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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
LAND USE PLANNING COMMISSION
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

AMANDA E. BEAL
COMMISSIONER

STACIE R. BEYER
EXECUTIVE DIRECTOR

January 17, 2024

Co-Chairs, Joint Standing Committee on Agriculture, Conservation and Forestry
Senator Henry Ingwersen and Representative William Pluecker

Co-Chairs, Joint Standing Committee on Taxation
Senator Nicole Grohoski and Representative Joseph Perry
100 State House Station
Augusta, ME 04333-0100

RE: Land Use Planning Commission – Annual Report on Funding

Dear Co-Chairs Ingwersen, Pluecker, Grohoski, and Perry:

Attached, please find the *Annual Report on Funding to the Joint Standing Committee on Agriculture, Conservation and Forestry and the Joint Standing Committee on Taxation*. The Land Use Planning Commission prepared this annual report pursuant to 12 M.R.S. § 685-G. The report is required to identify all General Fund and other appropriations to the Commission.

In addition to the General Fund, the attached report shows the various revenue amounts assessed and collected for Commission services. It should be noted that these revenue amounts do not stay with the Commission but instead go directly to the General Fund.

The revenue amounts collected include:

- The amount assessed and collected from the Unorganized Territories through the Municipal Cost Component;
- The Service Fees assessed for Commission services from each of the 33 Towns and Plantations that choose to have the Commission provide their land use services; and
- The fees collected from applicants, fines, and sales of maps and publications.

The report also shows the history of how the laws and rules have changed regarding Commission funding and revenue and, as required in Section 685-G, contains any recommendations for adjusting the fees discussed in the report.

The Commission is pleased to submit this report to the committees. We would be happy to



discuss the information included in this report with either or both committee(s) at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "SR Beyer".

Stacie R. Beyer, Executive Director
Land Use Planning Commission

cc via e-mail only:

Betsy Fitzgerald, Chair, LUPC

Amanda Beal, Commissioner, DACF

Randy Charette, Deputy Commissioner, DACF

Nancy McBrady, Deputy Commissioner, DACF

Judy East, Director, Bureau of Resource Information and Land Use Planning, DACF

Emily Horton, Director of Policy & Community Engagement, DACF

Enclosure

LAND USE PLANNING COMMISSION

ANNUAL REPORT OF FUNDING

FISCAL YEAR 2024



Amanda E. Beal
Commissioner

Randy Charette
Deputy Commissioner

18 Elkins Lane
Augusta, ME 04333

(207) 287-3200
www.maine.gov/dacf

This report has been prepared for the Committees as required by 12 M.R.S. § 685-G.

Section 685-G was initially enacted by Public Law 2007, chapter 541, § B-4 (L.D. 885), which, in turn, was based upon recommendations from the report of the “*Commission to Study the Cost of Providing Certain Services in the Unorganized Territories*.” The sections of the 2007 Public Law affecting the Land Use Planning Commission (the “LUPC”) (previously the Land Use Regulation Commission or LURC) specified how the funding for LUPC services would be assessed and allocated starting in the Fiscal Year 2009-2010. The 2007 Public Law specifically made changes to the amounts collected from both the Municipal Cost Component of the Unorganized Territory Education and Services Fund, which is collected from the taxpayers of the Unorganized Territory Tax District, and also from the Service Fees collected from the Towns and Plantations within the LUPC’s jurisdiction.

Title 12, section 685-G was amended by Public Law 2009, chapter 213, § HHHH-1 (L.D. 353) and has remained the same. This amendment adjusted the funding for LUPC services from the Unorganized Territories (UT) and the Towns and Plantations. The 2009 Public Law also required an accounting of the permitting fees and penalties collected from the UT and the towns and plantations served by the LUPC. The current statutory provision governing the funding of the LUPC and requiring this report states:

Title 12 §685-G. Funding

- 1. Unorganized territories.** *Beginning with the fiscal year 2009-10, funding for services and activities of the commission for planning, permitting, and ensuring compliance in the unorganized territories must be assessed and allocated to the unorganized territories through a fee equal to .014% of the most recent equalized state valuation established by the State Tax Assessor. This fee must be collected through the municipal cost component under Title 36, chapter 115.*
- 2. Towns and plantations.** *Beginning with fiscal year 2009-10, a town or a plantation in the commission's jurisdiction that elects not to administer land use controls at the local level but receives commission services or a town or plantation with a portion of its land under the commission's jurisdiction and receiving commission services, including planning, permitting and ensuring compliance, must be assessed a fee equal to .018% of the most recent equalized state valuation established by the State Tax Assessor for that town or plantation or that portion of a town or plantation under the commission's jurisdiction. The State Tax Assessor shall issue a warrant to each such town or plantation no later than March 1st of each year. The warrant is payable on demand. Interest charges on unpaid fees begin on June 30th of each year and are compounded monthly at the interest rate for unpaid property tax as established by the State Tax Assessor for the unorganized territory. For any assessment that remains unpaid as of September 1st of the year in which it is due, state revenue sharing to that town or plantation must be reduced by an*

amount equal to any unpaid warrant amount plus any accrued interest until the amount is paid. These fees must be deposited into the General Fund.

- 3. Report.** *By January 15, 2009, and annually thereafter, the commission shall report to the joint standing committees of the Legislature having jurisdiction over conservation matters and taxation matters regarding commission funding and other financial matters. The report must cover the five previous fiscal years and must identify General Fund appropriations and other resources, amounts assessed and collected from the assessments required under this section and former section 685-E, and amounts assessed and collected from other fees and penalties assessed under this chapter. Beginning in January 2010, the report must include an accounting of the permitting fees and administrative penalties collected that segregates the amounts collected from the unorganized territories from the amounts collected from the towns and plantations and must include recommendations to adjust the fees for the unorganized territories and for towns and plantations based on the amounts collected for permitting fees and administrative penalties from each of these entities. The joint standing committees of the Legislature having jurisdiction over conservation matters and taxation matters shall jointly review the distribution of funding and other assessments among the General Fund, unorganized territories, and towns and plantations under the commission's jurisdiction and may submit legislation considered necessary as a result of the commission's report to the First Regular Session of the 124th Legislature.*

The first table below, *Law/Rule Language for Amounts Assessed and Collected for LUPC Services*, shows the history of changes to the statutory provisions and the LUPC rules regarding funding from sources other than the General Fund (GF). These other sources are the Unorganized Territories Education and Services Fund from the Unorganized Territory Tax District; Towns and Plantations provided services by the LUPC; and permit application fees, penalties, and sales of maps and publications. All revenue from these sources goes to or is reimbursed to the GF and does not go directly to the LUPC.

The second table below, *Revenue Amounts Assessed and Collected for LUPC Services*, shows the funding by source and the amount of funding from each source, as well as apportions the LUPC application fees, penalties, and sales between the UT and the Towns and Plantations, as required by Section 685-G.

| Law/Rule Language for Amounts Assessed and Collected for LUPC Services | | | |
|---|--|--|---|
| Fiscal Year | Unorganized Territory Education and Services Fund | Towns & Plantations Service Fees | LUPC Application Fees, Penalties & Sales |
| 1971 (Beginning of LURC/LUPC) | <i>“The Commission shall prepare a biennial budget and after approval of the budget by the Commissioner of the Department of Conservation, it shall submit to the Legislature requests for appropriations sufficient to carry out its assigned tasks.”</i> (The funding account was unspecified; it is assumed it was from the GF.) | | (Fees were based on a sliding scale depending on the activity and the total cost of construction for the proposal.) |
| FY 1983-84 | <i>“Services and activities of the commission which benefit the unorganized and deorganized areas of the State, other than plantations, shall be charged to the unorganized territory and collected through the Unorganized Territory Educational and Services Tax established in Title 36, chapter 115.”</i> | <i>“Beginning in FY 1983-84, services and activities of the commission which benefit plantations, towns, and cities shall be paid from the General Fund which shall be reimbursed by charges made by the commission directly to the plantation, town or city receiving the benefit; charges for fiscal years 1983-84 and 1984-85 shall be delayed until July 1, 1985. Services and activities of the commission which are available on a statewide level shall be paid from the General Fund.”</i> (There was also a reporting requirement. As seen below, this provision was removed and never occurred.) | (Minor changes to the minimum fee and sliding scale were made until 2003.) |
| FY 1985-86 | <i>“Beginning with fiscal year 1985-86, funding for the services and activities of the commission shall come from the General Fund and not be allocated to the unorganized territory under Title 36, chapter 115. It is also the intent of the Legislature that no charges may be made to plantations, towns, or cities for fiscal years 1983-84 or 1984-85”</i> | | (See above) |
| FY 1991-92 | <i>“Notwithstanding section 685-D, beginning with fiscal year 1991-92, funding for planning services and activities of the commission must be assessed and allocated to the unorganized territory in an amount not to exceed 10% of the total General Fund appropriation to the commission.”</i> | (No Change) | (See above) |

