

MAINE STATE LEGISLATURE

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116 PUBLIC DOCUMENTS

OF THE

STATE OF MAINE

BEING THE

REPORTS

OF THE VARIOUS

PUBLIC OFFICERS AND
DEPARTMENTS

FOR THE YEAR 1917

FIFTH REPORT

OF THE

Library Commission

OF

MAINE

1917



WATERVILLE
SENTINEL PUBLISHING COMPANY
1918



LIBRARY COMMISSION.

W. H. HARTSHORN, <i>Chairman</i> , Term expires May 31, 1918.	Lewiston
KATE C. ESTABROOKE, Term expires June 30, 1919.	Orono
CHARLES A. FLAGG, Term expires September 29, 1919.	Bangor
J. HOWARD WINCHESTER, Term expires November 18, 1921.	Corinna
HENRY E. DUNNACK,	Augusta

OFFICERS.

HENRY E. DUNNACK, <i>Secretary</i> , Maine Library Commission, State House, Augusta
THERESA C. STUART, <i>Library Organizer</i> , Maine Library Commission, State House, Augusta

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MAINE LIBRARY COMMISSION.

REPORT FOR 1917.

To His Excellency, the Governor of Maine, and the Honorable Council:

In accordance with the provision of the statute requiring a statement of the work of the Maine Library Commission to be submitted each year, this fifth report is presented for your consideration.

The report for the years 1915-1916 was issued in the form of a handbook of general library information, as it was the first statement that had been made since 1903 and it seemed advisable to include in the scope of the report details of the greatly increased work and opportunities of the Commission.

The first division of this report contains this introductory statement. The next section considers "The Maine Library System." The two following divisions treat of "School, State Institutional, Free and Public Libraries" and "Traveling Libraries" respectively. The last section will comprise laws relating to this work.

Respectfully submitted,

HENRY E. DUNNACK,

Secretary.



II. THE MAINE LIBRARY SYSTEM.

The two central library agencies authorized by the state are the Maine State Library and the Maine Library Commission.

The State Library had its beginning in a resolve of the legislature of 1836, which required the **STATE LIBRARY** Secretary of State to purchase a library, under the direction of the governor, for the use of the legislature and to expend five hundred dollars for that purpose. By a legislative act of 1839 the books belonging to the state, by purchase or donation, were collected and deposited in the south wing of the State House, and constituted the State Library under the charge of the Secretary of State. In 1861 the Library was made a separate department under the direct control of the Governor and Council, as a board of trustees, and they were authorized to appoint a State Librarian. The Library was located on the top floor of the south wing of the State House until 1891, when new rooms were provided for it in the west wing of the enlarged building. In the year 1910, when the State House was still further enlarged, the main portion of the library was removed to the second floor of the north wing. Nine men have served as state librarians and under their guidance the Library has grown in size and usefulness. Originally established for the members of the legislature and the various departments of state government it now serves all the people of the state. On its shelves will be found 120,000 books and pamphlets and 125 periodicals, containing a full and equal representation of the various branches of history, law, science, religion, political economy, industrial and fine arts, language and literature. Any citizen of Maine may borrow from the State Library. In 1917 over seven thousand individuals were served in person or by mail.

Through the efforts of the Maine Federation of Women's Clubs a traveling library system was established by law in 1899. To carry out its provisions and to encourage free public libraries the act created a Library Commission of five members, including the State Librarian. The first year forty-two carefully selected traveling libraries were prepared and circulated. From year to year old libraries were broken up and new ones added, the report for 1917 showing a total circulation of 392—an increase of twenty libraries a year. The libraries contain fifty books each and are sent for six months to any part of the state on payment of five cents a volume to cover cost of transportation. Communities which would otherwise have no access to books are through the traveling libraries brought into direct and constant association with the world's best literature. The Commission has held summer schools and institutes for librarians and assisted by advice and personal visitation in the establishment and growth of new libraries. A library organizer is now employed by the Commission and her services in organizing new libraries, in converting private into public libraries, in cataloging, classifying, buying and general administration are at the call of any library in the state. Four reports have been published by the Commission, the second and fourth containing extended reviews of the library facilities of the state. Although the office of the Commission is at the State Library, the Librarian being *ex officio* secretary of the Commission, the work of these two departments is entirely separate. The present members of the Commission are William H. Hartshorn, Mrs. Kate C. Estabrooke, J. Howard Winchester, Charles A. Flagg and Henry E. Dunnack.

CHRONOLOGY OF MAINE LIBRARY HISTORY

- 1751 "The Revolving Library" established for three adjoining parishes in Kittery and York. (Still in existence in Community House at Kittery Point, in charge of the First Congregational Church of that place.)
- 1765 The "Library Society" of Falmouth Neck, founded by 26 gentlemen. (It lasted till 1826 when the Portland Athenaeum succeeded it, until that in time was merged into the Portland Public Library.)
- 1794 Bowdoin College established, and its library started soon after. (Oldest active library in the state.)
- 1798 First library legislation in Massachusetts covering proprietary and social libraries. (Supplementary legislation regarding law and militia libraries passed in 1806, 1807 and 1815.)
- 1798-1820 This period saw the founding of libraries of Waterville (now Colby) College, the Athenaeum and Peucinian Societies of Bowdoin, and Gorham and North Yarmouth Academies; also proprietary or social libraries in Bangor, Belfast, Bucksport, Camden, Castine, Gorham, Machias, Portland, Saco, Union, Warren, Westbrook, Winthrop, Wiscasset, and probably other places.
- 1821 The first Maine Legislature enacted the Massachusetts library laws of 1798-1815.
- 1836 Secretary of State authorized, under the direction of the governor, to expend \$500 for the purchase of a library for the use of the legislature.
- 1839 Law constituting a State Library in charge of the Secretary of State.
- 1844 Law allowing any school district to use five per cent (increased in 1850 to ten per cent) of its funds for purchase of a library. Very little done under this act.
- 1854 First free public library law. (Third state to enact such law, preceded by New Hampshire, 1849, and Massachusetts, 1851) Towns allowed to establish and maintain libraries, to receive bequests and gifts, and to appropriate for organization one dollar for each rateable poll (increased to two dollars in 1893) and for annual maintenance 25 cents for each such poll (increased to 50 cents in 1887, to one dollar in 1893, and to two dollars in 1909.)
- 1859 First important statistics of Maine libraries in Rhee's "Manual of public libraries, institutions, and societies in the United States." 114 libraries enumerated.
- 1861 State Library made a separate department and a State Librarian appointed. In 1917 the Library contained 120,000 volumes.
- 1876 The famous Bureau of Education report on U. S. libraries of 300 or more volumes. 85 Maine libraries covered, including 26 academy and school, 10 college and college society, 1 Y. M. C.

- A., 4 government, 13 law, medical, theological, scientific, and historical, 17 social, 8 public (only three free, in Biddeford, Castine, and Searsport,) six circulating.
- 1885 A new report of the Bureau of Education covering same points as preceding. Maine libraries now numbered 136. While other classes were practically stationary or diminishing, public libraries had increased from 8 to 45, and 13 of them were free.
- 1891 Organization of the Maine Library Association at the State Library, Augusta, March 19. State Librarian, Leonard D. Carver and Prof. George T. Little, Librarian of Bowdoin College, the prime movers. 25 members enrolled within a few weeks.
- 1893 Passage of the new public library law, not merely permitting, but encouraging public libraries. It made them legal recipients and custodians of state documents, granted them a stipend of 10 per cent of the amount appropriated by the municipality for books (changed in 1895 to ten per cent of municipal appropriation for the library and in 1917 to not less than 7 nor more than 10 per cent, the stipend in no case to exceed \$500) and in case of a new library in a town having less than 1500 population (restriction as to population eliminated by law of 1901) gave new books to the value of half the appropriation for starting the library, but not exceeding \$100. The older association, i. e. proprietary and social, libraries were given the benefits of the act when made entirely free as a result of municipal appropriation. Librarians and others were allowed to apply to the State Library for advice and instruction in library matters. As illustrative of the extension of public libraries under this act, the State Library report of 1894 enumerated 34 free public libraries and 44 not free. Twenty of the free public libraries had local aid, 12 of them receiving the state stipend.
- 1899 Traveling library system established by law and a Library Commission of five members (including the State Librarian) authorized in the same act to carry out its provisions and encourage free public libraries. The legislature of 1917 appropriated \$5,000 for the extension of this work.
- 1901 Extended review of Maine libraries in second report of Library Commission. Enumerates 179 libraries.
- Eastern Maine Library Club organized at Orono in January (now inactive). At this meeting the Maine Library Association, which had held but one real meeting since 1891, was reorganized, and has been active ever since, usually meeting annually at convenient points in the state on invitation of the local libraries. In 1913 it tentatively adopted the policy of meeting at the same time and place with the Maine Teachers' Association. In 1916 and 1917 it held two meetings each year.

