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LEGISLATIVE COUNCIL
September 29, 2003
2:00 pm
Legislative Council Chamber
REVISED AGENDA

Page No.	Item	Action
	CALL TO ORDER	
	ROLL CALL	
1/6	**SUMMARIES OF THE JULY 30, AND AUGUST 27, 2003 COUNCIL MEETING**	Decision
	REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE DIRECTORS	Information
	• **Executive Director's Report**	
13	• **Fiscal Report (Pennoyer)**	
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	REPORTS FROM COUNCIL COMMITTEES	
	• **Personnel Committee** (Rep. Richardson, Chair)	
	Report of September 29, 2003 Personnel Committee meeting	
	- Request for temporary disability income benefits	
	• **State House Facilities Committee** (Sen. Gagnon, Chair)	
21	Report of September 10, 2003 State House Facilities Committee meeting	

OLD BUSINESS

24 **Item #1: Funding of Human Resources Director Position** Decision

Item #2: Authorization for Acceptance of Funds for a Legislative Study (Reconsideration)

27 - Resolve To Study Obesity and Methods to Decrease the Cost of Health Care and Increase the Public Health (letter and Certification Relating to Contribution for Study from John A. LaCasse, President and CEO, Medical Care Development) Decision

NEW BUSINESS

Item #1: Submission of Work Plans and Proposed Budgets for Approval:

30 ▪ Commission to Study the Budget Process of the Workers' Compensation Board Decision

32 ▪ Commission to Study the Needs and Opportunities Associated With the Production of Salmonid Sport Fish in Maine Decision

COLLECTIVE BARGAINING (Executive Session if needed)

ANNOUNCEMENTS AND REMARKS

ADJOURNMENT

SEN. BEVERLY C. DAGGETT
CHAIR

REP. PATRICK COLWELL
VICE-CHAIR

121st MAINE STATE LEGISLATURE

LEGISLATIVE COUNCIL

SEN. SHARON ANGLIN TREAT
SEN. PAUL T. DAVIS, SR.
SEN. KENNETH T. GAGNON
SEN. CHANDLER E, WOODCOCK
REP. JOHN RICHARDSON
REP. JOSEPH BRUNO
REP. ROBERT W. DUPLESSIE
REP. DAVID E. BOWLES

DAVID E. BOULTER
EXECUTIVE DIRECTOR

MEETING SUMMARY
July 30, 2003

CALL TO ORDER

The Chair, President Daggett, called the Legislative Council meeting to order at 2:18 p.m. in the Legislative Council Chamber.

ROLL CALL

Senators:	President Daggett, Sen. Davis Absent: Sen. Treat, Sen. Gagnon and Sen. Woodcock
Representatives:	Speaker Colwell, Rep. Richardson, Rep. Bruno, Rep. Duplessie, Rep. Bowles
Legislative Officers:	Joy O'Brien, Secretary of the Senate David Shiah, Assistant Clerk of the House David Boulter, Executive Director, Legislative Council Grant Pennoyer, Director, Office of Fiscal and Program Review David Elliott, Director, Office of Policy and Legal Analysis Margaret Matheson, Revisor of Statutes Lynn Randall, State Law Librarian Paul Mayotte, Director, Legislative Information Services

SUMMARY OF THE JUNE 10, COUNCIL MEETING

Motion: That the Meeting Summary of June 10, 2003 be accepted and placed on file. (Motion by Rep. Bruno, second by Rep. Richardson, unanimous)

REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE DIRECTORS

- **Executive Director's Report**

David Boulter, Executive Director of the Legislative Council reported on the following items:

1. **Renovations – Summer Projects 2003**

   Renovation projects will begin the week of August 4, 2003 and will continue through the summer. Bids for the replacement of the west wing roof will be opened on August 1, 2003. A more detailed report will be available once the bids have been opened, but he anticipates the work for the roof will begin in late summer, at the earliest.

2. **Retirements in Law Library**

   Simone Antworth, Administrative Secretary and Laura Goss, Library Associate are retiring from legislative service this summer.

   Ms. Antworth has worked for the Law Library for more than 25 years and Ms. Goss has worked more than 30 years. They have both contributed greatly to the effectiveness of the Library and will be missed.

3. **Dioramas**

   The Dioramas are completed, with the exceptions of certain lighting adjustments that are being made.

4. **Portraits in the State House**

   Mr. Boulter is working with the Maine State Museum to develop a schedule and portrait hanging plan to return the 144 portraits to the State House. The work is expected to be completed before the start of the 2nd Regular session.

5. **Flag Replicas in the Hall of Flags**

   The Museum staff are preparing flag cases in the Hall of Flags to receive the newly completed replicas of civil war flags. The flags are to be installed by mid-August.

6. **NCSL Training Seminar**

   NCSL is holding a professional development seminar for senior research and committee staff in Portland, Maine in early October. The seminar is expected to bring legislative staff from across the county and it is a good opportunity to showcase Maine.

No Council action required.

- **Fiscal Report**

Grant Pennoyer, Director, Office of Fiscal and Program Review, presented the following fiscal report:

1. **General Fund and Highway Fund Revenue Variances for FY 03**

Total General Fund revenue was ahead of projections by $15.9 million in June and ended with a positive variance of $22.4 million for the fiscal year. Individual Income Tax revenues were ahead of budget projections by $13.7 million in June and by $8.2 million year-to-date. Corporate Income was ahead of budget projections by $2.4 million in June and by $3 million year-to-date. Also ahead of budget projections, were Insurance Tax by $5.8 million for June, $14.4 million year-to-date and the Estate Tax by $0.6 million in June and $6.7 million year-to-date.

Cigarette Tax revenues were below projections by $2.6 million in June and by $7.3 million for fiscal year-to-date. Sales Tax revenues were also below projections by $1.2 million in June and $4.1 million for fiscal year-to-date.

Highway Fund revenues were below budget projections by $0.5 million in June but had a positive variance of $4.0 million for the fiscal year.

2. **Cash Pool Status**

Mr. Pennoyer reported that the June 2003 Cash Pool status. He said the General Fund balance has a positive balance of $33.0 million in June, despite having no reserve fund balances. Absent the $250 million TAN, the General Fund would have been $217 million negative in June. The TAN amount for fiscal year 2004 was increased to $275 million.

Mr. Pennoyer said the General Fund's downward trend of cash balances has flattened out and recently has begun an upward trend. It may be due to the positive variances but also a higher TAN is being issued.

Mr. Pennoyer reported that with the positive variances in the General Fund and additional unbudgeted lapsed balances, the unappropriated surplus increased by $33.1 million. $10.6 million went to the Budget Stabilization Fund (successor to the Maine Rainy Day Fund); $10.6 million set aside for retirement, a portion to be used to fund past service liability of the game warden retirement plan enacted the 120th/1st Regular Session; and $5.3 million was set aside in the Working Capital Reserve. Unappropriated surplus after the transfers increased by $5.3 million.

- **Office of Information Services' Report**

Paul Mayotte, Director Legislative Information Services, reported to the Council that H-P is at the State House, having installed the revised bill drafting system software to address the remaining problem log items, increase functionality and address the slow performance that caused the software to fail the last test. A full performance test is being performed, and is scheduled to be completed by Friday, August 1, 2003. On Monday, August 4, 2003 the Revisor, Executive Director and Mr. Mayotte will meet to discuss the performance of the bill drafting system and will discuss how best to proceed.

Mr. Mayotte said remote access to legislative email accounts is now available to legislators and staff. He suggested that members contact the Legislative Information Services' office if they are interested in being set up for remote access.

Mr. Mayotte also reported that actions are being taken to reduce the volume of SPAM being received by staff and legislators. Presently he is reviewing options for installing SPAM filters that would further reduce the unwanted mail.

No Council action required.

REPORTS FROM COUNCIL COMMITTEES

- **Personnel Committee**

Rep. Richardson, Chair of the Personnel Committee, reported that the committee met earlier in the day. It considered a request for unpaid leave of absence for a legislative employee to allow the employee to pursue advanced education. The Committee recommended approval of the request.

Motion: That the Legislative Council approve the request by legislative employee Patrick Norton for a leave of absence for up to 10 months to pursue advanced educational opportunities, and delegate to the Executive Director's administration of the leave provisions consistent with Section 7 (F) of the Legislative Council Personnel Policies. (Motion by Rep. Richardson, second by Sen. Davis, unanimous).

The Personnel Committee also considered and tabled, for further policy discussion, a request for re-employment after retirement by a legislative employee. The matter was tabled so that the Personnel Committee would have the opportunity to discuss and consider a policy to handle requests for re-employment after retirement was made. The Personnel Committee will report their recommendations to the Council.

