

MAINE STATE LEGISLATURE

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**LEGISLATIVE COUNCIL
REVISED AGENDA
March 8, 1999**

CALL TO ORDER

ROLL CALL

REPORTS FROM COUNCIL STAFF DIRECTORS

- Bill Drafting Status Report: Margaret Matheson
- Y2K Update: Paul Mayotte
- Legislative Record: Paul Mayotte
- Fiscal Update: Jim Clair

REPORTS FROM COUNCIL COMMITTEES

- Personnel Committee

OLD BUSINESS

NEW BUSINESS

Item #1: Study Report from the Commission to Study the Funding and Distribution of Teletypewriters and Other Telecommunications Equipment for People with Disabilities (pursuant to Resolve of 1997, Chapter 751).

Item #2: Annual Report from the Northern New England Passenger Rail Authority, (pursuant to 23 MRSA, Chapter 621).

Item #3: After Deadline Requests to Introduce Legislation.

ANNOUNCEMENTS AND REMARKS

Appropriations Committee Work Session on Legislature's Part 2 Budget Request

ADJOURNMENT

CST2000 Contract
Adjusted Contract Value
Based on Actual Lines of Code Submitted

1. CST2000 is the contractor selected by the Legislative Council to identify and correct Year 2000 errors in the Legislature's WANG based application software.
2. Only active software code has been turned over for correction.
3. The original contract value was based on an estimated number of lines of software code, 100,000 lines.
4. The actual lines of software code turned over was 131,330 requiring a contract modification.

Contract Baseline Lines of Code Estimate	100,000
Actual Line Count	131,330
Additional Lines of Code Over Contract Baseline	<u>31,330</u>
Cost per Additional Line of Code	\$ 1.20
Additional Contract Cost	<u>\$ 37,596.00</u>
Current Contract Value	\$ 177,320.00
Revised Contract Value	<u><u>\$ 214,916.00</u></u>
Council Approved Contract Value (10/13/98)	<u><u>\$ 200,000.00</u></u>

Action - Council authorization to revise the contract to the revised contract value.

THE RECORD
Status Report
February 24, 1999

Session	Marked	1st Round Complete	2nd Round Complete	Percent Complete	Data Input Complete Date	Index Printer-ready
114th 1st Regular	Yes	Yes	Yes	100%	Done	Ready
114th 2nd Regular	Yes	Yes	Yes	100%	Done	99%
114th Special	Yes	Yes	Yes	100%	Done	Ready
114th Conf	Yes	Yes	Yes	100%	Done	Ready
115th 1st Reg House	Yes	Yes	Yes	100%	Done	99%
115th 1st Reg Senate	Yes	Yes	Yes	100%	Done	98%
115th 2nd Reg House	Yes	Yes	Yes	100%	Done	98%
115th 2nd Reg Senate	Yes	Yes	Yes	100%	Done	98%
115th Spec House	Yes	Yes	Yes	100%	Done	Ready
115th Spec Senate	Yes	Yes	Yes	100%	Done	Ready
115th Conf Senate	Yes	Yes	Yes	100%	Done	Ready
116th 1st Reg House	Yes	Yes	Yes	100%	Done	90%
116th 1st Reg Senate	Yes	Yes	Yes	100%	Done	90%
116th 2nd Reg House	Yes	Yes	Yes	100%	Done	90%
116th 2nd Reg Senate	Yes	Yes	Yes	100%	Done	90%
116th Conf Senate	Yes	Yes	Yes	100%	Done	90%
117th 1st Reg House	Yes	Yes	In Progress	80%		
117th 1st Reg Senate	In Progress			20%		
117th 2nd Reg House	Yes	Yes	In Progress	80%		
117th 2nd Reg Senate	In Progress			20%		
117th Spec House	Yes	Yes	In Progress	80%		
117th Spec Senate	In Progress			20%		
117th Conf Senate	In Progress					

PERSONNEL COMMITTEE

REPORT TO THE LEGISLATIVE COUNCIL

MONDAY, MARCH 8, 1999

The Personnel Committee had its first meeting last week; 3 of the 5 voting members (Shiah; Campbell; Rowe) were present for a very productive first meeting.

- Have several recommendations to present to you today. Will summarize our discussion on each topic briefly and then present each recommendation in the form of a motion.

