

LEGISLATIVE COUNCIL JUNE 15, 1998 REVISED AGENDA

CALL TO ORDER

ROLL CALL

SUMMARY OF MAY 26, 1998, COUNCIL MEETING

EXECUTIVE DIRECTOR'S REPORT

- Item #1: Legislative Budget: Status
- Item #2: State House Renovation: Status Report and Introduction of Owner's Representative, Stanley Fairservice
- Item #3: Maine Governmental Facilities Authority Meeting

REPORTS FROM COUNCIL COMMITTEES

Migration Project Steering Committee

OLD BUSINESS

Item #1: Statutory Authority related to Repairs and Improvements in the State House (information requested by Senate President Lawrence at 5/26 Council Meeting; memo enclosed)

NEW BUSINESS

ANNOUNCEMENTS AND REMARKS

Legislative Facilities Committee will meet immediately following the Council Meeting

ADJOURNMENT



MAINE STATE LEGISLATURE OFFICE OF THE EXECUTIVE DIRECTOR LEGISLATIVE COUNCIL

June 5, 1998

TO: Honorable Elizabeth H. Mitchell, Chair Honorable Mark W. Lawrence, Vice-Chair Legislative Council

FROM: Sally SUBJECT: Elevator Cars

You will recall Representative Campbell's suggestion at the May Council meeting that the entire Legislative Council be involved in the selection of the new elevator cars. Rick Burt, the architect, and Granger Northern have been engaged in discussions with several elevator manufacturers over the past few weeks to find elevator cars that meet our mechanical requirements, to determine what our options in terms of interior finishes are, and to compare prices. The elevator cars must be ordered almost immediately to ensure delivery that meets our schedule requirements. Rick Burt reviewed the "cosmetic" options with Earle Shettleworth earlier this week and we would like to make a recommendation to you for your review and approval so that the order can be submitted. We are told that this cannot be deferred until the June 15 Council meeting.

Background

a. The Car

The elevator car "shell" is available in at least two grades: In the "Series I" car, the exterior frame of the elevator is also the interior wall of the car; while the "Series II" car has a separate interior construction. The Series II car is designed for heavier use; and it allows easier maintenance. The difference in price between the 2 styles is about \$900; both Rick and Granger strongly recommend the selection of Series II cars given the nature of their use in the State House.

b. The Entrance Frame and Interior

The options are endless, of course. In Earle's view, (drawing upon the Standards for Rehabilitation of National Register Buildings, which are enclosed) the elevators in the State House should not make an architectural "statement": They were not part of the original State House; thus, as additions, they should "fade" into the background as much as possible. This view would immediately steer us away from "high end" finishes (such as wood paneling) -- which I think may have been the basis for Dick's concern.

Drawing upon Earle's sense of the historic and Granger's experience concerning the durability of finishes, the recommendations are:

• Entrance Frame:

Options are bronze or stainless steel.

Recommendation: Doors to be painted to match the color of the corridor walls.

This is what we did with the doors on the 3rd and 4th floors last fall. We are told that the painted surface will be easier to maintain. The quality of the paint job would be higher.

• Interior Walls

Options are plastic laminate (a "relative" of Formica); metal; wood; fabric. These could be completely customized.

Recommendation: Plastic laminate panels (colors to be chosen at a later date). Easy to maintain; damaged panels can be easily replaced.

• Ceiling and Lighting

Options are laminate, metal, or a "grid". We need to be able to remove the ceiling panels in at least one of the elevators for freight.

Recommendation: Laminate (color to be chosen later -- could match the walls). That we order the car with the ceiling to be finished by the Construction Manager. This will allow us to use material and a lighting system that are removable for use as a freight elevator, with no appreciable difference in cost.

• Handrails

Options are metal, wood, or a custom built system.

Recommendation: Brushed satin stainless steel, based on ease of maintenance and Earle's advice that we "keep it simple".

