal cor-

poration shall have an annual postaudit made of its accounts covering the last complete fiscal year. The postaudit shall be made by either the State Department of Audit or by qualified public accountants who shall conduct the audit on the basis of auditing standards and procedures prescribed by the State Auditor.

The State Auditor has prepared and released two publications, (1) Minimum Standards of Audit Reports and Procedures for Municipalities of Maine, and (2) Municipal Audit Procedural Form. The manual and forms were furnished public accountants currently conducting municipal audits.

Within thirty days after completion of a postaudit, the auditor shall furnish the State Auditor with a certified copy of the postaudit report and a certified copy of the audit procedural form prescribed by the State Auditor. The financial data that shall be contained in the audit report are enumerated in the general laws relating to municipalities.

The statutes also provide that when there is dissatisfaction with a postaudit made by a public accountant as shown by a petition signed by at least ten per cent of the voters of a municipality, but in no case more than 1,000, and filed with the State Auditor, he shall order a new postaudit to be made by his department, the expense of which shall be paid by the municipality.

* * * *

During the current fiscal year, two postaudits were performed as a result of petitions of dissatisfaction being filed with the State Auditor; one for the Town of West Gardiner and the other for the Town of Steuben.

The West Gardiner audit disclosed no material changes in the financial position of the town as previously reported by a public accountant. However, pursuant to the request of the petitioners, the scope of audit was extended to cover excise tax receipts issued during the five-year period ended February 1, 1960, as to the accountability of receipts issued, collections, tax computations, and review of price bases used for computing the amount of excise tax collected.

The audit revealed apparent inconsistencies with statutory provisions pertaining to excise tax collections on vehicles classified as heavy equipment as used in construction work. Excise tax revenue loss resultant from special concessions to contracting firms exceeded \$37,000 for the five-year period.

The Steuben audit disclosed a somewhat different financial position of the town than was previously reported by a public accountant, particularly as applied to receivables, liabilities, reserves, and surplus. Our audit report submitted to the municipal officers contained numerous recommendations which, if adopted, would strengthen the town's financial structure and accounting system.

* * * *

The results of audits conducted by this department showed generally satisfactory accounting practices with some exceptions. Municipal officials should continue their effort to closely follow the law relating to municipal finance, especially as pertains to expenditures exceeding appropriations. It is evident that legislation should be considered to clarify the procedure of handling overdrafts in various municipal accounts.

RECOMMENDATIONS The following excerpts were taken from various reports of audits for the 1959 municipal year:

All bank deposits should coincide with treasurer's receipts issued, and deposits should be made whenever the balance on hand exceeds \$100.

Stronger internal control and accounting procedures should be maintained by the treasurer and tax collector with particular attention given to issuing and dating of receipts and depositing monies.

It is recommended that all school money received by the superintendent be turned over to the town treasurer at least monthly, and that all expenditures be supported by original vendors' invoices.

Public officials' surety bonds should be recorded by the clerk and kept on file by the selectmen.

Attention is directed to the statutory provisions which require individual bondsmen for the treasurer and tax collector to submit sworn statements of personal financial ability to the municipal officers for acceptance.

The Department of Attorney General has advised that original invoices or certified copies thereof be submitted to the town officials for payment approval.

It is recommended that the tax collector follow the provisions of Chapter 399, Section 66 of the Public Laws of 1955, as pertains to the remittance of collections. The use of collector's cash sheets would strengthen the accounting system.

It is recommended that assessors warrants bear at least a majority of signatures of the board.

It is suggested that the Superintendent of Schools maintain separate accounts for the general school, repair, and equipment accounts.

The treasurer should issue receipts for all monies when received; reconcile the bank account with the cashbook balance monthly; and obtain signed waivers for all partial payments on tax liens.

Delinquent real estate taxes should be secured by legal process.

Appropriations should be limited to town meeting warrant specifications.

Consideration should be given at the annual town meeting to the authorization of salaries for all town officers.

Collection of interest on taxes should be followed completely to comply with the vote of the townspeople. Any exception to this requirement should be made by the townspeople rather than by directive of the municipal officers.

The valuation records should plainly describe the properties on which taxes are assessed.

MUNICIPAL OFFICERS BONDS A review of 415 city, town, and plantation audit reports and procedural forms revealed that 351 treasurers and tax collectors were bonded with commercial bonding companies. Fifty-two (52) procedural forms made no disclosure. Eleven (11) municipalities had local bondsmen and one municipality did not have the treasurer bonded. Of the eleven (11) local bondsmen, nine (9) had not filed a sworn statement as to their personal financial ability as required by statute.

Amendatory legislation should be enacted to require the filing of a corporate surety bond for all municipal officials and eliminate the provision for an individual surety bond.

Also, as is required of the treasurer, the tax collector should be required to give a surety bond before assuming the duties of office.

COUNTIES

The Municipal Division has conducted audits of the financial records for fifteen of the sixteen counties. Kennebec County was audited by a public accountant.

Generally satisfactory accounting records were maintained by the counties and their various related agencies; however, recommendations were offered in several instances wherein procedures may be strengthened.

One significant exception noted during the course of audit of several of the counties was the overpayments to court officers at a per diem rate in excess of rate provided by statute. Statutory rate changes which became effective in 1959 applied to fees of certain officers but did not affect all court officers.

Statements relating to the results of operations and the financial status of each county are included in the financial section of this report.

RECOMMENDATIONS The following excerpts were taken from reports of audits conducted for the fiscal year ended December 31, 1959:

The clerk of courts should maintain a record of the doings of the county commissioners as provided in Chapter 89, Section 8 of the Revised Statutes of 1954.

Excise tax agents should return all used excise tax books to the county commissioners at the end of each year.

Attention is directed to expense allowance for travel to and from county seat, being inconsistent with the provisions of Chapter 89, Section 6, Revised Statutes of 1954. Allowable bills for expenses require approval by the clerk of courts and the county attorney.

Sheriff and deputy sheriffs' expense accounts should be notarized in accordance with the provisions of Chapter 119, Section 12, Revised Statutes of 1954.

The register of deeds should remit all fees accruing to the county to the county treasurer in accordance with the provisions of Chapter 89, Section 215, Revised Statutes of 1954, as amended.

The commissioners should comply with the provisions of the Statutes when authorizing the payment of fees to county personnel.

Chapter 89, Section 150, Subsection XVI, Revised Statutes of 1954, provides in part that—"Every deputy sheriff while performing special duties under order of the sheriff shall receive for such services \$10 a day, together with necessary, incidental expenses, to be paid from the county treasury, the bills for which shall be audited as provided in section 2 of chapter 150. Provided, however, that such officers shall not be entitled to fees for any services rendered in criminal matters while acting as per diem officers."

Chapter 328, Section 2, Public Laws of 1959 amended the above subsection to read—"Every deputy sheriff while performing special duties under order of the sheriff shall receive for such services \$11 a day . . . "

Fees charged for commitments to State institutions should not be allowed for payment.

Officers' fees should not be paid to full-time deputy sheriffs.

The jailor should maintain a cashbook, issue prenumbered duplicate receipts for all monies received, and deposit all monies currently.

Attention is called to persons other than authorized personnel and inmates being served meals at the jail at county expense, a practice that should be discontinued.

Court officers should be paid in accordance with the provisions of Chapter 89, Section 150, Subsection XV of the Revised Statutes of 1954, as amended—"Every deputy sheriff and court messenger, while in attendance upon the supreme judicial court or the superior court in their several counties . . . shall receive for said attendance and service \$10 a day while the court is in session . . . "

Subsection XVI of the above statutory reference provides in part, ". . . that such officers shall not be entitled to fees for any services rendered in criminal matters while acting as per diem officers."

An examination of payroll records revealed that salary payments to county officials were on a monthly basis in advance. Such payments

appear to be contrary to the provisions of Chapter 372, Public Laws of 1959.

Cash advances to personnel of the sheriff's department should be supported by sworn expense accounts and accounted for as required by statute.

Attention is directed to Chapter 156, Section 24 of the Revised Statutes of 1954 which provides, in part, that the treasurer shall publish annually in January a list of all persons entitled to probate deposits.

