

# MAINE STATE LEGISLATURE

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PUBLIC DOCUMENTS OF MAINE:

1907

BEING THE



ANNUAL REPORTS

OF THE VARIOUS

Departments and Institutions

FOR THE YEAR 1906.

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VOLUME I.

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AUGUSTA  
KENNEBEC JOURNAL PRINT  
1907

*FIRST ANNUAL REPORT*

*OF*

*Auditor State Printing*

*For the Year Ending December 31,*

*1906.*

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*AUGUSTA*  
*Kennebec Journal Print*  
*1907*



JOHN F. STANTON, STATE ARCHITECT.

KANSAS STATE PRINTING PLANT, TOPEKA, 1906.  
Ground and building, \$36,000. Equipment, about \$40,000. See page 29.

STATE OF MAINE.

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AUGUSTA, January 11, 1907.

*To the Honorable Governor and Council:*

I have the honor to herewith submit the first annual report of the Auditor of State Printing, for the year ending December 31, 1906.

Respectfully,

E. N. CARVER.



## REPORT.

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The seventy-second legislature passed the following law, chapter 155, Public Laws of 1905:

AN ACT to abolish the office of public printer, and to authorize contracts for State printing on the basis of competitive bids.

*Be it enacted by the Senate and House of Representatives in Legislature assembled, as follows:*

Section 1. The governor and council are hereby authorized to contract, in behalf of the State, on the basis of competitive bids, for the printing of the reports, catalogues, compilations, bulletins and circulars, authorized to be printed under sections twenty-four, twenty-five and twenty-six, of chapter three, of the Revised Statutes, and for all other miscellaneous printing, now or hereafter authorized by law, for each department of the State government, including the legislative printing, but excepting the printing of reports of decisions. They may, in their discretion, call for bids, and contract separately, for distinct portions of the State printing, but may reject any and all bids which they do not deem it in the interest of the State to accept, and may take such security as they deem necessary, if any, for the faithful performance of any contract hereunder. No such contract shall be for a longer time than two years.

Sect. 2. Sections twenty-seven, twenty-eight, twenty-nine and thirty of chapter three of the Revised Statutes, are hereby repealed.

Sect. 3. This act shall take effect January first, in the year of our Lord one thousand nine hundred and six.

Approved March 24, 1905.

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Under your direction specifications and forms for bids were prepared, and on September 16, 1905, by public advertisement and mailed notices all the printers of the State were notified that sealed proposals for all or distinct portions of the State printing for two years beginning January 1, 1906, would be received until October 10, 1905. The result of this was the receipt of six bids for portions of the work, and one bid for all of the classes enumerated. The bidders were Burleigh & Flynt, Augusta; Sentinel Publishing Co., Waterville; A. C. Ladd Co.,

Fairfield; Co-operative Printing Co., Bangor; The Times Co., Bath; George W. Singer, Damariscotta; E. C. Bowler, Bethel. After due consideration of these proposals awards were made as follows: Class A, book printing, Burleigh & Flynt; class B, miscellaneous job printing, Sentinel Publishing Co.; class C, legislative printing, Burleigh & Flynt. In accord with these awards contracts were entered into January 1, 1906.

On November 15, 1906, a contract was closed with the Maine Farmer Publishing Co. for printing all the half tone inserts required by the State for a period of one year.

All of these contracts were made upon the basis of figures submitted by the several contractors in competitive bidding, and upon terms fully protecting the interests of the State. The prices on the whole are considered favorable to a large saving to the State; further than this we prefer results should be considered as time shall demonstrate.

Direct supervision of the State printing by the Auditor was established January 1, 1906, by the order copied below:

STATE OF MAINE.

IN COUNCIL, January 1, 1906.

*Ordered*, That on and after January 1, 1906, all Departments of the State requiring State printing shall make requisition for the same to the Governor and Council through the Auditor of State Printing.

C. N. BLANCHARD.

IN COUNCIL, January 1, 1906.

Read and passed by the Council, and by the Governor approved.

BYRON BOYD, *Secretary of State*.

A true copy of record.

Attest: A. I. BROWN, *Deputy Secretary of State*.

On January 8, 1906, the public printers were notified of the above action of the Council and instructed as follows:

"If any orders purporting to be State printing come to you from any other source than through this office you will please refer the same to me before making any beginning on the work or incurring any expense on behalf of the State.

"Respectfully,

"E. N. CARVER,

*"Auditor State Printing."*

Blank requisitions are furnished the departments and orders for printing handled only on request of the chief officer or



authorized clerk of each department or institution. A system of numbered orders has been adopted which preserves a copy in this office for ready reference and gives the printer complete written instructions as to each job, which original order becomes a voucher when signed on the back by the person to whom the completed job is delivered. The voucher and specimen of the job is returned to this office with fully itemized individual bill, and all filed for reference. A similar form of order is also given the State binder when a job requires the work of the bindery for completion. A complete list of such requisitions as have come to me, is presented to the honorable council monthly at its regular session.

STATE PRINTING APPROPRIATION ACCOUNT, 1906.

1905.	Mar. 24	By appropriation for 1906 .....			\$35000 00
1906.			Warrant.		
	Jan. 23	Burleigh & Flynt, printing for 1905.....	26	\$2765 66	
	Feb. 23	Burleigh & Flynt, job printing for 1905.....	541	1941 50	
		Waterville Sentinel Pub. Co., printing for 1906.....	542	378 86	
		Stephen Berry, auditing in 1905.....	543	8 00	
	Mar. 23	Burleigh & Flynt, book printing for 1905 .....	862	8040 76	
		Waterville Sentinel Pub. Co., printing for 1906.....	863	978 55	
		E. N. Carver, balance expense acct. 1905.....	864	1 00	
	Apr. 24	Burleigh & Flynt, job printing for 1905 .....	959	3357 90	
		Burleigh & Flynt, book printing for 1905 .....	"	2067 84	
	May 24	Geo. D. Bisbee, ch. committee on printing.....	1205	12 00	
		C. N. Blanchard, committee on printing.....	1206	10 00	
		Burleigh & Flynt, book printing for 1906.....	1214	3556 24	
		Waterville Sentinel Pub. Co., printing for 1906.....	1215	631 08	
		E. N. Carver, salary.....	1216	625 00	
		E. N. Carver, traveling expenses.....	"	15 45	
		E. N. Carver, printing supplies.....	"	48 72	
	June 22	Burleigh & Flynt, book printing for 1905.....	1458	2444 36	
		Burleigh & Flynt, job printing for 1905 .....	"	40 78	
		Burleigh & Flynt, printing for 1906.....	"	478 36	
		Waterville Sentinel Pub. Co., printing for 1906.....	1459	173 85	
		E. N. Carver, salary.....	1460	125 00	
		E. N. Carver, printing supplies.....	"	17 64	
	July 20	Burleigh & Flynt, book printing for 1905.....	1729	5 97	
		Burleigh & Flynt, book printing for 1906.....	"	4519 68	
		Waterville Sentinel Pub. Co., printing for 1906.....	1730	98 79	
		E. N. Carver, salary.....	1731	125 00	
		E. N. Carver, printing supplies.....	"	16 44	
	Aug. 10	Waterville Sentinel Pub. Co., printing for 1906.....	1777	578 84	
	Sept. 21	Burleigh & Flynt, book printing for 1906 .....	2096	894 24	
		E. N. Carver, salary.....	2097	250 00	
		E. N. Carver, printing supplies.....	"	21 90	
		E. N. Carver, office supplies.....	"	20 60	
		Waterville Sentinel Pub. Co., printing for 1906.....	2098	306 75	
		Waterville Sentinel Pub. Co., printing for 1906.....	2099	43 02	
	Nov. 15	E. N. Carver, salary.....	2473	250 00	
		E. N. Carver, printing supplies.....	"	144 92	
		E. N. Carver, travelling expenses.....	"	1 20	
		Total drawn.....			\$34995 90
		Balance.....			\$4 10

## SUMMARY OF STATE PRINTING ACCOUNT.

Paid Burleigh & Flynt, printing for 1905.....	\$20,664 77
Burleigh & Flynt, printing for 1906.....	9,448 52
Waterville Sentinel Pub. Co., printing for 1906 .....	3,189 74
E. N. Carver, salary to December 1, 1906..	1,375 00
E. N. Carver, engraving, lithographing, etc.,	249 62
E. N. Carver, office supplies.....	21 60
E. N. Carver, travelling expenses.....	16 65
Geo. D. Bisbee, council committee on print- ing .....	12 00
C. N. Blanchard, council committee on printing .....	10 00
Stephen Berry, auditing in 1905.....	8 00
	<hr/>
	\$34,995 90

## DEFICIENCY IN PRINTING APPROPRIATION.

*Unpaid Bills to January 1, 1907.*

Burleigh & Flynt.....	\$5,990 30
Sentinel Publishing Co. ....	580 01
Maine Farmer Publishing Co.....	193 93
Suffolk Engraving Co.....	85 17
J. B. Lyon Co.....	460 00
C. J. Peters Son Co.....	85 00
J. R. Ruitter & Co.....	16 30
	<hr/>
	\$7,410 71

## COST OF STATE PRINTING IN 1906.

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Following is an itemized statement of the cost of printing authorized by your honorable body during the year 1906. According to the summary we have:

Bills for 1906, rendered and approved.....	\$20,609 97
Unfinished work, estimated.....	6,066 42
	\$26,676 39

It should be borne in mind that items shown here include the bills for printing, engraving, stock, etc., properly drawn from the State printing appropriation and not bills for bindery work, such as folding, binding, ruling, perforating, numbering, etc. While of necessity such work has been authorized through this office to complete many of the jobs enumerated, no accounting of the same comes to the auditor under the present provisions of the statutes. In the individual jobs, and so far as the total accredited to departments and institutions is concerned, it is desirable to show the cost of the completed work. At the time of making this report, however, the figures pertaining to the bindery part of the work in many items were not available.

