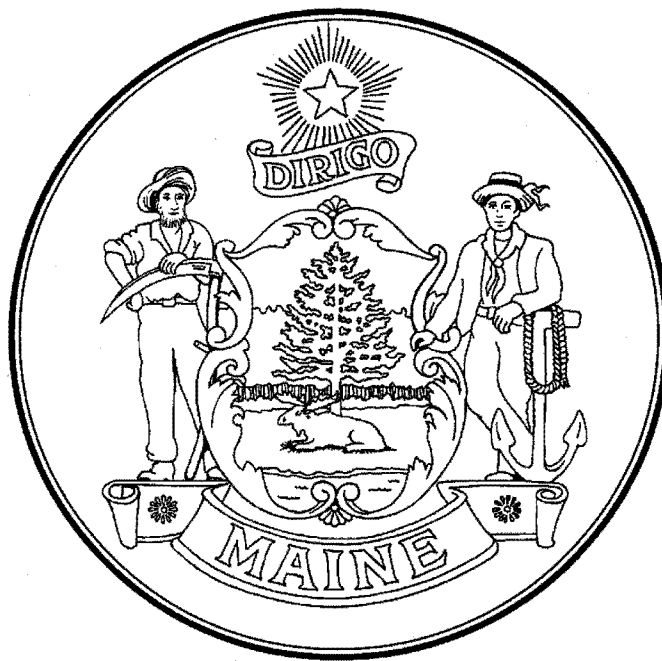


MAINE STATE LEGISLATURE

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**LEGISLATIVE COUNCIL
AGENDA
APRIL 2, 1998**

CALL TO ORDER

ROLL CALL

EXECUTIVE DIRECTOR'S REPORT

REPORTS FROM COUNCIL COMMITTEES

OLD BUSINESS

NEW BUSINESS

Item #1: Proposed Studies on the Appropriations Table

ANNOUNCEMENTS AND REMARKS

ADJOURNMENT

**Proposed Studies on the Appropriations Table (or headed there)
April 1, 1998**

There are **20 studies on the Table** or headed there.

As proposed, they would cost \$78,080:

FY 98 : \$12,890

FY 99 : \$65,190

Enclosed Listing includes:

- ▲ Studies on the Table (List categorizes them to sort out those that require staffing by the Legislative Council; staffing by other departments, etc.)
- ▲ Studies that have been passed but would appear to have some financial impact on the Legislative Account to compensate legislative members
- ▲ Pending Legislation that would appear to require meetings of Legislative committees during the interim and that will have to be funded out of the Legislative Account.

April 2, 1998

PROPOSED STUDY COMMISSIONS

CATEGORY 1:

- **MEMBERSHIP:** Varies; most include legislators
- **STAFFING:** Legislative Council

