

MAINE STATE LEGISLATURE

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LAWS
OF THE
STATE OF MAINE
AS PASSED BY THE
One Hundred and Sixth Legislature
1ST SPECIAL SESSION
JANUARY 2, 1974 TO MARCH 29, 1974
AND BY THE
One Hundred and Seventh Legislature
REGULAR SESSION
JANUARY 1, 1975 TO JULY 2, 1975

PUBLISHED BY THE DIRECTOR OF LEGISLATIVE RESEARCH IN
ACCORDANCE WITH THE REVISED STATUTES OF 1964, TITLE 3,
SECTION 164, SUBSECTION 6.

THE KNOWLTON AND MCLEARY COMPANY
FARMINGTON, MAINE
1975

PUBLIC LAWS
OF THE
STATE OF MAINE

AS PASSED BY THE
One Hundred and Seventh Legislature

1975

CHAPTER 494

AN ACT to Cause the Aroostook County Commissioners to Hire a Full-Time Administrative Assistant.

Be it enacted by the People of the State of Maine, as follows:

30 MRSA § 61 is enacted to read:

§ 61. Administrative assistant

The county commissioners of Aroostook County, with the consent of a majority of the members of the county delegation, are authorized and empowered to appropriate funds for the hiring of a full-time county administrative assistant. The county administrative assistant shall be chosen by the board of county commissioners solely on the basis of his executive and administrative qualifications with special reference to his actual experience in, or his knowledge of, the duties of office as set forth in the policies established by the board of county commissioners and by law. At the time of his appointment, he need not be a resident of the county, but during his tenure of office he may reside outside the county only with the approval of the board of county commissioners. A county administrative assistant may not hold any other elective or appointed county office.

The county administrative assistant shall hold office for an indefinite term unless otherwise specified by contract. The county commissioners, with the advice of the county legislative delegation, shall determine the compensation of the county administrative assistant. The county administrative assistant may be removed or suspended for cause by the county commissioners in accordance with the procedure for removing or suspending a town manager under section 2313. In the absence or during the disability of the county administrative assistant, the county commissioners may appoint an official of the county to perform the duties of the administrator.

The county administrative assistant shall be the chief administrative official of the county and shall be responsible for the administration of all departments and offices over which the county commissioners have control. He shall act as purchasing agent for all departments and offices of the county, provided that the county commissioners may require that all purchases greater than a designated amount shall be submitted to sealed bid. He shall attend all meetings of the county commissioners, except when his removal or suspension is being considered. He shall keep the county commissioners and the legislative delegation of the county informed as to financial condition of the county and shall collect all data necessary for the preparation of the budget.

If the county commissioners hire a full-time county administrative assistant, regardless of the source of the funds for the administrator's salary, the salary of each county commissioner shall be adjusted to reflect the reduction in responsibility.