In summary, the recommended package is modest by any standard - it recognizes the need to support ease of maintenance and repair, and it will yield a "look" that is tasteful, but in no way opulent. Please let me know if you are comfortable having us proceed.

cc: Earle G. Shettleworth, Jr., Chair

State House and Capitol Park Commission Stanley Fairservice, Owner's Representative



MAINE STATE LEGISLATURE OFFICE OF THE EXECUTIVE DIRECTOR LEGISLATIVE COUNCIL

June 10, 1998

TO: Honorable Elizabeth H. Mitchell, Chair Honorable Mark W. Lawrence, Vice-Chair and Members of the Legislative Council

Sally FROM:

SUBJECT: State House Renovations: Authority and Responsibility

One aspect of your discussion of the renovations at the May Council meeting was who has the authority for approval of what. In an attempt to support your continued discussion, I have enclosed the following:

- A summary of the statutory provisions related to authority and responsibility for the State House and Capitol Park; and
- A summary of the U.S. Department of the Interior's Standards for rehabilitation of a property listed in the National Register of Historic places.

These Standards were originally developed to help the Secretary of the Interior determine the appropriateness of proposed project work on registered properties in the Department's Historic Preservation Fund grant-in-aid program. They are now used by Federal, State and local governments throughout the country to award grants and loans to certify projects for Federal tax purposes, and guide their own rehabilitation projects.

I hope this information is useful and would be happy to go over it with any of you.

Enclosures

cc: Earle Shettleworth, Jr., Chair State House and Capitol Park Commission

LEGISLATIVE COUNCIL

COMPOSITION

STATUTORY AUTHORITY

JURISDICTION

3 MRSA §162	10 elected members of legislative leadership	5. Legislative improvements. To assess ways and means to improve the legislative operation and to make improvements in the legislative organization, procedure, facilities and working conditions.	The Legislative Council Shall have jurisdiction (3 MRSA §902-A) over:
3 MRSA §162		the legislative operation and to make improvements in the legislative	
		must be carried forward.	

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LEGISLATIVE COUNCIL

1987年7月1日日	COMPOSITION	STATUTORY AUTHORITY	JURISDICTION

5 MRSA §304	Approval of construction projects No construction projects shall be initiated in the Capitol Area for the development of state buildings and grounds following the adoption of the plan or amendments and additions thereto by the Legislature without the approval of the Legislative Council, the Bureau of Public Improvements and the commission of the proposals and plans for such projects.	
4 MRSA §1603	Approve, by majority vote, the scope of each project to be funded through the Maine Governmental Facilities Authority.	

STATE HOUSE & CAPITOL PARK COMMISSION

COMPOSITION STATUTORY DUTIES 3 MRSA §901-A et. seq. 16 members, chaired by Director, Maine Historic 1. Plan. The commission, with the assistance of the Executive Preservation Commission Director of the Legislative Council, shall develop and commend a plan for the preservation and development of the aesthetic and Ex officio, voting: historical integrity of the State House and the grounds specified in subsection 2. From time to time the commission may submit Governor President of the Senate additional amendments for inclusion in the plan which may be submitted to the Legislative Council for adoption and enactment by Speaker of the House Director, Maine Historic Preservation Commission the Legislature. Director, State House & Capitol Park Commission* 2. Research; publication. The commission shall conduct research into the history of the State House, the results of which will Public Members appointed by 4 by President and Speaker guide the commission and the Legislative Council in the preservation 2 by Governor and development of the building's aesthetic and historical integrity. The commission shall publish and distribute this research to enhance Ex officio, non-voting: public understanding and appreciation of the State House. Director, Maine Arts Commission Director, Maine State Museum 3. Contracts. The commission may make recommendations to the Director, Bureau of General Services Legislative Council to enter into contracts with individuals or Chair, Capitol Planning Commission organizations and institutions for services to further the objectives of Executive Director, Legislative Council this chapter, including architectural, aesthetic and decorative additions or changes, in conformance with the plan adopted by the Legislative Council. •The commission may make recommendations to the council in regard to any proposed architectural, aesthetic or decorative addition, deletion or change to the internal or external part of the State House •The commission may request the assistance and advice of any state agency in the administration of its duties.

