

MAINE STATE LEGISLATURE

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**LEGISLATIVE COUNCIL
OCTOBER 29, 2001
REVISED AGENDA**

CALL TO ORDER

ROLL CALL

SUMMARY OF THE SEPTEMBER 26, 2001 COUNCIL MEETING

**REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE
DIRECTORS**

- Executive Director's Report
- Status of Interim Studies (Elliott)
- Fiscal Report (Pennoyer)

REPORTS FROM COUNCIL COMMITTEES

- Technology and Migration Committee
- Personnel Committee
- Space Committee
 - Subcommittee to Determine the Use of the Interpretive Center

OLD BUSINESS

NEW BUSINESS

Study-related Matters

Summary Memo from Interim OPLA Director Elliott

Item #1: Submission of Study Work Plans and Proposed Budgets for Approval
(all within legislative appropriation)

- Study Reimbursement Rates for Maine Bottle Redemption Businesses
- Blue Ribbon Commission on Postsecondary Educational Attainment
- Study Benefits and Costs for Increasing Access to Family Medical Leave

- Committee to Review the Child Protective System
- Education Funding Reform Committee (Tax Policy)
- Study School Funding Formula (Essential Programs and Services)
- Study the Needs of Persons With Mental Illness Who Are Incarcerated
- Round Table to Study Economic and Labor Issues Relating to the Forest Products Industry
- Commission to Study Domestic Violence

Item #2: Requests for Extension of Study Reporting Deadline

(all have no budgetary implications)

- Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests (Leased-lots Study) (from November 1, 2001 to January 1, 2002)
- Study Unified Response for Emergency Releases and Spills of Toxic or Hazardous Materials (from December 5, 2001 to December 14, 2001)
- Study the Loss of Commercial Fishing Waterfront Access (from December 5, 2001 to December 14, 2001)
- Task Force to Examine the Establishment and Implementation of State Standards for Indoor Air Quality in Maine Schools 2001 (from November 15, 2001 to December 31, 2001)

Item #3: Requests to Hold an Additional Study Meeting and Extension of Reporting Date

(no additional funding needed)

- Joint Study Committee to Study Growth Management (from December 5, 2001 to December 19, 2001)

Item #4: Requests for Additional Funding for Authorized and Proposed Meetings

(see memos)

- Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

Item #5: Suggested Procedure for Deciding Legislative Bill Requests

Item #6: Requests to Introduce Legislation for Consideration in the Second Regular Session

ANNOUNCEMENTS AND REMARKS

ADJOURNMENT

REP. MICHAEL V. SAXL
CHAIR

SEN. RICHARD A. BENNETT
VICE-CHAIR



120th MAINE STATE LEGISLATURE
LEGISLATIVE COUNCIL

SEN. BEVERLY C. DAGGETT
SEN. MARY E. SMALL
SEN. PAUL T. DAVIS, SR.
SEN. SHARON ANGLIN TREAT
REP. PATRICK COLWELL
REP. JOSEPH BRUNO
REP. WILLIAM S. NORBERT
REP. WILLIAM J. SCHNEIDER

JAMES A. CLAIR
EXECUTIVE DIRECTOR

MEETING SUMMARY
September 26, 2001

CALL TO ORDER

The Chair, Speaker Michael V. Saxl, called the Council meeting to order at 1:15 p.m. in the Legislative Council Chamber.

ROLL CALL

Senators:

Sen. Bennett, Sen. Small, Sen. Davis, Sen. Treat

Absent: Sen. Daggett

Representatives:

Speaker Saxl, Rep. Colwell, Rep. Bruno, Rep. Norbert,
Rep. Schneider

Legislative Officers:

Joy O'Brien, Secretary of the Senate
Millicent MacFarland, Clerk of the House
David Shiah, Assistant Clerk of the House
David Boulter, Executive Director, Legislative Council
Grant Pennoyer, Director, Office of Fiscal and Program Review
David Elliott, Interim Director, Office of Policy
and Legal Analysis
Margaret Matheson, Revisor of Statutes
Lynn Randall, State Law Librarian
Paul Mayotte, Director, Legislative Information Services

SUMMARY OF THE SEPTEMBER 6, 2001 COUNCIL MEETING

That the Summary of the September 6, 2001, meeting be accepted and placed on file.
(Motion by Rep. Colwell, second by Sen. Davis, unanimous).

REPORTS FROM EXECUTIVE DIRECTOR AND STAFF OFFICE DIRECTORS

Speaker Saxl welcomed Mr. Boulter in his new role as Executive Director.

- Executive Director's Report

In his first week as Executive Director, Mr. Boulter had been receiving briefings on the two important and time sensitive projects: the State House renovations, and the Compaq Computer project. In addition, he is starting to meet with different offices to better understand their needs as they relate to services provided by the Executive Director's Office.

Stan Fairservice had been working with contractors to arrange for the replacement of the failing flexible piping in the West Wing. Work is now underway, on weekends so as to not interfere with legislative business. A meeting had been scheduled for the following week with legal counsel to discuss issues related to liability for the cost of replacement of the West Wing piping.

Mr. Boulter also reported that Mr. Fairservice was working with the contractor to develop an updated schedule for completion of all the renovation work that hopefully will be available on or before the next Council meeting.

Locks in the State House that had been keyed are being removed and replaced with a card reader system in accordance with an earlier approved security plan.

Mr. Boulter plans to meet with Capitol Security and the Executive Branch representatives to discuss the adequacy of the security plans and the coordination efforts, in light of the tragic events of September 11th.

Lastly, he reported that the Revisor's Office has issued this year's Revisor's Report, which makes minor technical corrections to the law enacted during the session. He thanked Revisor Matheson and her staff for the fine work they did in producing the report. There were relatively few corrections needed, which speaks very well of their work under heavy workload conditions during the session.

- Fiscal Update

Grant Pennoyer presented 3 items for the Council's information.

- An update on General Fund Cash Balances. The monthly averages are still declining. The Executive Branch officials felt that for the few days it may go negative, it would not be necessary to issue a Tax Anticipation Note. As of September 26, 2001, the General Fund Cash position was in excess of \$80 million, which includes balances in the Maine Rainy Day Fund and other reserve accounts.
- A look at the August, 2001 Revenue Variances. The General Fund was down \$16.3 million for Fiscal Year to date. The Highway Fund was up \$1.1 million for Fiscal Year to date.
- The last item was a briefing on the Economic and Revenue Forecasts. The Consensus Economic Forecasting Commission's meeting for September 25th was postponed until September 27th. He cautioned Council members not to expect anything significant at

the meeting; it would be more a preliminary discussion. Mr. Pennoyer did not expect a reforecast of the underlying economic forecast until late October. The Revenue Forecasting Committee would likely delay their report until the December 1st date.

- Renovations: Status Report by Owner's Representative

Mr. Fairservice reported the re-piping in the West Wing began last weekend, with installation of new mains for the heating and cooling waters on the first floor and piping below. During the weekend ahead, contractors are scheduled to do the Governor's Cabinet Room and small conference room, including to change out the piping that feeds the units in that area, plus the one that feeds the Snack Bar. During the weekend of October 6th they will be re-piping in the Governor's Office itself, the South side of his office complex and then will proceed to the 3rd and 4th floors on the North side. During the weekend of October 13th they will do the 3rd and 4th floors on the South side of the building.

With respect to the renovation in the North Wing, contractors are doing put back on the 4th floor, and 80% of the demolition on the 3rd floor has been completed. Asbestos was found unexpectedly in chasses running from the 4th floor to the 1st floor. The Contractor is undertaking asbestos removal now, using approved containment procedures. He has asked Granger for an updated schedule within the next few weeks.

Mr. Fairservice said most of the granite had been received for the underground Connector, with the balance of the granite due September 27th. The Connector should be completed in 3 weeks.

- Migration Project Status

Paul Mayotte reported there had been computer virus attacks over the past week, and the legislative computer operations had been impacted by the virus. To his knowledge no information or data was lost. It was asked if the Legislature would be less susceptible to the viruses if it was not linked to the State's system, and would require additional staff. Mr. Mayotte said the level of protection would improve only slightly and it was mostly a technology software/hardware issue.

Mr. Mayotte also reported that the Legislature had met its contractual requirement to complete the user functionality testing on August 24, 2001. The final acceptance testing, the test to validate that all problems found in the testing were corrected by Compaq, is scheduled to be completed on September 28th. Sixty-four problems were found in the test and he believed all but 14 had been resolved or corrective action was underway. Compaq has until October 15th to correct the items and if that date is not met, the warranty on the contract extends out day-by-day. Mr. Mayotte referred members to the last Council meeting and also the ballot regarding the Contract Amendment #3, and to a commitment acknowledged by former Executive Director, James Clair, made to Compaq to attempt to find \$50,000 for "missed requirements". The Executive Director's Office was continuing its review of the FY 02 budget for any funds available. To date no funds had been identified, but he will keep the members informed, and come back to the Council with a recommendation for them to consider.

REPORTS FROM COUNCIL COMMITTEES

- Technology and Migration Committee

Sen. Treat reported that the Committee met and the Legislature was making progress on having an independent Internet access. LIS is in the final stages of selecting an Internet Service provider. LIS also has met with BIS to discuss the issues of separation from BIS, including continued access to the global address system, and a connection to budget system and data warehouse. Talks are progressing with InformME regarding a contract to host the Internet Website.

Sen. Bennett asked about the Internet Service provider ISP vendor. Mr. Mayotte explained that the LIS has solicited bids from qualified services providers. Two vendors were identified, one specializing in home use, and the other a more commercial vendor. The two potential vendors are CommTel and Mid-Maine Communications.

The Committee also discussed establishing policies for Internet system usage, such as ADA compliance for websites, privacy and what usage should be allowed for employees. Other discussions focused on the unmet needs that were not funded in the Part II Budget. These needs include a backup server system and software licensing. The Committee is looking for no cost or low cost ways to meet these needs. Mr. Mayotte said he could make a list of the priorities and validate the cost estimates for unmet needs. The Speaker requested that Mr. Mayotte, in conjunction with the Technology Committee, come up with a list of additional items, in order of priority, with a cost estimate and a timeline for unmet needs.

- Space Committee
 - Subcommittee to Determine the Use of the Interpretive Center

Rep. Colwell reported that the Subcommittee had met twice. Rep. Linda McKee had been elected Chair. They believe one more meeting is needed before presenting a recommendation to the Legislative Council. No further information was presented at this time.

- Personnel Committee

Speaker Saxl said the Committee had decided the process for recruitment and review of candidates and had begun the search process for a Director for OPLA and hope to hire a new director by the first week of December.

They had also begun reviewing the current personnel policies of the Legislative Council, which were last revised more than a decade ago.

The Committee has completed the performance evaluation of Lynn Randall, Law and Legislative Reference Librarian, and received the Committee's highest endorsement. The Speaker thanked Ms. Randall for her great work and the tremendous work she had done with the Law Library.

OLD BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS AND REMARKS

None.

ADJOURNMENT

The Legislative Council meeting was adjourned at 1:53 p.m. (Motion by Rep. Bruno, second by Rep. Bruno, unanimous).

OFFICE OF POLICY & LEGAL ANALYSIS


Memo

DAVID C. ELLIOTT, INTERIM DIRECTOR

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TO: The Honorable Michael V. Saxl, Chair
The Honorable Richard A. Bennett, Vice-Chair
& Honorable Members of the Legislative Council

FROM: David C. Elliott, Interim Director 

DATE: October 25, 2001

RE: Interim Studies

Attached is a summary of the status of legislative studies authorized for this interim. As you will see, most study committees are well underway and some are nearing completion.

I would be happy to answer any questions you may have or to provide additional information.

