## Maine State Legislature

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# PUBLIC DOCUMENTS 

of the

## State of Maine

BEING THE

REPORTS

OF THE VARIOUS

PUBLIC OFFICERS<br>DEPARTMENTSAND INSTITUTIONS

FOR THE YEAR 1919


## SIXTH REPORT

OF THE

## LIBRARY COMMISSION

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M A INE

1918 and 1919

## CONTENTS.

Letter of Transmittal. List of Members and Officers. Publications. Maine Library System-Activities. Recommendations. Financial Statement. Traveling Libraries. History. Distribution and Circulation. Book Selection. Publicity.<br>Library War Service.<br>Book Drives.<br>Camp Libraries.<br>Canadian Service. Coast Guard Stations.<br>U. S. Shipping Board.<br>Hospital Service to Ex-Service Men.<br>American Library Association.<br>Maine Library Association.<br>Organization.<br>Field and Advisory Work.<br>Library Instruction in Normal Schools.<br>Institutional Libraries.<br>Stipend.<br>Standardization.<br>Inspection.<br>Schools of Instruction.<br>New Legislation.

## MAINE LIBRARY COMMISSION

## Report for 1918 and 1919

To His Excellency, the Governor of Maine, and the Honorable Council:
Herewith is submitted the Sixth Report of the Maine Library Commission, covering the period from January 1, 1918, to December 31, 1919.

Respectfully,
HENRY E. DUNNACK,
Secretary.

## COMMISSIONERS

William H. Hartshorn, Chairman, Lewiston Term expires May 31, 1922
J. Howard Winchester, Corinna
Term expires November 18, 1921
Charles A. Flagg, Bangor
Term expires September 29, 1923
Mrs. Kate C. Estabrooke, Orono
Term expires June 30, 1923
Henry E. Dunnack, Augusta
OFFICERS
Henry E. Dunnack, Secretary, Maine Library Commission, State House, Augusta
Theresa C. Stuart, Library Organizer, Maine Library Commission, State House, Augusta

## PUBLICATIONS OF THE MAINE LIBRARY COMMISSION

Reports. 1900, 1901, 1902-3, 1915-16, 1917-18.
Library Bulletin. Published quarterly, April, 1911, to date.

Booklists. 1917, 1918, 1919.
Mailing List.
Syllabus for Course in Library Instruction.

## MAINE LIBRARY SYSTEM-ACTIVITIES

During the last twelve months the Maine State Library has made a great advance in the service it is especially emphasizing. Without in any degree decreasing its work along accustomed lines, the Library is now making a special and continuous effort to increase its facilities in all branches of human industry and to make these facilities easily and quickly available to the general public. Fortunately the law, by reason of the foresight of a former librarian, provides that any responsible citizen may become a borrower. Publicity is the point of contact between the resources of the library and the potential borrower. A bulletin issued four times a year, advertisements in the daily and weekly press, pamphlets and circulars distributed at public gatherings, and addresses by the librarian in all parts of the state, are some of the means by which this point of contact is made.

In the selection and purchase of books the beginner and the skilled workman are both considered in order that there may result a well balanced collection and that no trade, however humble, no business, however technical, shall be beyond the informational possibilities of the State Library.

In addition to the distinctive service rendered in the vocational field, particular attention, in anticipation of the centennial year and as a foundation for future building, has been given to Maine life, literature, history, people and industries. It is expected that the interest in this department and the use made of it, although intensified during the year 1920, will become a steadily increasing force in bringing the Library to its highest point of development.

No account of the enlarged plan of the Maine State Library would be complete without mention of the Legislative Reference Bureau, a department which particulari-
zes and modernizes the original purpose of the State Library. ts work of assembling and digesting information relating to legislative and governmental questions has resulted not only in increased circulation statistics but also in increased opportunities for patriotic service to the state and its citizenry.

The Maine Library Commission is constantly endeavoring to come into closer relationship with the citizens of the state, through the traveling library system,-involving the distribution of books to communities in the most remote and inaccessible sections as well as to organizations and business concerns in centers of population,and through the public libraries, both free and restricted in use.

Although the Commission has no direct supervision of libraries which do not receive aid from the state it tries to help them in every way possible and responds to appeals from such libraries as readily as to those from the stipend libraries which are subject to certain requirements of service.

Each of these two lines of activity is expanded in the following-report. Other resulting and related branches of the work are described in detail and show the great increase in demands upon the resources of the department.

## RECOMMENDATIONS

The work of the Maine Library Commission has increased beyond the expectations of any one who has been connected with the department. The record for the last five years in the traveling library department is as follows:

| Year | sent ou |  |
| :---: | :---: | :---: |
| 1914 |  | 171 |
| 1915 |  | 274 |
| 1916 |  | 390 |
| 1917 |  | 392 |
| 1918 |  | 338 |
| 1919 |  | 480 |

The demand during the last year has been so great that the appropriation was not equal to supplying the books. On account of the increased work it will be necessary to employ an assistant, full-time clerk in this department after July first.
The price of books has increased during the last two years covered by this report. A fair estimate would be at least thirty per cent. On account of the above reasons, it will be necessary to largely increase the appropriation of this department, if the present high standard is to be maintained.

## FINANCIAL STATEMENT, 1918

 TRAVELING LIBRARIESAppropriation ..... $\$ 4,500.00$Expenditures:
Salaries ..... \$1,080.17
Books ..... 810.37
Supplies ..... 194.44
Express ..... 545.15
Postage ..... 150.00
Traveling expense ..... 171.13
Printing ..... 110.91
Miscellaneous ..... 5.50
Unexpended balance . . . . . . . . . . . . . . . . . . . . . . . . . . . . . $\$ 1,432.32$ ..... 3,067.67TRAVELING LIBRARIES FOR HIGH SCHOOLSAppropriation500.00
EXPENDITURES
Books ..... $\$ 356.46$
Unexpended balance ..... \$143.54
STIPEND FOR FREE PUBLIC LIBRARIES
Appropriation ..... $\$ 8,000.00$
Expenditures:
Stipends paid ..... 7,675.16
Unexpended balance ..... $\$ 324.84$
FOUNDING FREE PUBLIC LIBRARIES
Appropriation ..... $\$ 300.00$
Expenditures ..... 000.00
Unexpended balance ..... $\$ 300.00$
*INCOME, 1918.
Traveling Library Fees
January ..... \$109.15
February ..... 45.88
March ..... 80.77
April ..... 27.45
May ..... 57.68
June ..... 42.05
July ..... 49.90
August ..... 34.60
September ..... 38.30
October ..... 48.75
November ..... 117.40
December ..... 80.25
\$732.18
*Paid to State Treasurer but not credited to Department.
FINANCIAL STATEMENT, 1919
TRAVELING LIBRARIES
Appropriation ..... \$3,500.00
Expenditures:
Books ..... $\$ 2,093.36$
Supplies ..... 135.54
Express ..... 639.88
Postage ..... 180.00
Traveling expense ..... 335.41
Printing ..... 99.37
Membership dues ..... 8.00
Miscellaneous ..... 3.58
Total $\$ 3,495.14$ $\$ 3,495.14$Unexpended balance$\$ 4.86$
TRAVELING LIBRARIES FOR HIG்H SCHOOLS
Appropriation ..... $\$ 500.00$
Expenditures:
Books ..... $\$ 373.30$
Express ..... 126.43
$\$ 499.73$ ..... $\$ 499.73$
Unexpended balance ..... $\$ .27$
STIPEND FOR FREE PUBLIC LIBRARIES
Appropriation ..... $\$ 8,000.00$
Expenditures:Stipends paid\$7,774.87\$7.774.87
Unexpended balance ..... $\$ 225.13$
FOUNDING FREE PUBLIC LIBRARIES
Appropriation :. ..... $\$ 300.00$
Expenditures:
Books ..... $\$ 50.00$ ..... 50.00
Unexpended balance ..... $\$ 250.00$
*INCOME ..... 1919
Traveling Library Fees
January ..... 211.76
February ..... 87.10
March ..... 61.05
April ..... 67.00
May ..... 8.75
June ..... 55.25
July ..... 94.60
August ..... 27.50
September ..... 94.20
October ..... 147.58
November ..... 209.87
December ..... 41.00
Total ..... $\$ 1,055.66$
*Paid to State Treasurer but not credited to Department.

## TRAVELING LIBRARIES

The Maine Federation of Women's Clubs through its committee on traveling libraries first advocated the systematic undertaking of this means of education by the state itself at a public hearing in the CapiHISTORY • tol in February, 1897. The able and persistent efforts of Miss Lucia H. Connor and her associates finally secured in 1899 the passage of the law which (with amendments) is now contained in section eight of chapter three of the Revised Statutes of 1916.