- 1903 . The third report of the Library Commission described the eight Carnegie libraries in the state. At the beginning of 1918 there were fifteen Carnegie libraries in Maine.
- 1904 Under a clause in the Act of 1893 the Library Commission began to give a regular course of instruction in library work. Summer schools were held annually at Augusta or Orono, free to Maine library workers. U. S. Bureau of Education report on public, society and school libraries of 1000 volumes and over enumerated 167 libraries in Maine and stated that the increase from 1900 was 56.
- 1914 A series of library institutes for instruction and conference were held at five important points in the state, lasting two days each.
- 1915 Library Organizer, first paid employee of Library Commission, appointed. U. S. Bureau of Education report enumerated 54 Maine Libraries of 5000 volumes and over.
- 1916 A series of two day institutes held at four places in the state under the direction of the Library Commission.
- 1917 The fourth report of Maine Library Commission covering the years 1915-16 and containing a summary of library laws and statistics of Maine libraries on the plan of the U. S. Bureau of Education. Maine Library Association joins A. L. A.

III. SCHOOL, STATE INSTITUTIONAL FREE AND PUBLIC LIBRARIES.

EXTENSION WORK.

Organization.

The following libraries have been organized during this past year and in each case the Commission has been depended upon in a greater or less degree for advice and assistance and has given aid along the various lines considered in this report.

The Peaks Island Public Library and Recreational Association was incorporated in April, and was assisted by correspondence concerning the financial aid which the state grants to free public libraries.

The Niles Library and Memorial Hall at North Jay was incorporated in November. The Library Organizer was in conference with the donors of the library previous to the meeting and was present at the incorporation, assisted with the adoption of by-laws, election of officers and the filling out of the necessary papers. The Commission has submitted lists of books and supplies for purchase by the donors, and has secured an efficient cataloguer who is attending to the technical details and administration of the library until such time as the permanent librarian feels competent to assume the responsibility of carrying on the work.

The Commission hopes to organize several new libraries each year and this necessitates alertness in seizing upon the least intimation of a desire for the establishment of a library in any particular town and following it up with helpful support and encouragement, from the first indication of life through the intricacies of incorporation, building, furnishing, equipping and assisting in the technical details of organization.

Field Work.

The Commission has been able to respond to calls from several libraries for aid in cataloguing, classifying and advice in regard to other details.

The town of Islesboro desired information concerning the raising of money to provide for a new library building which has since been erected. A cataloguer in North Castine has, on several occasions, submitted sample cards for correction.

The organizer has made the necessary revisions on these cards, added helpful suggestions and returned them, thus developing, in rudimentary form, the foundation of a correspondence school.

The Cony High School and the Augusta State Hospital have received assistance in placing their libraries on a systematic basis. The public library at North Haven is being classified and re-catalogued by volunteer workers. The organizer spent four days in giving such instruction as would enable these untrained workers to accomplish this task. Two days were devoted to a similar work of instruction in South Paris. The library at East Vassalboro was in difficulty over the classification of a large number of non-fiction volumes and was aided in this work.

In all cases of this kind the aim of the organizer is, in so far as possible, by sample work and instruction to make it possible for the librarian who is untrained or a volunteer worker, to carry on the work to a greater extent according to the most approved methods of library administration.

Circular letters have been sent to the librarians offering them the privilege of a fifty percent discount on a valuable library help, the A. L. A. Booklist, and urging them to continue collecting books for the war library camps. A suggestive list of books for the children for Christmas was issued the first of December and sent in quantity to each library.

In these and many other ways the Commission hopes to keep in touch with the libraries of the state and render more and more efficient aid as the aims of this organization become better known and understood.

Mailing List.

The Commission maintains a mailing list, arranged alphabetically by towns, containing the names of librarians and assistants, trustees of libraries and, so far as obtainable, the names of others in the town who, though not directly connected with the library, are interested therein. This list is used not only by the Commission but by the Maine Library Association and is revised each year by comparison with information received from the correspondents of the Maine Library Association department of the Bulletin, and from the records sent in by the libraries which receive a yearly stipend from the state.

In accordance with a request registered by the Maine Library Association in October, 1915, a questionnaire compiled upon the plan adopted by the United States Bureau of Education was sent to each library in the state that is open to the public, whether supported by the town or private money. A detailed statement of this response is contained in the Commission report for 1915-1916. Replies were received from two hundred and seven libraries, showing the total number of workers to be four hundred and fifty-six with an aggregate pay-roll of \$56,089.57 and a total expenditure of \$141,094.69. Cumberland, Kennebec, Penobscot and York counties each expended more than \$10,000. Sixty-one libraries reported open six days a week and thirteen open seven days. There were 51,066 volumes added to these libraries during the year. Cumberland and York counties each declare total collections of over 100,000, while Penobscot county leads in the number of volumes added during the year. The total circulation of books is 1,480,811 of which 1,296,965 is adult literature and 183,846 juvenile. Only three counties give a circulation under 50,000.

Following is the list of these libraries.

Location	Name
Addison	Mayhew Library Association
Albany	Albany Public Library
Alfred	Parsons Memorial Library
Andover	Andover Public Library
Anson (North)	Stewart Public Library
Ashland	Ashland Library Association
Auburn	Androscoggin Law Library
Auburn	Auburn Public Library
Augusta	Cony High School Library
Augusta	Kennebec Law Library
Augusta	Lithgow Library and Reading Room
Augusta	Maine State Library
Baileysville	Woodland Public Library
Baldwin (East)	East Baldwin Library
Bangor	Bangor Historical Society Library
Bangor	Bangor Public Library
Bath	Patten Free Library
Bath	Sagadahoc County Law Library
Belfast	Belfast Free Library
Belgrade	Belgrade Grange Library
Bethel	Bethel Library

Biddeford	Biddeford Public Library
Bluehill	Ladies Social Library
Boothbay (East)	East Boothbay Free Library
Boothbay Harbor	Boothbay Harbor Free Public Library
Bradford	John B. Curtis Free Public Library
Bremen	Public Library
Brewer	Brewer Free Public Library
Brewer (South)	South Brewer Library Association
Bridgton	Bridgton Public Library
Bridgton (North)	North Bridgton Public Library
Bristol (Round Pond)	Round Pond Library Association
Brooklin	Robert A. Friend Memorial Library
Brooksville	West Brooksville Library
Brownfield	Brownfield Public Library
Brownville	Brownville Free Public Library
Brunswick	Bowdoin College Library
Brunswick	Curtis Memorial Library
Buckfield	Zadoc Long Free Library
Bucksport	Buck Memorial Library
Burlington	Willing Workers' Library
Buxton	Buxton Grange Library
Calais	Free Library and Reading Room
Camden	Camden Public Library
Canaan	Prescott Free Library
Caribou	Caribou Public Library
Castine	Witherle Memorial Library
Charleston	Tibbetts Library
Cherryfield	Cherryfield Public Library
Clinton	Brown Memorial Library
Columbia Falls	Columbia Falls Library
Corinna	Stewart Free Library
Cornish	Cornish Library Association
Cumberland (Center)	Cumberland Public Library
Damariscotta	Skidompha Free Library
Danforth	Danforth Free Library
Dennysville	Lincoln Memorial Library
Dexter	Dexter Town Library
Dixfield	Dixfield Public Library
Dover	Thompson Free Library
East Livermore	Livermore Falls Library
East Machias	East Machias Public Library Ass'n
Eastport	Peavey Library
Eden (Bar Harbor)	Jesup Memorial Library
Eliot	Fogg Memorial Library
Ellsworth	Ellsworth City Library
Ellsworth	Hancock County Library
Fairfield	Good Will Home Library

Fairfield	Lawrence Library
Farmington	Cutler Memorial Library
Farmington	Franklin Co. Law Library Association
Fort Fairfield	Fort Fairfield Public Library
Foxcroft	Assists in support of Dover Library
Frankfort	Waldo Pierce Reading Room
Freeport	B. H. Bartol Library
Friendship	Friendship Library
Fryeburg	Fryeburg Woman's Club Library
Gardiner	Gardiner Public Library
Georgetown	Dearborn Library
Gorham	Baxter Memorial Library
Gouldsboro	Prospect Harbor Free Public Library
Gray	Stimson Memorial Library
Greenville	Greenville Free Public Library
Guilford	Guilford Memorial Library
Hallowell	Hubbard Memorial Library
Hancock	Hancock Point Library Association
Hanover	Pierce Library
Harpeswell	Orr's Island Library
Harrington	Harrington Library
Harrison	Caswell Library
Hartland	Hartland Free Library
Hebron	Hamlin Memorial Library
Hiram	Soldiers' Memorial Library
Hollis (Center)	Hollis Center Library
Houlton	Cary Memorial Free Public Library
Islesboro	Islesboro Free Library
Isle au Haut	Revere Memorial Library
Jackman	Jackman Library
Jay (North)	Niles Library and Memorial Hall
Jefferson	The Asa B. Richardson Library
Jonesboro	Public Library
Jonesport	Peabody Memorial
Kenduskeag	Case Memorial Library
Kennebunk	Public Library
Kennebunkport	Public Library Association
Kingfield	Webster Library Association
Kittery	Rice Public Library
Lamoine	Lamoine Public Library
Lebanon	Free Public Library
Lewiston	Lewiston Public Library
Limestone	Limestone Public Library
Limington	Davis Memorial Library
Lincoln	Lincoln Public Library
Livermore	Public Library
Livermore	Washburn Memorial Library