The treasurer should collect interest on delinquent taxes as provided for in Chapter 91-A, Section 76 of the Revised Statutes of 1954.

COURTS

The Municipal Division of the State Department of Audit has audited the financial records of sixty-seven superior, municipal, and trial justice courts during the fiscal year.

In those courts where accounting procedures could be strengthened, recommendations were submitted to the agency and the county commissioners. The major recommendations were: maintenance of a bank account in the name of the court and a cashbook; utilization of prenumbered duplicate receipts; and depositing court monies at specified times. Also, the annual examination of court dockets by the county commissioners.

STATE DEPARTMENT OF AUDIT

The State Department of Audit has authority by statute to perform postaudits of the several departments, institutions, and agencies of State Government, and to audit municipalities, counties, and courts. To best carry out these functions, the department is organized into two divisions; namely, the Departmental Division and the Municipal Division.

Departmental Division

The Departmental Division performs the postaudits of departments and agencies. The scrutiny of these fiscal operations is designed to safeguard the public's interest in the expenditure of public moneys, and to determine whether appropriated amounts have been expended with the intention of the legislature. The audits further tend to see that the public trust has not been violated.

AUDITS A tabulation of audits completed or in process by the Division, covering the fiscal year 1959-60, is as follows:

State Departments	61
Agricultural Fairs and Race Meetings	16
Examining Boards	20
Public Administrators	16
Institutions	10
Sanatoriums	3
Teachers Colleges and Schools	6
Quasi-Independent Agencies	6
Total	138

AVAILABLE FUNDS AND EXPENDITURES Funds available to finance operations of the Division totaled \$112,104 being comprised principally of legislative appropriations. An appropriation of \$12,000 also was made to this Division for the use of the Municipal Division.

Expenditures were \$111,792 of which \$101,266 was expended for personal services, \$6,660 for travel expenses, and \$3,866 for office supplies, equipment, and expense, including the printing of the annual report. An unexpended balance of \$291 was lapsed to the general fund unappropriated surplus account.

OTHER REVENUE Revenue of \$4,278 was derived from auditing services applicable to departments financed by the general highway fund. This revenue was credited to the general fund undedicated revenue account and not available for the use of the Audit Department.

Municipal Division

In accordance with statutory provisions, each municipality and quasi-municipal corporation must have an annual postaudit made of its accounts either by the State Department of Audit or by qualified public accountants. County, municipal, and academy audits are made by this department upon request. Superior, municipal, and trial justice courts are audited by the department per statutory requirements.

AUDITS During the fiscal year, the Municipal Division conducted the following audits:

Municipalities and Municipal Districts	141
Superior, Municipal, and Trial Justice Courts	67
Counties (Including Registers of Deeds and Probate)	12
Academies	5
Special Services	20
Total	245

The Municipal Division continues to be a self-supporting activity, deriving its revenue from auditing services rendered governmental agencies. Additional services were imposed on the Division by the Ninety-eighth Legislature. A transfer from the general fund was authorized to finance such services.

REVENUES AND EXPENDITURES Revenues totaled \$69,244 for the fiscal year, a decrease of \$8,489 as compared with the preceding year. Expenditures of \$78,005 for the same period include nonrecoverable costs for services rendered. The increase of \$6,780 over the previous year was reflected for the most part in personal services and travel expenses incurred.

VALUATION AND DEBT STATISTICS
OF
CITIES, TOWNS, AND PLANTATIONS
BY
COUNTIES

Valuation and Debt Statistics of Municipalities by Counties

AT CLOSE OF 1959 FISCAL YEAR

ANDROSCOGGIN COUNTY

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Auburn	23,134	\$34,726,600	.0535	\$1,874,394	99.1	\$2,604,495	\$1,986,000	\$ 40,500
Durham	1,050	599,980	.100	59,998	98.1	44,998		
Greene	974	905,735	.087	79,606	94.5	67,930		10,000
Leeds	797	506,650	.116	59,335	96.3	37,998		
Lewiston	40,974	43,100,370	.059	2,572,260	99.5	3,232,527	2,622,000	
Lisbon	4,318	6,342,163	.058	371,265	97.4	475,662	161,000	15,000
Livermore	1,313	998,380	.080	80,893	98.3	74,878		7,200
Livermore Falls	3,359	2,923,268	.088	259,695	99.8	219,245	33,000	
Mechanic Falls	2,061	1,491,230	.108	162,537	97.8	111,842		12,000
Minot	750	414,545	.092	38,726	97.3	31,090		16,250
Poland	1,503	1,147,800	.102	118,029	70.9	86,085		30,000
Turner	1,712	1,210,025	.100	122,244	96.	90,751		
Wales	437	334,746	.080	27,115	100.7	25,105		
Webster	1,212	853,870	.092	79,456	92.1	64,040		3,600

AROOSTOOK COUNTY

Amity	300	\$ 88,325	.124	\$ 11,072	89.9	\$ 6,624	\$	\$
Ashland	2,370	1,941,560	.078	152,665	78.3	145,617	58,000	28,151
Bancroft	165	97,960	.087	8,594	97.6	7,347		750
Benedicta	225	160,027	.072	11,639	99.7	12,002		3,500
Blaine	1,118	548,315	.096	53,214	80.	41,123		
Bridgewater	1,279	780,896	.080	63,170	93.2	58,567	6,000	
Caribou	9,923	40,915,242	.024	987,464	100.	3,068,643	866,000	41,733
Castle Hill	581	460,849	.069	32,129	81.4	34,563		
Chapman	381	186,315	.106	19,986	89.	13,973		2,700
Crystal	373	272,404	.086	23,642	92.3	20,430		1,000
Dyer Brook	219	125,737	.014	17,726	72.8	9,430		
Eagle Lake	1,516	311,410	.170	53,596	83.4	23,355		
Easton	1,664	1,138,340	.104	119,344	86.9	85,370		16,000
Fort Fairfield	5,791	5,445,600	.098	536,191	84.1	408,420	15,000	60,000
Fort Kent	5,343	3,409,950	.092	316,100	87.1	255,746		
Frenchville	1,528	1,045,165	.068	71,803	95.8	78,387		22,000
Grand Isle	1,230	462,880	.105	49,076	95.7	34,716		
Haynesville	185	119,085	.107	12,853	99.6	8,931		3,228
Hersey	116	103,330	.105	10,927	98.7	7,736		
Hodgdon	1,162	879,190	.059	52,391	91.5	65,939	10,000	6,000
Houlton	8,377	13,358,275	.053	713,676	92.6	1,001,870	90,330	60,500
Island Falls	1,237	861,680	.080	69,678	92.4	64,626		8,000
Limestone	2,427	9,056,840	.022	200,450	94.7	679,263		
Linneus	777	471,425	.090	42,806	92.	35,356	21,000	14,000