Attachment

DCE/vmp

OCT 26 2001

Progress Report on Legislative Studies
(Studies authorized or undertaken during 120th Legislature/1st Regular Session)
Status as of Thursday, October 25, 2001

<u>Study Commission</u>	<u>Date First Convened</u>	<u>Date, Time & Location of Next Meeting</u>	<u>Report Date</u>	<u>Status/Progress of Study Commission</u>
Access to Private and Public Lands in Maine , Joint Study Committee to Study (HP 1387 – formerly LD 1810)	8/30/01	11/14/01 8-11 Rm 206 CSOB	05-Dec-01	3 meetings complete. 4 th meeting scheduled 11/14/01.
Assisted Living , Commission to Study (P&S 2001, c. 36)	10/11/01	11/8/01 9:30-3 Rm 202 CSOB	05-Dec-01	2 meetings complete. 2 scheduled: 11/8 and 12/3.
Bottle Redemption Businesses and Other Issues Related to the Handling and Collection of Returnable Containers, Joint Study Committee to Study Reimbursement Rates for Maine's (HP 1389 – formerly LD 455)	9/19/01	11/06/01 9 am Rm 209 CSOB	05-Dec-01	First meeting held 9/19; tour of distribution, bottling and redemption facilities in Portland on 10/16; third meeting held 10/5..
Child Protective System , Committee to Review the (HP 1385 – formerly LD 1793) (JUD)	8/21/01	11/5/01 PH & WS 9:30 am Rm 228 SH	05-Dec-01	Committee developing preliminary conclusions.
Domestic Violence , Resolve to Establish the Commission to Study (Resolve 1999, c. 126)	9/27/00	10/26/01 9:30 am Rm 211 CSOB	05-Dec-01	On-going study. Met 8/20/01 to schedule completion of the study; met 9/26/01; plan on meeting 2-3 more times after 10/26 meeting; may need brief extension.
Education Funding Reform Committee (PL 2001, c. 439)	10/16/01	11/5/01 1-5 Rm 127 SH	31-Dec-01	Committee was convened and reviewed duties at 1 st meeting. Staff working with state agencies to prepare data on tax system in Maine and other states.
Educational Attainment , Blue Ribbon Commission on Postsecondary (Resolve 2001, c. 66)	9/20/01	11/5/01 9 am Rm 214 CSOB	05-Dec-01	3 meetings held; 2 scheduled. Should complete work on time.
Emergency Response for Emergency Releases and Spills of Toxic or Hazardous Materials , Commission to Study the Implementation of a Unified (Resolve 2001, c. 65)	10/9/01	11/13/01 1-5 Rm 437 SH	05-Dec-01	Commission convened on 10/09/01.
Family and Medical Leave for Maine Families , Committee to Study the Benefits and Costs for Increasing Access to (HP 1386 – formerly LD 1466)	9/12/01	10/29/01 9:30 - 4 Rm 220 CSOB	05-Dec-01	First 2 meetings held; 3 rd & 4 th scheduled – Oct. 29 and Nov 19.
Fishing Waterfront Access and Other Economic Development Issues Affecting Commercial Fishing, Committee to Study the Loss of Commercial (HP 1384 – formerly LD 1489)	10/9/01	TBA	05-Dec-01	2 meetings held. 3 more meetings to be scheduled.

Progress Report on Legislative Studies
(Studies authorized or undertaken during 120th Legislature/1st Regular Session)
Status as of Thursday, October 25, 2001

<u>Study Commission</u>	<u>Date First Convened</u>	<u>Date, Time & Location of Next Meeting</u>	<u>Report Date</u>	<u>Status/Progress of Study Commission</u>
Forest Products Industry , Round Table to Study Economic and Labor Issues Relating to the (Resolve 1999; c. 124)	10/25/00	11/9/01 9 am Rm 208 CSOB	05-Dec-01	Draft final findings and recommendations being prepared by staff for review at final meeting, 11/9/01.
Forests and Lands , Joint Study Committee to Study Issues Concerning Changes to the Traditional Uses of (HP 1391/1393 – formerly LD 1823)	8/30/01	11/14/01 11-3 Rm 206 CSOB	01-Nov-01	3 meetings held. Anticipate need for additional funds to pay mileage expenses for members. Also may request additional meeting and deadline extension.
Gas Tax Revenues Attributable to Snowmobiles, All-terrain Vehicles and Watercraft , Commission to Study Equity in the Distribution of (Resolve 2001, c. 68)	2000	11/20/01 9:30 am Rm 206 CSOB	05-Dec-01	November meeting is expected to be final meeting before report is issued.
Growth Management , Joint Study Committee to Study (HP 1330)	10/2/01	11/9/01 9 am Rm 437 SH	05-Dec-01	Committee convened on 10/02/01.
Liquor Stores , Commission to Develop a Plan to Implement the Closure of State (PL 2001, c. 358)	8/15/01	12/5/01 9:30 am Rm 436 SH	31-Jan-02	Developing recommendations for liquor distribution system. Draft report anticipated at next meeting.
MCJUSTIS Board (Resolve 1997, c. 105, PL 1999, c. 451, PL 1999, c. 790, Resolve 2001, c. 45)	July 1998	--	15-Dec-01 15-Dec-02	Staff has consulted with MCJUSTIS Board and the courts; has received statutory updates and offense tables and is drafting legislation.
Mental Illness Who Are Incarcerated, Joint Study Committee to Study the Needs of Persons with (HP 1383 – formerly LD 1099)	9/13/01	10/26/01 9:30 – 3:00 Best Western Inn So. Portland	05-Dec-01	Committee was convened on 9/13/01. 3 rd meeting on 10/26/01. Progressing well – may seek extension.
Recodification of Title 12, chapters 701-721 – Staff Study (HP 613)	7/25/01	Staff Study	15-Jan-02	Staff has met with committee chairs and has developed a plan for recodification.
Salmonid Sport Fish in Maine , Commission to Study the Needs and Opportunities Associated with the Production of (PL 2001, c. 462)	6/19/01	10/26/01 10-5 Rm 206 CSOB	01-Dec-01	October 26 th meeting is expected to be the final meeting before report is issued.
School Funding Formula Based on the Essential Programs and Service Model, Committee Study to Review Transition to a New (Legislative Council Authorized)	7/26/01	11/1/01 9-3 Rm 214 CSOB	31-Dec-01	Education Committee has completed 3 meetings. Committee to review revised Essential Programs & Services model at 4 th meeting on 11/01/01; 5 th meeting changed to 11/27/01 and final meeting to be set for 01/02; will request extension.

Progress Report on Legislative Studies
(Studies authorized or undertaken during 120th Legislature/1st Regular Session)
Status as of Thursday, October 25, 2001

<u>Study Commission</u>	<u>Date First Convened</u>	<u>Date, Time & Location of Next Meeting</u>	<u>Report Date</u>	<u>Status/Progress of Study Commission</u>
Vietnam Veterans in the Hall of Flags, Commission to Recognize (PL 2001, c. 353)	TBA	TBA	01-Dec-01	No meetings scheduled to date.
Youth Advisory Council , Legislative (PL 2001, c. 439)	TBA	TBA	15-Feb-03	Awaiting funding – 2002. Youth Advisory Council becomes effective in 2002; funding available in 2002.

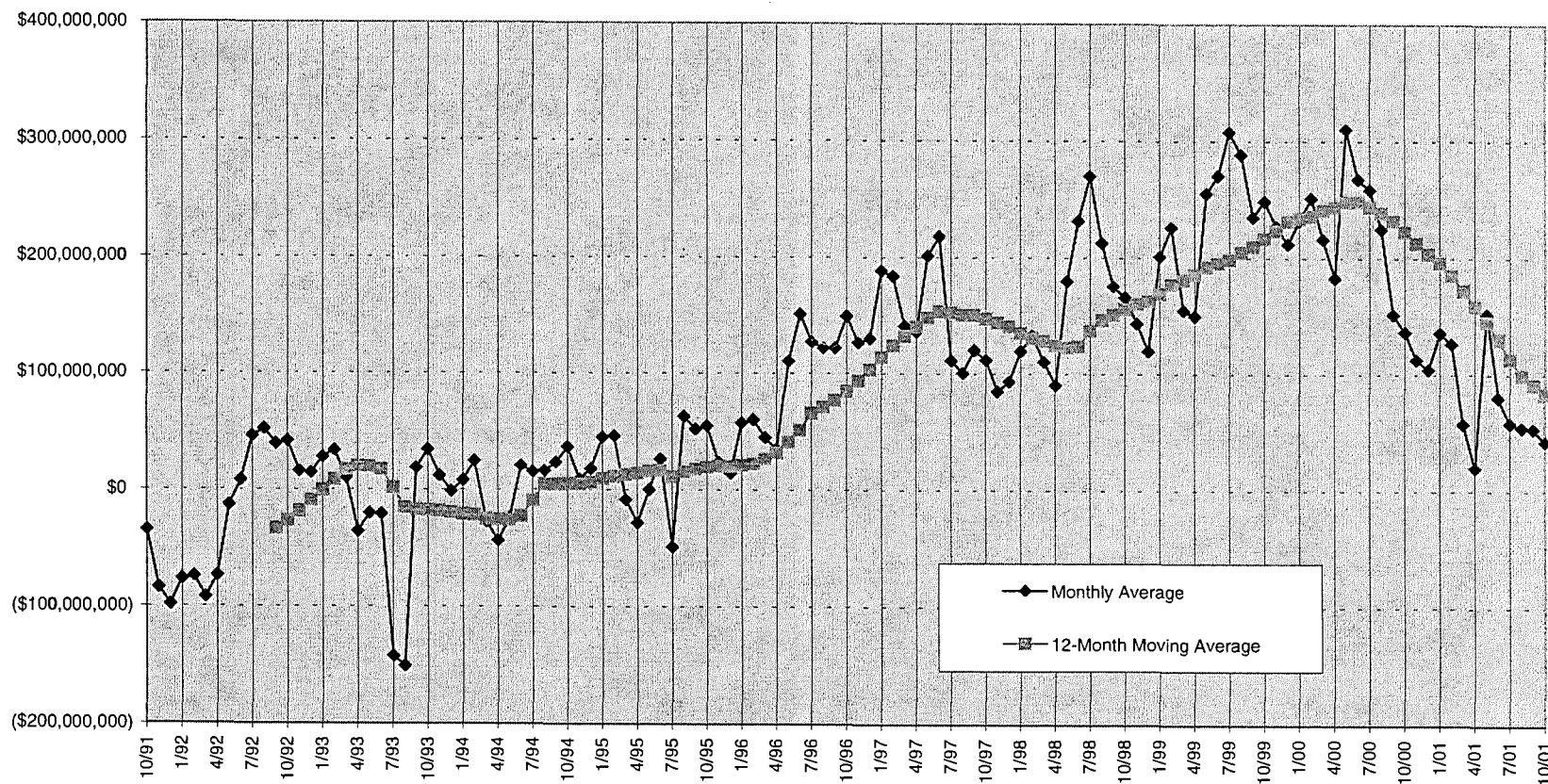
Fiscal Briefing for the Legislative Council

October 29, 2001

*Prepared by the
Office of Fiscal & Program Review*

- 1. General Fund Cash Balances**
- 2. September 2001 Revenue Variances**
 - a. General Fund – Down \$33.8 million FY-T-D
 - b. Highway Fund – Up \$4.1 million FY-T-D
- 3. Economic and Revenue Forecasts**
 - a. Consensus Economic Forecasting Commission
 - Meeting 11/6/01 – Establish Economic Forecast
 - b. Revenue Forecasting Committee
 - Meeting 11/26/01 – Review Other Revenue Lines
 - Meeting 11/27/01 – Review Major Tax Lines
 - Statutory Report Date of December 1

GENERAL FUND DAILY STARTING CASH BALANCES



TAX ANTICIPATION NOTES ⁽¹⁾ History from FY 1990-91

Fiscal Year	Amount Authorized	Amount Issued	Reference
2001-02	\$100,000,000	\$0	5 MRSA, §150 (as amended by PL 2001, c. 467)
1997-98	\$100,000,000 ⁽²⁾	\$0	PL 1997, c. 24, §F-1
1996-97	\$190,000,000	\$150,000,000	PL 1995, c. 66 665, §P-1
1995-96	\$182,000,000	\$182,000,000	PL 1995, c. 368, §V-1
1994-95	\$175,000,000	\$175,000,000	PL 1993, c. 707, §P-2
1993-94	\$170,000,000	\$170,000,000	PL 1993, c. 382, §1
1992-93	\$170,000,000	\$170,000,000	PL 1991, c. 780, §BB-1
1991-92	\$150,000,000	\$150,000,000	PL 1991, c. 589, §1
1990-91	\$125,000,000	\$115,000,000	PL 1991, c. 5, §1

Notes: ⁽¹⁾ 5 MRSA, §150 authorizes Tax Anticipation Notes up to \$30,000,000 and, beginning in fiscal year 2001-02 up to \$100,000,000. Special exceptions to the general authorization levels are detailed in this table.

⁽²⁾ Authorization subsequently repealed by PL 1997, c. 643, §E-5.