MAINE STATE LEGISLATURE
 PROPOSED NEW STUDY COMMISSIONS
 MISCELLANEOUS INFORMATION
 118th 2ND REGULAR SESSION

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET (FY 99 unless noted) |
|--|-------------------------------|---------------------|----------|---|---|
| Select Commission to Study the Opening of a Discount State Liquor Store in Fort Kent | | | | | |
| L.D. 341 APPROPRIATIONS TABLE | 13 members; 10 legislators | Legislative Council | 1/1/99 | Per diem and expenses for legislative members | 4 meetings PS: \$2,200 AO: \$3,400 |
| (10 legislators, 3 members of the Senate appointed by the President, 7 members of the House appointed by the Speaker; 2 business people from Fort Kent, 1 appointed by the President and 1 by the Speaker.) | | | | | |
| Commission on Performance Budgeting | | | | | |
| L.D. 2002 - EMERGENCY APPROPRIATIONS TABLE | 13 members; 6 legislators | Legislative Council | | | Additional costs will be dependent on the number of interim committee meetings authorized beginning in FY 2000. |
| (President and Speaker appoint chair from among the legislative members. Reduces members from 14 to 13 members.) | | | | | |
| Legislative Compensation Commission | | | | | |
| L.D. 2108 COMMITTEE AMENDMENT "A" SENATE: UNFIN. BUS. 3/30 | 5 members | Legislative Council | 3/1/00 | Per diem and expenses | 8 meetings P.S.: \$2,200 AO: \$2,000 (Ongoing appropriations will be needed.) |
| Commission to Study Providing Educators with More Authority to Remove Violent Students from Educational Settings | | | | | |
| L.D. 2142 ENGROSSED/BOTH CHAMBERS | 17 members; 2 legislators | Legislative Council | 10/30/98 | Per diem and expenses for legislative members Others: expenses only | 4 meetings PS: \$440 AO: \$4,900 |
| (Two legislators from the Education Committee, one a Senator appointed by the President; one a Representative appointed by the Speaker. Both legislators jointly chair the commission. One member representing parents whose children attend a public school appointed by the President; 1 member representing educational technicians appointed by the Speaker; 1 member representing school bus drivers appointed by the Speaker and one member who is a student representing a peer mediation group appointed by the President.) | | | | | |
| Commission to Examine Rate Setting and the Financing of Maine's Long-term Care Facilities (Extension of existing commission) | | | | | |
| L.D. 2161 - EMERGENCY APPROPRIATIONS TABLE | 16 members; 4 legislators | Legislative Council | 11/20/98 | Per diem and expenses for legislative members | FY 98: 16 meetings PS: \$3,520 AO: \$6,480 |
| (One additional member who represents consumers of nursing facility services added; to be appointed by the Speaker.) | | | | | |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | BUDGET |
|--|------------------------------|---------------------|----------|--|--|
| Maine Economic Opportunity Advisory Committee | | | | | |
| L.D. 2203 APPROPRIATIONS TABLE | 18 members; 4 legislators | Legislative Council | 2/1/00 | Per diem and expenses for legislative members | 2 meetings annually PS: \$440 AO: \$2,400 (Ongoing appropriations will be needed through 3/01/2007.) |
| <p>(Four legislators, 2 appointed by the President and 2 appointed by the Speaker; 2 members from a regional economic development agency appointed by the President, 1 from agency located in eastern Maine, 1 from northern Maine; 2 members from a regional economic development agency appointed by the Speaker, 1 from western Maine and 1 from southern Maine.)</p> | | | | | |
| Task Force to Study the Need for an Ombudsman for the Department of Human Services, the Department of Mental Health, Mental Retardation and Substance Abuse Services | | | | | |
| L.D. 2207 APPROPRIATIONS TABLE | 13 members; 2 legislators | Legislative Council | 12/15/98 | Per diem and expenses for legislative members | 6 meetings PS: \$660 AO: \$1,100 |
| <p>(Two legislators on Health and Human Services Committee, one appointed by the President and 1 appointed by the Speaker; 5 other members appointed by the President and 4 appointed by the Speaker.)</p> | | | | | |
| Commission to Study the Funding and Distribution of Teletypewriters and Other Telecommunications Equipment for People with Disabilities (Continuation of Commission) | | | | | |
| L.D. 2266 - EMERGENCY APPROPRIATIONS TABLE | 13 members; 3 legislators | Legislative Council | 1/15/99 | Per diem and expenses for legislative members | 2 meetings FY 98: PS: \$220 AO: \$1,200 |

PROPOSED STUDY COMMISSIONS

CATEGORY 2:

- **MEMBERSHIP:** Varies
- **STAFFING:** Request support from Council for Drafting and/or Legal Support

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | BUDGET |
|--|--|---|---|--|---|
| Study Group to Review and Analyze the Data Reported to the Dept. of MHMR & SA by Law Enforcement Agencies | 9 members; 2 legislators | Dept. of MHMR & SA & Legislative Council (for drafting) | 1/1/99 | Per diem and expenses for legislative members | 3 meetings FY 98: PS: \$330 AO: 300 |
| L.D. 753 - EMERGENCY APPROPRIATIONS TABLE | | | | | 7 meetings FY 99: PS: \$770 AO: \$700 |
| (One Senator appointed by the President; one Representative appointed by the Speaker; Speaker appoints the chair.) | | | | | |
| Task Force to Develop Recommendations to Implement the Unification of the Superior and District Courts | Number not specific; no legislative members | Legislative Council (drafting) | Interim 3/15/99 Final 12/15/99 | Not authorized | |
| L.D. 1372 FINALLY PASSED | | | | | |
| Planning Task Force to Develop a Plan to Enhance the Enforcement of Civil and Criminal Penalties | 7 members; no legislators | Legislative Council (drafting) | 12/15/98 | | |
| L.D. 1482 FINALLY PASSED | | | | | |
| (Sec. 4 states "may request...legislators to participate in carrying out this resolve"...) | | | | | |
| Task Force to Review the Maine Revised Statutes (technical changes to the State's Criminal Statutes) | Not specified | DPS, AG and Judicial Dept. Legislative Council (drafting) | 1/1/99 | Not authorized | |
| L.D. 1938 FINALLY PASSED (EMERGENCY) | | | | | |
| Task Force on State and Federal Tax Filing (Continuation of task force) | 11 members; 3 legislators adds additional member | Bur. of Revenue Svcs.; and Legislative Council (legal support) | 1/1/99 | Per diem and expenses for legislative members Expenses for business community members | 12 meetings PS: \$1,980 AO: \$4,200 |
| L.D. 2171 APPROPRIATIONS TABLE | | | | | |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | BUDGET |
|--|------------------------------|---|---------|--|--------------------------------------|
| Study Group to Review Procedures and Consider Improvements in Juvenile and Adult Probation Services | | | | | |
| L.D. 2185 - EMERGENCY APPROPRIATIONS TABLE | 13 members; 2 legislators | Dept. of Corrections Legislative Council (drafting) | 1/15/00 | Per diem and expenses for legislative members | 5 meetings PS: \$550 AO: \$500 |

(President appoints 4 members, including one Senator from Criminal Justice Committee; Speaker appoints 4 members, including one Representative from the Criminal Justice Committee.)