Littleton	1,001	1,051,130	.064	67,920	94.4	78,834		4,000
Ludlow	361	110,024	.013	14,465	84.8	8,251		
Madawaska	4,900	15,110,455	.038	577,293	99.6	1,133,284	42,000	161,500
Mapleton	1,367	1,720,360	.053	92,169	98.3	129,027		
Mars Hill	2,060	1,597,205	.100	161,031	88.1	119,790		71,000
Masardis	523	443,260	.086	38,471	92.4	33,245		6,000
Merrill	383	185,392	.094	17,681	99.4	13,904		
Monticello	1,284	1,196,890	.046	55,716	88.4	89,766		
New Limerick	543	256,435	.095	24,612	93.1	19,232		
New Sweden	827	915,314	.050	46,344	92.7	68,648		6,500
Oakfield	1,009	379,178	.139	60,913	86.9	28,438		2,000
Orient	176	117,175	.012	14,136	92.9	8,788		
Perham	572	650,080	.074	48,489	83.6	48,755		7,500
Portage Lake	542	399,550	.100	39,955	96.1	29,966		27,800
Presque Isle	9,954	37,183,990	.028	1,045,652	94.9	2,788,780		
St. Agatha	1,512	2,411,550	.030	72,874	76.1	180,866		12,728
Sherman	1,029	787,210	.084	66,789	85.7	59,040	4,000	6,000
Smyrna	349	215,127	.128	27,752	85.5	16,134		
Stockholm	641	334,345	.076	25,779	103.2	25,075		
Van Buren	5,094	2,615,640	.088	232,276	85.9	196,173		
Wade	343	329,595	.056	18,629	109.6	24,719		
Washburn	1,913	2,757,880	.055	152,595	93.7	206,841		
Westfield	557	1,118,320	.034	38,362	119.1	83,874		1,000
Weston	248	119,140	.132	15,906	95.7	8,936		
Woodland	1,292	765,935	.076	59,039	89.1	57,445		
Allagash Plantation	680	450,388	.150	67,906	96.9	33,779		
Cary Plantation	278	82,340	.101	8,487	80.5	6,175		
Caswell Plantation	687	206,490	.012	25,114	109.4	15,486		
Cyr Plantation	256	172,225	.115	19,928	96.7	12,916		
E Plantation	30	42,789	.077	3,312	99.8	3,209		
Garfield Plantation	116	41,230	.047	1,994	93.6	3,092		
Glenwood Plantation	53	48,577	.088	4,301	97.1	3,643		
Hamlin Plantation	430	164,299	.060	10,052	99.1	12,322		
Hammond Plantation	120	114,070	.068	7,804	95.4	8,555		
Macwahoc Plantation	131	84,847	.087	7,501	99.9	6,363		1,000
Moro Plantation	84	115,765	.068	7,908	96.8	8,682		
Nashville Plantation	28	72,270	.055	3,969	96.7	5,420		
New Canada Plantation	444	333,375	.0721	24,228	70.5	25,003		3,000
Oxbow Plantation	189	121,521	.058	7,156	110.3	9,114		
Reed Plantation	351	97,320	.114	11,310	97.6	7,299		
St. Francis Plantation	1,384	206,305	.202	42,429	91.	15,472		
St. John Plantation	569	127,047	.150	19,235	97.2	9,528		
Wallagrass Plantation	1,035	378,246	.110	42,066	104.8	28,368		16,764
Westmanland Plantation	77	127,365	.023	2,968	103.1	9,552		
Winterville Plantation	373	77,700	.050	3,993	94.6	5,827		

CUMBERLAND COUNTY

Baldwin	725	\$ 691,445	.112	\$ 78,008	96.9	\$ 51,858	\$	\$ 10,900
Bridgton	2,950	4,925,445	.049	243,393	95.9	369,408	45,000	6,000
Brunswick	10,996	36,370,330	.0298	1,091,097	100.	2,727,774	994,000	220,200
Cape Elizabeth	3,816	26,604,000	.0215	575,953	99.3	1,995,300	344,000	
Casco	881	1,099,167	.067	74,322	98.4	82,437		15,000
Cumberland	2,030	2,927,157	.085	250,818	98.7	219,536		74,000
Falmouth	4,342	21,053,530	.029	614,923	98.9	1,579,014	693,000	25,000
Freeport	3,280	10,457,070	.028	295,476	96.3	784,280		82,600

CUMBERLAND COUNTY—Continued

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Gorham	4,742	20,360,292	.0215	441,496	96.	1,527,021	470,000	106,552
Gray	1,631	5,440,140	.031	170,060	95.3	408,010		8,000
Harpwell	1,664	1,859,150	.081	152,154	98.4	139,436		6,000
Harrison	1,026	1,526,140	.054	83,137	92.2	114,460		2,000
Naples	747	1,065,925	.070	75,235	97.4	79,944		9,500
New Gloucester	2,628	779,085	.104	82,065	96.5	58,431		6,700
North Yarmouth	942	677,618	.092	63,108	96.5	50,821		
Otisfield	599	596,865	.084	50,553	95.7	44,765		6,198
Portland	77,634	110,737,650	.0743	8,277,262	99.7	8,305,324	7,743,000	
Pownal	752	321,218	.134	43,517	87.	24,091		5,000
Raymond	620	1,653,690	.062	103,183	97.8	124,027		6,195
Scarborough	4,600	26,293,581	.0229	606,132	98.4	1,972,018		151,000
Sebago	577	978,564	.078	76,835	95.8	73,392		14,000
South Portland	21,866	95,844,090	.023	2,220,533	98.6	7,188,307	2,260,000	94,640
Standish	1,786	2,213,285	.116	258,103	99.4	165,996		
Westbrook	12,284	27,666,870	.0446	1,244,415	100.2	2,075,015		517,005
Windham	3,434	3,542,470	.102	364,738	92.9	265,685		120,750
Yarmouth	2,669	29,848,422	.014	420,221	98.3	2,238,632		190,075

FRANKLIN COUNTY

Avon	391	\$ 308,990	.063	\$ 19,730	96.9	\$ 23,174	\$	\$
Carthage	339	286,535	.077	22,261	65.2	21,490		28,756
Chesterville	588	398,860	.088	35,534	95.	29,914		7,000
Eustis	763	519,730	.066	34,827	100.7	38,979		
Farmington	4,667	3,964,180	.078	312,167	99.2	297,313		45,000
Industry	315	247,450	.090	22,270	96.9	18,558		22,100
Jay	3,102	2,527,410	.132	335,811	96.7	189,555		100,500
Kingfield	963	844,960	.057	48,810	97.4	63,372		
Madrid	162	113,953	.094	10,807	101.2	8,546		
New Sharon	755	364,992	.104	38,448	93.	27,374		
New Vineyard	447	403,790	.065	26,516	100.8	30,284		1,000
Phillips	1,088	686,884	.104	72,134	88.7	51,516		10,000
Rangeley	1,228	4,411,155	.034	151,047	103.	330,837		15,494
Strong	1,036	995,155	.078	78,357	96.6	74,636		18,566
Temple	284	294,120	.056	16,687	101.	22,059		13,500
Weld	361	735,590	.058	42,922	98.7	55,169		
Wilton	3,455	5,238,693	.0434	229,570	95.1	392,902	13,000	2,149
Coplin Plantation	64	163,512	.025	4,112	86.7	12,263		
Dallas Plantation	81	299,317	.038	11,449	90.3	22,448		
Rangeley Plantation	44	384,268	.049	18,892	101.8	28,820		3,300
Sandy River Plantation	55	289,955	.038	11,078	95.7	21,746		

HANCOCK COUNTY

Amherst	151	\$ 118,330	.090	\$ 10,830	98.1	\$ 8,874	\$	\$
Aurora	91	86,231	.071	6,122	112.7	6,467		

Bar Harbor	3,864	7,495,550	.068	512,745	96.1	562,166		113,343
Blue Hill	1,308	1,245,525	.104	130,591	97.2	93,414		1,000
Brooklin	546	733,660	.070	51,800	101.2	58,025		
Brooksville	751	372,120	.150	56,433	100.5	27,909		3,000
Bucksport	3,120	6,469,877	.069	448,992	99.2	485,240	260,500	
Castine	793	638,450	.108	69,411	101.	47,883		10,400
Cranberry Isles	228	473,360	.0504	24,037	99.5	35,502		
Dedham	374	512,078	.100	51,564	95.9	38,405	2,000	7,000
Deer Isle	1,234	1,374,560	.056	77,977	98.7	103,092		
Eastbrook	199	177,768	.078	14,031	101.6	13,332		2,700
Ellsworth	3,936	7,992,160	.061	490,944	96.3	599,412	126,000	13,000
Franklin	709	414,640	.068	28,702	100.3	31,098		
Gouldsboro	1,168	750,260	.100	75,953	93.2	56,269		16,982
Hancock	755	462,500	.090	42,255	101.9	34,687		2,500
Lamoine	443	271,617	.100	27,521	100.	20,371		6,396
Mariaville	153	115,950	.087	10,177	95.4	8,696		
Mount Desert	1,776	4,347,620	.088	384,117	100.3	326,072		50,000
Orland	1,155	2,749,400	.0265	73,682	98.5	206,205	32,000	
Otis	109	144,256	.086	12,475	100.	10,819		850
Penobscot	699	489,800	.085	42,209	97.6	36,735		
Sedgwick	614	322,950	.124	40,466	100.1	24,221		
Sorrento	201	369,260	.083	30,819	97.	27,694		
Southwest Harbor	1,534	3,999,530	.037	149,165	99.4	299,965		10,000
Stonington	1,660	1,879,975	.051	97,022	95.4	140,998		13,000
Sullivan	762	485,854	.080	39,198	90.2	36,439		8,578
Surry	448	380,365	.0115	44,193	96.6	28,527		4,000
Swan's Island	468	294,670	.102	30,394	94.9	22,100		6,800
Tremont	1,115	665,490	.102	68,647	100.9	49,911		
Trenton	358	273,429	.080	22,144	101.8	20,507		
Verona	374	725,585	.029	21,366	100.7	54,419		2,400
Waltham	154	103,692	.088	9,268	98.7	7,776		
Winter Harbor	568	600,900	.080	48,372	96.9	45,067		
Long Island Plantation	97	55,530	.092	5,196	100.2	4,164		200
Osborn Plantation	49	62,305	.074	6,446	99.	4,672		
No. 33 Plantation	37	51,700	.104	5,418	99.2	3,877		

