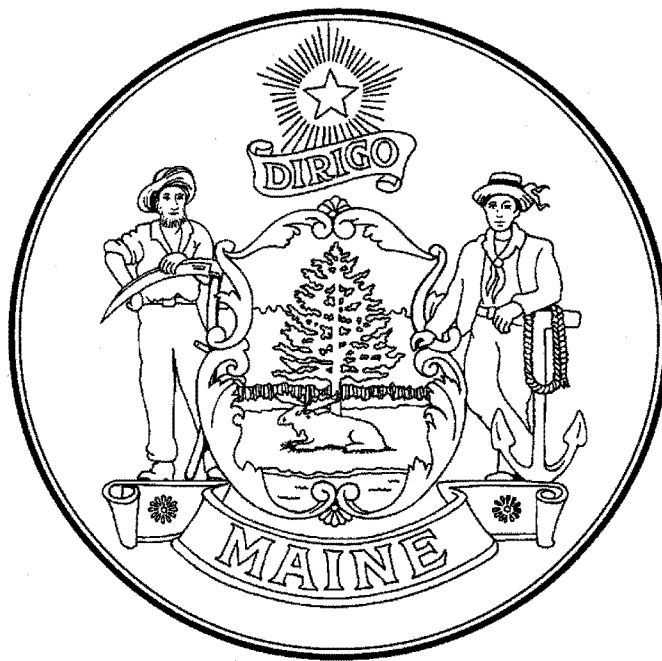


# MAINE STATE LEGISLATURE

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**LEGISLATIVE COUNCIL  
AGENDA  
JULY 13, 1998**

**CALL TO ORDER**

**ROLL CALL**

**SUMMARIES OF MAY 26 AND JUNE 15, 1998 COUNCIL  
MEETINGS**

**EXECUTIVE DIRECTOR'S REPORT**

- Item #1: Legislative Budget Status as of June 30 (end of Fiscal Year)
- Item #2: Interim Studies: Status Report
- Item #3: Recommendation Regarding Disposition of Obsolete Computer Equipment  
(Memo from Paul Mayotte)

**REPORTS FROM COUNCIL COMMITTEES**

**Personnel Committee**

**Migration Project Steering Committee**

**OLD BUSINESS**

- Item #1: Progress Report on Renovations from Stan Fairservice, Owner's Representative

**NEW BUSINESS**

- Item #1: Joint Select Committee on Substance Abuse: Progress Report (letter from Senator Daggett and Representative Brennan, Chairs)
- Item #2: Recent Changes in Collective Bargaining Legislation: Overview and Considerations for the Legislature (Presentation by Marc Ayotte, Executive Director, Maine Labor Relations Board)
- Item #3: Legislative Record: Status
- Item #4: Developing a Protocol for Informing Legislators of High Profile Incidents (Request of Representative Kontos)

**ANNOUNCEMENTS AND REMARKS**

**August Council Meeting: Monday, August 17**

**ADJOURNMENT**

REP. ELIZABETH H. MITCHELL  
CHAIR

SEN. MARK W. LAWRENCE  
VICE-CHAIR



118th MAINE STATE LEGISLATURE  
LEGISLATIVE COUNCIL

SEN. CHELLIE PINGREE  
SEN. JANE A. AMERO  
SEN. ANNE M. RAND  
SEN. R. LEO KIEFFER  
REP. CAROL A. KONTOS  
REP. JAMES O. DONNELLY  
REP. MICHAEL V. SAXL  
REP. RICHARD H. CAMPBELL

SARAH C. TUBBESING  
EXECUTIVE DIRECTOR

**MEETING SUMMARY**  
**MAY 26, 1998**

**CALL TO ORDER**

The Chair, Speaker Mitchell, called the Council meeting to order at 1:22 p.m. in the Council Chambers.

**ROLL CALL**

Senators:	President Lawrence, Sen. Pingree, Sen. Amero, Sen. Rand Absent: Sen. Kieffer
Representatives:	Speaker Mitchell, Rep. Kontos, Rep. Saxl, Rep. Campbell Absent: Rep. Donnelly
Legislative Officers:	Sally Tubbesing, Executive Director, Legislative Council John Wakefield, Director, Office of Fiscal and Program Review David Elliott, Principal Analyst, Office of Policy and Legal Analysis Lynn Randall, State Law Librarian Paul Mayotte, Director, Legislative Information Services Judi Delfranco, Assistant Secretary of the Senate Millicent MacFarland, Assistant Clerk of the House

The Chair, Speaker Mitchell, proposed that the Council proceed directly to **New Business** in deference to those who had been invited to make presentations.

## NEW BUSINESS

The Chair, Speaker Mitchell noted that the Council and the entire Legislature have embarked on a historic path with the commitment to fund the full restoration of the State House, and stated that the primary focus of today's agenda was on the work that is to be done this summer. To facilitate the discussion of the work, she stated that she had invited the entire State House "Master Plan Team" to the meeting to provide a brief overview of the work and to help the Council focus on those areas where their policy direction, as the "trustees" of the State House, is required. She then acknowledged the presence of Alden Wilson, the Director of the Maine Arts Commission, and his Deputy Director, Peter Simmons, whom she had invited to make a brief presentation on the Percent for Art Program.

### **Item #1: State House Renovations: Overview of 1998 Work by Architect, Engineers and Construction Manager**

At, Speaker Mitchell's invitation, Earle Shettleworth, Chair of both the Maine Historic Preservation Commission and the State House and Capitol Park Commission led off the discussion of the renovations scheduled for this summer.

Mr. Shettleworth recalled that the work that is to commence this summer has grown out of a long process that began in 1981, when the 110th Legislature asked the Historic Preservation Commission to conduct a study of the State House and its needs. He then read an excerpt from the Introduction of the report which resulted from the study (a copy of which is attached to this Meeting Summary). Mr. Shettleworth then pointed to the Legislature's creation of the State House and Capitol Park Commission in 1988 as a "watershed" in terms of the care of the State House because, until then, the State House had had to compete with all other state buildings for resources. He reviewed with the Council the principles that had originally been developed by the State House Commission, and formally adopted by a previous Legislative Council, to guide future work in the State House, and concluded that if these principles can be adhered to in the work ahead, "we can have a wonderfully successful project."

The Chair, Speaker Mitchell, thanked Mr. Shettleworth and then recognized Rick Burt, President of Weinrich + Burt, Architects. Mr. Burt first had each member of the construction and design "team" introduce themselves:

Ed Caswell, Caswell Engineering, Brunswick (Structural Engineer)

Larry Bartlett, Bartlett Design, Bath (Electrical Engineer)

Ed Blaisdell, PE (Mechanical Engineer)

Ed O'Brien, President, Granger Northern, Inc., Portland (Construction Manager)

Mr. Burt thanked the Council for the opportunity to discuss the work and noted that the Legislature's action to provide funding for the complete rehabilitation of the State House was a watershed event. He noted that the \$19 million allows the team to step back to look at the State House as a whole, and to develop a plan and schedule that is designed to take advantage of economies of scale: "the cost savings of not having to

proceed with discrete projects (as we have up to now) is significant.” He stated that the members of the team are constantly reminded not only of the architectural and historic significance of the State House, but of its importance as a place where the citizens of Maine do their business.