Under the provisions of the statute a traveling library may contain not more than fifty volumes and may remain in a community for a period not longer than six months. The law also fixes the fee of five cents a volume which shall be paid by the borrowers to cover express and other charges and provides that the books shall be loaned free of charge to the citizens of the town in which the library is located.

The selection of books for the traveling libraries was the first consideration of the Commission. Lists of traveling libraries in other states were studied and much thought was given to the question of proportion between recreational and informational books. As finally planned a traveling library of fifty volumes contained one distinctly ethical work, one noted for literary excellence, one dealing with science, one in economics, five books for juveniles, ten novels and the remaining titles divided among biography, history, travel.

The arrangement of these libraries has been modified by degrees, until now, in response to the demands of the times, the proportion of fiction is much larger and the number of juvenile books contained in each regular collection is double the number originally determined upon.

During the first year of the work-up to December, 1900-the Federation of Women's Clubs aided very materially, in placing libraries, not only by sending them to communities where they were most needed, but in taking care of the fee through local clubs which responded generously to the appeal. The fee for a library was at first
fixed at $\$ 5.00$ and the books were lent for six months. The Legislature of 1901 changed this amount to $\$ 2.50$ for each collection of fifty volumes, where it still remains.

The following table shows the record of libraries sent out during the first five years as compared with the number distributed during the year last past.

$$
1899 \text {................................................ } 21
$$

1900 ............................................... 60
1901 ............................................... 77
1902 ............................................... 106
1903 ............................................... 118
1919 ............................................... 480
Forty-two libraries were purchased during the first year and a half, prior to December, 1900. Seventeen were added to this number in 1901, thirty-two were added in 1902. Up to the present time there have been compiled six hundred seventy collections, regular and special. Over four hundred and fifty of these are in circulation at the present time.

The first one hundred sets averaged a circulation of five times each. The next two hundred averaged three times out, while during the period when the Commission was able to have the books specially cared for, cleaned and repaired, the number of times a library could be depended upon to circulate was ten,-or until the books were too out of date to be of value.

Simple rules to insure proper care of the books and instructions guarding against the spread of any contagious or infectious disease, were adopted. These rules and instructions are fastened onto the inside of the cover of every traveling library case sent out from the Commission office.

## DISTRIBUTION AND CIRCULATION

The Commission is working through the five hundred Granges in the state, providing special collections of books covering every phase of agri-

## GRANGES

 cultural life, and general collections including books on literature, history, travel, biography, science, philosophy as well as modern fiction and juvenile books for the use of the communities which these Granges represent.The Secretary of the Maine Library Commission meets, annually, with the Grange Lecturers, keeping before them the privileges offered to them through the use of the traveling libraries.

The Commission is prepared to provide'suitable and entertaining books for Boy and Girl Scout organizations and has made a specialty of selecting libraries
BOY particularly adapted for the use of such SCOUTS clubs.

Libraries consisting of fiction for adults, books for young people and miscellaneous reading matter, have been made available for use in service and welfare departments of the larger

> MANUFACTURING
> ESTABLISHMENTS AND DEPARTMENT STORES concerns of the state. Some of these establishments extend this privilege to the children of the employees and special collections of juvenile books are provided for this purpose.

The Commission is in touch with the seven hundred and fifteen Superintendents of Sunday Schools in the State and has compiled special libraries for the

## SUNDAY

 SCHOOLS use of.Sunday School teachers and teacher training classes. These books have been selected after consultation with experts of the various denominations. Libraries supplementing the permanent collections owned by Sunday Schools are furnished for the benefit of the scholars attending those schools.Co-operating through the Department of Education and through the two hundred and fifty high schools and academies in the state the Commission is placing specially prepared libraries within the reach of

> HIGH SCHOOLS teachers and students, making available in towns having no public libraries, books of reference for work in various courses as well as books of more general character for outside reading and supplementary work. Special collections of twenty-five volumes each have been compiled for the use of the High School teachers. These contain books for professional study and inspiration.

In response to a need in the rural districts, the Commission, in co-operation with the one hundred and forty-two district superintendents having charge of the
RURAL rural schools in this state, is providing SCHOOLS 'carefully selected libraries, both general and special. A phase of this rural work to which is given very careful attention is the selection of books for the grades. The object is to assist in training the boys and girls to form the reading habit before they enter high school. There are also available to the teachers of these schools professional books similar to those provided for the high school teachers.

It is estimated that the summer visitors bring into Maine each year between $\$ 25,000,000$ and $\$ 27,000,000$. The proprietors of the summer hotels have RESORTS been informed of the advantage to be gained from the use of these traveling libraries and many of them have been placed in these resorts each year.

Each book bears the stamp of the Maine Library Commission and in this way news of our work is spread. In some communities the summer visitors maintain traveling library stations for the use of residents in the winter time. In one fishing village where this reading matter has been made available to the people all the year round, through the kindness of a summer visitor, it is believed that this broadening influence of good books has resulted directly in the starting of a "forward movement" and in the development of a "community spirit'.

Another branch of the work is that which is carried on with the summer camps and schools which are conducted for boys and girls. It has

## SUMMER CAMPS AND SCHOOLS

 been found that the teachers in these camps greatly appreciate any assistance that can be given in this way, with the result that each year a great many libraries are placed in these educational and recreational camps.There are calls from many community centers throughout the state, "four corners", "cross roads", villages,

## COMMUNITY AND NEIGHBORHOOD CENTERS

isolated places, where groups of people living in distant rural sections have no other reading than that made available by the securing of one or more of the traveling libraties. The Maine Federation of Women's Clubs and the Colonial Dames aid very generously in placing these collections in sections where they are most needed.
The State Extension service in Agriculture and Home Economics places in homes, schools and clubs our specially prepared collections contain-

HOME ECONOMICS ing books on cooking, gardening, home decoration, household furnishing and other related subjects.
Special collections of twenty-five volumes each have been compiled in response to a request from the state Young Men's Christian Association of Y. M. C. A. Maine, to be used under the direction of the County Agents recently appointed in Kennebec, Androscoggin and Cumberland Counties.

In addition to work with groups previously mentioned the Commission is supplying special libraries for art clubs, musical associations, travel clubs and organizations especially interested in studying the history and life of various countries.

COMPARATIVE TABLE

|  | 1913 |  |  | 1914 |  |  | 1915 |  |  | 1916 |  |  | 1917 |  |  | 1918 |  |  | 1919 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Reg. | Spec. | Total | Reg. | Specl | Total | Reg. | Spec. | Total | Reg. | Spec. | Total | Reg. | Spec. | Total | Reg. | Spec. 1 | otal | Reg. | Spec. | Total |
| January. | 25 | 1. | 26 | 19 | 0 | 19 | 27 | 27 | 34 | 17 | 22 | 39 | 27 | 25 | 52 | 31 | 24 | 55 | 42 | 53 | 95 |
| February... | 19 | 0 | 19 | 13 | 2 | 15 | 8 | 5 | 13 | 20 | 30 | 50 | 15. | 5 | 20 | 8 | 12 | 20 | 16 | 19 | 35 |
| March. . | 9 | 3 | 12 | 10 | 1 | 11 | 13 | $\stackrel{1}{2}$ |  | 14 | 11 | 25 | 15 | 16 | 31 | 22 | 13 | 35 | 11 | 9 | 20 |
| April... | 13 17 | 2 4 4 | 15 21 | 113 | 4 | 17 7 | 3 12 | $\stackrel{2}{2}$ | 14 | 10 13 | 5 3 | 15 16 | 14 | 2 <br> 6 | 176 | 138 | ${ }_{4}^{4}$ | 19 | 12 | 19 | 31 14 |
| June... | 7 | 3 | - 10 | 6 | 1 | 7 | 8 | 1 | 9 | 15 | 10 | 25 | 7 | 8 | 15 | 15 | 13 |  |  | ${ }_{2}$ | $\stackrel{14}{20}$ |
| July.... | 7 | 1 | 8 | 6 | 3 | 9 | 11 | 3 | 14 | 31 | 9 | 40 | 21 | 19 | 40 | 13 | 19 | 32 | 23 | 19 | 42 |
| August... | 6 | 2 | 8 | 5 | 0 | 5 | 11. | 1 | 12 | 10 | 6 | 16 | 12 | 9 | 21 | 9 | 3 | 12 | 7 | 7 | 14 |
| September | 11 | $\stackrel{2}{8}$ | ${ }^{7}$ | ${ }^{13}$ | $\stackrel{6}{2}$ | 10 | 111 | ${ }_{2}^{3}$ | 14 | 7 | 10 33 | 17 48 | ${ }_{29}^{20}$ | 23 30 | 43 59 | $\stackrel{5}{9}$ | 11. | 16 | 17 <br> 25 | 35 | 52 |
| November. | ${ }_{26}$ | 8 | 34 | 18 | 9 | 27 | 18 | 16 | 34 | 20 | 39 29 | 49 | ${ }^{29}$ | 38 | 46 | 18 | ${ }_{34}$ | 52 | 14 | 45 <br> 35 | 49 |
| December. | 34 | 4 | 38 | 23 | 4 | 27 | 41 | 27 | 68 | 40 | 10 | 50 | 14 | 18 | 32 | 12 | 16 | 34 | 21 | 13 | 34 |
| Totals.. | 179 \| | 38 | 217 | $138)$ | 331 | 171 | 177 | 70 | $247 \mid$ | 212 | 178\| | 390 | 193\| | 199 | 392 | 1671 | 171 | 338 | 214 | 266 | 480 |

