

# MAINE STATE LEGISLATURE

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# 131st MAINE LEGISLATURE

## FIRST REGULAR SESSION-2023

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Legislative Document

No. 515

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H.P. 320

House of Representatives, February 9, 2023

### **An Act to Require School Board Approval of Superintendent Rules and Administrative Procedures**

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Reference to the Committee on Education and Cultural Affairs suggested and ordered printed.

A handwritten signature in cursive script that reads "Robert B. Hunt".

ROBERT B. HUNT  
Clerk

Presented by Representative ANDREWS of Paris.  
Cosponsored by Senator BRAKEY of Androscoggin and  
Representatives: ADAMS of Lebanon, FAULKINGHAM of Winter Harbor, GREENWOOD  
of Wales, HAGGAN of Hampden, SAMPSON of Alfred.

1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 20-A MRSA §1001, sub-§1-A,** as enacted by PL 2001, c. 588, §4, is  
3 amended to read:

4 **1-A. Adoption of policies.** They shall adopt policies that govern the school  
5 administrative units and approve administrative procedures or rules established by the  
6 superintendent to implement policies under section 1055, subsection 13.

7 **Sec. 2. 20-A MRSA §1055, sub-§13** is enacted to read:

8 **13. Administrative procedures or rules.** Upon the adoption of a new policy by the  
9 school board, the superintendent shall establish administrative procedures or rules, as  
10 appropriate, to implement the school board policy and submit the administrative procedures  
11 or rules to the school board for approval. No later than 7 days before the vote for approval  
12 by the school board, the superintendent shall arrange for notice of the proposed  
13 administrative procedures or rules in a newspaper having general circulation in the area of  
14 the school administrative unit and publish the administrative procedures or rules on the  
15 school administrative unit's publicly accessible website. The administrative procedures or  
16 rules may not become effective without the approval of the school board.

17 **SUMMARY**

18 This bill requires school superintendents to establish administrative procedures or rules  
19 to implement school board policies. The proposed administrative procedures or rules must  
20 be published in a local newspaper and published on a school administrative unit's publicly  
21 accessible website at least 7 days prior to the school board vote on the administrative  
22 procedures or rules. The administrative procedures or rules may not become effective  
23 without the approval of the school board.