- Note that all recommendations had the unanimous support of the 3 members present.

Item #1: Proposed Review of Legislature's Classification and Compensation Plan

Background

- As most of you know, all legislative employees are assigned to job classifications which define the general nature and scope of their duties and responsibilities and to corresponding salary ranges
 - Original plans were developed by NCSL, under contract to the Legislative Council at two different points: (Leadership and the Council's non-partisan staff in 1986, and staff in the Offices of the Secretary and Clerk and Chamber staff in 1993).
- From the point of view of good management practice, a comprehensive review of these plans is overdue.
 - The responsibilities assigned to the qualifications required for some positions have changed significantly -- due to both technology and to new demands.
- And, equally important, there is **evidence that we are losing pace with the Maine job market** in some cases.
 - Several Offices report a significant decrease in both the size and quality of the applicant pool that is responding to position announcements.
- We think it is very important to get this study underway.

Estimated Cost: The Committee did discuss this; and, based on the information available to us at this time, we believe we could get a comprehensive study, with recommendations, for \$40,000 - \$50,000.

- Committee members believe this would be an appropriate use of a portion of the projected surplus in our Personal Services Budget.

Recommendation

⇒ **Motion:** That the Legislative Council direct the Executive Director to undertake the solicitation of Requests for Proposals for the purpose of conducting a complete review of current Classification and Pay plans; and, further, that the Personnel Committee review those proposals submitted and return to the Council scheduled meetings in April with a recommendation regarding a firm to conduct this study.

Item #2: Senior Analyst Classification

Background

- The Classification Plan originally adopted by the Council in 1986, included a Senior Analyst level, which was designed to both recognize and retain legislative analysts and attorneys who take on specialized work assignments beyond the “normal” workload and/or whose legislative experience and expertise is used to “mentor” newer legislative staff.
 - Perhaps the best analogy to Senate and House classifications would be to think of the distinction between the legislative Aides and the Special Assistants in the leadership offices.
- We had several Senior Analysts in the staff offices at one time; but the designation (which elevates an employee from Range 10 to Range 11) fell prey to budget cuts. In the case of the Council’s non-partisan staff, this promotion requires Council approval, based on a recommendation from an Office Director in consultation with me.

- The Senior Analyst was a part of the original classification plan and was specifically designed to be a retention tool.

Recommendation

⇒ **Motion:** That the Legislative Council approve reinstatement of the Senior Analyst/Senior Attorney classification in the Council's non-partisan staff offices and, further, that the Office Directors present their recommendations to the Executive Director and the Personnel Committee for final review and approval.

Item #3: Request to Hire One Analyst in OPLA on a Contractual Basis

Background

- As we all know, the Council has now approved Dave Boulter's request for an additional Analyst position as part of our Part 2 request.
- With the significant increase in the number of bills **and** our decision to establish an additional committee, Dave has asked for authorization to hire someone on a contractual basis for the balance of the session.
- Sally has estimated that the total cost of this will be less than \$13,000.00.

Recommendation

⇒ **Motion:** That the Legislative Council approve David Boulter to hire one Analyst on a contractual basis for the balance of the First Regular Session; and, further, that Dave work with Sally Tubbesing to evaluate the effectiveness of this method of supplementing OPLA staff.

Item #4: Annual Reviews

a. Council Staff Directors

The Committee has asked Sally to develop a schedule for the annual reviews of Office Directors.

b. Constitutional Officers

As you know, the Committee voted unanimously to authorize step increases for each of the Constitutional Officers and the State Auditor, retroactive to their anniversary dates (which are all January 1).

Item #5: Requests for Award of Income Protection

Background

- As most of you know, the Legislative Council adopted an Income Protection Plan in 1986 that provides a disability benefit to legislative employees.
 - Plan provides up to 120 days of leave at 2/3 regular pay in the case of illnesses or injuries that prevent an employee from work.
 - Plan also provides limited periods of **maternity** leave at 2/3 pay: 6 weeks in the event of a normal delivery and 8 weeks after a Cesarean delivery.
- The 118th Legislative Council divided the original policy into two separate policies in 1997 a **Maternity Policy** and a **Disability Leave** policy to cover all other disabilities.
- Award of this benefit has traditionally been acted on by the full Council based on a recommendation from the Personnel Committee.
- Committee considered 3 requests at its meeting.