CIRCULATION OF TRAVELING LIBRARIES
1913-1919

COMPARATIVE CHART


Circulation of Traveling Libraries 1913-1919

## Circulation 1918 Retarded by Influenza Epidemic

The following table shows the distribution of traveling Libraries during the years 1918 and 1919, by counties:
Apdroscoggin
16 Oxford
60

Aroostook ............... 56 Penobscot ................ . . . . 112
Cumberland ............. 70 Piscataquis .............. 27
Franklin ............... 28 Sagadahoc ............... . . 23
Hancock ................ . 45 Somerset ................. 57
Kennebec ............... 85 Waldo .................... 52
Knox .................... 32 Washington .............. 46
Lincoln ................. 48 York ..................... 61
The following are names of towns added during the years 1918 and 1919, which have never before appeared on the town records of the Commission office:
Addison Glenburn St. George

Amherst
Amity
Berwick
Bluehill
Boothbay Harbor
Bowerbank
Brooklin
Brownfield
Burnham
Cambridge
Camden
Cape Elizabeth
Carroll
Charleston
Charlotte
Crawford
Criehaven
Cumberland
Danforth
Dead River Pl.
Eagle Island
Eastport
Edmunds
Embden
Fayette

Glenburn
Guilford
Harrington
Haynesville
Hermon
Howland
Lamoine
Lexington Pl.
Limington.
Linneus
Long Island
Long Pond
Lyman
Matinicus
Milford
Monhegan
Morrill
Milo
Milton
New Vineyard
Old Town
Palmyra
Pittsfield
Portage Lake
Pownal
Penobscot
Reed Plantation

St. George
Sangerville
Sedgewick
Sherman
Silver Ridge
Stockholm
Stoneham
Sumner
Swanville
Temple
Thomaston
Topsham
Troy
Turner
Wales
Warren
Washburn
Waterford
Webster
Westfield
Willimantic
Windham
Windsor
Woodland
Woodstock
Yarmouth

To date, January, 1920, three hundred and forty of the five hundred and twenty cities, towns and plantations in Maine have received the benefits of the traveling libraries. Not a quarter year passes without the addition of


#### Abstract

more names to the reeords and it is hoped that in time every place in the state however tiny or remote, may become acquainted with the advantages of this system.


BOOK CIRCULATION STATISTICS. 1918, 1919
High School Collections
Adult fiction ..... 1,760
Adult nonfiction ..... 1,740
Juvenile fiction ..... 350
Juvenile nonfiction ..... 145
Total number books read ..... 3,995
Juvenile Collections
Fiction ..... 6,250
Nonfiction ..... 3,108
Total number books read ..... 9,358
Teachers' Collections Nonflction ..... 522
Total number books read ..... 522
S. S. Teachers' Collections
Nonfiction ..... 155
Total number books read ..... 155
Other collections, regular and special Total number books read ..... 38,202
Summary
Adult fiction ..... 29,600
Adult nonfiction ..... 6,600
Juvenile flction ..... 11,532
Juvenile nonfiction ..... 4,500
Total number books read ..... 52,232

Circulation statistics were not available for 83 of the 265 library records oonsulted in securing the above figures. It is hoped that the next two years will show a more accurate and complete keeping of these records on the part of the borrowers than heretofore. It is particularly difficult to secure accurate returns regarding the use of books in the High School collections, as so many are used by the pupils in the school room, during study hours and are not charged. Thus it will be seen that the total number, 52,232 , does not represent the actual number of books read, but is the number indicated by the record book returns and may be estimated to be about two-thirds of the total.

## BOOK̇ SELECTION

Five hundred dollars is annually appropriated and expended for the purchase of books for high schools. These books are selected in co-operation

## HIGH SCHOOL

 with the Department of Education and are distributed among the high schools and academies of the state.These high school collections are compiled on the following plan:
\(\left.$$
\begin{array}{cll}10 & \text { HISTORY } & \left\{\begin{array}{l}\text { Ancient } \\
\text { Modern } \\
\text { United States } \\
\text { Civics, social science, etc. }\end{array}
$$\right. <br>
10 \& SCIENCE \& \begin{array}{l}General <br>
Chemistry <br>
Biology <br>

Physics\end{array}\end{array}\right\}\)| 10 ENGLISH |
| :--- | | Rhetoric debating, etc. |
| :--- |
| English and American Literature |

10 FICTION, POETRY, DRAMA
10 MISCELLANEOUS (war books, sociology, biography, travel)

These sets of books furnish material for all branches of work covered by the high school and academy study courses in the State.

There are available a limited number of "literature" sets which consist of books of fiction, essays, biography, drama, travel. These collections are planned for "outside" reading and contain such titles as "Blue Flower," by van Dyke. "Daddy Long Legs," by Webster, "Boys and Girls from Thackeray," "Adventures and Letters of Richard Harding Davis," "John Halifax, Gentleman" and "Mounted Police Life in Canada."

The Commission has frequent requests for collections made up entirely of fiction, but it is not the policy of the department to supply all-fiction libraries, either for
school or community use. It is the aim of the State in providing these books to its citizens, to raise the standard of general reading among the people and every effort is made to place in these libraries the very finest of all literature, including fiction in reasonable proportion.

Aside from the five hundred dollars expended each year for books for High Schools, some two thousand dollars' worth are purchased for the regu-

## GENERAL

 lar libraries. Each regular collection contains late and standard fiction, history, biography, travel and juvenile books, new or in good condition. The libraries are packed in a case made for the purpose and are shipped by express to any part of a town. The state pays all transportation charges, both to and from the place of destination and the only expense is the fee, which is $\$ 2.50$ for the use of a fifty volume set for six months.Careful attention is given to the selection of these books and every effort is made to secure the very best of literature published and at the same time to keep the selections free from reading of such a heavy nature that it will not appeal to the average reader.

In addition to choosing the non-fiction, careful consideration is given to the fiction. Each book of fiction which is placed in a Traveling Library is first read through. No author is trusted just because he has, in the past, written books of faultless character, and no review is taken as final judgment. By this method the Commission is pepared to meet any criticism which may be made by borrowers.

There is more and more demand in the state, particularly in rural communities and schools, for reading for juveniles and special emphasis is being
JUVENILE placed on the selection of these books, both from the point of view of the content and the general make-up of the volume. Everything possible is being done to encourage the spirit of reading in the young people.

Following are lists of the libaries described above:

## REGULAR

## Fiction

Across the years
Box with the broken seals
Builders
Cake upon the waters
Cup of fury
Flexible Ferdinand
Gay-Dombeys
Greater glory
Hillman
In secret
Jervaise comedy
Jinny the carrier
Labrador days
Looking backward
Midas and son
Miss Flingal
Messenger
Peace in Friendship Village
Rainbow Valley
Rain-coat girl
Rain-girl
Rebecca's promise
Rising of the tide
Secret City
Sisters
Slippy McGee
Spinner of webs
Starling
Woman named Smith
Young visitors

Baldy of Nome, Hlus. in color Child's book of the teeth, illus.
Cornelia, illus.
Golden Dickey, illus.
Faery Queen for boy and girls, illus.
Little princess, illus. in color
Rainbow Island
Ride on a rocking-horse, illus. in color
Roosevelt's letters to his children
When knights were bold

## NOMFICtion

Book of Italy
Fear Cod in your own village
Golden age of authors
Grenfell's autobiography

Montgomery
Oppenheim
Glasgow
Akins
Hughes
Lippman
Johnston
Pelley
Oppenheim
Chambers
Beresford
Zangwill
Grenfell
Bellamy
McKenna
Clifford
Robbins
Gale
Montgomery
Lee

## ?

Sterrett
Tarbell
Walpole
Norris
Oemler
Bement
Thompkins
Oemler
Ashford
Darling
Ferguson
Perkins
Saunders
Spenser
Burnett
Brown
Marshall
Roosevelt
Tappan