No Council action required at this time.

- **State House Facilities Committee** (Sen. Gagnon, Chair)

The State House Facilities Committee did not meet.

OLD BUSINESS

None.

NEW BUSINESS

Item #1: Request that Maine's Public Affairs Network Provide Live & Taped Coverage of the Maine Legislature, Public Hearings, News Conferences and Public Policy Forums

President Daggett referred Council members to the letter from the Honorable Michael V. Saxl, former Speaker of the House and Senator Richard A. Bennett, former President of the Senate, requesting authorization for Maine Public Affairs Network to broadcast live and taped coverage of the Maine Legislature, public hearings, news conferences and public policy forums.

Motion: That the Legislative Council refer the request by Maine Public Affairs Network for televised broadcasting of legislative proceedings and related issues to the State House Facilities Committee for review, and following that review that the committee make a recommendation to the Legislative Council on an appropriate course of action. (Motion by Speaker Colwell, second by Rep. Richardson, unanimous).

Item #2: 121st/Second Regular Session Cloture Schedule and Related Dates

Margaret Matheson, Revisor of Statutes, referred the Council members to her memo of July 23, 2003 in their packet. The memo requested that pursuant to the Joint Rules, the Legislative Council establish a cloture date and related schedule for the filing of bill requests for the 2nd Regular Session. The members reviewed the proposed schedule and generally agreed that the schedule was workable, with the exception of December 19th as a bill signing day. Members felt the date was too close to the Christmas holidays to assure availability of members. December 12th was suggested as a better date.

Motion: That the Legislative Council adopt the cloture schedule for filing of legislative requests as recommended by the Revisor of Statutes with a change in the Bill Signing Day to December 12, 2003 and directed that Legislators, state agencies and the Governor's office be notified of the bill filing deadlines. (Motion by Rep. Duplessie, second by Rep. Bruno, unanimous).

A copy of the 121st Cloture Schedule is attached.

COLLECTIVE BARGAINING (Executive Session)

Motion: That, in accordance with 1 MRSA section 405, subsection 6, the Legislative Council enter into an executive session with its counsel and negotiators for the purposes of discussing labor contracts and proposals involving MSEA and its represented legislative employees. (Motion by Speaker Colwell, second by Rep. Duplessie, unanimous).

The Legislative Council went into Executive Session at 2:50 p.m.

MEETING RECONVENED

The Council ended its Executive Session and reconvened in open session at 3:03 p.m. on the motion of Sen. Davis, second by Rep. Colwell, unanimous.

ANNOUNCEMENTS AND REMARKS

None.

ADJOURNMENT

The Legislative Council meeting was adjourned at 3:04 p.m. (Motion by Rep. Bruno, second by Rep. Colwell, unanimous).

SEN. BEVERLY C. DAGGETT
CHAIR

REP. PATRICK COLWELL
VICE-CHAIR

121st MAINE STATE LEGISLATURE

LEGISLATIVE COUNCIL

SEN. SHARON ANGLIN TREAT
SEN. PAUL T. DAVIS, SR.
SEN. KENNETH T. GAGNON
SEN. CHANDLER E. WOODCOCK
REP. JOHN RICHARDSON
REP. JOSEPH BRUNO
REP. ROBERT W. DUPLESSIE
REP. DAVID E. BOWLES

DAVID E. BOULTER
EXECUTIVE DIRECTOR

MEETING SUMMARY
August 27, 2003

CALL TO ORDER

The Chair, President Daggett, called the Legislative Council meeting to order at 2:42 p.m. in the Legislative Council Chamber.

ROLL CALL

Senators:	President Daggett, Sen. Davis, Sen. Gagnon Absent: Sen. Treat, Sen. Woodcock
Representatives:	Rep. Duplessie, Rep. Bowles Absent: Speaker Colwell, Rep. Bruno, Rep. Richardson (Rep. Richardson arrived at 3:12 p.m.)
Legislative Officers:	David Boulter, Executive Director, Legislative Council Grant Pennoyer, Director, Office of Fiscal and Program Review David Elliott, Director, Office of Policy and Legal Analysis Margaret Matheson, Revisor of Statutes Paul Mayotte, Director, Legislative Information Services

President Daggett called the roll and lacking a quorum she said that she would convene the meeting as an informational meeting until a quorum was present (arrival of Rep. Richardson). She noted that at the start of the meeting there was a member of each caucus present. If Rep. Richardson did not arrive before Sen. Davis had to leave the meeting and a vote was necessary, the Council would move for a preliminary vote on the item(s) requiring a decision. President Daggett asked if the above procedure was acceptable to the Council members present. Hearing no objection, President Daggett moved to the next items on the agenda.

SUMMARY OF THE JULY 30, 2003 COUNCIL MEETING

Motion: That the Meeting Summary of July 30, 2003 be accepted and placed on file. (Motion by Sen. Davis, second by Rep. Duplessie, unanimous of those present). (5-0) (However, due to the lack of a quorum, the motion did not carry).

REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE DIRECTORS

- **Executive Director's Report**

David Boulter, Executive Director of the Legislative Council reported on the following items:

1. **Renovations Update**

   Mr. Boulter reported that replacement of the West Wing roof has been postponed until Spring of 2004 due to the unavailability of the preferred copper roofing material that will extend the life of the roof an additional 30-40 years.

2. **Work at East End of Capitol Park**

   The Augusta Sanitary District would be making major repairs to a collapsed storm drain at the east end of Capitol Park. This work will require the closing of the road between Union Street and Capitol Street (the private way across Capitol Park itself). The construction will begin the week of September 1st and will take 2 to 4 weeks to be completed.

3. **Representative Stanley Moody's August 27, 2003 Memo**

   Executive Director Boulter referred members of the Legislative Council to a memo from Rep. Stanley Moody relating to First Park Corporation, Oakland, Maine, Item #1 under New Business. Rep. Moody withdrew his request and therefore no further action is required of the Legislative Council.

4. **Repointing of Buildings**

   Mr. Boulter reported that an assessment of cleaning and repointing the exterior of the State House is now underway. A final report will be received within a couple of weeks. It appears at this time that much of the State House has to be repointed; some areas have never been repointed since the original installation in 1910.

5. **North Parking Lot**

   Bollards are being installed in the north parking lot and Leadership parking in that area should only have minor disruptions during installation.

No Council action required.

- **Fiscal Report**

Grant Pennoyer, Director, Office of Fiscal and Program Review, gave a brief fiscal report.

1. **General Fund and Highway Fund Revenue Variances for July 2003**

   Mr. Pennoyer noted that Council members should have received the Commissioner's revenues for July. The General Fund revenues were over budget projections by $11.3 million; the major contributor for the positive variance was the Individual Income Tax revenues which were over budget by $11.9 million. He cautioned that Maine Revenue Services and OFPR believe the receipt of additional revenues was a timing issue only and not an indicator of actual additional revenues for the year.

2. Highway Fund

Total Highway Fund revenue was over budget by $0.8 million in July. The positive revenue variances continue to be led by Motor Vehicle Registration and Fees.

3. General Fund Year-end Transfers

Mr. Pennoyer provided to Legislative Council members information on General Fund year-end transfers, comparing the new transfer priorities and amounts established during the 121st Legislature's First Regular Session to the transfer priorities under prior law.

4. Cash Pool Status

Mr. Pennoyer also provided Council members with information on the Cash Pool status. The General Fund has a positive balance of $62.3 million in July, but absent the $275 million TAN, the General Fund would have been $212.7 million negative in July.

No Council action required.

President Daggett asked if there was objection to taking an item out of order. Hearing none, the Chair then moved to **Old Business, Item #2.**

OLD BUSINESS

Item #2: Funding of Human Resources Director Position

Executive Director Boulter reminded Council members that in February, 2003 the Council unanimously authorized the creation of a human resources position to serve the Legislature, contingent upon the position being funded within existing budgeted resources. Mr. Boulter proposed funding the position in the current legislative budget through the elimination of 1 position (in the Law Library, now vacant), and converting 3 full-time positions (2 in the Revisor's Office and 1 in OPLA) to session only or part-time positions. After having consulted with the office directors, he believes the proposed position changes will not adversely affect the operation of the Legislature. Mr. Boulter recommended that the Council authorize the Executive Director to make necessary position and funding adjustments to fully fund the human resources position.

Motion: That the Legislative Council authorize the Executive Director's Office to proceed with implementing the human resources position and to fund the position within the Legislature's existing budgeted resources. (Motion by Sen. Gagnon, second by Rep. Bowles, unanimous 5 – 0 – 0 – 5). However, due to the lack of a quorum for this vote, the motion did not carry. President Daggett indicated that this matter will be re-presented at a subsequent meeting.