Recommendation

⇒ **Motion:** That the Legislative Council award Income Protection as recommended by the Personnel Committee in accordance with the Council's policy and its Rules of Procedure.

This concludes the Committee's Report.

VI. PAID BENEFITS

INCOME PROTECTION

Income protection provides continued salary benefits to legislative employees who become totally disabled as a result of sickness or accidental bodily injury which is not covered under workers' compensation. The Legislature's income protection plan is supported from funds appropriated to the Legislature' there are no employee contributions or fees. Thus, this benefit is not an entitlement, but a **discretionary benefit**, subject to review and final approval by the Legislative Council.

In accordance with Federal law, pregnancy and childbirth are considered disabilities for purposes of eligibility for income protection. See the **Maternity Leave** policy in this Handbook.

Sickness or Injury (Not Including Pregnancy and Childbirth)

Eligibility

A legislative employee, who, after 6 months of employment become totally disabled and incurs a loss of time from work as a result of sickness or accidental bodily injury which prevents the employee from performing any and every assigned duty, may receive a benefit payment while the employee remains totally disabled and under the care of a licensed physician.

Benefit Payment

The benefit payment shall equal 2/3 of the employee's weekly salary on the date of disablement as follows:

Full-time Employees: The benefit payment must commence on the date immediately following completion of the use of accumulated sick leave and compensatory time, or 30 days of continuous disability, whichever is greater, and must continue until the employee is able to return to work, but shall, in no case, continue for more than 180 calendar days from the date the benefit payment commences.

Session Employees: The benefit payment must commence on the date immediately following completion of the use of accumulated sick leave and compensatory time, or 30 days of continuous disability, whichever is greater, and continue for 180 calendar days or until adjournment **sine die** of the Regular Session in progress at the point of disablement, whichever is less.

Application

An employee whose situation appears to qualify for payments under this plan must submit a written request to the Office Director. The Office Director shall forward the request, accompanied by a statement from the employee's physician which attests to the employee's total disablement, to the Executive Director for placement on the agenda of the Council's Personnel Committee. Following review by the Committee, the request will be presented to the full Legislative Council for action.

VI. PAID BENEFITS

MATERNITY LEAVE

In accordance with Federal law, pregnancy and childbirth are considered medical disabilities for purposes of eligibility for income protection using the following guidelines: 6 weeks of income for a normal delivery and 8 weeks of income for a Cesarean delivery.

Eligibility

A legislative employee, who, after 6 months of employment becomes pregnant, is eligible for Maternity Leave in accordance with the guidelines set forth below.

Full-time Employees are eligible for paid leave equivalent to 2/3 of the employee's weekly salary for a period of 6 weeks following a normal delivery and 8 weeks following a Cesarean delivery.

In the event that birth-related complications extend the period of disability, employees are eligible for coverage under the Income Protection plan **with a physician's certificate**.

Session Employees are eligible for paid leave equivalent to 2/3 of the employee's weekly salary for any portion of the 6 or 8 week period following delivery that falls within the period that the Legislature is convened in regular session.

Employees have the option of using accrued vacation and compensatory time through the entire period of maternity-related leave, or to extend the total period of absence, but are responsible for negotiating leave beyond the 6th (or 8th) week following delivery with the Office Director in advance. Leave taken pursuant to this policy will have no effect on an employee's anniversary date. (See Step Increase, page).

Benefit Payment

The employee will receive a benefit payment equal to 2/3 of the employee's weekly salary as of the date of child birth for the 6 or 8 weeks following delivery. An employee who has accrued earned leave may not augment the benefit payment with that leave.

Application

An employee must provide a statement from the employee's physician at the time of delivery. The Office Director shall forward the statement to the Executive Director.