Lovell	Lovell Public Library
Lubec	Lubec Public Library
Machias	Porter Memorial Library
Madison	Madison Public Library
Mechanic Falls	Mechanic Falls Public Library
Mercer	Shaw Library
Milbridge	Milbridge Public Library
Milo	Milo W. C. T. U. Public Library
Monmouth	Cumston Public Library
Monson	Monson Public Library
Mount Desert	Mt. Desert Library
Mount Desert (Seal Harbor)	Seal Harbor Public Library
Naples	Naples Public Library
Newcastle	Assists in support of Damariscotta Li- brary
New Gloucester	New Gloucester Public Library
Newport	Newport Public Library
New Sharon	New Sharon Public Library
Norridgewock	Norridgewock Public Library
North Haven	North Haven Library
North Yarmouth	Hamilton Place Library
Norway	Norway Public Library
Oakland	Oakland Public Library
Old Orchard	Free Public Library
Old Town	Old Town Public Library
Orland	Orland Town Library
Orono	Orono W. C. T. U. Library
Otisfield	East Otisfield Library
Oxford	Freeland Holmes Library
Palermo	Dinsmore Public Library
Palmyra	Palmyra Public Library
Paris (South)	Oxford County Iaw Library
Paris (South)	Paris Public Library
Paris (West)	West Paris Public Library
Paris (West)	West Paris Public Library
Parsonfield	Parsonsfield Public Library
Parsonsfield (Kezar Falls)	North Parsonsfield Public Library
Parsonsfield (Kezar Falls)	Kezar Falls Circulating Library
Passadumkeag	Passadumkeag Public Library
Peaks Island	Public Library and Recreation Room
Phillips	Phillips Public Library
Pittsfield	Pittsfield Public Library
Portland	Portland Public Library
Portland	Maine Genealogical Society
Portland	Maine Historical Society Library
Presque Isle	Presque Isle Free Library
Rangeley	Rangeley Public Library

Raymond	Raymond Village Library
Readfield (Kent's Hill)	Seminary Library
Richmond	Richmond Library
Ripley	Crocker Free Library
Rockland	Rockland Public Library
Rockland	Knox County Bar and Library Ass'n
Rockport	Rockport Public Library
Rumford	Rumford Public Library
Saco	Dyer Library
Saco	Thornton Academy Library
St. George (Port Clyde)	Port Clyde Free Library
Salem	Charles Heath Library
Sanford	Sanford Public Library
Sanford (Springvale)	Springvale Public Library
Scarboro	Scarboro Public Library
Sedgwick (Sargentville)	Sargentville Library
Searsport	Carver Memorial Library
Skowhegan	Free Public Library
Solon	Solon Public Library
South Berwick	Berwick Academy
South Berwick	Fogg Memorial Library
South Bristol	Rutherford Library
South Thomaston	South Thomaston Public Library
Southport	Squirrel Island Library
Southwest Harbor	Southwest Harbor Public Library
Standish	Standish Library
Stetson	Stetson Public Library
Steuben	Henry O. Moore Library
Stow	Stow Library Club
Sumner (East)	Increase Library
Thomaston	South Thomaston Public Library
Tremont (Bernard)	Bass Harbor Library
Troy	North Troy Reading Club
Troy	Troy Corner Reading Club
Union	Union Circulating Library
Upton	Upton Public Library
Vassalboro (East)	Vassalboro Public Library
Vinalhaven	Vinalhaven Public Library
Waldoboro	Waldoboro Public Library
Warren	Warren Free Public Library
Washburn	Public Library
Washington	Gibbs Free Library Association
Waterford	Waterford Library Association
Waterville	Colby College Library
Waterville	Free Public Library
Waterville	Waterville Woman's Ass'n Library
Wayne	Wayne Library

Weld	Weld Free Public Library
Wells (Ogunquit)	Free Memorial Library
Westbrook	Cumberland Mills Library
Westbrook	Memorial Library
Whitefield	Preble Public Library
Wilton	Wilton Free Library
Windham (Center)	Windham Circulating Library Ass'n
Winslow	Winslow Public Library
Winterport	Winterport Free Library
Winthrop	Charles M. Bailey Public Library
Wiscasset	Lincoln Co. Law Library
Woodstock (Bryant's Pond)	Whitman Memorial Library
Yarmouth	Merrill Memorial Library
York (Harbor)	York Library
York	York Public Library

PLANTATIONS

Garfield Plantation	Garfield Library
Matinicus Plantation	Matinicus Public Library

Office Equipment.

The Maine Library Commission office, which is located in the Traveling Library Room on the first floor of the State House, has been completely renovated during the past year. Book stacks were re-arranged and seven new ones added. Two adjustable tables were provided to accommodate extra work and a special, zinc-covered table of the correct size to hold three fifty volume Traveling Libraries was erected for use in the repairing and cleaning of books.

A two-section vertical file and two nine drawer section catalogue cases with standard have been purchased, also an office desk with typewriter space.

The room has been refinished and painted. Electric connections were installed for desk lights and glue container. Telephone connection was established between this office and the office of the Secretary of the Commission.

STATE AID.

Stipend.

As a result of the revision of laws regarding the aid which the state gives in the establishing and maintaining of public libraries there is involved some obligation on the part of the libraries receiving this aid. Each of these libraries is re-

quired to report to the Maine Library Commission, on the first day of May, annually, through the municipal officers of the town in which it is located, the amount of money appropriated and expended by the town during the year for the maintenance of the library. The Commission may certify as to the grade and quality of service performed whereupon a stipend, based on the statement of the Commission, for a sum not less than seven and not more than ten per cent of the amount expended will be paid, except that no town shall receive more than five hundred dollars, annually.

Books.

To aid and encourage the establishment of new libraries, the state will donate books not exceeding fifty percent in value of books and documents purchased by the town for such newly founded library, except that the donation shall not exceed one hundred dollars, and provided that the town shall have raised and appropriated not less than one hundred dollars for the purchase of such books and have made provision for the care and distribution of its own books and those purchased by the state.

The officers of a library receiving a yearly stipend must, annually on or before the first day of April, submit a list of all books and documents purchased with the state stipend for the preceeding year and of all books and documents received from the state in said library.

Instruction.

Instruction in cataloguing and any other matters pertaining to library maintenance and administration may be obtained by application to the State Librarian or the Maine Library Commission.

The following is a list of the Free Public Libraries in Maine receiving state aid, 1917:

MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1917.