General Fund - Fiscal Year 2001-02 - Beginning Daily Cash Balances

		July-01	August-01	September-01	October-01	November-01	December-01	January-02	February-02	March-02	April-02	May-02	June-02
Day of Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week
Mo. Day	Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance	Day Beg. Balance
1 Su		W 49,782,598	S 43,536,302	S 52,209,261	S 51,607,478	Th 40,051,539	Th 43,936,738	Th 40,536,400	T 43,353,857	F 43,353,857	F 43,353,857	F 43,353,857	F 43,353,857
2 M	127,139,179	Th 43,536,302	Su 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302	Th 43,536,302
3 T	115,628,366	F 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261	M 52,209,261
4 W	Holiday	S 51,607,478	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539	T 40,051,539
5 Th	72,654,427	Su 43,936,738	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400	Th 40,536,400
6 F	54,760,792	M 58,882,511	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067	Th 36,672,067
7 S		T 45,275,719	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789	F 33,492,789
8 Su		W 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700	S 24,613,700
9 M	54,760,792	Th 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218	Su 24,683,218
10 T	63,940,841	F 21,369,204	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635	M 33,970,635
11 W	65,739,663	S 35,128,035	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159	Th 29,717,159
12 Th	59,611,137	Su 30,233,012	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376	F 29,950,376
13 F	61,668,425	M 25,978,888	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696	Th 28,330,696
14 S		T 52,994,525	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446	F 37,516,446
15 Su		W 43,227,142	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790	S 31,281,790
16 M	55,011,845	Th 42,693,180	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838	Su 46,981,838
17 T	56,377,405	F 51,261,017	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001	M 40,874,001
18 W	39,896,149	S 50,444,374	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652	Th 52,948,652
19 Th	40,920,285	Su 49,682,632	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054	F 55,103,054
20 F	58,440,102	M 67,157,545	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509	Th 65,034,509
21 S		T 78,441,553	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396	F 84,871,396
22 Su		W 81,083,064	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530	S 38,786,530
23 M	62,405,540	Th 99,102,352	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085	Su 53,194,085
24 T	74,627,876	F 104,786,643	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651	M 59,152,651
25 W	29,470,887	S 87,214,920	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725	Th 41,882,725
26 Th	25,187,190	Su 88,673,483	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397	F 5,999,397
27 F	32,619,827	M 63,565,784	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127	Th 84,974,127
28 S		T 65,245,390	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749	F 80,530,749
29 Su		W 52,508,308	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776	S 11,838,776
30 M	39,354,898	Th 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094	Su 56,047,094
31 T	39,708,108	F 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933	W 58,369,933
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Source: MFASIS

Updated: 10/29/01

Updated: October 29, 2001

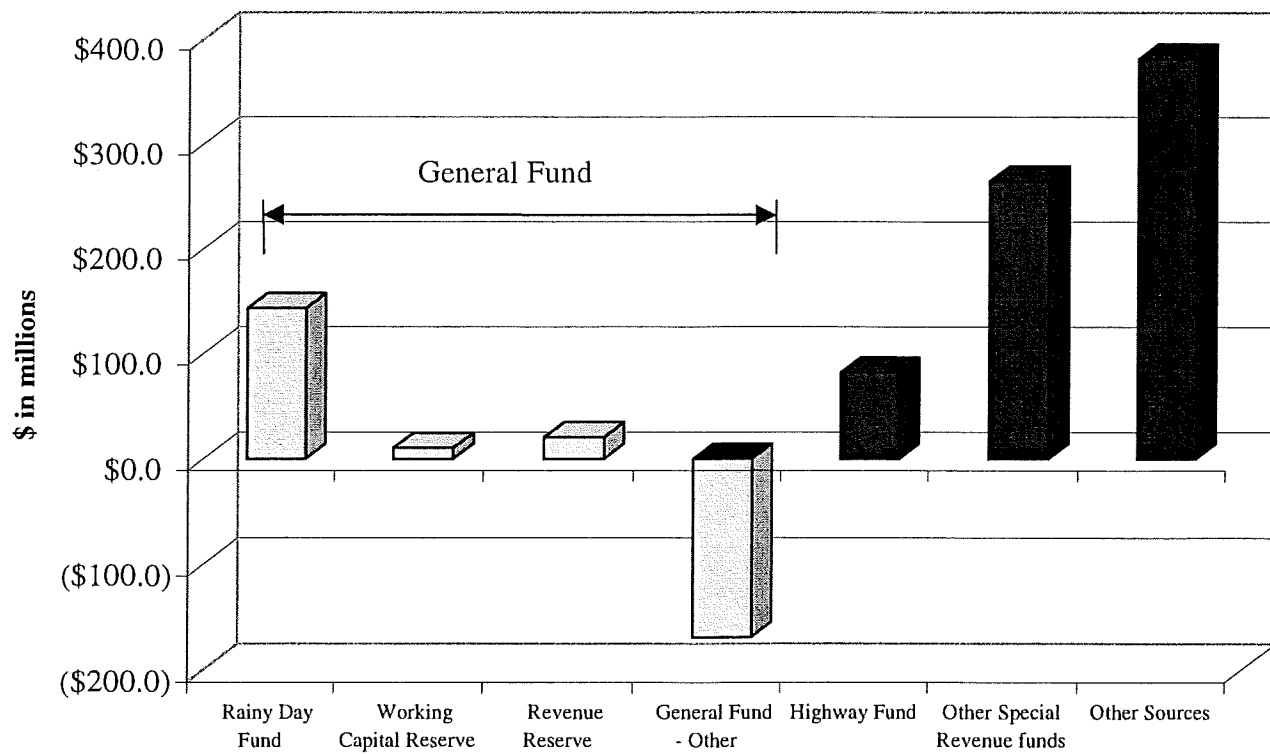
Composition of State's Cash Pool

October 26, 2001

	Beginning Balance
General Fund Cash - Total	\$5,999,397
General Fund - Detail	
Rainy Day Fund	\$143,153,008
Working Capital Reserve	\$10,500,000
Revenue Reserve	\$20,753,351
General Fund - Other	(\$168,406,962)
Highway Fund	\$82,083,815
Other Special Revenue funds	\$264,459,951
Other Sources	\$380,838,134
Total Cash Pool	\$733,381,298

Composition of Cash Pool

October 26, 2001



Revenue Update - Fiscal Year 2001-02

General Fund Revenue Variance Summary For the Month of September 2001 (Based on Budgeted Amounts through 120th Legislature, 1st Reg. Session)		
In Millions		
Revenue Source	September 2001	Fiscal Year-to-Date September 2001
Sales and Use Tax	(\$4.0)	(\$11.0)
Individual Income Tax	(\$7.2)	(\$12.9)
Corporate Income Tax	(\$1.9)	(\$3.7)
Cigarette and Tobacco Tax	\$1.6	\$1.5
Public Utilities Tax	\$0.0	\$0.0
Insurance Companies Tax	\$0.0	\$0.3
Inheritance and Estate Tax	(\$1.4)	(\$3.9)
Property Tax - Unorganized Territories	\$0.0	\$0.0
Income from Investments	(\$1.3)	(\$1.6)
Transfer to Municipal Revenue Sharing	\$0.7	\$1.4
Transfer from Liquor	(\$0.1)	\$0.9
Transfer from Lottery	(\$0.7)	(\$0.8)
Other Revenues	(\$3.0)	(\$3.9)
Total General Fund - Variances	(\$17.4)	(\$33.8)

Highway Fund Revenue Variance Summary For the Month of September 2001 (Based on Budgeted Amounts through 120th Legislature, 1st Reg. Session)		
In Millions		
Revenue Source	September 2001	Fiscal Year-to-Date September 2001
Fuel Taxes	\$2.3	\$3.4
Motor Vehicle Registration and Fees	\$0.5	\$1.0
Inspection Fees	(\$0.0)	(\$0.2)
Other Revenues	\$0.3	(\$0.1)
Total Highway Fund - Variances	\$3.0	\$4.1

Prepared by the Office of Fiscal and Program Review
Based on Preliminary Data; Subject to Change



MAINE STATE LEGISLATURE
OFFICE OF FISCAL AND PROGRAM REVIEW
5 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0005
Telephone: (207) 287-1635
FAX: (207) 287-6469

October 26, 2001

TO: All Legislators
FROM: Grant T. Pennoyer, Director
RE: CONSENSUS ECONOMIC FORECASTING COMMISSION & REVENUE FORECASTING
COMMITTEE MEETING SCHEDULE

The Consensus Economic Forecasting Commission and the Revenue Forecasting Committee have finalized their schedules for November. All of the November meetings listed below will be in Room 228 of the State House (Appropriations Committee Room).

Consensus Economic Forecasting Commission

Tuesday, November 6
9:30 a.m. - 1:00 p.m.
Rm. 228 State House

Revenue Forecasting Committee

Monday, November 26
12:30 p.m. - 4:00 p.m.
Room 228 State House

- Meet with selected agencies on particular revenue lines
 - DAFS - Liquor and Lottery
 - Treasury - Interest Earnings and Abandoned Property
 - Insurance Tax and Securities Division, Revenue
- Review of Underlying Economic Assumptions with Revenue Services

Tuesday, November 27
9:00 a.m. - 4:00 p.m.
Room 228 State House

- Review of all major tax lines - Maine Revenue Service
- Deliberate and Complete Revenue Reprojections

Note: Revenue Forecasting Committee has a December 1st statutory report date.

**120th MAINE STATE LEGISLATURE
LEGISLATIVE COUNCIL**

TECHNOLOGY COMMITTEE

October 29, 2001

Migration Project:

- The Legislature completed user testing on September 28, 2001.
- The Legislature notified Compaq on October 5, 2001 that the installed bill drafting application did not fully conform with the Legislature's requirements.
- Compaq replied to the Legislature on October 24, 2001 that it does not agree with the Legislature's evaluation of the bill drafting system.
- A detailed Legislative review of Compaq's reply is now underway.
- The Executive Director's Office plans to arrange a dialogue with Compaq to clarify the areas of disagreement and work towards resolution.
- The Attorney General's Office is an active participant in this process.

Legislative Direct Internet Access:

- CommTel, the recommended vendor for providing Internet Service Provider functions, advised the Legislature that it will no longer provide SDSL connections to the Internet.
- CommTel will only install new Enhanced T-1 Internet connections or will assist the Legislature in locating another SDSL vendor.
- At this time, CommTel has a freeze on new installations of Enhanced T-1 connections, due to a fault in how CommTel's Internet traffic is routed out of the State of Maine.
- The Legislature is proceeding to identify other possible vendors and to determine the impact of going to a T-1 level of service.

InforME Web Page Hosting:

- Background – The Bureau of Information Services (BIS) is phasing out of hosting Web pages, and transferring that function to InforME.
- The Technology Committee requested the Legislature look into having a separate contract vs. developing a service level agreement (SLA) under the existing Executive Branch contract.
- Discussions with resulted in the Legislature having the option to proceed with either option.
- Both options result in InforME hosting the Legislature's Web page at no cost to the Legislature.
- The levels of service provided are the same under either approach.
- The amount of time to establish the separate contract would be longer than the SLA.
- It is recommended the Legislature proceed with the SLA option.

The Technology Committee recommends the Executive Directors Office be authorized to sign a Service Level Agreement with InforME to provide Internet Web Page Hosting Services at no cost to the Legislature.

Pressing Need Items:

The following items were discussed at the last Technology Committee meeting as affecting operations or as having the potential to do so.

These items were requested on the FY 2002/2003 Part II Budget.

1. Additional Data File Tape Backup and Recovery Capacity
2. Maintenance Contract on Network Switch Gear
3. Operating System Software Upgrades

Backup and Recovery Capacity:

Backup Software	Unit Cost	Qty.	Total Cost
NovaNet 8 Unlimited for Netware-25	\$ 721	2	\$ 1,442
Disaster Recovery for Netware	\$ 424	2	\$ 848
Open File Manager	\$ 536	2	\$ 1,071
Novell			
NetWare 5.1 Server +5 Connections e-License	\$ 895	1	\$ 895
NetWare 5.1 +5 Connections Additive e-License	\$ 895	1	\$ 895
NT			
NT License (Windows 2000)	\$ 6,500	1	\$ 6,500
Hardware			
Dell 2500 P111 1.0 GHz, 512mb, 2*36GB (Capital)	\$ 4,500	2	\$ 9,000
Tape Drive Unit (Capital)	\$ 4,500	1	\$ 4,500
Misc. Items (cables, tapes, etc.)	\$ 1,849	1	\$ 1,849
			<u>\$ 27,000</u>

Recommendation:

1. Modify the two servers now being used by Compaq to replace the current Novell NetWare file servers.
2. Reallocate the approved Part I budget to replace the file servers to upgrade the Legislature's tape backup system.

There are alternatives to cover this item with no net budget impact. The Technology Committee recommends the Executive Director be authorized to proceed with the necessary actions to reallocate existing approved funds to cover the cost of upgrading the Legislature's computer backup system.

Maintenance Contract on Network Switch Gear: No action at this time.

2 – Cajun P550 Network Switches (1-State House, 1-Office Building)

Vendor – Avaya

These switches manage the Legislature's local area network. If one switch fails, the other can manage the full load.

Cost for a 12-month maintenance agreement will be in the \$15,000 to \$25,000 range. The rate varies depending on the vendor response time and coverage level. Avaya has been reluctant to provide a firm quote, possibly due to a problem with one of the switches, which has just been resolved.

Operating System Software Upgrades: No Action at this Time.


The O/S software upgrade is part of the process of replacing the Novell Netware file servers.

Cost information is pending. A meeting with vendor, Novell, is scheduled for November.

Replacing the file servers and upgrading the O/S software, this close to the start of the Legislative session would not be prudent.