CLASSIFICATION AND COMPENSATION REVIEW

PROPOSED SCOPE

Conduct a comprehensive classification and compensation review, with oversight by the Personnel Committee, with the following objectives:

- ◆ Review existing classification and salary plans for all legislative employees to assess the extent to which they have maintained both internal consistency and parity with comparable non-legislative positions.
 - Review “benchmark” positions to determine whether they are still appropriate.
- ◆ Identify those positions have the greatest disparity relative to the market to provide the Legislative Council and presiding officers with a basis for developing a plan for achieving the recommended salary levels.
- ◆ Identify those positions that appear to have had a significant change in function, scope of responsibility, or education, skills, and/or experience acquired since they were originally classified and make recommendations related to reclassification, the creation of new job classes, as well as salary adjustments.
- ◆ Present recommendations regarding other compensation-related issues (e.g. overtime; effective non-financial rewards; etc.) that are designed to strengthen the Legislature’s commitment and retention efforts.
- ◆ Present recommendations for maintaining a sound classification and compensation plan.
- ◆ Provide training, or recommendations for training, of key management personnel which will permit the Council and the presiding officers to address future reclassification requests internally.

Materials to be provided to contractor/bidders:

- Organization Charts, with descriptions of primary office functions.
- Current Classification Structures
- Current Salary Schedules
- Current Personnel Policies Handbooks



Maine State Legislature
OFFICE OF POLICY AND LEGAL ANALYSIS

13 State House Station, Augusta, Maine 04333-0013
Telephone: (207) 287-1670
Fax: (207) 287-1275

February 24, 1999

The Honorable Mark W. Lawrence, President
Maine State Senate

The Honorable G. Steven Rowe, Speaker
Maine House of Representatives
State House
Augusta, Maine 04333

Dear President Lawrence and Speaker Rowe:

Pursuant to Resolve 1997, chapter 751, the Commission to Study the Funding and Distribution of Teletypewriters and Other Telecommunications Equipment for People with Disabilities is pleased to submit its final report including recommended legislation. Copies of the report have been transmitted to the Legislative Council and the Joint Standing Committees on Education and Cultural Affairs, Labor, and Utilities and Energy. Copies of the report have also been placed on file with the Law and Legislative Reference Library.

Sincerely,

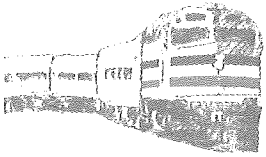
A handwritten signature in cursive that reads "Sharon A. Treat (p.m.)".

Senator Sharon Treat, Chair
Commission to Study the Funding
and Distribution of Teletypewriters
and Other Telecommunications
Equipment for People with Disabilities

cc: Members of the Legislative Council
Senate Chairs and House Chairs of the Joint Standing Committees on Education and Cultural Affairs, Labor, and Utilities and Energy
Sally Tubbesing, Executive Director, Legislative Council
David E. Boulter, Director, Office of Policy and Legal Analysis

FEB 25 1999

David E. Boulter, Director
Offices Located in the State House, Rooms 101/107/135



NNEPRA

Northern New England Passenger Rail Authority

February 26, 1999

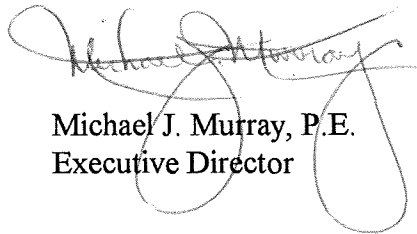
Ms. Sarah C. Tubbesing, Executive Director
Legislative Council
115 State House Station
Augusta, ME 04333

Dear Ms. Tubbesing:

Pursuant to 23 MRSA c.621 subchapter II, I am forwarding for your review and distribution the Northern New England Passenger Rail Authority's annual report

Should you have any questions concerning this matter, please advise.

Sincerely,



Michael J. Murray, P.E.
Executive Director

MJM:sjt

Enclosures

FEB 26 1999

FEB 26 1999

SARAH C. TUBBESING
EXECUTIVE DIRECTOR
OF THE LEGISLATIVE COUNCIL



MAINE STATE LEGISLATURE
OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

March 3, 1999, 1999

TO:

SUBJECT: Your After Deadline Bill Request(s)

The Legislative Council has scheduled its next meeting for:

**Monday
March 8, 1999
1:30 p.m. - 3:00 p.m.
Room 437
(Natural Resources Committee Room)**

The Council will consider After Deadline Bill Requests at that time, including the request(s) you have filed in the Revisor's Office. The Council is also required by Joint Rule 35 to approve all Memorials (Joint Resolutions that memorialize another governmental agency or official) for introduction.

You should plan to attend this Council meeting. The Council generally tables requests if the sponsor is not present, so that they have information and any insights you may provide when they vote.