### *Adjutant General's Office.*

Order. No.		
	1200 report of 1904, begun in 1905.....	\$715 00
7	1000 strung tags .....	1 83
16	400 General Orders No. 1.....	2 43
32	200 First Reg't General Orders No. 1.....	1 64
44	5000 form 41, for assembling companies.....	13 88
47	1000 form 7, application for medal.....	6 49
50	500 pamphlets, Cumberland Co. shooting tournament	4 79
52	600 General Orders No. 2.....	18 20
17	400 General Orders No. 24.....	5 37
31	10000 practice targets, 6x9.....	21 35

39	400	General Orders No. 26.....	20 95
72	14000	letter heads, First Reg't, and	
	14000	letter heads, Second Reg't, blue ink.....	77 34
73	1000	blanks, form 5.....	5 22
82	1000	receipts, form 8.....	1 54
92	2000	compliment slips .....	1 17
100	1000	record cards, form 6.....	3 21
108	300	commissions, 16x21.....	20 97
116	1000	clasp envelopes, Second Infantry .....	6 56
117	1000	clasp envelopes, First Infantry .....	7 04
118	2000	heavy manilla envelopes, two lots.....	16 85
121	1000	letter heads, First Regiment, and	
	1000	letter heads, Second Regiment, blue ink.....	6 59
122	1000	envelopes, First Regiment, and	
	1000	envelopes, Second Regiment .....	6 30
127	2000	envelopes, cream wove commercial, blue ink....	10 41
134	500	warrants for non-commissioned officers.....	9 24
79	400	General Orders No. 25.....	38 08
156	300	Special Orders No. 19.....	2 33
160	250	Special Orders No. 20.....	2 37
172	1000	cards, \$5.00 postage included.....	8 18
180	400	General Orders No. 3.....	3 25
188	2000	envelopes, No. 11, address and corner.....	7 86
199	100	Special Orders No. 4.....	1 55
204	400	General Orders No. 4.....	3 21
209	500	folders, rifle tournament .....	2 67
224	5000	score cards, form 42.....	7 00
225	1000	score tickets, two lots.....	2 33
227	100	General Orders No. 1, Second Infantry.....	1 52
229	500	letter heads for Maj. Bradbury.....	2 04
250	1000	envelopes for E. G. Scully, blue ink.....	5 47
251	1000	letter heads for E. G. Scully, blue ink.....	3 51
266	2000	Expense Account, form 33, and	
	1000	Expense Account, form 33A.....	21 03
281	500	blanks for Returns Ship's Co., form 47.....	34 84
282	200	blanks for Returns Ship's Co., form 48.....	32 51
290	3000	special receipt, form 78.....	13 18
301	400	General Orders No. 5.....	6 83
301	200	Special Orders No. 52.....	2 14
301	200	Special Orders No. 53.....	2 22
307	400	Circular No. 1, on rifle practice.....	21 09
329	400	General Orders No. 6.....	3 19
337	200	General Orders No. 2, Second Regiment.....	1 79
340	100	General Orders No. 1, First Regiment.....	1 52
342	2500	note heads for office .....	4 96
353	100	General Orders No. 2, First Regiment.....	1 59
359	400	General Orders No. 7.....	3 47
360	1000	letter heads, First Regiment.....	3 07

361	5000	envelopes for Capt. Elliott, First Regiment. . . . .	18 99
362	2500	envelopes addressed to Capt. Elliott. . . . .	7 82
370	1000	score cards . . . . .	3 42
376	500	warrants for non-com. officers, form 30. . . . .	4 72
381	2500	requisitions, form 46. . . . .	39 89
382	400	General Orders No. 8. . . . .	9 67
386	107	index cards, different form for each. . . . .	8 41
387	200	Special Orders No. 67. . . . .	1 76
388	100	General Orders No. 3, Second Regiment. . . . .	1 66
389	400	General Orders No. 9. . . . .	2 67
392	400	General Orders No. 10. . . . .	2 48
396	5000	passes to Camp Cobb. . . . .	14 26
397	400	Circular No. 1, Surgeon General's office. . . . .	4 73
403	500	muster roll, form 37. . . . .	26 57
404	2500	Expense Account, form 33. . . . .	18 04
411	400	General Orders No. 11. . . . .	5 27
412	400	General Orders No. 12. . . . .	3 29
423	250	General Orders No. 4, First Regiment. . . . .	4 59
428	1000	roster of National Guard. . . . .	20 63
432	250	General Orders No. 4, Second Regiment. . . . .	8 82
438	5000	envelopes . . . . .	11 20
440	1000	letter heads, Surgeon General. . . . .	4 61
441	1000	envelopes, Surgeon General . . . . .	3 50
443	500	Medical Report of Service. . . . .	13 63
444	500	Consolidated Medical Report blanks. . . . .	12 28
447	500	Morning Report blanks. . . . .	16 51
468	1000	invoices, form 19. . . . .	11 78
469	500	receipts, form 23. . . . .	9 21
473	2500	receipts, form 8. . . . .	3 63
474	5000	envelopes, No. 9. . . . .	14 86
475	400	General Orders No. 13. . . . .	2 05
486	500	blanks, Q. M. General, form 21. . . . .	2 86
532	400	General Orders No. 14. . . . .	5 56
546	1000	invoice, form 19. . . . .	7 26
547	1000	receipts, form 23. . . . .	7 34
572	2000	envelopes, Second Regiment. . . . .	7 48
573	2000	letter heads, Second Regiment. . . . .	5 22
581	1000	Expense Account, form 33A. . . . .	7 05
590	400	General Orders No. 15. . . . .	2 73
600	800	blanks for return of Military Property. . . . .	33 87
603	500	letter heads, Quartermaster First Regiment. . . . .	2 06
607	1000	clasp envelopes . . . . .	9 21
620	400	General Orders No. 16 . . . . .	2 59
623	500	envelopes for Surgeons . . . . .	2 45
646	400	General Orders No. 17. . . . .	5 80
647	1200	score cards for gallery practice. . . . .	9 27
650	1000	envelopes for Maj. Dooley. . . . .	4 26
651	1000	letter heads for Maj. Dooley. . . . .	2 91

656	10000	targets, 6x9 .....	23 53
657	10000	targets, 7x11 .....	25 69
659	400	General Orders No. 18.....	5 40
661	500	blanks, form 3 .....	6 25
662	500	blanks, form 4 .....	9 70
664	400	General Orders No. 19.....	5 68
678	1200	annual report, 1905.....	*
686	400	General Orders No. 20.....	24 63
689	400	General Orders No. 21.....	2 64
691	15000	score cards .....	13 97
693	400	Inspector General's circular No. 1.....	3 42
Total .....			\$1,777 12

*Agricultural Department.*

137	6000	annual reports, pp. 572. Ill. ....	\$1,514 15
136	500	annual reports Dairymen's Association.....	75 73
124	500	annual reports, Pomological Society, pp. 126. Ill..	133 61
33	5000	Brown Tail Moth circulars, pp. 8. Ill.....	19 35
70	500	bill heads, 4s with filing.....	2 29
92	1000	compliment slips .....	58
103	1000	Bulletin envelopes .....	2 82
104	1000	envelopes, No. 10 .....	3 72
105	1000	addressed envelopes, blue ink.....	3 50
107	1000	butter tags .....	4 55
138	300	question blanks for March Bulletin.....	4 13
171	500	Institute postal cards, including postage.....	6 92
200	500	Institute postal cards, including postage.....	6 92
197	4	sets mailing lists, 13 forms.....	15 00
205	9550	March Bulletin, pp. 42 .....	153 52
158	125	Institute posters, 2 lots, 2 colors.....	10 74
178	125	Institute posters, 2 lots, 2 colors.....	5 47
218	1000	Bulletin wrappers .....	1 46
222	500	report of State Entomologist, pp. 24.....	13 35
230	1000	envelopes for E. F. Hitchings, 2 lots.....	4 05
242	6750	posters for Special Farming Train, 31 lots.....	31 98
254	1000	tags for Dairy Instructor.....	4 55
259	1000	envelopes, for S. C. Thompson, blue ink.....	3 04
273	100	reply postals to agricultural societies.....	3 99
305	275	blanks for June Bulletin.....	3 83
322	500	letters to Granges, for Hitchings.....	1 74
323	500	letters Instruction to Grange Committees.....	3 21
349	100	lists of Fairs in Maine.....	9 17
358	9550	June Bulletin, pp. 40.....	155 88
372	1500	Bulletin wrappers .....	1 83
373	1500	Bulletin envelopes .....	4 12

\* Unfinished, bill not rendered.