Memorandum

TO: The Honorable Michael V. Saxl, Chair
The Honorable Richard A. Bennett, Vice-Chair
Legislative Council
And Honorable Members of the Legislative Council

FROM: David C. Elliott, Interim Director
Office of Policy and Legal Analysis 

DATE: October 26, 2001

RE: Requests from Interim Studies

Several study committees are submitting work plans and proposed budgets for approval by the Legislative Council, as required by the authorizing joint orders or resolves. Two others are requesting an extension of their reporting date. In addition, one committee has submitted a request for an extension of its reporting date and authorization for one additional meeting. Finally, another committee has requested an extension of its reporting date, an additional meeting and additional funding. All require a decision by the Legislative Council.

Summary of Items Requiring a Decision by the Legislative Council (As of October 26, 2001)

A. Request for Extension of Reporting Date, Additional Meeting and Additional Funds

Study Commission	Authorized #Meetings/Reporting Date	Requested changes:	Note:
1) Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests (Leased- lots Study)	4 Meetings November 1, 2001	<ul style="list-style-type: none">o Reporting date extension to 1/1/02o \$1000 additional funds for 4th meetingo Authorization and \$775 for 5th meeting	To complete work & accommodate 5 th meeting Expenses for members from wild lands exceed normal appropriation Info gathering and taking testimony took longer than anticipated

B. Request to for Additional Meeting and Extension of Reporting Date

Study Commission	Authorized Meetings/Reporting Date	Requested Changes	Note:
1.) Joint Study Committee to Study Growth Management	3 Meetings Dec. 5, 2001	4 Meetings Dec. 19, 2001	Requested changes to be accomplished within appropriation

C. Request for Extension of Reporting Date

Study Commission	Current Reporting Date	Requested changes	Note:
1.) Study Unified Response for Emergency Releases and Spills pf Toxic or Hazardous Materials	December 5, 2001	January 5 ,2002	Requested change to be accomplished within appropriation
2.) Study the Loss of Commercial Fishing Waterfront Access	December 5, 2001	December 14, 2001	Requested change to be accomplished within appropriation

D. Request to approve work plan & budget

Study Commission	Request	Note:
Study Reimbursement Rates for Maine's Bottle Redemption Businesses	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Blue Ribbon Commission on Postsecondary Educational Attainment	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Study Benefits and Costs for Increasing Access to Family Medical Leave	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Committee to Review the Child Protective System	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Education Funding Reform Committee (Tax Policy)	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Study School Funding Formula (Essential Programs and Services)	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Study the Needs of Persons with Mental Illness who are incarcerated	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Round Table to Study Economic and Labor Issues Relating to the Forest Products Industry	Approve work plan and budget	No issues; proposed budget within legislative appropriation
Commission to Study Domestic	Approve work plan and budget	No issues; proposed budget

Violence		within legislative appropriation
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Thank you for your attention to this matter. I would be pleased to answer any questions you may have or provide additional information.

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**INTERIM STUDIES
SUPPORTING DOCUMENTS**

**Budgets and Work Plans
for Council Approval**

OPLA WORK PLAN FOR
LEGISLATIVE STUDIES AND PROJECTS
120th Legislature, 1st Regular Session
(Interim 2001)

1. **PROJECT:** Joint Study Committee to Study Reimbursement Rates for Maine's Bottle Redemption Businesses and Other Issues Related to the Handling and Collection of Returnable Containers
2. **OBJECTIVE:** The committee is charged with examining issues related to the operation and financial viability of bottle redemption businesses.
3. **PROJECT TEAM:** Chris Spruce (staff); David Elliott (staff); Val Parlin (administrative support)
4. **FINAL WORK PRODUCT(S):** Report and recommended legislation
5. **INTENDED AUDIENCE:** Joint Standing Committee on Business and Economic Development & the Legislative Council
6. **ANTICIPATED START & COMPLETION DATES:** **Start:** August 2001 **Complete:** December 2001
7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
A. Review Joint Order HP 1389 and other related PLs; schedule initial meeting; consult co-chairs; do work plan	Chris/David	Val	August 2001	August 2001	Committee co-chairs	
B. Gather and condense research materials on bottle bills, including current State laws and rules; mail to members; develop mailing lists	Chris/David	Val	August 2001	Sept. 2001	Committee members; list of redemption center and beverage industry contacts	
C. Schedule, organize and staff study committee meetings, including any on-site visits to redemption centers or bottling facilities; provide written summaries of meetings	Chris/David	Val	Sept. 2001	Nov. 2001	co-chairs, members; invited speakers	
D. Prepare draft report and legislation; OPLA review	Chris/David	Val	Nov. 2001	Nov. 2001		
E. Obtain study comm. comments/edits re: study draft	Chris/David		Nov. 2001	Nov. 2001	Study committee; Ag Dept., SPO, DECD, FAME staffers	
F. Revise draft and submit final report and legislation	Chris/David	Val	Nov. 2001	Dec. 2001		

**Joint Study Committee to Study Reimbursement Rates for Maine's
Bottle Redemption Centers and Other Issues Related to the Handling
and Collection of Returnable Containers**

Proposed Budget

Personal Services:	660.00
All Other:	<u>3,400.00</u>
Total:	4,060.00

Note: Personal Services based on 4 meetings with 100% attendance by 3 legislative members

Note: All Other includes:

*\$1,700 for member expenses
\$700 for report printing
\$1,000 for advertising meetings*

OPLA WORK PLAN FOR
LEGISLATIVE STUDIES AND PROJECTS
120th Legislature, 1st Regular Session
(Interim 2000)

1. **PROJECT:** Blue Ribbon Commission on Postsecondary Educational Attainment
2. **OBJECTIVE:** Recommend a plan to improve Maine's level of postsecondary educational attainment
3. **PROJECT TEAM:** David Elliott
4. **FINAL WORK PRODUCT(S):** Report and possible legislation
5. **INTENDED AUDIENCE:** Legislators, public and private postsecondary educational officials, and general public
6. **ANTICIPATED START & COMPLETION DATES:** Start: August 2001 Complete: December 5, 2001

7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
-Review legislation, recent studies & census data	DCE		August	September	Chairs	
-Meet with Chairs	DCE		August	September	Chairs	
-Commission meetings to gather information of interested parties meeting #1-#2	Commission, interested parties DCE	Kathy N.	September	October	Chairs	
-Commission meeting #4 to discuss issues & begin to develop plan	Commission DCE	Kathy N.	November 6, 2001		Chairs	
-Final Commission meeting to finalize recommendation & report	Commission DCE	Kathy N.	November 26, 2001			

Reviewed and Accepted: _____

BLUE RIBBON COMMISSION ON POSTSECONDARY EDUCATIONAL ATTAINMENT

Proposed Commission Budget

Personal Services	\$1,100
All Other	<u>\$3,300</u>
TOTAL	\$4,400

Personal Services is based on 5 meetings and 100% attendance by 4 legislative members

*All Other includes: \$2750 for member expenses
 \$ 550 for postage, printing and miscellaneous*

COMMITTEE TO REVIEW THE CHILD PROTECTIVE SYSTEM

Study Committee of the Maine State Legislature

**13 State House Station
Augusta, Maine 04333
287-1670**

October 22, 2001

TO: Speaker Michael Saxl, Chair
President Pro Tem Richard Bennett, Vice-Chair
Legislative Council

FROM: Sen. Karl Turner, Senate Chair
Rep. Charles LaVerdiere, House Chair

Re: Budget plans for the Committee to Review the Child Protective System

The Committee to Review the Child Protective System was created by Joint Order, House Paper 1385. The study committee consists of 12 members, five of whom are legislators. Legislators are to receive the Legislative per diem and expenses, and other members are to receive expenses. The Joint Order provides that the study committee is to report to the Joint Standing Committee on Judiciary by December 5, 2001, although the Legislative Council may grant an extension if necessary. This Joint Order, as with all joint orders, does not include specific appropriations, although the Legislative Council estimated that the Study Committee would meet five times.

The study committee held an organizational session on Tuesday, August 21, 2001, and has held three meetings in the State House (Monday, September 10th; Monday, October 1st; and Monday, October 22). We have scheduled a public hearing on Monday, November 5th. We anticipate needing one meeting after the public hearing to finalize our recommendations. We believe at this time we have sufficient resources allotted to the committee to complete our work.

Please let us know if you need additional information. We will apprise you of any changes to our schedule or our expectations.

Cc: President Michaud

WORK PLAN (Interim 2001)

1. **PROJECT:** Committee to review the Child Protective System
2. **OBJECTIVE:** Assist appointed study committee to review laws and procedures, identify where changes should be made, draft the recommended changes
3. **PROJECT TEAM:** MJR
4. **FINAL WORK PRODUCT(S):** Report and legislation
5. **INTENDED AUDIENCE:** JUD and Legislature
6. **ANTICIPATED START & COMPLETION DATES:** July 15, 2001 – December 5, 2001

7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
A. Collect background information, including all introduced bills	MJR		July	August		✓
B. Meet with chairs, establish schedule and agendas	MJR		August			✓
C. Collect, analyze and summarize other states' laws and procedures	MJR		August	September	AG	
D. Collect identified additional information, invite identified speakers/experts	MJR		August	September		
E. Staff meetings	MJR		August	November		
F. Draft report and suggested legislation	MJR		October	December		

Accepted: _____

COMMISSION NAME

COMMITTEE TO REVIEW THE CHILD PROTECTIVE
SYSTEM

GENERATED BY

HP 1385

GENERATED BY

Joint Order, H.P. 1385

BUDGET

Personnel Budget	All Other Budget	Personnel Spent	All Other Spent	Personnel Residual	All Other Residual
\$1,375.00	\$5,300.00	\$715.00	\$642.75	\$660.00	\$4,657.25

As Of: 10/19/01 12:50:01 PM

Exit

OPLA WORK PLAN
120th Legislature, 1st Regular Session
(Interim 2001)

1. **PROJECT:** Commission to Study the Needs and Opportunities Associated with the Production of Salmonid Sport Fish in Maine
2. **OBJECTIVE:** To determine the species, size and number of fish to be stock in Maine over the next 15 to 20 years and to ensure Maine's fish hatchery system can meet those production levels.
3. **PROJECT TEAM:** Curtis Bentley
4. **FINAL WORK PRODUCT(S):** Report, possible legislation
5. **INTENDED AUDIENCE:** Legislators, Department of Inland Fisheries and Wildlife and the general public
6. **ANTICIPATED START & COMPLETION DATES:** Start: June 19,2001 Complete: Dec. 1, 2001
7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Element Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
A. Meet with regional biologists to determine stocking needs and opportunities within the state	CCB	Secretarial Support	June 16, 2001 July 20, 2001 August 1, 2002		Chairs	Reports from regional biologists and update on activities from fish hatchery engineer, FishPro

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Element Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
B. Commission meetings to determine what species, size and number of fish to be stocked in Maine’s inland waters.	CCB	Secretarial Support	Oct. 16, 2001	Oct. 26, 2001	Chairs	
C. Research and prepare information between meetings, including data compilations of biologist’s reports	CCB	Secretarial Support for mailings and meeting handouts	Aug. 2001	Dec. 2001	Chairs	
D. Prepare final interim report	CCB	Secretarial Support PA Review	Nov. 2001	Dec. 2001	Chairs	
E. Meetings with engineering consultant, FishPro, to analyze opportunities for increased fish production by hatchery system	CCB	Secretarial Support	Jan. 2002	Aug. 2002	Chairs FIshPro	
F. Prepare draft final report	CCB	Secretarial Support a PA Review	Aug. 2002	Sept. 2002	Chairs	
G. Prepare final report	CCB	Secretarial Support a PA Review	Sept. 2002	Oct. 31. 2002	Chairs	

Accepted: _____

Committee to Study the Benefits and Costs for Increasing Access to Family and Medical Leave for Maine Families

To: Rep. Michael V. Saxl, Chair
Sen. Richard Bennett, Vice-Chair
Legislative Council

Fr: Sen. Beth Edmonds, Co-Chair
Rep. Gerald R. Davis, Co-Chair
Committee to Study the Benefits and Costs for Increasing Access to
Family and Medical Leave for Maine Families Study

Re: Study Committee Budget and Work Plan

We are writing to report to you that the budget allocated to this study will be sufficient to meet our needs. We have held 2 of our 4 authorized meetings to date, and have used one-half of our personnel allocation, and less than half of the all other allocation dedicated to member reimbursement.

Our work plan is as follows:

Meeting #1 (September 12)

- Introduce members
- Review current Maine law and federal law regarding family & medical leave
- Summarize existing leave programs and proposed programs in other states
- Discuss committee member interests; request additional information

Meeting #2 (October 3)

- Take public testimony from employers regarding FML policies and experiences
- Provide background information on use of the unemployment compensation system to provide paid FML benefits
- Review cost estimates from other states; discuss methodology and data used

Meeting #3 (October 29)

- Take public testimony from employees regarding experience with family & medical leave
- Provide information about paid leave provided to low-income workers
- Provide background information from national organization tracking state efforts to provide for paid leave
- Review tentative cost estimate for possible Maine paid benefits programs
- Begin discussing possible recommendations

Meeting #4 (November 19)

Receive more focused and thorough cost estimate based on potential recommendations

Finalize recommendations

Review draft report and comment

Thank you for the opportunity to bring together a group of knowledgeable people to discuss this issue of great importance to the people of Maine. We look forward to presenting our report and recommendations to you on or before December 5th.