Annual Report of Funding, FY 2024
Land Use Planning Commission

| | | | |
|--------------------------|--|--|---|
| FY 2003-04 | (No Change) | <i>“Beginning with fiscal year 2003-04, a town or plantation in the commission’s jurisdiction that elects not to administer land use controls at the local level but receives commission services or a town or plantation with a portion of its land under the commission’s jurisdiction and receiving commission services, including planning, permitting, and ensuring compliance, must be assessed a fee equal to .01% of the most recent equalized state valuation established by the State Tax Assessor for that town or plantation or that portion of a town or plantation under the commission’s jurisdiction ... these fees must be deposited to the General Fund.”</i> (This was the first time a fee was required of the Towns and Plantations.) | (Changes to fees based on the type of activity conducted, regardless of size. Examples are Building Permit: \$75; and Development Permit (Commercial); \$325.) |
| FY 2005-06 | Percentage changed to 18% of total GF. | (No Change) | (No Change) |
| FY 2007-08 | (No Change) | Percentage changed to .015% of the most recent equalized state valuation. | (Changes to a base permit fee for activities and an additional amount based on the size (square footage, linear distance, height) of the development. This also added after-the-fact fees.) |
| FY 2009-10 | Changed to .014% of valuation. | Changed to .018% of valuation. | (No Change) |
| FY 2010-11 to FY 2019-20 | (No Change) | (No Change) | (No Change) |
| FY 2021-22 | (No Change) | (No Change) | (Comprehensive update and reorganization of fee rule, 01-672 Chapter 1. See details below.) |
| FY 2022-23 | (No Change) | (No Change) | (No Change) |
| FY 2023-24 | (No Change) | (No Change) | (No Change) |

| Revenue Amounts Assessed and Collected for LUPC Services | | | | | | | | |
|---|---|--|--|---------------------------|-------------------------|--|---|---------------------------|
| Current Fiscal Year | A Unorganized Territory Education and Services Fund ¹ | B Towns & Plantations Service Fees ² | C LUPC Application Fees, Penalties and Sales ³ | | | D Total Undedicated General Fund Revenue (A+B+C3) | E LUPC's Budget ⁴ General Fund Appropriation | F Difference E-D |
| | | | C1 Unorganized Territory | C2 Towns & Plantations | C3 Total Deposits | | | |
| FY 2009-10 | \$487,977 | \$257,004 | \$198,968 | \$98,000 | \$296,968 | \$1,041,949 | \$1,928,670 | \$883,689 |
| FY 2010-11 | \$525,931 | \$255,213 | \$148,825 | \$73,302 | \$222,127 | \$748,313 | \$1,790,136 | \$786,478 |
| FY 2011-12 | \$534,156 | \$257,787 | \$122,664 | \$60,417 | \$183,081 | \$975,024 | \$1,830,488 | \$855,464 |
| FY 2012-13 | \$531,811 | \$258,327 | \$138,620 | \$68,275 | \$206,895 | \$997,033 | \$1,629,513 | \$632,480 |
| FY 2013-14 | \$528,612 | \$258,840 | \$138,794 | \$48,765 | \$187,559 | \$975,011 | \$1,739,487 | \$764,476 |
| FY 2014-15 | \$523,019 | \$257,220 | \$129,161 | \$55,355 | \$184,516 | \$964,755 | \$1,747,406 | \$782, 651 |
| FY 2015-16 | \$529,025 | \$262,521 | \$166,754 | \$71,466 | \$238,220 | \$1,029,766 | \$1,870,452 | \$840,686 |
| FY 2016-17 | \$544,194 | \$272,547 | \$91,911 | \$39,390 | \$131,301 | \$948,042 | \$1,875,974 | \$927,932 |
| FY 2017-18 | \$549,577 | \$277,182 | \$160,819 | \$65,686 | \$226,505 | \$1,053,264 | \$1,867,125 | \$813,861 |
| FY 2018-19 | \$569,905 | \$293,553 | \$119,797 | \$51,342 | \$171,139 | \$1,034,597 | \$1,908,461 | \$873,864 |
| FY 2019-20 | \$588,000 | \$289,764 | \$144,098 | \$58,857 | \$202,955 | \$1,080,719 | \$1,958,042 | \$877,323 |
| FY 2020-21 | \$601,699 | \$295,587 | \$172,637 | \$70,514 | \$243,151 | \$1,140,437 | \$1,976,569 | \$836,132 |
| FY 2021-22 | \$608,825 | \$285,057 | \$166,369 | \$71,301 | \$237,670 | \$1,131,552 | \$2,058,768 | \$950,950 |
| FY 2022-23 | \$643,573 | \$327,249 | \$136,625 | \$70,383 | \$207,008 | \$1,177,830 | \$2,492,682 | \$1,314,852 |
| FY 2023-24 | \$643,573 (Actual) | \$369,963 (Actual) | \$114,135 (Estimate) | \$61,457 (Estimate) | \$175,592 (Estimate) | \$1,189,128 (Estimate) | \$2,653,488 (Actual) | \$1,464,360 (Estimate) |