471	300	Bulletin blanks .....	3 92
484	500	cards for mailing list.....	1 31
485	3	sets mailing list .....	18 21
492	9650	Bulletins for September, pp. 40.....	162 39
509	1000	envelopes for Dairy Instructor.....	2 44
518	1700	Bulletin wrappers .....	2 00
523	500	blanks for report on Insects. Hitchings.....	3 26
531	75	Institute posters for Penobscot Co.....	10 18
556	500	envelopes for Hitchings.....	1 75
557	500	return envelopes .....	1 45
558	50	Institute posters for Piscataquis Co.....	9 79
559	300	Institute postal cards for Penobscot Co.....	1 01
560	200	Institute postal cards for Piscataquis Co.....	91
567	1000	envelopes .....	2 79
569	160	Institute posters for Somerset, Franklin and Kennebec .....	7 98
570	1000	Institute flyers for Kennebec Co.....	1 84
574	150	Institute posters for York, Lincoln and Knox....	6 53
576	900	Institute postal cards for four counties.....	3 41
594	100	Institute posters, Sagadahoc and Hancock Co....	5 16
599	600	Institute postal cards, three counties.....	2 73
601	100	Institute posters, Waldo and Washington Co....	5 76
609	600	Institute postal cards, three counties.....	2 73
617	1000	programs, Dairy Conference .....	10 18
615	300	postal cards, Dairy Conference.....	1 01
618	700	entry blanks for butter, Dairy Conference.....	3 06
619	700	entry blanks for cheese, Dairy Conference.....	3 06
624	45	dairy premium cards, 3 lots.....	1 47
625	50	Dairy Conference tags .....	87
626	250	Dairy Conference score cards, 2 lots.....	4 51
652	1000	bill heads .....	3 23
673	500	envelopes for Hitchings .....	2 16
674	9650	Bulletin for December .....	158 14
699	1000	Bulletin envelopes .....	2 82
700	2000	lithograph letter heads .....	*
706	800	Bulletin wrappers .....	1 10
Total .....			\$2,654 36

*Attorney General.*

140	2500	circular letters, franchise tax.....	\$8 48
207	4000	blanks, data for Inc. Certificates, 4 pp.....	27 10
375	1000	circular letter on franchise tax.....	2 42
524	50	blanks, form A .....	3 07
525	300	blanks, form B .....	3 74
526	50	blanks, form C .....	9 63

\* Unfinished, bill not rendered.

527	50	blanks, form D .....	9 43
528	50	blanks, form E .....	6 05
529	50	blanks, form F .....	9 07
Total .....			\$79 59

*Auditor of State Printing.*

8	5000	blanks, requisition for State Printing.....	\$8 31
24	2500	bill heads for job work.....	6 99
27	1500	addressed envelopes .....	5 64
28	1500	office envelopes .....	4 89
29	1500	letter heads .....	4 98
141	500	bills heads for book work.....	3 68
260	12	door placards .....	3 12
430	1000	sheets, order to printer, 4 books.....	7 52
539	55	circulars of inquiry .....	2 07
Total .....			\$47 20

*Bank Examiner.*

597	2000	annual report .....	*
25	1500	blank for Savings Bank Returns, form 16.....	\$12 28
179	1400	book wrappers .....	2 72
183	1000	blanks for ruling only, for tabulation.....	4 27
268	125	return of trustees Savings Bank.....	8 25
269	100	report of Loan and Building Asso., form 20.....	5 62
343	600	semi-annual statements, pp. 4.....	11 79
352	3000	large envelopes .....	10 34
426	1200	letter heads .....	4 25
448	200	blanks for Statement of Condition.....	4 40
534	500	blanks, form 18 .....	5 77
535	150	blanks, form 14 .....	8 68
536	100	blanks, form 20 .....	26 24
537	500	blanks, form 9 .....	4 39
538	100	blanks, form 13 .....	13 75
565	1600	letter heads .....	4 97
666	200	filing sheets .....	1 25
667	1000	shipping labels .....	1 21
Total .....			\$130 18

*Cattle Commissioners.*

458	500	letter heads .....	\$1 56
Total .....			\$1 56

\* Unfinished, bill not rendered.



*Commissioner of Highways.*

19	5000	annual report, 1905, pp. 264. Ill.....	\$835 96
680	5000	annual report, 1906, 8 pages cuts, 1500 cloth covers	*
53	2000	pamp. Specifications for State Roads, pp. 16, from Report .....	21 10
54	1000	pamp. Highway Laws of Maine, pp. 40, from Report .....	22 47
114	2000	compliment slips .....	1 44
123	2000	express labels .....	2 13
126	4000	circular letters .....	11 43
202	2500	circular letters to County Commissioners.....	7 02
203	500	reply postals to Town Clerks.....	3 52
241	2000	registration cards, for meetings.....	3 08
278	500	circular letters to Granges.....	2 28
490	1000	circulars to Road Commissioners, pp. 8.....	7 43
552	200	reply postal cards .....	2 19
605	500	circular letters .....	1 96
606	500	circulars of inquiry .....	6 79
Total .....			\$928 80

*Commissioners of Pharmacy.*

98	300	circulars, Pharmacy Laws .....	\$4 45
384	1000	circulars .....	3 22
385	500	envelopes .....	1 71
393	600	receipts for Registration Fees, in six books.....	4 01
Total .....			\$13 39

*Enforcement Commission.*

2	500	libels, form 1 .....	\$6 43
3	1000	municipal court cases, form 2 .....	7 59
40	500	pamphlets, Financial Statement .....	9 83
543	500	blanks, form 1 .....	5 55
544	1000	blanks, form 2 .....	7 85
Total .....			\$37 25

*Executive Department.*

245	110	Fast Day proclamations, slips.....	\$ 86
246	60	Fast Day proclamations, large form .....	2 62
280	100	slips, Arbor Day proclamation, and 60 large form for same .....	3 49
320	300	expense account of Council .....	2 20

\* Unfinished, bill not rendered.

339	100	pay roll of Council .....	2 85
354	1000	general expense accounts .....	5 53
613	110	Thanksgiving proclamation, slips .....	89
613	60	Thanksgiving proclamation, large form .....	2 83
622	1200	blanks for committee report, form 5 .....	8 72
Total .....			<u>\$32 91</u>

*Educational Department.*

84	1000	circulars, teachers' meetings .....	\$1 56
85	2000	booklets, 8 pages without cover .....	6 98
89	4000	book wrappers for report .....	5 87
90	100	sheets blank paper .....	1 18
91	1000	blanks for special returns .....	9 48
92	4000	compliment slips .....	2 33
110	500	blanks for tuition returns .....	4 93
111	500	certificates final examination, S. S. Committee ...	1 59
112	1000	certificates final examination Principals .....	2 26
115	5000	booklets, "Educational Ideals".....	16 29
125	1000	blanks for special returns, Service of Teachers ..	7 51
155	400	programs, teachers' meeting .....	2 67
174	520	reply postal cards .....	3 02
175	750	slips for school statistics .....	1 39
184	1000	circulars, extract from laws .....	1 56
185	1000	circulars to the superintendents.....	81
186	6000	slips, headed "Teachers".....	6 05
187	6000	slips, To the Teacher.....	1 90
191	200	blanks, statement per capita taxes, Unorganized Townships .....	13 82
192	200	blanks, statement est. school expenses, Unorgani- zied Townships .....	1 05
193	100	blanks, appointment of agents, Unorganized Townships .....	96
194	1500	notice of per capita tax, Unorganized Townships....	2 83
195	100	returns of school agents, Unorganized Townships	5 05
196	200	blanks, requisition for text books, Unorganized Townships .....	2 16
213	525	slips, To Superintendents .....	1 10
198	5000	government envelopes, 1 cent .....	10 01
211	5000	cards, Thoughts by the Way, brown ink .....	12 29
220	250	slips, for East Pittston summer school .....	92
221	10000	booklets, 8 pp., to boys and girls.....	21 06
228	5000	envelopes, 1 cent government .....	10 07
261	400	slips, to correct error in blank for fiscal returns	1 62
262	10000	booklets, Questions to Teachers .....	46 75
263	2000	booklets, Questions to Superintendents .....	5 01
264	2000	booklets, Questions to Secondary Teachers .....	9 84
265	1200	catalogues Aroostook Normal School, pp. 40, Ill. .	136 18