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COMMISSION NAME

COMMITTEE TO STUDY THE BENEFITS AND COST FOR INCREASING ACCESS TO
FAMILY AND MEDICAL LEAVE FOR MAINE
FAMILIES

GENERATED BY

HP 1386

GENERATED BY

Joint Order, H.P. 1386

BUDGET

Personnel Budget	All Other Budget	Personnel Spent	All Other Spent	Personnel Residual	All Other Residual
\$440.00	\$1,200.00	\$220.00	\$133.20	\$220.00	\$1,066.80

As Of:

10/9/01 9:56:49 AM

Exit

**EDUCATION FUNDING REFORM COMMITTEE
WORKCHART
10/16/01**

Legislation PL 2001, CHAPTER 439, PART SSS	Key policy issues	Key resources
<p>1. The Education Funding Reform Committee, referred to in this Part as the "committee," is established to develop a comprehensive package of tax reform legislation to update and equalize the method of raising money for education including finding ways to reduce the State's reliance on property taxes for elementary and secondary schools.</p>	<ul style="list-style-type: none"> • Analysis of current Maine school finance policies, revenue sources and subsidy distribution • Review of other school finance models • Define "equalization": among tax sources, taxpayers or between state and local contributions • Ways to reduce State's "reliance on property taxes": dedicating state revenues, setting statutory % (non-binding) or Constitutional amendment 	<ul style="list-style-type: none"> • Maine Revenue Services • Maine Department of Education • Maine State Planning Office • Maine Education Policy Research Institute • Other resource people
<p>2. The committee shall investigate sources of revenue to fund elementary and secondary school education and may not investigate the existing distribution formula or the development of the essential programs and services funding model.</p>	<ul style="list-style-type: none"> • Identify potential sources of revenue: (Increases in existing taxes, repeal of tax expenditures or identification of new revenue sources) • Projections and analyses of any proposed tax reform package 	<ul style="list-style-type: none"> • Maine Revenue Services • Maine State Planning Office • Other resource people
<p>3. In developing its recommendations the committee shall study alternate sources of revenue for elementary and secondary education that meet the following criteria:</p>		

<p>A. Provide more state money for education and consequently ensure equal educational opportunities for all students of the State;</p>	<ul style="list-style-type: none"> • How much money is necessary? • How does providing more money “ensure equal educational opportunities”? 	<ul style="list-style-type: none"> • Maine Department of Education • Maine Education Policy Research Institute • Other resource people
<p>B. Provide property tax relief for home owners, farmers and businesses to encourage new businesses to locate to the State and new businesses to expand and to entice more people to live in the State; and</p>	<ul style="list-style-type: none"> • Does this mean property tax relief for everyone or is some property not covered? • What has been the impact of property tax relief in states that have reduced property taxes? • Identify the impact on existing economic development incentives (BETR, TIFs, etc.) 	<ul style="list-style-type: none"> • Maine Revenue Services • Maine State Planning Office • Maine Dept. of Economic & Comm. Dev. • Other resource people
<p>C. Balance the primary methods of raising taxes between the property tax, sales tax and personal income tax.</p>	<ul style="list-style-type: none"> • Is the intent a 1/3 split for each tax source or something different? • Identify implications of different tax mix (i.e., elasticity, volatility, etc.) 	<ul style="list-style-type: none"> • Maine Revenue Services • Maine State Planning Office • Other resource people
<p>4. Report. The committee shall present its report and any necessary implementing legislation to the Second Regular Session of the 120th Legislature by December 31, 2001. If the committee requires a limited extension of time to conclude its work, it may apply to the Legislative Council, which may grant the extension.</p>	<ul style="list-style-type: none"> • Can work be completed by 12/31/01 	

<p>5. The Legislature may adopt or reject the committee's recommendations or submit the committee's recommendations to the voters at a public referendum at the time of the general election in November 2002.</p>		
<p>6. The committee chairs, with assistance from the committee staff, shall administer the committee budget. Within 10 days after its first meeting, the committee shall present a work plan to the Legislative Council for approval. The committee may not incur expenses that would result in the committee's exceeding its approved budget.</p>		
<p>Sec. SSS-8. Appropriation. The following funds are appropriated from the General Fund to carry out the purposes of this Part.</p> <p style="text-align: right;">2001-02</p> <p>LEGISLATURE</p> <p>Education Funding Reform Committee</p> <p>Personal Services \$7,700 All Other 14,300</p> <p>Provides funds for the per diem and expenses of members of the Education Funding Reform Committee, to conduct public hearings, for technical assistance and for printing and other miscellaneous costs.</p> <p>LEGISLATURE TOTAL <u>\$22,000</u></p>	<p>Appropriation envisions:</p> <ul style="list-style-type: none"> • 10 Committee meetings • 1 Public hearing • \$4,000 out-of-state travel • \$2250 postage and printing • \$50 staff travel 	

COMMISSION NAMEEDUCATION FUNDING REFORM
COMMITTEE**GENERATED BY**

LD 0855

GENERATED BY

PL 2001, Ch. 439, Part SSS

BUDGET

Personnel Budget	All Other Budget	Personnel Spent	All Other Spent	Personnel Residual	All Other Residual
\$7,700.00	\$14,300.00	\$660.00	\$847.22	\$7,040.00	\$13,452.78

As Of:

10/19/01 1:49:24 PM

Exit

Budget -- Education Funding Reform Commission

(10/15/01 Revision)

Appropriations

(P. L. 2001, c. 439, sec. 8)

LEGISLATURE

2000-01

Education Funding Reform Commission

Personal Services	\$ 7,700
All Other	\$ 14,300

Provides funds for the per diem and expenses of members of the Education Funding Reform Commission, to conduct public hearings, for technical assistance and for printing and other costs.

LEGISLATURE

TOTAL

\$22,000

Breakdown of Authorized Budget

Per diem authorized is usually \$55 per meeting per eligible person. Expenses are calculated at \$50 per eligible person per meeting if authorized. \$500 is usually included for printing the report. If specified, public hearings are calculated at \$1,000 per hearing.

Legislators -- Per Diem (14 x \$55 x 10 mtgs.)	\$7,700
Legislators -- Expenses (14 x \$50 x 10 mtgs.)	\$7,000
Technical Assistance	\$4,000
Public Hearings (1 @ \$1,000)	\$1,000
Postage and Printing (mailings & report)	\$2,250
Staff Travel	<u>\$50</u>
TOTAL	\$22,000

Please note: The Commission Chairs, with the assistance of staff, shall administer the task force's budget. Within 10 days after its first meeting, the task force shall present a work plan and proposed budget to the Legislative Council for its approval.

Education Committee Study of School Funding Issues
Work Plan
(Revised 10-23-01)

Session 1 -- July 24th: School Funding Primer and Policy Issues E, G & J

A. School funding primer

- Description and comparison of 1985 & 1995 school funding laws
- Description of funding formula components
- Recent history of adjustments to funding formula components (i.e., "hold harmless" and "hardship cushion" provisions)
- Comparison of current school funding law with proposed EP&S model

B. State/local share of school funding

- Description of state/local share breakdowns in other states (including what is included/excluded)
- Description of state/local share breakdown in Maine (including what is included/excluded)

Session 2 -- August 30th: Policy Issues B, C, D & F

A. Fiscal capacity/ability-to-pay

- Ways of determining ability-to-pay, and analysis of the strengths and weaknesses of each
- Description of ability-to-pay measures in other states
- Description and analysis of relationship between income measure and property valuation measure in Maine
- Description and analysis of "quintile analysis" framework

B. Use of cost adjustments in funding formulas

- Description of cost-of-living adjustments and cost-of-education indices
- Description of cost adjustments used in other states
- Analysis of regional cost differences in Maine
- Potential need for regional adjustments in EP&S model

Session 3 -- September 27th: Policy Issues A, D & E

A. Review of Essential Programs & Services [EP&S] model

- Review of model components
- Analysis of needed changes in funding formula to implement EP&S

B. Review and analysis of per pupil guarantees and targets

C. Adjustments to address substantial changes in state/local subsidies

- State role and policy mechanisms used in making adjustments to funding formula components
- Analysis of various methods of making adjustments, and the pros and cons of each (i.e., "hold harmless" and "hardship cushion" provisions)
- Review of recent history of adjustments to funding formula components in Maine
- Potential adjustments needed with EP&S model

Session 4 -- November 1st: Policy Issue D

A. Adjustment for special student populations

- Analysis of methods used in other states
- Analysis of Maine data

B. Special unit/unique costs adjustments

- Analysis of geographical isolation/small school costs in Maine
- Analysis of transportation costs
- Analysis of methods for making adjustments

Session 5 -- November 27th: Policy Issues G, H & I and Committee Report

A. Raising revenues for school funding

- Revenue sources used in other states
- Review of work/funding of tax policy task force

B. Developing the study committee report

- Discussion of substance and materials to be included in the report
- Developing preliminary findings

Session 6 – (TBA Jan., 2002): Review of unfinished business and final report

A. TBA - address unfinished business and any remaining topics

B. Review and approve final study committee report

Notes:

1. Work Plan prepared at the request of the Joint Standing Committee on Education & Cultural Affairs by Phillip D. McCarthy (Legislative Analyst, OPLA) and David Silvernail (Professor, USM) on 6-20-01.
2. Work plan was revised following discussion with James Watkins (DOE) and Suzan Cameron (DOE) on 7-2-01.
3. "Lettered policy issues (e.g., "policy issue G") refer to items identified in Education Committee request to the Legislative Council to study the school funding formula.
4. Dates for meetings #2 - #5 were changed at the 1st committee meeting and the date for meeting #5 was subsequently changed back to 11-27-01.

COMMISSION NAME

JSC ON EDUCATION & CULTURAL AFFAIRS/SPECIAL COMMITTEE ON
FINANCING K-12 PUBLIC
EDUCATION

GENERATED BY**GENERATED BY**

Council

BUDGET

Personnel Budget	All Other Budget	Personnel Spent	All Other Spent	Personnel Residual	All Other Residual
\$6,160.00	\$6,400.00	\$1,045.00	\$1,011.23	\$5,115.00	\$5,388.77

As Of: 10/19/01 9:55:26 AM

Exit

Interim Study Committee Budget

Education and Cultural Affairs Committee **Interim Study of Financing K-12 Public Education**

(Revised 10/23/01)

Proposed Budget

Per diem authorized is usually \$55 per meeting per person for those who are eligible. Expenses are calculated at \$50 per person per meeting if eligible and if authorized. The printing cost for the report is usually \$500. If specified, a public hearing costs \$1,000.

Note: Figures below represent the possible expenses if each of the 14 Education Committee members participate in every one of the 6 study committee meetings.

Legislators -- Per Diem and Expenses (14 @ \$105 = \$1,470 per day x 6 mtgs.)	\$8,820
Report printing and postage	<u>\$500</u>
PROPOSED TOTAL	\$9,320



Maine State Legislature

COMMITTEE TO STUDY THE NEEDS OF
PERSONS WITH MENTAL ILLNESS
WHO ARE INCARCERATED

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Paul T. Davis, Sr.

Staff

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MEMORANDUM

To: Michael V. Saxl, Chair
Richard A. Bennett, Vice-Chair
Legislative Council

From: Michael J. McAlevey, Chair
Edward J. Povich, Chair

Date: September 24, 2001

Re: Work Plan and Budget

Below, please find our proposed work plan and budget, submitted in accordance with the Joint Order creating the study (HP 1383, Sec. 8).

WORK PLAN

- I. Meet with the Maine Jail Association, DOC, DMH, and NAMI Maine to discuss how the needs of persons with mental illness who are incarcerated are currently being met and plans for improvements in meeting those needs. Gather necessary background information from the agencies.
- II. Break into subcommittees to meet with the appropriate agencies and groups to define needs and develop recommendations for improvements in the system. Review information requested from agencies.
- III. Meet with outside expert(s) to discuss methods and models used elsewhere.
- IV. Develop and refine findings and recommendations.
- V. Develop, review and approve draft report.