The Council's review of After Deadline Requests is pursuant to Joint Rule. Briefly, the review procedure is as follows:

1. The Council Chair, President Lawrence, will read your name and the title of your request. He will then recognize you as the sponsor.
2. As the sponsor, you will probably be asked
 - Why the bill is "late" (filed after cloture); and
 - Why it is important that the Legislature consider the bill this session.

Council members may also ask questions related to the substance or the intent of the bill.

3. Council members vote on bill requests individually; a roll call vote is required pursuant to Joint Rule.

A complete list of the Council's action on After Deadline requests is distributed to Council members and all sponsors as soon after adjournment of the Council meeting as possible. The roll call votes are available in my office if you should have any questions.

I hope this information is useful. Please drop by or call me if you have any questions.

A handwritten signature in cursive script, appearing to read 'Sally'.

**LEGISLATIVE COUNCIL
REQUESTS TO INTRODUCE LEGISLATION
FIRST REGULAR SESSION
March 3, 1999**

Action

SPONSOR: Sen. Kontos, Carol A.

LR 3027 Resolve, to Establish a Blue Ribbon Commission to
Establish a Comprehensive Internet Policy

SPONSOR: Rep. McGlocklin, Monica

LR 3029 An Act to Build a Safety Ramp on Route 16 Between
Moscow and Bingham

SPONSOR: Rep. Tuttle, Jr., John L.

LR 3022 An Act to Allow a Municipality to Designate Roads
Off-limits to Commercial Vehicles

TABLED BY THE LEGISLATIVE COUNCIL

SPONSOR: Sen. Amero, Jane A. **TABLED**
02/24/99

LR 2982 An Act to Establish an Endowment Fund Using Tobacco Settlement Funds

SPONSOR: Rep. Daigle, Robert A. **TABLED**
01/27/99

LR 2974 Resolve, Directing the Board of Environmental Protection to Accept the Low RVP of 7.8 Fuel

SPONSOR: Rep. Etnier, David **TABLED**
02/24/99

LR 3011 Resolution, Proposing an Amendment to the Constitution of Maine to Amend the Number of Votes Needed in Each House of the Legislature Before the Maine Governmental Facilities Authority may Authorize the Issuance of Securities to Fund the Construction, Reconstruction, Purchase or Acquisition of Facilities

JOINT RESOLUTIONS

SPONSOR: Sen. Harriman, Philip E. **TABLED**
01/29/99

LR 0250 JOINT RESOLUTION MEMORIALIZING THE CONGRESS OF THE UNITED STATES TO GRANT NATIONAL GAME FISH STATUS TO STRIPED BASS

SPONSOR: Rep. Mack, Adam **TABLED**
02/24/99

LR 3013 JOINT RESOLUTION MEMORIALIZING THE FEDERAL COMMUNICATIONS COMMISSION TO CHANGE THE WAY IT RELEASES TELEPHONE NUMBERS

SPONSOR: Sen. Pingree, Chellie **TABLED**
01/27/99

LR 2678 JOINT RESOLUTION MEMORIALIZING CONGRESS TO COMMIT TO IMMEDIATE REDUCTIONS OF DOMESTIC GREENHOUSE GAS

ADDENDUM

**LEGISLATIVE COUNCIL
REQUESTS TO INTRODUCE LEGISLATION
FIRST REGULAR SESSION
March 8, 1999**

Action

SPONSOR: Rep. Davidson, Thomas M.

LR 3032 An Act to Establish the Long-term Care Resident and Employee Immunization Program

SPONSOR: Sen. Pingree, Chellie

LR 3033 An Act to Authorize Matinicus Isle Plantation to Assess a Disposal Fee on Motorized Vehicles

SPONSOR: Rep. Thompson, Richard H.

LR 3034 An Act to Limit the Hold-over Period for Civil Appointees

SPONSOR: Rep. True, Harry G.

LR 3035 An Act to Implement Certain Recommendations of the Task Force to Review the Applied Technology

JOINT RESOLUTION

SPONSOR: Rep. Tracy, Richard H.C.