270	1000	slips, To the Editor .....	1	33
271	400	programs, Teachers Asso. Knox Co. ....	1	20
277	100	return postals .....	3	04
279	300	programs, Teachers Asso. Sagadahoc Co. ....	2	32
283	1200	catalogues, Farmington Normal School, pp. 112, Ill.	233	39
286	700	pamphlets, Public School Laws, pp. 56.....	45	00
287	5000	pam. Plans for School Buildings and Grounds, pp. 80. Ill. ....	137	85
298	1200	catalogues, Castine Normal School, pp. 66. Ill. ....	131	63
302	600	circulars to Superintendents. San Francisco Fund	2	10
303	600	slips, To the Superintendent. Normal and Sum- mer Schools .....	1	36
310	500	programs Penobscot Teachers' Convention .....	1	20
311	500	slips to Superintendents, about State Certificates .		95
312	500	blanks for list of Teachers .....	2	05
313	300	programs Madawaska Training School.....	4	39
314	300	invitations Madawaska Training School .....	3	46
317	1000	invitations Aroostook Normal School .....	2	19
318	1000	Commencem't programs, Aroostook Normal School	4	58
319	500	Baccalaureate programs Aroostook Normal School .....	2	39
325	750	graduation programs Aroostook Normal School	1	71
324	500	programs Waldo County Teachers' Association ..	1	40
327	1200	catalogues Gorham Normal School, pp. 24. Ill. ..	82	35
330	1000	circulars on Examinations .....	3	62
331	400	circulars to teachers, on State Certificates, 2 forms	1	64
332	1000	slips to Superintendents, and		
	1000	slips on Bucksport summer school, and		
	1000	return blanks for above .....	4	61
341	1000	slips, To the Superintendent, about unexpended balance .....	1	31
346	500	invitations, with envelopes, for Gorham Normal School .....	8	25
347	500	programs, Gorham Normal School .....	1	32
348	500	reception cards, Gorham Normal School .....	1	32
356	500	graduation programs, Gorham Normal School ....	3	57
357	500	fliers, drama, and		
	500	fliers, examinations for Gorham Normal School ..	1	90
351	1000	forms for preliminary exam. for State Certificate	6	60
355	100	half note circular, on examinations .....		76
368	1000	examination circulars .....	3	59
369	500	blanks for Free High School Returns, pp. 4 .....	8	07
374	1000	slips, announcement of summer schools .....	2	09
379	10000	booklets, The Crying of the Children.....	49	75
391	1000	booklets, Partial List of Documents .....	5	16
398	5000	clasp envelopes, No. 75, and		
	5000	clasp envelopes No. 100, made to order .....	116	23

399	100	circulars on Examinations .....	1 06
407	1200	catalogues, Madawaska Training School. pp. 32. Ill.	58 93
415	3000	booklets, Course of Study, secondary schools ..	6 44
416	500	circulars, Hancock Teachers' Asso. ....	1 06
424	3000	blanks for list of Teachers, two colors .....	9 36
436	2000	envelopes, 1 ct. stamped.....	4 40
437	4000	envelopes, addressed to Superintendent .....	12 08
456	120	letter forms to Council, Salaries .....	77
457	220	letter forms to Council, Misc. bills .....	1 02
462	600	examination circulars .....	1 43
463	6000	slips, Examination Questions .....	4 82
472	1000	circulars on Teachers' Meetings .....	5 22
479	10000	booklets, 'To the Boys and Girls .....	20 73
483	3000	certificate Final Examinations .....	5 09
494	2000	Improvement League Booklet .....	6 87
495	4000	annual report Supt. Public Schools .....	*
496	2000	note heads .....	4 32
510	1000	cards, Spring Report School Improvement League	3 13
511	1000	cards, Fall Report School Improvement League..	3 33
520	500	programs, Waldo Co. Teachers' Asso. ....	2 12
521	250	programs, Somerset Co. Educational Asso.....	2 75
530	600	Teachers' Certificates, 4 colors .....	20 93
533	500	programs, Lincoln Co. Teachers' Asso. ....	2 96
555	3000	programs, Maine Teachers' Asso. ....	46 35
571	500	pamphlets, School Laws of Maine. pp. 56 .....	44 70
602	400	programs, Franklin Co. Teachers' Asso. ....	2 44
610	350	programs, Hancock Co. Teachers' Asso. ....	2 85
648	1000	slips, Teachers' Rating .....	2 59
675	300	blanks, Free High School Returns .....	7 32
Total .....			\$1529 45

*Experiment Station.*

30	500	circular No. 237, one page.....	\$1 37
80	11000	Bulletin No. 127, Fertilizer Inspection, pp. 20....	100 95
12	11500	Bulletin No. 125, Seed Inspection, pp. 28 .....	161 23
34	10000	Bulletin No. 126, Field Experiments, pp. 28 ....	119 87
133	2000	Bulletin No. 124, for Dec. 1905. Index, etc. pp. 52	76 99
142	11000	Bulletin No. 128, Orchard Notes, pp. 20. Ill. ....	189 87
169	275	newspaper notices, No. 239 .....	1 06
143	1000	analysis blanks, form 238 .....	10 29
170	275	newspaper notices, No. 240 .....	1 60
190	1000	circulars, Sanitary Cow Stall .....	4 74
167	275	newspaper notices, No. 235 .....	1 15
168	275	newspaper notices, No. 236 .....	2 29

\*Unfinished, bill not rendered.

243	350	newspaper notices, No. 243 .....	2 04
244	13000	Bulletin No. 129, Feeding Stuff Inspection, pp. 24	114 73
333	275	newspaper notices, No. 244 .....	1 08
366	13000	Bulletin No. 130, Poultry Experiments, pp. 36. Ill.	298 85
402	1000	blanks, key for recording insects .....	4 10
408	1000	circulars on the Caterpillar .....	3 73
414	1000	circulars on Grubs and Beetles .....	5 60
455	275	newspaper notices, of Bulletin No. 130.....	1 64
460	275	newspaper notices, No. 252 .....	1 42
465	1000	circulars, No. 249, on Butterfly .....	12 33
466	1000	circulars, No. 250, on Elm Leaf Curl .....	6 60
467	1000	circulars, No. 251, on Caterpillar.....	8 50
519	1000	circulars, No. 253, on Caterpillar.....	15 89
541	1000	circulars on Tent Caterpillar. Ill. No. 254 .....	15 05
564	1000	circulars on Tussock Moth, Ill. No. 255.....	12 64
566	300	newspaper notices .....	1 21
568	11500	Bulletin No. 131, Indian Corn, pp. 20 .....	91 11
588	1000	circular No. 257, Brown Tail Moth .....	10 76
589	11500	Bulletin No. 132, Plant Breeding, etc. pp. 32 ....	111 45
591	12000	Bulletin No. 133, Fertilizer Inspection .....	267 00
592	100	typewriter letters .....	1 24
593	2000	circular No. 259, Food Inspection .....	3 18
598	300	newspaper notices, No. 260 .....	1 78
604	11500	Bulletin No. 134, Insect Notes .....	188 30
679	9000	circular No. 262, Gipsey Moth .....	14 63
692	300	newspaper notices, No. 263 .....	1 04
702	300	newspaper notices, No. 264 .....	1 72
642	3000	Bulletin No. 135, Food Standards .....	48 08
660	12500	Bulletin No. 136, Food Inspection .....	*
663	6000	circular No. 261, 2 pages .....	9 96
13	1000	annual report, (1906 Bulletins) .....	*
Total .....			\$1927 07

*Factory Inspector.*

210	5000	certificate forms .....	\$10 28
272	5000	certificate forms .....	10 22
Total .....			\$20 50

*Fish and Game Department.*

36	500	form 32, blank for public notice .....	\$5 05
46	100	cloth poster, "Public Notice" .....	4 78
58	1000	letter heads for J. W. Brackett, Com'r. blue ink	3 16
83	50	cloth posters, "Public Notice" Lambert Lake ....	2 72

\*Unfinished, bill not rendered.