BUDGET

Council's cost estimate

The cost estimate for the study when originally approved by the Council was as follows:

Personal services	\$4290
per diem for 13 members for 6 meetings	
 All Other	 \$7700
expenses for 13 members for 6 meetings (\$3900)	
staff travel (one meeting) (\$50)	
report costs, postage, misc. (\$750)	
<i>public hearings (3 authorized) (\$3000)</i>	
 TOTAL	 \$11,990

Committee's Proposed Budget

We have determined that 3 hearings are not needed. We have, however, arranged to have at least one expert come to speak to the committee. The following is our proposed budget based on our work plan and needs of the committee:

Personal services	\$4290
per diem for 13 members for 6 meetings	
 All Other	 \$7700
expenses for 13 members for 6 meetings (\$3900)	
staff travel (one meeting) (\$50)	
report costs, postage, misc. (\$750)	
<i>experts (fees and expenses) (\$3000)</i>	
 TOTAL	 \$11,990

If you have any questions, please don't hesitate to contact us.

cc: Members, Legislative Council
David Boulter, Executive Director
Michael Michaud, President of the Senate

OPLA WORK PLAN FOR
LEGISLATIVE STUDIES AND PROJECTS
120th Legislature, 1st Regular Session
(Interim 2001)

1. **PROJECT:** Commission to Study Domestic Violence
2. **OBJECTIVE:** Staff the commission as it reviews Maine's domestic violence problems, evaluates responses to the problems and considers processes and methods for better addressing the problems, including:
 1. Strengthening protection from abuse orders, including improving communication between the courts, law enforcement and other appropriate government agencies regarding notice and verification of protection from abuse orders;
 2. Increasing enforcement of probation and bail conditions; and
 3. Examining the handling of all aspects of domestic violence cases from investigation to prosecution to movement through the court system; and

Staff support may include analyzing and researching other states' approaches to dealing with domestic violence, as well as reviewing Maine's rate of domestic abuse and resources to address domestic abuse. Will also provide other staff support necessary to achieve the commission's objectives.

3. **PROJECT TEAM:** Marion for commission research, analysis, drafting and other staffing needs; Kathy for secretarial support.
4. **FINAL WORK PRODUCTS:** Report and legislation
5. **INTENDED AUDIENCE:** Criminal Justice Committee, Legislature, nonpartisan staff, interested parties
6. **ANTICIPATED START & COMPLETION DATES:** Start: August 2000 (1st year) / August 2001 (2nd year)
Complete: December 5, 2001

7. **PROJECT TASKS:**

Key Elements	Person Responsible	Other Staff Resources Needed and Type	Project Schedule		Consultation Needed With	Element Completed
			Start	Finish		
A. Meeting with commission chairs to discuss study schedule, goals, work plan, budget	MHB		08/00 and 08/01	08/00 and 08/01	Commission chairs	X
B. Research/analysis and preparation of background and informational materials	MHB		Beginning 08/00 and 08/01 - ongoing		Commission members and experts	Ongoing

for meetings						
C. Provide staff support for commission meetings (prepare mailings, summaries of meetings, research and analysis)	MHB	KN	08/00 and 08/01	12/01	Chairs	Ongoing
D. Prepare draft report and legislation	MHB	KN	11/01	11/01		
E. Review drafts, implement commission's recommended changes	MHB		11/01	12/01	Commission members	
F. Prepare and submit final report and legislation	MHB	KN	12/01	12/01	Commission members	

Reviewed and Accepted:_____

COMMISSION NAMECOMMISSION TO STUDY DOMESTIC
VIOLENCE**GENERATED BY**

LD 2651

GENERATED BY

Resolves 99, Chapter 126

BUDGET

Personnel Budget	All Other Budget	Personnel Spent	All Other Spent	Personnel Residual	All Other Residual
\$1,100.00	\$1,000.00	\$330.00	\$260.40	\$770.00	\$735.67

As Of: 10/2/01 2:42:41 PM**Exit**

OPLA WORK PLAN FOR
LEGISLATIVE STUDIES AND PROJECTS
119th Legislature, 2nd Regular Session
(Interim 2000)

1. **PROJECT:** Round Table to Study Economic and Labor Issues Relating to the Forest Products Industry
2. **OBJECTIVE:** The Round Table is charged with studying key economic and labor issues related to the forest products industry with the goals of helping to expand value-added wood processing in Maine and to enhance the image of the logging profession.
3. **PROJECT TEAM:** Chris (staff); Todd (staff); Natalie (researcher support) Pat (PA support); Charlene (administrative support)
4. **FINAL WORK PRODUCT(S):** Report and recommended legislation
5. **INTENDED AUDIENCE:** Legislature (Legislative Council)
6. **ANTICIPATED START & COMPLETION DATES:** **Start:** June 2000 **Complete:** December 2001
7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
A. Review Joint Order HP 1938 and other related PLs; schedule initial meeting; consult co-chairs; do work plan	Chris/Todd	Charlene	June 2000	Sept. 2000	Committee co-chairs; DOL, DOC contacts	10/00
B. Gather and condense forest products industry economic and labor background materials; develop mailing list	Chris/Todd	Charlene	June 2000	Oct. 2000	Committee members; reps from labor, forest products industry, and forest service	
C. Schedule, organize and staff roundtable meetings, including working groups; provide public notice and summaries of all meetings	Chris/Todd/Natalie	Charlene Teen Ellen	Aug. 2000	Dec. 2001	co-chairs, working group chairs, all members; DOL; DOC	
D. Prepare and draft interim report to 1 st Session of 120 th ; OPLA review	Chris/Todd	Pat	Feb. 2001	Mar. 2001	co-chairs; members	
E. Develop preliminary findings and recommendations; hold public hearing	Chris/Todd/Natalie	Pat	June 2001	Sept. 2001	co-chairs, working groups, full committee, DOL, DOC	
F. Review PH results, revise findings and recs; issue report; hold public hearing on final recommendations	Chris/Todd	Pat	Sept. 2001	Oct. 2001	co-chairs, full committee, DOL, DOC	
G. Prepare draft final report and legislation; OPLA review	Chris/Todd	Pat Charlene	Oct. 2001	Nov. 2001	Study committee; DOC staff; DOL staff	
H. Revise draft and submit final report and legislation	Chris/Todd	Charlene Pat	Nov. 2001	Dec. 2001		

**Round Table to Study Economic and Labor Issues
Relating to the Forest Products Industry**
Budget

	<u>FY 2001-02</u>
Personal Services:	660.00
All Other:	<u>6,360.00</u>
Total:	7,020.00

Note: Personal Services based on 6 meetings with 100% attendance by 2 legislative members

Note: All Other includes:

*\$1,800 for member expenses***

\$560 for printing final report

\$3,000 for advertising public hearings/meetings

\$1,000 for meeting/public hearing expenses

***Includes expenses for 2 legislative and 4 non-legislative members/staff for 6 meetings*



Maine State Legislature

COMMITTEE TO STUDY THE NEEDS OF
PERSONS WITH MENTAL ILLNESS
WHO ARE INCARCERATED

Michael J. McAlevey, Chair
William B. O'Gara
Paul T. Davis, Sr.

Staff

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MEMORANDUM

To: Michael V. Saxl, Chair
Richard A. Bennett, Vice-Chair
Legislative Council

From: Michael J. McAlevey, Chair
Edward J. Povich, Chair

Date: September 24, 2001

Re: Work Plan and Budget

Below, please find our proposed work plan and budget, submitted in accordance with the Joint Order creating the study (HP 1383, Sec. 8).

WORK PLAN

- I. Meet with the Maine Jail Association, DOC, DMH, and NAMI Maine to discuss how the needs of persons with mental illness who are incarcerated are currently being met and plans for improvements in meeting those needs. Gather necessary background information from the agencies.
- II. Break into subcommittees to meet with the appropriate agencies and groups to define needs and develop recommendations for improvements in the system. Review information requested from agencies.
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- IV. Develop and refine findings and recommendations.
- V. Develop, review and approve draft report.

BUDGET

Council's cost estimate

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report costs, postage, misc. (\$750)	
<i>public hearings (3 authorized) (\$3000)</i>	
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Committee's Proposed Budget

We have determined that 3 hearings are not needed. We have, however, arranged to have at least one expert come to speak to the committee. The following is our proposed budget based on our work plan and needs of the committee:

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If you have any questions, please don't hesitate to contact us.

cc: Members, Legislative Council
David Boulter, Executive Director
Michael Michaud, President of the Senate



Maine State Legislature

COMMITTEE TO STUDY THE NEEDS OF
PERSONS WITH MENTAL ILLNESS
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MEMORANDUM

To: Michael V. Saxl, Chair
Richard A. Bennett, Vice-Chair
Legislative Council

From: Michael J. McAlevey, Chair
Edward J. Povich, Chair

Date: September 24, 2001

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WORK PLAN

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OCT 1 2001

BUDGET

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<i>experts (fees and expenses) (\$3000)</i>	
 TOTAL	 \$11,990

If you have any questions, please don't hesitate to contact us.


cc: Members, Legislative Council
David Boulter, Executive Director
Michael Michaud, President of the Senate

DAVID E. BOULTER
EXECUTIVE DIRECTOR
OF THE LEGISLATIVE COUNCIL



MAINE STATE LEGISLATURE

OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

TO: Members of the 120th Legislative Council
FROM:  David E. Boulter, Executive Director
DATE: October 25, 2001
RE: Requests by Study Commission for Legislative Council Approvals

Please find attached 2 memos from the *Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands* requesting Legislative Council approval for certain changes to the Committee's study plan. The memos explain that reasons for the requests and the benefits to be gained. Specifically, the Committee is requesting approval for:

- 1- a 2 month extension of time for completing the study and issuing its report, from November 1, 2001 to January 1, 2002; (no financial costs)
- 2- an increase in the study committee budget in order to fund its 4th authorized meeting, totaling approximately \$1,000 (3 meetings have already been held); and
- 3- authorization to hold an additional meeting (a 5th meeting) in order for the Committee to complete its work, at an estimated cost of \$775.00.

The Committee's current authorized budget is \$2,900, and the requests, if approved, would result in a budgetary increase of approximately \$1,775.

Attachments

G:\COUNCIL\120th\council mbrs-memos\Com Stdy Me Forest-ext rqt.etc.doc

Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

October 29, 2001

To: Rep. Michael V. Saxl, Chair
Sen. Richard Bennett, Vice-Chair
Legislative Council, 120th Maine Legislature

Fr: Senator Paul Davis, Senate Chair
Rep. Sharon Libby Jones, House Chair

Re: Request for deadline extension and additional meeting

We are writing to request permission to hold an additional meeting and to extend our reporting deadline to January 1st. We have held 3 of our 4 authorized meetings, and have spent all of our time collecting information and testimony from lessees and landholders; we have not yet had a chance to discuss possible recommendations among ourselves. We expect to do that at our 4th meeting, but we will need an additional meeting to review information specifically relevant to the recommendation and to finalize our report and recommendations. We believe that we would be able to complete our work by January 1st with this one additional meeting.

Based on reimbursement requests for our first meeting, we would anticipate needing an additional \$775 for the added meeting. The extension of our deadline would not create additional costs.

Please contact us or our OPLA staff, Jill Ippoliti and Deborah Friedman, if you have questions about this request.

Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

October 29, 2001

To: Rep. Michael V. Saxl, Chair
Sen. Richard Bennett, Vice-Chair
Legislative Council, 120th Maine Legislature

Fr: Senator Paul Davis, Senate Chair
Rep. Sharon Libby Jones, House Chair

Re: Request for adjustment to study budget

The Legislative Council authorized 4 meetings for the Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands, and estimated that the study would cost approximately \$2,900. These funds were broken out as follows:

Personal Services

Per diem for 5 legislators, 4 meetings @ \$55 per person per meeting = \$1,100

All Other

Expenses for 5 legislators, 4 meetings @\$50 per person per meeting = \$1,000

Other expenses (printing of report, postage and miscellaneous) = \$800

We anticipate that we will use the full amount of our Personal Services budget, since we have had full attendance at our meetings (with one exception).

We anticipate that our "All Other" costs will exceed the amount allocated. We have a number of legislators who travel great distances to attend meetings, and whose mileage and lodging expenses far exceed the \$50 allocated. At the current rate of expenditures, we will need an additional \$1,000 to pay legislator expenses, or we will not be able to produce a report.

We believe that this study is important for the citizens of Maine. Choosing members who reside in the areas most seriously impacted was an important decision, but one that has created additional costs for the study that were not originally budgeted for.

We cannot stop this process after only 3 meetings, so we hope that you will honor our request for the funds necessary to hold our fourth meeting and produce a report setting forth our findings and recommendations.

WORK PLAN

Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

Meeting #1 (August 30th)

- Background briefings on the history of leasing in Maine woods
- Background briefing on legal principles of leasing and land ownership
- Discuss future meetings

Meeting #2 (September 28th)

- Testimony from major land owners regarding history and policies regarding leasing of camp lots
- Testimony from lessees

Meeting #3 (October 22nd)

- Meet in Millinocket to take public testimony from sporting camp owners, recreational lessees, local bankers and realtors

Meeting #4 (November 14th)

- Discuss possible recommendations; receive proposals from Maine Leaseholders Association
- Make tentative recommendations
- Review outline of report

Meeting #5 (December 3rd)

- Finalize recommendations
- Finalize report

Joint Study Committee to Study Growth Management

MEMORANDUM

TO: Speaker Michael V. Saxl, Chair
President Pro Tempore Richard A. Bennett, Vice Chair
Legislative Council

FROM: Senator Lynn Bromley, Senate Chair
Representative Ted Koffman, House Chair

DATE: October 23, 2001

RE: Work Plan for the Joint Study Committee to Study Growth Management,
HP 1330 and Amendment "A" to HP 1330

Attached please find the Committee's work plan for the Legislative Council's review.