Morse
Ellsworth
Grenfell

Maine, my State

More power to you
New rivers of the North
Our poets of to-day
Preface
Thrift

## JUVENILE

Adventures of Ulysses
Alice's adventures in wonderland and through the looking glass
At the back of the North wind
Bible stories to read and tell
Biography of a silver fox
Bold Robin Hood and his outlaw band
Book of forestry
Child's garden of verses
Fairy tales
Christmas carol
Donald and Dorothy
Famous Indian chiefs
Felicia
Fifty famous stories retold
Gulliver's travels
Hale, Nathan
Hans Brinker of the silver skates
Happy, the life of a bee
Heroes, or Greek fairy tales
Home handy book
Huckleberry Finn
Joyous story of Toto
Just so stories for little children
Kitchener, Boy's life of
Last of the Mohicans
Lincoln, Abraham
Little lame prince
Little Lord Fauntleroy
Little Sir Galahad
Long ago in the land of Greece,
Man without a country

## Mark Tidd

Old-fashioned girl
On the trail of Washington
Places young Americans want to know
Story of our army for young Americans
Strike at Shanes
Swiss family Robinson
Tales from Shakespeare

Maine Writers'

## Research Club

Barton
Footner
Cook
Don Marquis
Marden

Lamb
Carroll

Macdonald
Olcott
Seton
Pyle edition
Moon
Stevenson
Dickens
Dodge
Anderson
Johnston
Gould
Baldwin
Swift
Root
Dodge
McCaleb
Kingsley
Collins
Twain
Richards
Kipling
Wheeler
Cooper
Gordy
Mullock
Burnett
Gray
Carpenter
Hale
Kelland
Alcott
Hill
Tomlinson
Abbot

Wyss
Lamb

| Tales of laughter | Wiggin |
| :--- | :--- |
| Teddy; her book | Ray |
| Through the looking. glass (in Alice's adven- |  |
| $\quad$ tures) |  |
| Treasure Island | Carroll |
| Uncle Remus and his friends | Stevenson |
| Water-babies | Harris |
| What Katy did | Kingsley |
| When I was a boy in Greece | Coolidge |
| Wind in the willows | Demetrios |
| Wonder clock | Grahame |
| Wonder of war in air | Pyle |
| Wonder workers | Wheeler |

## PUBLICITY

The work of the Maine Library Commission is definitely advertised in the following ways. Letters are sent to the summer camps and hotels in the state, to 715 Sunday School Superintendents whose names appear on a mailing list compiled for the Commission by the Maine State Sunday School Association, to 500 Granges, to Superintendents of Schools and High School principals, School Board Chairmen, manufacturing establishments, etc.

A folder descriptive of the work of the Commission and the State Library is enclosed in each letter sent out.
Each Trustee of the libraries in Maine receives a copy of the Maine Library Bulletin and the October number, each year, is a special High School number descriptive of the traveling library work done with the schools and is sent to each Superintendent and Principal. Special groups of people are notified in this way of opportunities related to their particular line of work as for example, when the Bulletin contains lists of books for Sunday School use and for teacher training classes copies are sent to groups of ministers.

Further advertising is done through the press and by talks given before the Granges, Boards of Trade, Women's Clubs, and other organizations, by the Secretary of the Commission, and by talks on juvenile literature given before groups of teachers, mothers and students, by the Library Organizer.

Traveling Library exhibits are held regularly at meetings of the Maine Library Association, State Teachers' Association, Farmers' Week, Summer Schools, Federation of Women's Clubs meetings and Home Economics groups.

## LIBRARY WAR SERVICE

During the years 1918 and 1919 there were five distinct branches of book service for the soldiers and sailors carried on through the office of the Maine Library Commission.

There were two definite campaigns continuing throughout the greater part of the two years, to

> BOOK DRIVES secure books for the men in camps in the United States, for the sailors on the war ships and for the soldiers and sailors overseas.

During the first "drive" the libraries of Maine collected approximately 30,000 volumes. Letters containing full instructions regarding collecting and shipping as well as suggestions for campaigns to secure the books were sent to each of the two hundred and ten libraries in the state, at frequent intervals. Receiving stations for each group of counties were assigned and the Commission was in constant touch with these points as well as with each library.

One time, at three days notice, 950 volumes were supplied through the Receiving Stations, in response to an urgent appeal from Headquarters.

In April, 1919, there occurred another "drive" and Maine's quota of 5,000 volumes was to be furnished by June first. The campaign was started and by generous advertising through the press and the public libraries Maine was able to report her quota exceeded by some 1500 volumes and this was at a time when zeal for giving had diminished by reason of the signing of the armistice.

The Secetary of the Maine Library Commission was appointed Supervisor of all libraries at camps, forts and stations in Maine. Through this

CAMP<br>LIBRARIES medium these libraries were provided with books of a technical, vocational and recreational character. Magazines,

together with magazine binders, posters, leaflets, charging outfits with stamp pad, dater and cards accompanied by instructions regarding the use of a simple charging system, were sent to each of these stations.

Some three thousand volumes were supplied to these forts, through the Commission office, and many more were forwarded direct from the American Library Association Dispatch office and from the Receiving Stations in this state which were able to furnish hundreds of books in response to the demand.

Every two weeks during the spring and summer of 1919 there were between seven and eight hundred wounded men brought to Portland and there

## CANADIAN SERVICE

 transferred to trains and sent on to Canada. In co-operation with the American Library Association, working through the State office, the Librarian of the Portland Public Library provided these wounded soldiers with magazines and books. The ships were equipped with a sufficient number of periodicals after they were ready to return to France and on the homeward journey the boxes containing this material were opened and the literature distributed. When the men were transferred to the trains they were supplied with more reading matter. No magazines over two months old were used in this service.The American Library Association through its department of Library War Service sup-

## COAST GUARD SERVICE

 plied each of the Coast Guard Station in the thirteen naval districts with books.There were ten of these stations off the coast of Maine and they were under the supervision of the Secretary of the Commission in addition to the eight forts which were supplied and visited as often as need arose.

The Library War Service is supplying the boats of the U. S. Shipping Board with
U. S.

SHIPPING BOARD SERVICE books. This service necessitates a study of the Shipping Bulletin to determine what boats are putting in at ports,
their destination, length of trip and number of men aboard.

Books and magazines are supplied to these ships and each book is stamped with the following:

Gift of the American Library Association,
When next in port, exchange for others at the Public Library, or at the
American Library Association Dispatch Office
The American Library Association through the Commission office is undertaking to
HOSPITAL. supply books to ex-service men SERVICE TO EX-SERVICE MEN who are undergoing treatment in the sanatoriums of the state. The service is greatly appreciated and several requests have already been received.

## THE AMERICAN LIBRARY ASSOCIATION

The annual conference of the American Library Association was held at Asbury Park, New Jersey, June 23-28. The Maine Library Commission was represented at the following meetings:

## General Sessions:

Monday evening, June 23.
Tuesday morning, June 24.
Tuesday evening, June 24.
Wednesday morning, June 25.
Thursday, morning, June 26.
Friday morning, June 27.

## Department Sessions:

School Libraries, Tuesday afternoon, June 24.
League of Library Commissions, Wednesday, June 25.
Professional Training, Wednesday, June 25.
Normal School Libraries, Wednesday, June 25.
Trustees section, Wednesday evening, June 25.
Catalogue section, Wednesday evening, June 25.
High School Round Table, Thursday afternoon, June 26.

League of Library Commissions, Friday afternoon, June 27.

Lending Department, Friday afternoon, June 27.
Children's Department, Friday evening, June 27.
The Maine State Library was represented at the following meetings: General sessions-Monday evening, June 23; Tuesday evening, June 24; Wednesday morning, June 25; Thursday morning, June 26; Friday morning, June 27; Department sessions-Law Libraries, Tuesday afternoon, June 24; Special Libraries, Wednesday afternoon, June 25; State Libraries, Wednesday evening, June 25; Law Libraries, Thursday evening, June 26; Public Documents Round Table, Friday afternoon, June 27; State Libraries, Friday evening, June 27.

The Conference was chiefly concerned with the work done by the American Library Association through its Library War Service Department and the discussion of a line of action to follow this activity which has brought the Association to the attention of the people and showed them what value such an organization can be in time of great emergency.

An "Enlarged Program" is in progress at the present time and a series of "Blue Letters" is presenting the needs and possibilities of library work to trustees, librarians and all legislators, and public officials who control the finances of the cities, counties and states.
"The Committee on Enlarged Program believes that it is not only right, but the obligation of the librarians of this country to further develop this field in an attempt to secure the confidence of the millions of strangers within our gates, by providing the foreign born with proper books, and by the generous use of foreign language publications. If the books necessary to inspire the American spirit and to make for a better citizenship do not already exist, the American Library Association, dhrough its organization, should encourage the translation and publication of the proper books in the more important languages.".
"Compared to the task that awaits the librarians of the United States the service performed during the war, great as it was, sinks into insignificance."

## MAINE LIBRARY ASSOCIATION

The Maine Library Association is a very strong factor in the library interests of our state and is working in close co-operation with the Commission along certain lines. At the present time the Association is engaged in the work of "districting" the State for the holding of library Schools of Instruction, two or three of which are conducted each year, in different sections of the state under the auspices of the Commission.