¹ There are over 420 townships in the UT that have no local municipal government. Local land use controls are provided to the UT by the LUPC. The Municipal Cost Component (MCC), the cost of funding services in the UT that would not be borne by the State if the UT Tax District were a municipality, for the LUPC's services is reimbursed directly to the GF. The bill for the MCC is prepared in March for the next fiscal year starting July 1.

² LUPC-serves 33 Towns and Plantations that have some form of local government and have the choice to assume local land use control or to have that service provided by the LUPC. The Service Fees paid by the Towns and Plantations are deposited to the GF. The warrants are sent to the Towns and Plantations in March and payments are due by June 30 for that fiscal year ending on that date.

³ The LUPC permit application fees, penalties for enforcement cases, and sales of maps/publications are deposited directly to the GF. Application fees are paid for by the applicant and are required before an application can be processed. Penalties are fees collected after a Settlement Agreement is reached with a landowner as part of the resolution of violations at that property. The amount in Column C3 for FY 2023-24 is estimated by doubling the actual amounts deposited for the first six months from July 1 to December 31, 2023. The total revenue in column C3 is apportioned between the (C1) UT and (C2) the Towns and Plantations based on the percentage of applications received from these two areas. For fiscal year 2023-24, 65% of revenue is apportioned to the UT and 35% to Towns and Plantations, based on a 5-year average of the number of applications received in each area. Other Special Revenues from Extraordinary Projects (12 M.R.S. § 685-F) are not included due to the fluctuating nature and complexity of these projects and the required independent accounting system.

⁴ GF amounts budgeted for Fiscal Years from FY 2009-10 to FY 2022-23 are the amounts included in previous annual funding reports. For this report in FY 2023-24, the GF Budget is based on the current proposed budget (FY 2025-26) as of January 3, 2024.

Recommendations

Title 12, section 685-G states: *“Beginning in January 2010, the report must include an accounting of the permitting fees and administrative penalties collected that segregates the amounts collected from the unorganized territories from the amounts collected from the towns and plantations and must include recommendations to adjust the fees for the unorganized territories and for towns and plantations based on the amounts collected for permitting fees and administrative penalties from each of these entities.”*

The above table titled “Revenue Amounts Assessed and Collected for LUPC Services” provides an accounting of the permitting fees and administrative penalties collected and segregates the revenue from the UT and from the towns and plantations. The relative portion of total permitting fees and administrative penalties attributed to the UT and to towns and plantations fluctuates from fiscal year to fiscal year. This fluctuation is within a relatively consistent, narrow range.

In preparing a recommendation for this report, LUPC staff reviewed the history of assessments made to the UT for the planning services and activities of the commission. The results of that review indicate that the Legislature has not intended the assessments to cover all of the LUPC’s total GF appropriation. For example, in FY1991-1997, the assessment to the UT was capped at 10% of the LUPC’s GF appropriation. That cap was increased to 18% in FY 2005. Then, in FY 2009, the funding formula was changed to a percent of valuation calculation. That first year, the result was an assessment of 39% of the LUPC’s GF appropriation. Over time, using the funding formula, the assessment has ranged from 29% to 48%. The highest percentage was in FY 2012-13. In FY 2022-23, the assessment was 39%, and the FY 2023-24 assessment is projected to be 38% of the LUPC’s GF appropriation. Given the projected percentage, which falls within the historic range calculated for the UT portion of LUPC’s GF appropriation and the narrow range in the fluctuation of the attributed permitting fees and penalties, no trend has emerged to date that would prompt the Land Use Planning Commission to recommend modifying the current funding provisions in 12 M.R.S. § 685-G.