LOCATION.	NAME OF LIBRARY.	Name of Librarian.	Date of founding.	Number bound volumes.	Volumes added 1915.	Occupancy of building.	Cost of building.	Children's department.
Andover	Public Library	Mabel E. French	1893	6,946	50	F	-	No
Anson	Stewart Public Library	John M. Getchell	1899	2,640	82	O	1,500	Yes
P. O. North Anson								
Auburn	Auburn Public Library	Georgianna Lunt	1890	20,917	1,088	O	25,000	Yes
Augusta	Lithgow Library	Julia M. Clapp	1883	12,593	469	O	52,000	-
Baileysville	Woodland Library Association	Maud H. Townsend	1911	1,846	129	F	-	Yes
P. O. Woodland								
Bangor	Public Library	Charles A. Flagg	1883	50,498	7,448	O	160,000	Yes
Bath	Patten Free Library	Margaret R. Foote	1889	21,726	803	O	16,000	Yes
Belfast	Belfast Free Library	Annie Leona Barr	1887	17,769	324	O	11,000	No
Bethel	Bethel Library	Maude L. Thurston	1879	4,667	133	R	-	Yes
Biddeford	McArthur Library	Emma Hatch	1862	15,909	767	O	13,000	Yes
Boothbay Harbor	Boothbay Harbor Public Library	Stella D. Hodgdon	1906	2,639	127	-	-	No
Bradford	John B. Curtis Free Public Library	Mrs. Martha H. Richardson	1915	1,363	122	O	12,000	Yes
Brewer	Brewer Free Public Library	Alice F. Sawyer	1908	3,834	149	-	-	Yes
Brunswick	Curtis Memorial Library	Mary Gilman	1883	15,834	780	O	15,000	Yes
Buckfield	Zadoc Long Free Library	Lizzie L. Allen	1901	4,461	130	O	6,000	No
Calais	Free Library and Reading Room	Alice Delaney	1894	11,761	294	O	10,000	No
Camden	Camden Public Library	Emma J. Hosmer	1896	7,534	394	R	-	No
Canaan	Prescott Free Library	Merle Prown	1907	1,412	254	R	-	Yes
*Caribou	Public Library	Sarah A. Roberts	1886	3,654	223	O	10,000	Yes
Castine	Witherle Memorial	Katherine Davenport	1801	-	-	O	12,000	No
Cherryfield	Public Library	Mrs. Emma C. Hutchinson	1898	1,450	27	R	-	Yes
Clinton	Brown Memorial	Nina Loder (Acting)	1900	3,998	89	O	20,000	No
Corinna	Stewart Free Library	Della M. Winchester	1898	10,261	275	O	72,000	No
Damariscotta	Skidompha Public Library	Geneva King	1905	4,524	183	R	-	Yes
Danforth	Free Library	Vivian Morse	1908	1,200	-	-	-	-
Dennysville	Lincoln Memorial	Jennie W. Kilby	1868	3,523	70	O	3,500	No
Dexter	Town Library	Lizzie S. Springall	1881	12,831	292	O	30,000	No
Dixfield	Dixfield Public Library	Gertrude Davenport	1911	1,900	40	R	-	Yes
Dover	Thompson Free Library	Mary E. Averill	1897	12,053	600	O	10,000	No
East Livermore	Livermore Falls Library Association	Mrs. Hattie E. Haines	1900	3,069	152	R	-	Yes
P. O. Livermore Falls								
Eastport	Public Library	Virginia P. Kemp	1893	12,206	236	O	14,000	No
Eliot	William Fogg Library	M. Louise Foye	1907	7,584	368	-	-	Yes

MAINE FREE PUBLIC LIBRARIES RECEIVING STATE AID, 1917.—Continued.

LOCATION.	NAME OF LIBRARY.	Name of Librarian.	Date of founding.	Number bound volumes.	Volumes added 1915.	Occupancy of building.	Cost of building.	Children's department.
Ellsworth.	Ellsworth City Library.	Mary A. Hodgkins.	1897.	6,557	100	-	-	Yes
Eden.	Jesup Memorial Library.	Inez M. Suminsby.	1875.	11,700	308	O	50,000	Yes
P. O. Bar Harbor								
Fairfield.	Lawrence Library.	Mrs. Anna R. Reed.	1901.	8,300	375	O	15,000	Yes
Farmington.	Cutler Memorial Library.	Flora A. Brooks.	1891.	13,878	576	O	29,000	Yes
*Fort Fairfield.	Fort Fairfield Public Library.	C. E. Hoit.	1888.	4,200	-	O	10,000	Yes
†Foxcroft.								
*Freeport.	B. H. Bartol Library.	Annette Aldrich.	1900.	4,701	180	O	6,500	No
Friendship.	Friendship Library.	Jessie M. Lash.	1914.	700	66	R	-	No
Gardiner.	Public Library.	Mrs. B. C. Berry.	1871.	12,000	524	O	13,000	Yes
Gorham.	Baxter Memorial.	Victoria A. Magnusson.	1908.	9,651	515	O	-	Yes
Gray.	Stimson Memorial.	Helen I. Merrill.	1907.	1,557	25	-	-	Yes
Greenville.	Greenville Free Public.	Mrs. F. W. Allen.	1911.	1,796	201	-	-	No
*Guilford.	Guilford Memorial Library.	Ernestine Hale.	1903.	5,230	182	O	10,000	Yes
Hallowell.	Hubbard Free Library.	Annie F. Page.	1845.	12,425	240	O	-	Yes
Harrison.	Caswell Library.	Mrs. Mary W. Gray.	1906.	2,356	151	O	4,000	Yes
Hartland.	Hartland Free Library.	Nellie Wade Haley.	1903.	2,907	157	F	-	No
Hiram.	Soldiers' Memorial Library.	Supply.	1901.	1,744	25	O	6,000	No
Hollis, P. O. Hollis Center	Hollis Center Public Library.	Mrs. Willis Bradbury.	1913.	800	25	O	-	No
*Houlton.	Cary Library.	Annie F. Barnes.	1900.	11,100	591	O	15,000	Yes
Islesboro.	Islesboro Free Library.	Meda M. Dodge.	1902.	3,300	150	R	-	Yes
Jonesboro.	Public Library.	Mrs. H. L. Marston.	-	576	23	R	-	No
Jonesport.	Peabody Memorial.	Mrs. D. D. Kelley.	1893.	1,800	67	-	15,000	Yes
Kenduskeag.	Case Memorial.	Nellie L. Nason.	1895.	800	29	O	2,000	Yes
Kennebunk.	Kennebunk Free Library.	Mrs. Carrie R. Bragdon.	1882.	10,820	401	O	30,000	Yes
Kennebunkport.	Public Library.	Mrs. L. E. Little.	1916.	1,446	1,446	-	-	Yes
Lebanon.	Free Public Library.	Nellie E. Chamberlain.	1898.	2,783	-	-	-	-
Lewiston.	Lewiston Public Library.	Angie E. Tracy.	1903.	23,215	1,003	O	60,000	Yes
Limestone.	Limestone Public Library.	Mrs. F. B. Maines.	1913.	1,422	150	F	-	Yes
Lincoln.	Lincoln Public Library.	Jennie D. Coffin.	1879.	2,192	138	-	-	No
Machias.	Porter Memorial.	M. O. Longfellow.	1891.	4,600	84	O	13,000	No
*Madison.	Madison Free Public Library.	Mrs. Emma H. Clark.	1907.	4,950	360	O	12,000	No
Mechanic Falls.	Mechanic Falls Public Library.	Kate L. Denison.	1898.	4,260	660	-	-	Yes
Milo.	W. C. T. U. Milo Free Public Library.	Mrs. F. M. Cotter.	1909.	1,800	-	R	-	No
Monmouth.	Cumston Public Library.	Carolyn Pierce Sherman.	1900.	4,000	120	F	-	Yes
Monson.	Free Public Library.	Madeline LeClair.	1909.	1,310	50	-	-	No
†Newcastle.								
New Gloucester.	Public Library.	Helen Mosely.	1889.	6,238	238	O	1,830	No
Newport.	Free Public Library Association.	Mina S. Cary.	1889.	2,935	217	R	-	Yes

