

# MAINE STATE LEGISLATURE

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# M I N U T E S

## SPECIAL LEGISLATIVE COUNCIL MEETING

January 24, 1974

### CALL TO ORDER

The meeting was convened at 4:10 p.m. by Chairman Simpson.

### ROLL CALL

SENATORS: Berry, Brennan, Danton, Sewall

REPRESENTATIVES: Birt, Hewes, Martin, McTeague, Simpson

LEGISLATIVE FINANCE OFFICER: William H. Garside

CHIEF OF LEGISLATIVE STAFF: Mrs. Suzanne Havens

GUESTS: David S. Silsby, Assistant Director,  
Legislative Research Committee  
Edith L. Hary, Law Librarian,  
Law and Legislative Reference Library  
David Smith, Central Computer Services  
Louise E. Lincoln, Clerk of the House  
Mae Ross, Asst. Secretary of the Senate  
Harry Starbranch, Secretary of the Senate

### COMMUNICATIONS

Two letters from the Health and Institutional Services Committee. Copy of the first letter is attached to these Minutes and will be discussed later. The second letter regarding the Committee's proposed visitations of certain nursing homes will be answered to the effect that they should give us a list of the homes they wish to visit and what they are looking for etc.

### REPORTS

A computer report was given by Mr. Silsby and Mr. Smith with no action taken.

BUSINESS

MOTION

Sen. Berry: That the Council authorize the transfer of the Printing Machine from our department to Surplus, and that the Acting Administrative Director be authorized to handle the transaction.

Seconded: Sen. Sewall

Motion carried.

MOTION

Sen. Sewall: That the Council authorize the hiring of Frank Chapman, Esq. to assist the Public Lands Committee in the drafting of their proposed legislation at a cost of not to exceed two thousand dollars; subject to the approval of the Attorney General.

Seconded: Sen. Danton

Motion carried.

MOTION

Sen. Sewall: That we increase the salaries of Mr. Viles, Mr. Clarke, Mr. Downing, and Mr. Frates by one thousand dollars annually, and that the salary of Miss Ross be increased to twelve thousand dollars annually, and that the salary of Mrs. Havens be increased by fifteen hundred dollars annually - effective January 28, 1974.

Seconded: Rep. Hewes

Motion carried.

MOTION

Rep. Martin: That we rescind the six thousand dollar amount for the Reapportionment Commission and that their expenses be paid from the legislative account.

Seconded: Rep. Birt

Motion carried.

MOTION

Rep. Hewes: That we approve the purchase of a desk and two bookcases for the Majority Floor Leaders' (House) Office, and a filing cabinet for the Senate Majority Leaders' office.

Seconded: Rep. Martin

Motion carried.

ADJOURNMENT

Meeting adjourned at 5:45 p.m.



STATE OF MAINE  
LEGISLATIVE COUNCIL  
STATE HOUSE  
AUGUSTA, MAINE 04330

REPRESENTATIVE LARRY E. SIMPSON  
CHAIRMAN

SENATOR JOSEPH E. BRENNAN  
VICE CHAIRMAN

SENATORS

RICHARD N. BERRY  
PETER W. DANTON  
KENNETH P. MACLEOD  
JOSEPH SEWALL

REPRESENTATIVES

WALTER A. BIRT  
RICHARD N. HEWES  
JOHN L. MARTIN  
PATRICK N. McTEAGUE

January 24, 1974

MEMORANDUM

To: Leadership members  
Suzanne Havens  
Bill Garside  
David Silsby  
Edith Hary

From: Larry E. Simpson, Chairman  
Legislative Council

As per our agreement at the Joint Leadership meeting of January 23d, there will be a special meeting of the Legislative Council at 4:00 p.m., Thursday, January 24th, in the Legislative Council Chamber.

The agenda will be relatively short, and cover a few necessary items such as salary adjustments for the legislative staff, several communications, and the computer.

A handwritten signature in cursive script, appearing to read 'Larry E. Simpson'.

Larry E. Simpson, Chairman  
Legislative Council

I. Salaries

A. Beginning salary level established and made uniform

B. Questions

1. Attorneys-should salaries be coordinated with A.G.'s office?
2. Should different base salaries be established by qualification/experience?
3. Should employees from within State Government be transferred at current salary?

II. Salary-Review Plan

A. Possible model in classified service

1. 6 months-one session- probationary period
2. Regular step and longevity increases
3. Cost of living increases
4. Merit increases?

B. Possible model in unclassified service-statutory ceilings or salary range established

C. Review of staff work-how to integrate this-should it occur at regular intervals or only at end of probationary period, who should participate?

III. Particular problems and situations

A. Nancy Ross-status and salary situation

B. All staff- need a projected system of what to expect and when re:

1. Longevity increase, if any
2. Merit increase
3. General appraisal of assistants on a regular basis

C. Clerical Help- need specified selection method, general appraisal on regular basis

IV. Salaries

	<u>Starting</u>	<u>Current</u>	<u>Yearly</u>
Viles	230.76	242.30	12,600
Clarke	230.76	242.30	12,600
Downing	230.76	242.30	12,600
Ross	173.07	181.70	9,500
Frates	250.00	262.50	13,650
Havens	190.00	280.00	14,560
Ginder	211.92		11,000
Davis	115.00	123.00	6,400
McKenzie	115.00	123.00	6,400

	Orig. Salary	Present
Robert K. Clarke	230.76	242.30
Jean E. Davis (Secretary)	115.00	123.00
Thomas P. Downing, Jr.	230.76	242.30
Robert A. Frates	250.00	262.50
Suzanne S. Havens	192.30	280.00
Helen T. Ginder	211.53	same
Arden N. MacKenzie (Secretary)	115.00	123.00
Nancy J. Ross	173.07	181.70
George H. Viles, II	230.76	242.30