

MAINE STATE LEGISLATURE

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ACTS AND RESOLVES

AS PASSED BY THE

Eighty-first Legislature

OF THE

STATE OF MAINE

1923

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Private and Special Laws

OF THE

STATE OF MAINE

As Passed by the Eighty-First
Legislature

1923

Chapter 68.

An Act to Amend the Charter of the City of Calais Providing for Biennial Elections.

Be it enacted by the People of the State of Maine, as follows:

Sec. 1. Biennial elections provided for. The municipal election for the choice of mayor, aldermen, constables of the city of Calais and wardens and ward clerks of the several wards in said city shall be held once in two years instead of annually beginning with the year nineteen hundred and twenty-five and all officers chosen by vote of the electors shall, beginning with the year nineteen hundred and twenty-five, hold office for a term of two years. Any officer chosen at a special election to fill a vacancy shall hold his office during the unexpired term and until his successor is elected and qualified in his place.

Sec. 2. Local referendum; election, how called and conducted; form of ballot. Section one of this act shall take effect only when accepted, as hereinafter provided, by the electors of said city qualified to vote in a municipal election. Said section shall be submitted to be voted upon by the qualified electors of said city at the regular annual election to be held on the first Monday of April, nineteen hundred and twenty-four. Said election shall be called, advertised and conducted according to the law relating to municipal elections in said city. The ballots to be used in said election shall be in such form as to permit said first section of this act to be voted upon by an expression of the voter's opinion on the following question: "Shall the municipal elections in the city of Calais for the election of the mayor and the ward officers be held biennially beginning with the year nineteen hundred and twenty-five?" Opposite and to the right of said question shall be printed the two words "Yes" and "No" with the usual squares in which the voter is to mark in the manner required by law to express his opinion. Other brief and suitable explanations of the subject matter submitted may be printed on the ballots which in other respects shall conform with all the requirements of law. If said section shall receive more affirmative than negative votes at said election it shall be deemed to have been accepted and shall thereupon be in full force and effect. The result of said election shall be declared by the mayor and aldermen, and due certificate thereof filed with the city clerk and with the secretary of state. A printed copy of the full text of this act shall be posted with each notice of said election, and two copies shall be kept posted in each voting place in said city during said election.

Sec. 3. Inconsistent acts modified to conform. All acts and parts of acts inconsistent herewith, and all provisions of the charter and ordinances of said city of Calais inconsistent with this act are hereby modified so

as to conform with the provisions of this act; but this section shall take effect as to the subject matter covered in section one of this act only when said section shall be finally accepted by the electors of said city of Calais as provided in section two.

Approved March 20, 1923.

Chapter 69.

An Act to Amend the Charter of the City of Calais, Providing for the Election of a City Manager.

Be it enacted by the People of the State of Maine, as follows:

Sec. 1. Mayor and aldermen may elect a city manager; term of office; salary; duties. The mayor and aldermen may, at their discretion, after the year nineteen hundred and twenty-three, elect a city manager, who shall be the administrative head of the city; he shall hold office for the term of two years unless sooner removed for cause; he shall receive such salary as the city council shall fix at the beginning of each year of his service, which shall not be increased or diminished during the year; he shall have charge of, and be responsible to the city council for, the administration of all departments of the city.

Sec. 2. Officers to be appointed by city manager. The following officers and heads of departments shall be appointed by the city manager, subject to confirmation by the city council: city engineer, street commissioner, inspector of buildings, chief engineer and assistant engineer of the fire department, city marshal and deputy marshals of the police department and superintendent of cemeteries, and upon recommendation of said officers shall appoint all minor officers and employees in each of these departments.

Sec. 3. City manager to audit bills and accounts; payrolls, how prepared. All bills and claims against the city shall be examined by the city manager and if found correct so certified by him. No bill or claim against the city, not so certified, shall be placed upon the city payrolls until it shall have been presented to the city council and ordered paid by vote of the council. Payrolls for the regular city pay-days shall be prepared by the auditor, under the direction of the city manager, and when certified as correct by the city manager and auditor, shall be paid by the city treasurer on order of the mayor countersigned by the city manager.

Sec. 4. Monthly and annual reports of city manager. The city manager shall report to the city council at its regular monthly meeting the receipts and disbursements of the city for the previous month, with such other information as the city council may desire, and at the close of each