President Daggett moved to **New Business, Item #2.**

NEW BUSINESS

Item #2: Authorization for Acceptance of Funds for Legislative Studies

Chair Daggett reminded members of the Council's decision to review any non-state funds received to fund legislative studies to ensure there was not a conflict of interest in accepting such funds. The following entities proposed to contribute funds in the amounts noted toward the noted studies.

- **The Commission to Study the Scope and Quality of Citizenship Education (letter from Terry Pickeral, Executive Director, National Center for Learning and Citizenship)**

- **The Commission to Study the Scope and Quality of Citizenship Education (Certification Relating to Contribution for Study from Patrick Phillips, Deputy Commissioner, Corporation for National and Community Services)**

- **Resolve To Study Obesity and Methods to Decrease the Cost of Health Care and Increase the Public Health (letter and Certification Relating to Contribution for Study from John A. LaCasse, President and CEO, Medical Care Development)**

Motion: That the Legislative Council accept the funds received regarding the above studies. (Motion by Sen. Gagnon, second by Rep. Duplessie)

Discussion: Rep. Bowles requested that the Council take separate votes on acceptance of the above study funds. Sen. Gagnon amended his original motion for separate votes. (Motion by Sen. Gagnon, second by Rep. Duplessie, unanimous)

- **The Commission to Study the Scope and Quality of Citizenship Education (letter from Terry Pickeral, Executive Director, National Center for Learning and Citizenship)**

  The contributor is the National Center for Learning and Citizenship at the education commission of the states. It proposed to provide financial support in the amount $2,000.

  Motion: That the Legislative Council accept the funds received from the National Center for Learning and Citizenship. (Motion by Sen. Gagnon, second by Rep. Duplessie, unanimous, 6 – 0 – 0 – 4).

- **The Commission to Study the Scope and Quality of Citizenship Education (Certification Relating to Contribution for Study from Patrick Phillips, Deputy Commissioner, Corporation for National and Community Services)**

  The contributor is the Corporation for National and Community Services and is a grant funded through the Department of Education in the amount of $2,920.00.

  Motion: That the Legislative Council accept the funds from the Corporation for National and Community Services. (Motion by Sen. Gagnon, second Rep. Duplessie, unanimous, 6 – 0 – 0 – 4).

- **Resolve To Study Obesity and Methods to Decrease the Cost of Health Care and Increase the Public Health (letter and Certification Relating to Contribution for Study from John A. LaCasse, President and CEO, Medical Care Development)**

  The contributor is Medical Care Development Inc. It proposed to provide financial support in the amount $7,280.00.

  Motion: That the Legislative Council accept the funds from Medical Care Development, Inc. (Motion by Sen. Gagnon, second by Rep. Duplessie, failed 5 – 1 – 0 – 4, Rep. Bowles opposed).

  President Daggett requested that Mr. Boulter inform Mr. LaCasse that the Legislature would not be accepting the Medical Care Development's proposed contribution at this time.

REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE DIRECTORS (con't)

- **Office of Information Services' Report**

Paul Mayotte, Director, Legislative Information Services, reported to the Council on the following:

Migration – Bill Drafting System

- HP has installed the revised bill drafting system software in order to test the software.

  HP did clear the existing problem log items and made significant improvement in the application performance. Testing was completed on August 7, 2003. The Executive Director, Revisor of Statutes and Mr. Mayotte met to review HP's test and identified several new problem log items found as a result of the testing. There were several areas where the Legislature requires a better performance than that achieved.

  Mr. Mayotte, Mr. Boulter and Ms. Matheson met with HP senior management on Friday, August 22, 2003 to review the Legislature's concerns. HP responded on August 27, 2003 committing to clear all existing old and new problem log items no later than September 24, 2003 and is working on making the additional performance improvements that the Legislature had requested.

  Mr. Mayotte reported that several more weeks of work were required by HP.

Virus Protection

Mr. Mayotte reported that the Legislature is experiencing very high volumes of incoming infected e-mails that his office successfully eliminated without service disruption. He reminded Council members that the Legislature has three levels of protection in place – firewall, mail service and desktop.

No Council action required.

- **Office of Policy and Legal Analysis**

David Elliott, Director, Office Policy and Legal Analysis, reported that starting next month he would be providing updates on interim studies. Currently there are 21 interim studies that require legislative appointments. Of the 21: 10 are 95% to 100% complete; 3 are over 50% complete; 7 have some appointments made but not at the 50% level; and 1 is still waiting the first appointment.

No Council action required.

REPORTS FROM COUNCIL COMMITTEES

- **Personnel Committee**

No report. The Personnel Committee meeting originally scheduled for August 27, 2003 was cancelled.

- **State House Facilities Committee**

Sen. Gagnon, Chair, State House Facilities Committee, reported that the Committee would be meeting on September 10, 2003 at 1:00 p.m. in the Legislative Council Chamber.

OLD BUSINESS

Item #1: Council Actions Taken by Ballot

Executive Director Boulter provided Council members with a list of actions taken by ballot by the Legislative Council since its July 30, 2003 meeting.

No Council action required.

NEW BUSINESS

Item #1: First Park Corporation, Oakland, Maine (at the request of Rep. Lisa Marraché and Rep. Stanley Moody)

Request has been withdrawn by Rep. Moody.

COLLECTIVE BARGAINING (Executive Session)

Motion: That, in accordance with 1 MRSA section 405, subsection 6, the Legislative Council enter into an executive session with its counsel and negotiators for the purposes of discussing labor contracts and proposals involving MSEA and its represented legislative employees. (Motion Sen. Gagnon, second by Rep. Duplessie, unanimous).

The Council proceeded to go into Executive Session at 3:15 p.m.

MEETING RECONVENED

The Council ended its Executive Session and reconvened in open session at 3:39 p.m. on the motion of Sen. Gagnon, second by Rep. Duplessie, unanimous.

ANNOUNCEMENTS AND REMARKS

None

ADJOURNMENT

The Legislative Council meeting was adjourned at 3:40 p.m. (Motion by Rep. Duplessie, second by Sen. Gagnon, unanimous).

Fiscal Briefing for the Legislative Council

September 29, 2003 Meeting

Prepared by the
Office of Fiscal & Program Review

1. General Fund and Highway Fund Revenue Variances for August 2003 (See attached summary)

- **General Fund**
  Total General Fund revenue was under budget by $10.4M in August reversing most of July's positive variance. Fiscal Year-to-date revenue are essentially on budget with a minor positive variance of $0.9M
- **Highway Fund**
  Total Highway Fund revenue was over budget by $2.4M in August; increasing the positive variance to $3.1M for the first 2 months of the fiscal year.

2. Revenue Forecasting Schedule

- Consensus Economic Forecasting Commission (CEFC) meets on Friday, October 3rd at 12:30PM in the Appropriations Committee Room (Room 228, State House)
- Revenue Forecasting Committee (RFC) will meet shortly after the CEFC concludes its fall forecast update.
- Statutory Deadlines
  - CEFC Report is due November 1st.
  - RFC report is due December 1st.

3. Cash Pool Status

- August 2003 Cash Pool Summary (see attached)
  - General Fund balance was +78.9M in August
  - Absent the $275 million TAN balance and amounts in Reserves, General Fund cash would have been negative by $238.6M in August
- General Fund Cash Balances History (see attached)
  - Trend line, when the Tax Anticipation Notes (TAN's) are included, continues to show some modest improvement from its low point in July 2002
  - An analysis that factors out the impact of the TAN's shows that the trend line is still downward and has not yet bottomed out
  - This downward trend is flattening out and should begin to turn around sometime in the later part of this current fiscal year

General Fund and Highway Fund Revenue
Fiscal Year Ending June 30, 2004
Based on All Actions of the 121st Legislature, 1st Regular Session and May 2003 Revenue Revisions