LR 3031 JOINT RESOLUTION MEMORIALIZING CONGRESS TO LIMIT USES OF SOCIAL SECURITY IDENTIFICATION NUMBER

LEGISLATIVE COUNCIL

PART II BUDGET REQUEST : SUMMARY

	FY 2000	FY2001	TOTAL
GENERAL LEGISLATIVE ACCOUNT			
Personal Services			
Sr. Computer Programmer/Analyst	\$ 53,497.83	\$ 56,090.17	\$109,588.00
Human Resources Specialist	48,790.57	51,283.73	100,074.30
Legislative Analyst (OPLA)	<u>48,790.57</u>	<u>51,283.73</u>	<u>100,074.30</u>
Subtotal	\$151,078.97	\$158,657.63	\$309,736.60
All Other			
Legal Services (contractual) as required to support development of administrative structure for collective bargaining	\$ 75,000.00	\$ 6,000.00	\$ 81,000.00
Partial Restoration of Statutory length of session	<u>65,800.00</u>	<u>131,600.00</u>	<u>197,400.00</u>
Subtotal	\$ 140,800.00	\$ 137,600.00	\$ 278,400.00
PRODUCTIVITY INITIATIVES			
Migration Project	<u>\$1,424,000.00</u>	<u>656,000.00</u>	<u>2,080,000.00</u>
Total/Legislative Accounts	\$1,715,878.97	\$ 952,257.63	\$2,668,136.60

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**LAW & LEGISLATIVE REFERENCE LIBRARY**

**Personal Services**

|                                                                 |                     |                     |                     |
|-----------------------------------------------------------------|---------------------|---------------------|---------------------|
| Increase hours for 1 Associate Law<br>Librarian (from 20 to 40) | \$ <u>27,809.00</u> | \$ <u>27,902.00</u> | \$ <u>55,711.00</u> |
| <b>Total/Law Library</b>                                        | <b>\$ 27,809.00</b> | <b>\$ 27,902.00</b> | <b>\$ 55,711.00</b> |

LYNN RANDALL

MEMORANDUM

**TO:** Members of the Legislative Council  
**CC:** S.Tubbesing; Clerk Mayo; Secretary O'Brien; Directors of the  
Nonpartisan Legislative Offices  
**FROM:** Ed Charbonneau *EC*  
**RE:** Bill Production Figures  
**DATE:** 8 March 1999

---

Per your request at the meeting of the Legislative Council today, the following represents the approximate number of bills for each category as of this morning:

**Bills in Production: 250.** Of those, about 40 are after deadline or Governor's bills and about 50 have been sent to the sponsor at least once and come back with revisions.

**Bills Awaiting Signature: 250.** Of those, 200 are eligible for revision by the sponsor without approval.

**Sent to Be Printed as L.D.s: About 1,820.**

**Probably Dead:** About 670 have been voided due to sponsor action (e.g. withdrawal) or inaction (e.g., lack of signature or no information) or because identified as a duplicate request. As I said in the meeting, this number is subject to change, as bill requests may be revived with approval.

For the sake of comparison, two years ago, on March 11, 1997, we had about 230 in production, fewer than 200 out for signature and 1,508 had been sent up for printing.

If you have any other questions about this memo, please do not hesitate to call me.



**Maine State Legislature**  
**OFFICE OF POLICY AND LEGAL ANALYSIS**

13 State House Station, Augusta, Maine 04333-0013  
Telephone: (207) 287-1670  
Fax: (207) 287-1275

Lynn Randall, State Law Librarian  
Maine State Law Librarian

**Memorandum**

**To:** The Honorable Mark W. Lawrence, President  
Maine Senate

The Honorable G. Steven Rowe, Speaker  
Maine House of Representatives

**From:** *D.E.B.*  
David E. Boulter, Director

**Date:** March 1, 1999

**Re:** Weekly Committee Status Report

---

Attached is a report on the status of committee workload and the progress of committees in meeting the March 5 reporting deadline.

**Committee Workload:** As of last Friday, February 26, 1999, **1,474** bills had been referred to committee, representing about 60% of the total number of bills expected to be introduced this session.

**Committee Progress:** The number of bills reported out of committee or for which a final vote by the committee has been taken increased over the past week from 200 to 319. The number of bills heard by committees increased as well, from 281 to 290. 312 bills have been scheduled for hearing during the next several weeks.