Mr. O’Brien, President of Granger Northern, stated that the principle mission of his firm, as Construction Manager, is to bring to the team elements to assure timely and economic control of the project, to maximize safety and minimize inconvenience for the occupants of the State House, the general public, and the workers. He noted that one sees things in turn of the century buildings, such as the State House, that would not be seen in contemporary construction, and that this has implications for constructability means and methods.

Mr. Burt then resumed, noting that the projects to be carried out this summer are highly interrelated. He and members of the team then briefly described each project; including:

**Replacement and enhancement of the sound system.**

Mr. Burt stated that wires will continue to be visible after this summer’s work, but they will be hidden from sight as work throughout the State House proceeds in future years.

**Discussion**

- Has thought been given about how to make people aware that their conversation is being recorded? (Senate President Lawrence)

Mr. Bartlett: The broadcast function will be controlled in each broadcast area; thus, proceedings will not be broadcast without the knowledge of the occupants.

- What provisions are being made for a CSPAN-type of capability? (Speaker Mitchell)

Mr. Bartlett: The system that is being installed has great flexibility and can integrate television coverage once the Council has made various policy decision.

- This team’s role in the renovation of the State Office Building (Rep. Saxl)

Mr. Burt: At this point, the team is involved in that in two ways:

- 1) The mechanical systems for the State House will be housed in the State Office Building; and
- 2) The Council’s decisions related to use of space in the State House will have some implications for what gets moved.

- The plans for the proposed new public entrance to the State House (Speaker Mitchell)

Mr. Burt: The development of a new entrance at the West Wing is probably the largest single project.

Discussion returned to the Work to be carried out this summer

### **Front Desks**

At the Speaker's request, Mr. Burt elaborated on the scope of this project, stating that this involved a wholesale redesign of the entire front of both chambers to allow full integration of computer and sound technology.

### **Members' Desks**

The replacement of members' desks is to be funded through the Governmental Facilities Authority. Again, the focus of the redesign will be to integrate sound and computer systems and maximize work space.

### **House Chamber**

In addition to the work described previously, Mr. Burt stated that the walls will be patched and painted (lead abatement is assumed); and the ventilation system will be replaced. Ed Caswell showed Council members an enlarged computer-assisted representation of the roof, which indicates that the housing for the new ventilation system will be visible. Mr. Burt indicated that the team had explored many options and worked closely with Earle Shettleworth. He assured the Council that they will continue to work to minimize the visual impact. Mr. Blaisdell stated that the new system can incorporate air conditioning at the point that the chilled system has been installed in the State Office Building.

### **Windows**

Mr. Burt stated that the replacement of the windows is probably one of the most significant projects in terms of visual impact. He noted that because the ill fitting windows currently provide the only ventilation air in the building, the replacement must be carried out in tandem with the installation of an HVAC system. He pointed out that some of the best known wooden window manufacturers in the world are in Maine. He continued, stating that the initial assumption had been that the replacement windows would be wood, given the historic nature of the State House; but that he had been asked to explore using aluminum windows in the building and that he needs some direction from the Council regarding how to proceed since the windows represent one of the longest lead items of the entire project.

At the Speaker's request, Mr. O'Brien stated that in its work in other National Register buildings (notably, the Gignou Federal Court Building in Portland and the Merrill Auditorium in Portland), nothing but wood had been considered.

The Gignoux project included full replacement of all wood sash; and the decision was finally to repair and refurbish existing windows in the Merrill Auditorium project given the cost of replacement.

Mr. Burt stated that wood is naturally insulating; that it can “fight” condensation; and that use of wood replacements would permit matching the existing design exactly. He noted that he had shared the specification for wood windows with one large manufacturer of aluminum windows and determined that aluminum windows would also have to be custom made, thus eliminating the cost advantage of aluminum windows. Mr. Burt stated that he could continue to develop information, but that it was the team’s recommendation that the Council proceed with wood.

Rep. Campbell expressed his concern with wood and stated that aluminum windows would require less exterior maintenance. Mr. Burt responded that aluminum windows are not maintenance free and added that the technology of the paints available today has vastly improved the durability. Rick Bergeron, Granger Northern’s Cost Estimator, noted that aluminum manufacturers are not set up for custom work and that wood, as a product, will address the objective of replicating the existing windows better.

Rep. Campbell restated his interest in exploring all options. Senate President Lawrence asked for clarification about the Council’s authority to make decisions related to repairs and restoration in the State House; and Senator Rand expressed concern that the Council should not be making such decisions, but be guided by the group of highly competent professionals that they have hired to do this work. Speaker Mitchell drew Council members’ attention to the “Framework for State House Renovations,” which had originally been adopted by the Legislative Council in 1994. She affirmed the Council’s commitment to cost consciousness, “but not cheap.” Mr. Burt responded that the entire team understands the importance of the economics and will always work toward the most economic situation.

Rep. Campbell then stated that he thought the Council itself should have the final approval in these cases. Senator Amero supported Senate President Lawrence’s earlier request that the Council needs to review what its statutory role in these decisions should be. Rep. Saxl agreed that it is important for the Council to adopt principles, but that Council members should also remember that they have just hired an Owner’s Representative to advise the Council in this area.

The Chair, Speaker Mitchell, asked if Council members had questions regarding any of the other work to be carried out this summer; and Representative Campbell pointed to the replacement of the north and south elevator cars. Mr. Burt stated that there are several options related to the interior finishes used in the elevator cars. Mr. O’Brien strongly recommended against using a wood finish in the elevators for reasons related to maintenance. Senator Amero suggested that since elevators are not a historical element, they might represent an opportunity to be more economical, and Senate President Lawrence qualified this by reiterating the Council’s responsibility for how the public perceives the building.

Mr. Burt stated that the investigation of the elevator shafts has revealed the existence of ducts that represent code violations and must be moved out into spaces behind the elevators - (which are offices in some cases). He indicated that the team was working to minimize the disruptions. Rep. Kontos reiterated a concern, that had been expressed earlier by Sen. Rand, that the Council does not need to be involved at this level.

The Chair, Speaker Mitchell, thanked all of the members of the team.

## OLD BUSINESS

The Chair, Speaker Mitchell, proceeded to take up an item under **Old Business**, in deference to those who had been waiting to make a presentation.

**Item #1: Joint Standing Committee on Education: Request for Reconsideration of Council's Action on the Review on the Governance Structure of the Governor Baxter School for the Deaf**

**Motion:** That the Council reconsider the request of the Joint Standing Committee on Education which had failed at the previous meeting. (Motion by Sen. Pingree; second by Rep. Campbell; unanimous).

