

# MAINE STATE LEGISLATURE

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SEN. JANE A. AMERO  
CHAIR  
REP. ELIZABETH H. MITCHELL  
VICE-CHAIR



SEN. JEFFREY H. BUTLAND  
SEN. R. LEO KIEFFER  
SEN. MARK W. LAWRENCE  
SEN. BEVERLY MINER BUSTIN  
REP. DAN A. GWADOSKY  
REP. PAUL F. JACQUES  
REP. WALTER E. WHITCOMB  
REP. JOSEPH G. CARLETON, JR.

SARAH C. TUBBESING  
EXECUTIVE DIRECTOR

## 117th MAINE STATE LEGISLATURE

### LEGISLATIVE COUNCIL

## MEETING SUMMARY

July 25, 1996

### CALL TO ORDER

The Chair, Senator Amero, called the Council meeting to order at 2:25 p.m. in the Legislative Council Chamber.

### ROLL CALL

Senators: President Butland, Sen. Lawrence, Sen. Kieffer, Sen. Bustin, Sen. Amero

Representatives: Speaker Gwadosky, Rep. Jacques, Rep. Whitcomb, Rep. Mitchell  
Absent: Rep. Carleton

Legislative Officers: John Wakefield, Director, Office of Fiscal and Program Review  
David Boulter, Director, Office of Policy and Legal Analysis  
Margaret Matheson, Revisor of Statutes  
May Ross, Secretary of the Senate  
Joseph Mayo, Clerk of the House

### SUMMARY OF JUNE 26, 1996, COUNCIL MEETING

**Motion:** That the Meeting Summary be approved as amended to reflect that May Ross was absent and be placed on file. (Motion by Rep. Jacques; second by Rep. Mitchell; unanimous).

## EXECUTIVE DIRECTOR'S REPORT

John Wakefield drew Council members' attention to Sally Tubbesing's memorandum dated July 25, 1996.

### Item #1: Administrative Services Position: Status Report

Sally Tubbesing reported in her memo that she had received nearly 100 applications for the position of Assistant for Administrative Services and has now completed interviews with 6 individuals. Ms. Tubbesing hopes to offer the position the week of August 5.

No Council action was required on this item.

### Item #2: Repairs and Renovations: Status Report

A review team consisting of the architect, Earle Shettleworth, Goff French, and Sally Tubbesing have reviewed prequalification packages submitted by 8 contractors and concluded that 4 firms were qualified to submit bids on the roof repair project. The bid opening is scheduled for August 6th. Ms. Tubbesing requested that the Council consider authorizing her to proceed with negotiating a contract with the low bidder, provided that it is determined that the contractor has met all conditions of the bid.

**Motion:** That Ms. Tubbesing be authorize to negotiate a contract for roof repairs with the lowest bidder, provided that the bid does not exceed \$740,000. (Motion by Rep. Jacques, seconded by Rep. Mitchell, unanimous).

## REPORTS FROM COUNCIL COMMITTEES

### CSG/ERC '97 Steering Committee

Senator Amero reported that the Reception that Maine hosted at this year's Annual Conference in Princeton was a success and that it enjoyed great participation. She also noted that several delegates had commented that Maine had the best reception at the conference.

Rep. Kontos indicated that \$31,000 was raised to offset the expenses of the reception. She noted that Maine was represented by 15 legislators and staff, and that all assisted in staffing the Maine Information table in the hotel lobby, packing gift bags, and at the reception itself. She complimented all of those who assisted the effort and also stated that the gift bags were very very well received. Rep. Kontos indicated that there is a lot of work and planning to be done to prepare for next year's conference to be held in Maine. She anticipates that 1200 people could attend and that approximately \$150,000 will need to be raised for next year's event.

No Council action was required on this item.

### Strategic Planning Working Group

Sen. Amero reported to the Council that the Working Group had met once since the last meeting and had made significant progress on the Legislature's Strategic Plan. Copies of the draft mission statement, goals and objectives were distributed for review and comment. Sen. Amero indicated that the draft plan will be completed to meet the August 1, 1996 deadline and that the Work Group would reschedule its next meeting from July 29 to August 7.

Rep. Whitcomb suggested that he would like to have an objective or strategy added to the plan that addressed improving attendance at legislative hearings.

### OLD BUSINESS

None.

### NEW BUSINESS

**Item #1: Maine Development Foundation Proposal to Expand Institute Program for Incoming Legislators (Presentation by Henry Bourgeois and Meredith Jones)**

The Chair, Sen. Amero, introduced Henry Bourgeois, President, and Meredith Jones, Director of Communications and Development, of the Maine Development Foundation, who presented a proposal to develop a Policy Leaders Academy for legislative leadership, committee chairs and new legislators for the 118th Legislature. The components of the program could include a one day "state of the state economy" conference, a four day bus tour, a three day intensive training workshop for elected/appointed legislative leaders, and follow-up workshops on leadership challenges faced by committee Chairs and Council members.

Mr. Bourgeois and Ms. Jones estimate that the total cost of this program would be \$153,868 and proposed that MDF contribute \$33,000, with the balance to be funded out of the legislative account.

**Discussion:** Council members engaged in considerable discussion regarding the bus tours and the leadership training. Sen. Amero requested that the Maine Development Foundation separate the training component from the bus tours, giving more detail as to the cost of each. Sen. Kieffer requested that Sally Tubbesing identify the Legislature's expenditure for last year's bus tours, and also how much was available in the budget. He would like the information available at the August meeting. Rep. Jacques felt that the leadership training should be a

priority and agreed that the bus tours and training should be treated separately. There appeared to be consensus on separating the components. Rep. Whitcomb favored integrating in-house orientation with the Maine Development Foundation's leadership training proposal.

The Council took no formal action at this time.

## **ANNOUNCEMENTS AND REMARKS**

The next Council meeting is scheduled on August 21 at 2:00 p.m.

## **ADJOURNMENT**

The Council meeting adjourned at 3:15 p.m. (Motion by Rep. Jacques; seconded by Rep. Mitchell).