As reflected in the work plan, we are requesting 1 additional meeting (for a total of 4 meetings) and an extension of the Committee's reporting date from December 5, 2001 to December 19, 2001. Based on the calculations that are currently available to us, the additional meeting will not affect the Committee's budget.

Thank you for your consideration.

CC: Senator Michael H. Michaud, President of the Senate
David Boulter, Executive Director, Legislative Council
David Elliott, Interim Director, Office of Policy and Legal Analysis

OPLA WORK PLAN FOR
LEGISLATIVE STUDIES AND PROJECTS
120th Legislature, 1st Regular Session
(Interim 2001)

1. **PROJECT:** Joint Study Committee to Study Growth Management
2. **OBJECTIVE:** The Study Committee is charged with studying issues related to sprawl and growth management in Maine, including the issues addressed in LD 1478, LD 1643, LD 1693 and LD 1444
3. **PROJECT TEAM:** Susan Z. Johannesman (staff), Todd M. Jorgensen (staff), Patrick T. Norton (PA support), Charlene Cunningham (administrative support)
4. **FINAL WORK PRODUCT(S):** Committee Report; Proposed Legislation
5. **INTENDED AUDIENCE:** Natural Resources Committee, Legislature
6. **START & COMPLETION DATES:** Start: October 2001 Complete: December 19, 2001

7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>
		<u>Start</u>	<u>Finish</u>	
A. Meet with task force chairs to plan study schedule, approach	SZJ, TMJ	9/01		Committee Chairs
B. Research and preparation of background and informational materials	SZJ, TMJ	8/01	on-going	Interested parties; Committee members
C. Prepare and submit Committee work plan	SZJ, TMJ	w/in 10 days after 1 st meeting		Committee Chairs and members
D. Schedule, organize and staff 4 committee meetings 1. First meeting 2. Second meeting 3. Third meeting 4. Fourth meeting	SZJ, TMJ	9/01	11/9/01 1. 10/2 (Overview, presentations, issue and objective identification) 2. 10/23 (Presentations and discussion) 3. 11/9 (Receive information, craft findings, recommendations & legislation) 4. 11/29 (Review and finalize draft recommendations)	
E. Prepare draft report/legislation; OPLA review	SZJ, TMJ	11/9/01	11/29/01	
F. Obtain Committee comments/edits on draft report	SZJ, TMJ	11/29/01	12/5/01	Committee members
G. Revise draft & submit final report	SZJ, TMJ	11/29/01	12/19/01	

Commission to Study the Implementation of a Unified Emergency Response for
Emergency Releases and Spills of Toxic or Hazardous Materials

MEMORANDUM

TO: Speaker Michael V. Saxl, Chair
President Pro Tempore Richard A. Bennett, Vice Chair
Legislative Council

FROM: Senator Anne M. Rand, Senate Chair *AMR*
Representative Robert W. Duplessie, House Chair *RWD*

DATE: October 19, 2001

RE: Budget and Work Plan for the Commission to Study the
Implementation of a Unified Emergency Response for Emergency
Releases and Spills of Toxic or Hazardous Materials, Resolve
2001, chapter 65

Attached please find the Commission's work plan and budget for the Legislative Council's review.

As reflected in the work plan, we would like to request that the Legislative Council grant an extension for the Commission's reporting date from December 5, 2001 to January 5, 2002. The Commission needs additional time to hold its authorized 5 meetings because the first meeting could not take place until after the appointments had been made in September. This extension would not affect the Commission's budget because the number of meetings held would not change. Please let us know if you have any questions.

Thank you for your consideration.

CC: Senator Michael H. Michaud, President of the Senate
David Boulter, Executive Director, Legislative Council
David Elliott, Interim Director, Office of Policy and Legal Analysis

OPLA WORK PLAN
120th Legislature, 1st Regular Session
(Interim 2001)

1. **PROJECT:** Resolve to Study the Implementation of a Unified Emergency Response for Emergency Releases and Spills of Toxic or Hazardous Materials
2. **OBJECTIVE:** Assess response to hazardous materials releases and establish a lead response agency in all geographic areas of the State
3. **PROJECT TEAM:** Todd Jorgensen and Alison Ames
4. **FINAL WORK PRODUCT(S):** Report, possible legislation
5. **INTENDED AUDIENCE:** Legislators, Maine Emergency Management Agency, DEP, Dept. of Labor, State Police, Emergency Response Commission, firefighters, municipal government and private industry
6. **START & COMPLETION DATES:** Start: October 9, 2001 Complete: Jan. 5, 2002

7. **PROJECT TASKS:**

Key Elements	Person Responsible	Other Staff Resources Needed and Type	Element Schedule Start	Element Schedule Finish	Consultation Needed With	Element Completed
A. Meet with chairs to discuss schedule and planning, prepare background material for first meeting, and inform members of meeting	TMJ & ALA	Secretarial Support		Sept. 2001	Chairs	

schedule

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Other Staff Resources Needed and Type</u>	<u>Element Schedule</u>		<u>Consultation Needed With</u>	<u>Element Completed</u>
			<u>Start</u>	<u>Finish</u>		
B. Staff meetings	TMJ & ALA	Secretarial Support	Oct. 2001	Dec. 2001	Chairs	
C. Research and prepare information between meetings, including data on response to unplanned releases and spills of hazardous materials, communication systems and equipment and training issues	TMJ & ALA	Secretarial Support for mailings and meeting handouts	Oct. 2001	Dec. 2001	Chairs	
D. Prepare draft report	TMJ & ALA	Secretarial Support PA Review	Nov. 2001	Dec. 2001	Chairs	
E. Prepare final report and legislation	TMJ & ALA	Secretarial Support PA Review	Dec. 2001	Jan. 2002	Chairs	

Accepted: _____

Commission to Study the Implementation of a Unified Emergency Response for
Emergency Releases and Spills of Toxic or Hazardous Materials

Budget

	<u>FY 2001-02</u>
Personal Services	\$1,375
All Other	<u>4,300</u>
Total	\$5,675

Note: Personal Services based on 5 meetings with 100% attendance by 5 legislative members

Note: All Other includes:

\$3,500 for non-legislative members' expenses (& those not otherwise compensated)

\$50 for staff travel

\$750 for printing/postage/miscellaneous

**Committee to Study the Loss of Commercial Fishing Waterfront Access and Other
Economic Development Issues Affecting Commercial Fishing**

MEMORANDUM

TO: Speaker Michael V. Saxl, Chair
President Pro Tempore Richard A. Bennett, Vice Chair
Legislative Council

FROM: Senator Kenneth Lemont, Senate Chair
Representative David Lemoine, House Chair

DATE: October 24, 2001

RE: Budget and Work Plan for the Committee to Study the Loss of
Commercial Fishing Waterfront Access and Other Economic
Development Issues Affecting Commercial Fishing, HP 1384

Attached please find the Committee's work plan and budget for the Legislative Council's review.

As reflected in the work plan, we are requesting an extension of the Committee's reporting date from December 5, 2001 to December 14, 2001. The requested extension will not affect the Committee's budget because the number of authorized meetings (5) will not change. Please let us know if you have any questions.

Thank you for your consideration.

cc: Senator Michael H. Michaud, President of the Senate
David Boulter, Executive Director, Legislative Council
David Elliott, Interim Director, Office of Policy and Legal Analysis

**Task Force to Examine the Establishment and Implementation of State Standards for
Indoor Air Quality in Maine Schools 2001**



Members:

Judith Malcolm, Chair
Policy Director/Team Leader
Maine Department of Education
James P. Brooks
Director, Bureau of Air Quality
Maine Department of Environmental Protection
Gene Kaler
Indoor Air Quality Technician
Maine Bureau of General Services
Bob Stilwell
Division of Health Engineering
Maine Department of Human Services

October 26, 2001

MEMO TO: The Honorable Michael V. Saxl, Chair, Legislative Council
The Honorable Richard A. Bennett, Vice-chair, Legislative Council

FROM: Judith Malcolm, Chair, Task Force to Examine the Establishment and
Implementation of State Standards for Indoor Air Quality in Maine Schools 2001

SUBJ: **Extension Request**

In accordance with Resolve 2001, Chapter 50, Section 8, I am requesting an extension beyond the November 15, 2001 reporting date established for the Task Force to Examine the Establishment and Implementation of State Standards for Indoor Air Quality in Maine Schools 2001. On behalf of the Task Force, I make this request for the following reasons:

1. The Task Force appointments were finalized on September 17, 2001 and I received appointment as Chair on September 25, 2001.
2. The Task Force was convened for its initial meeting on October 15, 2001. This organizational meeting was devoted to reviewing the charge to the Task Force, developing a work plan, scheduling weekly meetings, and identifying Task Force member work assignments.

OCT 26 2001

3. The Task Force has decided that the complexity of issues, the numbers of agencies, organizations, and interested parties that must be consulted in conducting a comprehensive and thorough examination of the issues surrounding indoor air quality in Maine schools, will require that we devote significant time to the work.
4. Task Force members will require additional time beyond the examination of the issues, in order to deliberate on findings, arrive at conclusions and recommend a plan of action, including recommended legislation for consideration during the Second Regular Session of the 120th Maine Legislature.

On behalf of the Task Force, I am requesting an extension until Monday, December 31, 2001. The Task Force has met two times, and has planned the work that must be undertaken during its remaining weekly meetings to be scheduled between November 1, 2001 and the week of December 10, 2001.

We trust that the Legislative Council will consider this request at the October 29, 2001 Legislative Council meeting. Please contact me should you require any further information. On behalf of the Task Force, we thank you for your consideration of this request.

cc: David E. Boulter, Executive Director, Legislative Council
David C. Elliott, Interim Director, Office of Policy & Legal Analysis
Members, Task Force to Examine the Establishment and Implementation of
Examine the Establishment and Implementation of State Standards for Indoor Air Quality in
Maine Schools 2001



ANGUS S. KING, JR.
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

September 25, 2001

Judith Malcolm
Education Policy Director
Department of Education
#23 State House Station
Augusta, ME 04333-0023

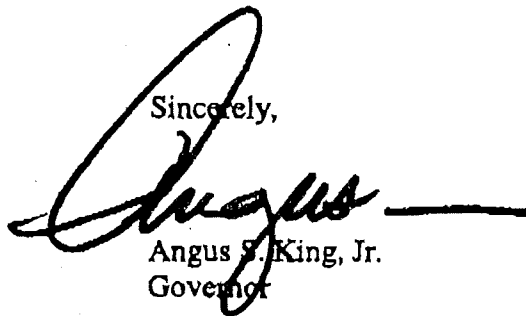
Dear ~~Ms. Malcolm~~ *Judy*,

Pursuant to the power vested in me in accordance with Resolve 2001, Chapter 50, I hereby appoint you as Chair of the Task Force to Examine the Establishment and Implementation of State Standards for Indoor air Quality in Maine Schools. Your name is being forwarded to the Secretary of State's Office for official placement.

The people of our state are fortunate to have someone with your abilities in this important position. I appreciate your willingness to continue to serve and I am sure you will do an excellent job.