The exhibits which are held at the Association meetings are arranged in co-operation with the Maine Library Commission.

The Commission is urging all library boards to assume the expenses of librarians attending the meetings of the Association. Increased enthusiasm is being shown in attendance at these meetings of the Association, which are held twice each year,--the fall meeting in connection with the State Teachers' Association-the one held in the spring being the annual one for election of officers and transacting other necessary business. At the spring meeting a special speaker is secured, while at the fall gathering the librarians avail themselves of the opportunity of listening to the speakers provided for the Teachers' Association.

Meetings during the years 1918 and 1919 have been held at Waterville, Brunswick and Portland. The fall meeting of 1918 was omitted on account of the epidemic of Spanish influenza.

Plans are in progress for a joint meeting of the Maine and New Hampshire Library Association, at some point accessible to both, probably in New Hampshire.

## ORGANIZATION

The Town of Cape Elizabeth, Maine, has recently been honored by the gift of a public library. This gift was made by the Honorable Wil-

> THOMAS MEMORIAL LIBRARY CAPE ELIZABETH liam Widgery Thomas, whose home was there and who has never forgotten the "little red school" of his
boyhood days, which is the building completely equipped with furniture, supplies and books now presented for a library.

Mr. Thomas has held many diplomatic positions, among them being that of United States Minister to Norway and Sweden, which service he rendered through a long term of years. As early as 1870 he went to Sweden, brought back fifty-one Swedish colonists and settled them in northern Maine, forming the town of New Sweden. Statistics show that by 1907 this flourishing colony numbered 4,000 .

At the annual meeting 1919 the town of Millinocket appropriated the sum of $\$ 2,500$ for the establishing and maintenance of a free public

## MEMORIAL LIBRARY MILLINOCKET

 library. An additional $\$ 1250$ as a memorial, was made available from other sources and a committee, appointed by the town, was placed in charge to arrange for the establishing, equipping and opening of the library.The Committee in co-operation with the Maine Library Commission and with the Library Department Manager of the Library Bureau organized and equipped the institution, whch is now open to the public.

The library at present consists of one room, completely furnished with standard furniture which is appropriate for use in a building which may be provided at some future time. Such eager and appreciative use of the library facilities has been displayed since the opening that those interested in watching its progress feel that it will be only a brief time before the present room will prove inadequate and there will be need for other arrangements such as, possibly, the erecting of a community building which shall at the same time house the library and bring it nearer to the people than even a library building could.

## ORGANIZATION

An act was passed by the seventy-ninth Legislature to repeal the act to incorporate the town of Grafton and the

## PUBLIC LIBRARY NEWRY

library belonging to the town of Grafton with all books, maps, plans and equipment became the property of the town of Newry.
The town of Newry has purchased additional books and has received a donation of other books to the amount of fifty dollars from the Maine Library Commission. The library is in the home of the librarian Mrs. G. H. Learned, and is open one afternoon a week.

Correspondence has been carried on during the past year with Gouldsboro, Surry, Winter Harbor and Danville regarding the establishment

> GOULDSBORO SURRY WINTER HARBOR DANVILLE of a public library. At Gouldsboro the problem is a special one as the several sections of the town are so widely separated. At Surry a small beginning has been made by the school children, under the direction of an older person. The children have collected money and purchased a few books which have been suppplemented by the borrowing of traveling libraries from the State.

## FIELD WORK

In the fall of 1919 Mr . Dunnack, member and secretary of the Maine Library Commission, visited the towns of Houlton, Caribou and Fort
ADDRESSES Fairfield, in the interests of the libraries in those places. He addressed public gatherings in each town and met with the library trustees. In his inspection of these libraries he found that the librarians were following out the lines of action suggested at the School of Instruction held at Presque Isle, in the spring of 1919.

Talks on juvenile reading have been given at the Child Welfare Week, Houlton, Farmers' Week, Orono, and at meetings of County Teachers' Associations, Hartland and Bath.

The Secretary addressed the meeting of Dedication of the Niles Memorial Library, North Jay. While this meeting was taking place Miss Keefe, Children's Libra-
rian of the Dyer Library, Saco, gave a talk to the children at a meeting held for them in their own department of the library. At the end of the talk the children met with the adults for the closing part of the dedicatory exercises.

The work of classifying and cataloguing the North Haven Library was carried on during the

NORTH HAVEN winter of 1918 by volunteer workers. The Library Organizer spent three days with these workers, instructing them in the necessary details.

The North Haven Library is especially fortunate in securing the co-operation of the summer visitors and many fine books are thus secured as well as generous gifts of money which enable the trustees to keep the library open all day long six days a week during the summer months.

The Librarian of the West Paris Public Library, and two volunteer workers, have catalogued the library, under the direction of the Commission. The

WEST PARIS Organizer spent two days working with them and classified the books. The question of making the library a free one and supported at least in part by the town was discussed with the trustees.'

The Fort Fairfield Public Library was organized in 1895 and had as a nucleus about three hundred volumes, which were kept in a small room in the rear of a store. Both the room and the service connected with it were practically given by the proprietor.
After a few years the books were moved to the office of Mr. C. E. Hoit who served as librarian for a compensation so small as to render his services largely gratuitious. In 1913 a Carnegie library building was secured. Mr. Hoit was retained as librarian and continued in that office until February, 1919, when he resigned after fifteen years of faithful service.

The activities of this library are increasing rapidly, as the opportunities which it offers are brought more and more to the attention of the people. It is already impos-
sible to supply the demands of the children who are flocking to the library for the books which they are so eager to read. The schools are teaching the children how to read. The libraries must supply the books.

With this increased use of the library there naturally comes the need for an effective charging system, a systematic arrangement of the books so that the people may select their own reading matter directly from the shelves, a card catalogue which alone can bring out the resources of the well-selected and well-apportioned collection of books.

The librarian, Mrs. Estes, attended the School of Instruction held in Presque Isle, May, 1919, and is now engaged in classifying and cataloguing the books. The Library Organizer spent three days at Fort. Fairfield, assisting the librarian in starting this work and discussing the immediate needs of the library.

## Books in Maine

The population of the State of Maine numbers 742,371 . There are in the libraries of the state one million one hundred and forty-five thousand two hundred thirty books. This means that there is over a book and a half for each person in the State.

Of this number 120,000 volumes are in the State Library and 25,000 in the Traveling Libraries and these books are available to each citizen of Maine,-the books in the State Library by payment of parcel post charges and those in the Traveling Libraries by payment of a nominal fee which covers entire transportation charges.

## INSTRUCTION

In 1918 Miss Manter of Skowhegan and Miss Larrabee of Gardiner received instruction in library methods, at the State Library and the Commission office.

In 1919 Miss Minnie Sawyer, a student in Foxcroft Academy, spent two weeks, studying cataloguing, classification, etc., under the supervision of the State Library staff and the Library Commission.

Instruction by correspondence was given to the cataloguer of the North Castine Library, regarding cataloguing, classifying and the use of Cutter numbers.

Sample cards illustrating the method of cataloguing periodicals and state documents, laws, journals, etc., were submitted to the librarian at Caribou.

Miscellaneous questions have been answered as follows:
Corinna Library, questions about classifying.
Deering H. S. Library, regarding organization.
Jonesboro Library, reference question.
Northeast Harbor, reference question.
Old Orchard Library, reference question.
Cumberland Mills Library, regarding multilation of books.
Vassalboro Library, revised cards.
Caribou Library, miscellaneous.
Fort Fairfield, miscellaneous.
Gray School Department, rates on agricultural magazines.
Bucksport Library, question of stipend.
Presque Isle, classification of certain books, subject headings.
Scarboro Library, cutter numbers and alphabeting.
Hartford, citizen, question regarding use of neighboring library by tuition students.
Booklists and sketch of library extension work for Assistant Librarian, Saco.
Cumberland Mills, estimate of cost of cataloguing library.
Libraries visited by the Commission, 1918 and 1919.

Bangor
Baldwin, East
Bar Harbor
Bath
Brunswick
Caribou
Corinna
Cumberland Mills
Fort Fairfield
Hớulton

Jay, North
Presque Isle
Steep Falls
Portland
Public
High School
Historical Society
Express-Advertiser
Waterville
Monmouth

List requests filled, 1918 and 1919:
Chronological list of fiction, historical and general
Houlton Public Library
Industrial books
Skowhegan Public Library
Graded list of books for children
Corinna Library
List of books to purchase for gifts to soldiers a id sailors

Thornton Library, Saco
Books for school library
Norridgewock School Department
Books for school library
Madrid School Department
Books for purcháse, general list
Passadumkeag Library
Industrial books
Oxford Library
Reference and scientific books
Boothbáy Harbor Public Library
Juvenile books
Boothbay Harbor Public Library
Reference books, French books, juvenile books
Rangeley Public Library
List of books for boys
H. S. Principal, Guilford

Club Programme Requests:

- General Programme 1918 and 1919. Current Event Club, Gardiner
Special subjects, Limerick Research Club.
Child Welfare Programme, Millinocket.