The Chair, Speaker Mitchell stated that members of the deaf community had wanted to be part of the discussion, but had no interpreter and had not requested that the Legislature make such arrangements. She then recognized Rep. Shirley Richard, House Chair of the Joint Standing Committee on Education.

Rep. Richard stated that the Committee to Review the Governance Structure of the Governor Baxter School for the Deaf had been created by a previous legislature at the time the Baxter School had been removed from the Department's jurisdiction, with the idea that the 119th Legislature should conduct a review of the new governance structure. She asserted that it is important for the review to take place -- that many important issues have arisen during the past year that need to be addressed. She stated that Rep. Watson has expressed an interest in chairing this Committee and that the real expense of this effort lies in the need to have interpreters at each meeting.

### Discussion

Council members raised the following questions and concerns:

- Why didn't this review happen during the session? (Rep. Campbell)

Phil McCarthy, the OPLA Analyst who staffs the Education Committee, stated that the law establishing the Committee stipulated that it be set up after January, 1998 and complete its work by December. Rep. Richard added that the Education Committee had had a full agenda throughout the session.

**Motion:** That the request to hold 4 meetings be approved. (Motion by Rep. Campbell; second by Sen. Pingree; unanimous).

Rep. Kontos expressed her concern that this situation was the result of a drafting anomaly that should be prevented in the future.



The Chair, Speaker Mitchell, then returned to **New Business**.

## **NEW BUSINESS (continued)**

### **Item #2: 1% for Art Program: Overview and Discussion**

The Chair, Speaker Mitchell, recognized Alden Wilson, Executive Director of the Maine Arts Commission. Mr. Wilson thanked the Council for the opportunity to participate in the historic renovation of the State House. He stated that the Commission's role is to support the Council in selecting art under the program. He then introduced Peter Simmons, the Commission's Deputy Director.

Mr. Simmons stated that the Legislature's first step would be to appoint members to a Per Cent for Art Committee which would then be responsible for identifying the specific site within the State House or its grounds that would be the focus of the art and for selecting the specific art work(s) to be used. He then showed a series of slides of percent for art projects throughout the State. He concluded this presentation by stating that the Commission has never done a building of the stature of the State House and that "it truly presents a once in a lifetime opportunity and a challenge." The Chair, Speaker Mitchell, stated that it was important for the State House Per Cent for Art Committee to get organized as quickly as possible.

### **Discussion**

- Does the Commission have a brochure of all the percent for art projects? (Sen. Rand)

Mr. Wilson: The Commission is putting one together for the first time in commemoration of the 20th anniversary of the program. Cost has been a factor in the past.

- Does the 1% apply to every construction project? (Rep. Campbell)

Mr. Wilson: The legislation, enacted in 1979, requires all public buildings to participate in the program; however, participation is optional for public schools. He added that the project can go in any part of the building and does not necessarily have to be located in the area that has been the focus of construction.

- Who decides what the 1% is? (Speaker Mitchell)

Sally Tubbesing: Since there is not yet a construction contract, there has been discussion of working with an estimate. Mr. Simmons added that projects generally begin with an estimate that equates to 75% of the total project cost.

In related discussion Council members asked Ms. Tubbesing to arrange to have a plaque made that would describe the table in the Legislative Council Chamber. The Chair, Speaker Mitchell, then thanked Mr. Wilson and Mr. Simmons again for their presentation.

## REPORTS FROM COUNCIL COMMITTEES

### Legislative Facilities Committee

Representative Saxl, Committee Chair, reported that the Committee had finally readvertised for the position of Owner's Representative following the April Council meeting. Two additional resumes had been received, and both candidates interviewed the previous week.

He noted that the three members of the Committee who had participated in the interviews had reached a unanimous recommendation.

He then drew Council members' attention to the resume of Stanley H. Fairservice, Jr., Alna, Maine, which had been distributed, and stated that while all four candidates brought different skills and experience to the position, Mr. Fairservice brings experience in the role of Owner's Representative in major public building restoration projects and is available to continue in this role in subsequent phases of State House Renovations. Rep. Saxl concluded his report by noting that Mr. Fairservice's references are excellent.

**Motion:** That Stanley H. Fairservice, Jr. be hired as Owner's Representative at an annualized cost of \$60,000 per year. (Motion by Senate President Lawrence; second by Rep. Campbell; unanimous).

The Chair, Speaker Mitchell, noted that she had met Mr. Fairservice the previous Friday and believed he would do an outstanding job. She then stated that she and Senate President Lawrence had agreed that they would restructure the Facilities Committee and that they would be co-chairing this committee in the next phase of its work, which will focus on a master plan for the use of space in both the State House and the renovated State Office Building.

### Migration Project Steering Committee

Senate President Lawrence, who chairs the Steering Committee, reported that the Request for Proposal (RFP) had been issued on April 22 following the Council's final approval at its April meeting. Twenty-six firms had requested copies of the RFP; and, pursuant to a request from two firms to extend the original May 22 deadline, the Steering Committee had approved a revised deadline of June 1. The Committee held a Bidders' Conference on May 14, which was attended by 8 firms. Vendors were offered the opportunity for a tour of the legislative offices, and all offices were represented at the meeting. President Lawrence stated that the Steering Committee had developed a schedule for reviewing the proposals and that its next task would be the definition of a process for evaluating the proposals that were submitted. He concluded by saying that it was the Committee's goal to provide a recommendation to the Council in early July for final action at the July 13 Council meeting.

Representative Campbell asked whether vendors were being given an opportunity to make suggestions about the technical approach proposed in the RFP; and Senate President Lawrence assured him that they have been.

This item required no formal Council action.

### **Personnel Committee**

Speaker Mitchell, Committee Chair, reported that the Committee had met twice since the April Council meeting. The Committee has completed Paul Mayotte's performance review and approved a step increase. Speaker Mitchell recalled that pursuant to the Council's Rules of Procedure, the Committee's action is final; and she congratulated Paul on a challenging first year, observing that the challenges that lie ahead are at least as great.

Speaker Mitchell stated that, in conjunction with Paul's review, the Committee had discussed ways of strengthening the process for setting priorities for technology support, development and budget. The Steering Committee that has been established to over see the Migration Project offers a model and the Committee proposes to continue the Steering Committee as a permanent vehicle, to be chaired by a member of the Council. This is a proposal and does not require formal action by the full Council at this time.

Finally, Speaker Mitchell reported that the Committee had considered a request for award of income protection to a legislative employee. She reminded Council members that the details of such requests are shielded by law from discussion in a public meeting, and, pursuant to Council rules, she offered the following motion:

**Motion:** That the Legislative Council award Income Protection as recommended by the Personnel Committee for a period of up to 8 weeks, subject to review by the Personnel Committee at that time in accordance with the Council's Rules of Procedure. (Motion by Speaker Mitchell; second by Sen. Rand; unanimous).

### **Item #3: Custodial Support in the State House**

The Chair, Speaker Mitchell, drew members' attention to a memo that Sally Tubbesing had prepared at her request and stated that "if we repair the State House and then don't maintain it, we are as guilty of negligence as anyone." She noted that the custodians are currently supervised by the Bureau of General Services and suggested that Council members review the memo and the recommendations it contains for discussion at a later date.