99	100	cloth posters, "Public Notice" Etna pond .....	4 76
119	1000	bill heads, 4s .....	3 23
120	500	blank permits .....	3 12
159	50	cloth posters, Kennebunk pond .....	3 22
163	2000	circulars to guides .....	2 80
165	100	cloth posters, Etna pond .....	4 82
173	3000	envelopes .....	6 16
177	200	postal cards for game shippers.....	1 68
201	1000	record cards, for list of guides .....	1 92
215	500	shipping cards, red line, perforated .....	2 72
216	1500	shipping cards, all black, perforated.....	3 65
000	6000	plain index cards .....	5 75
238	1	book for registration of guides, 300 pages .....	2 73
252	500	application for non-resident hunter's license ....	2 51
253	2700	application for non-resident hunter's license, moose and deer .....	10 96
255	1700	packet heads for hatcheries, 7 lots .....	5 42
256	1800	envelopes for hatcheries, 7 lots .....	7 29
258	50	cloth posters, Chemo pond .....	3 17
276	50	cloth posters, Chemo pond, corrected form ....	3 04
235	2500	non-resident hunters' licenses, 2 colors .....	15 54
237	2500	manilla envelopes, 7x10 1-2 .....	14 38
236	2500	non-resident hunters' red cloth tags .....	126 41
285	100	cloth posters, Parlin stream, etc. ....	4 75
315	50	cloth posters, Dead River, etc. ....	3 38
316	50	cloth posters, Tufts pond, etc. ....	3 17
321	500	tags for hatcheries .....	2 08
328	1000	envelopes for J. W. Brackett, Com'r. blue ink ....	3 72
345	50	cloth posters, Crawford's pond, etc. ....	3 10
400	500	cloth notices to hunters, in Italian .....	13 99
401	100	cloth posters, ponds in Oxford Co. ....	4 85
420	50	cloth posters, relating to Cary pond .....	2 89
421	10000	letter heads, two colors .....	36 86
422	2000	bill heads, long and 500 bill heads, short .....	9 12
449	5000	guides' licenses .....	22 26
450	5000	applications for guides' licenses .....	13 33
451	500	camp licenses .....	4 97
452	500	application for camp licenses.....	3 58
433	200	note heads for Oquossoc hatchery, and 200 envelopes for Oquossoc hatchery .....	2 16
434	8000	envelopes for office, No. 6 1-4, and 2000 envelopes No. 9 .....	21 21
442	2000	receipts for licenses, in books of 100, and 2000 receipts to agents, in books of 100 .....	5 87
445	50	cloth posters, Magalloway river, and 50 cloth posters, Bear river .....	7 09
470	2000	index cards, guides' list .....	6 17

482	500	bird shipping tags .....	2 40
488	2500	weekly report of wardens .....	12 93
499	1	visitors' book, 500 pp. ....	2 19
498	500	applications for hunting licenses, No. 1 .....	2 51
501	500	applications for hunting licenses, No. 2 .....	2 54
515	2200	blanks, guides confidential reports .....	9 62
516	2500	envelopes, 1c. government .....	4 84
517	3500	envelopes, 2c. government .....	10 11
582	2000	envelopes, No. 10 .....	6 78
583	2000	return envelopes, No. 9 .....	5 89
628	500	packet heads for Supt. of hatcheries .....	1 31
628A	500	envelopes for Supt. of hatcheries.....	1 45
634	500	packet heads for East Auburn hatchery .....	1 31
635	500	envelopes for East Auburn hatchery .....	1 45
677A	500	letter heads for North Belgrade hatchery .....	1 45
677B	500	envelopes for North Belgrade hatchery .....	1 56
632	500	hunters' and trappers' licenses .....	3 78
633	500	applications for hunters' and trappers' licenses ..	3 08
Total .....			<u>\$500 74</u>

*Forest Commissioner.*

545	3000	biennial reports, pp. 220. Ill.....	\$523 04
		Engraving maps of Indian township, for report ..	85 00
621	3000	copies half tone inserts, 24 pp. for report .....	116 35
654	2250	wrappers for annual report .....	3 68
9	20000	Danger Notices, on white cloth .....	715 34
81	2000	blanks, fire warden's report .....	18 99
92	3000	compliment slips .....	1 75
217	600	letters to selectmen .....	2 54
267	500	envelopes addressed to selectmen, and	
	500	envelopes addressed to assessors .....	4 55
275	2000	blanks, report of Forest Fires .....	16 96
296	3000	receipts, form 2. red line .....	8 61
404	2000	fire notices, in Italian.....	73 16
Total .....			<u>\$1569 97</u>

*Insurance Department.*

240	2500	annual report, pp. 712 .....	\$2116 74
4	500	form 3, condensed statement blanks .....	6 61
21	5100	index cards for list of agents and brokers, two lots .....	27 16
37	500	form 8, preliminary return of fire insurance com- panies .....	2 33
38	200	form 9, preliminary return of life insurance com- panies .....	1 99

48	40	tabulation sheets, life companies .....	1 31
49	30	tabulation sheets, fire companies .....	2 61
74	100	summons notices in small bound book .....	2 11
106	2500	preliminary report, pp. 56 .....	189 17
114	2000	compliment slips .....	1 45
75	500	application blanks, assessments .....	4 67
162	1000	licenses, assessment companies .....	4 00
164	500	returns for special brokers .....	7 06
308	5000	blanks, for report fire investigation .....	24 56
309	500	licenses of companies, form 4 .....	3 75
334	300	affidavit special insurance broker .....	3 78
335	500	renewal application — companies .....	5 50
336	500	blanks for appointment agents by managers ....	4 68
364	2000	letter heads .....	5 71
365	1000	circular letters, two colors .....	4 59
380	500	bill heads .....	1 58
406	1000	blank applications, fraternal .....	6 79
413	5000	blanks for agents' licenses .....	20 12
453	500	blanks, condensed statement .....	1 98
454	500	certificates of publication, cond. statement .....	3 03
481	100	power of attorney .....	2 24
487	1500	directory of Insurance companies, pp.60 .....	198 70
542	300	filing cards .....	2 41
584	1500	letter heads .....	4 38
585	1000	circular letters to fire companies .....	1 55
586	500	circular letters to property owners .....	1 24
596	200	annual statement blanks, fire, pp. 12 .....	70 00
596	100	annual statement blanks, U. S. branches. pp. 12 ..	50 00
596	200	annual statement blanks, miscellaneous. pp. 16 ....	100 00
596	100	annual statement blanks, fraternal. pp. 16 .....	70 00
596	100	annual statement blanks, life. pp. 36 .....	170 00
668	5000	index cards .....	18 44
684	200	preliminary return blanks .....	3 52
685	500	index cards .....	2 14
687	500	circular letters .....	1 36
704	30	list of fire companies .....	5 70
705	40	list of life companies .....	2 56

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Total ..... \$3157 52

*Industrial and Labor Bureau.*

631	4000	annual reports .....	*
109	2000	compliment slips .....	\$1 44
129	700	letter heads .....	1 96
130	500	envelopes .....	1 45
132	500	envelopes addressed to assessors .....	2 48

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\*Unfinished, bill not rendered.



131	1000	return envelopes .....	3 15
231	200	blanks for report on pulp and paper industries ...	4 59
232	200	envelopes No. 9, addressed to Wiggin .....	1 13
288	200	letter heads for R. A. Eddy, agent .....	1 02
289	200	envelopes for R. A. Eddy, agent .....	99
377	400	circulars on Union Labor matters .....	5 20
378	800	envelopes for R. A. Eddy, agent, two lots .....	3 70
Total .....			<u>\$27 11</u>

*Industrial School for Girls.*

11	1000	report of 1905, pp. 34. Ill. ....	\$59 34
326	500	letter heads for secretary of trustees .....	1 62
Total .....			<u>\$60 96</u>

*Insane Hospital.*

20	2000	report of 1905, pp. 96. Ill. ....	\$208 91
464	1000	instructions to municipal officers .....	9 11
Total .....			<u>\$218 02</u>

*State Pension Office.*

22	1000	blanks, statement of facts .....	\$6 59
23	1000	addressed envelopes, No. 8 1-2 .....	3 15
68	9000	vouchers with red line .....	34 55
69	700	vouchers for Portland office .....	4 30
86	2500	pension certificates, form 13 .....	7 73
87	250	pension certificates, form 34, Aroostook War ....	2 13
88	250	notice to treasurer, form 11A. ....	2 59
135	500	claim for burial expenses, form 30 .....	3 16
206	7000	envelopes No. 9, tinted, 2 lots .....	29 15
247	2000	tinted envelopes, No. 6 1-4 .....	5 50
669	1	annual ledger, 450 pp. and Index, 15 pp. ....	9 39
670	1	register of applications and certificates .....	5 25
681	500	widow's application blanks .....	5 98
682	2500	applications for continuation of pension .....	17 66
694	2500	pension certificates, form 13. ....	7 28
695	2000	notice to treasurer .....	5 73
696	500	receipt and order on treasurer .....	3 25
697	100	receipt and order on treasurer, Aroostook War ..	2 20
698	300	vouchers, Aroostook War .....	6 25
Total .....			<u>\$161 84</u>

*Railroad Commissioners.*

506	2000	annual report .....	\$1578 84
703	2250	maps, 31x35, 2 colors, for report .....	90 00
395	100	circular letters .....	1 74
587	2250	packet heads, 4 lots .....	7 76
000	3000	die stamped envelopes .....	16 30
Total .....			<hr/> \$1694 64

