

# MAINE STATE LEGISLATURE

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# E I G H T Y - N I N T H   L E G I S L A T U R E

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**Legislative Document**

**No. 1054**

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H. P. 1985

House of Representatives, Mar. 17, 1939.

Reported by Mr. Gyger from Committee on Appropriations and Financial Affairs pursuant to joint order and laid on table to be printed under joint rules.

HARVEY R. PEASE, Clerk.

Presented by Mr. Gyger of Cumberland.

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## S T A T E   O F   M A I N E

IN THE YEAR OF OUR LORD NINETEEN HUNDRED  
THIRTY-NINE

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### **AN ACT Providing for Clerical Employees for Legislative Joint Committees.**

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Be it enacted by the People of the State of Maine, as follows:

**Sec. 1. Work of joint legislative committees, how performed.** The clerical and stenographic work of all joint legislative committees shall be performed by a central clerical organization as provided in the following sections.

**Sec. 2. Superintendent of buildings to provide office.** The superintendent of buildings shall provide proper office space sufficiently large to house the entire clerical force hereby established, all in one place, together with all necessary office equipment, such as desks, chairs, and typewriters.

**Sec. 3. Chief legislative committee clerk appointed; duties.** There shall be a chief legislative committee clerk, who shall have entire charge of all committee clerks, stenographers, and messengers. He shall assign the work of the various committees to such clerks and/or stenographers as appears best for the prompt and proper performance of the clerical work of the various committees. He shall be a person experienced in legislative procedures and have a thorough knowledge of the clerical requirements of legislative committees.

**Sec. 4. Number and supervision of persons employed.** There may be employed not to exceed 6 persons who shall be assigned to perform the clerical work of the legislative committee, and not to exceed 5 stenographers. If necessary, not to exceed 2 persons may be employed to act as messengers. All such employees to be under the immediate and direct supervision of the chief legislative committee clerk as provided in section 3.

**Sec. 5. Exceptions.** The following joint committees may have a clerk and/or a stenographer assigned to them exclusively if necessary:

- Appropriations and Financial Affairs
- Judiciary
- Legal Affairs

but in no case shall more than a total of 10 clerks, 8 stenographers, and 4 messengers be employed for legislative committee work.

**Sec. 6. Method of selection.** All of the employees herein provided for shall be selected by a committee, composed of the president of the senate, the speaker of the house, and the director of personnel. So far as practicable, such selections shall be made from persons who have had previous satisfactory legislative experience, and/or from eligible registers established for clerical and stenographic positions by the bureau of personnel.

**Sec. 7. Type of service and salary rates.** All persons employed under the provisions of this act, if required, shall be on a full time basis and shall be paid on a regular weekly payroll, as indicated below.

Chief legislative committee clerk .....	\$35.00 per week
Committee clerks .....	25.00 per week
Committee stenographers .....	20.00 per week
Committee messengers .....	18.00 per week

which sums shall be in full for all legislative committee service performed by such employees.

The same weekly rates shall apply at both regular and special sessions of the legislature.