KENNEBEC COUNTY

Albion	992	\$ 593,320	.103	\$ 61,757	99.6	\$ 44,499		\$ 10,800
Augusta	20,913	64,774,400	.030	1,956,636	97.6	4,858,080	1,783,000	3,000
Belgrade	1,099	953,725	.105	100,933	97.7	71,529		2,000
Benton	1,421	687,410	.100	69,761	99.4	51,555		40,000
Chelsea	2,169	525,880	.078	41,747	95.1	39,441		
China	1,375	976,495	.106	104,432	96.3	73,237		20,000
Clinton	1,623	887,280	.082	73,893	95.8	66,546		35,000
Farmington	1,449	1,399,570	.080	113,288	98.7	104,967		35,000
Fayette	397	519,834	.080	41,931	100.3	38,987		
Gardiner	6,649	8,421,125	.066	560,444	96.7	631,584	142,000	
Hallowell (a)	3,404	2,486,425	.090					
Litchfield	953	2,548,015	.028	72,055	93.4	191,101		22,100
Manchester	664	718,846	.105	76,166	94.8	53,913		12,838
Monmouth	1,683	1,522,457	.0925	142,174	100.5	114,184	49,000	8,580
Mount Vernon	653	354,325	.096	53,662	100.5	41,574		
Oakland	2,679	2,189,306	.094	208,011	96.9	164,198	82,000	
Pittston	1,258	431,045	.094	41,262	93.3	32,328		5,000
Randolph	1,733	1,418,685	.055	79,188	94.	106,401		6,000

KENNEBEC COUNTY—Continued

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Readfield	1,022	643,190	.108	71,782	100.6	48,239		6,396
Rome	420	500,674	.080	40,144	94.8	37,551		28,000
Sidney	918	2,049,210	.028	58,077	98.9	153,691		49,675
Vassalboro	2,261	4,869,130	.032	157,423	90.7	365,185		81,547
Vienna	231	140,295	.098	13,898	105.2	10,522		2,200
Waterville	18,287	25,688,620	.059	1,528,436	97.4	1,926,647	542,000	
Wayne	459	626,100	.067	42,390	99.3	46,958		
West Gardiner	946	536,265	.090	49,086	95.4	40,220		3,113
Windsor	740	506,775	.089	45,683	97.5	38,008		
Winslow	4,413	4,406,530	.082	364,926	99.4	330,490		88,000
Winthrop	3,026	3,361,930	.080	271,585	95.	252,145	174,000	3,000

KNOX COUNTY

Appleton	671	\$ 927,860	.042	\$ 39,429	92.8	\$ 69,590		
Camden	3,670	8,311,200	.050	415,560	96.7	623,340	\$ 278,000	\$ 1,854
Cushing	376	435,985	.073	32,191	99.3	32,698		
Friendship	772	632,915	.082	52,517	98.2	47,468		
Hope	504	367,069	.095	35,282	94.8	27,530		21,396
Isle-au-Haut	82	132,722	.096	12,209	100.1	9,954		4,000
North Haven	410	1,008,749	.062	62,809	96.2	75,656		16,000
Owl's Head	784	763,975	.069	53,392	99.3	57,298		6,500
Rockland	9,234	15,009,240	.056	846,646	97.	1,125,693	92,000	68,000
Rockport	1,656	8,511,410	.0215	184,364	103.5	638,356	56,000	
St. George	1,482	1,946,675	.053	104,439	94.7	146,000	42,000	
South Thomaston	654	653,279	.062	41,046	97.4	48,995		10,000
Thomaston	2,810	2,031,860	.104	212,906	98.9	152,390	30,000	37,037
Union	1,085	904,402	.080	73,076	93.5	67,830	14,000	800
Vinalhaven	1,427	945,435	.100	95,542	92.7	70,907		8,325
Warren	1,576	4,876,760	.0225	111,009	95.	365,757		15,000
Washington	722	418,650	.098	41,462	94.1	31,398		7,500
Matinicus Isle Plt.	188	57,896	.110	6,482	87.8	4,342		

LINCOLN COUNTY

Alna	350	\$ 447,510	.047	\$ 21,338	97.5	\$ 33,563	\$	\$
Boothbay	1,559	2,386,835	.075	180,269	96.2	179,012		10,243
Boothbay Harbor	2,290	2,841,976	.085	243,430	99.1	213,148		20,589
Bremen	409	321,046	.112	35,957	98.6	24,078		
Bristol	1,476	8,024,391	.0155	125,610	102.2	601,829		51,400
Damariscotta	1,113	1,234,980	.078	97,186	97.5	92,623		9,447
Dresden	729	339,610	.092	31,721	94.4	25,470		7,800
Edgecomb	447	370,664	.098	36,730	96.4	27,800		3,600
Jefferson	1,215	630,880	.092	58,787	95.4	47,316		14,000
Newcastle	1,021	1,043,300	.074	77,990	98.1	78,247		2,000
Nobleboro	654	399,905	.100	40,479	95.3	29,993		19,332
South Bristol	631	843,020	.086	73,034	98.	63,227		

Southport	435	2,636,000	.038	100,486	98.3	197,700		26,000
Waldoboro	2,536	1,678,610	.096	163,393	99.6	125,895	68,000	27,000
Westport	146	209,554	.087	18,387	98.	15,717		8,000
Whitefield	1,030	1,083,262	.046	50,496	94.8	81,245		76,112
Wiscasset	1,584	5,123,265	.055	283,024	100.1	384,244		62,250
Monhegan Plantation	75	177,287	.048	8,605	98.3	13,296		11,286
Somerville Plantation	227	134,290	.070	9,574	96.4	10,072		