New Sharon	Public Library	Mrs. F. Perley Caswell	1856	2,030	90	O	-	No
Norridgewock	Public Library	Grace Whitney	1904	6,500	-	O	-	Yes
Norway	Public Library	Mrs. Addie Steward	1892	9,100	100	R	-	No
Oakland	Free Public Library	Helen A. Smiley	1901	5,000	300	F	-	Yes
Old Orchard	Public Library	Mrs. Clara M. Yates	1898	5,890	145	F	-	No
*Old Town	Public Library	Amy S. Wood	1892	7,277	310	O	10,500	Yes
Orono	W. C. T. U. Public Library	Abbie G. Wilson	-	3,225	60	-	-	Yes
Oxford	Freeland Holmes Library	Mrs. Kate Starbird	1873	3,500	500	O	3,500	No
Palmyra	Public Library	Lewis W. Frost	1894	1,800	-	R	-	No
Passadumkeag	Public Library	Harriet W. Whittier	1916	400	400	F	-	No
Phillips	Public Library	Mrs. Bertha Boston	1894	4,812	172	R	-	No
*Pittsfield	Public Library	Minnie Porter	1904	7,375	509	O	18,000	No
Portland	Public Library	Alice C. Furbish	1867	76,768	2,288	O	75,000	Yes
*Presque Isle	Free Library	Lucinda B. Marston	1908	5,438	373	O	10,000	Yes
Rangeley	Public Library	Mrs. L. J. Kempton	1908	5,495	145	O	8,500	No
Ripley	Crocker Free Library	H. Stanley Raymond	1897	1,938	26	R	-	-
Rockland	Public Library	Nancy I. Burbank	1894	14,529	404	O	20,000	Yes
Rockport	Public Library	Mrs. Kate M. Dunbar	1914	1,687	365	F	-	No
*Rumford	Public Library	Susan J. Jewett	1903	4,937	94	O	10,000	No
Sanford	Public Library	Bentley Aveyard	1898	5,000	250	O	-	-
Searsport	Carver Memorial Library	Mildred Shute	1909	3,087	87	O	20,000	Yes
Skowhegan	Public Library	Mrs. Fannie Cabot	1889	14,390	390	O	17,500	No
Solon	Public Library	Mrs. Alston Rowell	1909	1,756	300	R	-	Yes
South Berwick	Fogg Memorial Library	Elizabeth H. Goodwin	1904	8,190	42	O	70,000	No
South Paris	Paris Public Library	Ella A. Wight	1891	4,566	194	-	-	Yes
Stetson	Public Library	N. F. Ireland	1902	1,000	-	R	-	Yes
Vassalboro	Vassalboro Free Public Library	Mrs. L. P. Cates	1911	1,360	200	R	-	No
*Vinalhaven	Public Library	L. A. Jones	1887	5,000	-	O	5,200	No
Waldoboro	Public Library	Mrs. Lucy Bliss	1916	2,436	1,236	R	-	Yes
Warren	Free Public Library	Elizabeth E. Burgess	1904	2,476	65	R	-	Yes
Washburn	Public Library	Alice M. Phinney	1916	385	-	F	20,000	Yes
*Waterville	Waterville Public Library	Jennie M. Smith	1896	4,000	1,145	O	-	Yes
Wayne	Wayne Library	A. P. Chenery	1885	2,797	131	O	1,500	Yes
Weld	Free Public Library	Mrs. Emma A. Dummer	1905	4,027	258	R	-	Yes
Westbrook	Memorial Library	Lillian Quimby	1894	15,557	506	O	40,000	No
Wilton	Public Library	Lucy Palmer	1901	3,842	61	R	-	Yes
Winslow	Public Library	Jennie P. Howard	1905	3,312	312	R	-	Yes
Winterport	Winterport Free Library Association	Mrs. Jane E. Thayer	1895	3,000	142	R	-	No
Woodstock	Whitman Memorial Library	Stella B. Bacon	1910	1,906	-	O	2,000	No
P. O. Bryant's Pond								
Yarmouth	Merrill Memorial	Ellen Mitchell	1905	8,115	250	O	30,000	Yes
P. O. Yarmouthville								
York	York Public Library	Mrs. M. F. Cox	1914	2,025	500	-	-	Yes
P. O. York Village								

*Carnegie libraries

†Assists in support of Dover library.

‡Assists in support of Damariscotta library

O, owned

R, rented.

F, Free.

IV. TRAVELING LIBRARIES.

While the Commission hopes for a rapid increase in the demand for organization of new libraries the chief line of action for the present seems to center in the circulation of reading in all sections of the state, not only where public libraries make books available to the people, but, by means of the Traveling Library, to send the best of literature into the most remote corners, taking inspiration and recreation to communities where no reading matter is obtainable except through this medium.

Organizations Supplied.

General collections of books are in demand continually by groups of individuals who act as trustees for the library while it is in their charge, by Granges, summer camps, hotels, manufacturing establishments, lumber camps. During the summer months fifteen Junior Volunteer camps were supplied with books and the circulation records show appreciation of this privilege. There is no place from which the books return with more indication of being thoroughly read than from the Eastern Manufacturing Company stations. They place our libraries in their lumber camps and in the recreation rooms of their factories as well as extending the privilege of specially compiled Juvenile collections to the children of employees.

Traveling Libraries have been sent, during the past year to the Burleigh Battery at Brunswick, Camp Keyes, Augusta, and to the Coast Patrol stations. Camp Keyes, Augusta, reported the use of twenty-two fiction and fifty-one non-fiction read in the brief time, eight days, during which the library was retained.

Work with the schools increases each year. The Special High School libraries, compiled with much thought and care, in coöperation with the Education department, are widely used in the smaller High Schools and academies of the State. Rural schools are more and more increasingly demanding our Juvenile collections and there have recently been compiled some sets selected especially with these schools in mind, and care has been taken to include some notably illustrated editions in each of these to attract the children. The professional libraries for the public school teachers continue popular and recently,

in response to a request from the Maine State Sunday School Association, a similar collection has been compiled, to meet the needs of the Sunday School teachers.

Exhibitions.

Regular and special libraries have been sent for exhibition purposes to the State Teachers' Association meeting, the State Sunday School convention, the county teachers' meeting at Saco and to a gathering of the teachers of Hartland, Palmyra and St. Albans. Direct results have been obtained from each of these exhibits.

Office Work.

There is an immense amount of office work incurred by such activity on the part of the Traveling Libraries and the work is constantly being placed on a more and more efficient basis. A system has been added by which the amount of use to which each collection of books has been put by the community or organization borrowing it can be ascertained. This system also enables the office to obtain information concerning the relation between the reading of fiction and non-fiction in both adult and juvenile literature.

Book Selection.

Much care and thought is expended upon the selection of books placed in the Traveling Library sets. There is in preparation at this time a library, every book in which will have been read by the Secretary of the Commission before it is included in the collection. It is the aim to include the best and most entertaining of the modern fiction productions, which the public demands, but nothing which offers the slightest chance for criticism with regard to propriety.

Mending, and Care of Books.

Formerly many books returned from Traveling Library stations had to be discarded before their usefulness was completed, owing to lack of assistance to give the books proper attention on their return. Arrangement has been made by which the lives of the books are lengthened and strengthened. Each time a collection is returned every book is inspected to discover loose leaves and weakened bindings. These are repaired and in many cases the repairing consists in removing the book from its binding and replacing it more securely. When this is done the book is usually a more strongly bound

volume than in its original state. This is particularly the case with the modern fiction.

A small press has been purchased which will hold four volumes at a time and is a great improvement over the unsatisfactory letter press which had served the purpose inadequately before. In some of the older collections as many as ten books have had their bindings renewed whereas formerly they would have been discarded and others substituted in their places, or the library broken up, either alternative entailing a considerable amount of clerical detail.

The covers of the books are cleansed when there is need for such treatment and finally the volumes are replaced in their cases in readiness for the next call.

Disposal of Discarded Books.

When books have completed their usefulness for the Traveling Libraries they are withdrawn from circulation and placed on a shelf to accumulate. When a sufficient number have collected they are sent to some institution as, for example, the State Prison, Orphan Asylum or Sanatorium, where they are greatly appreciated.

Statistics.

During the year 1917 the Commission has compiled thirty-two regular and sixty special libraries and broken up twenty-nine regular and fifty-two special collections. Two fifty volume libraries have been destroyed by fire.

According to the comparative table which follows there was a rapid increase in circulation of libraries in 1916 as compared with 1915, and this year, 1917, in spite of conditions which tend to make people think twice before spending, the standard of the previous year has been retained and every effort is being made to further increase the demand.

COMPARATIVE TABLE.

	1913			1914			1915			1916			1917		
	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total	Regular	Special	Total
January...	25	1	26	19	0	19	27	27	34	17	22	39	27	25	52
February...	19	0	19	13	2	15	8	5	13	20	30	50	15	5	20
March...	9	3	12	10	1	11	13	1	14	14	11	25	15	16	31
April.....	13	2	15	13	4	17	3	2	5	10	5	15	14	2	16
May.....	17	4	21	6	1	7	12	2	14	13	3	16	11	6	17
June.....	7	3	10	6	1	7	8	1	9	15	10	25	7	8	15
July.....	7	1	8	6	3	9	11	3	14	31	9	40	21	19	40
August...	6	2	8	5	0	5	11	1	12	10	6	16	12	9	21
September	5	2	7	13	6	10	11	3	14	7	10	17	20	23	43
October...	11	8	19	6	2	8	14	2	16	15	33	48	29	30	59
November.	26	8	34	18	9	27	18	16	34	20	29	49	8	38	46
December	34	4	38	23	4	27	41	27	68	40	10	50	14	18	32
Tota's..	179	38	217	138	33	171	177	70	247	212	178	390	193	199	392

The following is a list of one hundred and seventy towns in the state to which Traveling Libraries have been sent during this last year, an increase over the previous year, of fifty-four towns which have traveling library stations.

