

# MAINE STATE LEGISLATURE

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LEGISLATIVE COUNCIL

April 20, 1983

CALL TO ORDER

A meeting of the Legislative Council was held in the Legislative Council Chambers, Room 327, and called to order by Chairman Charles P. Pray at 11:45 a.m.

ROLL CALL

Senators: Sen. Carpenter, Sen. Conley, Sen. Gill,  
Sen Pray

Representatives: Rep. Diamond, Rep. Higgins, Rep.  
Martin

Legislative Officers and Staff:

Sarah Diamond - Legislative Administrative Director

SECRETARY'S REPORT

MOTION

A motion was made that the minutes of April 12, 1983 be approved.

The motion was seconded and carried unanimously.

LEGISLATIVE OFFICERS' AND STAFF REPORTS

A memo from Martha Palmer, Law Librarian, requesting Council approval for Lynn Randall, Deputy Law Librarian, to attend the American Association of Law Librarians' annual meeting and the one-day Conference of Newer Law Librarians preceding it, in Houston, Texas. Although more than three quarters of the library's total annual travel budget is still unexpended, the balance of \$395 remaining for this fiscal year is insufficient to cover this request. The Council, therefore, authorized expenditure of funds from the Legislative Account to cover this travel.

MOTION

Rep. Martin moved that the requests be approved.

Rep. Diamond seconded the motion and it was carried unanimously.

David Silsby, Legislative Research Director, has selected Margaret Matheson as Legislative Attorney, to replace the vacancy created by Robert Burgess' resignation. This appointment is temporary, effective until the end of this Legislative Session, at which time a search will be undertaken for a permanent replacement.

MOTION

Rep. Martin moved that Ms. Matheson be approved as Legislative Attorney on a temporary basis.

Rep. Diamond seconded the motion and it was carried unanimously.

The Maine-Canadian Office requested authority to hire a secretary on a part-time basis, as needed, due to the high level of absenteeism by the current secretary to ensure coverage for the office on a full-time basis.

MOTION

Rep. Martin moved approval of a part-time secretary, as needed, with no benefits.

Rep. Diamond seconded the motion and it was carried unanimously.

**NEW BUSINESS**

Sen. Conley, Vice-Chairman of the Legislative Council's Personnel Committee, submitted to the Council a letter recommending adoption of a policy regarding flexible work schedules by legislative employees during the interim.

MOTION

Rep. Martin moved that the policy be approved.

Rep. Diamond seconded the motion and it was carried unanimously.

Sen. Conley also submitted a recommendation from the Personnel Committee concerning the addition of two staff

positions to the Law Library staff: (1) an Associate Librarian to be hired to supervise the classification and cataloguing of the Library collection, and (2) a Clerical Assistant I. The former position would be created on a temporary basis only for a maximum of two years.

MOTION

Rep. Martin moved that the recommendation be approved.

Rep. Diamond seconded the motion and it was carried unanimously.

After deadline bills (see attached list) were presented to the Council and voted upon.

ADJOURNMENT

MOTION

A motion was made that the Council meeting be adjourned at 12:15 p.m.

The motion was seconded and carried unanimously.

# STATE OF MAINE

Inter-Departmental Memorandum Date April 15, 1983

To Sally Diamond

Dept. Legislative Administrative Director

From Martha Palmer *MP*

Dept. Law Librarian

Subject Travel Expenses for Lynn Randall

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Attached are the estimated expenses for Lynn Randall's proposed attendance at the American Association of Law Librarians annual meeting and for the one - day Conference of Newer Law Librarians (CONELL) preceding it.

The Law Library budget has travel monies of \$395.00 remaining for this fiscal year, all of which can be used to offset Lynn's expenses. To attend the meeting, Lynn will need \$522.00 over what is available in the Law Library budget.

Please advise as to the proper procedure for requesting these funds. Since registration materials for the conference need to be submitted early to insure attendance at portions of the meeting, I would appreciate hearing from you ASAP on this.

Thanks.

ESTIMATED EXPENSES

AMERICAN ASSOCIATION OF LAW LIBRARIES

Annual Meeting

Houston, Texas

I. Travel

Air fare Portland to Houston, June 21	
Houston to Portland, June 30	\$303.00

II. Registration

Registration fee - AALL meeting	\$100.00
Registration fee - CONELL	\$ 35.00

III. Housing

Hyatt Regency-Houston	
(\$38.50 to \$46.50 per person, per night, double) (6 nights)	\$231.00 to \$279.00

IV. Meals

\$200.00

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total \$869.00 to \$917.00