## INSTITUTIONAL LIBRARIES

Aid in cataloguing is given to the Institutional Libraries in the state which request it. Work along this line has been carried on at the Augusta State Hospital for the Insane.

Books no longer in circulation in the traveling libraries are distributed among the State Institutions. The following table shows the number distributed during the years 1918 and 1919:

1918
Bath Military \& Naval Orphan Asylum $\quad 100$
Bangor State Hospital 150
Western Maine Sanatorium • 150
Central Maine Sanatorium 100
$\overline{500}$
1919
Bangor State Hospital 100
Maine State Prison 100
Western Maine Sanatorium 100
Central Maine Sanatorium 100
State School for Girls 100
500

## STIPEND

In March, each year, there is sent out to every library in the state entitled to receive state aid, a certificate, and information blank and a form on which to submit the list of books purchased with the Stipend of the previous year. The law requires that these papers shall be filed at the office of the Commission before the Stipend can be paid.

Each report from the Library is carefully checked up with the report of the Municipal Officers and if there are discrepancies the matter is investigated and the reports adjusted.

Beginning January 1, 1920 each library receiving state aid will be inspected once during every two-year
period, by a member or employee of the Commission. who will file a written report of the library service, on an approved form.

The Stipend to be allowed will be based upon the report of the Librarian on eight points of Standardization and on the special inspection report.

Following are the tables showing stipend statistics for 1918 and 1919:

MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1918.

| Location | Name | Librarian | Date of Founding | Number bound Volumes | $\begin{aligned} & \text { Volumes } \\ & \text { added } \\ & 1917 \end{aligned}$ | Cost of building | Children's Dep't. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aüuver. | Public Iibrary. | Mabel E. French. | 1893. | 6,992 | 74 |  | No |
| Anson (North) | Stewart Public L | Mary E. Porter . | 1899. | 2,782 | 225 | \$1,500 | Yes |
| Auburn.. | Public Library . . . . . . | Georgiana Lunt. | 1890 | 24,442 | 1,008 | 25,000 | Yes |
| Augusta. $\ldots \ldots \ldots$ | Lithgow Library . . . . . | Julia M. Clapp. . . . . . . . | 1883........ |  | $\begin{array}{r}1,008 \\ \hline 107\end{array}$ | 52,000 | No |
| Baileyville, P.O. Woodland | Woodland Public Library | Mrs. Maud E. Townsend. | 1911.......... | 2,000 | $\begin{array}{r} 197 \\ -197 \end{array}$ |  | Yes |
| Bangor. | Public Library | Charles A. Flagg. . . . . . . | $1883$ | 57,569 | $7,071$ | 160,000 | Yes |
| Bar Harbor | Jesup Memorial. | Inez M. Suminsbey. | $1875$ | 12,000 | 250 | 50,000 | Yes |
| Bath... | Patten Free Librar | Margaret R. Foote. . | $1889$ | 22,468 | 787 | $16,000$ | Yes |
| Belfast. | Free Library. | Annie L. Barr. . . . | $1887$ | 18,212 | 475 | 11,000 | NQ |
| Bethel. | Bethel Library | Maud I. Thurston. | $1879$ | 4,873 | 148 |  | Yes |
| Biddeford. | McArthur Library | Emma Hatch. . . | 1862 | 18,693 | 723 | 13,000 | Yes |
| Boothbay Harbo | Free Public Library. | Mrs. Alle L. Orne. | $1906 . . . .$ | 2,639 | 141 |  | No |
| Bradford. | John B. Curtis Free Public Libr'y. | Mrs. Martha H. Richard | $1915$ | $1,445$ | 110 | 12,000 | Yes |
| Brewer. | Free Public Library | Alice F. Sawyer. . . . . . . | $1908 .$ | 3,976 | 142 | $\cdots$ | No |
| Brunswick | Curtis Memorial. | Mary G. Gilman | $1883$ | 16,085 | 316 | 15,000 | Yes |
| Buckfield. | Zadoc Long Free Library | Lizzie L. Allen. | $1901 .$ | 4,5651 | 651 | 6,0001 | No |
| Calais. | Free Library . . . . . . . | Alice Delaney. | $1894 .$ | 11,760 | 327 | 10,000, | Yes |
| Camden | Public Library. | Mrs. Emma J. Hosmer. | $1896$ | 7,878 | 344 \| | . . . . . 1 | No |
| Canaan. | Prescott Free L | Merle Braun. | $1907 . . . .$ | 1,492 | 76 |  | No |
| *Caribou | Public Library. | Mrs. Ada M. Britton | $1886 .$ | 4,653 | 100 | 10,000 | Yes |
| +Castine | Witherle Memorial | Katherine Davenport. . | $1801 . . .$ | 3,000 | 357 | 12,000 | Yes |
| Cherryfield | Public Library... | Ida E. Wakefield..... | 1898. . . . . . . . | 1,600. | 357 | $\cdots$ | Yes |
| Clinton. . | Brown Memorial | Mrs. Lottie W.McNally | $1900 . . .$ | 3,917 | 26 | 20,000 | Yes |
| Corinna. | Stewart Free Library | Mrs. Edna Hutchins. . . . | 1898. . . . . . . | 10,590 | 3291 | 72,000 | Yes |
| Damariscotta | Skidompha Free Library | Geneva E. King. | $1905 . . .$ | 4,825 | 298 | , | Yes |
| Danforth: | Free Library | Nellie Patchell. | 1908. | 1,170 | 128 |  | No |
| Dnnysville | Lincoln Memori | Jennie W. Kilby. | 1868. | 1,587 | 74 | 3,5000 | No |
| Dexter. | Town Iibrary . | Lizzie S. Springall | $1881 .$ | 13,181 | 350 | 30,000 | No |
| Dixfield | Public Tibrary. | Mrs. Florence D. Paine. | 1911.... . . . . | 2,500 | $400 \mid$ |  | Yes |
| Dover. | Thompson Free Library. | Mary E. Averill. . . . . . | 1897... . . . . | 11,456 | 476 | 10,000 | Yes |
| East Livermore. P.O. Livermore Falls. | Livermore Falls Library Association | Mrs. Hattie E. Haines. |  | 3,053 |  |  | Yes |
| Eastport. | Peavey Library | Mrs. Virginia P. Kemp. | $1893 .$ | 12,443; | 363 | 14,000 | No. |
| Eliot. | Wm. Fogg Library. | Mrs. M. Louise Foye. . | $1907$ | 7,835; | 251 | 14,000 | Yes: |
| Ellsworth. | City Library | Mary A. Hodgkins. . . | $1897$ | 7,081 | 156 |  | Yes |
| Fairfield.... . . . . . . . . . . . | Tawrence Library | Mrs. Anna R. Reed. . | 1901. | 8,525 | 225 | 15,000 | Yes |
| Farmington. ${ }^{\text {a }}$. . . . . . . ${ }^{\prime}$ | Cutler Memorial | Mrs. Flora A. Brooks. | 1891..... . . | 14,676 | 797 | 29,000 | Yes |
| *Fort Fairfield | Public Library.. | C. E. Hoit. . . . . . . . . | 1888. | 4,500 | 400 | 10,000 | Yes |



MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1918.-Continued.

*Carnegie libraries. $\quad \dagger$ First public library established in Maine.
$\ddagger$ Assists in support of Damariscotta library.

MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1919.