*Secretary of State.*

I	200	circulars, 4 pages, caucus law .....	\$3 51
35	200	pamphlets, list of business corporations, pp. 36 ..	35 47
41	1000	pamphlets, Australian ballot law, pp. 24 .....	26 97
42	100	blanks, plantation returns .....	1 91
43	50	envelopes, addressed to plantation clerks .....	89
56	500	booklets, twelve pages, Law of the Road .....	11 31
78	500	pamphlets, automobiles registered in Maine, pp. 12	36 39
59	4000	certificates of organization of corporations, 4 pp. 2 lots .....	40 27
71	100	requisition for criminal .....	2 39
96	500	applications for automobile licenses .....	5 25
97	500	certificates of automobile licenses .....	4 71
101	100	sheets, list of towns .....	4 49
102	100	sheets, list of plantations .....	1 71
113	2000	public notices, dog and sheep law .....	9 43
144	580	envelopes, election returns, 3 forms .....	9 14
145	150	envelopes, election returns, 5 forms .....	2 39
146	600	envelopes, election returns, 6 forms .....	3 73
147	2250	envelopes, election returns, 5 forms .....	8 22
148	580	envelopes, election returns, 3 forms .....	2 44
149	580	envelopes, election returns, 3 forms .....	2 54
150	2320	blanks, election returns, 12 forms .....	32 62
151	580	blanks, election returns, 3 forms .....	14 42
152	580	blanks, election returns, 3 forms .....	13 38
153	100	blanks, election returns, 1 form .....	15 33
154	600	circular letters, on elections .....	2 37
182	200	circular letters to town treasurers.....	1 72
189	7500	blanks for corporation returns .....	29 43
214	200	certificates of railroad commissioners .....	5 27
239	500	blanks for registration of automobiles .....	6 94
257	2000	blanks for certified copies of charters .....	23 59
295	500	automobile registration certificates .....	8 91
306	500	blank applications for automobile drivers .....	5 72
338	200	blanks for returns of telephone companies .....	4 41
344	125	semi-annual register of magistrates, pp. 12.....	26 01
363	500	blank applications for auto. registration .....	7 10

394	2	corporation books, 600 pp. each .....	10 06
419	500	auto operator's licenses, in one book .....	4 61
427	300	pamphlets, Law of the Road .....	11 97
431	7000	notice of franchise tax .....	20 92
477	7000	envelopes, No. 6 1-4 .....	13 82
505	1	book, register of motor cycles .....	7 60
512	500	certificates, county commissioners .....	9 52
548	40	notice of election, county officers .....	3 11
549	205	notice of election, members of legislature .....	4 40
550	240	form of oath, members of legislature .....	2 32
551	12	certificates to representatives to Congress ....	3 30
553	40	election return blanks, No. 4 T. ....	8 94
554	2	corporation books, 600 pages each .....	11 63
608	1	book, record of commissions .....	5 06
616	2	title pages of Council record books .....	2 67
627	1000	blanks, certificate of records .....	4 45
630	1000	blanks, application for auto license .....	9 01
649	1000	Council committee report .....	3 85
653	125	pamphlets, semi-annual register of magistrates, pp. 16 .....	30 86
678	200	pamphlets, registration of autos. in Maine .....	*
665	35	blanks, justice commissions .....	4 34
000	75	copies index to Public Document, 4 vols. ....	5 71
Total .....			<hr/> \$588 53

*State Treasurer.*

15	2000	annual report for 1905. pp. 66 .....	\$178 90
60	550	receipts for dog licenses refunded .....	1 65
62	800	April first dog returns .....	4 42
61	800	blanks, "Dogs Killed" .....	3 25
63	200	notices of shortage in licenses .....	1 80
64	510	tax warrants, 3 forms .....	3 91
65	475	assessors' returns of "Collector" .....	2 77
67	1	state tax receipt book, dog licenses .....	4 91
109	2000	compliment slips .....	1 45
128	75	tax warrant blanks .....	1 81
161	1000	circulars, claim for damage by dogs. ....	3 64
208	600	pages for cash book .....	3 49
219	75	certificates for plantation returns. ....	1 70
223	1000	receipt blanks, general form, and	
	200	receipt blanks, franchise tax .....	7 82
226	500	tax notices .....	1 52
248	500	deposit slips, copying ink .....	2 56
350	580	notices, apportionment of school fund .....	4 47

\*Unfinished, bill not rendered.

383	1000	two-cent envelopes .....	3 90
417	500	notices of state tax due .....	3 15
418	5000	receipts for state tax, in five books .....	10 72
446	200	post cards, both sides .....	1 68
540	500	deposit sheets .....	4 91
561	1	receipt book, duty on commissions .....	2 40
562	1	cash book, 600 pages .....	4 40
563	1	ledger, 600 pages .....	1 37
611	500	notices of dog licenses due .....	1 72
612	500	receipts, two forms .....	2 94
629	100	postal cards .....	1 52
683	1000	remittance forms .....	2 46
Total .....			<hr/> \$271 24

*State Board of Health.*

502	3800	biennial report, pp. 270 .....	\$607 96
10	4000	small labels for laboratory of hygiene.....	3 24
26	800	pure food circulars .....	1 66
233	600	postal cards, form 79 .....	3 28
234	4000	notices for local boards of health .....	5 04
299	400	circulars No. 40 .....	2 25
300	1000	circulars No. 46 .....	4 93
367	800	disinterment permits, form 86 .....	6 15
371	2000	water analysis blanks .....	10 27
410	8000	Bulletins, Vol. 1, No. 6. Tuberculosis .....	88 61
439	3000	applications for disinterment permits, form 90 ....	13 48
503	300	pamphlets on typhoid fever. pp. 68, reprint .....	22 22
504	250	pamphlets on formaldehyde disinfection. pp. 24, reprint .....	6 86
507	8000	circulars, No. 46, typhoid fever, pp. 8 .....	28 18
508	3000	circulars, No. 75, formaldehyde disinfection, pp. 4	10 08
575	1000	diphtheria placards .....	2 49
577	3000	scarlet fever circular, No. 45 .....	9 68
578	2000	circular No. 70, consumption disinfection .....	6 32
579	1000	circular No. 76, typhoid fever investigation .....	5 53
580	6000	circular No. 54, prevention of consumption, pp. 4	15 23
709	550	blanks for reports, form 78 .....	10 10
Total .....			<hr/> \$863 56

*State Assessors.*

5	400	form 7, assessors' return blanks.....	\$6 23
6	675	form 8, blanks for list of property .....	12 73
18	125	letter form on printed letter heads .....	1 06
176	500	blanks form 2 .....	3 63

701	100	pamphlets, preliminary report from annual report	8 94
513	4000	annual report, cloth binding .....	*
514	250	pamphlets, state valuation .....	*
Total .....			<u>\$32 59</u>

*State Library.*

14	5000	form A, travelling library record, and	
	200	form B, travelling library record.....	\$12 81
157	20000	record slips .....	16 59
274	2500	applications for travelling library .....	4 76
409	10000	record slips, form A. and	
	400	record slips, form B.....	29 84
480	5000	express labels .....	5 07
Total .....			<u>\$69 07</u>

*Maine Library Commission.*

476	3000	letter heads .....	\$12 67
478	2875	envelopes, No. 6, tinted .....	8 63
Total .....			<u>\$21 30</u>

*State Inspectors of Steam Vessels.*

93	1000	note heads .....	\$2 45
94	1000	envelopes .....	2 33
77	200	engineer's licenses, in book form, and	
	200	master's licenses, in book form.....	3 75
95	400	inspector's certificates, in book form .....	3 16
57	200	pamphlets, "Laws," 8 pages and cover .....	11 47
212	250	certificates of inspection .....	3 94
Total .....			<u>\$27 10</u>

*State School for Boys.*

139	1500	annual report, pp. 50 .....	\$104 35
Total .....			<u>\$104 35</u>

*State Prison.*

55	1000	annual report for 1905. pp. 72 .....	\$109 06
Total .....			<u>\$109 06</u>

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\*Unfinished, bill not rendered.