AUGUST 2003 - VARIANCE REPORT

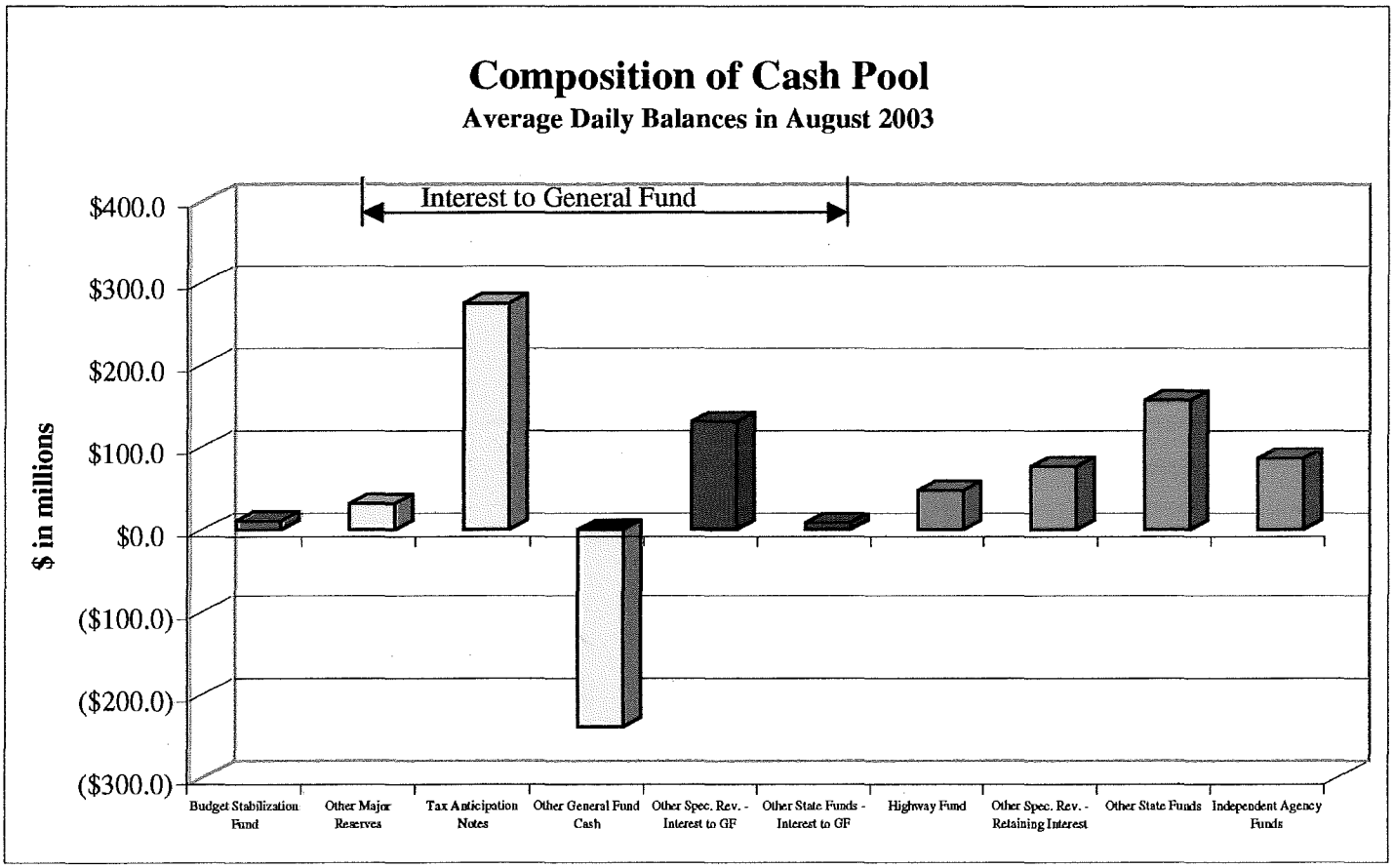
FUND	Revenue Line	Aug. 03 Budget	Aug. 03 Actual	Aug '03 Var.	FY04 YTD Budget	FY04 YTD Actual	FY04 YTD Variance	FY04 Budgeted Totals
GF	Sales and Use Tax	61,698	1,346,518.48	1,284,820.48	85,961,655	87,855,037.80	1,893,382.80	899,259,382
GF	Individual Income Tax	36,440,443	25,716,283.51	(10,724,159.49)	107,568,011	108,768,823.43	1,200,812.43	1,132,802,013
GF	Corporate Income Tax	1,780,747	(1,544,294.98)	(3,325,041.98)	5,992,253	300,290.82	(5,691,962.18)	95,277,841
GF	Cigarette and Tobacco Tax	9,354,392	9,456,285.07	101,893.07	17,665,267	18,005,689.52	340,422.52	104,958,014
GF	Public Utilities Tax	0	0.00	0.00	(150,000)	(293,687.83)	(143,687.83)	29,500,000
GF	Insurance Companies Tax	465,250	109,213.38	(356,036.62)	2,780,558	1,933,548.96	(847,009.04)	69,409,975
GF	Estate Tax	(1,966,615)	(3,373,582.58)	(1,406,967.58)	0	(754,759.48)	(754,759.48)	29,213,470
GF	Property Tax - Unorganized Territory	0	0.00	0.00	0	0.00	0.00	10,202,624
GF	Income from Investments	36,329	294,745.70	258,416.70	36,329	294,745.70	258,416.70	1,652,000
GF	Transfer to Municipal Revenue Sharing	(1,952,428)	(1,301,443.86)	650,984.14	(10,175,619)	(10,043,131.77)	132,487.23	(108,494,302)
GF	Transfer from Liquor Commission	2,433,329	2,536,392.49	103,063.49	5,016,484	5,498,639.90	482,155.90	26,356,396
GF	Transfer from Lottery Commission	3,394,492	3,590,232.41	195,740.41	6,894,646	7,124,075.40	229,429.40	42,321,885
GF	Other Revenue	16,555,949	19,362,378.56	2,806,429.56	26,375,565	30,127,796.76	3,752,231.76	271,023,402
GF	**Totals**	**66,603,586**	**56,192,728.18**	**(10,410,857.82)**	**247,965,149**	**248,817,069.21**	**851,920.21**	**2,603,482,700**
HF	Fuel Taxes	(1,586,448)	590,525.64	2,176,973.64	15,152,135	17,673,849.82	2,521,714.82	211,786,463
HF	Motor Vehicle Registration and Fees	6,377,616	6,353,115.49	(24,500.51)	12,433,931	13,191,654.45	757,723.45	76,805,062
HF	Inspection Fees	496,100	442,825.56	(53,274.44)	863,303	910,806.33	47,503.33	3,461,771
HF	Fines	270,754	158,095.09	(112,658.91)	537,406	332,164.68	(205,241.32)	3,118,323
HF	Income from Investments	102,000	56,980.39	(45,019.61)	102,000	56,980.39	(45,019.61)	1,128,000
HF	Other Revenue	500,433	896,023.08	395,590.08	1,082,892	1,153,122.70	70,230.70	9,091,970
HF	**Totals**	**6,160,455**	**8,497,565.25**	**2,337,110.25**	**30,171,667**	**33,318,578.37**	**3,146,911.37**	**305,391,589**

G:\OFPR\GENFUND\CASHPOOL-FY04.XLS
Updated: September 22, 2003

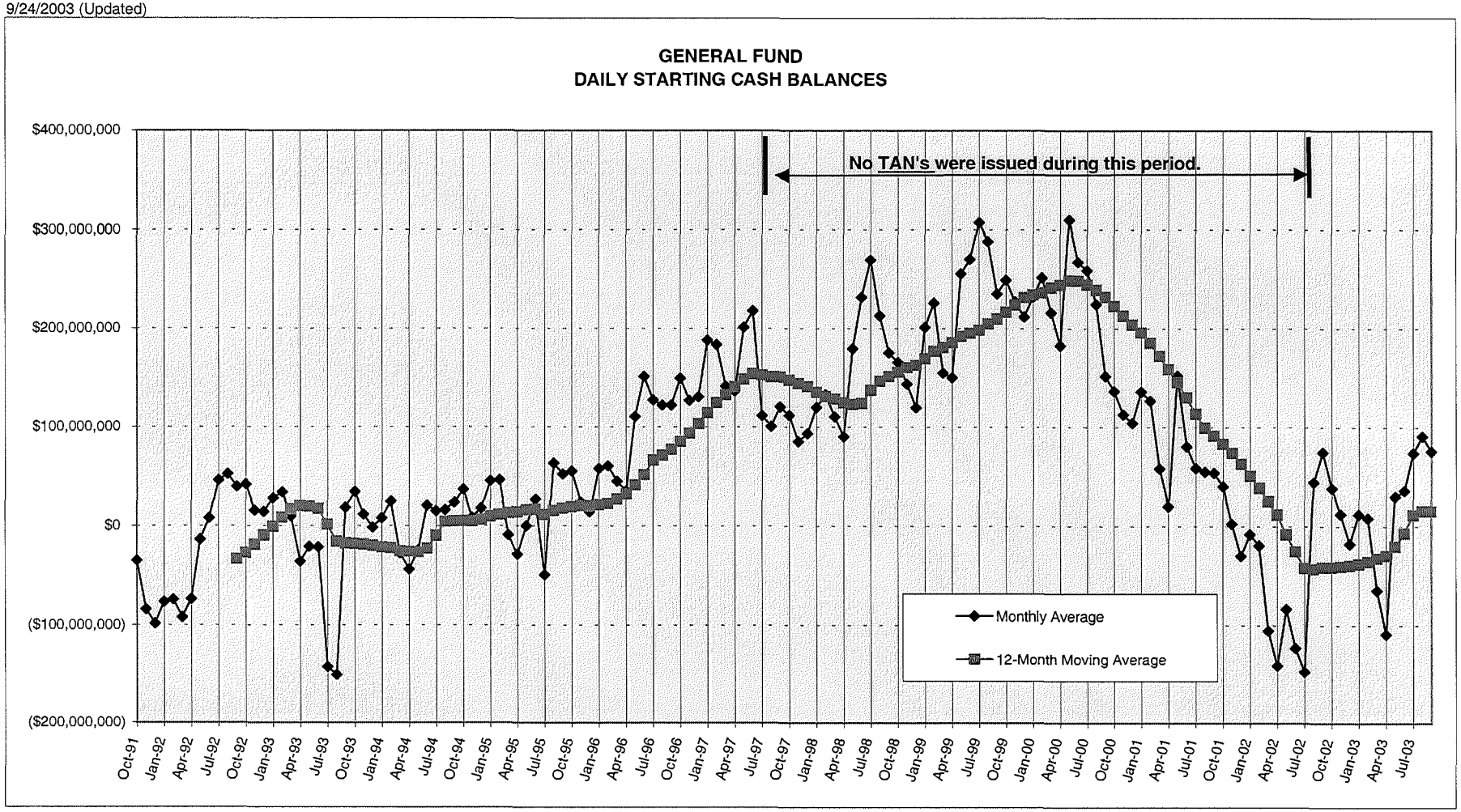
Composition of State's Cash Pool
August 2003 Average Daily Balances

