

MAINE STATE LEGISLATURE

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117th MAINE LEGISLATURE

SECOND REGULAR SESSION-1996

Legislative Document

No. 1648

H.P. 1198

House of Representatives, January 8, 1996

An Act to Modify the Budget Work Program Process.

Submitted by the Department of Administrative and Financial Services pursuant to Joint Rule 24.

Reference to the Committee on Appropriations and Financial Affairs suggested and ordered printed.

A handwritten signature in black ink that reads "Joseph W. Mayo".

JOSEPH W. MAYO, Clerk

Presented by Representative SIMONEAU of Thomaston.

Be it enacted by the People of the State of Maine as follows:

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4 **Sec. 1. 5 MRSA §1662, sub-§2,** is amended to read:

6 **2. Work program and allotments.** To examine and recommend
8 for approval the work program and quarterly allotments of each
10 department and agency of the State Government, before the
12 appropriations or other funds of ~~sueh~~ the department or agency
14 shall become available for expenditure and to recommend for
approval total fiscal year allotments or the reinstatement of
quarterly allotments of any department or agency of State
Government on the basis of the extent to which the department or
agency meets specified internal financial control and reporting
standards;

16 **Sec. 2. 5 MRSA §1667, first ¶,** as amended by PL 1981, c. 493,
18 §101, is further amended to read:

20 Not later than June 1st of each year, the Governor shall
22 require the head of each department and agency of the State
24 Government to submit to the Bureau of the Budget a work program
26 for the ensuing fiscal year. ~~Sueh~~ The work program ~~shall~~ must
28 include all appropriations, revenues, transfers and other funds,
30 made available to ~~said~~ the department or agency for its operation
32 and maintenance and for the acquisition of property, and it ~~shall~~
34 must show the requested allotments of ~~said~~ those sums by quarters
36 for the entire fiscal year, or, on a total fiscal year basis in
38 accordance with section 1662, subsection 2, classified to show
40 allotments requested for specific amounts for personal services,
42 capital expenditures and amounts for all other departmental
44 expenses. The Department of Mental Health and Mental Retardation
46 shall further break down its budget to include institutional food
48 expenditures. Funds not expended for this budget item ~~shall~~ may
50 not be transferred between line categories. The Governor, with
the assistance of the State Budget Officer, shall review the
requested allotments with respect to the work program of each
department or agency and shall, if ~~he--deems~~ the Governor
determines it necessary, revise, alter or change ~~sueh~~ the
allotments before approving the same. The Governor may authorize
the State Budget Officer to approve quarterly allotments not to
exceed \$500 in any account. The aggregate of ~~sueh~~ the allotments
~~shall~~ may not exceed the total sums made available to ~~said~~ the
department or agency for the fiscal year in question. The State
Budget Officer shall transmit a copy of the allotments as
approved by the Governor to the head of the department or agency
concerned and also a copy to the State Controller. The State
Controller shall ~~thereupon~~ authorize all expenditures to be made
from the sums available on the basis of ~~sueh~~ the allotments and
~~not otherwise.~~

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STATEMENT OF FACT

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This bill makes modifications in the work program process that will allow the State Budget Officer to recommend that a department or agency allot its appropriations or allocations on an annual basis, providing the department or agency meets specified internal financial control and reporting standards. The affected department or agency would continue to prepare quarterly budgets and the State Budget Officer may reinstate quarterly allotments if financial reporting and control has materially changed in the department or agency.