*University of Maine.*

51	2500	Maine Bulletin, Oct. 1905. pp. 16 .....	\$26 41
166	3000	Maine Bulletin, Dec. 1905. pp. 12. Ill. (Summer Term) .....	36 09
181	2500	Maine Bulletin, Jan. 1906. pp. 44. Ill. (circular of Inf.) .....	127 84
297	1500	Maine Bulletin, Feb. 1906. pp. 92. (Annual Report) .....	150 83
284	5000	Maine Bulletin, Mar. 1906. pp. 16. (College of Law) .....	50 67
429	5000	Maine Bulletin, Apr. 1906. pp. 28. (College of Agl.) .....	98 73
461	1500	Maine Bulletin, Apr. 1906. (Forestry Supplement) .....	22 97
493	1500	Maine Bulletin, May 1906. pp. 16. (Gen. Information) .....	25 20
522	3500	Maine Bulletin, Oct. 1906. pp. 184. (Catalogue) ..	539 27
637	1500	Maine Bulletin, Nov. 1906. pp. 88. (Annual Report) .....	123 27
390	500	Dr. Drew's Study of the Scallop. pp. 72. Ill. ....	112 99
Total .....			<u>\$1314 27</u>

*Vital Statistics Department.*

45	1200	annual report for 1904. pp. 210 .....	\$637 34
66	500	ruled blanks, form L .....	** 9 49
249	550	blanks for revision of card catalogue .....	** 6 52
304	1500	circulars to physicians .....	** 4 99
425	25000	certificates of death, form C .....	** \$28 25
459	42250	burial permits, in 970 books .....	** 67 63
000	19870	birth record cards .....	** 65 57
000	12000	marriage record cards .....	** 46 80
000	17627	death record cards .....	** 64 34
491	550	report blanks, births, marriages, deaths.....	1 38
497	550	circular letters to clerks .....	** 3 10
Total .....			<u>\$935 41</u>
**Paid by Vital Statistics Department .....			296 69
Net .....			<u>\$638 72</u>

*Summary By Departments.*

Adjutant General's Office .....	\$1777 12
Agricultural Department .....	2654 36
Attorney General .....	79 59
Auditor of State Printing .....	47 20
Bank Examiner .....	130 18

Cattle Commissioners .....	1 56
Commissioner of Highways .....	928 80
Commissioners of Pharmacy .....	13 39
Educational Department .....	1529 45
Enforcement Commission .....	37 25
Executive Department .....	32 91
Experiment Station .....	1927 07
Factory Inspectors .....	20 50
Fish and Game Department .....	500 74
Forest Commissioner .....	1569 97
Industrial and Labor Bureau .....	27 11
Industrial School for Girls .....	60 96
Insane Hospitals .....	218 02
Insurance Department .....	3157 52
Maine Library Commission .....	21 30
Railroad Commissioners .....	1694 64
Secretary of State .....	588 53
State Assessors .....	32 59
State Board of Health .....	863 56
State Inspector of Steam Vessels .....	27 10
State Library .....	69 07
State Pension Office .....	161 84
State Prison .....	109 06
State School for Boys .....	104 35
State Treasurer .....	271 24
University of Maine .....	1314 27
Vital Statistics Department, net .....	638 72
Total .....	<hr/> \$20609 97

## METHODS OF HANDLING STATE PRINTING.

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For the purpose of securing information regarding methods of handling state printing and binding in other states a circular of inquiry was mailed last October to the secretary of state of all other states in the union. Forty replies were received, from which I gathered a valuable tabulation of statistics and much material in the line of state printing laws, contract forms and specifications, prices, etc.

Two states, California and Kansas, own their public printing plant. In 1872 California passed an act to establish a state printing office and to create the office of superintendent of state printing. In 1874 an act was passed to provide for the fitting up and use of the Governor's Mansion as a state printing office and state armory. Since that time the plant has developed into a large printing establishment in which the state printing and binding is done, and a large line of text books issued for distribution to the pupils of the state at cost. This school text book department is made self sustaining, without direct appropriations, and the receipts and expenditures constitute the school-book revolving fund.

Perhaps more of interest and value to our people will be the recent experience of the state of Kansas as indicated in the communication herewith. I present this as interesting, enthusiastic and progressive, worthy of attention.

Topeka, Kansas, Oct. 29, 1906.

E. N. Carver,  
Auditor State Printing,  
Augusta, Maine.

Dear Sir :

Your circular question blank, addressed to the secretary of state has been referred to me.

To this date I have answered like inquiries from several states, and take pleasure in copying from my letter book such statements as I have



mailed to different parties, and which, I trust, will answer your purpose even better than to fill the blanks in your circular.

Up to July 1, 1905, the state printing has been done by private ownership of the plant—the state printer being elected by the legislature—and all work done for the state was paid for under schedules set forth in the statutes.

The Kansas legislature of 1904-5 enacted a law assuming the printing for the state officials and institutions by the state, placing the state printer on a stated salary of \$2500 per annum, and empowering him to employ and discharge all laborers; created a board known as the state printing plant commission, consisting of three electors, who were authorized to purchase building site, to erect a building and to equip a printing plant. The legislature appropriated for these purposes, to wit:

For purchase of site.....	\$6,000
For construction of building .....	30,000
For equipment of building and plant .....	32,000

Total .....	\$68,000
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The pay for this commission is \$5 per day and actual expenses for each and every day employed, a further appropriation of \$1000 having been made to meet this expense.

The commission purchased a beautiful corner near the capitol, paying \$6000 for it, upon which they erected a handsome 3-story concrete reinforced building, 50x150 feet, at an expenditure of \$28,000 (contract price), a good picture of which is shown on this letter head. They purchased the plant from the former state printer at a cost of \$18,000, and have made many valuable additions to it, so that now we have a first-class up-to-date institution that does all the work, composition, binding and press-work, necessary for all the institutions. I have rented two Mergenthaler Linotypes, which the legislature this winter will, no doubt, buy out-right.

Besides the appropriations above there was appropriated the following additional sums:

For labor .....	\$35,000
For incidentals .....	5,000
For printing and binding material .....	20,000

Total .....	\$60,000
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These appropriations were made for the first year, ending June 30, 1906, and slightly increased for the second year, ending June 30, 1907.

The first year was completed, during which the plant was moved from quarters that it had occupied for a quarter of a century to the new building, at extraordinary expense, and not one cent was expended over the appropriation. Heretofore it has been the custom for the legislature to pass deficiency bills to meet the expense of printing, but I am positively certain that there will be no such legislation under the appropriations as below set forth.

For the years 1903 and 1904, the expense of printing was \$191,647.55.

For the years 1905 and 1906, (ending June 30, 1907) the total appropriation for labor, incidentals and printing and binding material is \$130,000.00.

I keep a job ticket account of the cost of every job of printing done and the cost of same jobs under former system, and at the end of the first fiscal year, June 30, 1906, the following figures will give you a good idea of the saving to the state. Bear in mind that these figures do not reflect upon the integrity of the former state printers. They simply show the difference of the actual cost to the state now and what the state formerly paid within the law.

The total ticket cost for labor and stock for the year ending June 30, 1906, was.....	\$41,731 15
The amount that the state would have paid for the same jobs, under private ownership, was .....	63,741 81

Showing an actual saving to the state for labor and material of .....	\$22,010 66
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I confidently expect that, if no untoward circumstances arise, the saving alone under state ownership and control will offset the cost of the land and building and equipment, within three years.

The office of state printer is now an elective one, the same as any other state officer.

The average number of employes in all departments per month is 61.

I do not hesitate to enthusiastically commend the Kansas system for the state's public printing.

We are strictly forbidden to do any kind of work in the lines of the institution for private parties. Not a breath of discontent among the vast number of officials for whom printing is done has been heard, as they get as good work and material and as much as before, or all that is requisite.

Each head of the department or institution makes a requisition upon the state printer for the kind and amount of printing wanted as they want it.

I believe that I have given you all and perhaps much more information than you wanted, if, however, there is anything further do me the favor of asking for it. It will be my pleasure to answer any questions that may give you more light.

Yours respectfully,

T. A. McNEAL,  
State Printer.

The question of superintendence of state printing was taken up. Of the 38 states outside California and Kansas giving reply, nineteen place their printing in the control of a board or commission, eleven states place it in the hands of the secretary of state or some other state officer. In the above cases there is usually

a printing expert clerk. Three other states report a superintendent or supervisor, and two report no superintendence, each department looking after its own printing. The remaining three states, Iowa, Oregon and Washington, have a state printer without the system of competitive bids, similar to the system in Maine prior to 1906.

To the question, "Is your state printing open to competitive bids?" 34 states answer "Yes", one "Partly" and three "No."

Regarding the length of terms of contracts different states report as follows: one 6 years, two 5 years, one 4 years, nineteen 2 years, four 1 and 2 years, others occasional or as required.

With regard to annual cost of printing the returns were not in satisfactory form for tabulation, though instructive in individual cases. Often the sum named included cost of printing and binding.

The same questions were asked in relation to state binding as were in relation to state printing. The replies indicated in almost every instance that the printing and binding were handled together and let by same contract or in similar manner. Thirty-four states which let state binding by contract do so under the system of competitive bids, one partly so, one reports no competition, the same being true in regard to its printing, and one state owns its bindery while its printing is contracted on the basis of competitive bids.

## RECOMMENDATIONS.

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The present arrangement of issuing the several department reports results in a considerable congestion of work in the printing office about January of each year, and this is especially the case and more noticeable on the legislative year when several biennial reports come in, and the demands of the legislature for miscellaneous printing are unusually imperative. The result is confusion, delays on some of the reports that are annoying to the departments and detract from their usefulness and value, and in some cases added expense for overtime work.

