

MAINE STATE LEGISLATURE

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NEW DRAFT

EIGHTY-FIRST LEGISLATURE

HOUSE

NO. 354

House of Representatives, March 9, 1923.

Reported by Mr. Morrison from Committee on Legal Affairs
and ordered printed under joint rules.

CLYDE R. CHAPMAN, Clerk.

STATE OF MAINE

**IN THE YEAR OF OUR LORD ONE THOUSAND NINE
HUNDRED AND TWENTY-THREE**

AN ACT to Amend the Charter of the City of Calais, Provid-
ing for the Election of a City Manager.

Be it enacted by the People of the State of Maine, as follows:

Section 1. The mayor and aldermen may, at their dis-
cretion, after the year nineteen hundred twenty-three, elect
a city manager, who shall be the administrative head of the
city; he shall hold office for the term of two years, unless
sooner removed for cause; he shall receive such salary as
the city council shall fix at the beginning of each year of his
service, which shall not be increased or diminished during
the year; he shall have charge of, and be responsible to the

9 city council for, the administration of all departments of
10 the city.

Sect. 2. The following officers and heads of departments
2 shall be appointed by the city manager, subject to con-
3 firmation by the city council: City engineer, street com-
4 missioner, inspector of buildings, chief engineer and assist-
5 ant engineer of the fire department, city marshal and deputy
6 marshals of the police department and superintendent of
7 cemeteries, and upon recommendation of said officers shall
8 appoint all minor officers and employees in each of these
9 departments.

Sect. 3. All bills and claims against the city shall be ex-
2 amined by the city manager and if found correct so certi-
3 fied by him. No bill or claim against the city, not so
4 certified, shall be placed upon the city payrolls until it
5 shall have been presented to the city council and ordered
6 paid by vote of the council. Payrolls for the regular city
7 pay-days shall be prepared by the auditor, under the direc-
8 tion of the city manager, and when certified as correct by
9 the city manager and auditor, shall be paid by the city
10 treasurer on order of the mayor countersigned by the city
11 manager.

Sect. 4. The city manager shall report to the city council
2 at its regular monthly meeting the receipts and disburse-
3 ments of the city for the previous month, with such other
4 information as the city council may desire, and at the close
5 of each municipal year shall make a full report of city

6 affairs, covering each department, with such recommenda-
7 tions as he may deem for the best interests of the city.

Sect. 5. During a temporary vacancy in the office of
2 city manager or during the absence or disability of the
3 city manager, the mayor for the time being shall perform
4 the duties of manager and receive compensation for his
5 services at the same rate paid the manager. If the office
6 of manager becomes vacant by resignation, permanent dis-
7 ability, death or removal from office, the city council shall
8 elect a successor for the unexpired term, and the mayor
9 shall act as manager during the interim, and shall receive
10 the same compensation as above provided.

Sect. 6. Sections one to five inclusive of this act shall
2 take effect only when accepted, as hereinafter provided, by
3 the electors of said city qualified to vote in a municipal
4 election. Said sections shall be submitted to be voted upon
5 by the qualified electors of said city at the regular annual
6 election to be held on the first Monday of April, nineteen
7 hundred and twenty-four. Said election shall be called,
8 advertised and conducted according to the law relating to
9 municipal elections in said city. The ballots to be used in
10 said election shall be in such form as to permit said first
11 five sections of this act to be voted upon by an expression of
12 the voter's opinion on the following question: "Shall the
13 charter of the city of Calais be amended to provide for the
14 election of a city manager?" Opposite and to the right of
15 said question shall be printed the two words "Yes" and

16 "No" with the usual squares in which the voter is to mark
17 in the manner required by law to express his opinion.
18 Other brief and suitable explanations of the subject matter
19 submitted may be printed on the ballots, which in other
20 respects shall conform with all the requirements of law.
21 If said sections one to five shall receive more affirmative
22 than negative votes at said election they shall be deemed
23 to have been accepted and shall thereupon be in full force
24 and effect. The result of said election shall be declared by
25 the mayor and aldermen, and due certificate thereof filed
26 with the city clerk and with the secretary of state. A
27 printed copy of the full text of these acts shall be posted
28 with each notice of said election, and two copies shall be
29 kept posted in each voting place in said city during said
30 election.

Sect. 7. All acts and parts of acts inconsistent herewith,
2 and all provisions of the charter and ordinances of said
3 city of Calais inconsistent with this act are hereby modified
4 so as to conform with the provisions of this act; but this
5 section shall take effect as to the subject matter covered in
6 sections one to five inclusive of this act only when said
7 sections shall be finally accepted by the electors of said
8 city of Calais as provided in section six.