## **EXECUTIVE SESSION**

**Motion:** That the Council go into executive session for the purpose of discussing matters related to personnel. (Motion by Speaker Mitchell; second by Sen. Rand; unanimous).

The Council then went into Executive Session at 3:27 p.m.

## **RECONVENE**

The Council reconvened its regular meeting on the motion of Senator Pingree at 3:42 p.m.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Item #1: Legislative Budget: Current Year Status and Projections through June 30**

Sally Tubbesing reported that earlier projections regarding year end balances are holding up. With a month remaining in the fiscal year, it appears that there will be a balance of more than \$300,000 in the Personal Services category and zero balances in the All Other and Capital lines.

### **Item #2: Inquiry from NCSL regarding Portland as the site for a joint meeting of Assembly on Federal Issues and the Assembly on State Issues meeting in September, 1999**

Ms. Tubbesing reported that she had received a telephone call from NCSL, whose purpose was to explore the Legislature's interest in having Portland be the site of a joint meeting of NCSL's Assembly on Federal Issues and its Assembly on State Issues in the fall of 1999. NCSL estimates that the meeting registration would be 800 - 850; and NCSL staff were in the process of determining the availability of hotel rooms. Although a quorum was no longer present, Council members asked Ms. Tubbesing to convey to NCSL a very favorable response to the proposal.

Representative Kontos expressed her hope that the Council would take up the issue of how the Legislature budgets and pays the annual dues to both NCSL and the Council of State Governments.

### **Item #3: Personnel Activity**

Ms. Tubbesing reported that Julie Jones had been hired to fill the Analyst position in the Office of Fiscal and Program Review to which she had initially been appointed on a temporary basis.

She also reported that Janice Durham, a long time session Proofreader in the Revisor's Office, and Megan Dennen, a Researcher in the Office of Policy and Legal Analysis, had submitted their resignations. Ms. Durham is retiring, and Ms. Dennen is moving to Rhode Island, where her husband has accepted a position.

## **ANNOUNCEMENTS AND REMARKS**

None.

## **ADJOURNMENT**

The Council meeting was adjourned at 3:50 p.m., on the motion of Senate President Lawrence.

REP. ELIZABETH H. MITCHELL  
CHAIR

SEN. MARK W. LAWRENCE  
VICE-CHAIR



118th MAINE STATE LEGISLATURE  
LEGISLATIVE COUNCIL

SEN. CHELLIE PINGREE  
SEN. JANE A. AMERO  
SEN. ANNE M. RAND  
SEN. R. LEO KIEFFER  
REP. CAROL A. KONTOS  
REP. JAMES O. DONNELLY  
REP. MICHAEL V. SAXL  
REP. RICHARD H. CAMPBELL

SARAH C. TUBBESING  
EXECUTIVE DIRECTOR

**MEETING SUMMARY**  
**JUNE 15, 1998**

**CALL TO ORDER**

The Chair, Speaker Mitchell, called the Council to order at 2:30 p.m. in the Legislative Council Chamber.

**ROLL CALL**

Senators: President Lawrence, Sen. Amero, Sen. Rand  
Absent: Senators Pingree and Kieffer

Representatives: Speaker Mitchell, Rep. Kontos  
Absent: Representatives Donnelly, Saxl and Campbell

Legislative Officers: Joy O'Brien, Secretary of the Senate  
Joseph Mayo, Clerk of the House  
Sally Tubbesing, Executive Director,  
Legislative Council  
John Wakefield, Director, Office of Fiscal  
and Program Review  
David Boulter, Director, Office of Policy  
and Legal Analysis  
Margaret Matheson, Revisor of Statutes  
Paul Mayotte, Director, Legislative  
Information Services

In the absence of a quorum, the Chair proceeded to take up items on the agenda that did not require formal action.

**SUMMARY OF MAY 26, 1998, COUNCIL MEETING**

(No action taken in the absence of a quorum)

## EXECUTIVE DIRECTOR'S REPORT

Sally Tubbesing presented the following information items to the Council:

### **Item #1: Legislative Budget: Status**

Ms. Tubbesing reported that she and Rose Breton continue to monitor the budget closely as the end of the fiscal year approaches. At this point it appears that there will be an unencumbered balance in the Personal Services line of approximately \$400,000, but that both the All Other and Capital lines will be fully expended.

### **Item #2: State House Renovation: Status Report and Introduction of Owner's Representative, Stanley Fairservice**

Ms. Tubbesing reported that the architect and Granger Northern were working to complete specification packages for various elements of the work that has been approved for this summer and fall and that she would keep the Council informed of the bid results.

Ms. Tubbesing then drew members' attention to a document in their agenda packet that summarizes the authority and responsibility for development, administration, oversight and approval of renovations in the State House, noting that the summary had been prepared in response to a request from Senate President Lawrence at the May Council meeting. She pointed out that she had also prepared a summary of standards developed by the U.S. Department of the Interior for the rehabilitation of properties listed on the National Register of Historic Places, noting that both the State House and Capitol Park are included on the National Register. Senate President Lawrence thanked her for developing this information.

She then introduced Stan Fairservice, who has assumed his role as Owner's Representative for the construction work, and encouraged Council members to contact him if they have questions or concerns.

### **Item #3: Maine Governmental Facilities Authority Meeting**

Ms. Tubbesing reported that she had received notice that the Governmental Facilities Authority had scheduled a meeting on June 30, at which time they would formally consider the work that had been authorized by the Legislature during the Second Regular Session. This includes work construction of correctional facilities; renovation of the State Office Building and the associated renovations of the Marquardt and Tyson Buildings on the AMHI campus; construction of a new connector between the State House and State Office Building; and the renovations in the State House.

The Authority has requested that the Legislature make a brief presentation including an overview of the work to be carried out in the State House, a proposed time line for carrying out the projects delineated in the Master Plan, and an estimate of funds required between now and June 30, 1999.

## REPORTS FROM COUNCIL COMMITTEES

### Migration Project Steering Committee

Senate President Lawrence, who chairs the Steering Committee, reported that eight proposals had been received in response to the RFP that the Council had previously approved by the June 1 deadline. He stated that the Committee had developed a structured process for evaluating the proposals, with the goal of providing a written report and a recommendation to the Council in advance of the July Council meeting. Based on a preliminary review, the Committee has selected 4 of the 8 proposals submitted for further evaluation at this time; and the 4 firms have been invited to come to Augusta for presentations to the Committee the week of June 22.

Senate President Lawrence, recalling that the Council has earmarked \$750,000 to fund the winning proposal, reported that all of the proposals presented budgets of \$1.2 million or more. He stated that this funding gap will have to be addressed once the vendor has been selected. The Chair, Speaker Mitchell, asked what the implications of having a vendor come in with a fixed price are, given the funding gap; and Senate President Lawrence responded that the Council could negotiate with the vendor at that time.