OXFORD COUNTY

Andover	756	\$ 613,945	.084	\$ 52,159	93.3	\$ 46,045	\$	\$ 28,281
Bethel	2,367	5,978,172	.030	180,956	97.6	448,362		50,000
Brownfield	612	298,228	.151	45,387	91.4	22,367		
Buckfield	899	917,220	.064	59,365	98.3	68,791		9,000
Byron	96	259,135	.057	14,854	97.9	19,435		
Canton	746	575,340	.098	56,878	95.4	43,150		3,000
Denmark	447	513,410	.086	44,570	96.9	38,505		
Dixfield	2,022	5,184,360	.0276	144,660	100.5	388,827		
Fryeburg	1,926	1,445,953	.095	138,732	97.9	108,446		11,100
Gilead	140	272,954	.0604	16,604	101.6	20,472		
Greenwood	604	574,305	.080	46,379	100.3	43,072		6,603
Hanover	211	171,000	.090	15,579	96.9	12,825		
Hartford	381	361,110	.080	29,134	93.9	27,083		
Hebron	829	329,230	.105	34,947	94.1	24,692		10,922
Hiram	804	504,753	.110	56,140	95.4	37,856		
Lovell	640	1,397,673	.063	88,555	99.1	104,825		3,000
Mexico	4,762	3,321,770	.071	239,094	97.2	249,132	12,000	
Newry	188	310,770	.060	18,745	97.7	23,307		
Norway	3,811	9,964,892	.0286	287,664	97.6	747,367	4,000	17,000
Oxford	1,569	1,971,605	.050	99,690	93.1	147,870		26,000
Paris	4,358	2,691,720	.098	266,224	100.	201,879	60,000	100,000
Peru	1,080	1,341,192	.071	96,027	99.3	100,589	\$	\$ 4,800
Porter	1,052	369,767	.124	46,601	97.5	27,733		8,400
Roxbury	348	216,900	.116	25,400	87.2	16,268		
Rumford	9,954	58,569,640	.0214	1,259,970	100.6	4,392,723	645,000	
Stoneham	216	236,070	.072	17,156	97.9	17,705		12,000
Stow	147	125,708	.059	7,483	99.9	9,428		
Sumner	526	493,387	.070	34,880	87.9	37,004		
Sweden	212	292,936	.063	18,557	104.8	21,970		2,500
Upton	105	341,419	.052	17,792	95.1	25,606		
Waterford	828	981,940	.079	78,151	96.2	73,646		3,650
West Paris		755,680	.092	70,360	99.6	56,676		20,396
Woodstock	971	825,925	.102	84,901	99.7	61,945		27,000
Lincoln Plantation	71	1,279,216	.0203	25,968	99.5	95,941		
Magalloway Plantation	83	312,908	.070	21,960	100.5	23,468		

PENOBSCOT COUNTY

Alton	314	78,865	.202	16,149	97.	5,915	\$	\$ 1,435
Bangor	31,558	125,001,800	.026	3,268,046	99.5	9,375,135	2,030,000	153,000
Bradford	793	268,960	.132	36,000	88.8	20,172		
Bradley	786	337,752	.152	51,986	99.3	25,331		25,000
Brewer (a)	6,862	14,654,420	.063	929,129		1,099,081	648,000	110,000
Burlington	425	172,595	.142	24,718	93.9	12,944		1,000

PENOBSCOT COUNTY—Continued

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Carmel	996	600,090	.098	59,561	90.5	45,006		17,000
Charleston	771	427,010	.086	37,151	86.2	32,025		
Chester	256	104,840	.136	14,432	102.	7,863		1,500
Clifton	193	140,478	.074	10,554	100.9	10,535		
Corinna	1,752	1,071,570	.110	119,084	95.4	80,367		13,250
Corinth	1,167	557,758	.090	51,017	93.5	41,831		
Dexter	4,126	5,534,060	.060	334,731	98.6	415,054		83,500
Dixmont	631	208,805	.138	29,169	96.8	15,660		
East Millinocket	1,358	14,761,197	.0322	476,906	99.8	1,107,089	700,000	11,600
Eddington	664	584,470	.074	43,844	97.3	43,835		7,200
Edinburg	36	57,092	.082	4,700	99.8	4,281		
Enfield	1,196	603,978	.105	64,047	94.7	45,298		
Etna	458	312,305	.057	18,077	100.	23,422		
Exeter	734	299,335	.170	51,336	95.5	22,450		11,000
Garland	581	239,414	.116	28,123	86.6	17,956		
Glenburn	694	542,795	.063	34,874	102.8	40,709		
Greenbush	477	138,670	.165	23,222	110.5	10,400		
Greenfield	88	92,041	.105	9,763	96.1	6,903		6,200
Hampden	3,608	5,143,820	.055	285,349	97.7	385,786	3,000	34,735
Hermion	1,728	1,726,470	.064	111,772	98.8	129,485		27,440
Holden	754	2,695,810	.021	57,272	99.1	202,185		6,000
Howland	1,441	2,073,820	.052	108,750	95.4	155,536		
Hudson	455	187,230	.086	16,491	94.9	14,042		
Kenduskeag	387	435,360	.052	22,977	91.4	32,652		5,400
Lagrange	511	246,466	.099	24,718	93.8	18,484		
Lee	610	239,980	.118	28,752	96.5	17,998		
Levant	706	252,297	.170	43,361	92.	18,922		
Lincoln	4,030	9,137,735	.041	377,857	97.8	685,330	185,000	26,300
Lowell	192	90,230	.130	11,828	92.7	6,767		
Mattawamkeag	803	1,037,519	.072	75,358	99.6	77,814		600
Maxfield (a)	26	71,775	.060	4,342		5,383		
Medway	725	415,886	.234	97,959	95.1	31,191		
Millford	1,435	784,034	.100	79,426	100.5	58,802		
Millinocket	5,890	11,506,562	.080	925,426	99.7	862,992	495,000	7,900
Newburgh	599	208,625	.126	26,688	96.9	15,646		
Newport	2,190	1,790,850	.094	169,735	98.3	134,314		65,730
Old Town	8,261	12,882,300	.047	611,639	93.5	966,173	230,000	85,000
Orono	7,504	15,803,660	.0256	407,900	99.8	118,527	368,000	51,809
Orrington	1,895	1,912,470	.062	120,118	99.3	143,435	8,000	
Passadumkeag	331	112,985	.172	19,652	100.4	8,473		
Patten	1,536	836,425	.078	66,114	104.6	62,731		
Plymouth	496	189,201	.103	19,754	105.	14,190		
Springfield	414	123,965	.158	19,844	101.9	9,297		
Stacyville	679	749,090	.072	54,381	92.7	56,181		
Stetson	434	181,105	.114	20,873	92.7	13,582		1,500
Veazie	776	1,405,700	.092	130,137	100.9	105,428		53,000
Winn	497	165,153	.160	26,778	94.	12,386		
Woodville	91	482,415	.040	19,296	99.5	36,181		
Carroll Plantation	288	85,940	.122	10,628	93.4	6,445		
Drew Plantation	72	73,350	.102	8,841	96.5	5,501		
Grand Falls Plantation	22	57,739	.060	3,470	105.3	4,330		

Lakeville Plantation	50	144,544	.030	4,336	99.9	10,841		
Mount Chase Plantation	250	134,062	.096	12,995	95.9	10,054		
Prentiss Plantation	315	86,054	.084	7,360	113.1	6,454		
Seboeis Plantation	70	138,785	.056	7,825	101.8	10,408		
Webster Plantation	92	68,982	.088	6,103	98.2	5,173		1,567

PISCATAQUIS COUNTY

Abbot	462	195,214	.103	27,248	98.1	14,641		
Atkinson	400	206,425	.080	16,712	95.1	15,482		
Bowerbank	20	211,988	.028	5,950	96.8	15,899		
Brownville	1,964	1,070,030	.092	99,792	99.1	80,252		22,000
Dover-Foxcroft	4,218	10,133,040	.033	337,135	96.4	759,978		56,500
Greenville	1,889	2,865,055	.044	127,388	94.3	214,879		11,500
Gulford	1,842	1,186,855	.126	150,854	96.7	89,014		12,500
Milo	2,898	2,060,291	.098	203,831	99.1	154,521	77,000	7,000
Monson	855	525,185	.108	57,382	96.5	39,388		
Parkman	590	321,800	.096	31,240	92.7	24,135		
Sangerville	1,161	618,210	.119	74,428	87.3	46,365		16,500
Sebec	442	274,190	.106	29,310	94.6	20,564		4,700
Shirley	212	153,800	.087	13,545	102.1	11,535		
Wellington	252	111,730	.125	14,122	88.8	8,380		
Willimantic	189	182,705	.076	14,008	98.4	13,702		
Barnard Plantation	66	90,985	.046	4,218	98.9	6,823		
Blanchard Plantation	75	109,503	.078	8,610	90.6	8,212		
Elliottsville Plantation	39	210,743	.044	9,329	100.4	15,805		
Kingsbury Plantation	35	110,980	.060	6,667	92.	8,323		
Lakeview Plantation	23	138,628	.027	3,766	99.5	10,397		