| Location. | Name. | Librarian. | Date of founding. | Number bound volumes. | Volumes added 1918. | Cost of building. | $\begin{gathered} \text { Amount } \\ \text { of } \\ \text { stipend. } \\ \text { 1919. } \end{gathered}$ | Special provision for children. | Erpenses paid to meetings of Maine Library Association. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Andove | Public Librar | Mabel E. French | 1893 | 7,021 | 29 |  | \$20.00 | No | No |
| Anson (North) | Stewart Public Library | John M. Getchell. . . . . . . | 1899 | 2,830 | 48 | \$1,500 | 10.00 | Yes | No |
| Aubarn. | Public Library. | Georgiana Lunt. . . . . . . . . | 1890 | 25,121 | 761 | 25,000 | 300.00 | Yes | Yes |
| Augusta. | Lithgow Library | Julia M. Clapp. | 1883 | 13,339 | 282 | 52,000 | 100.00 | No | Yes |
| Baileyville. . . ${ }_{\text {P }}$ | Woodland Public | Matilda Gove. | 1911 | 2,023 | 125 |  | 20.00 | Yes | No |
| P.O. Woodland. Bangor. | Public Library... | Charles A. Fla | 1883 | 67,293 | 9,978 | 160,000 | 500.00 | Yes | Yes |
| Bar Harb | Jeaup Memorial | Inez M. Suminsbey | 1875 | 13,000 | 369 | 50,000 | 50.00 | Yes | Yes |
| Bath. | Patten Free Library | Margaret R. Foote. | 1889 | 23,206 | 731 | 16,000 | 170.00 | Yes | Yes |
| Belfas | Free Library. . . . . | Annie L. Barr. . . . | 1887 | 18,613 | 470 | 11,000 | 93.00 | Yes | No |
| Bethel. | Bethel Library | Maud L. Thurston. | 1879 | 4,714 | 85 |  | 30.00 | Yes | No |
| Biddeford | Public Library | Emma Hatch. . . . . . . . . . | 1862 | 19,200 | 707 | 13,000 | 220.00 | Yes | Yes |
| Boothbay H | Free Public Library | Mrs. Allie L. Orne . . . . . . . | 1906 | 3,023 | 253 |  | 40.00 | Yes | No |
| Bradford. . | John B. Curtis Free Public Library | Mrs. Marta H. Richardson | 1915 | 1,506 |  | 12,000 | 5.00 | Yes |  |
| Brewer. | Free Public Library.. | Alice F. Sawyer. . . . . . . . . | 1908 | 4,082 | 124 |  | 75.00 | Yes | No |
| Brumnwick | Curtis Memorial. | Mary G. Gilman. . . . . . . . . | 1883 | 16,000 | 370 | 15,000 | 140.00 | Yes | Yes |
| Buckfield. | Zadoc Long Free Library. | Liszie L. Allen. | 1901 | 4,635 | 70 | -6,000 | 20.00 | No | Yes |
| Calais. | Free Library . . . . . . . . . | Bertha E. Boyd. . . . . . | 1894 | 12,000 | 234 | 10,000. | 80.28 | Yes | Yes |
| Camden. | Public Library. | Mrs Emma J. Hosmer. | 1896 | 8,275 | 397 | 10,000 | 60.00 | Yes | No |
| Canasn. | Prescott Free Library | Gladys Gleason. | 1907 | 1,575 | 102 |  | 12.50 | No | No |
| *Caribou | Public Library... | Mrs. Ada M. Britton. | 1886 | 4,797 | 144 | 10,000 | 124.79 | Yes | No |
| $\dagger$ Castine | Witherle Memorial | Katherine Davenport. | 1801 |  | 206 | 12,000 | 62.14 | Yes | No |
| Cherryfield | Public Library. . | Ida E. Wakefield. | 1898 | 1,590 | 78 |  | 5.00 | Yes | No |
| Clinton. . | Brown Memorial. | Mrs. Lottie W. McNally . . | 1900 | 4,061 | 40 | 20,000 | 27.00 | Yes | No |
| Corinna. | Stewart Free Library | Mrs. Edna A. Hutchins. | 1898 | 6,590 | 291 | 72,000 | 5.00 | Yes | Yes |
| Damariscotta | Skidompha Free Library. | Geneva E. King . . . . . . | 1905 | 4,895 | 118 |  | 10.00 | Yes | No |
| Danforth. | Free Library . . . . . . . . . . . | Ruth Russell | 1908 | 1,552 | 95 |  | 10.00 | No | No |
| Dennysville | Lincoln Memorial | Jennie W. Kilby | 1868 | 3,600 | 17 | 3,500 | 12.84 | No | No |
| Dexter.... | Town Library . . . | Lizzie S. Springall. | - 1881 | 13,532 | 451 | 30,000 | 188.65 | Yes | No |
| Dixfield | Public Library. | Mrs. Florence Paine. | 1911 | 6,000 | 200 |  | 30.00 | No | No |
| Dover. | Thompson Free Library.. . | Mary E. Averill. . . . . . . . . | 1897 | 11,866 | 90 | 10,000 | 60.00 | Yes | Yes |
| East Livermore P.O. Livermore Falls | Livermore Falls Library Association. . . . | Mrs. Hattie E. Haines. . . . . |  |  | - 166 |  |  |  |  |
| P.O. Lavermare Falls | Peavey Library. . . . . . . | Mrs. Hattie E. Haines. . . . Mrs. Virginia P. Kemp. . | 1899 | 12,744 | - 166 | 14,000 | 50.00 80.00 | Yos | No |
| Eliot. | William Fotg Library. | Mrs. M. Louise Foye., . . . . | 1907 | 8,187 | 412 |  | 20.00 | Yes | No |
| Ellsworth. | City Library . . . . . . . . | Mary A. Hodgkins. . . . . . . \| | 1897 | 7,0131 | 24 |  | 20.00 | Yes | Yes |

MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1919.-Continued.

| Location. | Name. | Librarian. | $\begin{array}{c\|} \text { Date } \\ \text { of } \\ \text { founding. } \end{array}$ | $\begin{gathered} \text { Number } \\ \text { bound } \\ \text { volumes. } \end{gathered}$ | $\begin{aligned} & \text { Volumes } \\ & \text { added } \\ & 1918 . \end{aligned}$ | Cost of building. | Amount of stipend. 1919. | Special provision for children. | Expenses paid to meetings of Maine Library Association. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fairfield. | Lawrence Library | Mrs. Anna R. Reed. | 1901 | 8,700 | 175 | 15,000 | 100.00 | Yes | Yes |
| Farmington | \|Cutler Memorial | Mrs. Flora A. Brooks. | 1891 | 15,383 | 707 | 29,000 | 110.00 | Yes | No |
| *Fort Fairfield | Public Library | Mrs. Kate K. Estes. . | 1888 | 4,062 | 139 | 10,000 | 110.00 | Yes | No |
| $\ddagger$ Foxcroft.. | B. H. Bartol Libra | Annette Aldrich | 1900 | 5,102 | 176 | 6,600 | 60.00 50.00 | Yes | No |
| Friendship. | Friendship Library. | Marion Pottle. . | 1914 | 5,102 | 176 | 6,500 | 3.20 | No | No |
| Gardiner. | Public Library. | Mrs. Belle C. Berry | 1882 | 10,862 | 380 | 13,000 | 111.07 | Yes | Yes |
| Gorham. | Baxter Memorial | Victoria A. Magnusson | 1908 | 10,150 | 254 |  | 120.00 | Yes | No |
| Gray. | Stimson Memorial | Helen I. Merrill. . | 1907 | 1,779 | 63 |  | 7.50 | No | No |
| Greenville | Free Public Library | Mrs. Nora Brown | 1911 | 2,413 | 338 |  | 30.00 | Yes | Yes |
| *Guilford. | Memorial Library. | Ernestine Hale. | 1903 | 5,545 | 146 | 10,000 | 57.50 | Yes | Yes |
| Hallowell. | Hubbard Free Library | Annie F. Page. | 1845 | 12,000 | 200 |  | 25.00 | Yes | No |
| Harrison. | Caswell Library . . . | Mrs. Mary W. Gray | 1906 | 2,674 | 186 | 4,000 | 10.00 | Yes | No |
| Hartland. | Free Library. . | Nellie Wade Haley. | 1903 | 3,318 | 132 |  | 15.00 | Yes | Yes |
| Hiram (East) | Soldier's Memorial | Supply . . . . . | 1901 | 2,030 | 187 | 6,000 | 10.00 | Yes | No. |
| Hollis (Center) | Hollis Center Library | Mrs. Susie B. Smith | 1913 | 994 | 139 |  | 5.00 | Yes | No |
| *Houlton. . . | Cary Memorial. . | Anna Barnes. | 1905 | 12,243 | 603 | 15,000 | 100.00 | Yes | Yes |
| Islesboro. | Free Library : . | Meda Mae Dodge | 1902 | 3,377 | 169 |  | 30.00 | Yes | No |
| Jay (North) | Niles Memorial. | Susan A. Crafts... | 1917 | 930 | 930 |  | 50.00 | Yes | Yes |
| Jonesboro.. | Public Library. | Mrs. H. L. Marston. | 1891 | 618 | 34 |  | 3.50 | Yes | No |
| Jonesport. | Peabody Memorial | Mrs. D. D. Kelley . | 1903 | 1,950 | 200 | 15,000 | 50.00 | Yes | No |
| Kenduskeag | Case Memorial. . | Mrs. Nellie L. Mason. | 1895 | 950 | 50 | 2,000 | 2.50 | Yes | No |
| Kennebunk. | Public Library. | Mrs. Carrie R. Bragdon. | 1882 | 12,101 | 301 | 30,000 | 50.00 | Yes | Yes |
| Kennebunkport. | Free Public Jibrary | Mrs. W. E. Hanson. . . | 1916 | 3,871 | 419 | , | 25.00 | Yes | Yes |
| Lebanon (East). | Free Public Library | Mrs. Fred Chamberlain. | 1898 | 2,9411 | 15 |  | 5.00 | No | No |
| *Lewiston..... | Public ILibrary.... |  | 1903 | 25,357 | 905 | 60,000 | 500.00 | Yes | No |
| Limestone. | Public Library. | Mrs Eva Terrill. | 1913 | 1,748 | 150 | 60,00 | 30.00 | No | No |
| Lincoln. . | Lincoln Library. | Natalie Beckwith. | 1913 | 2,646 | 119 |  | 20.00 | Yes | No |
| Machias. . | Porter Memorial | Mary O. Longfellow. | 1891 | 4,584 | 84 | 13,000 | 50.00 | No | No |
| *Madison. . | Public Library. . | Mrs. Emma F. Clark. | 1907 | 5,000 | 324 | 12,000 | 80.00 | Yes | No |
| Mechanic Falls. | Public Library. . . . | Kate I. Denison. . . . . | 1898 | 4,260 | 145 |  | 30.59 | Yes | Yes |
| Milo. | W. C. T. U. Free Libra | Mrs. Florence M. Cotter. | 1909 | 2,560 | 315 |  | 50.00 | Yes | Yes |
| Monmouth | Cumston Public. . . . . | Mrs. Carolyn P. Sherman. | 1900 | 4,225 | 85 |  | 17.50 | Yes | No |
| Monson... | Free Public Library | Cecelia Le Claire. | 1909 | 1,396 | 32 |  | 5.00 | Yes | No |
| New Gloucester | Public Library. | Helen A. Moseley. | 1897 | 6,750 | 126 | 1,830 | 31.30 | Yes | No |
| New Sharon. . | Public Library. | Mrs. Daisy Caswell | 1859 | 2,128 | 92 |  | 7.75 | Yes | Yes |
| tNewcastle. | Public Library | Mina S. Cary. . . . | 1899\| | 3,2471 | 441 |  | 10.00 | Yes | No |