**Reporting Deadline:** The first reporting goal for committees is 50% of bills out of committee. When determining the progress of committees in meeting this reporting goal, I am using a standard of 50% of all bills referred to committee by February 12, 1999 rather than the total number of bills referred to committee to date. This is because bills referred after February 12<sup>th</sup> will not be heard (without a waiver of the weekend notice requirement) until after the March 5<sup>th</sup> deadline has passed. Overall, committees are a little over halfway to this reporting goal.

While this approach seems fairer from a committee perspective and gives a reasonable indication of committee progress, I want to emphasize that reaching the 50% goal does not mean that a committee has completed half of its work. I believe a more representative indicator of overall committee workload and work completed is the last column on the attached table: "Percent of Anticipated Workload Completed." Using this indicator, the committees have completed about **13%** of their anticipated work thus far this session.

*David E. Boulter, Director*  
Offices Located in the State House, Rooms 101/107/135

Memo To Presiding Officers  
Re: Committee Status Report  
Page 2

**Days remaining until 1st deadline:** Five workdays remain until the March 5 reporting deadline.

If you have any questions or would like additional information, please let me know.

cc: Legislative Council Directors  
Teen Griffin, Legislative Information Office

Attachment

G:\OPLAADM\DIRECTOR\PRSP0301.DOC (03/01/99 9:27 AM)

**Committee Status Report**  
**119th Legislature, 1st Regular Session**  
**-- Status as of Friday, February 26, 1999 --**

**Committee Workload**

| COMMITTEE    | Estimate of<br>Active LRs | Estimate of<br>Bills |                            | Total<br>Anticipated<br>Bill Load | Percent<br>Referred to<br>Committee<br>(to date) |
|--------------|---------------------------|----------------------|----------------------------|-----------------------------------|--------------------------------------------------|
|              |                           | Pending<br>Reference | LDs<br>Referred<br>to Date |                                   |                                                  |
| ACF          | 39                        | 5                    | 60                         | 104                               | 58%                                              |
| AFA          | 13                        | 7                    | 86                         | 106                               | 81%                                              |
| BAN          | 43                        | 12                   | 75                         | 130                               | 58%                                              |
| BEC          | 56                        | 7                    | 56                         | 119                               | 47%                                              |
| CRJ          | 61                        | 8                    | 96                         | 165                               | 58%                                              |
| EDU          | 82                        | 9                    | 76                         | 167                               | 46%                                              |
| HHS          | 84                        | 16                   | 90                         | 190                               | 47%                                              |
| IFW          | 18                        | 5                    | 108                        | 131                               | 82%                                              |
| JUD          | 67                        | 13                   | 97                         | 177                               | 55%                                              |
| LAB          | 45                        | 6                    | 90                         | 141                               | 64%                                              |
| LVA          | 61                        | 12                   | 99                         | 172                               | 58%                                              |
| MAR          | 13                        | 6                    | 55                         | 74                                | 74%                                              |
| NAT          | 36                        | 14                   | 37                         | 87                                | 43%                                              |
| RES          | 0                         | 1                    | 11                         | 12                                | 92%                                              |
| SLG          | 44                        | 4                    | 96                         | 144                               | 67%                                              |
| TAX          | 88                        | 22                   | 179                        | 289                               | 62%                                              |
| TRA          | 48                        | 4                    | 110                        | 162                               | 68%                                              |
| UTE          | 16                        | 7                    | 53                         | 76                                | 70%                                              |
| Unindexed    | 15                        | 0                    | 0                          | 15                                | n/a                                              |
| <b>TOTAL</b> | <b>829</b>                | <b>158</b>           | <b>1474</b>                | <b>2461</b>                       | <b>60%</b>                                       |