SAGADAHOC COUNTY

Arrowsic	172	\$ 113,570	.090	\$ 10,362	107.2	\$ 8,517		\$ 2,500
Bath	10,644	12,705,625	.085	1,087,475	96.7	952,921	208,000	
Bowdoin	638	270,942	.165	45,135	99.8	20,320		16,396
Bowdoinham	1,039	942,781	.092	87,449	95.	70,708		39,300
Georgetown	510	502,367	.095	48,069	95.6	37,677		400
Phippsburg (a)	1,134	1,743,250	.063	110,727		130,744	85,000	14,000
Richmond	2,217	1,288,907	.092	120,058	96.5	96,668		11,000
Topsham	2,626	2,171,350	.091	199,663	99.5	162,851	55,000	33,400
West Bath	578	2,436,600	.0292	71,737	94.3	182,745	124,000	
Woolwich	1,344	2,233,965	.040	90,325	96.6	167,547		

SOMERSET COUNTY

Anson	2,199	\$ 5,103,800	.027	\$ 139,353	100.5	\$ 382,785	\$ 12,000	\$
Athens	725	366,130	.096	35,562	100.4	27,459		
Bingham	1,354	1,147,647	.084	97,476	99.1	86,073		
Cambridge	326	183,955	.095	17,680	98.	13,796		
Canaan	785	398,858	.106	42,818	99.3	29,914		
Cornville	563	437,125	.106	46,800	95.1	32,784		
Detroit	492	406,104	.054	22,313	102.	30,457		
Embsden	303	1,040,110	.054	56,420	100.	78,008		

SOMERSET COUNTY—Continued

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Fairfield	5,811	4,067,845	.0908	373,185	97.1	305,088		12,000
Harmony	709	492,445	.076	37,944	93.9	36,933		18,498
Hartland	1,310	955,075	.118	113,400	95.3	71,630		10,800
Jackman	964	1,283,410	.038	49,639	101.1	96,255		
Madison	3,639	3,952,103	.082	326,769	98.2	296,408		154,531
Mercer	348	173,050	.103	18,067	96.8	12,978		
Moose River	203	270,725	.039	10,756	100.8	20,304		
Moscow	482	2,863,748	.044	126,385	99.8	214,781	20,000	8,414
New Portland	733	595,595	.070	42,132	93.2	44,669		
Norridgewock	1,784	932,035	.106	100,019	88.8	69,903	3,000	41,100
Palmyra	965	500,260	.086	43,670	98.3	37,519		21,500
Pittsfield	3,909	2,579,680	.114	296,892	99.	193,476		50,957
Ripley	389	183,760	.100	18,628	91.7	13,782		
St. Albans	1,035	777,985	.098	76,750	82.5	58,349		
Skowhegan	7,422	26,495,810	.022	588,340	100.3	1,987,185		76,000
Smithfield	354	402,447	.082	33,271	98.6	30,184		3,014
Solon	746	804,405	.072	58,450	98.5	60,330		16,900
Starks	421	301,732	.084	25,609	94.4	22,630		
Brighton Plantation	106	94,180	.090	8,539	99.4	7,053		
Caratunk Plantation	96	222,100	.044	9,865	98.1	16,657		
Dennistown Plantation	24	175,095	.021	3,707	100.1	13,132		
Highland Plantation	56	52,035	.061	3,213	100.	3,902		
Pleasant Ridge Plantation	80	3,219,845	.029	90,242	99.9	241,488		9,333
The Forks Plantation	45	230,940	.051	11,805	99.8	17,320		
West Forks Plantation	108	198,274	.044	8,798	99.5	14,870		

WALDO COUNTY

Belfast	5,960	\$17,408,500	.027	\$ 474,178	98.9	\$1,305,645	\$ 205,000	\$
Belmont	258	230,730	.085	19,765	98.6	17,304		
Brooks (a)	747	452,785	.092	42,112		33,958		
Burnham	706	384,705	.116	45,060	96.1	28,852	1,000	
Frankfort	578	372,350	.110	41,342	93.4	27,926		10,896
Freedom	466	238,650	.104	25,131	90.1	17,898		
Islesboro	529	1,009,560	.087	88,203	98.3	75,717	1,100	3,000
Jackson	258	157,255	.102	16,205	94.1	11,794		
Knox	445	530,880	.061	32,689	90.2	39,816		
Liberty	497	577,850	.074	43,177	96.1	43,338		
Lincolnton	881	678,495	.083	56,917	98.3	50,887		
Monroe	593	408,017	.108	44,458	88.7	30,601		14,300
Montville	466	228,080	.116	26,811	95.5	17,105		3,925
Morrill	306	285,525	.070	20,244	100.9	21,414		
Northport	374	589,180	.100	59,257	97.4	44,188		29,000
Palermo	511	352,480	.096	34,270	101.3	26,436		
Prospect	392	203,857	.100	20,653	98.9	15,290		
Searsmont	558	390,790	.094	37,190	94.6	29,309		1,000
Searsport	1,457	13,262,125	.0146	194,677	61.	994,660		55,000
Stockton Springs	949	531,756	.091	49,111	98.2	39,882		5,000

Swanville	437	370,620	.070	25,943	96.5	27,796		
Thorndike	534	261,525	.104	27,504	91.2	19,614		
Troy	553	292,980	.090	26,737	91.3	21,974		
Unity	1,014	817,665	.087	71,863	96.3	61,325		
Waldo	324	238,709	.090	21,729	94.7	17,903		
Winterport	1,694	782,239	.166	131,082	87.8	58,668		

WASHINGTON COUNTY

Addison	846	\$ 351,625	.102	\$ 36,411	93.5	\$ 26,371	\$	\$ 14,900
Alexander	282	237,820	.080	19,196	97.3	17,836		3,000
Baileyville	1,821	3,399,140	.068	232,416	100.1	254,935		
Beals	590	169,720	.110	18,326	104.	12,729		
Beddington	26	53,885	.044	2,403	110.3	4,041		
Calais	4,589	4,208,861	.072	305,094	95.4	315,664	73,000	5,040
Centerville	63	115,210	.077	8,908	100.9	8,640		
Charlotte	252	194,127	.060	11,851	95.9	14,559		2,500
Cherryfield	904	417,390	.104	44,035	96.2	31,304		2,000
Columbia	352	215,730	.088	19,200	109.3	16,179		
Columbia Falls	550	354,160	.0731	26,318	100.5	26,562		2,500
Cooper	128	246,475	.031	7,724	90.9	18,485		
Crawford	83	69,745	.102	7,194	99.	5,230		
Cutler	483	164,524	.112	18,696	97.9	12,339		
Danforth	1,174	376,077	.140	53,253	91.	28,205		
Deblois	59	53,605	.112	6,078	99.9	4,020		
Dennysville	345	124,287	.110	13,986	101.6	9,321		
East Machias	1,101	421,084	.134	57,223	98.	31,581		
Eastport	3,123	7,195,778	.029	210,355	56.8	539,683		75,000
Harrington	853	340,910	.090	31,206	100.	25,568		
Jonesboro	459	458,147	.053	24,734	97.5	34,361		7,000
Jonesport	1,727	1,464,210	.005	74,380	96.8	109,815		
Lubec	2,973	7,385,710	.026	193,996	97.9	553,928	45,000	12,570
Machias	2,063	1,215,045	.100	122,914	100.2	91,128		48,000
Machiasport	781	246,278	.150	37,562	98.9	18,470		
Marshfield	221	82,158	.186	15,467	91.4	6,161		
Meddybemps	109	64,216	.098	6,362	105.4	4,816		
Milbridge	1,199	1,000,500	.070	70,794	92.1	75,037		
Northfield	75	141,953	.072	10,214	99.2	10,646		
Pembroke	998	375,165	.090	34,331	102.6	28,137		
Perry	613	671,780	.047	32,000	98.8	50,383		13,600
Princeton	865	654,555	.063	41,823	97.9	49,092		
Robbinston	554	270,620	.096	26,372	97.8	20,296		15,000
Rogue Bluffs	80	49,386	.100	5,028	99.3	3,704		
Steuben	784	753,535	.048	36,661	99.2	56,515		
Talmadge	66	141,290	.037	5,264	97.9	10,597		
Vanceboro	497	275,175	.082	22,897	98.7	20,638		2,000
Waite	117	89,375	.088	7,934	97.3	6,703		
Wesley	149	117,868	.091	10,819	94.	8,840		
Whiting	354	220,156	.066	14,785	113.9	16,511		6,000
Whitneyville	227	177,280	.102	18,257	96.9	13,296		
Codyville Plantation	62	60,865	.111	6,786	99.3	4,565		
Grank Lake Stream Plantation	294	281,718	.066	18,803	100.3	21,128		
No. 14 Plantation	80	100,931	.075	7,621	98.2	7,570		
No. 21 Plantation	84	77,558	.060	4,716	100.4	5,816		