## STANDARDIZATION

For some time past the question of library standards has received much attention, both in our state and elsewhere, regarding what such standards should be and how they may best be applied. A paper by Mr. Charles A. Flagg of Bangor, read before the Maine Library Association last May, showed the results obtained from a Questionaire sent out to each Library Commission in the United States and incorporated a list of suggestions as a basis of standardization in Maine. This paper was freely discussed at the time by the librarians present, and the suggestions put forward were cordially endorsed.

The Maine Library Commission feels that the time has come to establish at least a tentative system of standards and at a meeting of the Commission held in September, 1918, the following outline was unanimously adopted.

Beginning January 1, 1920, a free public library applying for a stipend shall report on the following eight points of service. No library whose report is unsatisfactory under any one or more of the eight specifications shall receive the full ten per cent stipend from the state.

1. Hours of opening. Every library receiving a stipend shall be open at least three hours at a time on two days of the week. To receive the maximum stipend the library must be open morning, afternoon and evening six days a week. (Various intermediate grades to be established, according to amount of stipend granted.)
2. Catalogue. Every library must have some sort of a catalogue, or be actively engaged in making one.
3. Library extension. Each library is to report some form of extension work, such as definite co-operation with the schools; establishment of delivery stations or traveling libraries in remote sections of the town; instruction of children in the use of the library and reference books.
4. Special provision for children, if only a table or open shelf set aside for them and their books.
5. Special provision for industrial workers. Study of the town'a industries, the laboring classe:, farmers, etc.
6. Publicity: bringing the library to public attention by means of posters, talks before clubs and societies, articles in newspapers, library fairs, special art or other exhibits, etc.
7. Care in book selection. Probably not over half the stipend should be spent for fiction. Books should be purchased largely from approved lists, such as the A. L. A. catalogue of 1904, A. L. A. Book-list, Book Review Digest, N. Y., annual list of best books, etc. Books not so selected are to be reported on special sheets furnished for the purpose.
8. Librarian's attitude toward the work. It must be recognized that there is a real science of librarianship, and that every library, however, small, is entitled to the best possible service. The librarian, trained or untrained, should accept opportunities for improvement.

The Commission specifies that each librarian shall have attended some sort of library meeting within the twoyear period next preceeding,-either national, or state library association meeting, a course in some library training school, or one of the Commission's schools of instruction, or at least a day's inspection of some library approved by the Commission.

## INSPECTION

The Maine Library Commission further resolves that its Secretary shall arrange a schedule for personal inspection of each free public library in the state once in two years. The members of the Commission pledge themselves to give five days' service in each calendar year to this work, reserving the right to select time of such service.

The Secretary shall formulate an outline of points to be covered in this inspection, taking into consideration, not so much the eight specifications mentioned, as such matters as
a. Income.
b. Salaries.
c. Book collection (size, general condition, binding, relation between classes, problem of discarding).
d. Use of library and circulation of books relative to size of community, size of collection and percentage of classes.
e. Reference collection and work.
f. Work with special classes, as children, laborers, farmers, professional men.

## SCHOOLS OF INSTRUCTION

The Maine Library Commission held three schools of instruction during May, 1919; one at Presque Isle, one at East Baldwin, and one at Bar Harbor. A member of the Commission was present at all sessions of each school,Mr. Flagg at Presque Isle, Mr. Winchester at East Baldwin and Mrs. Estabrooke at Bar Harbor. Mr. Dunnack, Secretary of the Commission, addressed the librarians who were in attendance at Bar Harbor and Presque Isle. In each place the school was opened by a member of the Commission and the work then proceeded under direction of the Library Organizer.

There were three sessions each day, consisting of lectures, discussions and practice work. Each librarian was asked to catalogue and classify five books, only one of which was fiction. Questions in general reference were assigned as well as some in book selection and the use of periodical indexes.

At each school time was given for discussion and the librarians availed themselves of the opportunity to ask questions and talk over the library situation with each other, thus receiving new ideas and inspiration for their own work in the future.
Another feature of the work was the full discussion of the eight points of standardization which have been recently adopted by the Maine Library Commission. Each point was read and each librarian present was given a chance to ask questions and make suggestions regarding its feasibility. In no case did any single point appear to contain features which were deemed unreasonable to those present. Librarians of libraries not receiving state aid and therefore not closely connected with the system entered into the discussion with as much interest as those whom it more closely affected.

The librarians of the entertaining libraries devoted a great deal of time and energy to making these schools a success. It is hoped that as a result of these gatherings librarians in these district may continue the pleasant relations thus formed and seize the opportunity to have meetings in the future from which they may derive pleasure and inspiration.

Those attending the schools were as follows:

## Presque Isle

Mrs. White, Trustee, Presque Isle.
Miss Marston, Librarian, Presque Isle.
Mr. Lumbert, Trustee, Caribou.
Mrs. Britton, Librarian, Caribou.
Miss Spooner, Substitute, Caribou.
Miss Barnes, Librarian, Houlton.
Miss Pearce, Assistant Librarian, Houlton.
Miss Perry, Assistant Librarian, Houlton.
Mrs. Estes, Librarian, Fort Fairfield.
Miss Phinney, Librarian, Wasburn.
Miss Starrett, Librarian, Woodstock, New Brunswick (by special invitation of the Commission).

## East Baldwin

Mrs. Richardson, Trustee, East Baldwin.
Mrs. Anna Norton, Librarian, East Baldwin.
Mrs. Hanson, Librarian, Kennebunkport.
Mrs. Bradbury, Assistant Librarian, Hollis Center.
Mrs. Haley, Librarian, Cornish.
Miss Tucker, Librarian, Steep Falls.
Miss Adams, Assistant Librarian, Steep Falls.
Miss Goodell, Librarian, Cumberland Mills.
Mrs. Sanborn, Supt. of Schools, Hiram.

## Bar Harbor

Miss Summinsbey, Librarian, Bar Harbor.
Miss Sawyer, Librarian, Brewer.
Mrs. Kelley, Librarian, Jonesport.
Miss Moore, Librarian, Steuben.
Miss Lee, Librarian, Northeast Harbor.
Miss Hodgkins, Librarian, Ellsworth.

## Oertificates

showing attendance at the sessions and fufillment of all requirements of the course of instruction, were issued to the following:

Miss Sophia Lee, Northeast Harbor. Miss Alice Sawyer, Brewer.
Miss Anna Barnes, Houlton.
Mrs. Ada M. Britton, Caribou.
Mrs. Kate K. Estes, Fort Fairfield.
Miss Lucinda B. Marston, Presque Isle.
Miss Evelyn Pearce, Houlton.
Miss Ildafaunce Perry, Houlton.
Mrs. Winfield E. Hanson, Kennebunkport.

## NEW LEGISLATION

Chapter 117
Sec. 52 (P. L. 1919 c. 34.) The members of the board of dental examiners, commissioners of pharmacy, veterinary examiners, board of accountancy, library commission and the examiners of applicants for admission to the bar shall each receive as compensaton for their services five dollars a day, for the time actually spent, and their necessary expenses incurred in the discharge of their duties, to be certified by the secretaries of their respective boards.