Maine Commission on Children's Health

(continuation of commission)

| | | | | | |
|--|------------------------------|-----------------------------------|----------|--|--|
| L.D. 2225 - EMERGENCY APPROPRIATIONS TABLE | 16 members; 7 legislators | SPO and Legislative Council | 12/15/98 | Per diem and expenses for legislative members | 2 meetings PS: \$770 AO: \$1,200 |
|--|------------------------------|-----------------------------------|----------|--|--|

Children's Mental Health Oversight Committee

| | | | | | |
|--------------------------------------|------------------------------|--|--------------------------------------|--|---|
| L.D. 2295 ENGROSSED/BOTH CHAMBERS | 17 members; 6 legislators | DMHMR & SA (May also request staff assistance from the Legislative Council) | 2/1/98 and annually thereafter | Per diem and expenses for legislative members | 6 meetings PS: \$1,980 AO: \$8,300 (Ongoing appropriations will be needed.) |
|--------------------------------------|------------------------------|--|--------------------------------------|--|---|

(Three legislators from the Health and Human Services Committee, 1 appointed by the President and 2 by the Speaker. One legislator from the Criminal Justice Committee appointed by the Speaker; one legislator from the Education Committee appointed by the President; and one legislator from the Appropriations Committee appointed jointly by the President and the Speaker. Three representatives of families, 2 appointed by the President and one by the Speaker. Three representatives of providers, one appointed by the President and 2 by the Speaker. One representative of a statewide organization that advocates for children, appointed jointly by the President and Speaker.)
The President and Speaker jointly select cochairs.

PROPOSED STUDY COMMISSIONS

CATEGORY 3:

- **MEMBERSHIP: Varies**
- **STAFFING: By Departments**

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | |
|--|------------------------------|------------------------------------|--------------------|---|--|
| Maine Millenium Commission on Hunger and Food Security | | | | | Future Costs: |
| L.D. 1661 APPROPRIATIONS TABLE | 15 members; 4 legislators | Dept. of Human Services and SPO | 12/15/01 | Per diem and expenses for legislators | FY 00: \$4,080 FY 01: \$4,080 FY 02: \$4,580 |
| (One Senator from Health and Human Services Committee appointed by the President, 3 Representatives from the Health and Human Services Committee appointed by the Speaker. 3 representatives of the public appointed by the President and 3 by the Speaker.) | | | | | |
| Commission on Eating Disorders | | | | | |
| L.D. 1975 (EMERGENCY) APPROPRIATIONS TABLE | 19 members; 3 legislators | DMHMR & SA | 1/1/99 | Per diem and expenses for legislative members | 2 meetings FY 98: PS: \$440 AO: \$400 7 meetings FY 99: PS: \$1,540 AO: \$1,400 |
| (Three legislators from the Health and Human Services Committee, 1 appointed by the President; 2 by the Speaker; 7 other members appointed by the President; 8 by the Speaker. Commission selects a legislative member as chair.) | | | | | |
| Task Force to Increase Primary and Secondary Forest Product Manufacturing | | | | | |
| L.D. 2077 APPROPRIATIONS TABLE | 14 members; 4 legislators | DECD | 1/1/99 | Per diem and expenses for legislative members Nonstate or nonfederal employees: Mileage and expenses | 8 meetings PS: \$1,760 AO: \$10,100 |
| (Two members of the Senate appointed by the President; 2 members of the House appointed by the Speaker.) | | | | | |
| Advisory Commission on Radioactive Waste and Decommissioning | | | | | |
| (Change of name of existing commission and increase in membership from 15 to 17 members.) | | | | | |
| L.D. 2119 ENACTED (EMERGENCY) | 17 members; 6 legislators | DHS & DEP | 15-Feb annually | Legislative per diem for all members | 4 meetings per year No provision for funding the payment of per diem |
| (Three Senators appointed by the President; 3 Representatives appointed by the Speaker; 1 members of the general public appointed by the President; 1 by the Speaker. One member representing an environmental advocacy organization is appointed by the Speaker.) | | | | | |
| Task Force to Study Strategies to Support Parents as Children's First Teachers | | | | | |
| (continuation of task force) | | | | | |
| L.D. 2260 APPROPRIATIONS TABLE | 16 members; 2 legislators | Dept. of Human Services | 12/15/98 | Per diem and expenses for legislative members | 4 meetings PS: \$440 AO: \$900 |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | BUDGET |
|---|--------------------------------|------------------------------|-------------------|---|---|
| Economic Development Incentive Commission | | | | | |
| L.D. 2243 ENGROSSED/BOTH CHAMBERS | 11 members; 4 legislators | Bur. of Revenue Svcs. | Biannually | Per diem and expenses for legislators | 11 meetings PS: \$2,420 AO: \$3,200 |
| (4 legislators, 2 members of the Senate appointed by the President and 2 members of the House appointed by the Speaker.) One public member appointed by the President and one by the Speaker.) | | | | | |
| Consumer Health Care Division Advisory Council | | | | | |
| L.D. 1848 APPROPRIATIONS TABLE | 11 members; 2 legislators | Dept. of Prof & Fin. Reg. | 1-Jan annually | Per diem and expenses for legislators Others: Expenses only | 2 meetings annually GF PS: \$220 AO: \$200 (Allocation of funds; transfer from Bureau of Insurance) |
| (Two legislators from Banking and Insurance, 1 appointed by the President; 1 by the Speaker; 3 members of the public appointed by the President; 3 by the Speaker.) | | | | | (Ongoing funding will be needed.) |
| Task Force on Intergovernmental Cooperation | | | | | |
| L.D. 2244 APPROPRIATIONS TABLE | Not specified 4 legislators | Not specified | | Per diem and expenses for legislative members | 6 meetings PS: \$1,320 AO: \$1,200 |
| (Two members of the Senate appointed by the President and 2 members of the House appointed by the Speaker.) | | | | | (Ongoing appropriations will be needed.) |