It may be possible under future contracts to obviate a part of this difficulty by a further distribution of the work in such a manner as to call into service a larger number of workmen and increased mechanical facilities at the particularly congested period. Yet a complete remedy calls for action in the direction of removing the causes. It is possible some of the biennial reports may be issued on the alternate year instead of on the legislative year. It is possible that some of the annual reports may be issued at a different season of the year, which might involve a change in the law in relation to the close of their financial or statistical year. The situation strongly suggests the advantages of some form of supervision that may be able to arrange a practical and harmonious schedule for the issue of all State reports at the time that will best serve all interests. Each department should have the right of way for its report, with the printers, for a limited period, then make way for the next in order.

It has been suggested by officials connected with the insane hospitals that their report might be issued biennially instead of annually, with some advantages and considerable saving in cost and labor. The present limit on the edition results in an insufficient supply for all the demands. With a biennial edition slightly

increased in quantity, the field could be more thoroughly covered at less expense, and perhaps all requirements of the interests in the State as fully met.

In order for you to understand the condition of congestion on report printing I present the following brief statement of the principal work in the hands of the printer at the date of making this report. It should be further understood that typesetting may have begun on some that are reported as "none printed." On others partly printed the typesetting may be nearly finished. On some that have been in the office longest it may be the departments have not required an earlier completion. I have the statement of the foreman in charge that no delay has been occasioned from lack of copy furnished by the departments.

The reports that have been completed since September, 1906, are—Board of Health, Forest Commissioner, Railroad Commissioners, Directory of Insurance Companies, six Experiment Station Bulletins, Agricultural Department Bulletins for September and December, University of Maine Catalogue and Annual Report, and several small pamphlets.

I recommend that the deficiency of \$7,410.71 in bills due January 1, 1907, be met by a special appropriation.

CONDITION OF REPORT PRINTING, JANUARY  
11, 1906.

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- 4,000 Report Supt. Public Schools, to printer Sept. 12, now printed 224 pages; about 70 more.
- 4,000 Report State Assessors, to printer Sept. 12, now printed 482 pages; about 150 more.
- 2,000 Report Bank Examiner, to printer Oct. 29, now printed 282 pages; about 40 more.
- 200 Pamphlets, Registered Autos in Maine, to printer Dec. 12, make 12 pages; none printed.
- 1,200 Adjutant General's Report, to printer, Dec. 12, none printed.
- 5,000 Report Commissioner Highways, to printer Dec. 13, now printed 16 pages; 112 more.
- 3,000 Report Commissioner Sea and Shore Fisheries, to printer Jan. 1, make about 100 pages; none printed.
- 500 University of Maine Studies No. 7, to printer Jan. 1, none printed.
- 2,500 Report of Treasurer, to printer, Jan. 1, make about 65 pages; none printed.
- 1,000 Report of State Prison, to printer Jan. 4, make about 75 pages; none printed.
- 2,000 Experiment Station Bulletin No. 137, to printer Jan. 4, make about 48 pages; none printed.
- 125 Pamphlet, Business Corporations, to printer Jan. 5, none printed.
- 3,200 Register of House and Senate, to printer Jan. 9, none printed.
- 4,000 Report of Enforcement Commission, to printer Jan 10, make about 125 pages, none printed.
- 900 Pamphlets, Committees and rules of the Legislature, to printer Jan. 11.

## REPORTS ABOUT READY FOR PRINTER.

- 1,000 Report Industrial School for Girls.  
 2,000 Report Cattle Commissioners.  
 2,000 Report Insane Hospitals.  
 1,500 Register Executive Department.

## STATE REPORTS AND DOCUMENTS.

(Latest issue prior to January 1, 1907.)

Report of	Year.	Edition.	Binding.	
			Cloth.	Paper.
Adjutant General.....	1904	1200	950	250
Attorney General.....	biennial	1903-4	1500	1250
Treasurer of State.....	1905	2000	1500	500
State Prison.....	1905	1000	200	800
Bank Examiner.....	1905	2225	2225	
Insane Hospitals.....	1905	2000	500	1500
State Superintendent of Schools.....	1905	4000	3750	250
Commissioner of Agriculture.....	1905	6000	6000	
State School for Boys.....	1905	1500	200	1300
Railroad Commissioners.....	1906	2000	2000	
State Librarian.....	biennial	1903-4	1000	1000
University of Maine.....	1906	1500		1500
Sea and Shore Fisheries.....	biennial	1903-4	3500	500
Insurance Commissioner.....	1906	2500	2500	
Military and Naval Orphan Asylum.....	biennial	1903-4	500	500
Industrial School for Girls.....	1905	1000	200	800
Inland Fisheries and Game.....	1904	3000	2000	1000
State Board of Health.....	biennial	1904-5	3800	2800
Agricultural Experiment Station.....	1905	1000	500	500
Cattle Commissioners.....	biennial	1903-4	2000	2000
Industrial and Labor Statistics.....	1905	4000	3750	250
Forest Commissioner.....	1906	3000	2750	250
Registrar of Vital Statistics.....	1904	1200	600	600
State Assessors.....	1905	2000	1750	250
Registration of Medicine.....	1904	1000	125	875
Maine State Pomological Society.....	1905	500		500
Maine Dairymen's Association.....	1905	500	500	
Maine School for the Deaf.....	biennial	1903-4	1000	1000
Topographic Survey Commission.....	1903-4	1000		1000
Library Commission of Maine.....	1903-4	500		500
Commissioner of Highways.....	1905	5000	1500	3500
Enforcement Commissioners, (in press).....	1905-6	4000	300	3700
State Entomologist.....	1906	500		500
CATALOGUES.				
Farmington Normal School.....	1906	1200		1200
Castine Normal School.....	1906	1200		1200
Gorham Normal School.....	1906	1200		1200
Aroostook Normal School.....	1906	1200		1200
Madawaska Training School.....	1906	1200		1200
University of Maine.....	1906	3500		3500

## STATE DOCUMENTS.

LEGISLATIVE.	Year.	Edition.	BINDING.	
House Documents .....	1905	500	150 full sheep	50 $\frac{1}{2}$ sheep
Senate Documents .....	1905	500	75 full sheep	25 $\frac{1}{2}$ sheep
Journal of House .....	1905	800	All $\frac{1}{2}$ buffing	
Journal of Senate .....	1905	400	All $\frac{1}{2}$ buffing	
Legislative Record .....	1905	700	350 $\frac{1}{2}$ buffing	350 stitched
Register of House .....	1905-6	2400		All paper
Register of Senate .....	1905-6	800		All paper
Committees and Rules of Legislature .....	1905-6	900		All paper
Rulings of Presiding Officers Maine Legislature .....	1905	2000	100 flexible	1900 cloth
EXECUTIVE.				
Register of Executive Department .....	1905-6	1500		All paper
Governor's Address .....	1905	4700		All paper
LAWS.				
Revised Statutes .....	1903	4000	Full sheep	
Public Laws .....	1905	200	$\frac{1}{2}$ cloth	
Laws of Maine, (Session) .....	1905	2260	300 full sheep	1960 $\frac{1}{2}$ sheep
Maine Tax Laws .....	1903	200		Paper
Australian Ballot Law .....	1906	1000		Paper
Relating to Organization of Corporations .....	1904	10000		Paper
Public School Laws, 2 editions .....	1906	1200		Stitched
Maine Insurance Laws .....	1905	2000	50 buffing	1950 paper
Inland Fish and Game Laws .....	1905	10000	Red cloth	
Sea and Shore Fisheries Laws .....	1905	3000		Paper
Abstract of Health Laws of Maine .....	1904	2500		Paper
Maine Militia Laws .....	1901	300	Cloth	
Relating to Dairy Products, 2 editions .....	1905	1000		Paper
Revised Labor Laws of Maine .....	1905	500		Stitched
Banking Laws of Maine .....	1905	400		Paper
Law of the Road .....	1906	300		Paper
Relating to Ways .....	1906	1000		Paper
SPECIAL AND OCCASIONAL.				
Maine State Valuation .....	1905	300	150 buffing	150 paper
State Tax Assessment .....	1906	600		Paper
Corporations Organized in Maine .....	1906	200		Stitched
Semi-annual Register of Magistrates, Dec. .....	1906	125		Stitched
Directory of Insurance Companies .....	1906	1500		Paper
Preliminary Report Insurance Com'r .....	1906	2500		Paper
School Buildings and Grounds .....	1906	5000		Stitched
Report Com. on Teachers' Salaries .....	1905	5000		Stitched
Registered Automobiles in Maine .....	1905	500		Paper
State Road Building .....	1906	2000		Paper
PERIODICALS.				
Bulletin Agricultural Dept. .... quarterly	Dec.			
	1906	9650		Paper
	* July.			
Bulletin State Board of Health. .... bi-mo.	1906	8000		Paper
Maine Bulletin .....				
Experiment Station Bulletin .....				

\* Tuberculosis number.

† See University of Maine.

‡ See Experiment Station.