## OLD BUSINESS

### Item #1: Statutory Authority related to Repairs and Improvements in the State House

This item was addressed in the course of the previous discussion of State House Renovations.

## NEW BUSINESS

### Item #1: Executive Order Establishing the Financial Services Taxation Advisory Group

Sally Tubbesing had sent copies of the order to all Council members in early June. The Chair, Speaker Mitchell, observed that the Order presents a separation of powers issue, and she and Senate President Lawrence agreed to re-establish a Rules Committee (which had previously been a subcommittee of the Legislature's TQM Committee) to take up the discussion of the issues related to the organization and administration of studies.

## ANNOUNCEMENTS AND REMARKS

None.

## ADJOURNMENT

The informal meeting was adjourned at 2:28 p.m.

MAINE STATE LEGISLATURE						
FY 98 EXPENDITURES (BY ACCOUNT)						
PRELIMINARY YEAR-END REPORT THROUGH 6/30/98						
APPROP #	LINE CAT	EXPENSE CATEGORY TITLE	ADJUSTED BUDGET	SPENT/OBLIGATED THRU 6/30/98	PRELIMINARY UNOBLIGATED BALANCE AS OF 6/30/98	Other FY 98 Invoices
<b>Legislative</b>						
01030A008101	Per. Svcs.	Salaries				
		Legislators	1,466,110.00	1,553,563.08	(87,453.08)	
		Employees				
		Full Year	4,959,976.00	4,839,075.90	120,900.10	
		Session	707,837.00	542,569.65	165,267.35	
		Overtime	91,720.00	74,566.98	17,153.02	
		Unemployment Comp	75,740.00	30,605.05	45,134.95	
		Per Diem	90,200.00	71,830.00	18,370.00	
		Benefits	2,924,454.00	2,732,465.70	191,988.30	
		<b>Total Personal Services</b>	<b>10,316,037.00</b>	<b>9,844,676.36</b>	<b>471,360.64</b>	
	All Other	PROF. SERVICES, NOT BY STATE	154,000.00	309,261.95	(155,261.95)	494.00
		PROF. SERVICES, BY STATE	115,553.00	87,119.56	28,433.44	
		TRAVEL EXPENSES, IN STATE	830,090.00	796,865.97	33,224.03	
		TRAVEL EXPENSES, OUT OF STATE	78,584.00	67,695.20	10,888.80	
		UTILITY SERVICES	358,622.00	333,676.80	24,945.20	
		RENTS	44,650.00	29,656.18	14,993.82	
		REPAIRS	141,790.00	20,102.20	121,687.80	69,817.34
		INSURANCE	21,105.00	18,465.65	2,639.35	
		GENERAL OPERATIONS	1,253,570.00	1,306,037.73	(52,467.73)	
		Postage	(237,820.00)	(427,332.19)	189,512.19	3,962.63
		Printing	(692,080.00)	(485,997.91)	(206,082.09)	39.00
		Photocopying	(65,500.00)	(105,997.00)	40,497.00	
		Dues/Registration Fees	(34,700.00)	(33,561.46)	(1,138.54)	151.50
		Software	(60,000.00)	(55,653.22)	(4,346.78)	91.43
		Advertising	(79,650.00)	(90,263.49)	10,613.49	
		Subscriptions	(32,490.00)	(55,237.96)	22,747.96	
		Miscellaneous	(51,330.00)	(51,994.50)	664.50	
		COMMODITIES - FOOD	1,765.00	1,912.30	(147.30)	
		OFFICE SUPPLIES	57,908.00	56,378.91	1,529.09	373.09



MAINE STATE LEGISLATURE						
FY 98 EXPENDITURES (BY ACCOUNT)						
PRELIMINARY YEAR-END REPORT THROUGH 6/30/98						
APPROP #	LINE CAT	EXPENSE CATEGORY TITLE	ADJUSTED BUDGET	SPENT/OBLIGATED THRU 6/30/98	PRELIMINARY UNOBLIGATED BALANCE AS OF 6/30/98	Other FY 98 Invoices
		CLOTHING	3,000.00	3,247.91	(247.91)	
		MINOR EQUIPMENT	271,776.00	245,252.39	26,523.61	117.00
		OTHER SUPPLIES	34,704.00	36,540.29	(1,836.29)	84.99
		CONSTITUENT SVC. ALLOWANCE	200,250.00	200,000.00	250.00	
		WORKERS' COMP	5,000.00	476.00	4,524.00	
		INTEREST PAYMENT LATE FEE	0.00	237.94	(237.94)	
		<b>Total All Other</b>	<b>3,572,367.00</b>	<b>3,512,926.98</b>	<b>59,440.02</b>	<b>75,130.98</b>
	Capital	EQUIPMENT	57,536.00	54,417.39	3,118.61	
		<b>Total Capital</b>	<b>57,536.00</b>	<b>54,417.39</b>	<b>3,118.61</b>	
		<b>Account Total</b>	<b>13,945,940.00</b>	<b>13,412,020.73</b>	<b>533,919.27</b>	<b>75,130.98</b>
NOTE: As of 6/30/98, there was a preliminary unobligated balance of \$59,440.02 and an additional \$75,130.98 of FY 98 invoices to be paid.						
Because there is only \$59,000 available from FY 98 funds to process those invoices, \$15,106 will need to be charged against FY 99 funds.						

<b>MAINE STATE LEGISLATURE</b>					
<b>FY 98 EXPENDITURES (BY ACCOUNT)</b>					
<b>PRELIMINARY YEAR-END REPORT THROUGH 6/30/98</b>					
<b>APPROP #</b>	<b>LINE CAT</b>	<b>EXPENSE CATEGORY TITLE</b>	<b>ADJUSTED BUDGET</b>	<b>SPENT/OBLIGATED THRU 6/30/98</b>	<b>PRELIMINARY UNOBLIGATED BALANCE AS OF 6/30/98</b>
<b><u>Commission on Interstate Cooperation</u></b>					
01030A005301	All Other		143,087.00	141,892.00	1,195.00
<b><u>Commission on Uniform State Laws</u></b>					
01030A024201	All Other		19,077.00	17,556.58	1,520.42
<b><u>Misc. Study Commissions</u></b>					
01030A044403	Per. Svcs.	Per Diem	23,925.00	13,750.00	10,175.00
	All Other		42,360.00	27,027.19	15,332.81
		<b>Account Total</b>	<b>66,285.00</b>	<b>40,777.19</b>	<b>25,507.81</b>
<b><u>State House and Capitol Park Commission</u></b>					
01030A061501	All Other		155,212.00	99,751.33	55,460.67
<b><u>State House Pres. &amp; Maintenance Fund</u></b>					
01030A074701	All Other		107,954.00	107,870.59	83.41
	Capital		850,000.00	816,695.11	33,304.89
		<b>Account Total</b>	<b>957,954.00</b>	<b>924,565.70</b>	<b>33,388.30</b>
<b><u>Education Research Institute</u></b>					
01030A082401	All Other		100,000.00	25,000.00	75,000.00