LEGISLATION REQUIRING INTERIM COMMITTEE MEETINGS

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | BUDGET |
|---|--|---------------------|---|-----------------------|--|
| Legislation Requiring Interim Committee Meetings | | | | | |
| Alternative Fuels Study | | | | | |
| L.D. 660 ENGROSSED/BOTH CHAMBERS | Requires DEP to consult with Natural Resources Committee | | Interim Report 1/15/99 Final 1/15/00 | | |
| Joint Select Committee to Implement a Program for the Control, Care and Treatment of Sexually Violent Predators | | | | | |
| JOINT ORDER (H.P. 1653) | 13 legislators | Legislative Council | 10/15/98 | Per diem and expenses | Projected cost for 4 meetings PS: \$2,860 AO: \$3,100 (Would be funded from existing FY 99 appropriations.) |
| (President shall appoint 3 members from the Senate who either serve on Judiciary or Criminal Justice or who are interested in developing a program; Speaker shall appoint 10 members from the House who either serve on Judiciary or Criminal Justice or who are interested in developing a program. The first Senate member named is the Senate Chair; the first House member named is the House Chair.) | | | | | |
| Department of Human Services to Report Its Progress in Obtaining Waiver to Provide Medicaid Prescription Drug Benefits | | | | | |
| L.D. 1950 P.L. 1997, C. 643, PART RR | Report to Approp & Fin Affairs Health & Human Svcs | | 10/1/98 | | |
| Department of Education and Department of Corrections Review of Educational Programs at the Maine Youth Center | | | | | |
| L.D. 1950 P.L. 1997, C. 643, PART SS | Report to Approp & Fin Affairs Education Comm for comment | | 7/1/98 | | |
| Department of MHR & SA and Dept. of Corrections Review of Mental Health Programs within State-Operated Juvenile Correction Facilities | | | | | |
| L.D. 1950 P.L. 1997, C. 643, PART TT | Report to Approp & Fin Affairs Health & Human Svcs Criminal Justice for comment | | 7/1/98 | | |
| Resolve, to Ensure that Services for the Deaf and Hard of Hearing Are Provided in an Efficient, Accessible and Cost-effective Manner | | | | | |
| L.D. 1964 P.L. 1997, C. 90, RESOLVES - EMERGENCY | Commissioner of Labor in consultation with Labor Committee and other affected agencies | | 9/15/98 | | |