	August 2003
General Fund - Total	$78,908,934
General Fund - Detail	
Budget Stabilization Fund (Rainy Day Fund)	$10,579,345
Other Major Reserves *	$31,977,145
Tax Anticipation Notes	$275,000,000
General Fund - Other	($238,647,556)
Highway Fund	$47,708,086
Other Special Revenue - Contributing to General Fund	$131,156,332
Other Special Revenue - Retaining Interest Earned	$76,876,448
Other State Funds - Contributing Interest to General Fund	$7,996,759
Other State Funds	$157,454,414
Independent Agency Funds	$86,574,369
Total Cash Pool	**$586,675,341**

* Includes Reserve for General Fund Operating Capital and Federal Relief Funds Reserve



Prepared by the Office of Fiscal and Program Review



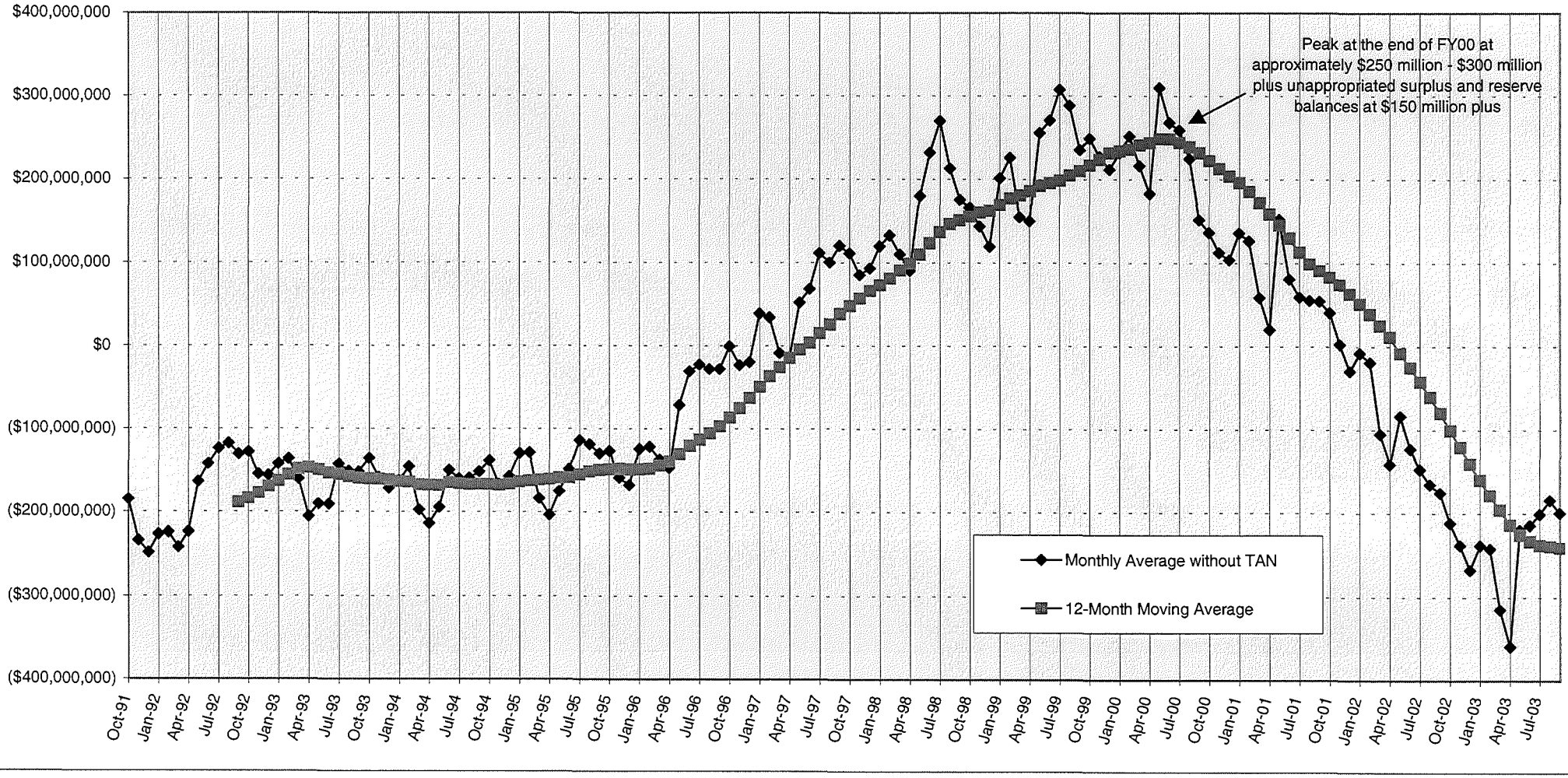
TAX ANTICIPATION NOTES (TAN's) - History from FY 1990-91 [1]

Fiscal Year	Amount Authorized	Amount Issued	Reference
2003-04 [1]	$284,492,042 [1]	$275,000,000	5 MRSA, §150 (as amended by PL 2001, c. 705)
2002-03 [1]	$282,869,203 [1]	$250,000,000	5 MRSA, §150 (as amended by PL 2001, c. 705)
2001-02	$100,000,000	$0	5 MRSA, §150 (as amended by PL 2001, c. 467)
1997-98	$100,000,000	$0	PL 1997, c. 24, §F-1 (Repealed by PL 1997, c. 643, §E-5)
1996-97	$190,000,000	$150,000,000	PL 1995, c. 665 §P-1
1995-96	$182,000,000	$182,000,000	PL 1995, c. 368, §V-1
1994-95	$175,000,000	$175,000,000	PL 1993, c. 707, §P-2
1993-94	$170,000,000	$170,000,000	PL 1993, c. 382, §1
1992-93	$170,000,000	$170,000,000	PL 1991, c. 780, §BB-1
1991-92	$150,000,000	$150,000,000	PL 1991, c. 589, §1
1990-91	$125,000,000	$115,000,000	PL 1991, c. 5, §1

Notes: [1] 5 MRSA, §150 provides the statutory authorization for Tax Anticipation Notes. As amended by PL 2001, c. 705, the limit is the same as that imposed by the Constitution of Maine, Article IX, Sec. 14, 10% of total General Fund appropriations and Highway Fund allocations or 1% of the State Valuation, whichever is less. The amounts authorized for fiscal years 2002-03 and 2003-04 reflect General Fund appropriations and Highway Fund allocations through the 121st Legislature, 1st Regular Session. Special exceptions to the general authorization levels are detailed in this table.

G:\OFPR\GENFUND\GFCSHBAL.XLS
9/24/2003 (Updated)

GENERAL FUND
DAILY STARTING CASH BALANCES - EXCLUDING TAX ANTICIPATION NOTES



121st MAINE STATE LEGISLATURE
Legislative Council
Technology Report

September 29, 2003

Migration – Bill Drafting System

- HP is scheduled to install all remaining problem log fixes on October 1st
- HP plan to install an upgrade to Epic Editor software component on October 2nd
- The Legislature has taken the position that HP needs to take additional steps to improve the performance speed of the application.