Acton	Corinth (East)	Indian Township
Abbott	Cornville	(Norcross)
Albion	Cushing	Jackman
Alna	Cutler	Jay
Andover	Davidson	Jefferson
Anson	Deer Isle (North)	Jonesboro
Athens	Denmark	Kennebunkport
Auburn	Dexter	Kingman
Augusta	Dixfield	Levant
Baileyville	Dresden	Liberty
Baldwin (East)	Eagle Lake	Lincoln
Bangor	East Livermore	Limestone
Bath	(Falls)	Lovell
Belgrade	Eastbrook	Lubec
Berwick	Edgecomb	Litchfield
Bethel	Ellsworth	Machias
Bingham	Enfield	Madison
Bluehill	Exeter	Manchester
Boothbay	Eustis	Mapleton
Bowdoin	Fairfield	Mars Hill
Bowdoinham	Flagstaff	Mattawamkeag
Brewer (South)	Fort Fairfield	Mexico
Bristol (Pemaquid)	Frankfort	Milbridge
Bristol (New Harbor)	Freeport	Millinocket
Brooksville	Fryeburg	Milo
Brownville	Gardiner	Morrill
Brunswick	Garland	Monmouth
Bucksport	Gorham	Monson
Buxton	Grant's	Montville
Buxton (Centre)	Greene	Mount Desert
Calais	Guilford	Mount Vernon
Caribou	Hallowell	New Gloucester
Carmel	Harmony	New Portland
Casco	Harpwell (South)	Newfield
Charleston	Harrison	Newburg
China	Hartland	Newport
China (Weeks Mills)	Hiram	North Berwick
Cherryfield	Hollis	North Yarmouth
Clinton	Hope	Oakfield
Columbia (Falls)	Islesboro	Old Orchard
Cornish		Orrington

Orono	Saint George	Thomaston
Otisfield	Salem	Tremont
Patten	Sanford	Turner
Perry	Scarborough	Union
Palermo	Searsport	Unity
Paris	Shapleigh	Van Buren
Phillips	Smyrna Mills	Vassalboro
Portage Lake	Solon	Waldoboro
Portland	South Bristol	Washburn
Prentis	South Portland	Westbrook
Presque Isle	South Thomaston	Wells
Rangeley	Southport	Whitefield
Readfield	Southwest Harbor	Winn
Rockland	Standish	Winterport
Rockwood	Stockton Springs	Woolwich
Rumford	Strong	Woodstock
Saco	Surry	York
Saint Albans		

The following table shows the circulation of Traveling Libraries by counties.

Androscoggin	9	Oxford	25
Aroostook	30	Penobscot	52
Cumberland	34	Piscataquis	8
Franklin	12	Sagadahoc	10
Hancock	29	Somerset	23
Kennebec	40	Waldo	24
Knox	16	Washington	19
Lincoln	22	York	39

FINANCIAL STATEMENT.

Fees.

The following table shows the amounts received each month on account of Traveling Library fees, and paid over to the State Treasurer.

	1917
January	\$110 00
February	47 50
March	66 75
April	37 50
May	40 50
June	29 50
July	68 68
August	33 75
September	76 25
October	111 75
November	106 22
December	151 69

\$880 09

Appropriation Account.

Traveling Library appropriation		\$4,500 00
Expended as follows:		
Clerical expense	\$1,000 00	
Books	2,349 21	
Supplies	455 88	
Express	510 82	
Postage	78 00	
Traveling Expense	136 48	
Miscellaneous	2 19	
Printing and binding	42 96	
	\$4,575 54	
Credited for freight and express		510 82
		\$5,010 82
Total expense		4,575 54
		\$453 28
Balance		\$500 00
Special High School Traveling Library appropriation....		\$500 00
Total expense, books		416 18
		\$83 82
Balance		\$8,000 00
Stipend for Free Public Libraries appropriation		\$8,000 00
Total expenditure		8,000 00
		\$0,000 00
Balance		\$300 00
Appropriation for Founding Free Public Libraries.....		\$300 00
Total expenditure		000 00
		\$300 00
Balance		\$300 00

V. LIBRARY LAWS OF MAINE.

MAINE STATE LIBRARY.

CHAPTER 3. REVISED STATUTES. 1916.

SEC. 1. *Enumeration of property included in library; expenditures.* All books, documents, pamphlets, manuscripts, records, archives, maps, pictures, and all other works of art, science and literature, and all annual, biennial and special reports of departments, officers and institutions controlled or supported by the state, and all other property appropriate to a general library, if owned by the state, and all books, documents and publications received by any one through purchase, gift, exchange or loan, from any source, for the use of the state, shall constitute the Maine State Library, and shall be in charge and under the general control and management of the librarian. All money appropriated by the legislature for the purchase of books and documents shall be expended by the librarian under the direction of the governor, and all books, documents and other works received by any state official, and designed as a gift or exchange for the use of the state, shall be delivered to the librarian and placed in the library.

SEC. 2. *What works shall be kept in the library.* There shall be procured and kept in the library, full and complete sets of digests, law reports, public laws and legislative documents of the United States and of the several states; a full set of English and Canadian law reports, digests and laws; the general works on elementary law and practice; histories of all countries, including those of this state, its counties and towns; works on the arts and sciences with special reference to agriculture, forestry, fishing, ship building and road making; maps, charts, plans and manuscripts, statistical and other publications relating to the financial, social, religious and educational condition of the world and more especially of this state, as fast as

means are furnished by the state therefor, and all the printed documents of this state and reports of all departments, offices, institutions and towns, required by law, not distributed by the several departments, shall be kept in the library.

SEC. 3. *Trustees of library; rules and regulations.* The state library shall be under the management and control of the governor and council as a board of trustees and they may make such rules and regulations as are necessary for the proper management of the library and the safety of its contents.

SEC. 4. *Librarian, how appointed; tenure; bond; assistant.* They shall appoint a librarian of the state library, who shall hold office three years unless sooner removed, and give bond to the state for the faithful performance of the duties of his office, in such sum and with such sureties, or with such surety company authorized to do business in the state, as surety, as shall be approved by the governor and council. The librarian shall appoint one assistant who shall perform the duties prescribed by him, and shall give bond to the librarian for the faithful performance of the same.

SEC. 5. *Library, when to be kept open.* The librarian shall keep the library open every day in the year, Sundays and the usual public holidays excepted, during the usual business hours; and the superintendent of public buildings and his assistants shall see that no one is admitted to the library rooms out of office hours or that any book is taken therefrom, without the consent of the librarian.

SEC. 6. *Persons allowed to take books.* Books may be taken from the library by the governor, members of the council and of the legislature, judges of the judicial courts, secretary of state, deputy secretary of state, treasurer of state, adjutant general, attorney general, land agent, reporter of decisions, counsel engaged in the argument of causes before the law court sitting at Augusta, superintendent of public buildings, superintendent of public schools, superintendents of the insane hospitals, chaplains, secretary and assistant secretary of the senate, chaplains, clerk and assistant clerk of the house, and commissioner of agriculture; but this privilege to the members of the legislature and those officially connected therewith, is limited to the time of the session.

SEC. 7. *Conditions upon which books may be taken from the library.* Under such rules and regulations as the governor and council may prescribe the librarian may lend books and documents from the state library to any responsible citizen of the state, on written application therefor and on payment of all express and carriage charges; but books and documents in the library for reference and library use only shall not be so loaned.

SEC. 8. *Traveling libraries.* On the application of the officers of any free library within the state, or of any association composed of five or more persons residing in a town in the state destitute of a free library, and upon the payment in advance by said free library or association to the librarian of the state library of five cents a volume to cover express and other charges, the librarian may, from books selected and kept for the purpose, loan to such library or association for a period not longer in duration than six months, not exceeding fifty volumes at any one time. Books so loaned are, under such rules as the library commissioners of the state may prescribe, to be in turn loaned free of charge to the patrons of such free library or to the citizens of the town where such association is located.

SEC. 9. *Liability of persons receiving books from library; actions, how prosecuted.* Any person or persons, who, on his or their own request, or on written application therefor, receive the loan of any books, or documents from the state library, shall be responsible for the full value thereof to the librarian, and in case of the loss of or damage to a volume belonging to a set, shall procure a new volume, or be responsible for the value of the set. If any person or persons shall neglect or fail to return any books or documents loaned to them, or shall return the same in an injured or mutilated condition, after due demand and notice, the librarian may maintain an action at law against such person or persons for the full value of such books or documents. Actions to enforce the liability mentioned in this section may be brought by the librarian in his own name in behalf of the state, and in case of his death or removal the action shall be prosecuted by his successor.

SEC. 13. *Special duties of librarian.* In addition to the general duties of his office the librarian of the state library shall

solicit and receive all duplicate copies of books and documents, and maintain a bureau of deposits and exchange with all other libraries and institutions of learning, and shall aid in the establishment of free public libraries in the state by gifts of such books and documents as are published or purchased by the state for distribution.

SEC. 14. *Collect and preserve local histories.* He shall collect from time to time, and preserve in the state library copies of the histories of the towns and counties of the state, when published, and all other publications relating to the material, social and religious progress of the state.

SEC. 15. *Town and city clerks shall furnish copies of reports to librarian; reports of corporations.* Town clerks of the several towns, city clerks of the several cities, and treasurers of the several counties, shall promptly transmit to the librarian of the state library, copies of all printed reports of said towns, cities and counties, including all printed exhibits of town, city and county expenditures. The directors of all corporations doing business in the state shall transmit to said librarian copies of all printed reports, relating to the affairs of said corporations.

