

MAINE STATE LEGISLATURE

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116th MAINE LEGISLATURE

FIRST REGULAR SESSION-1993

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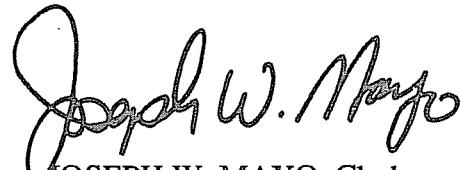
H.P. 487

House of Representatives, February 23, 1993

Resolve, to Reduce the Administrative Costs of State Government.

(EMERGENCY)

Reference to the Committee on Appropriations and Financial Affairs suggested and ordered printed.


JOSEPH W. MAYO, Clerk

Presented by Representative POULIOT of Lewiston.

Cosponsored by Representatives: CARROLL of Gray, CHONKO of Topsham, DORE of Auburn, DUTREMBLE of Biddeford, FOSS of Yarmouth, GWADOSKY of Fairfield, HICHBORN of Howland, JALBERT of Lisbon, KERR of Old Orchard Beach, MacBRIDE of Presque Isle, REED of Falmouth, RYDELL of Brunswick, Senators: FOSTER of Hancock, PEARSON of Penobscot, TITCOMB of Cumberland.

Emergency preamble. Whereas, Acts and Resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, the State's General Fund faces a budget gap for the 1994-95 biennium of approximately \$1,100,000,000; and

Whereas, State Government must decrease its administrative costs as part of establishing a balanced budget for the upcoming biennium; and

Whereas, additional data is necessary to review effectively administrative costs in all departments and agencies of State Government; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore, be it

Sec. 1. Management reviews. Resolved: That all departments and agencies of State Government, including, without limitation, each department and agency in the executive branch, the legislative branch and the judicial branch; the Office of the Secretary of State, the Office of the Attorney General, the Office of Treasurer of State, the Office of the State Auditor, the Finance Authority of Maine, the Maine State Housing Authority and all other independent agencies; and institutions of higher education that receive an appropriation from the General Fund shall conduct an internal management review to identify administrative inefficiencies and ways to eliminate those inefficiencies and administrative costs, including the cost of administrative personnel, and ways to reduce those administrative costs.

The goal of each department's or agency's review is to identify administrative cost savings for fiscal year 1993-94 and fiscal year 1994-95 that reduce administrative costs by 10% or more when compared to fiscal year 1992-93 appropriations or allocations. The management review conducted pursuant to this section must identify administrative inefficiencies and administrative cost savings related to, but not limited to, the following: the management or administration of a department or agency, including its various subunits and programs; the supervision of employees; policy development; policy implementation; and the execution of any other functions that do not provide a direct service to the public.

The Highway Fund, the Federal Expenditure Fund, Other Special Revenue and all other funds of the State must be included

in each department's or agency's management review and must be treated in an equitable manner relative to the General Fund; and be it further

Sec. 2. Report to Joint Standing Committee on Appropriations and Financial Affairs. Resolved: That each department or agency subject to section 1 of this resolve shall report its findings and recommendations to the Joint Standing Committee on Appropriations and Financial Affairs no later than March 15, 1993. The report must include an estimate of the impact that the administrative cost reductions will have on that individual department or agency. Administrative cost-saving recommendations must be segregated by fiscal year, fund and program.

Emergency clause. In view of the emergency cited in the preamble, this resolve takes effect when approved.

STATEMENT OF FACT

This resolve requires every department or agency in State Government to conduct an internal management review of its operations in order to identify administrative cost savings of at least 10% for the upcoming 1994-95 biennium. Reports must be submitted to the Joint Standing Committee on Appropriations and Financial Affairs by March 15, 1993.