MAINE STATE LEGISLATURE					
FY 98 EXPENDITURES (BY ACCOUNT)					
PRELIMINARY YEAR-END REPORT THROUGH 6/30/98					
			ADJUSTED		PRELIMINARY
APPROP #	LINE CAT	EXPENSE CATEGORY TITLE	BUDGET	SPENT/OBLIGATED THRU 6/30/98	UNOBLIGATED BALANCE AS OF 6/30/98
<b>Law and Legislative Reference Library</b>					
01031A063601	Pers. Svcs.	SALARIES	579,614.00	580,954.29	(1,340.29)
		BENEFITS	184,660.00	183,317.33	1,342.67
		<b>Total Personal Services</b>	<b>764,274.00</b>	<b>764,271.62</b>	<b>2.38</b>
	All Other	PROF SERVICES, NOT BY STATE	1,000.00	239.20	760.80
		PROF. SERVICES, BY STATE	0.00	65.40	(65.40)
		TRAVEL EXPENSES, IN STATE	618.00	643.92	(25.92)
		TRAVEL EXPENSES, OUT OF STATE	4,400.00	1,864.55	2,535.45
		UTILITY SERVICES	14,630.00	11,003.93	3,626.07
		RENTS	1,811.00	105.86	1,705.14
		REPAIRS	1,185.00	596.00	589.00
		INSURANCE	1,850.00	42.75	1,807.25
		GENERAL OPERATIONS	230,660.00	256,936.77	(26,276.77)
		OFFICE SUPPLIES	3,987.00	3,692.53	294.47
		MINOR EQUIPMENT	23,960.00	16,915.70	7,044.30
		OTHER SUPPLIES	72,890.00	14,725.56	58,164.44
		WORKERS' COMP	10,500.00	385.00	10,115.00
		<b>Total All Other</b>	<b>367,491.00</b>	<b>307,217.17</b>	<b>60,273.83</b>
	Capital	EQUIPMENT	27,720.00	19,073.00	8,647.00
		<b>Account Total</b>	<b>1,159,485.00</b>	<b>1,090,561.79</b>	<b>68,923.21</b>

PAUL E. MAYOTTE  
DIRECTOR  
LEGISLATIVE INFORMATION SERVICES

TEEN ELLEN GRIFFIN  
LEGISLATIVE INFORMATION OFFICE  
MANAGER



MAINE STATE LEGISLATURE  
OFFICE OF LEGISLATIVE INFORMATION SERVICES

Date: June 25, 1998

To: Sally Tubbesing, Executive Director, Legislative Council

cc: Speaker Mitchell, Chair, Legislative Council  
President Lawrence, Vice-chair, Legislative Council

From: Paul E. Mayotte, Director, Office of Legislative Information Services *PEM*

Subject: Surplus Computer Equipment

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The Legislative Council has established the policy that the Council must pre-approve the sending of any of the Legislature's computer equipment to Surplus.

At this time, the Legislature has an inventory of 13 486 PCs and 2 386 PCs that are not in use. These PCs have a CPU speed of 33 MHz or less with 8 MB or less of RAM. For both technical and cost reasons, it is not feasible to invest in upgrading these devices. (an inventory list is attached)

There are no requirements for 486 PCs or 386 PCs within the Legislature. By the start of the 119<sup>th</sup> the 486 PCs assigned for Committee use are being removed from service.

In addition, there exists an inventory of other obsolete computer equipment. This equipment consist of keyboards, mice, monitors, and Wang VS equipment.

All computer equipment, which can be used as a reserve item or cannibalized for parts, is being retained inventory.

It is my recommendation to you and the Legislative Council that the Council at its July 13, 1998 meeting approves sending the computer equipment identified on the attached inventory to Surplus.

If you require any additional information or have any questions, please feel free contact me directly.

As of June 25, 1998

### WANG COMPUTER & MONITOR SURPLUS

Key: PC w/number = Computer  
DTI = Computer  
CTX = Monitor  
4230A = Wang Dumb Terminals

Manufacturer	Model #	Serial #
Wang	DTI 486	W00484
"	PC 461	D06390
"	DTI 486	W034800
"	DTI 486	W018396
"	DTI 486	W040214
"	DTI 486	W031046
"	DTI 486	W018397
"	DTI 486	D06370
Wang	PC 350 386	B25245
"	DTI 486	W036105
"	PC 461	D0636D
"	PC 350 386	B8045T
CTX	1451 14"	K90-41803795
"	"	K90-42101607
"	"	Q90-4050688
"	"	A90-41203298
"	"	A90-33905885
"	"	A90-41203282
"	"	A90-41302963
"	"	A90-41302948
"	"	Q90-4050781
"	"	A50-34060410
"	"	A50-5204384
"	"	K90-42101492
"	"	K90-43805396
"	"	A90-40460247
"	"	K90-42405079
"	"	A90-33907239
"	"	A90-40505303
"	"	Q90-4050829
"	"	A90-33905871
"	"	K90-41800316
"	"	A90-41302971
"	"	Q90-4050810
"	"	A90-41960141
"	"	A50-43880040
"	"	K90-42101472

As of June 25, 1998

<b>Manufacturer</b>	<b>Model #</b>	<b>Serial #</b>
Wang	4230A	43442H
"	"	43428H
"	"	23894T
Wang	MON 1414	65740S
COMPUADD	14" Monitor	00903902
Wang	14" Monitor	65745S
Wang	14" Monitor	C9772K
CTX	1451 14"	A90-33905833
Wang	4230A	43427H
Wang	MON 1428	C3024L
Wang	MON 1428	G13676
Wang	MON 1428	C2475L
<b>Quantity</b>	<b>Item</b>	<b>Serial #</b>
1	Box Keyboards	
1	Box Keyboards	
1	Box Keyboards	
1	Box Keyboards	
1	Box Keyboards	
3	Box of Manuals/Old PC Sftwr	
1	Wang Term. Base Unit	YY0152
1	Wang Monitor Only	11801G
1	Wang Monitor-MON 1450	50722M
1	Monitor Extension Arm	
1	Misc. Desk Accessory	
1	Wang Terminal Ext. Arm	WTA-062065
1	Wang Printer Interface Unit	Y74623
1	Wang Monitor Extension Arm	PM9405
1	Box Power Cables	
1	Box Mice/ICB Cables	
1	Wang VGA Monitor 14"	SIN-C2982L
1	CTX VGA Monitor 14"	SIN-A50-31903626
1	Wang VGA Monitor 14"	SIN-20454018
1	Wang VGA Monitor 14"	SIN-20454018
1	Wang DT9 486\33	SIN-W031047
<b>Manufacturer</b>	<b>Model #</b>	<b>Serial #</b>
Wang	PC 461133C	D2649D
Wang	PC DTY	W004826