SEC. 16. *Appropriation.* Two thousand dollars shall be biennially appropriated for the library, to be expended in purchasing or otherwise procuring such books, maps, charts and works, as are deemed most useful, and in binding and keeping in good condition the works therein.

SEC. 17. *Catalog.* The governor and council shall from time to time cause to be made and printed a catalog of all books, maps, charts and works in the library, and such as are annually added thereto.

SEC. 18. *Report of librarian.* The librarian shall report to the legislature biennially, in January, the receipts and expenditures on account of the library, with a list of all books, maps and charts acquired during the two preceding years, specifying those obtained by purchase, donation and exchange, and those which have been lost or are missing, and shall make suggestions in relation to the improvement of the library.

DISTRIBUTION OF PUBLIC DOCUMENTS.

SEC. 25. *Publications distributed to towns are the property of the state.* All Maine reports, statutes, digests, acts and resolves, and other publications, printed or purchased by the state, and hereafter distributed according to law or custom, to the several towns and plantations within the state, shall be and remain the property of the state, and shall be held in trust by such towns or plantations for the sole use of the inhabitants thereof, and for no other purpose.

SEC. 26. *All books furnished any state, county or town officer, shall be held in trust by such officer.* All such books and publications as may hereafter be furnished by the state, to any state, county or town officer, shall be and remain the property of the state, and shall be held in trust by said officer, for the sole use of his said office; and at the expiration of his term of office or on his removal therefrom by death, resignation or other cause, such officer, or if he be dead, his legal representatives, shall turn over to his successor in office all of said books and publications so furnished by the state and shall take a receipt therefor.

SEC. 27. *How such books shall be marked.* All Maine reports, revised statutes, public laws and digests distributed by the librarian of the state library to the several towns and public officers in the state, shall be plainly marked upon the cover and upon the title page with the following words: "The property of the State of Maine, not to be sold," and shall have a registered number conforming to the list to be made by the librarian. Any town not retaining said volumes shall not make any requisition upon the librarian for their replacement, and shall forfeit all claim to be supplied with any further state publications.

SEC. 28. *State librarian may transmit laws to the several states and any foreign state.* The librarian of the state library, under the direction of the governor, may transmit to each department of the United States, to the several libraries of each state and territory, and to any foreign state, three copies of all the acts and resolves published by order of the legislature, and one copy of all public documents printed and bound by like order, and one copy of the printed decisions of the supreme judicial court.

SEC. 29. *Librarian shall distribute books and documents; shall transmit reports to public libraries and schools, and members of the legislature; document room; clerk.* He shall distribute all the reports of the departments and institutions of the state, and all books and documents published or purchased by the state, to such nations, counties, municipalities, corporations, institutions and persons as are or may be by law entitled to receive the same. He shall also supply the chief officers of each state department and institution with such numbers of its reports as the governor and council may order for complimentary and official distribution by said officers. He shall procure such number of each volume of the Maine reports and of the acts and resolves when published, and distribute the same to such corporations, officers, institutions and persons within the state as the legislature may designate. He shall transmit one copy of each published report of each department of the state government to each public library in the state and to such schools and other public institutions therein as may desire the same. He shall also transmit to the legislature and to each member and officer thereof, as soon after the commencement of its session as practicable, one copy of each of the printed reports of each state department. He shall maintain a document department in a room provided for that purpose, in which shall be stored all department reports and the publications of the state intended for distribution, and shall keep an accurate account of all books and documents received, and of every book, document or package sent out from said department. A clerk may be employed who shall perform the duties pertaining to said department under the direction of the librarian.

SEC. 30. *Representatives of the press shall be furnished with public documents.* In the distribution of public documents, the librarian shall send to each representative of the press who was on duty at the last preceding session of the legislature, such public documents as are customarily sent to members of the legislature.

SEC. 31. *Number of copies of reports delivered to library.* The number of copies of the following named reports to be printed hereafter at the expense of the state shall be deter-

mined by the governor and council but shall not exceed the following numbers: the report of the librarian of the state library, one thousand copies biennially; Of the above named reports seventy-five copies may be retained by the binder for public documents, and at least six hundred and seventy-five copies shall be delivered to the State Librarian, by the binder, for exchange, library use and general distribution.

SEC. 32. *Number of other reports determined by governor and council.* The reports, catalogues and compilations of all state departments, commissions and institutions, other than as enumerated in the preceding section, may be printed and bound, but the number and the styles in which the same shall be so printed and bound, at the expense of the state, shall be determined from time to time by the governor and council, who shall also fix the number of the same which shall be delivered from the bindery or printing office to the librarian of the state library.

LEGISLATIVE REFERENCE BUREAU.

P. L. 1917, CHAPTER 129.

SEC. 1. The State librarian is hereby authorized to establish in the State library a legislative reference bureau which shall collect, arrange, and place on file books, pamphlets and other material relating to legislation, shall prepare abstracts of laws in other states and present such other information as may be useful and necessary to the legislature in the performance of its legislative duties.

SEC. 2. The State librarian shall employ such assistance and incur such expense as may be necessary for the proper administration of the bureau.

LIBRARY COMMISSION.

SEC. 10. *Appointment; tenure and duties.* The governor, with the advice and consent of the council, shall appoint four persons as library commissioners who shall hold their offices for a term of four years each; they shall serve without pay; the commission shall give advice to all school, state institu-

tional, free and public libraries, and to all communities in the state which may propose to establish libraries as to the best means of establishing and administering them; selecting and cataloging books, and other details of library management; and may send any of its members to aid in organizing such libraries or assist in the improvement of those already established. It may also receive gifts of money, books, or other property which may be used or held in trust for the purpose or purposes given. It may publish lists and circulars of information and may co-operate with other state library commissions and libraries in the publication of documents in order to secure the most economical administration of the work for which it was formed. It may conduct courses or schools of library instruction and hold librarians' institutes in various parts of the state, and co-operate with others in such schools or institutes. It shall select the books to be purchased for traveling libraries and advise the librarian of the state library in reference thereto, and shall perform such other service in behalf of public libraries as it may consider for the best interests of the state.

SEC. 11. *Secretary.* The librarian of the state library shall be, ex-officio, a member of the library commission and secretary thereof. He shall purchase the books selected by the library commissioners for traveling libraries, cause the same to be properly catalogued and placed in proper cases for transportation and use, keep accurate accounts of all matters relating to the expenditures of money, the transportation of libraries and such other statistics as the commissioners may require.

SEC. 12. *Expenditures.* All expenditures of money shall be made with the sanction of the governor and council, and the commissioners shall make to them a yearly report.

FREE PUBLIC LIBRARIES.

CHAPTER 4.

SEC. 74. *Town may establish public libraries, and raise money therefor.* Any town may establish a free public library therein, for the use of its inhabitants, and provide suitable rooms therefor, under such regulation for its government as

the inhabitants from time to time prescribe; and may appropriate, for the foundation and commencement of such library, a sum not exceeding two dollars, and for its maintenance and increase annually, a sum not exceeding two dollars for each of its rateable polls in the year next preceding. Any town in which there is a free public library may establish and maintain under the same general management and control, such branches of the same as the convenience and wants of its citizens seem to demand.

SEC. 75. (P. L. 1917, c. 124. *Villages may establish free libraries; may assess tax for their support; rights and privileges.* Any village corporation located in a town where no free library exists, may establish a library within its limits for the free use of all its inhabitants and may levy and assess a corporate tax and appropriate therefrom for its maintenance and increase annually a sum not exceeding one dollar for each rateable poll within the limits of such village corporation in the year next preceding. Village libraries established under this section shall be subject to all the duties and entitled to all the privileges prescribed by the laws relating to free public libraries in towns.

SEC. 76. (P. L. 1917, c. 165). *Any town may raise money to secure free use of library in adjoining town.* Any town may raise and appropriate annually a sum of money, not exceeding the legal limit established for maintaining free libraries, for the purpose of securing to its inhabitants the free use of a library located in an adjoining town, and shall be entitled to receive from the treasurer of State a sum not less than seven per cent nor more than ten per cent of the amount so raised, appropriated and expended yearly, provided that no town shall receive annually more than five hundred dollars, to be paid on the certificate of its municipal officers returned as provided in section seventy-eight.

SEC. 77. *Adjacent towns may unite in establishing free library.* Two or more adjacent towns may unite in establishing and maintaining a free public library with branches thereof in each town, for the free use of all the inhabitants of said towns, and may each raise and appropriate for that purpose annually a sum not exceeding the legal limit established for

maintaining free libraries, and such towns shall be subject to all duties and entitled to all the benefits prescribed by the laws relating to free libraries.