•The commission shall report biennially to the Legislative Council and the Governor facts and recommendations relating to the work and needs of the commission. The commission shall list all activities and projects initiated, completed or proposed during the next beinnium which concern the preservation and development of the aesthetic and historical integrity of the State Capitol Building.

STATE HOUSE & CAPITOL PARK COMMISSION

COMPOSITION STATUTORY DUTIES

	•The commission may accept gifts, bequests and federal funds for purposes(which) must be used solely to carry out the purposes for which they were made. Gifts may include furnishings or other artifacts. Contributions received by the commission for the purpose of major repairs or renovations to the State House may be transferred to the Reserve Fund for State House Preservation and Maintenance established in section 162, subsection 12-A.
•	•The State House and Capitol Park Commission, the Capitol Planning Commission and the Office of the Governor shall exchange information on a regular basis, at least 2 times each year, concerning the plans, proposals and activities of each organization with respect to the facilities and grounds at the seat of government. Each organization shall cooperate with the others and coordinate their efforts.

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CAPITOL PLANNING COMMISSIONCOMPOSITIONSTATUTORY DUTIES

 Ex officio, voting: Director, State Planning Office Appointed Member, Augusta City Council (by Mayor, with consent of Council) 2 residents of the Capitol Planning District (by Governor) I resident of the City of Augusta from outside the Capitol Planning District (by Governor) I resident of the City of Augusta from outside the Capitol Planning District (by Governor) I resident of the City of Augusta from outside the Capitol Planning District (by Governor) I resident of the City of Augusta from the State Capitol Planning District (by Governor) I resident of the City of Augusta for the beautification of the Capitol Area. 1 Building location and design. The needs of the State relation of the Capitol Planning District (by Governor) I resident of the Capitol Planning District (by Governor) Orietorn, Bureau of General Services serves as secretariat for the Commission 3. Other factors. Any other factors which bear upon the or integrated and cooperative development by the State and the Cit Augusta of property in the area of the State and the Cit Augusta of property in the area of the State and the Cit Augusta of property in the area of the State and the Cit Augusta of property in the state and the City of August integrated and proceed without friction. Submit completed plan to Legislature for adoption. 		.'	
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 integrated and cooperative development by the State and the Ci Augusta of property in the area of the State Capitol. Inform City of Augusta of the master plan (and revisions) and every effort to cooperate with appropriate city officials to the that the development efforts of the State and the City of Augumay integrated and proceed without friction. Submit completed plan to Legislature for adoption. The commission shall report biennially to the Legislative Cou and the Governor facts and recommendations relating to the vand needs of the commission. The commission shall list all activities and projects initiated, completed or proposed during next beinnium which concern the preservation and development 			integrity and aesthetic qualities of Capitol Park.
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CAPITOL PLANNING COMMISSION

COMPOSITION

STATUTORY DUTIES

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Approval of construction projects No construction projects shall be initiated in the Capitol Area for the development of state buildings and grounds following the adoption of the plan or amendments and additions thereto by the Legislature without the approval of the Legislative Council, the Bureau of Public Improvements and the commission of the proposals and plans for such projects.
Report Report biennially to the Joint Standing Committee on State and Local Government facts and recommendations relating to the work and needs of the commission. The report shall list the construction projects initiated, completed and proposed during the next biennium in the Capitol Area since the last report. The commission shall recommend such revisions of the plan as from time to time become necessary or desirable for the orderly development of the Capitol Area.



NATIONAL REGISTER OF HISTORIC PLACES

STANDARDS FOR REHABILITATION OF HISTORIC PROPERTIES: OVERVIEW

(Standards Published by the U.S. Department of the Interior)

Definition: "Rehabilitation: the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values."

> "The term 'rehabilitation' assumes that at least some repair or alteration of the historic building will be needed in order to provide an efficient contemporary use; however, repairs and alterations must not damage or destroy materials, features or finishes that are important in defining the building's historic character...."