With best wishes,

Sincerely,



Angus S. King, Jr.
Governor

ASK:mah

cc: Judy Leavitt, Secretary of State's Office



PRINTED ON RECYCLED PAPER

APPROVED

CHAPTER

JUN 8 '01

50

BY GOVERNOR

RESOLVES

STATE OF MAINE

IN THE YEAR OF OUR LORD
TWO THOUSAND AND ONE

H.P. 725 - L.D. 945

**Resolve, to Establish a Task Force to Examine the
Establishment and Implementation of State Standards for
Indoor Air Quality in Maine Schools**

Emergency preamble. Whereas, Acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, this resolve establishes the Task Force to Examine the Establishment and Implementation of State Standards for Indoor Air Quality in Maine Schools; and

Whereas, this resolve is necessary as an emergency measure to afford adequate time for the issues to be appropriately addressed by the task force; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore, be it

Sec. 1. Task force established. Resolved: That the Task Force to Examine the Establishment and Implementation of State Standards for Indoor Air Quality in Maine Schools, referred to in this resolve as the "task force," is established; and be it further

Sec. 2. Task force membership. Resolved: That the task force consists of 4 members appointed as follows:

1. One representative of the Department of Education, appointed by the Commissioner of Education, with knowledge of the State's laws and rules related to the construction and renovation of school facilities;

2. One representative of the Bureau of General Services within the Department of Administrative and Financial Services, appointed by the Commissioner of Administrative and Financial Services, with knowledge of the State's laws and rules related to the construction and renovation of school facilities;

3. One representative of the Bureau of Air Quality within the Department of Environmental Protection, appointed by the Commissioner of Environmental Protection, with knowledge of federal and state laws, regulations, standards and guidelines related to indoor air quality in public facilities; and

4. One representative of the Bureau of Health within the Department of Human Services, appointed by the Commissioner of Human Services, with knowledge of federal and state laws, regulations, standards and guidelines related to indoor air quality in public facilities; and be it further

Sec. 3. Chair. Resolved: That the Governor shall appoint the chair of the task force from among the members; and be it further

Sec. 4. Appointments; convening of task force. Resolved: That all appointments must be made no later than 30 days following the effective date of this resolve. The appointing authorities shall notify the Governor once all appointments have been completed. Within 15 days after appointment of all members, the chair shall call and convene the first meeting of the task force; and be it further

Sec. 5. Duties. Resolved: That the task force shall examine the following issues concerning the establishment and implementation of indoor air quality standards for school facilities:

1. The current status of indoor air quality standards or guidelines for school facilities within the state systems for inspecting and approving the construction or renovation of school facilities, including the building standards codes and other applicable laws and rules;

2. The indoor air quality guidelines for the design and construction of schools established by the Indoor Environments Division of the United States Environmental Protection Agency;

3. The best practices and guidelines for promoting indoor air quality in schools recommended by the Task Force on School Air Quality and endorsed by the Maine Indoor Air Quality Council;

4. The relationship between existing staffing levels in state agencies and the ability to regulate the construction, renovation and maintenance of school facilities to provide healthy and productive learning environments, including the capacity of state agencies to inspect and determine the extent to which existing and new school facilities meet existing or proposed indoor air quality standards for school facilities;

5. The advisability of establishing indoor air quality standards for school facilities within the State or adopting the indoor air quality guidelines for the design and construction of schools established by the Indoor Environments Division of the United States Environmental Protection Agency, including the roles and responsibilities of state agencies and local education agencies in implementing and enforcing state standards and the possible benefits and detriments for students and education personnel in school facilities; and

6. If appropriate, recommendations for an implementation plan, including the levels of funding and personnel necessary, to provide adequate state oversight so that indoor air quality standards for school facilities may be enforced; and be it further

Sec. 6. Public hearings. Resolved: That, in examining these issues, the task force may hold public hearings to receive comments and collect data from the public; and be it further

Sec. 7. Staff assistance; technical assistance. Resolved: That, upon approval of the Governor, the Department of Education shall provide staff services to the task force. The task force may also seek technical assistance from members of the Task Force on School Air Quality, the Maine Indoor Air Quality Council or any other agency, institution or group that it determines appropriate to support the work of the task force; and be it further

Sec. 8. Report. Resolved: That the task force shall submit a report that includes its findings and recommendations, including suggested legislation, to the Joint Standing Committee on Education and Cultural Affairs and the Legislative Council by November 15, 2001. The task force is not authorized to introduce legislation. Following receipt and review of the report, the Joint Standing Committee on Education and Cultural Affairs may report out a bill to the Second Regular Session of the 120th Legislature. If the task force requires an extension of time to

complete its report, it may apply to the Legislative Council, which may grant the extension.

Emergency clause. In view of the emergency cited in the preamble, this resolve takes effect when approved.

OPLA WORK PLAN FOR LEGISLATIVE STUDIES AND PROJECTS

120th Legislature, 1st Regular Session


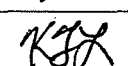
(Interim 2001)

1. **PROJECT:** Committee to Study the Loss of Commercial Fishing Waterfront Access and Other Economic Development Issues Affecting Commercial Fishing
2. **OBJECTIVE:** The Study Committee is charged with reviewing current policy regarding the State's fishing industry and making recommendations to preserve it
3. **PROJECT TEAM:** Susan Z. Johannesman (staff), Patrick T. Norton (PA support), Charlene Cunningham (administrative support)
4. **FINAL WORK PRODUCT(S):** Committee Report; Proposed Legislation
5. **INTENDED AUDIENCE:** Marine Resources Committee, Legislature
6. **START & COMPLETION DATES:** Start: October 2001 Complete: December 14, 2001

7. **PROJECT TASKS:**

<u>Key Elements</u>	<u>Person Responsible</u>	<u>Project Schedule</u>		<u>Consultation Needed With</u>
		<u>Start</u>	<u>Finish</u>	
A. Meet with task force chairs to plan study schedule, approach	SZJ	9/01		Committee Chairs
B. Research and preparation of background and informational materials	SZJ	8/01	on-going	Interested parties; Committee members
C. Prepare and submit Committee work plan and budget	SZJ	w/in 10 days after 1 st meeting		Committee Chairs and members
D. Schedule, organize and staff 5 committee meetings	SZJ	9/01	11/28/01	
1. First meeting		1. 10/9 (Overview, issue and objective identification)		
2. Second meeting		2. 10/24		
3. Third meeting		3. Not yet scheduled		
4. Fourth meeting		4. Not yet scheduled (Review draft recommendations)		
5. Fifth meeting		5. Week of 11/26 (Review and finalize draft report)		
E. Prepare draft report/legislation; OPLA review	SZJ	11/5/01	11/19/01	
F. Obtain Committee comments/edits re: report draft	SZJ			Committee members
G. Revise draft & submit final report	SZJ	11/26/01	12/14/01	

Reviewed and Accepted: _____

**COMMITTEE TO STUDY THE LOSS OF COMMERCIAL FISHING WATERFRONT ACCESS AND
OTHER ECONOMIC DEVELOPMENT ISSUES AFFECTING COMMERCIAL FISHING**

Proposed Budget

Personal Services:	1,100
All Other:	<u>2,500</u>
Total:	3,600

Note: Personal Services based on 4 legislators X 5 authorized meetings X \$55 per diem

Note: All Other includes:

- \$2,000 for member expenses (8 members X 5 authorized meetings X \$50)**
- \$500 for report printing


**Does not include 2 members who are state employees and are otherwise compensated by their employers

DAVID E. BOULTER
EXECUTIVE DIRECTOR
OF THE LEGISLATIVE COUNCIL



MAINE STATE LEGISLATURE

OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

TO: Members of the 120th Legislative Council
FROM:  David E. Boulter, Executive Director
DATE: October 25, 2001
RE: Requests by Study Commission for Legislative Council Approvals

Please find attached 2 memos from the *Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands* requesting Legislative Council approval for certain changes to the Committee's study plan. The memos explain that reasons for the requests and the benefits to be gained. Specifically, the Committee is requesting approval for:

- 1- a 2 month extension of time for completing the study and issuing its report, from November 1, 2001 to January 1, 2002; (no financial costs)
- 2- an increase in the study committee budget in order to fund its 4th authorized meeting, totaling approximately \$1,000 (3 meetings have already been held); and
- 3- authorization to hold an additional meeting (a 5th meeting) in order for the Committee to complete its work, at an estimated cost of \$775.00.

The Committee's current authorized budget is \$2,900, and the requests, if approved, would result in a budgetary increase of approximately \$1,775.

Attachments

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Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

October 29, 2001

To: Rep. Michael V. Saxl, Chair
Sen. Richard Bennett, Vice-Chair
Legislative Council, 120th Maine Legislature

Fr: Senator Paul Davis, Senate Chair
Rep. Sharon Libby Jones, House Chair

Re: Request for deadline extension and additional meeting

We are writing to request permission to hold an additional meeting and to extend our reporting deadline to January 1st. We have held 3 of our 4 authorized meetings, and have spent all of our time collecting information and testimony from lessees and landholders; we have not yet had a chance to discuss possible recommendations among ourselves. We expect to do that at our 4th meeting, but we will need an additional meeting to review information specifically relevant to the recommendation and to finalize our report and recommendations. We believe that we would be able to complete our work by January 1st with this one additional meeting.

Based on reimbursement requests for our first meeting, we would anticipate needing an additional \$775 for the added meeting. The extension of our deadline would not create additional costs.

Please contact us or our OPLA staff, Jill Ippoliti and Deborah Friedman, if you have questions about this request.

Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

October 29, 2001

To: Rep. Michael V. Saxl, Chair
Sen. Richard Bennett, Vice-Chair
Legislative Council, 120th Maine Legislature

Fr: Senator Paul Davis, Senate Chair
Rep. Sharon Libby Jones, House Chair

Re: Request for adjustment to study budget

The Legislative Council authorized 4 meetings for the Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands, and estimated that the study would cost approximately \$2,900. These funds were broken out as follows:

Personal Services

Per diem for 5 legislators, 4 meetings @ \$55 per person per meeting = \$1,100

All Other

Expenses for 5 legislators, 4 meetings @\$50 per person per meeting = \$1,000

Other expenses (printing of report, postage and miscellaneous) = \$800

We anticipate that we will use the full amount of our Personal Services budget, since we have had full attendance at our meetings (with one exception).

We anticipate that our "All Other" costs will exceed the amount allocated. We have a number of legislators who travel great distances to attend meetings, and whose mileage and lodging expenses far exceed the \$50 allocated. At the current rate of expenditures, we will need an additional \$1,000 to pay legislator expenses, or we will not be able to produce a report.

We believe that this study is important for the citizens of Maine. Choosing members who reside in the areas most seriously impacted was an important decision, but one that has created additional costs for the study that were not originally budgeted for.

We cannot stop this process after only 3 meetings, so we hope that you will honor our request for the funds necessary to hold our fourth meeting and produce a report setting forth our findings and recommendations.

WORK PLAN

Committee to Study Issues Concerning Changes to the Traditional Uses of Maine Forests and Lands

Meeting #1 (August 30th)

- Background briefings on the history of leasing in Maine woods
- Background briefing on legal principles of leasing and land ownership
- Discuss future meetings

Meeting #2 (September 28th)

- Testimony from major land owners regarding history and policies regarding leasing of camp lots
- Testimony from lessees

Meeting #3 (October 22nd)

- Meet in Millinocket to take public testimony from sporting camp owners, recreational lessees, local bankers and realtors

Meeting #4 (November 14th)

- Discuss possible recommendations; receive proposals from Maine Leaseholders Association
- Make tentative recommendations
- Review outline of report

Meeting #5 (December 3rd)

- Finalize recommendations
- Finalize report

Legislative Council Meeting
October 29, 2001

Review of Legislative Bill Requests

Requirements relevant to bills in the Second Regular Session

1. Under the terms of the Maine Constitution, Section 1 of Article IV, Part Third, Legislative Power, the business of the second regular session must be limited to budgetary matters; legislation in the Governor's call; legislation of an emergency nature admitted by the Legislature; legislation referred to committees to study and report by the Legislature in the first regular session; and legislation presented to the Legislature by written petition of the electors (direct citizen initiative).
2. Under the 120th Legislative Council's Rules of Procedure, any action of the Council requires the affirmative vote of at least 6 members.
3. Under Rule 203 of the Joint Rules of the 120th Legislature, any vote of the Legislative Council to accept or reject a bill or resolve for introduction under the procedures established under the Joint Rules must be taken by the yeas and nays, and that vote must be recorded and made available for public inspection.
4. Under Rule 217 of the Joint Rules, a bill that has been introduced and finally rejected in a regular or special session may not be introduced in a subsequent session of the same Legislature except by a vote of 2/3 of both chambers. Therefore, determinations as to the relevancy of Rule 217 are within the purview of the presiding officers, not the Legislative Council.

Suggested Protocol for deciding legislative bill requests

- A. The Legislative Council will review bill requests alphabetically by sponsor. An exception to this order of review will be made for bill requests for which an ASL Interpreter is required for persons who are deaf or hard of hearing. Those bills will be taken out of order at a time during the meeting when an interpreter is available.
- B. For procedural consistency, when voting on a bill request, the initial motion on a bill will be presumed to be a motion to accept the bill request for introduction into the second regular session along with a second to that motion. (Yea is to let in a bill; nay is to reject the bill for introduction).
- C. In order to review all legislative requests in a timely manner, voting will be by a show of hands, with each Council Member's vote on each bill being recorded. The record of each vote will be made available for public inspection following the meeting.
- D. If a bill request may be subject to a ruling under Joint Rule 217, the Legislative Council may vote to accept that bill for introduction, conditional upon a subsequent ruling by the presiding officers.
- E. Legislative sponsors and others are welcome to observe the Council's deliberations on the bill requests, but discussion of the requests will be confined to Council Members. Discussion of a bill request among Council Members will be limited to whether it is appropriate for introduction under Constitutional provisions for second regular session bills, and will not speak to the merits of the bill itself.
- F. If the Legislative Council turns down a bill request, a Legislator may appeal that decision, and at a subsequent meeting of the Legislative Council, the Legislator may speak briefly to the bill request under appeal.