DRAFT

4/1/98 8:08 PM DRAFT

PROPOSED
BUDGET

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | |
|--|--|-------------------------------------|----------|---|---|
| Joint Standing Committee on Inland Fisheries and Wildlife | | | | | |
| Request to Legislative Council | 13 legislators | Legislative Council | | Per diem and expenses | Projected Cost for 4 meetings PS: \$2,860 AO: \$3,100 |
| Committee to provide policy direction and legislative oversight over a comprehensive review of state fish and wildlife laws. | | | | | (Would be funded from existing FY 99 appropriations.) |
| Joint Select Committee on Substance Abuse | | | | | |
| Request to Legislative Council for 6 additional meetings and authorization for compensation of travel and meal expenses. | Total not specified; 13 legislators | Substance Abuse Services Commission | | Compensation for travel and meals for legislative members | Projected cost for 6 meetings AO: \$3,900 |
| | | | | | Public Hearing Costs (projected cost for 3) |
| | | | | | AO: \$3,000 |
| | | | | | (Would be funded from existing FY 99 appropriations.) |
| Committee to Review the Governance Structure of the Governor Baxter School for the Deaf | | | | | |
| Request to Legislative Council to authorize payment of per diem and expenses for legislative member, staffing assistance and funding for interpreter services. | 20 members; 1 legislator | Legislative Council | 12/15/98 | Per diem and expenses for legislative member | 8 meetings PS: \$440 AO: \$400 |
| | | | | | Interpreter Costs |
| | | | | | AO: \$3,200 |
| | | | | | (Would be funded from existing FY 99 appropriations.) |