## Joint Select Committee on Substance Abuse

### *Members*

Sen. Beverly Daggett, Chair  
Rep. Michael Brennan, Chair  
Sen. John Benoit  
Sen. William O'Gara  
Rep. Joseph Brooks  
Rep. Paul Chartrand  
Rep. Peter Cianchette  
Rep. Thomas Davidson  
Rep. Thomas Murphy, Jr.  
Rep. Julie O'Brien  
Rep. Wendy Pieh  
Rep. Judith Powers  
Rep. Harry True

### *Staff*

Colleen McCarthy Reid  
Danielle Tetreau  
Maine State Legislature  
Office of Policy and Legal Analysis  
3 State House Station  
Augusta, ME 04333  
(207) 287-1670

June 25, 1998

The Honorable Speaker of the House Elizabeth Mitchell, Chair  
The Honorable President of the Senate Mark Lawrence, Vice-Chair  
Legislative Council  
115 State House Station  
Augusta, ME 04333

Dear Speaker Mitchell and President Lawrence:

We are writing to update you on the activities of the Joint Select Committee on Substance Abuse (JSCSA). As you know, the JSCSA was created to look at Maine's substance abuse issues and recommend a means for future legislatures to address these issues in a coordinated fashion. On May 6 and June 24th 1998 the Joint Select Committee on Substance Abuse, in partnership with the Substance Abuse Services Commission, met to examine ways to address substance abuse problems in Maine. Subcommittees, which will meet separately, have been established to discuss four specific issues: (1) Children and Youth; (2) Criminal Justice and Public Safety; (3) Public/Private Partnership; and (4) Continuum of Care.

At our June 24th meeting, the Committee heard reports from the subcommittees and also received input from several state wide study groups. These study groups are part of the Maine Communities Face Alcohol Project organized in response to the October series published in the Press Herald and Maine Sunday Telegram, "The Deadliest Drug: Maine's Addiction to Alcohol." Sixty communities in the state have organized informal study groups to discuss problems with alcohol use in the state and possible solutions.

The Joint Task Force will continue its work in subcommittees throughout the summer. A draft report will be presented on September 9th and a public hearing will be held on the report on September 16, 1998. After the public hearing, a final report will be completed on October 14, 1998 and comprehensive legislative package will be submitted to the 119th Legislature in 1999. We welcome your attendance at any of these upcoming meetings.

JUN 25 1998

Representative Mitchell and Senator Lawrence

June 15, 1998

Page Two

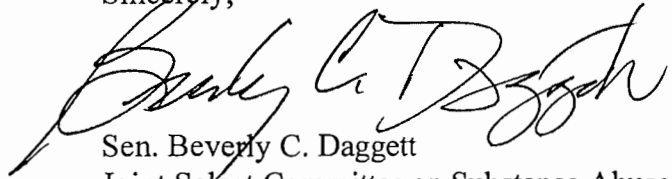
We are very enthusiastic about this partnership and hopeful that it will result in positive steps to address Maine's substance abuse problem. For more information about the Joint Select Committee or the upcoming meetings, please contact either Colleen McCarthy Reid or Danielle Tetreau, Office of Policy and Legal Analysis, at 287-1670.

Sincerely,



Rep. Michael F. Brennan, Chair  
Joint Select Committee on Substance Abuse

Sincerely,



Sen. Beverly C. Daggett  
Joint Select Committee on Substance Abuse

MFB/BCD/ken

cc: Legislative Council Members



**JOINT SELECT COMMITTEE ON SUBSTANCE ABUSE  
AND SUBSTANCE ABUSE SERVICES COMMISSION**

***MEETING SCHEDULE***  
*(as of June 24, 1998)*

- JUNE 24:**     **Joint Meeting of Joint Select Committee on Substance Abuse and Substance Abuse Services Commission**  
9 am - 12 pm, Pine Tree State Arboretum, Augusta
- JULY 1:**       **Public/Private Partnership Subcommittee**  
9 am - 12 pm, Cole Farms Restaurant, Gray
- Continuum of Care Subcommittee**  
9 am - 1pm, OSA Offices, Augusta
- JULY 2:**       **Children and Youth Subcommittee**  
9 am - 12 pm, OSA Offices, Augusta
- JULY 8:**       **Substance Abuse Services Commission**  
9 am - 12 pm, Pine Tree State Arboretum, Augusta
- JULY 10:**     **Criminal Justice and Public Safety Subcommittee**  
9 am - 2 pm, Room 438, State House, Augusta
- JULY 15:**     **Children and Youth Subcommittee**  
9 am - 12 pm, Site to be determined
- JULY 16:**     **Continuum of Care Subcommittee**  
9 am - 12 pm, OSA Offices, Augusta
- JULY 22:**     **Criminal Justice and Public Safety Subcommittee**  
9 am - 12 pm, OSA Offices, Augusta
- AUG. 4:**       **Children and Youth Subcommittee**  
9 am - 12 pm, Site to be determined
- SEPT. 9:**      **Joint Meeting of Joint Select Committee on Substance Abuse and Substance Abuse Services Commission**  
9 am - 12 pm, Pine Tree State Arboretum, Augusta
- SEPT. 16:**    **Public Hearing on Draft Report**  
Time and Place to be Determined (possibly broadcast on ITV network)
- OCT. 14:**     **Joint Meeting of Joint Select Committee on Substance Abuse and Substance Abuse Services Commission**  
9 am - 12 pm, Site to be determined



ANGUS S. KING, JR.  
GOVERNOR

STATE OF MAINE  
LABOR RELATIONS BOARD  
90 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0090  
OFFICES LOCATED AT:  
ROOM 211A, STATE OFFICE BUILDING

PETER T. DAWSON  
CHAIR  
KARL DORNISH, JR.  
EMPLOYER REPRESENTATIVE  
GWENDOLYN GATCOMB  
EMPLOYEE REPRESENTATIVE  
MARC P. AYOTTE  
EXECUTIVE DIRECTOR

July 6, 1998

The Honorable Representative Elizabeth Mitchell, Chair  
Legislative Council  
115 State House Station  
Augusta, ME 04333

Dear Representative Mitchell,

As we discussed this afternoon, we are requesting that an item be added to the agenda for the July 13, 1998 Legislative Council meeting concerning a proposed presentation by MLRB staff for legislative employees and management on the new collective bargaining law.

Marc Ayotte, the Executive Director of the Maine Labor Relations Board, will attend the Council meeting to provide details of the proposal.

Thank you for your attention to this matter.

Sincerely,

  
Lisa Copenhaver  
Attorney Examiner

cc: M. Ayotte  
S. Tubbesing

PAUL E. MAYOTTE  
DIRECTOR  
LEGISLATIVE INFORMATION SERVICES



TEEN ELLEN GRIFFIN  
LEGISLATIVE INFORMATION OFFICE  
MANAGER

MAINE STATE LEGISLATURE  
OFFICE OF LEGISLATIVE INFORMATION SERVICES

July 9, 1998

To: The Honorable Elizabeth H. Mitchell, Chair, Legislative Council  
From: Paul E. Mayotte, Director, Legislative Information Services *Pem*  
Subject: Status, Indexing the Legislative Record

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During this interim period, completing the backlog of work related indexing the Legislative Record is a high priority. Significant progress in completing the backlog of indexing related to the Legislative Record has been made since the end the session in April.