YORK COUNTY

Municipality	Population 1950 Census	1959			% Total Collections All Years	7½% Legal Debt Limit	Bonds Payable	Notes Payable
		Valuation	Tax Rate	Commitment				
Acton	473	\$ 774,265	.100	\$ 77,747	100.	\$ 58,069	\$	\$ 59,694
Alfred	1,112	748,580	.102	76,457	104.9	56,143		
Arundel	939	950,163	.050	48,382	94.8	71,262	48,000	5,000
Berwick	2,166	3,382,120	.0445	152,396	95.7	253,659	20,000	
Biddeford	20,836	16,887,642	.043	739,128	99.5	1,266,573	210,000	
Buxton	2,009	3,474,913	.067	234,398	98.9	260,618		22,750
Cornish	795	450,750	.104	47,388	95.6	33,806		
Dayton	502	925,565	.048	44,796	99.7	69,417		3,600
Elliot	2,509	2,625,660	.073	193,823	97.	196,924	113,000	16,737
Hollis	1,214	2,276,020	.056	128,318	98.5	170,701		21,580
Kennebunk	4,273	8,061,185	.054	438,753	96.2	604,588	302,000	
Kennebunkport	1,522	7,421,063	.035	261,186	96.7	556,579	18,000	116,000
Kittery	8,380	8,843,865	.0545	486,784	96.8	663,289	116,500	101,900
Lebanon	1,499	853,355	.118	101,844	100.	64,001		38,403
Limerick	961	601,655	.108	65,743	77.1	45,124		15,000
Limington	851	445,876	.134	60,374	96.9	33,440		12,981
Lyman	499	520,607	.061	32,114	96.5	39,045		
Newfield	355	464,085	.068	31,557	96.1	34,806		
North Berwick	1,655	1,070,339	.119	128,741	95.2	80,275	14,000	3,663
Old Orchard Beach	4,707	7,235,935	.074	538,375	89.6	542,695	197,500	16,725
Parsonsfield	958	733,905	.097	71,812	97.8	55,042		5,300
Saco	10,324	16,345,360	.050	824,831	97.9	1,225,902	450,000	16,800
Sanford	15,177	22,062,492	.0492	1,176,767	90.3	1,654,687	650,000	60,000
Shapleigh	531	531,257	.111	59,368	104.5	39,844		4,100
South Berwick	2,646	2,794,280	.072	203,390	96.3	209,571	67,000	15,200
Waterboro	1,071	2,683,345	.034	92,115	107.3	201,250		
Wells	2,321	11,760,395	.041	485,140	97.7	882,030	109,000	
York	3,256	12,457,838	.0395	495,323	98.3	934,338		17,582

Presentation of statistics is based on audit reports on file and other sources.

(a) Financial data incomplete.

STATISTICS
ON
COUNTIES

Comparative Statement of Assets, Liabilities, Reserves and Surplus of the Sixteen Counties of the State of Maine

December 31, 1959 As Compared With December 31, 1958

ASSETS

County	December 31, 1959							December 31, 1958						
	Cash and Investments				Other Assets	Amount Necessary To Retire Debt	Total Assets	Cash and Investments				Other Assets	Amount Necessary To Retire Debt	Total Assets
	General Fund	Sinking and/or Reserve Funds	Equity and/or Probate Accounts	Taxes Receivable				General Fund	Sinking and/or Reserve Funds	Equity and/or Probate Accounts	Taxes Receivable			
Androscoggin	\$ 104,394	\$ 5,245	\$ 8,132		\$25,647	\$ 73,000	\$ 216,418	\$ 48,057	\$ 5,115	\$ 10,108		\$20,065	\$ 26,000	\$ 109,345
Aroostook	73,815	276,056	3,383	62,480	23,299		439,033	80,509	293,002	3,369	55,318	15,517		447,695
Cumberland	15,878	107,042	8,393			1,504,000	1,635,313	47,611	104,636	8,014			595,000	755,261
Franklin	27,719		3,467	11,630		20,000	62,816	24,433		3,354	10,308		25,000	63,095
Hancock	65,954		679	2,886			69,519	59,325		665	4,984			64,974
Kennebec	97,757		8,251	131			106,139	76,529		4,764	126	1,086		82,505
Knox	46,146		4,440	1,732		10,000	62,318	44,376		3,913	37		15,000	63,326
Lincoln	33,271	31,668	5,557	29	33	55,000	125,558	36,994	39,380	5,346	6,871		65,000	153,591
Oxford	260,560		14,228	27,698	3,523		306,009	196,852		13,733	20,864	5,703		237,152
Penobscot	102,564	279,267	16,554	15,614		14,000	427,999	146,023	174,250	11,610	15,960	5,525	21,000	374,368
Piscataquis	20,706	280	21,187	47,653		160,000	249,826	13,058	272	20,541	34,641	225	170,000	238,737
Sagadahoc	49,650	21,113	3,219				73,982	39,233	15,499	3,130				57,862
Somerset	109,781	30,054	4,484	33,740	835		178,894	96,137		3,942	31,620	685		132,384
Waldo	78,787	25,866	861	30,237	210		135,961	55,934	25,000	843	11,696			93,473
Washington	58,987		1,128	14,594	4,155	105,000	183,864	69,341		1,095	14,329	3,437	135,000	223,202
York	38,191	45,426	13,749	1,698	8,509		125,100	40,847	39,429	13,418		936	22,994	117,624
	\$1,184,160	\$822,017	\$117,712	\$250,122	\$66,211	\$1,958,527	\$4,398,748	\$1,075,259	\$696,583	\$107,825	\$206,754	\$53,179	\$1,074,994	\$3,214,594

LIABILITIES, RESERVES AND SURPLUS

County	Reserves and/or Accounts Payable	Bonds Notes and/or Contracts Payable	Equity and/or Probate Accounts	Total Liabilities and Reserves	Surplus and/or Deficit*		Total Liabilities Reserves and Surplus		Reserves and/or Accounts Payable	Bonds, Notes and/or Contracts Payable	Equity and/or Probate Accounts	Total Liabilities and Reserves	Surplus and/or Deficit*		Total Liabilities Reserves and Surplus
					Appropriated	Unappropriated							Appropriated	Unappropriated	
Androscoggin	\$ 6,999	\$ 73,000	\$ 8,132	\$ 88,131	\$ 49,793	\$ 78,494	\$ 216,418		\$ 5,165	\$ 26,000	\$ 10,108	\$ 41,273	\$ 15,000	\$ 53,072	\$ 109,345
Aroostook	281,677		3,383	285,060	92,640	61,333	439,033		295,047		3,349	298,396	74,564	74,735	447,695
Cumberland	107,042	1,504,000	8,393	1,619,435	19,264	3,386	1,635,313		104,636	595,000	8,014	707,650		47,611	755,261
Franklin		20,000	3,467	23,467	30,018	9,331	62,816			25,000	3,354	28,354	16,227	18,514	63,095
Hancock			679	679	16,224	52,616	69,519				665	665	11,988	52,321	64,974
Kennebec	12,267		8,251	20,518		85,621	106,139		4,972		4,764	9,736		72,769	82,505
Knox		10,000	4,440	14,440		47,878	62,318			15,000	3,913	18,913		44,413	63,326
Lincoln	37,719	55,000	5,557	98,276		27,282	125,558		43,797	65,000	5,346	114,143		39,448	153,591
Oxford	2,904		14,228	17,132	40,472	248,405	306,009		1,675		13,733	15,408	11,178	210,566	237,152
Penobscot	279,267	14,000	16,554	309,821	23,115	95,063	427,999		174,250	21,000	11,610	206,860	17,455	150,053	374,368
Piscataquis	280	160,000	21,187	181,467	13,934	54,425	249,826		272	170,000	20,541	190,813	6,683	41,241	238,737
Sagadahoc	21,152		3,219	24,371		49,611	73,982		15,499		3,130	18,629		39,233	57,862
Somerset	30,740		4,484	35,224	68,908	74,762	178,894		685		3,942	4,627	55,205	72,552	132,384
Waldo	32,578		861	33,439		102,522	135,961		25,000		843	25,843		67,630	93,473
Washington	4,054	105,000	1,128	110,182	11,938	61,744	183,864		5,389	135,000	1,095	141,484	12,479	69,239	223,202
York	39,791	61,416	13,749	114,956	3,168	6,976	125,100		31,900	39,114	13,418	84,432	2,230	30,962	117,624
	\$856,470	\$2,002,416	\$117,712	\$2,976,598	\$369,474	\$1,052,677	\$4,398,749		\$708,287	\$1,091,114	\$107,825	\$1,907,226	\$223,009	\$1,084,359	\$3,214,594