**Committee Progress**

**Goals**

| Bills<br>Voted or<br>Reported<br>Out | Bills Heard<br>But Not<br>Voted/<br>Reported<br>Out | Bills<br>Scheduled<br>for Hearing<br>But Not Yet<br>Heard | Bills Not<br>Yet<br>Scheduled<br>for Hearing | Goal for<br>Committee<br>(50% of Bills<br>To Be Out <sup>1</sup> ) | Percent of<br>Goal Met as<br>of Today | Percent of<br>Anticipated<br>Workload<br>Completed |
|--------------------------------------|-----------------------------------------------------|-----------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------|---------------------------------------|----------------------------------------------------|
|                                      |                                                     |                                                           |                                              |                                                                    |                                       |                                                    |
| 2                                    | 2                                                   | 0                                                         | 82                                           | 35                                                                 | 6%                                    | 2%                                                 |
| 27                                   | 9                                                   | 18                                                        | 21                                           | 31                                                                 | 87%                                   | 21%                                                |
| 13                                   | 13                                                  | 12                                                        | 18                                           | 17                                                                 | 76%                                   | 11%                                                |
| 21                                   | 38                                                  | 15                                                        | 22                                           | 38                                                                 | 56%                                   | 13%                                                |
| 25                                   | 10                                                  | 25                                                        | 16                                           | 26                                                                 | 98%                                   | 15%                                                |
| 23                                   | 12                                                  | 39                                                        | 16                                           | 33                                                                 | 71%                                   | 12%                                                |
| 3                                    | 25                                                  | 9                                                         | 71                                           | 45                                                                 | 7%                                    | 2%                                                 |
| 19                                   | 20                                                  | 25                                                        | 33                                           | 38                                                                 | 51%                                   | 11%                                                |
| 17                                   | 13                                                  | 13                                                        | 47                                           | 36                                                                 | 48%                                   | 12%                                                |
| 21                                   | 21                                                  | 12                                                        | 45                                           | 42                                                                 | 51%                                   | 12%                                                |
| 13                                   | 9                                                   | 11                                                        | 22                                           | 24                                                                 | 55%                                   | 18%                                                |
| 4                                    | 8                                                   | 6                                                         | 19                                           | 12                                                                 | 35%                                   | 5%                                                 |
| 0                                    | 9                                                   | 2                                                         | 0                                            | 6                                                                  | 0%                                    | 0%                                                 |
| 29                                   | 32                                                  | 18                                                        | 17                                           | 42                                                                 | 70%                                   | 20%                                                |
| 52                                   | 31                                                  | 49                                                        | 47                                           | 70                                                                 | 75%                                   | 18%                                                |
| 32                                   | 16                                                  | 35                                                        | 27                                           | 49                                                                 | 66%                                   | 20%                                                |
| 12                                   | 15                                                  | 11                                                        | 15                                           | 16                                                                 | 75%                                   | 16%                                                |
| <b>319</b>                           | <b>290</b>                                          | <b>312</b>                                                | <b>553</b>                                   | <b>574</b>                                                         | <b>56%</b>                            | <b>13%</b>                                         |

Note 1: Goal was calculated as being 50% of bills referred to committee as of February 12, 1999.

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SEN. MARK W. LAWRENCE  
CHAIR

REP. G. STEVEN ROWE  
VICE-CHAIR

O.F.P.R.

99 MAR -2 PM 4:04



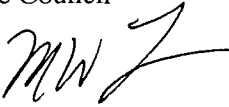
James Clair  
Legislative Council Info

SEN. CHELLIE PINGREE  
SEN. JANE A. AMERO  
SEN. ANNE M. RAND  
SEN. RICHARD A. BENNETT  
REP. MICHAEL V. SAXL  
REP. THOMAS W. MURPHY, JR.  
REP. DAVID C. SHIAH  
REP. RICHARD H. CAMPBELL

SARAH C. TUBBESING  
EXECUTIVE DIRECTOR

119th MAINE STATE LEGISLATURE  
LEGISLATIVE COUNCIL

March 1, 1999

TO: Members of the Legislative Council  
FROM: Mark W. Lawrence, Chair   
SUBJECT: Membership Change on Personnel Committee

I have today appointed Representative Richard Campbell to the Council's Personnel Committee to replace Representative Murphy. This change has been made with the agreement of both Tom and Dick.

I would be happy to answer any questions you may have.

Enclosure

cc: Joy O'Brien, Secretary of the Senate  
Joseph Mayo, Clerk of the House  
Legislative Staff Directors  
Teen Griffin, Information Office

# 119th Legislative Council

## Personnel Committee

### Membership

Representative G. Steven Rowe, **Chair**

Senator Jane A. Amero

Senator Anne M. Rand

Representative David C. Shiah

Representative Richard H. Campbell

**Ex officio, non-voting:**

Joy O'Brien, Secretary of the Senate

Joseph Mayo, Clerk of the House

Sally Tubbesing, Executive Director of the Legislative Council