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

The following Standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

- A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
- Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
- Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
- Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
- Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
- New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

The Standards and Guidelines for Rehabilitation have specific sections on:

- Windows
- Entrances and Porches
- Building's Structural System
- Interior spaces, Features and Finishes
- Building Site

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With Lynn Randall's ready assistance, I have obtained several copies of the full booklet if any of you wish to have one.

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g/counc/authrty

SARAH C. TUBBESING EXECUTIVE DIRECTOR OF THE LEGISLATIVE COUNCIL



MAINE STATE LEGISLATURE OFFICE OF THE EXECUTIVE DIRECTOR LEGISLATIVE COUNCIL

June 5, 1998

TO: Honorable Elizabeth H. Mitchell, Chair Honorable Mark W. Lawrence, Vice-Chair Legislative Council

FROM: Sally Surg

SUBJECT: Governmental Facilities Authority

Both Janet Waldron and Bob Lenna have begun to gear up for the implementation of the expanded Governmental Facilities Authority.

I know that Janet plans to talk with both of you directly, to discuss the composition of a "steering" Committee for the State Office Building project among other things, but I wanted to fill you in on a couple of administrative items.

As you probably know, the Maine Governmental Facilities Authority has 5 members:

- Treasurer of State
- Commissioner of Administrative and Financial Services
- Three members appointed by the Governor, and confirmed by the Legislature, who serve 5 year terms.

They are Peter Carey, an attorney; Chris Howard, the CEO of the American Ski Corporation; and Derrick Langhauser, who is currently the Chair.

Facilities Authority Meeting

The Authority is scheduled to meet on Tuesday, June 30.

Bob Lenna has asked us to prepare the following materials for that meeting:

• An overview of the work to be carried out with the \$19 million that has been earmarked for the State House.

We showed Bob the "illustrated" version of the "Master Plan and Construction Estimates" that the Council has already seen, and he thinks that is ideal.

• A proposed time line for carrying out the projects delineated in the Master Plan.

I will work with Rick Burt and Granger Northern to develop a preliminary time line for your review, with the goal of having it available for the Council meeting on the 15th.

• An estimate of funds required between now and June 30, 1999.

At this point, Bob plans to establish a tax exempt line of credit for the preconstruction period (prior to July 1, 1999) which will provide the cash that is required to support the design phase including: the development of construction documents; testing that is required; and, in the Legislature's case, funding for some aspects of the work that we are doing this summer. Again, I will try to have something for your review sometime next week.

Legal Support

Phyllis Gardiner in the Attorney General's Office is the expert on the Facilities Authority. With your approval, I would like to contact her to see if she will take us under her wing for this purpose.

Again, the Facilities Authority is scheduled to meet at 9 a.m. on June 30, in a room at the Civic Center. Do either of you want to attend?

Please let me know if you have any questions.

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Maine Governmental Facilities Authority

Membership (5) 4 MRSA § 1601 et seq.

- Treasurer of State
- Commissioner of Administrative and Financial Services
- Three members appointed by the Governor, and confirmed by the Legislature, who serve 5 year terms.
 - Peter Carey, an attorney;
 - Chris Howard, the CEO, American Ski Corporation;
 - Derrick Langhauser, attorney and current Chair.

Facilities Authority Meeting: Tuesday, June 30, 9 a.m., Civic Center

Bob Lenna has asked us to prepare the following materials for that meeting:

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- Proposed time line for carrying out the projects delineated in the Master Plan.
- Estimate of funds required between now and June 30, 1999.



State House Master Plan Estimated Implementation Costs

LIFE-SAFETY AND HEALTH

Fire Suppression & Protection	
Lightning Protection System	\$ 35,000
Smoke Doors/Draft Curtains	105,550
Sprinkler System	297,565
Electrical System Upgrade	1,446,225
Catwalk System	157,000
Window Replacement	1,292,000
HVAC/General	2,737,575
Senate & House Chambers	260,000
Water Quality/Toilet Facilities	1,204,250
Security	
Replace Exterior Doors/Install Electronics	
North Doors/1st Floor	50,000
Handicapped Entrance/1st Floor	(see West Wing)
Governor's Entrance/2nd Floor (includes steps)	50,000
Door to 3rd Floor Balcony	<u>15,000</u>