Statement of Cash Receipts and Disbursements of the Sixteen Counties of the State of Maine

For The Year Ended December 31, 1959

	Andros- coggin	Aroos- took	Cumber- land	Frank- lin	Han- cock	Kenne- bec	Knox	Lin- coln	Ox- ford	Penob- scot	Piscata- quis	Sagada- hoc	Somer- set	Waldo	Wash- ington	York
RECEIPTS																
Revenue Items:																
Fines	\$ 62,324	\$117,132	\$ 163,867	\$ 17,978	\$ 36,207	\$ 88,934	\$ 20,004	\$ 24,475	\$ 36,662	\$164,152	\$ 18,281	\$ 22,382	\$ 42,907	\$ 30,394	\$ 40,148	\$115,192
Fees of Office	18,831	26,869	50,932	6,877	14,099	32,268	9,124	8,706	12,543	35,070	4,953	6,778	13,092	9,322	9,842	31,186
Miscellaneous	10,662	1,253	4,524						8,173			12	3,072			
Taxes:																
Municipal	230,416	148,259	596,287	70,211	135,038	180,835	109,402	111,153	189,233	271,452	46,138	81,932	134,302	114,234	121,539	212,808
Wild Land		26,585		5,690	2,552	26	78	60	6,911	8,816	42,346		31,738		9,086	
Road Repair		32,276		16,248	2,814	495			18,381	18,496	20,493		32,467		19,200	
Other		10,480		2,034	628	112	28		83	3,109	3,932		5,045		6,748	
Other Receipts:																
Notes Issued	100,000		275,000	20,000	20,000	40,000	20,000	15,000			10,000	5,000			40,000	100,000
Bonds Issued	50,149		1,003,210													
U. S. Treasury Bills Sold			313,752													
Road Repair Accounts		15,562		27,662	323	690			9,606	43,129	11,860		26,100		37,608	
Capital Reserve Funds		5,715						21,273								
Miscellaneous	5,374	55,517	37,512	3,199	529	10,404	1,937	503	18,371	17,854	7,765	537	7,574	2,965	32,296	88,588
TOTAL RECEIPTS	\$477,756	\$439,648	\$2,445,084	\$169,899	\$212,190	\$353,764	\$160,573	\$181,170	\$299,963	\$562,078	\$165,768	\$116,641	\$296,298	\$156,915	\$316,467	\$547,774
DISBURSEMENTS																
Buildings	\$ 33,005	\$ 25,935	\$ 68,716	\$ 6,725	\$ 18,528	\$ 18,096	\$ 16,721	\$ 9,015	\$14,539	\$ 46,352	\$ 6,478	\$ 9,645	\$ 9,650	\$ 5,260	\$ 23,792	\$ 15,935
Support of Prisoners	33,230	32,099	104,497	8,610	8,632	43,008	11,565	4,781	7,341	52,126	5,302	6,779	23,524	28,009	17,637	29,645
Sheriff's Department	40,818	25,445	52,060	3,866	27,554	19,533	18,995	19,934	24,571	26,596	16,131	7,615	23,918	15,884	12,832	25,477
County Offices	70,303	110,417	170,094	32,037	55,781	92,095	36,829	47,402	66,690	96,767	34,407	39,596	61,863	30,829	46,553	110,456
County Courts	78,140	91,914	182,639	14,644	27,013	69,716	17,683	25,803	29,987	139,599	13,870	24,352	27,193	24,110	24,501	77,191
Debt and Interest	104,974		382,102	25,948	20,000	40,572	25,338	26,308		7,219	24,708	5,000			73,553	83,116
Highways and Bridges (a)	1,416		1,129,915	11,820	7,020	19,496	14,850	16,211	16,883	23,997	1,010		27,797	8,290	1,125	36,969
Road Repair Accounts		49,530		34,936	2,015				31,983	56,884	30,279		48,760		62,295	
Purchase—U. S. Treasury Bills			351,161							99,140		5,000	30,000	25,210		
Capital Reserve Fund		11,603						12,500								
Capital Expenditures	15,355			14,256												28,427
Miscellaneous	44,178	99,128	70,636	13,771	39,017	30,060	16,822	22,939	44,061	51,913	25,935	8,237	29,949	21,471	64,532	143,238
TOTAL DISBURSEMENTS	\$421,419	\$446,041	\$2,511,820	\$166,613	\$205,560	\$332,576	\$158,803	\$184,893	\$236,255	\$600,593	\$158,120	\$106,224	\$282,654	\$159,063	\$326,820	\$550,454

(a) Cumberland County highways and bridges account includes direct payment of \$1,049,900.00 to State of Maine. (Chapter 93, Private and Special Laws, 1959)

Statement of Departmental Operations of the Sixteen Counties of the State of Maine

For The Year Ended December 31, 1959

	Andros- coggin	Aroos- took	Cumber- land	Frank- lin	Han- cock	Kenne- bec	Knox	Lincoln	Oxford	Penob- scot	Piscata- quis	Sagada- hoc	Somer- set	Waldo	Washing- ton	York
BALANCES FORWARD— JANUARY 1, 1959	\$15,000	\$	\$	\$	\$10,000	\$	\$	\$	\$	\$ 2,625	\$	\$	\$14,304	\$	\$ 537	\$ 2,230
ADD:																
Tax Commitment	230,416	182,274	596,287	75,888	135,148	180,861	111,174	104,374	203,733	280,368	101,384	81,932	168,222	132,774	130,455	214,506
Revenue Applied	75,618	128,121	216,400	22,600	30,000	100,500	22,644	20,000	30,000	152,300	18,000	25,000	40,000		50,140	140,000
Transfers From Surplus	18,000		19,611	14,256	10,000	24,697										20,000
Actual Revenue Over Estimate	13,284	17,133	2,922	2,255	20,305	31,321	6,484	13,181	27,378	46,922	5,234	4,133	19,071		150*	6,733
Miscellaneous	12,621	4,294	7,264	1,508	476		1,916	21,804		6,772	1,559	328		1,838	1,059	15,793
TOTAL	364,939	331,822	842,484	116,507	205,929	337,379	142,218	159,359	261,111	488,987	126,177	111,393	241,597	134,612	182,041	399,262
DEDUCT:																
Operating Expenditures	306,502	339,696	829,816	111,835	183,546	292,576	138,803	171,528	191,779	444,569	113,037	101,015	197,209	139,437	188,683	394,364
BALANCES— DECEMBER 31, 1959																
Carried Forward to 1960	15,000	5,765	19,264		12,279				31,317	1,487	2,990		14,429			3,168
Lapsed to Surplus	43,437	13,639*	6,596*	4,672	10,104	44,803	3,415	12,169*	38,015	42,931	10,150	10,378	29,959	4,825*	6,642*	1,730
	\$58,437	\$ 7,874*	\$12,668	\$ 4,672	\$22,383	\$44,803	\$ 3,415	\$12,169*	\$69,332	\$44,418	\$13,140	\$10,378	\$44,388	\$ 4,825*	\$ 6,642*	\$ 4,898

*Denotes red figures

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