It is my understanding that the delays in completing indexing the Record are the result of using an automated indexing process for the 114<sup>th</sup> Legislature that produced unacceptable results. This resulted in a series of events that delayed the completion of the Records for 115<sup>th</sup>, 116<sup>th</sup> and 117<sup>th</sup> as well as requiring the 114<sup>th</sup> be completely redone.

There are currently three people working on indexing the Record. The indexing process itself requires skilled people that have great attention to detail, who have the self-discipline to focus on reading documents for extended periods, and who are knowledgeable in the Legislative process. It is our plan to identify and train a fourth staff person in the indexing process over the next several weeks. Once trained, that person will start work on the Record of the 117<sup>th</sup>.

Based on the progress made to date during this interim, the following are the dates that the Indexes are planned to be print ready:

114 <sup>th</sup>	October 31, 1998
115 <sup>th</sup>	November 15, 1998
116 <sup>th</sup>	November 30, 1998
117 <sup>th</sup>	December 1998 (to be determined based on resource availability)

A detailed status report is attached.

I recommend that a status report on the completion of the indexing effort be provided to the Legislative Council monthly until the effort is completed.

THE RECORD  
Status Report

Session	Marked	1st Round Complete	2nd Round Complete	Percent Complete	Data Input Complete Date	Index Printer-ready
114th 1st Regular	Yes	Yes	None	45%	September 15	October 31
114th 2nd Regular	Yes	Yes	In progress	80%	July 30	October 31
114th Special	Yes	Yes	In progress	90%	August 7	October 31
114th confirmation	Yes	Yes	In progress	90%	August 15	October 31
115th 1st Reg House	Yes	Yes	Yes	100%	Done	November 15
115th 1st Reg Senate	Yes	Yes	Yes	100%	Done	November 15
115th 2nd Reg House	Yes	Yes	In progress	45%	August 15	November 15
115th 2nd Reg Senate	Yes	Yes	None	40%	September 15	November 15
115th Spec House	Yes	Yes	Yes	100%	Done	November 15
115th Spec Senate	Yes	Yes	Yes	100%	Done	November 15
115th Conf Senate	Yes	Yes	Yes	100%	Done	November 15
116th 1st Reg House	Yes	Yes	In Progress	90%	July 15	November 30
116th 1st Reg Senate	No	No	None	0%	October 31	November 30
116th 2nd Reg House	Yes	Yes	In Progress	90%	July 30	November 30
116th 2nd Reg Senate	No	No	None	0%	October 31	November 30
116th Conf Senate	No	No	None	0%	October 31	November 30
117th 1st Reg House	No	No	None	0%		
117th 1st Reg Senate	Don't	Have	Text	from	Senate	
117th 2nd Reg House	No	No	None	0%		
117th 2nd Reg Senate	Don't	Have	Text	from	Senate	
117th Spec H & S	Don't	Have	Text	from	Senate	
117th Conf Senate	Don't	Have	Text	from	Senate	



SENATOR MARK W. LAWRENCE  
President of the Senate

THE SENATE OF MAINE  
*Office of the President*

3 State House Station  
Augusta, Maine 04333  
(207) 287-1500  
Fax (207) 287-5862

MEMORANDUM

TO: Legislative Council Members

FROM: Senate President Mark W. Lawrence *MWL/mjl*  
Chair, Migration Oversight Team

DATE: July 7, 1998

RE: Status of Bill Drafting / Status System Contractor Review and Selection

I thought it would be good to update you on the progress of the Migration Oversight Team prior to the Council Meeting.

The Migration Oversight Team met on July 1, 1998 to develop a bill drafting/status system contractor recommendation for the Council to consider at its July 13, 1998 meeting.

After extensive reviews of the submitted proposals, half day long meetings with each of the finalists, and extensive reference checks, the field of interested parties has been narrowed from twenty-five to three. The Team has jointly determined that there is no obvious front runner at this point, as each proposal has clear upsides and downsides. The downsides include high price, extended implementation schedules, marginal corporate financial positions, weak references, and technical risk.

The Migration Oversight Team analyzed the shortfalls of each bidder and developed specific options to overcome them. The Team needs to determine if it is possible, working with each contractor, for the contractor(s) to effectively address the identified shortfalls. This week members of The Migration Oversight Team will be contacting the top three vendors to discuss each shortfall and determine if corrections can be made to our satisfaction.

Once the Oversight Team has completed contractor discussions on Wednesday, July 8, 1998, the Team will meet on Thursday, July 9, 1998 to review our options and to develop a recommendation for the Council.

Legislative Council memo  
July 7, 1998  
Page 2

A computer system migration and rewrite like the one the Maine Legislature is contemplating undertaking is an extremely large project with many risks. It will effect every aspect of the way we do business. Our review of other states has shown mixed success and many problems with similar projects. It is the goal of the Migration Oversight Team to reduce our risks to the greatest extent possible, including exploring ways to make the existing Wang system year 2000 compliant in order to give us more time flexibility.

At the July 13, 1998 Council Meeting, I will be presenting the recommendations of the Oversight Team on the best way for the Maine Legislature to proceed. Your participation at this meeting will be critical to the success of the project. I look forward to seeing you on the 13<sup>th</sup>.

MWL/mjl

cc: Joy O'Brien, Secretary of the Senate  
Joseph Mayo, Clerk of the House  
Judi DelFranco, Assistant Secretary of the Senate  
Sally Tubbesing, Executive Director of the Legislative Council  
David Boulter, Director, Office of Policy and Legal Analysis  
Meg Matheson, Revisor of Statutes  
Lynn Randall, State Law Librarian  
James Clair, Deputy Director, Office of Fiscal and Program Review  
Grant Pennoyer, Office of Fiscal and Program Review  
Teen Griffin, Manager, Information Office  
Paul Mayotte, Director, Information Services  
Pat Damon, Speaker's Office  
Polly Gosselin, Team Coordinator



## **CAPITOL PARK PATHS**

### **PHASE I : PROPOSED APPROACH**

**Ojective: To construct a path system throughout Capitol Park that will enhance access to the Park, support greater use of the Park, and be done in a manner that is in keeping with the original landscape design by Frederick Law Olmsted.**

#### **Proposed Approach:**

- **“Partner”** with the Maine Conservation Corps (the contemporary successor of the CCC), which would provide 2 crews
  - One crew from the college - based Americorps program
  - One crew from the CCC’s summer youth program, which would draw youth from the Augusta area
- Provide both technical supervision for the project and all supplies and materials (gravel, geotechnical materials, etc.)

#### **Benefits**

- The proposed partnership approach will involve Augusta - area youth in the development of the Park.
- The project will offer learning opportunities and skills development to members of both of the MCC crews.
- The approach will significantly reduce the labor costs that this project will require.