SEC. 78. (P. L. 1917, c. 212.) *State stipend for support of public library.* The municipal officers in any town or city, and the assessors of any village corporation where a free public library is established, shall annually, on the first day of May, certify to the Maine Library Commission the amount of money appropriated and expended by said town, city or village corporation during the preceding year, for the purchase of books and documents for the use and benefit of such free public library, and for the payment of the running expenses thereof; the commission may certify as to grade and quality of service performed by the library; and the governor, with the advice and consent of the council, shall draw a warrant on the treasurer of state for the purchase of books for the use of such library, for a sum not less than seven per cent nor more than ten per cent of the amount expended by said town or village corporation as certified by its municipal officers or assessors, provided that no town shall receive annually more than five hundred dollars.

SEC. 79. *"Public Library."* Any town or city, in which there is a library owned or controlled by a corporation or association, or by trustees, may appropriate a sum not exceeding one dollar for each of its rateable polls in the year next preceding to procure from such library the free use of its books for all the inhabitants of the town or city, under such restrictions and regulations as shall insure the safety and good usage of the books; and such library shall then be considered a free public library within the meaning of this chapter, and said town or city shall be entitled to the benefits of the preceding section, provided that any books and documents purchased with said stipend, and all books and documents donated by the state, shall be and remain the property of said municipality.

SEC. 80. *Entitled to Maine reports, etc.; town officers report to State Library, aid withheld until report is made.* In every town and city where a free public library exists, the librarian of the state library shall transmit to such library all laws, Maine reports, and other documents which the town or

city is by law entitled to receive from the state, and the same shall be constantly kept in such library for the use and benefit of all the citizens; and the municipal officers of said town or city, shall transfer to said library all the laws, Maine reports and other documents, heretofore received from the state, and now in custody of any of the officers of said town or city; and the officers of said library, on or before the first day of April of each year, shall send to the librarian of the state library a report containing a list of all books and documents purchased with the state stipend for the preceding year, and of all books and documents received from the state in said library. The aid from the state, hereby provided, shall be withheld from any town, city or village corporation until the report herein required to be made on or before the first day of April of each year, shall have been received by the librarian of the state library. And the same shall also be withheld unless said report shall show that the laws, Maine reports and other documents furnished to said town or city by the state are kept in said library as required by this section.

SEC. 81. (P. L. 1917 c. 123.) *Assistance in establishing free public libraries.* The Maine Library Commission shall donate to any town having no free public library owned or controlled by the town, books purchased for that purpose, not exceeding fifty per cent in value of the books and documents purchased by said town for the purpose of founding a free public library therein; said donation in no case to exceed one hundred dollars. No town shall be entitled to the benefits of this provision, until its legal voters, at a regularly called town meeting, have raised and appropriated not less than one hundred dollars for the purchase of books, and have provided for the care, custody and distribution of its own books, and of those to be donated by the State.

SEC. 82. (P. L. 1917, c. 125.) *Instruction.* On application to the State librarian or the Maine Library Commission, the librarian or trustees of any free public library may receive instruction at the State library or at their own library, in cataloguing, and any other matters pertaining to the maintenance or administration of the library.

SEC. 83. *Towns may receive devises and gifts for public libraries and art galleries.* Any town, as such, may receive,

hold and manage devises, bequests or gifts for the establishment, increase or maintenance of a public library therein; and may accept by vote of the legal voters thereof, any land or land and buildings thereon, to be used as a public library or art gallery, or both combined. When any plantation is incorporated into a town, such gifts and the proceeds thereof fully vest in such town.

INJURY TO BOOKS.

CHAPTER 129.

SEC. 26. *Wanton injury to books, pictures and statues.* Whoever wantonly mars, defaces or injures a book, picture, statue or painting, belonging to any public library, or library of any association open to the public, or to any literary or educational institution, or any statue erected in any public park or square, or upon any ground open to the public, shall be punished by imprisonment for not more than three months, or by a fine not exceeding fifty dollars.

INCORPORATION.

CHAPTER 62.

SEC 1. *Corporations without capital stock may organize.* When seven or more persons desire to be incorporated as proprietors of a social, military, literary, scientific or county law library; or for any literary, scientific, musical, charitable, educational, social, military, agricultural, moral, religious or benevolent purpose; they may apply in writing to any justice of the peace in the county, who may issue his warrant, directed to one of said applicants, requiring him to call a meeting thereof at such time and place as the justice may appoint.

SEC. 2. *Notice of meeting.* Such applicant may call it, by reading the warrant in the presence and hearing of each, or by leaving an attested copy thereof at his last and usual place of abode, at least fourteen days before the day of meeting, or by publishing an attested copy thereof in some newspaper printed in said county, for two weeks successively, the first

publication to be at least fourteen days before the day of meeting.

SEC. 3. *Organization and powers.* When assembled pursuant to the warrant, they may organize themselves into a corporation, adopt a corporate name, and they, their associates and successors may have continual succession; have a common seal; elect all necessary officers; adopt by-laws, not inconsistent with law, and enforce the same by suitable penalties; have the same rights and be under the same liabilities, as other corporations, in prosecuting and defending suits at law; and enjoy all other rights, privileges and immunities, of a legal corporation.

SEC. 4. (P. L. 1917, c. 85) *Certificate recorded; fees.* Before commencing business, the president, treasurer and a majority of the directors or trustees of every corporation organized under the foregoing sections shall prepare a certificate setting forth the name and purposes of the corporation, the town where located, the number and names of the officers, and shall sign and make oath to it; and after it has been examined by the attorney general, and been by him certified to be properly drawn and signed and to be conformable to the constitution and laws, it shall be recorded in the registry of deeds in the county where said corporation is located, in a book kept for that purpose, and within sixty days after the day of the meeting at which such corporation is organized, a copy thereof certified by such register shall be filed in the secretary of state's office, who shall enter the date of filing thereon, and on the original certificate to be kept by the corporation, and shall record said copy in a book kept for that purpose. No fee shall be required hereunder by the attorney general or secretary of State, but registers of deeds shall receive for recording such certificate the fee of one dollar.

SEC. 5. *Power to hold property.* Such corporation may take and hold by purchase, gift, devise or bequest, personal or real estate, in all not exceeding in value one hundred thousand dollars, owned at any one time, and may use and dispose thereof only for the purposes for which the corporation was organized.

SEC. 6. *Charitable corporations, suits by or against.* No corporation, organized for charitable or benevolent purposes,

shall sue any of its members for dues or contributions of any kind, or be sued by any member for any benefit or sum due him, but all such rights and benefits, dues and liabilities, shall be regulated and enforced only in accordance with its by-laws.

COUNTY LAW LIBRARIES.

CHAPTER 62.

SEC. 12. *Organization.* In every county, where five or more attorneys reside, any five of them may procure themselves and the other attorneys resident in the county to be incorporated as aforesaid for the purpose of establishing a law library; and the notification required, if posted in some conspicuous part of the court house seven days previous to their meeting, is sufficient; they may take the name of "The trustees of the law library in the county of;" and at such meeting, which shall be held at a term of the court therein, they may choose a clerk, librarian and treasurer, to be sworn, and hold their offices during the pleasure of the corporation; they may make all necessary and lawful regulations; and at their meetings, the oldest member present shall preside.

SEC. 13. *Duties of treasurer and clerk.* The treasurer of each library association, under the direction of the trustees, shall apply all moneys received of the county treasurer, and all bequests and gifts, to form a law library under the appointed regulations; and the clerk shall keep an exact record of all their proceedings.

SEC. 14. *Accounts of treasurer.* The treasurer shall keep an exact account of all moneys, gifts and bequests, belonging to the corporation, and annually settle the same on oath, in the manner prescribed; and the treasurer, librarian and clerk shall be answerable for all misfeasance in an action by the corporation. The treasurer shall, annually, before the second Wednesday in January, deposit in the office of the treasurer of state a statement of the funds received by the corporation during the year preceding.

CHAPTER 13.

SEC. 8. *Payments to county law libraries.* The treasurer of each county, except the county of Lincoln, shall annually pay to the treasurer of the law library association of his county, for the uses and benefits of the county law library, the sum of five hundred dollars. The treasurer of the county of Lincoln shall annually pay to the treasurer of the law library association of his county, the sum of two hundred and fifty dollars. The treasurer of each county shall also pay to the treasurer of the law library association of his county all money received from persons admitted as attorneys in the Supreme Judicial Court upon motion, without a certificate from the board of examiners of applicants for admission to the bar.

SALARIES.

CHAPTER 117.

SEC. 23. *The state library.* The librarian of the state library shall receive an annual salary of eighteen hundred dollars. The assistant librarian shall receive an annual salary of twelve hundred dollars. The librarian shall also receive in full compensation for his services as secretary of the library commissioners, and to cover the cost of clerical labor and the necessary expenses of said office, such sum not exceeding three hundred dollars a year, as the governor and council may determine.