**LEGISLATIVE COUNCIL
ACTION ON PROPOSED STUDY COMMISSIONS
4/2/98**

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET | COUNCIL ACTION |
|---|-------------------------------|---------------------|----------|---|---|------------------------|
| Select Commission to Study the Opening of a Discount State Liquor Store in Fort Kent | | | | | | |
| L.D. 341 | 13 members; 10 legislators | Legislative Council | 1/1/99 | Per diem and expenses for legislative members | 4 meetings PS: \$2,200 AO: \$3,400 | Approved |
| Commission on Performance Budgeting | | | | | | |
| L.D. 2002 - EMERGENCY | 13 members; 6 legislators | Legislative Council | | | | Approved as Amended |
| Legislative Compensation Commission | | | | | | |
| L.D. 2108 | 5 members | Legislative Council | 3/1/00 | Per diem and expenses | 8 meetings P.S.: \$2,200 AO: \$2,000 | Approved |
| Commission to Study Providing Educators with More Authority to Remove Violent Students from Educational Settings | | | | | | |
| L.D. 2142 | 17 members; 2 legislators | Legislative Council | 10/30/98 | Per diem and expenses for legislative members Others: expenses only | 4 meetings PS: \$440 AO: \$4,900 | Approved |
| Commission to Examine Rate Setting and the Financing of Maine's Long-term Care Facilities (Extension of existing commission) | | | | | | |
| L.D. 2161 - EMERGENCY | 16 members; 4 legislators | Legislative Council | 11/20/98 | Per diem and expenses for legislative members | 12 meetings PS: \$2,640 AO: \$4,860 | Approved as Amended |
| Maine Economic Opportunity Advisory Committee | | | | | | |
| L.D. 2203 | 18 members; 4 legislators | Legislative Council | 2/1/00 | Per diem and expenses for legislative members | 2 meetings annually PS: \$440 AO: \$2,400 | Failed |
| Task Force to Study the Need for an Ombudsman for the Department of Human Services, the Department of Mental Health, Mental Retardation and Substance Abuse Services | | | | | | |
| L.D. 2207 | 13 members; 3 legislators | Legislative Council | 12/15/98 | Per diem and expenses for legislative members | 4 meetings PS: \$660 AO: \$1,100 | Approved as Amended |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET | COUNCIL ACTION |
|--|--|---|---|--|--|---------------------|
| Commission to Study the Funding and Distribution of Teletypewriters and Other Telecommunications Equipment for People with Disabilities (Continuation of Commission) | 13 members; 3 legislators | Legislative Council | 1/15/99 | Per diem and expenses for legislative members | 1 meeting PS: \$165 AO: \$1,150 | Approved as Amended |
| L.D. 2266 - EMERGENCY | | | | | | |
| Study Group to Review and Analyze the Data Reported to the Dept. of MHMR & SA by Law Enforcement Agencies | 9 members; 2 legislators | Dept. of MHMR & SA & Legislative Council (for drafting) | 1/1/99 | Per diem and expenses for legislative members | 3 meetings FY 98: PS: \$330 AO: 300 7 meetings FY 99: PS: \$770 AO: \$700 | Failed |
| L.D. 753 - EMERGENCY | | | | | | |
| Task Force to Develop Recommendations to Implement the Unification of the Superior and District Courts | Number not specific; no legislative members | Legislative Council (drafting) | Interim 3/15/99 Final 12/15/99 | Not authorized | | Approved |
| L.D. 1372 | | | | | | |
| Planning Task Force to Develop a Plan to Enhance the Enforcement of Civil and Criminal Penalties | 7 members; no legislators | Legislative Council (drafting) | 12/15/98 | | | No action required |
| L.D. 1482 Resolves, c. 103 | | | | | | |
| Task Force to Review the Maine Revised Statutes (technical changes to the State's Criminal Statutes) | Not specified | DPS, AG and Judicial Dept. Legislative Council (drafting) | 1/1/99 | Not authorized | | No action required |
| L.D. 1938 Resolves, c. 105 | | | | | | |
| Task Force on State and Federal Tax Filing (Continuation of Task Force) | 11 members; 3 legislators | Bur. of Revenue Svcs.; and Legislative Council (legal support) | 1/1/99 | Per diem and expenses for legislative members Expenses for business community members | 4 meetings PS: \$660 AO: \$2,700 | Approved as Amended |
| L.D. 2171 | | | | | | |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET | COUNCIL ACTION |
|--|------------------------------|---|--------------------------------------|--|--|------------------------|
| Study Group to Review Procedures and Consider Improvements in Juvenile and Adult Probation Services | | | | | | |
| L.D. 2185 - EMERGENCY | 13 members; 2 legislators | Dept. of Corrections Legislative Council (drafting) | 1/15/00 | Per diem and expenses for legislative members | 5 meetings PS: \$550 AO: \$500 | Approved |
| Maine Commission on Children's Health (continuation of Commission) | | | | | | |
| L.D. 2225 - EMERGENCY | 16 members; 7 legislators | SPO and Legislative Council | 12/15/98 | Per diem and expenses for legislative members | 2 meetings PS: \$770 AO: \$1,200 | Failed** |
| **Presiding officers will authorize the Joint Standing Committee on Health and Human Services to meet to monitor the implementation of the recommendations of the Maine Commission on Children's Health Care. | | | | | | |
| Children's Mental Health Oversight Committee | | | | | | |
| L.D. 2295 | 17 members; 6 legislators | DMHMR & SA Legislative Council staff upon request | 2/1/98 and annually thereafter | Per diem and expenses for legislative members | 6 meetings PS: \$1,980 AO: \$8,300 | Approved as Amended |
| Maine Millenium Commission on Hunger and Food Security | | | | | | |
| L.D. 1661 | 15 members; 4 legislators | Dept. of Human Services and SPO | 12/15/01 | Per diem and expenses for legislators | (Future Costs) | Approved |
| Commission on Eating Disorders | | | | | | |
| L.D. 1975 (EMERGENCY) | 19 members; 3 legislators | DMHMR & SA | 1/1/99 | Per diem and expenses for legislative members | 2 meetings FY 98: PS: \$330 AO: \$300 7 meetings FY 99: PS: \$1,155 AO: \$1,550 | Approved as Amended |
| Task Force to Increase Primary and Secondary Forest Product Manufacturing | | | | | | |
| L.D. 2077 | 14 members; 4 legislators | DECD | 1/1/99 | Per diem and expenses for legislative members Nonstate or nonfederal employees: Mileage and expenses | 4 meetings (\$1,000 transfer from Bur. of Revenue Svcs. DECD to absorb remaining costs.) | Approved as Amended |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET | COUNCIL ACTION |
|---|--------------------------------|------------------------------|--------------------|---|--|----------------|
| Advisory Commission on Radioactive Waste and Decommissioning | | | | | | |
| L.D. 2119 | 17 members; 6 legislators | DHS & DEP | 15-Feb annually | Legislative per diem for all members | 4 meetings per year | Approved |
| Task Force to Study Strategies to Support Parents as Children's First Teachers (Continuation of Task Force) | | | | | | |
| L.D. 2260 | 16 members; 2 legislators | Dept. of Human Services | 12/15/98 | Per diem and expenses for legislative members | 4 meetings PS: \$440 AO: \$900 | Approved |
| Economic Development Incentive Commission | | | | | | |
| L.D. 2243 | 11 members; 4 legislators | Bur. of Revenue Svcs. | Biannually | Per diem and expenses for legislators | 11 meetings PS: \$2,420 AO: \$3,200 | Approved |
| Consumer Health Care Division Advisory Council | | | | | | |
| L.D. 1848 | 11 members; 2 legislators | Dept. of Prof & Fin. Reg. | 1-Jan annually | Per diem and expenses for legislators Others: Expenses only | 2 meetings annually GF PS: \$220 OSR AO: \$200 | Approved |
| Task Force on Intergovernmental Cooperation | | | | | | |
| L.D. 2244 | Not specified 4 legislators | Not specified | | Per diem and expenses for legislative members | 6 meetings PS: \$1,320 AO: \$1,200 | Approved |