Expanded Internet Audio Capability:

- Using existing hardware, software and Internet bandwidth, Systems is establishing the option for the Legislature to provide Internet audio broadcasts from all committee rooms

Spam Filtering Software:

- A SPAM filtering software (Spam Assassin) is being installed on the Legislature's e-mail server
- Will be in place for the start of the 2nd Session

Security Patch Update Software:

- Systems will be installing software that will update security patches on each PC automatically so the Legislature will always maintain the latest anti-virus protection on our computer systems.

Progress Report on Legislative Studies
(Studies authorized or undertaken following the 121st Legislature/1st Regular Session)
Status as of 09/25/03 8:20:59 AM

Study Commission	Date First Convened	Date, Time & Location of Next Meeting	Report Date	Comments/Status Of Study Commission
Community Safety and Sex Offender Accountability, Resolve to Improve (LD 372 – Resolve 2003, c. 75)	9/12/03	Monday, October 27th 9:30 a.m. – 3 p.m. Room 126, State House	12/03/03	1st meeting held
Equity in Mortgage Volume Fees, An Act to Ensure (LD 969 – P.L. 2003, c. 462)			12/03/03	
Financing of Long-term Care, Resolve Establishing a Blue Ribbon Commission to Address (Resolve 2001, c. 114)	Continuation		11/06/03	
Health Care System and Health Security Board, An Act to Extend the Authority of the (LD 20 – P.L. 2003, c. 492)	Continuation		11/01/04	
Logging Industry, Study New Payment Models for the (JSO, HP 724)	9/12/03	Friday, October 24th 10 a.m. – 5 p.m. Room 206, CSOB	12/03/03	1st meeting held
Maine's Freedom of Access Laws, Resolve to Study Compliance with (LD 1079 – Resolve 2003, c. 83)			12/03/03	
Needs of Deaf and Hard-of – hearing Children and Adolescents, Resolve to Study (LD 553 – Resolve 2003, c. 84)			12/03/03	
Obesity and Methods to Decrease the Cost of Health Care, Resolve to Study (LD 471 – Resolve 2003, c. 95)			12/01/03	Outside funding not accepted by Council
Prepare Maine's Students for Active Citizenship, Resolve to (LD 425 – Resolve, 2003, c. 85)			12/03/03	Outside funding accepted by Council
Recodification of Title 12 (substantive and technical pieces) (LD 1600 – P.L. 2003, c. 414)	Continuation		12/15/03	Staff study
Recodification of Title 7, Joint Order Directing (JSO, SP 586)			01/15/05	Staff study

Progress Report on Legislative Studies
(Studies authorized or undertaken following the 121st Legislature/1st Regular Session)
Status as of 09/25/03 8:20:59 AM

Study Commission	Date First Convened	Date, Time & Location of Next Meeting	Report Date	Comments/Status Of Study Commission
Salmonid Sport Fish in Maine, Resolve to Reestablish the Commission to Study the Needs and Opportunities Associated with the Production of (LD 1358 – Resolve 2003, c. 89)	Continuation		None Required	1st meeting held
Retirement Benefits for State, Municipal, and County Law Enforcement Officers and Firefighters, Resolve to Study Parity and Portability of (LD 1343 – Resolve 2003, c. 76)			12/03/03	
State's Wholesale Liquor Business, Joint Order to Study Implementation of Privatization of the (JSO, SP 552)		Thursday, September 25th 1 p.m. Room 436, State House	12/03/03	
Veterans of World War II and Korean War in the State House Hall of Flags, Resolve to Extend the Commission to Recognize (LD 40 – Resolve 2003, c. 77)	Continuation		11/03/03	
Worker's Compensation Board, Review the Budget Process of the (LD 35 – P.L. 2003, c. 425)	8/20/03	Monday, October 6th 9 a.m. – Noon Room 220, Cross State Office Building	12/03/03	1st meeting held
Youth in Maine, Presiding Officers Task Force on Creating a Future for (P.O. Order)	9/5/03	Thursday, October 2nd 2 a.m. – 6 p.m. Univ. of St. Me., Portland Woodbury Campus Center Rooms A and B	12/08/03	1st meeting held

G:\STUDIES\Progress Report on Legislative Studies-121st 1st Session.doc

Report of the Personnel Committee
September 29, 2003

The Personnel Committee met earlier this afternoon to consider a request by a legislative employee for temporary disability income benefits under the legislature's personnel policies. The committee voted unanimously to approve the request.

Also at the meeting, the Personnel Committee agreed to establish a time to meet with the executive director and office directors who are scheduled for performance reviews. Reviews will be scheduled for Paul Mayotte, Grant Pennoyer, David Elliott and Lynn Randall.

State House Facilities Committee
Summary of Meeting of
September 10, 2003

Committee Chair Gagnon convened the committee with a quorum present at 1:30PM

Members Present:	Sen. Gagnon
	Rep. Duplessie
	Rep. Bowles
	Secretary of the Senate O'Brien
	Executive Director Dave Boulter
Members Absent:	Sen. Woodcock
	Clerk of the House MacFarland

The committee proceeded to the items on its agenda.

1. *Maine Span* proposal by Independent Maine Network, Inc.

At the request of the committee, representatives of Independent Maine Network, Inc. made a presentation to the committee on its proposal to broadcast the proceedings of the Maine Legislature and other governmental activities on cable television on an on-going basis. The presentation was made by Mal Leary and Jeffrey Marks, employees of 480 Digital, a Portland production company owned by Mr. Alan Hyman, president of IMN and a major financial contributor to the project, and former Speaker Michael Saxl.

IMN, a newly formed Maine corporation, proposes to establish a broadcasting center in the State House complex and broadcast live and taped proceedings of the Maine Legislature using cameras permanently placed in the Senate chamber, House chamber, Hall of Flags and the Appropriations Committee room. Initially the cameras will be placed on tripods, but within a year permanently mounted robotic cameras will be installed. In addition, portable remote controlled cameras will be acquired to provide coverage in other committee rooms. The remote equipment will also be used to cover events outside of the Ste House complex. In addition to legislative hearings, IMN proposes to broadcast speeches and forums of important public policy at Maine universities and colleges. Broadcasting would begin in January 2004. IMN would own the broadcast rights exclusively, but other news organization may be allowed to use feeds (with or perhaps without charge).

IMN has no current net worth; however all expenses, including salaries, have been donated by 480 Digital. In addition, 480 Digital intends to donate the broadcast equipment needed for the project. To be viable, Maine cable television providers would need to fund the operational costs on an on-going basis. Discussions are currently underway with 2 cable providers: Adelphia and Time-Warner. Start-up costs will be $700,000 per year, exclusive of equipment. After robotic cameras are installed, costs would be about $500,000 per year. INM requested that the Legislative Council donate on an on-going basis space in the State House to house IMN's broadcast center. The broadcast center would house 6 fulltime and several part-time staff. IMN requested between 750 and 900 sf of space for its

D.B.

use. For technical reasons, the broadcast center and the cable feeds from the State House rooms can be separated by a maximum distance of 1,500 feet. The video feed would come from the installed cameras, and the audio feed would come from the legislature's existing sound system.

Programming of legislative proceedings would be along the lines of C-Span's "gavel-to-gavel" coverage. Programming and editing are proposed to be balanced and accurate. An advisory panel made up of knowledgeably people outside of the legislature would guide the broadcast policies and IMN's editing control.

Sen. Gagnon thanked the presenters, and a general discussion followed, including discussion of technical aspects and policy issues raised by the proposal. Sen. Gagnon requested examples of the policies relating to programming and editing that are envisioned by IMN as well as other policies used by C-Span or other states. When asked, IMN representatives commented that IMN is not asking for any direct financial commitment by the legislature. Programs would be underwritten by corporate and other sponsors, but there would be no direct advertising. IMN's assessment of funding options will be completed within 2 weeks and the information will be shared with the committee. Several members asked questions about editing control of programming and broadcasts. INF responded that an advisory board would be established that would include citizens, the cable industry and financiers, but would be required to be bipartisan. The Legislature would not have representation on the advisory board.

Motion: That the State House Facilities Committee recommend to the Legislative Council that it support the concept of live and taped broadcasts of legislative and other public policy proceedings and work to facilitate such programming without commitment to a particular organization at this time; further that the Legislative Council establish policies and procedures relating to granting broadcast and rebroadcast rights and editorial control of broadcast material; and further, that the Legislative Council make provisions for allocation of space for an appropriately sized broadcast center in the State House complex at such time as the Legislative Council authorizes an organization to establish a broadcasting center and make broadcasts of legislative proceedings.