\$7,650,165

RESTORE MAJOR PUBLIC SPACES

East Entry Stair Reconstruction	\$ 800,000	
South Entrance ("Old Museum")	450,000	
South Stairs	50,000	
Corridor Upgrades (2nd/3rd floors)	300,000	
Stairwells		250,000
Hearing Rooms	1,290,000	
Offices/State House	1,380,000	
Law Library	720,000	
Capitol Park/Paths & Walkways	222,965	
Senate/House Chambers		
Senate	490,000	
House	650,000	
Replace Chairs/Desks	650,000	
Dome Lighting	65,000	

\$ 7,317,965

STATE HOUSE MASTER PLAN Page 2

ACCESSIBILITY

Replace/Upgrade Sound System Upgrade LAN (to Support Sound Distribution) Install Wheel Chair Lift/4th Floor Complete Installation of Interpretive Graphics (ADA) Replace Elevator Cars	\$1,058,000 ♦ 300,000 35,000 ♦ 75,000 ♦	
North & South Wings	680,000 ♦	
West Wing Entrance (Interior only) Total Funding Required	1,750,000	\$ 2,050,000
ENSURE STRUCTURAL INTEGRITY		
Replace 1st Floor Slab	\$ 450,000	
(Does not include work in South or West Wing lobbies)		
West Wing/East Porch Roofing/High Dome Copper	302,250	
Replace East Portico Ceiling Total Funding Required	60,000	\$ 812,250
CONTINGENCY	<u>\$1,453,450</u>	
		<u>\$ 1,453,450</u>
TOTAL FUNDS REQUIRED		\$19,283,830

♦Not included in total: to be funded with ADA Bond Issue.

Revised 3/98

State House Capital Improvements Master Plan Proposed Funding for 1998 Work

Project	Est. Cost	ADA Bond Issue (\$2,000,000)	Reserve Fund (\$850,000)	Facilities Authority (\$19,283,830)
Replacement of Sound System				
System components/sound System components/LAN Architectural finishes Architect/Engineer Fees Contingency	\$ 530,000 300,000 270,000 120,000 <u>138,000</u>	\$ 530,000 100,000 270,000 120,000 138,000	\$ 200,000	
	\$1,358,000	\$1,158,000	\$ 200,000	
Renovation/Restoration of House Chamber				
Windows Ventilation System Electrical Upgrades Patch/Paint/Carpet/Abatement Front Desk Furnishings Members' Chairs/Desks	<pre>\$ 200,000 125,000 97,000 165,000 110,000 350,000 \$1,047,000</pre>		 \$	\$ 200,000 125,000 97,000 165,000 110,000 <u>350,000</u> \$1,047,000

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\$ ---

\$ 80,000

\$ 80,000

Replace Senate Front Desk

Project	Est. Cost	ADA Bond Issue (\$2,000,000)	Reserve Fund (\$850,000)	Facilities Authority (\$19,283,830)
Repair/Restore Stairwells				
Fire Protection Paint/Plaster/Abatement	\$ 105,550 200,000	\$ 105,550 		<u>\$ 200,000</u>
	\$ 305,550	\$ 105,550		\$ 200,000
Replace/Upgrade North & South Elevators	\$ 600,000	\$ 600,000		
Accessibility				
ADA Signage Wheel Chair Lift	\$ 75,000 <u>35,000</u> \$ 110,000	\$ 75,000 <u>35,000</u> \$ 110,000		
Refurbish Proofreader's Office	\$ 35,475		\$ 35,475	
Replace East Portico Ceiling	\$ 60,000		\$	\$ 60,000
Capitol Park Paths & Walkways/Phase I	\$ 100,000			\$ 100,000
Replace North Exterior Doors/Repairs to Vestibule	<u>\$ 65,000</u>		\$	<u> </u>
Total	\$3,761,025	\$ 1,973,550	\$ 235,475	\$ 1,552,000
Balance		\$ 26,450	\$ 614,525	\$ 17,731,830