| COMMISSION/STUDY | MEMBERSHIP | STAFFING | REPORT | COMPENSATION | PROPOSED BUDGET | COUNCIL ACTION |
|---|--|---|---|--|--|---------------------|
| Legislation Requiring Interim Committee Meetings | | | | | | |
| Alternative Fuels Study | | | | | | |
| L.D. 660 | Requires DEP to consult with Natural Resources Committee | | Interim Report 1/15/99 Final 1/15/00 | | | Approved |
| Joint Select Committee to Implement a Program for the Control, Care and Treatment of Sexually Violent Predators | | | | | | |
| JOINT ORDER (H.P. 1653) | 13 legislators | Legislative Council | 10/15/98 | Per diem and expenses | 4 meetings PS: \$2,860 AO: \$3,100 | Tabled |
| (President shall appoint 3 members from the Senate who either serve on Judiciary or Criminal Justice or who are interested in developing a program; Speaker shall appoint 10 members from the House who either serve on Judiciary or Criminal Justice or who are interested in developing a program. The first Senate member named is the Senate Chair; the first House member named is the House Chair.) | | | | | | |
| Joint Standing Committee on Inland Fisheries and Wildlife | | | | | | |
| Request to Legislative Council | 13 legislators | Legislative Council | | Per diem and expenses | 4 meetings PS: \$2,860 AO: \$3,100 | Tabled |
| Committee to provide policy direction and legislative oversight over a comprehensive review of state fish and wildlife laws. | | | | | | |
| Joint Select Committee on Substance Abuse | | | | | | |
| Request to Legislative Council for 6 additional meetings and authorization for compensation of travel and meal expenses. | Total not specified; 13 legislators | Substance Abuse Services Commission and Legislative Council | | Compensation for travel and meals for legislative members and Public Hearing Costs | 4 meetings AO: \$5,600 | Approved as Amended |
| Committee to Review the Governance Structure of the Governor Baxter School for the Deaf | | | | | | |
| Request to Legislative Council to authorize payment of per diem and expenses for legislative member, staffing assistance and funding for interpreter services. | 20 members; 1 legislator | Legislative Council | 12/15/98 | Per diem and expenses for legislative member and Interpreter Costs | 8 meetings PS: \$440 AO: \$3,600 | Tabled |



MAINE STATE LEGISLATURE
OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

February 19, 1998

TO: Honorable Elizabeth H. Mitchell, Chair
Honorable Mark W. Lawrence, Vice-Chair
and Members of the Legislative Council

FROM: Sally *Sally*

SUBJECT: LD 2096, An Act to Give Collective Bargaining Rights to Legislative Employees

As you know, the public hearing on this bill was last Thursday. The Labor Committee has scheduled a work session for today, and we have been asked by the Office of Fiscal and Program Review to provide information for a fiscal note.

Rose and I have contacted other state legislatures in order to assess the probable fiscal impact of passage of this bill on the Legislature (the Wisconsin Legislative Reference Bureau (bill drafting) appears to be the only legislative agency among the 50 states whose staff are organized in a collective bargaining unit), as well as the judicial branch (some of whose employees are covered by collective bargaining agreements), and individuals in the Bureau of Employee Relations. Based on the information we gathered, we believe that, at a minimum, passage of this bill in its current form would require:

- Creation of a management level position to coordinate negotiations and administer all aspects of collective bargaining agreements.

In other agencies, this is a mid to senior level position. For estimating purposes, we have used Salary Range 10, with benefits and a basic office set up (desk, chair, computer).

- Funds to support hiring a Contract Negotiator

Our discussions with other agencies have indicated that the negotiation of the initial collective bargaining agreements is generally a lengthy process, which involves the evaluation of each position in order to establish the composition of each bargaining unit. We think that the most cost effective means of obtaining the specialized skills and experience required for this task is on a contractual basis.

Summary of Estimated Costs

| | |
|---------------------------|------------------|
| Personal Services | \$ 49,847 |
| All Other | |
| Equipment for HR Position | 5,000 |
| Contractual Services | <u>75,000</u> |
| | \$129,847 |

There are other potential costs that we cannot estimate at this time, including:

- Funds required to resolve grievances;
- Impact of staff participation in collective bargaining activities (time away from office for meetings and other authorized activities); and
- Space required to accommodate the additional position.

Based on our conversations with others, we think that **a)** these costs would be essential to assure a sound collective bargaining process; and **b)** these estimates are conservative.

I would be happy to discuss this with you.

SARAH C. TUBBESING
EXECUTIVE DIRECTOR
OF THE LEGISLATIVE COUNCIL



MAINE STATE LEGISLATURE
OFFICE OF THE EXECUTIVE DIRECTOR
LEGISLATIVE COUNCIL

March 20, 1998

TO: Joy O'Brien, Secretary of the Senate
Joe Mayo, Clerk of the House
Margaret Matheson, Revisor of Statutes
John Wakefield, Director, Office of Fiscal and Program Review
Lynn Randall, State Law Librarian
David Boulter, Director, Office of Policy and Legal Analysis
Paul Mayotte, Director, Office of Information Services
Teen Griffin, Legislative Information Office

FROM: Sally

A handwritten signature in cursive script, appearing to read 'Sally'.