(Motion by Sen. Gagnon, seconded by Rep. Duplessie, unanimous)

2. Consideration of Additional Security Measures for the State House

Don Suitter, Chief of Capitol Security, discussed the need for additional security equipment in the State House area and an opportunity to apply for federal funds under a federal Homeland Security grant to the State. Chief Suitter provided a list of the types of equipment that he believes are necessary and may be eligible for funding. MEMA coordinates the distribution of homeland security funds targeted for Maine. There is no state match required for the grants. Members of the committee generally agreed that the legislature in conjunction with Capitol Security should apply for the grant, and request funding for all equipment that is reasonably needed and eligible for funding under the program. Members requested that a comprehensive request for funding be developed, a summary of which should be sent to the Legislative Council. The requested amount may total about $50,000.

Motion: That the State House Facilities Committee recommend to the Legislative Council that it, in conjunction with the Bureau of Capitol Security, make application under the federal Homeland Security grant program for funds to purchase necessary security equipment and to provide training in the proper use of the requested equipment.

(Motion by Rep. Duplessie, seconded by Rep. Bowles, unanimous)

3. Installation of emergency of duress alarms in legislative committee rooms.

Executive Director Boulter briefed the committee on plans to install duress alarms at the committee table in each of the legislative committee rooms. Although the original building renovation design called for duress alarms in each committee room, the Appropriations Committee room is currently the only committee room to have such an alarm. The current plan is to install the alarms as a necessary security measure in the committee rooms by the end of the rooms. Money is available to complete the installation, the cost of which is approximately $17,000. Committee members concurred that the alarms should be installed, and suggested that Mr. Boulter include the costs in the application for funding under Homeland Security since this measure is directly related to security of the public and public officials. No further action by the committee or the Legislative Council is needed.

4. Relocation of Capitol News Service to Cross Building.

Mr. Boulter reported that the satellite press corps office on the 4th floor of the State House will again be available for general use by the press corps. Mr. Boulter has secured office space for Capitol News Service (Mal Leary) in the press corps section of the Cross Building. Consequently, Capitol News Service has vacated the 4th floor satellite office and begun leasing a 100 sf office in the Cross Building. No further action by the committee or the Legislative Council is needed.

5. Internet Access

Paul Mayotte gave a brief demonstration of a pilot project for wireless access to the Internet that his office is exploring. The demonstration was successful. More information will be available in the near future. No committee action is needed.

With all matters having come before the committee, the meeting was adjourned at 3:30PM.

G:\COUNCIL\121st\Space Com\meeting summary facilities committee 9-10-03.doc (September 29, 2003 8:33 AM)

DAVID E. BOULTER

EXECUTIVE DIRECTOR
OF THE LEGISLATIVE COUNCIL

MAINE STATE LEGISLATURE

OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

Memo

To: Members of the 121st Legislative Council

From: Dave Boulter, Executive Director

Date: August 27, 2003

Re: Human Resources Director for the Legislature

As you may recall, on February 19, 2003, the Legislative Council unanimously authorized the creation of a human resources position for the Legislature. Funding for the position was to be within existing budgeted resources subject to a final decision by the Legislative Council. I have developed a funding plan that will allow the position to be funded within existing resources by reallocating funding for several positions within the accounts for Legislative Council (nonpartisan) offices. I have discussed the changes with each of the affected offices and with the Personnel Committee. Given the premise that the position be funded internally, I believe that the reallocation of resources to create the human resources position is prudent and workable.

As was noted when the Legislative Council discussed and approved the position earlier this year, a senior level human resources position to serve the Legislature's human resources needs would not only be beneficial to legislators and staff alike, but is essential to carry out the legislature's personnel functions, including its obligations to administer collective bargaining contracts, investigate grievances and other labor relations requirements. The human resource needs of the Legislative Branch, that includes over 215 full-time and session employees and nearly 200 legislators, have only been partially met for many years. The position warrants a senior level individual, having extensive work experience managing human resources matters in an organization, and whose knowledge of human resources management is not only deep but also current, particularly in light of the myriad of laws, rules and judicial decisions in recent years that relate to human resources and personnel issues. A key function of the position would be to provide support and advice–to be a knowledgeable resource–to legislative offices and Leaders on personnel and other human resources matters.

The suggested funding arrangement for the position is attached. In summary, funding it in the current legislative budget requires the elimination of 1 position (in the law library, now

115 STATE HOUSE STATION, AUGUSTA, MAINE 04333-0115
TELEPHONE 207-287-1615 FAX: 207-287-1621 E-MAIL: david.boulter@state.me.us

vacant), and converting 3 positions (2 in the Revisor's Office and 1 in OPLA) to session only or part-time positions. Theses changes will meet the Legislative Council's request that the costs of the position be absorbed within existing budgeted resources of the Legislature. Therefore, I recommend that the Legislative Council proceed with the position and authorize the Executive Director's Office to make necessary position and funding adjustments to fully fund the human resources position within the Legislature's budget.

Rose and I would be happy to answer any questions and provide any additional information that you might find helpful. Thank you for your consideration.

Attachment

G:\COUNCIL\120th\Personnel Committee\hr director position\hr director funding approval memo 08-26-03.doc (August 26, 2003 11:49 AM)

HUMAN RESOURCES DIRECTOR
ANNUALIZED COST

PERSONAL SERVICES

	Description	FY 04	FY 05
	HR Director R-12, Step 5 (typical)		
3110	Salary	74,547.20	78,270.40
3908	Retiree Health	7,074.53	9,048.06
3909	Retirement Administrative Costs	402.55	414.83
3910	Normal Cost Component	4,502.65	4,727.53
3960	Unfunded Liability	5,479.22	5,972.03
3901	Health Insurance (US3G)	11,683.00	13,552.00
3905	Dental Insurance	256.00	297.00
3912	Medicare	1,080.93	1,134.92
3911	Life Insurance	273.00	287.56
	TOTAL PS	105,299.09	113,704.34
	Potential Salary Savings to Fund:		
	Convert Engrossing Supv. Posi. To Session	23,804.51	19,428.43
	Convert Leg. Tech. Position to Session	19,685.74	16,068.15
	Elim. Library Asst. Position	32,849.79	34,729.38
	Convert OPLA Leg. Analyst Posi. To Part-time (24 hrs./wk.)	35,891.82	36,180.65
	Total Projected Savings	112,231.86	106,406.61
	Balance (using salary savings)	6,932.77	(7,297.73)

Medical Care Development

11 Parkwood Drive • Augusta, Maine 04330
Phone: 207-622-7566 • TTY: 207-622-1209 • Fax: 207-622-3616 • www.mcd.org

September 9, 2003

David E. Boulter, Executive Director
Office of the Executive Director
Legislative Council
115 State House Station
Augusta, ME 04333-0115

Dear David:

Enclosed is the list of contributors to support the costs of the Obesity Council. I understand that the Legislative Council may consider this contribution at its next meeting, and we will make the funds available if the council chooses to accept it.

Yours truly,

John A. LaCasse, Eng.Sc.D.,
President and CEO

JAL:er

RECEIVED
SEP 11 2003
EXECUTIVE DIRECTOR'S OFFICE
LEGISLATIVE COUNCIL

Medical Care Development

11 Parkwood Drive • Augusta, Maine 04330
Phone: 207-622-7566 • TTY: 207-622-1209 • Fax: 207-622-3616 • www.mcd.org

Contributors to support the costs of the Obesity Council:

American Cancer Society -- $500
MaineGeneral Health -- $500
MaineHealth -- $500
Harvard School of Public Health -- $2,000
Kennebunkport -- $1,000
Anthem Blue Cross Blue Shield -- $2,000
Central Maine Medical Center -- $500
Eastern Maine Medical Center -- $280

TOTAL: $7,280

[er:Projects-9/9/03]

Medical Care Development

11 Parkwood Drive • Augusta, Maine 04330
Phone: 207-622-7566 • TTY: 207-622-1209 • Fax: 207-622-3616 • www.mcd.org

Contributors to support the costs of the Obesity Council:

American Cancer Society
MaineGeneral Health
MaineHealth
Harvard School of Public Health
Kennebunkport
Anthem Blue Cross Blue Shield
Maine Center for Public Health
Central Maine Medical Center
Eastern Maine Medical Center
Consumers for Affordable Health Care
American Heart Association Northeast Affiliate
Medical Care Development, Inc.