SUBJECT: Migration Project: Policy Issues and Considerations

In preparation for Monday's Council meeting, I have put together a preliminary list of policy issues that need to be addressed in the course of the migration project. **It is intended as a "working draft"**, and I would like to incorporate any additional issues that you want to include for the Council meeting on Monday.

I think we are all agreed that the policy issues need to be a major focus of the work this summer, so this should be viewed as a preliminary list to which we will continue to add issues as they emerge.

Please let me know if you have questions, and thank you for your help.

Enclosure

LEGISLATIVE COMPUTER SYSTEM

POLICY ISSUES THAT NEED TO BE ADDRESSED IN MIGRATION PROJECT

PRELIMINARY LIST

■ General System Requirements and Design

- a) Need to review the information that current status system captures and determine need for additional items.

*LD's → Appropriations Bill
Debate pages (direct link)*

*History line to subsection level
Derivation
Roll Call Results - access by name
Text of St. Res.*

■ Process and Document Flow

- a) Need to review current data entry responsibilities and identify opportunities for

- Eliminating duplicate data entry
e.g. Using data captured by Bill Stamping System and eliminating Info Office data entry of docket information.
- Capturing data closer to its point of organization
e.g. Committee "status" information.

*links with studies
in Bill Status*

- b) Need to review the way we currently process documents related to bills and amendments

Examples

- Should Fiscal Notes be integrated into bill/amendment text or appended (separate sheet)?
- At what point in the process should Fiscal Notes be prepared?
Wait until Committee takes an affirmative action?
- Floor amendments
 - Should they be fully drafted before the body adopts in concept?
 - Filing deadlines?

■ **Data Ownership and Access**

- a) Need to define who "owns" data and who has the following rights/access to each set of data
 - Create
 - Read
 - Update
 - Delete
- b) Need to define data that the creating office has sole ownership of (i.e. to use only for internal management purposes)?
- * c) Need to ensure that access to the data is "user friendly" and readily supports ad hoc reporting as well as defined standard reports.

Ease of access to standard reports

■ **Data Security:**

- a) Who establishes, maintains, and is accountable for security levels?
 - Office security
 - Application security
 - Data security
 - System security
- b) What the right balance between the level of security and ease of system use?

■ **Data Validation and Verification**

- a) Need to review current responsibility for this function for each set of data and reaffirm or propose changes.
e.g. If Committee Clerks directly enter data, who is responsible/accountable for verifying completeness and accuracy?

■ **Publication of Data**

- a) Need to define who controls the release/availability of various types of information
 - to the public
 - to the WEB
- b) Need to review current publications
include Legislative Record

■ **Migration Project Management**

- a) **Roles, authority and membership of Migration Project Oversight Committee need to be defined.**

PROPOSED

Oversight Committee

- a) Reviews proposals and makes provisional selection of vendor, subject to final approval of the Council.
- b) Provides oversight to ensure that final system design
 - Provides robust support for functions related to drafting and capture and reporting of status information so as to meet defined requirements of Senate, House and Legislative Council offices related to these functions.
 - Offers appropriate integration with IRC applications.
 - Supports implementation of the Legislature's Strategic Plan.
- c) Is involved in identification and resolution of policy issues that arise in the course of the contract.
- d) Is apprised of all technical issues and their resolution by the Director of Information Services.
- e) Reviews need for contract amendment, and approves amendments based on recommendation of Director of Information Services.
- f) Approves payment in accordance with contract schedule, based on review and recommendation of Director of Information Services.

PROPOSED

Legislative Council

- a) Approves the Migration Project's goals and objectives.
- b) Approves selection of the vendor and contract amount based on recommendation of the Steering Committee.
- c) Approves contract changes if they require use of the contingency reserve.
- d) Receives monthly reports on project progress, policy issues that arise and their resolution.
- e) Has final approval of all recommendations from Steering Committee that involve changes in organizational responsibility.

PROPOSED

Director, Legislative Information Services

- a) Primary contract for overall and day to day project management, including
 - Organizes overall project into manageable components.
 - Develops project task and deliverable schedule.
 - Identifies need for contract changes.
 - Tracks issues requiring review by Oversight Committee and tracking resolution.
 - Oversees technical acceptance testing
 - Coordinates user acceptance testing
 - Coordinates training.
 - Status reporting to Oversight Committee and Legislative Council
 - Coordinates progress payments.
- b) Initial contact point for Contractor.
- c) Contract administration (in consultation with Oversight Committee and Executive Director)
- d) Staff support to the Oversight Committee (Agenda coordination; follow-up, etc.)