[er:Projects-9/9/03]

RECEIVED
SEP 11 2003
EXECUTIVE DIRECTOR'S OFFICE
LEGISLATIVE COUNCIL

MEDICAL CARE DEVELOPMENT, INC.
11 Parkwood Drive
Augusta, Maine 04330

Phone: 207-622-7566, extension 236 * Fax: 207-626-3265

FAX TRANSMISSION RECORD

Sender's Name: John A. LaCasse

Recipient Name: Diane Maheux

Fax Number: 287-1621

Contents: List of donors for Obesity Council

Number of Pages: 2

Date: September 15, 2003

Operator: ER

Maine Legislative Council
Maine State Legislature

Office of the Executive Director
115 State House Station
Augusta, Maine 04333-0115
Telephone: (207) 287-1615
Fax: (207 287-1621

CONFIDENTIAL FACSIMILE
→Please Deliver Immediately←

SEND TO:

Name: Rick McCarthy FAX No. _____

Firm/Organization: _____ Telephone No. _____

Date Sent: 9-15-03 Time Sent: 3:58 AM (PM)

FROM:

Name: David Boulter

Number of Pages (incl. cover page): 2 Sent By: Diane

Message:

Please delivery to Rick McCarthy
ASAP

☐ Original will not follow.

☐ Original will follow.

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MAINE STATE LEGISLATURE
LEGISLATIVE COUNCIL

Office of the Executive Director of the Legislative Council
Mail: 115 State House Station, Augusta, Maine 04333-0115
Office: Room 103, State House, Augusta, Maine
Tel: (207) 287-1615 Fax: (207) 287-1621

CERTIFICATION RELATING TO CONTRIBUTIONS FOR STUDY

Name of Study: Obesity Commission	

CONTRIBUTOR IDENTIFICATION

Full name of contributor: Medical Care Development, Inc.	Date of contribution: August 14, 2003
Address (number and street) of contributor: 11 Parkwood Drive	Amount of contribution: $7,280
City, state, zip code: Augusta, ME 04330	If in-kind, list fair market
SS# OR FED ID #: 01-6022787	value here and itemize
Occupation: Health systems development company	in space provided below. $
Principal place of business: Augusta, Maine	Contributor is: individual ☐ partnership ☐ corporation ☑ foundation ☐

IN-KIND CONTRIBUTION

Describe goods, services, etc. to be contributed:

I, _____, the undersigned, hereby swear or affirm that the information contained in this report is true and complete, that no information is knowingly withheld and that the purpose of the contribution is not to influence the outcome of the above named study or any subsequent legislative action. I further certify that I, and the employer or organization I represent, if applicable, do not have any pecuniary or other vested interest in the outcome of the above named study. I understand that this contribution is subject to acceptance by the Legislative Council.

Signature of contributor: John C. LaCasse	Date: 8/14/03
Title: President + CEO	
Witness: [signature]	Date: 8/14/03

LEGISLATIVE COUNCIL ACTION
Accept Contribution: YES _____ NO _____ Date:

8/1/2003

Commission to Study the Budget Process of the Workers Compensation Board

(LD 35, section 2 – PL 2003, chapter 425)

To: Honorable Beverly C. Daggett, Chair of the Legislative Council
Honorable Patrick Colwell, Vice-Chair of the Legislative Council

From: Senator Beth Edmonds, Commission Co-Chair
Representative William J. Smith, Commission Co-Chair

Re: Proposed Budget and Work Plan

Attached please find the proposed budget and work plan for the Commission to Study the Budget Process of the Workers' Compensation Board.

Please feel free to contact either one of us, or our commission staff, Deborah Friedman in the Office of Policy & Legal Analysis, if you have any questions.

Thank you.

COMMISSION to REVIEW the BUDGET PROCESS of the WORKERS' COMPENSATION BOARD (LD 35, Section 2 -- PL 2003, chapter 425)

WORK PLAN and BUDGET

BUDGET

TOTAL ALLOCATED* = $1,710

Personal Services = $880

- Per Diem for 4 legislators = $220 per meeting;
- 4 meetings = $220 x 4 = $880

All Other = $830

- Expenses for 4 legislators = $200 per meeting
- 4 meetings of expenses = $100 x 4 = $800
- Postage and misc. = $30

*Pursuant to PL 2003, chapter 425, section 4, legislative expenditures for the study will be reimbursed by the Workers' Compensation Board Reserve Fund.

WORK PLAN

Meetings Scheduled for:

- August 20, 2003
- October 6, 2003
- November 3, 2003
- November 17, 2003

Meeting #1 -- August 20th
Provided an overview of the Workers' Comp Board Budget process, including the role of the Board; role of the Bureau of the Budget; role of the Legislature. Clarified problems with the process. Discussed needs for additional information.

Meeting #2 – October 6th
Discuss materials provided after meeting #1, including information on other assessment-funded agencies in Maine, funding of workers' compensation agencies in other states, recommendations from the Commissioner of DPFR. Formulate potential recommendations and request information needed to evaluate potential recommendations.

Meeting #3 – November 3
Review potential recommendations. Discuss and vote on tentative recommendations. Discuss report to be submitted to the Labor Committee

Meeting #4 – November 17
Take final vote on recommendations. Review draft report and direct staff to make final changes to the report for submission to the Legislature by December 5th.

COMMISSION TO STUDY THE NEEDS AND OPPORTUNITIES ASSOCIATED WITH THE PRODUCTION OF SALMONID SPORT FISH IN MAINE

ESTABLISHED BY THE 119TH MAINE LEGISLATURE

SENATOR BRUCE BRYANT, CHAIR
SENATOR JOHN MARTIN

Staff: Curtis Bentley, Analyst
Office of Policy and Legal Analysis
13 State House Station
Augusta, ME 04333-0013
Tel: 287-1670; Fax: 287-1275

REPRESENTATIVE THOMAS WATSON, CHAIR
REPRESENTATIVE KENNETH A. HONEY
BILL GILZINUS
LEO R. KIEFFER
RICHARD NEAL
GARY PICARD
SONNY PIERCE
RICHARD D. SOLMAN
GEORGE SMITH
KEN ELOWE
STEVE WILSON
EVELLYN SAWYER
LANCE WHEATON
DAVE WARDWELL

September 23, 2003

Memo To: Legislative Council

From: Senator Bruce Bryant, Senate Chair
Representative Thomas Watson, House Chair
Commission to Study the Needs and Opportunities Associated with the Production of Salmonid Sport Fish in Maine

Re: Work plan and budget

Attached please find the proposed work plan and budget for the Commission to Study the Needs and Opportunities Associated with the Production of Salmonid Sport Fish in Maine as required by Resolve 2003, chapter 89. Please feel free to contact our staff or us if you have any questions.

WORK PLAN

Commission to Study the Needs and Opportunities Associated with the Production of Salmonid Sport Fish in Maine

121st Legislature (2003)

1. **PROJECT**: Commission to study the Needs and Opportunities associated with the Production of Salmonid Sport Fish (pursuant to Resolve 2003, c.89)

2. **OBJECTIVE:** The Commission is charged with assisting in the expenditure of funds authorized under Private and special Law 2001, chapter 71 to implement the recommendations of the final report of the Commission that was reported to the Joint Standing Committee on Inland Fisheries and Wildlife pursuant to Public Law 2001, chapter 462.

3. **PROJECT TEAM**: Sen. Bryant and Rep. Watson, co-chairs; C. Bentley (Staff), A. Ames (researcher), V. Parlin (Secretarial support)

4. **FINAL WORK PRODUCT(S):** No work product required under Resolve 2003, chapter 89.

5. **INTENDED AUDIENCE:** Provide assistance to the Department of Inland Fisheries and Wildlife.

6. **ANTICIPATED START & COMPLETION DATES:** Start: August 19, 2003
Complete: Spring 2004

7. **COMMITTEE MEETING PLANS:** The Commission will hold its final meeting in the Spring of 2004 to review the department's progress in implementing the Commission's recommendations in its 2002 final report.

8. **BUDGET:** Attached please find the Commission's budget. The Commission's current balance is sufficient to cover the Commission's final meeting planned for the spring of 2004.

COMMISSION TO STUDY THE NEEDS AND OPPORTUNITIES
ASSOCIATED WITH THE PRODUCTION OF
SALMONID SPORT FISH IN MAINE
As of September 16, 2003

BUDGET (2 mtgs authorized) *No Report*	ALL OTHER	PERSONAL SERVICES	TOTAL
FY 04	$ 1,271.00	$ 440.00	$ 1,711.00
8/19/03	$ 629.84	$ 165.00	$ 794.84
Total Expenditures	$ 629.84	$ 165.00	$ 794.84
Balance as of 9/16/03	$ 641.16	$ 275.00	$ 916.16

updated 9/16/03
014-30A-2422-02